



Santa Cruz County Animal Shelter

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Melanie Sobel

General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

February 8, 2016 – 3:00 p.m.

Santa Cruz County Sheriff Center

Community Room

5200 Soquel Avenue, Santa Cruz

- 1.0 Call to Order and Roll Call**
- 2.0 Introductions**
- 3.0 Consideration of Late Additions or Changes to the Agenda**
- 4.0 Oral Communications** – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda.
- 5.0 Consent Agenda**
 - 5.1 Approve minutes of the December 14, 2015 meeting**
 - 5.2 Accept reports of the General Manager and the Management Team for December 2015/January 2016**
 - 5.3 Accept and file the statistics for the months December 2015/January 2016**
 - 5.4 Accept and approve quarterly report for all claims under \$10,000**
 - 5.5 Accept and approve journal entry payments with the County of Santa Cruz**
 - 5.6 Authorize General Manager to accept a donation in the amount of \$100,000 from the Muriel R. Butler Living Trust, direct that the check be deposited and adopt a resolution accepting the bequest**
 - 5.7 Continue to next meeting the revision of SCCAS policy and procedure #210 and #220**
- 6.0 Regular Agenda**
 - 6.1 General Manager's oral report**
 - 6.2 Consider and approve financial report for the months of December 2015/January 2016 and take related actions**
- 7.0 Adjourn Regular Meeting**

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Rosanne Mayclin at 831/454-7205 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 8, 2016
SUBJECT: Approve Minutes of December 14, 2015 Meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors meeting of December 14, 2015.

**SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING**
Minutes of Monday, December 14, 2015 3:00 PM
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, S = Shull, C = Clark, W = Weiss, Mc=McCartney,
V = Verinsky, B = Barreto,

First initial indicates maker of motion, second initial indicates the "second"; npper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Deputy Chief Steve Clark called the meeting to order at 3:12 pm. Board members Phares and Barreto were absent.
- 2.0 Introductions: there were no introductions.
- 3.0 Late Additions or changes to agenda: five letters to the Board that were received after the packet had been sent out were distributed to Board members.
- 4.0 ORAL COMMUNICATION – Thirteen people addressed the Board on matters unrelated to the day's agenda.
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the October 19, 2015 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for October and November 2015
 - 5.3 Accepted the statistics for the months of October and November 2015
 - 5.4 Approved recommendation of General Manager to set the 2016 Board of Directors' meeting dates
 - 5.5 Continued to next meeting the revision of SCCAS policy and procedures #210 and #220

MSCWMcV/P/B/

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report presented by Melanie Sobel.

Ms. Sobel acknowledged County Counsel Marie Costa for all her work on behalf of ASA over the years. Ms. Costa has worked closely with the Animal Shelter on legal matters and will be retiring prior to the next ASA Board meeting.

Ms. Sobel thanked Joan DeNeffe for her generous donations to cover several different print ads for the Shelter including Santa Cruz Waves, the Good Times Gift Guide and the Adopt-A-Chihuahua project metro bus ads.

Also in the report was ASA staffing update regarding new Animal Services Coordinator, Andrea Jordan, and a recent visit from representatives from the ASPCA to learn more about the Door-to-Door Outreach and Humane Education Programs at the Santa Cruz Shelter.

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
 FROM: Melanie Sobel, General Manager
 DATE: February 8, 2016
 SUBJECT: Reports from the Management Team for the months of December 2015/January 2016

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General

- On December 5, 2015, SCCAS participated in the Santa Cruz Downtown Holiday Parade showcasing one of our vehicles, volunteers walking with adoptable dogs and a Shelter Stroller Brigade with adoptable dogs in holiday decorated strollers performing a synchronized routine.
- SCCAS hosted a Volunteer Holiday Party on December 12, 2015 to celebrate the significant contribution of SCCAS' volunteers throughout the year. Volunteers enjoyed food, refreshments and raffle prizes.
- SCCAS established new winter hours of operation at the Santa Cruz shelter location. The new hours are 10:00 am to 6:00 pm daily. The new winter hours only decrease the shelter's hours of operation open to the public by one hour per week. The shelter is still open seven days a week, closing at 6:00 pm instead of 7:00 pm Tuesday through Friday and staying open until 6:00 pm instead of 5:00 pm on weekends and Mondays.
- SCCAS sent out a holiday direct mail piece to approximately 25,000 Santa Cruz County residents. This campaign is a community outreach/fundraising initiative for SCCAS. So far approximately \$33,700 has been raised.
- SCCAS received a \$500 grant in December from the Bright Horizon Fund from the Community Foundation of Santa Cruz.
- SCCAS received a \$5,600 donation in December for the Door-to-Door program from the Coastal Dog Owners Group.
- SCCAC received a \$3,000 grant in December from the Tom and Debby Martin Giving Fund of the Schwab.
- SCCAS received a \$5,500 grant in December from the John and Hazel Griffin in honor of Laura Griffin from the Silicon Valley Community Foundation.
- SCCAS received a \$1,000 grant from the Robert C. and Robin Fox Fund from the Silicon Valley Community Foundation.
- On January 21, 2016, SCCAS and the Santa Cruz County Community Foundation hosted a free Pet Trust seminar for the general public to help understand trusts as tools to plan for a pet's future, manage one's assets, help reduce taxes, benefit heirs, and leave a legacy for the community.
- SCCAS staff continues to offer training workshops for volunteers on cat behavior, performing dog shows to potential adopters, foster care of animals, and explaining the disposition decisions made on animals regarding health and temperament.
- SCCAS continues its partnership program, Canines Teaching Compassion, with the nonprofit organization Unchained. UnChained partners with local schools and

organizations to help reduce violence in our homes, schools and communities by implementing humane education and innovative animal-assisted therapy programs, in an effort to teach children and adults the values of respect, empathy, good citizenship and kindness towards one another.

- SCCAS continues to expand its free targeted humane education program with after school presentations from preschool to 6th grade in Watsonville and Freedom public schools. SCCAS humane educator Julie Hitchcock, who is bilingual and has been a teacher in the Watsonville public school system for 18 years, is conducting the presentations which include topics such as: Pets and People: Needs We Share; What a Dog Needs; Safe Interactions with Dogs; Adopting a Pet; Learning to See Dogs as Individuals; Pet Overpopulation; Dog Bite Prevention; and Careers in Animal Welfare. This program reaches some of the most underserved areas in South County.
- Heading Home Rescue, Animal Shelter Relief and Four Paws to Love continue to take SCCAS' cats and kittens, many with medical issues and too young for adoption, into their adoption programs. This partnership continues to increase SCCAS' animal transfer rate significantly and directly helps increase SCCAS' live animal release rate.
- Santa Cruz SPCA continues to assist SCCAS with taking animals into their adoption program. This directly helps increase SCCAS's live animal release rate.
- Friends of Santa Cruz County Animals (FOSCCA) and Friends of Watsonville Animal Shelter (FOWAS) continue to fund medical procedures for SCCAS animals, allowing them to be treated and made available for adoption. This directly helps increase SCCAS' live animal release rate.
- Project Purr continues to assist SCCAS with unsocial cat placement. This directly helps increase SCCAS' live animal release rate and prevents animals from entering the shelter.
- SCCAS staff continues to participate in FOWAS meetings held every other month.
- SCCAS General Manager writes a column on animal welfare issues for the bimonthly Shampoochez newsletter.
- SCCAS General Manager serves as a Board member on the California Animal Control Directors Association (CACDA).

SCCAS Staff

The vacant Animal Control Officer position has been filled and the new officer, Bradley Gooding, will start on February 13, 2016. Mr. Gooding is moving from Austin, Texas and was an Animal Control Officer for the City of Austin and a veterinary technician.

The vacant Client Services Representative position has been filled and the new hire, Rae Lynn, is a long time SCCAS volunteer and has extensive administrative and customer service experience.

Watsonville Shelter

SCCAS is working on future shelter improvement ideas: shade areas for the dog play yards and a small pole barn to store feral cat traps, cat loaders and house livestock.

SCCAS staff continues to attend bi-monthly Friends of Watsonville Animal Shelter (FOWAS) meetings. We are working with FOWAS to try to improve operations and facilitate community support and outreach to Watsonville residents.

Live Oak Shelter

SCCAS veterinary clinic continues to have interns from the Animal Behavior College Registered Veterinary Technician program. The Shelter will also serve as a clinical rotation stop for students at all stages of their education. Depending on the current stage of the program, students will be receiving instruction and performing duties in the Animal Care Department and also in the Veterinary Clinic.

At the clinic at the Live Oak shelter location in the months of December 2015/January 2016, 619 animals were spay/neutered. Also, 89 animals were transferred to our adoption placement partner organizations. The Live Oak Shelter continues to work closely with Sheriff's Work Release, CalWorks and Court Referral for support.

Client Services

Client services staff continues to provide excellent customer service while assisting a high volume of clients in person and on the phone. Staff processes adoptions, returns animals to their owners, distributes spay/neuter vouchers and schedules spay/neuter appointments, processes licenses, files lost and found reports, processes Administrative Citations, does research and follow up for the daily hold report, and sells merchandise and products to the public such as apparel with our new logo, flea prevention medication and pet identification tags to generate revenue.

Client services staff is increasingly helping with licensing, rabies vaccine data entry and donation processing.

Animal Control

Animal Control Officers continue proactive patrols and the Door-to-Door community outreach campaign. Field Manager Todd Stosuy has completed updating Field policies and procedures and is working with the general manager to create a model ordinance for all jurisdictions.

Officer Stosuy has started his volunteer program to assist in the Field Services Door-to-Door campaign using the Humane Society of the United States' Pets for Life model. Volunteers have been trained on: How to Approach and Talk to People, Effective Spay/Neuter Outreach, Cats, Cats, Basic Dog Training and Constitutional Law and Civil Rights.

Animal control officers continue to provide excellent animal rescue and control service to residents of Santa Cruz County. Officers continue to rescue injured and mistreated animals, promote public safety with assisting law enforcement and conducting vicious and/or dangerous animal investigations, and provide community outreach and education at special events.

Field Manager Todd Stosuy continues to represent our agency on a national level as President of the National Animal Control Association. Todd regularly attends and gives presentations at animal welfare conferences across the nation.

Volunteer and Humane Education Programs

Volunteer orientations continue to be offered twice a month. SCCAS' partnership with YouthSERVE allows 13-18 year olds to volunteer with trained supervisors. Several continuing

education seminars are being offered each month to volunteers, staff and now the public on topics such as animal handling skills and basic animal grooming.

Pet of the Week segments continue each week in the Santa Cruz Sentinel, Mid-County Post and KPIG. We are now showcasing a Pet of the Week segment once a month at KSBW television.

SCCAS continues to provide trainings and education opportunities for our volunteers and members of the public.

Statistics

Please see attached.
Melanie Sobel
General Manager

Recommendation:

Accept and file the reports of the management team for the months of December 2015/January 2016.

Animal Control Report
December 2015 and January 2016
Todd Stosuy, Field Services Manager

1. We continue to conduct proactive patrols on the Live Oak beaches, as well as other County and City Parks, for off leash violations.
2. During the past two months we conducted several investigations (often with other law enforcement agencies) into sensitive cases with juveniles, elderly adults or persons with documented mental illness allegedly abusing animals. Some cases are still open, while others have been forwarded to appropriate agencies for follow-up to ensure the safety of both the humans and animals involved.
3. Officer Rodolfo Manriquez has passed his six month evaluation and continues to progress as an animal control officer. Our next hire, Brad Gooding, will be starting on February 13, 2016. Mr. Gooding comes to us with extensive history working both as an animal control officer and a veterinary technician.
4. I attended an El Nino preparedness meeting with the City of Watsonville and offered support and guidance on dealing with animals in a potential large scale flooding situation. I also attended a webinar hosted by the ASPCA regarding upcoming effects of El Nino on animals in our communities.
5. We filed charges against a Watsonville resident for not properly caring for his livestock, including rabbits and a cow.
6. Officer Carla Braden continues to provide excellent training to outside public service agencies on how to deal with aggressive or loose dogs. In December she conducted training for Vector Control.
7. In December we issued an Animal Control Warning letter in the City of Santa Cruz and in the County of Santa Cruz. In December we also deemed one dog a Public Nuisance in the City of Watsonville and deemed two separate dogs Habitual Offenders in the County of Santa Cruz. In January we deemed one dog a Public Nuisance in the City of Watsonville. In January we also deemed two separate dogs in the City of Santa Cruz and two separate dogs in the County of Santa Cruz Vicious dogs.
8. We continue to see an alarming rise in the number of raccoons infected with distemper that need to be euthanized (please see attached sheet). In June and August of 2015 we began seeing an increase of sick raccoons in the Pajaro Dunes area of Watsonville. It spread north to Santa Cruz city in November and is now being seen mainly in Seabright, downtown and the Westside of Santa Cruz. We are working with the County PIO to alert residents to ensure their domestic pets are properly vaccinated and contact us immediately if they see a raccoon acting out of character.

Raccoon activities by month

1/2015	9
2/2015	6
3/2015	9
4/2015	5
5/2015	5
6/2015	7
7/2015	12
8/2015	16
9/2015	12
10/2015	27
11/2015	32
12/2015	54
1/2016	80

**Shelter Services Board Report
December 2015 and January 2016
By Ben Winkleblack, Shelter Manager**

In the months of December and January:

- 1,582 dog licenses were sold
- 308 animals were adopted
- 89 animals were transferred to another shelter or rescue agency
- 705 animals entered the shelter
- 194 animals were reunited with their owner
- 533 WebLicensing transactions

The veterinary team performed 619 surgeries in the months of December and January. The Client Services Staff signed 339 clients up to have their pets spayed or neutered through the Planned Pethood Program.

In the interest of increasing WebLicensing traffic and further decreasing postage used to remind clients of upcoming renewals due, an automated email has been created and is sent to the clients 45 days before the renewal is due to be paid, and 15 days before the postcards are mailed. If the client renews online before the postcards are printed a renewal postcard is no longer required and postage and cardstock is saved. The email reminder advises them of the fees due, shows them when their rabies vaccine needs to be updated, and also provides them with a link to the WebLicensing portal. We are currently processing 34% of all canine license renewals online, up 2% from last report period and 235 more licenses were processed online compared to the similar period last year meaning a 79% increase. Processing the renewals online allows staff to concentrate on tasks that the computer cannot handle such as animal adoption counseling or helping a client locate a lost pet. Electronic reminders and online license renewal helps remind clients that we are committed to the environment and I feel that they are services expected of a modern animal shelter.

Animal intake for all species for the report period has increased by 3% when compared to the similar time period last year. Kittens are responsible for the increase in intake, more than doubling their intake totals from the previous year.

A corrected spreadsheet has been included to show accurate totals from the October and November 2015 meeting.

Thank you,
Ben Winkleblack



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

All Jurisdictions Combined 10/1/15 through 11/30/15

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Total Intake	229	321	102	145	41	838
	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	65	80	155	118	51	469
Died	1	0	0	2	0	3
Euthanized	105	74	28	15	6	228
Returned to Owner	23	136	4	1	6	170
Transferred	35	31	37	55	6	164
Total Outcome	229	321	224	191	69	1,034

Intakes of Owner Requested Euthanasia From All Jurisdictions During 10/1/15 to 11/30/15 = 50

Animals on hand on November 30, 2015 = 190

Patrols by Jurisdiction	Patrols	Total Minutes
County of Santa Cruz	105	3,655
City of Santa Cruz	4	150
Watsonville	28	1,142
Live Oak and E. Cliff Beaches	30	1,115

Total Citations issued 92

License Compliance and Revenue

	Tags Sold	Revenue
CAPITOLA	52	\$1,574
COUNTY	892	\$26,431
SANTA CRUZ	247	\$7,361
SV	67	\$2,169
WATSONVILLE	153	\$4,960
TOTAL	1,411	\$42,495

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 8, 2016
SUBJECT: Statistics for the months of December 2015/January 2016

Recommendation:

Accept and file the reports of statistics for the months of December 2015/January 2016.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

All Jurisdictions Combined 12/1/15 through 1/31/16

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Total Intake	157	359	78	71	40	705
	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	47	112	60	58	31	308
Died	0	0	0	1	0	1
Euthanized	34	67	5	14	2	122
Returned to Owner	23	165	2	1	3	194
Transferred	25	30	16	16	2	89
Total Outcome	129	374	83	90	38	714

Intakes of Owner Requested Euthanasia From All Jurisdictions During 12/1/15 to 1/31/16 = **84**

Animals on hand on January 31, 2016 = 138

Patrols by Jurisdiction	Patrols	Total Minutes
County of Santa Cruz	112	4,351
City of Santa Cruz	6	465
Watsonville	31	1,156
Live Oak and E. Cliff Beaches	17	727

Total Citations issued 67

License Compliance and Revenue

	Tags Sold	Revenue
CAPITOLA	42	\$1,207
COUNTY	988	\$28,788
SANTA CRUZ	269	\$7,668
SV	91	\$2,599
Other	3	\$87
WATSONVILLE	189	\$5,472
TOTAL	1,582	\$45,811

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 8, 2016
SUBJECT: First Quarter Report of all Claims under \$10,000 approved by the General Manager for October 1, 2015 through December 31, 2015

Recommendation:

Approve the first quarter report of all claims under \$10,000 approved by the General Manager for October 1, 2015 through December 31, 2015.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for January 1, 2016 through March 31, 2016 will be included in the April 2016 agenda.

DATE: 1/26/16
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.4 October 1, 2015 through December 31, 2015 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of October 1, 2015 through December 31, 2015.

Expenditure Actual Transactions

Posted	Amount	Description	Vendor Name
Object 61125 -- UNIFORM REPLACEMENT			
11/9/2015	94.56	ACO UNIFORM - BRADEN	CALIFORNIA COAST UNIFORMS
12/8/2015	410.74	UNIFORM/NAME PLATE MANRIQUEZ	CALIFORNIA COAST UNIFORMS
12/31/2015	202.50	4246044555708506 Raingear	U S BANK CORPORATE PAYMENT SYSTEMS
Object 61310 -- FOOD			
12/8/2015	282.34	CAT & DOG FOOD #744051	HILLS PET NUTRITION INC
12/8/2015	224.34	CAT & DOG FOOD #744051	HILLS PET NUTRITION INC
12/21/2015	84.41	FEED FOR SHELTER ANIMALS #4184	GENERAL FEED & SEED
12/21/2015	34.99	GEEKS PELLETS,HEN SCRATCH#4184	GENERAL FEED & SEED
12/21/2015	27.05	V741 BARN SUPPLIES FOR SHELTER	GENERAL FEED & SEED
12/21/2015	49.50	GEEKS PELLETS/HEN SCRATCH#4184	GENERAL FEED & SEED
12/21/2015	23.49	PELLETS/HEN SCRATCH SC #4184	GENERAL FEED & SEED
10/19/2015	28.36	SPECIAL DIET CAT FOOD #744051	HILLS PET NUTRITION INC
11/17/2015	74.63	PELLETS/HEN SCRATCH #4184	GENERAL FEED & SEED
11/18/2015	22.94	SPECIAL FOOD CAT	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/10/2015	48.06	HEN SCRATCH/PELLETS SC SHELTER	GENERAL FEED & SEED
11/5/2015	206.64	DOG & CAT FOOD, #744051	HILLS PET NUTRITION INC
11/9/2015	33.56	SHAVINGS FOR SHELTER #4184	GENERAL FEED & SEED
11/12/2015	23.79	SHAVINGS-LARGE BALE #4184	GENERAL FEED & SEED
11/12/2015	68.17	TIMOTHY FOR RABBITS #4184	GENERAL FEED & SEED
10/22/2015	252.39	CAT/DOG FOOD #744051	HILLS PET NUTRITION INC
10/22/2015	42.38	KITTEN FOOD #744051	HILLS PET NUTRITION INC
10/15/2015	418.51	FOOD FOR ANIMALS #744051	HILLS PET NUTRITION INC
10/15/2015	31.35	ANIMAL FOOD #7440051	HILLS PET NUTRITION INC
10/13/2015	14.99	ANIMAL FOOD #4184	GENERAL FEED & SEED
10/13/2015	17.43	HAY BALES #4184	GENERAL FEED & SEED
10/13/2015	35.00	ANIMAL FOOD #4184	GENERAL FEED & SEED
10/13/2015	53.13	GRASS BALE #4184	GENERAL FEED & SEED
10/13/2015	23.79	BALE OF SHAVINGS #4184	GENERAL FEED & SEED
10/29/2015	70.60	COSTCO 9/4/15	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
Object 61525 -- LIABILITY INSURANCE			
10/15/2015	125.00	INSURANCE FOR OFF SITE #7159	SDRMA
Object 61725 -- MAINT-OFFICE EQUIPMNT-SERVICES			
12/23/2015	39.05	COPIER FEES SC #1356178	CANON SOLUTIONS AMERICA INC
11/23/2015	52.03	CANON COPIER USE FEE #1356178	CANON SOLUTIONS AMERICA INC
10/26/2015	52.64	CANON COPIER FEES #1356178	CANON SOLUTIONS AMERICA INC
Object 61730 -- MAINT-OTH EQUIP-SERVICES			
10/6/2015	77.84	FIRE EXT. MAINT WATS SHELTER	TRI-COUNTY FIRE PROTECTION
10/8/2015	43.64	FIRE EXT. MAINT WATS SHELTER	TRI-COUNTY FIRE PROTECTION
Object 61731 -- MAINT-OTH EQUIP-SUPPLIES			
12/24/2015	18.00	HARDWARE	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/11/2015	8.63	PAINTING SUPPLIES	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/29/2015	368.48	AIR FILTERS ANIMAL SHELTER	U S BANK CORPORATE PAYMENT SYSTEMS
11/16/2015	43.39	MAINT SUPPLIES WATS ASA	U S BANK CORPORATE PAYMENT SYSTEMS
Object 61835 -- FACILITIES MAINT-GENERAL-SERV			
12/23/2015	96.00	PEST CONTROL WATS #54714	CRANE PEST CONTROL

10/26/2015	116.25	PEST CONTROL SERVICES #52928	CRANE PEST CONTROL
11/12/2015	149.49	HOSE REPAIR PARTS #18280	THE HOSE SHOP
11/23/2015	116.25	PEST CONTROL SC #52928	CRANE PEST CONTROL
10/1/2015	116.25	Pest Control SC #52928	CRANE PEST CONTROL
12/23/2015	116.25	PEST CONTROL SC #52928	CRANE PEST CONTROL
12/23/2015	21.18	PRESSURE WASHER REPAIR #18280	THE HOSE SHOP
10/26/2015	95.00	TINOS PLUMBING DRAIN LINE MAIN	TINOS PLUMBING
11/9/2015	95.00	CLEAR DRAINS AT WATS SHELTER	TINOS PLUMBING
11/23/2015	96.00	PEST CONTROL SVC WATS #54714	CRANE PEST CONTROL
Object 61845 -- MAINT-STRUCT/IMPS/GRDS-OTH-SRV			
11/16/2015	423.98	CONSTRUCTION SUPPLY ASA	U S BANK CORPORATE PAYMENT SYSTEMS
11/16/2015	20.29	HARDWARE/MAINT ASA	U S BANK CORPORATE PAYMENT SYSTEMS
Object 61922 -- OTHER MEDICAL MATERIALS & SUPP			
11/10/2015	1,017.12	SNAP TESTS PARVO/FELV #157635	IDEXX DISTRIBUTION INC
11/12/2015	204.59	SNAP PARVO TESTS #157635	IDEXX DISTRIBUTION INC
11/12/2015	802.60	SNAP PARVO/FELV TESTS #157635	IDEXX DISTRIBUTION INC
11/23/2015	8.89	CHLORHEXIDINE #33640	MWI VETERINARY SUPPLY CO
11/23/2015	45.90	LATEX EXAM GLOVES #33640	MWI VETERINARY SUPPLY CO
11/23/2015	534.05	MISC MEDICAL SUPPLIES #33640	MWI VETERINARY SUPPLY CO
11/23/2015	701.31	ADVANTAGE FOR LARGE DOGS	BAYER HEALTHCARE LLC
10/13/2015	199.06	EXAM GLOVES #33640	MWI VETERINARY SUPPLY CO
10/13/2015	441.92	NOBIVAC #33640	MWI VETERINARY SUPPLY CO
10/13/2015	9.22	V120453 MWI VETERINARY SUPPLY	MWI VETERINARY SUPPLY CO
10/13/2015	32.23	KETAMINE FOR A. CARE #33640	MWI VETERINARY SUPPLY CO
11/16/2015	75.23	2 OXYGEN FOR CLINIC #157635	ANALGESIC SERVICES INC
11/9/2015	1,090.57	MELOXICAM FOR CLINIC #608821	ROADRUNNER PHARMACY INC
11/23/2015	480.15	NOBIVAC CATS/DOGS #100144518	PATTERSON VETERINARY SUPPLY INC
11/23/2015	40.55	KETAMINE FOR WATS #100144518	PATTERSON VETERINARY SUPPLY INC
11/23/2015	625.32	NOBIVAC CANINE/FELINE #33640	MWI VETERINARY SUPPLY CO
11/23/2015	231.81	MWI VETERINARY SUPPLY	MWI VETERINARY SUPPLY CO
11/23/2015	1,009.73	MISC. MEDICAL SUPPLIES #33640	MWI VETERINARY SUPPLY CO
11/23/2015	630.45	EXAM GLOVES #33640	MWI VETERINARY SUPPLY CO
10/29/2015	262.96	FATAL-PLUS POWDER #21944	VORTECH PHARMACEUTICALS
10/19/2015	50.49	OXYGEN FOR CLINIC	ANALGESIC SERVICES INC
10/19/2015	50.49	OXYGEN FOR CLINIC USE	ANALGESIC SERVICES INC
10/19/2015	142.41	MEDS FOR CLINIC USE #7123999	BAYER HEALTHCARE LLC
10/19/2015	36.03	BAYTRIL SOLUTION #7123999	BAYER HEALTHCARE LLC
10/19/2015	75.10	EXAM GLOVES #100144519	PATTERSON VETERINARY SUPPLY INC
10/22/2015	74.20	FATAL PLUS SOLUTION #21944	VORTECH PHARMACEUTICALS
10/22/2015	142.69	EXAM GLOVES WATS #100144518	PATTERSON VETERINARY SUPPLY INC
10/13/2015	12.94	KETASET FOR CLINIC USE #33640	MWI VETERINARY SUPPLY CO
10/13/2015	56.99	MWI VETERINARY SUPPLY	MWI VETERINARY SUPPLY CO
10/13/2015	955.10	TELAZOL FOR CLINIC USE #33640	MWI VETERINARY SUPPLY CO
10/13/2015	790.55	MISC MED SUPPLIES #33640	MWI VETERINARY SUPPLY CO
10/13/2015	7.53	MWI VETERINARY SUPPLY	MWI VETERINARY SUPPLY CO
10/13/2015	371.18	MISC MED SUPPLIES #33640	MWI VETERINARY SUPPLY CO
10/13/2015	15.94	MIDAZOLAM FOR CLINIC #33640	MWI VETERINARY SUPPLY CO
10/13/2015	478.48	MONOCRYL FOR CLINIC #33640	MWI VETERINARY SUPPLY CO
10/13/2015	1,036.78	MEDS FOR CLINIC USE #33640	MWI VETERINARY SUPPLY CO
10/13/2015	956.96	MONOCRYL FOR CLINIC #33640	MWI VETERINARY SUPPLY CO
10/15/2015	388.16	FATAL PLUS FOR CLINIC #21944	VORTECH PHARMACEUTICALS
10/15/2015	79.72	MIDAZOLAM FOR CLINIC #33640	MWI VETERINARY SUPPLY CO
10/15/2015	198.03	MED SUPPLIES FOR CLINIC #33640	MWI VETERINARY SUPPLY CO
10/8/2015	124.43	MEDS FOR CLINIC USE #608821	ROADRUNNER PHARMACY INC
10/8/2015	120.11	MEDS FOR CLINIC USE #608821	ROADRUNNER PHARMACY INC
10/15/2015	705.34	MED SUPPLIES WATS #100144518	PATTERSON VETERINARY SUPPLY INC
12/28/2015	901.03	MISC. MEDICAL SUPPLIES #33640	MWI VETERINARY SUPPLY CO

12/28/2015	36.65	SYRINGES FOR SHELTER #33640	MWI VETERINARY SUPPLY CO
12/23/2015	573.29	V120453 EXAM GLOVES, NOBIVA #3	MWI VETERINARY SUPPLY CO
12/23/2015	91.80	EXAM GLOVES #33640	MWI VETERINARY SUPPLY CO
12/23/2015	1,402.61	ADVANTAGE FOR DOGS #7123999	BAYER HEALTHCARE LLC
12/28/2015	275.43	CLAVAMOX, GAUZE #33640	MWI VETERINARY SUPPLY CO
12/28/2015	168.87	NOBIVAC FELINE #33640	MWI VETERINARY SUPPLY CO
12/28/2015	682.19	SCALPEL BLADES #33640	MWI VETERINARY SUPPLY CO
12/28/2015	42.27	ANESTH MASK FELINE #33640	MWI VETERINARY SUPPLY CO
12/17/2015	622.01	NOBIVAC CAT/DOG #100144518	PATTERSON VETERINARY SUPPLY INC
11/12/2015	50.49	OXYGEN TANK FOR CLINIC	ANALGESIC SERVICES INC
12/23/2015	1,378.07	ADVANTAGE DOG/CAT #7123999	BAYER HEALTHCARE LLC
12/23/2015	100.72	DOXYCYCLINE FOR CLINIC #608821	ROADRUNNER PHARMACY INC
12/23/2015	118.21	BUPRENORPHINE #608821	ROADRUNNER PHARMACY INC
12/23/2015	50.49	OXYGEN FOR CLINIC USE	ANALGESIC SERVICES INC
12/23/2015	50.49	OXYGEN FOR USE IN VET CLINIC	ANALGESIC SERVICES INC
12/23/2015	62.94	SURGICAL DRAPE #33640	MWI VETERINARY SUPPLY CO
12/23/2015	1,897.23	MEDICAL SUPPLIES FOR VET#33640	MWI VETERINARY SUPPLY CO
12/23/2015	15.56	HALOGEN BULB FOR CLINIC #33640	MWI VETERINARY SUPPLY CO
12/23/2015	348.41	MISC. MEDICAL SUPPLIES #33640	MWI VETERINARY SUPPLY CO
12/23/2015	292.28	NOBIVAC RABIES VACCINE #33640	MWI VETERINARY SUPPLY CO
12/23/2015	190.43	HYDROMORPHONE #33640	MWI VETERINARY SUPPLY CO
12/23/2015	365.07	DRONCIT CANINE/FELINE #7123999	BAYER HEALTHCARE LLC
Object 62020 -- MEMBERSHIPS			
10/26/2015	1,156.00	CSDA MEMBERSHIP #24799	CALIFORNIA SPECIAL DISTRICT ASSOCIATION
Object 62111 -- MISCELLANEOUS EXPENSE-SERVICES			
11/5/2015	5,987.02	02606301-676650 Prop Tax	COUNTY TAX COLLECTOR
11/17/2015	322.74	02646102-654930 Prop Tax	COUNTY TAX COLLECTOR
Object 62214 -- DUPLICATING SERVICES			
11/5/2015	38.16	S TAPLES 10/20/15 PRINTING	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/1/2015	111.47	VOL TRAINING GUIDES SCCAS	MPRESS DIGITAL
10/8/2015	32.49	LAMINATION	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/8/2015	65.04	COPIES	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
Object 62219 -- PC SOFTWARE PURCHASES			
11/16/2015	1,058.00	4246044555708506 VOLGISTIC	U S BANK CORPORATE PAYMENT SYSTEMS
12/31/2015	75.00	MailChimp ASA	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62221 -- POSTAGE			
12/24/2015	16.30	USPS 12/17 POSTAGE	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/17/2015	503.50	POSTAGE #8000-9090-0647-3594	PITNEY BOWES
10/8/2015	35.15	RETURN SHIPPING	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/2/2015	9.21	POSTAGE METER LEASE #2187757	PITNEY BOWES GLOBAL FINANCIAL SERVICES
Object 62223 -- SUPPLIES			
11/3/2015	52.31	Credit Card Machine Supplies	MISC CR
11/9/2015	16.53	FIRST AID SUPPLIES	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/29/2015	244.12	OFFICE SUPPLIES #LA70030423	STAPLES CONTRACT AND COMMERCIAL, INC.
10/29/2015	1,168.14	VOLUNTEER APRONS WITH ASA LOGO	BANANA PROMOTIONS
10/21/2015	17.09	STAPLES 9/30/2015* PAPER	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/1/2015	406.16	50# WOOD PELLETS SCCAS	HANSEN FEED AND PET SUPPLY
10/5/2015	84.02	V127178 ASA LOGO APPAREL	BANANA PROMOTIONS
11/25/2015	1,500.98	TRIPLE TWO/ANTIMICROB. SOAP SC	ANIMAL HEALTH & SANITARY SUPPLY
11/23/2015	269.48	OFFICE SUPPLIES #LA 70030423	STAPLES CONTRACT AND COMMERCIAL, INC.
11/12/2015	330.93	WOOD PELLETS FOR SHELTER USE	HANSEN FEED AND PET SUPPLY
11/12/2015	406.16	WOOD PELLETS FOR SHELTER USE	HANSEN FEED AND PET SUPPLY
11/9/2015	25.92	FAKE HAND	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/16/2015	26.69	FOOD TRAYS FOR MEDS ASA	U S BANK CORPORATE PAYMENT SYSTEMS
10/26/2015	654.46	SUPPLIES/FOOD FOR 11 PUPPIES	DIBENEDETTO, KATHY
10/29/2015	264.91	MAINT & CLEANING SUPPLIES	U S BANK CORPORATE PAYMENT SYSTEMS
11/5/2015	20.34	STAPLES 10/20/15 CARD STOCK	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF

12/17/2015	1,775.53	HOLIDAY MAILING ACCT #95	PARKS PRINTING
12/17/2015	1,130.86	ASA LOGO TEE SHIRTS	BANANA PROMOTIONS
12/17/2015	125.32	WOOD PELLETS FOR USE AT SHELTE	HANSEN FEED AND PET SUPPLY
12/17/2015	406.16	WOOD PELLETS FOR SC SHELTER	HANSEN FEED AND PET SUPPLY
12/21/2015	51.58	V14384 OFFICE SUPPLIES #LA 700	STAPLES CONTRACT AND COMMERCIAL, INC.
12/24/2015	58.75	STAPLES OVER SIZED ENVELOPES	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/24/2015	38.94	PUSHBROOM	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/11/2015	115.09	HOLIDAY DECORATIONS FOR SHELTE	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/11/2015	70.61	CAT FOOD DISPENSERS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/31/2015	287.29	Hose, paint, cleaning supplies	U S BANK CORPORATE PAYMENT SYSTEMS
10/15/2015	127.85	WOOD PELLETS WATS SHELTER	HANSEN FEED AND PET SUPPLY
10/19/2015	127.85	WOOD PELLETS FOR WATSONVILLE	HANSEN FEED AND PET SUPPLY
11/12/2015	132.00	JIFFY TAGS FOR SHELTER	ANIMAL CARE EQUIP & SVCS
11/25/2015	2,335.12	V124747 ANIMAL HEALTH & SANITA	ANIMAL HEALTH & SANITARY SUPPLY
12/17/2015	127.85	WOOD PELLETS FOR WATS SHELTER	HANSEN FEED AND PET SUPPLY
12/21/2015	5,468.80	1,000 MICROCHIPS FOR SHELTER	FOUND ANIMALS FOUNDATION INC
12/21/2015	53.84	DISTILLED WATER	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
Object 62317 -- CONSULT/MGT/PC SERVICES			
10/27/2015	73.50	WEBLICENSING FEE #SNCR	HLP INC
12/23/2015	78.05	WEBLICENSING NOV 2015 #SNCR	HLP INC
Object 62381 -- PROF & SPECIAL SERV-OTHER			
10/13/2015	1,380.00	HUMANE ED SEPT 2015	HITCHCOCK, JULIE
11/23/2015	90.93	BIO WASTE PICK UP SC #6108507	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
11/17/2015	1,700.00	PICK UP SERVICE SC #6451	KOEFRAN INDUSTRIES
11/9/2015	212.50	ADMIN HEARING K. PAINTER	LAW OFFICE OF GEORGE J GIGARJIAN
11/19/2015	7,123.22	POSTAGE FOR HOLIDAY MAILER	PARKS PRINTING
10/22/2015	4,400.00	DEVELOPMENT CONTRACT 2015-01	ANASTASIA STEINBERG TORRES-GIL
10/19/2015	500.00	T. KING WORKSHOPS AUG 2015	KING, PATRICIA A
10/1/2015	64.68	BORBA TRANSCRIPT SCCAS	GALLAGHER, DENISE
10/19/2015	1,700.00	PICK UP SERVICE SC #6451	KOEFRAN INDUSTRIES
12/8/2015	644.85	DIRECT MAIL DONATION INSERT#95	PARKS PRINTING
12/8/2015	1,761.22	#10 ENVELOPES DIRECT MAIL #95	PARKS PRINTING
12/8/2015	1,083.03	#9 ENVELOPES DIRECT MAIL #95	PARKS PRINTING
12/8/2015	1,987.04	HOLIDAY CARD DIRECT MAIL #95	PARKS PRINTING
12/8/2015	2,062.26	SHELTER INSERT DIRECT MAIL #95	PARKS PRINTING
10/15/2015	405.00	BUS ADS CHI PROJECT JULY 2015	SANTA CRUZ METRO TRANSIT DIST
10/15/2015	330.00	BUS AD CHI PROJECT AUGUST 2015	SANTA CRUZ METRO TRANSIT DIST
12/15/2015	1,755.00	Humane Ed. Oct 2015 s/b 62381	HITCHCOCK, JULIE
12/23/2015	4,400.00	DEV & OUTREACH OCT 2015	ANASTASIA STEINBERG TORRES-GIL
12/23/2015	3,800.00	DEV. & OUTREACH NOV. 2015	ANASTASIA STEINBERG TORRES-GIL
12/17/2015	1,700.00	PICK UP SERVICE SC #6451	KOEFRAN INDUSTRIES
12/17/2015	600.00	PET TECH FIRST AID CLASS ASA	CHADWICK, LAURIE A
12/17/2015	720.00	HUMANE ED SERVICES NOV 2015	HITCHCOCK, JULIE
12/31/2015	79.50	Burgler Alarm SC #4472	SUPERIOR ALARM CO
10/15/2015	1,000.00	PICK UP SERVICE WATS #7446	KOEFRAN INDUSTRIES
10/15/2015	470.98	DIAGNOSTICS #157635	IDEXX DISTRIBUTION INC
10/13/2015	149.02	MEDS FOR VET CLINIC #608821	ROADRUNNER PHARMACY INC
10/13/2015	25.07	DRINKING WATER #ANIMS1	ALL PURE WATER
11/16/2015	479.52	DIAGNOSTICS FO SHELTER #157635	IDEXX DISTRIBUTION INC
11/10/2015	51.02	DRINKING WATER - WATS SHELTER	ALL PURE WATER
10/29/2015	96.78	MEDICAL WASTE PICK UP #6108507	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
11/17/2015	1,000.00	PICK UP SERVICE WATS #7446	KOEFRAN INDUSTRIES
12/21/2015	504.38	DIAGNOSTIC SERVICES #157635	IDEXX DISTRIBUTION INC
12/21/2015	25.07	DRINKING WATER WATS SHELTER	ALL PURE WATER
12/17/2015	1,000.00	PICK UP SERVICE WATS #7446	KOEFRAN INDUSTRIES
Object 62399 -- VETERINARIAN SERVICES			
12/17/2015	3,243.75	SPAY/NEUTER VET 11/17 -12/3/15	MORENO, DEBORAH ANNE

11/25/2015	3,356.25	VET SERVICES 10/29 - 11/16/15	MORENO, DEBORAH ANNE
11/5/2015	4,593.75	VET SERVICES 10/13 - 10/28/15	MORENO, DEBORAH ANNE
10/19/2015	3,150.00	S/N VET 9/28/15 - 10/8/2015	MORENO, DEBORAH ANNE
10/1/2015	4,912.50	SPAY/NEUTER VET 9/12 - 9/26/15	MORENO, DEBORAH ANNE
12/10/2015	1,830.07	REISSUE OF 481362 DTD 10/29/15	ANIMAL HOSPITAL OF SOQUEL
12/7/2015	(1,830.07)	VET SERVICES SEPT 2015	ANIMAL HOSPITAL OF SOQUEL
10/5/2015	959.81	EMERGENCY VET SERVICES	SANTA CRUZ VETERINARY HOSPITAL
11/5/2015	719.50	EMERGENCY VET SVCS SEPT 2015	SANTA CRUZ VETERINARY HOSPITAL
10/29/2015	1,830.07	VET SERVICES SEPT 2015	ANIMAL HOSPITAL OF SOQUEL
11/25/2015	537.06	EMERGENCY VET CARE OCT. 2015	SANTA CRUZ VETERINARY HOSPITAL
Object 62500 -- EQUIPMENT LEASE & RENT			
10/29/2015	191.12	PODS LEASE FEE COTTAGE SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62610 -- RENTS/LEASES-STRUC IMP & GRNDS			
11/16/2015	191.12	PODS RENTAL COTTAGE SHOP ASA	U S BANK CORPORATE PAYMENT SYSTEMS
12/31/2015	191.12	Pods Rental Cottage Shop ASA	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62710 -- FIELD EQUIPMENT			
12/31/2015	52.19	Bullets for Officers ASA	U S BANK CORPORATE PAYMENT SYSTEMS
11/16/2015	198.78	DANGEROUS DOG COLLARS ASA	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62801 -- ADVERTISING & PROMOTION SUPP			
11/19/2015	2,280.00	ONSCREEN ADS AT THE NICK	NICKELODEON THEATRES INC
10/1/2015	1,412.97	ADOPTION PACKETS SCCAS	BLUE HERON DESIGN GROUP
10/8/2015	25.00	AD IN BAY WOOF SCCAS	TELEGRAPH MEDIA
10/29/2015	600.00	SHELTER AD IN SANTA CRUZ WAVES	U S BANK CORPORATE PAYMENT SYSTEMS
11/9/2015	217.50	SHELTER BUS ADS	STOKES SIGNS
12/31/2015	1,460.00	Ad in Good Times ASA	U S BANK CORPORATE PAYMENT SYSTEMS
12/23/2015	481.89	PRINTING SERVICES, BANNER	BLUE HERON DESIGN GROUP
Object 62842 -- INVENTORY MATERIALS PURCHASED			
10/22/2015	860.33	SLIP LEADS FOR VOLUNTEERS	REGAL CONNECTION
11/5/2015	617.10	SHELTER CALENDAR ORDER	GORDON BERNARD COMPANY LLC
10/5/2015	1,833.20	CALENDAR CONTEST ASA	GORDON BERNARD COMPANY LLC
12/31/2015	2,485.92	SCCAS T-Shirts and Logo	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62857 -- SPECIAL MISC EXPENSE-SUPPLIES			
10/8/2015	15.00	ID TAGS FOR SALE AT SCCANIMAL	RED DINGO INC
11/9/2015	22.50	ID TAGS FOR SALE AT SHELTER	RED DINGO INC
Object 62914 -- EDUCATION & TRAINING(REPT)			
10/29/2015	250.00	CONTINUING ED FOR RVT	U S BANK CORPORATE PAYMENT SYSTEMS
12/31/2015	450.00	Firearms Class for Officer ASA	U S BANK CORPORATE PAYMENT SYSTEMS
12/31/2015	425.00	New Supervisor Training ASA	U S BANK CORPORATE PAYMENT SYSTEMS
11/9/2015	50.00	SRCH WARRANT COURSE MANRIQUEZ	SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING
Object 62922 -- LODGING			
10/29/2015	179.91	TRAVEL DEPOSIT ANIMAL SHELTER	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62924 -- MEALS			
11/16/2015	28.04	MEALS WHILE TRAVELING ASA	U S BANK CORPORATE PAYMENT SYSTEMS
11/2/2015	6.09	MEALS DURING PC 832 TRAINING	MANRIQUEZ, RODOLFO
11/2/2015	57.24	PC 832 TRAINING FOR NEW ACO	MANRIQUEZ, RODOLFO
11/2/2015	12.49	MEALS DURING TRAINING COURSE	MANRIQUEZ, RODOLFO
Object 62926 -- MILEAGE			
11/2/2015	33.01	MILEAGE FOR TRAVEL TO TRAINING	MANRIQUEZ, RODOLFO
10/20/2015	637.10	STATE HUMANE CONF MILEAGE	SOBEL, MELANIE
Object 62935 -- SERVICE CENTER CHARGES			
10/8/2015	1,255.04	TIRES/ALIGNMENT #106 SCCAS	SPOORENBERG INC
10/8/2015	2,781.70	FUEL FOR ASA VEHICLES#72750052	VALERO MARKETING AND SUPPLY COMPANY
10/15/2015	368.93	TIRES, MOUNT, BALANCE SCCAS	SPOORENBERG INC
10/20/2015	142.31	OIL CHANGE VEHICLE #107	OIL CAN HENRYS (WATSONVILLE)
10/21/2015	81.04	CORNER STORE 10/1/15 FUEL	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/9/2015	1,289.44	FUEL FOR ASA VEHICLES #	VALERO MARKETING AND SUPPLY COMPANY
11/5/2015	1,705.58	VEHICLE MAINT. ASA VAN	SPECIALIZED AUTO INC

11/5/2015	843.52	ASA VEHICLE MAINT #800	SPECIALIZED AUTO INC
11/19/2015	30.00	REFUND OF FEES PAID	ROMAINE, JESSICA
11/23/2015	95.00	V11540 BAY CITY TOW	BAY CITY TOW
11/23/2015	55.97	OIL CHANGE VEHICLE #106 ASA	OIL CAN HENRYS (WATSONVILLE)
11/23/2015	67.83	OIL CHANGE VEHICLE #331 ASA	OIL CAN HENRYS (WATSONVILLE)
12/21/2015	116.09	MAINT. ASA VEHICLE TAURUS	SPECIALIZED AUTO INC
12/21/2015	1,144.50	FUEL FOR ASA VEHICLES#72750052	VALERO MARKETING AND SUPPLY COMPANY
12/8/2015	386.16	ASA FLEET VEHICLE MAINT	SPECIALIZED AUTO INC
12/8/2015	982.27	ASA FLEET VEHICLE MAINT.	S C ADVANCED AUTO INC
12/8/2015	493.04	ASA FLEET VEHICLE MAINT	S C ADVANCED AUTO INC
Object 63070 -- UTILITIES			
10/15/2015	749.01	TRASH/RECYCLE SC SEPT 2015	GREENWASTE RECOVERY INC
10/15/2015	57.09	PHONE LINE COTTAGE 8314641041	AT&T
12/8/2015	561.45	SCMU 070-02150-001	SANTA CRUZ MUNICIPAL UTILITIES
12/8/2015	102.22	SCMU 070-02160-012	SANTA CRUZ MUNICIPAL UTILITIES
12/8/2015	34.24	SCMU COTTAGE 070-01710-020	SANTA CRUZ MUNICIPAL UTILITIES
12/17/2015	640.47	TRASH/RECYCLE SC #063738	GREENWASTE RECOVERY INC
12/17/2015	57.82	AT&T COTTAGE 83146410411145	AT&T
12/21/2015	3,120.35	PG&E FOR SC #0484373105-2	PACIFIC GAS AND ELECTRIC CO
12/21/2015	78.00	PG&E COTTAGE #4783851189-8	PACIFIC GAS AND ELECTRIC CO
10/5/2015	838.00	UTILITIES FOR WATS #22469	WATSONVILLE CITY UTILITIES
12/31/2015	586.17	SCMU 070-02150-001	SANTA CRUZ MUNICIPAL UTILITIES
12/31/2015	52.78	SCMU 070-02160-012	SANTA CRUZ MUNICIPAL UTILITIES
12/31/2015	40.42	SCMU CottageShop 070-01710-020	SANTA CRUZ MUNICIPAL UTILITIES
10/26/2015	1,200.64	PG&E WATS 4857456190-7	PACIFIC GAS AND ELECTRIC CO
11/25/2015	1,059.56	PG&E WATSONVILLE 4857456190-7	PACIFIC GAS AND ELECTRIC CO
11/25/2015	746.50	UTILITIES WATS SHELTER #22469	WATSONVILLE CITY UTILITIES
10/29/2015	758.70	WATER/SEWER WATS SHELTER#22469	WATSONVILLE CITY UTILITIES
11/23/2015	640.47	TRASH & RECYCLE SC #063738	GREENWASTE RECOVERY INC
11/23/2015	3,597.28	PG&E FOR 2200 7TH 0484373105-2	PACIFIC GAS AND ELECTRIC CO
11/23/2015	43.97	PG&E FOR COTTAGE 4783851189-8	PACIFIC GAS AND ELECTRIC CO
10/1/2015	474.93	SCMU 070-02150-001	SANTA CRUZ MUNICIPAL UTILITIES
10/1/2015	116.39	SCMU 070-02160-012	SANTA CRUZ MUNICIPAL UTILITIES
10/1/2015	40.42	SCMU 070-01710-020	SANTA CRUZ MUNICIPAL UTILITIES
10/20/2015	3,021.53	V129169 PG & E FOR SC SHELTER	PACIFIC GAS AND ELECTRIC CO
10/29/2015	512.01	SCMU 2200 7TH #070-02150-001	SANTA CRUZ MUNICIPAL UTILITIES
10/29/2015	96.04	SCMU 2200 7TH #070-02160-012	SANTA CRUZ MUNICIPAL UTILITIES
10/29/2015	34.24	SCMU 2200 7TH #070-01710-020	SANTA CRUZ MUNICIPAL UTILITIES
11/9/2015	57.80	COTTAGE PHONE 83146410411145	AT&T
10/22/2015	25.70	PG&E FOR COTTAGE SHOP	PACIFIC GAS AND ELECTRIC CO
12/31/2015	807.50	UTILITIES WATS SHELTER #22469	WATSONVILLE CITY UTILITIES
12/21/2015	1,137.11	PG&E WATS SHELTER 4857456190-7	PACIFIC GAS AND ELECTRIC CO

Consent Agenda Item 5.5

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 8, 2016
SUBJECT: First Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for October 1, 2015 through December 31, 2015.

Recommendation:

Accept the fourth quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for October 1, 2015 through December 31, 2015.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for January 1, 2016 through March 31, 2016 will be included on the April 2016 agenda and every quarter thereafter.

DATE: 1/26/16
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.4 October 1, 2015 through December 31, 2015 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period October 1, 2015 through December 31, 2015.

Expenditure Actual Transactions

Posted	Amount	Description	County Department
12/7/2015	2,358.86	SCR 911 December 2016	SANTA CRUZ REGIONAL 911
10/7/2015	2,358.86	SCR 911 RADIO OCTOBER 2015	SANTA CRUZ REGIONAL 911
11/6/2015	2,358.86	SCR 911 for November 2015	SANTA CRUZ REGIONAL 911
Department Total	7,076.58		
11/18/2015	165.00	Radio Shop 1st Quarter	ISD - RADIO SHOP
Department Total	165.00		
10/21/2015	2,602.95	SEPTEMBER 2015 TELEPHONE CHGS	ISD - TELECOM
10/17/2015	2,616.41	AUGUST 2015 TELEPHONE CHGS	ISD - TELECOM
10/17/2015	2,694.25	JULY 2015 TELEPHONE CHGS	ISD - TELECOM
10/14/2015	17.00	APRIL 2015 TELEPHONE CHGS	ISD - TELECOM
10/15/2015	17.00	MAY 2015 TELEPHONE CHGS	ISD - TELECOM
10/16/2015	17.00	MARCH 2015 TELEPHONE CHGS	ISD - TELECOM
10/16/2015	17.00	JUNE 2015 TELEPHONE CHGS	ISD - TELECOM
10/17/2015	27.00	AUGUST 2015 TELEPHONE CHGS	ISD - TELECOM
10/17/2015	27.00	JULY 2015 TELEPHONE CHGS	ISD - TELECOM
10/21/2015	27.00	SEPTEMBER 2015 TELEPHONE CHGS	ISD - TELECOM
12/2/2015	2,590.43	OCTOBER 2015 TELEPHONE CHGS	ISD - TELECOM
12/2/2015	27.00	OCTOBER 2015 TELEPHONE CHGS	ISD - TELECOM
10/15/2015	2,106.65	MAY 2015 TELEPHONE CHGS	ISD - TELECOM
10/14/2015	2,141.11	APRIL 2015 TELEPHONE CHGS	ISD - TELECOM
10/16/2015	2,798.72	MARCH 2015 TELEPHONE CHGS	ISD - TELECOM
10/16/2015	2,100.59	JUNE 2015 TELEPHONE CHGS	ISD - TELECOM
Department Total	19,827.11		
11/2/2015	728.00	CUSTODIAL OCT ASA	GSD - JANITORIAL
12/1/2015	728.00	CUSTODIAL NOV	GSD - JANITORIAL
10/8/2015	728.00	CUSTODIAL SEPT ASA	GSD - JANITORIAL
Department Total	2,184.00		
12/23/2015	2,927.00	FY 15-16 LIAB/PROPERTY CHARGES	PERSONNEL
Department Total	2,927.00		
12/7/2015	3,161.79	Q1 1516 BLDG MAINT 7TH AVE-ASA	GSD - MAINTENANCE
12/7/2015	3,334.67	Q1 1516 EQUIPMAINT 7TH AVE-ASA	GSD - MAINTENANCE
Department Total	6,496.46		
10/6/2015	445.80	WH CHARGES ENDING SEPT. 2015	GSD - WAREHOUSE
12/3/2015	610.10	WAREHOUSE CHARGES MONTH 11/15	GSD - WAREHOUSE
11/4/2015	312.65	WAREHOUSE CHARGES OCT 2015	GSD - WAREHOUSE
10/6/2015	67.90	WH CHARGES ENDING SEPT. 2015	GSD - WAREHOUSE
12/3/2015	225.10	WAREHOUSE CHARGES MONTH 11/15	GSD - WAREHOUSE
Department Total	1,661.55		
12/9/2015	463.40	November Bank Fees Watsonville	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
11/3/2015	361.32	Bank Fees October Wats	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
10/6/2015	382.70	Bank Fees Watsonville Septembe	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
12/9/2015	54.49	October Bank Fees PayPal	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
12/9/2015	84.44	November Bank Fees PayPal	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
12/7/2015	1,718.41	SC Bank Fees November	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
10/14/2015	75.95	PayPal Fees	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
12/22/2015	472.71	November Bank Fees - LockBox	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
10/6/2015	433.54	Bank Fees LockBox September	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
10/6/2015	1,663.68	Bank Fees September SC	TREASURER-TAX COLLECTOR (BANK OF THE WEST)

11/10/2015	577.95	Web Banking Fees October	TREASURER-TAX COLLECTOR (BANK OF THE WEST) ²²
11/13/2015	<u>1,591.49</u>	Bank Fees SC October	TREASURER-TAX COLLECTOR (BANK OF THE WEST)
Department Total	7,880.08		
12/8/2015	5,239.00	2015-November NETWORK CONNECTI	ISD - PC
11/10/2015	5,239.00	2015-October NETWORK CONNECTIO	ISD - PC
10/12/2015	5,239.00	2015-July NETWORK CONNECTION	ISD - PC
10/12/2015	5,239.00	2015-August NETWORK CONNECTION	ISD - PC
10/12/2015	<u>5,239.00</u>	2015-September NETWORK CONNECT	ISD - PC
Department Total	26,195.00		
11/5/2015	238.00	0915 EPIC HSA CLN-SCCASA-AN LB	HEALTH SERVICES AGENCY
11/5/2015	552.00	0915 EPIC HSA CLN-SCCASA-EP VT	HEALTH SERVICES AGENCY
10/21/2015	476.00	0815 EPIC HSA CLN-SC-ANML LAB	HEALTH SERVICES AGENCY
12/9/2015	119.00	1015 EPIC HSA CLN-SC ANML LAB	HEALTH SERVICES AGENCY
12/22/2015	146.00	Health Permit #7072 FA0005341	HEALTH SERVICES AGENCY
12/22/2015	<u>146.00</u>	Health Permit #7185 FA0005649	HEALTH SERVICES AGENCY
Department Total	1,677.00		
10/20/2015	<u>49,417.25</u>	2002 CERTS Lease Pmt 2nd Qtr	COUNTY OF SANTA CRUZ
Department Total	49,417.25		
10/5/2015	<u>205.15</u>	Prmt #14042 CAS 5x SFSC 07&08	PARKS, OPEN SPACE & CULTURAL SERVICES
Department Total	205.15		

Consent Agenda Item 5.6

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 8, 2016
SUBJECT: Authorize General Manager to accept a donation in the amount of \$100,000 from the Muriel R. Butler Living Trust, direct that the check be deposited and adopt a resolution accepting the bequest

Recommendation:

Authorize General Manager to accept a donation in the amount of \$100,000 from the Muriel R. Butler Living Trust, direct that the check be deposited and adopt a resolution accepting the bequest.

Discussion:

On December 31, 2015 SCCAS received a donation of \$100,000 from the Muriel R. Butler Living Trust. Mrs. Butler was born in Chicago, IL and lived 45 years in Santa Cruz County. Mrs. Butler loved the special visits every Sunday at Aegis of Aptos from her friend Donna Steward and her dog "Honey" the rescue Golden Retriever.

BEFORE THE ANIMAL SERVICES AUTHORITY BOARD
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. _____

On motion of Board Member:
Duly seconded by Board Member:
The following resolution is adopted:

RESOLUTION ACCEPTING MONETARY GIFT
FROM THE MURIEL R. BUTLER LIVING TRUST

WHEREAS, the Santa Cruz County Animal Shelter is a recipient of a generous gift from the Muriel R. Butler Living Trust in the amount of \$100,000.00; and

WHEREAS, the Santa Cruz County Animal Shelter intends to use the gift for the assistance and care of animals taken in by the Shelter and to promote the humane treatment of animals; and

WHEREAS, the Santa Cruz County Animal Shelter desires to accept the gift as it would greatly benefit the care and maintenance of its animals; and

NOW THEREFORE, BE IT RESOLVED that the General Manager of the Santa Cruz County Animal Shelter is hereby authorized to accept the gift from the Muriel R. Butler Living Trust in the amount of \$100,000.00 into the Animal Shelter Fund Account No. 76-114.

PASSED AND ADOPTED by the Board of the Animal Services Authority of Santa Cruz County, State of California, this 8th day of February, 2016 by the following vote:

AYES: Board Members
NOES: Board Members
ABSENT: Board Members

Chair of the Animal Services Authority Board

ATTEST: _____
Secretary of the Board

Approved as to Form:

Office of the County Counsel

Distribution: Auditor-Controller-Treasurer-Tax Collector, County Administrative Office, County Counsel

BEFORE THE ANIMAL SERVICES AUTHORITY BOARD
OF THE COUNTY OF SANTA CRUZ, STATE OF CALIFORNIA

RESOLUTION NO. _____

On motion of Board Member:
Duly seconded by Board Member:
The following resolution is adopted:

RESOLUTION ACCEPTING MONETARY GIFT
FROM THE MURIEL R. BUTLER LIVING TRUST

WHEREAS, the Santa Cruz County Animal Shelter is a recipient of a generous gift from the Muriel R. Butler Living Trust in the amount of \$100,000.00; and

WHEREAS, the Santa Cruz County Animal Shelter intends to use the gift for the assistance and care of animals taken in by the Shelter and to promote the humane treatment of animals; and

WHEREAS, the Santa Cruz County Animal Shelter desires to accept the gift as it would greatly benefit the care and maintenance of its animals; and

NOW THEREFORE, BE IT RESOLVED that the General Manager of the Santa Cruz County Animal Shelter is hereby authorized to accept the gift from the Muriel R. Butler Living Trust in the amount of \$100,000.00 into the Animal Shelter Fund Account No. 76-114.

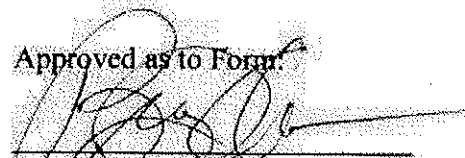
PASSED AND ADOPTED by the Board of the Animal Services Authority of Santa Cruz County, State of California, this 8th day of February, 2016 by the following vote:

AYES: Board Members
NOES: Board Members
ABSENT: Board Members

Chair of the Animal Services Authority Board

ATTEST: _____
Secretary of the Board

Approved as to Form:



Office of the County Counsel

Distribution: Auditor-Controller-Treasurer-Tax Collector, County Administrative Office, County Counsel

Consent Agenda Item 5.7

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 8, 2016
SUBJECT: Continue to Next Meeting the Revision of SCCAS Policy and Procedures
#210 and #220

Recommendation:

Continue to next meeting the revision of SCCAS policy and procedures #210 and #220.

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 8, 2016
SUBJECT: General Manager's Oral Report

General Manager will present an oral report on the Santa Cruz County Animal Shelter.

Regular Agenda Item 6.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 8, 2016
SUBJECT: Financial Report for the Period Ending January 31, 2016

Recommendation:

Approve the Financial Report as presented for the period ending January 31, 2016 including the Estimated/Actuals for FY 2015-16.

Discussion:

The Financial Report ending January 31, 2016 reflects total revenues of \$368,885 and expenditures of \$281,616. YTD revenues are \$2,589,458. YTD expenditures are \$2,172,645. Current total revenues are 72% of a potential 58%. The percentage of current year expenditures is at 57%.

Licensing revenues YTD are \$170,050. At this point last year licensing revenues were \$183,082.

The Financial Report reflects the estimated/actual expenditures and revenues based on current YTD actual through January and an estimate for February – June based on experience and expectations.

Based on current estimated/actuals the SCCAS year-end net deficit from operations is estimated at \$233,190, which is \$366,060 less than the final budget approved in June 2015.

**Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2015-2016
For Months Ending January 31, 2016**

Revenues:	2015-16 Final Budget	2015-16 Est/Actuals	2015-16 YTD Actuals	YTD Remaining	2014-15 YTD Actuals
ANIMAL LICENSES	\$345,000	\$315,000	\$170,050	\$144,950	\$183,082
INTEREST	\$14,000	\$18,500	\$9,267	\$9,233	\$7,819
RENTS & CONCESSIONS	\$200	\$200	\$91	\$109	\$144
RENTAL DEPOSIT/FORFEIT REVENUE	\$160	\$200	\$140	\$60	\$160
ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$4,749
HUMANE SERVICES	\$290,000	\$290,000	\$167,650	\$122,350	\$173,888
ADMINISTRATIVE SERVICES	\$1,200	\$1,600	\$918	\$682	\$780
COST RECOVERY-OTHER	\$7,500	\$8,000	\$4,310	\$3,690	\$4,239
MEMBER CONTRIBUTION	\$2,352,796	\$2,352,796	\$1,918,583	\$434,213	\$1,937,937
CHARGES FOR CURRENT SERVICES	\$53,000	\$54,000	\$23,991	\$30,009	\$22,353
ADMIN FINE FEES	\$25,000	\$25,000	\$13,201	\$11,799	\$10,540
GRANT SERVICES-NON INTERGOV	\$0	\$6,800	\$6,783	\$17	\$6,125
ANIMAL MICROCHIP FEES	\$24,000	\$22,000	\$13,008	\$8,992	\$12,435
ANIMAL RABIES FEES	\$8,000	\$13,000	\$7,922	\$5,078	\$3,531
ANIMAL SPAY&NEUTER FEES	\$110,000	\$110,000	\$68,897	\$41,103	\$104,062
SALES-OTHER-TAXABLE	\$28,000	\$56,000	\$35,005	\$20,995	\$15,310
CASH OVERRAGES	\$0	\$0	\$0	\$0	\$6
CONTRIBUTIONS and DONATIONS	\$170,000	\$280,000	\$139,161	\$140,839	\$111,959
NSF CHECKS	\$0	(\$50)	(\$50)	\$0	(\$29)
NSF CHECKS-RETURNED CHECK FEE	\$0	\$160	\$160	\$0	\$160
OTHER REVENUE	\$34,000	\$35,000	\$10,372	\$24,629	\$9,517
UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0
BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$3,462,856	\$3,588,206	\$2,589,458	\$998,748	\$2,608,767

Less Expenditures:

Salaries and Benefits	\$2,755,951	\$2,643,916	\$1,513,954	\$1,129,962	\$1,426,378
Services and Supplies	\$1,004,648	\$1,032,208	\$622,373	\$409,835	\$520,245
Other Uses	\$145,272	\$145,272	\$36,318	\$108,954	\$83,432
Fixed Assets	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$3,905,871	\$3,821,396	\$2,172,645	\$1,648,751	\$2,030,055

Plus Contingency:

	\$156,235	\$0	\$0	(\$0)	\$0
TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$4,062,106	\$3,821,396	\$2,172,645	\$1,648,751	\$2,030,055

NET REVENUES OVER (UNDER) EXPENDITURE	(\$599,250)	(\$233,190)	\$416,813	(\$650,003)	\$578,712
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BEGINNING FUND BALANCE - UNDESIGNATED (unaudited ending balance from 6/30/15)	\$1,780,210	\$1,988,019	\$1,780,210	\$1,780,210	\$0
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ENDING FUND BALANCE - UNDESIGNATED	\$1,180,960	\$1,754,829	\$2,197,023	\$1,130,207	\$578,712
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ANIMAL LICENSE DETAIL

	2015-2016 YTD Actuals	2014-2015 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$5,130	\$5,108	\$22
LICENSES - SANTA CRUZ	\$29,269	\$32,332	(\$3,063)
LICENSES- SCOTTS VALLEY	\$9,884	\$10,749	(\$865)
LICENSES- COUNTY	\$104,299	\$113,047	(\$8,748)
LICENSES- WATSONVILLE	\$21,468	\$21,846	(\$378)

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/15 is \$545,023 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/15 is \$900 (Unaudited)

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2015-2016

As of 1/31/16 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Acct	Acct Title	2015-16		2015-16 Est/Actuals	2015-16 YTD Actuals	YTD Remaining	58%		58%		2014-15 YTD Actuals	2014-15 PY ACTUALS	COMPARE THRU JAN ACTUALS	December Actuals	January Actuals	2014-15 Est/Actuals
		Final Budget	Est/Actuals				Percentage of CY EA's Actualized	Percentage of PY Eas Actualized	2014-15 YTD Actuals	2014-15 PY ACTUALS						
51000	SALARIES & BENF	\$2,755,951	\$2,643,916	\$1,513,954	\$1,129,962	\$1,129,962	57.26%	57.17%	\$1,426,378	\$87,576	\$175,114	\$175,114	\$178,280	\$2,494,980		
61000	SERVICES & SUPL	\$1,004,648	\$1,032,208	\$622,373	\$409,835	\$409,835	60.30%	54.20%	\$520,245	\$102,128	\$74,248	\$74,248	\$42,198	\$959,949		
86110	BUILDINGS AND IMPROVEMENTS	\$145,272	\$0	\$36,318	\$0	\$0	#DIV/0!	75.00%	\$83,432	(\$47,113)	\$55,621	\$0	\$0	\$111,242		
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0	\$0	\$0		
98700	CONTINGENCIES	\$156,235	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0	\$0	\$0		
51000-98700	TOTAL EXPENDITURES	\$4,062,106	\$3,821,396	\$2,172,645	\$1,648,751	\$1,648,751	56.85%	86.74%	\$2,030,055	\$142,590	\$304,982	\$304,982	\$220,478	\$3,566,171		
40100-42500	TOTAL REVENUES	\$3,462,856	\$3,588,206	\$2,589,458	\$998,748	\$998,748	72.17%	76.88%	\$2,608,767	(\$19,309)	\$130,001	\$130,001	\$453,062	\$3,393,132		
	NET COST	\$599,250	\$233,190	(\$416,813)	\$650,003	\$650,003	-178.74%	-334.44%	(\$578,712)	(\$161,899)	\$174,982	\$174,982	(\$232,584)	\$173,039		
51000	REGULAR PAY-PER	1,708,627	1,612,877	\$889,631	\$723,246	\$723,246	55.16%	53.17%	\$796,662	\$92,969	\$111,940	\$111,940	\$112,888	1,498,199		
51005	OVERTIME PAY-PE	3,880	7,155	\$4,976	\$2,160	\$2,160	69.54%	69.36%	\$1,550	\$3,425	\$349	\$349	\$371	2,235		
51040	REGULAR PAY-EXT	52,686	48,701	\$12,878	\$35,625	\$35,625	26.44%	53.57%	\$23,705	(\$10,829)	\$3,712	\$3,712	\$4,659	44,255		
52010	DIFFERENTIAL PAY	26,190	24,203	\$12,213	\$11,990	\$11,990	50.46%	51.70%	\$12,867	(\$654)	\$2,191	\$2,191	\$2,391	24,888		
52015	OASDI-SOCIAL SE	134,991	124,004	\$67,147	\$56,857	\$56,857	54.15%	52.73%	\$61,269	\$5,978	\$6,232	\$6,232	\$9,020	116,205		
53010	RETIREMENT	304,252	286,753	\$158,166	\$128,587	\$128,587	55.16%	54.38%	\$149,190	\$8,977	\$20,541	\$20,541	\$20,788	274,339		
53015	EMPLOYEE INSURA	434,055	448,963	\$277,685	\$171,278	\$171,278	61.85%	61.90%	\$249,757	\$27,928	\$28,148	\$28,148	\$28,163	403,481		
54010	UNEMPLOYMENT IN	5,538	5,538	\$5,538	(\$0)	(\$0)	100.00%	100.00%	\$6,950	(\$1,412)	\$0	\$0	\$0	6,950		
54010	WORKERS COMPENS	85,722	85,722	\$85,722	(\$0)	(\$0)	100.00%	100.00%	\$124,428	(\$38,706)	\$0	\$0	\$0	124,428		
51000	SALARIES & BENF	\$2,755,951	\$2,643,916	\$1,513,954	\$1,129,962	\$1,129,962	57.26%	57.17%	\$1,426,378	\$87,576	\$175,114	\$175,114	\$178,280	\$2,494,980		
61115	POLICE SAFETY EQUIPMENT	500	500	\$0	\$500	\$500	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	300		
61125	UNIFORM REPLACEMENT	2,500	2,500	\$855	\$1,646	\$1,646	34.18%	69.62%	\$2,298	(\$1,443)	\$1,862	\$1,862	\$0	3,300		
61215	RADIO SERVICES	28,000	29,000	\$16,907	\$12,093	\$12,093	58.30%	57.82%	\$16,188	\$719	\$2,313	\$2,313	\$2,313	28,000		
61310	TELECOM SERVICES	26,000	28,000	\$5,241	\$9,988	\$9,988	64.33%	33.32%	\$8,662	\$9,349	\$2,157	\$2,157	\$0	26,000		
61310	FOOD	7,500	8,000	\$5,195	\$2,805	\$2,805	64.94%	55.51%	\$4,441	\$754	\$858	\$858	\$1,102	8,000		
61412	JANITORIAL SERVICES	9,000	9,000	\$4,368	\$4,632	\$4,632	48.53%	56.62%	\$5,096	(\$728)	\$728	\$728	\$1,456	9,000		
61535	LIABILITY INSURANCE	32,519	32,519	\$31,792	\$727	\$727	97.77%	100.00%	\$32,519	(\$727)	\$0	\$0	\$0	32,519		
61725	OTHER INSURANCE	2,927	2,927	\$1,000	\$1,927	\$1,927	34.16%	0.00%	\$1,000	\$1,000	\$0	\$0	\$0	2,002		
61730	MAINT-OFFICE EQUIPMENT	600	600	\$307	\$293	\$293	51.16%	49.03%	\$294	\$13	\$10	\$10	\$215	600		
61731	MAINT-OTHER EQUIP-SVCS	2,000	2,000	\$437	\$1,563	\$1,563	21.83%	34.75%	\$869	(\$432)	\$0	\$0	\$533	2,500		
61835	FACILITIES MAINT	2,000	2,000	\$1,015	\$985	\$985	50.76%	47.09%	\$1,413	(\$398)	\$18	\$18	\$608	3,000		
61845	MAINT STRUCT IM	22,000	22,000	\$7,863	\$14,117	\$14,117	35.83%	31.45%	\$5,976	\$1,907	(\$361)	(\$361)	\$306	19,000		
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	2,500	2,500	\$1,430	\$1,070	\$1,070	57.21%	72.60%	\$1,089	\$341	\$1,089	\$1,089	\$0	1,500		
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	0		
61922	OTHER MEDICAL MATERIALS	100,000	95,000	\$49,170	\$45,830	\$45,830	51.76%	59.04%	\$54,614	(\$5,444)	\$0	\$0	\$0	92,500		
62020	MEMBERSHIPS	1,500	1,700	\$1,376	\$324	\$324	80.94%	100.00%	\$1,696	(\$320)	\$140	\$140	\$8,044	1,696		
62111	MISCELLANEOUS EXPENSES	8,500	6,310	\$6,310	\$0	\$0	100.00%	83.82%	\$7,425	(\$815)	\$0	\$0	\$0	8,500		

Pos + = UP
Neg () = DOWN

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2015-2016

As of 1/31/16 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Acct	Acct Title	2015-16		YTD Remaining	58%		58%		2014-15 YTD Actuals	COMPARE THRU JAN PY ACTUALS		January Actuals	December Actuals	2014-15 Est/Actuals
		Final Budget	Est/Actuals		Percentage of CY EA's Actualized	Percentage of PY Eas Actualized	2014-15 YTD Actuals	2014-15 YTD Actuals						
62112	CASH SHORTAGES	0	0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
62214	DUPLICATING SVCS.	4,000	3,500	\$2,816	19.53%	36.40%	\$0	\$1,456	\$1,456	(\$772)	\$0	\$0	\$0	4,000
62217	MISC NONINVENTORIAL ITEMS EXPENSE	0	0	\$0	#DIV/0!	100.00%	\$0	\$1,090	\$1,090	(\$1,090)	\$0	\$40	\$0	1,090
62219	PC SOFTWARE PURCHASES	2,500	1,800	\$667	62.94%	67.20%	\$0	\$1,133	\$1,008	\$125	\$0	\$1,008	\$0	1,500
62221	POSTAGE	7,000	7,000	\$3,465	50.50%	62.75%	\$0	\$3,535	\$4,706	(\$1,171)	\$127	\$2,028	\$0	7,500
62222	SUBSCRIPTIONS/PERIODICALS	125	125	\$125	0.00%	100.00%	\$0	\$125	\$125	(\$125)	\$0	\$0	\$0	125
62223	SUPPLIES	75,000	72,000	\$34,781	48.31%	60.56%	\$0	\$37,219	\$38,155	(\$3,373)	\$0	\$7,697	\$0	63,000
62225	NON-PC SOFTWARE	250	250	\$250	0.00%	100.00%	\$0	\$250	\$0	\$0	\$0	\$0	\$0	250
62226	INVENTORIAL ITEMS	6,800	2,000	\$2,000	0.00%	37.65%	\$0	\$2,000	\$5,836	(\$5,836)	\$0	\$0	\$0	15,500
62301	ACCOUNTING & AUDITING	13,000	13,000	\$13,000	0.00%	100.00%	\$0	\$13,000	\$0	\$0	\$0	\$0	\$0	13,000
62310	BANKING SERVICES	24,000	30,000	\$2,793	66.58%	52.74%	\$0	\$10,025	\$13,186	\$6,789	\$0	\$1,930	\$0	25,000
62316	COMPUTER PROF SVCS	0	0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$2,148	\$0	0
62317	CONSULTMGT/PC SVCE.	19,250	20,000	\$170	96.11%	97.63%	\$0	\$19,221	\$19,038	\$183	\$0	\$108	\$48	19,500
62318	COUNTY COUNSEL	0	0	\$78	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
62325	DATA PROCESSING	50,000	52,000	\$5,239	60.45%	50.00%	\$0	\$31,434	\$20,566	\$4,186	\$0	\$4,541	\$0	54,500
62330	DPW SERVICES - GENERAL MONEY	0	1,000	\$0	0.00%	0.00%	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	0
62381	PROF & SPECIAL	147,000	152,000	\$22,533	49.66%	43.53%	\$0	\$75,490	\$47,882	\$27,607	\$0	\$0	\$0	110,000
62389	VETERINARIAN SERVICES	77,000	85,000	\$53,868	63.14%	55.62%	\$0	\$31,331	\$44,483	\$9,175	\$3,236	\$6,361	\$0	80,000
62500	EQUIPMENT RENTS & LEASES-	0	0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
62610	RENTS & LEASES-	198,842	198,842	\$191	74.85%	49.70%	\$0	\$148,839	\$98,834	\$573	\$0	\$0	\$0	340
62710	FIELD EQUIPMENT	1,200	4,500	\$527	11.72%	76.12%	\$0	\$3,973	\$761	\$0	\$0	\$0	\$0	198,842
62801	ADVERTISING & PROMOTION	2,000	10,000	\$3,031	68.68%	22.52%	\$0	\$6,969	\$608	(\$2,344)	\$52	\$0	\$0	1,000
62842	INVENTORY MATERIALS PURCHASED	20,000	20,000	\$2,486	60.40%	69.06%	\$0	\$12,080	\$13,812	(\$1,732)	\$0	\$164	\$0	2,700
62857	SPECIAL MISC EXP-SUPPLIES	500	500	\$90	17.90%	32.04%	\$0	\$7,920	\$180	\$0	\$0	\$4,248	\$0	20,000
62890	SUBSCRIPTIONS/BOOKS	500	500	\$411	0.00%	80.66%	\$0	\$0	\$403	(\$71)	\$15	\$23	\$0	500
62914	TOWING	0	0	\$500	#DIV/0!	#DIV/0!	\$0	\$500	\$0	(\$403)	\$0	\$336	\$0	500
62914	TRAVEL-EDUCATION	2,500	2,500	\$1,100	56.00%	60.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
62922	TRAVEL-LODGING	1,200	1,200	\$180	14.99%	43.84%	\$0	\$1,020	\$450	\$950	\$0	\$0	\$0	750
62924	TRAVEL-MEALS	500	500	\$337	32.63%	0.00%	\$0	\$337	\$527	(\$347)	\$0	\$0	\$0	1,200
62926	TRAVEL-MILEAGE	1,000	1,000	\$163	81.54%	16.48%	\$0	\$815	\$181	\$163	\$0	\$0	\$0	500
62928	TRAVEL-OTHER	100	100	\$815	0.00%	0.00%	\$0	\$0	\$0	\$634	\$0	\$0	\$0	1,100
62930	REGISTRATIONS	335	335	\$60	17.91%	100.00%	\$0	\$100	\$0	\$0	\$0	\$0	\$0	800
62935	TRAVEL CENTER	20,000	26,000	\$275	68.00%	60.19%	\$0	\$8,319	\$335	(\$275)	\$0	\$0	\$0	335
62940	TRAVEL ADVANCES	0	0	\$8,319	#DIV/0!	#DIV/0!	\$0	\$8,319	\$12,039	\$5,642	\$250	\$2,159	\$0	20,000
63070	UTILITIES	82,000	82,000	\$3,122	57.34%	58.50%	\$0	\$3,122	\$45,630	\$1,386	\$944	\$0	\$0	0
74230	PRINCIPAL ON LEASE PURCHASES	0	0	\$34,984	#DIV/0!	#DIV/0!	\$0	\$34,984	\$0	\$1,386	\$0	\$7,887	\$0	78,000
61000	SERVICES & SUPPLIES	\$1,004,648	\$1,032,208	\$382,275	60.30%	54.20%	\$0	\$382,275	\$520,245	\$189,703	\$42,198	\$74,248	\$0	\$959,949

Pos + = UP
Neg () = DOWN

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2015-2016

As of 1/31/16 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Acct	Acct Title	2015-16		January Actuals	2015-16 YTD Actuals	YTD Remaining	58%		2014-15 YTD Actuals	COMPARE THRU JAN PY ACTUALS		December Actuals	January Actuals	2014-15 Est/Actuals
		Final Budget	Est./Actuals				Percentage of CY EA's Actualized	Percentage of PY EA's Actualized		December Actuals	January Actuals			
75315	COUNTY OVERHEAD (see 3550)	\$145,272	\$145,272	\$0	\$5,318	\$108,954	25.00%	75.00%	\$83,432	\$0	\$0	\$27,811	\$27,811	\$111,242
90001	OPERATING TRSF OUT	\$0	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	\$0
90000	OTHER USES	\$145,272	\$145,272	\$0	\$5,318	\$108,954	25.00%	75.00%	\$83,432	\$0	\$0	\$27,811	\$27,811	\$111,242
86204	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	\$0
98700	APPROP FOR CONTINGENCIES	\$155,235	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$155,235	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	(\$1,163)	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$345,000	\$315,000	\$26,284	\$170,050	\$144,950	53.98%	54.65%	\$183,082	\$0	\$0	\$28,439	\$28,439	\$335,000
40430	INTEREST	\$14,000	\$18,500	\$1,429	\$9,267	\$9,233	50.09%	61.09%	\$7,819	\$1,448	\$1,079	\$1,189	\$1,189	\$12,800
40440	RENTS & CONCESS	\$200	\$200	\$0	\$91	\$109	45.62%	69.04%	\$144	(\$52)	\$0	\$45	\$45	\$208
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$160	\$200	\$0	\$140	\$60	70.00%	100.00%	\$160	(\$20)	\$0	\$0	\$0	\$160
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	#DIV/0!	100.00%	\$4,749	(\$4,749)	\$0	\$0	\$0	\$4,749
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
41510	HUMAN SERVICES	\$290,000	\$290,000	\$25,521	\$167,650	\$122,350	57.81%	62.10%	\$173,888	(\$6,236)	\$31,889	\$22,889	\$22,889	\$280,000
42010	ADMINISTRATIVE SERVICES	\$1,200	\$1,600	\$154	\$918	\$682	57.38%	65.00%	\$780	\$138	\$30	\$80	\$80	\$1,200
42022	COST RECOVERY-OTHER	\$7,500	\$8,000	\$425	\$4,310	\$3,690	53.88%	56.51%	\$4,238	\$72	\$327	\$620	\$620	\$7,500
42044	MEMBER CONTRIBUTION	\$2,352,796	\$2,352,796	\$0	\$1,918,583	\$434,213	81.54%	85.66%	\$1,937,937	(\$19,354)	\$0	\$354,235	\$354,235	\$2,262,304
42047	OTHER CHARGES CURRENT SERVICES	\$53,000	\$54,000	\$1,196	\$23,991	\$30,009	44.43%	44.71%	\$22,353	\$1,638	\$295	\$7,048	\$7,048	\$50,000
42073	ADMINISTRATIVE FINE FEES	\$25,000	\$25,000	\$1,811	\$13,201	\$11,799	52.81%	54.05%	\$10,540	\$2,661	\$1,340	\$730	\$730	\$19,500
42074	GRANT SERVICES-NON INTERGOV	\$0	\$6,800	\$8,500	\$6,783	\$17	99.75%	100.00%	\$6,125	\$658	\$5,000	\$375	\$375	\$6,125
42205	ANIMAL MICROCHIP FEES	\$24,000	\$22,000	\$2,170	\$13,008	\$8,992	59.13%	55.27%	\$12,435	\$573	\$1,420	\$1,750	\$1,750	\$22,500
42206	ANIMAL RABIES FEES	\$8,000	\$13,000	\$1,184	\$7,922	\$5,078	60.94%	50.44%	\$3,531	\$4,391	\$454	\$548	\$548	\$7,000
42207	ANIMAL SPAY&NEUTER FEES	\$110,000	\$110,000	\$11,125	\$68,897	\$41,103	62.63%	69.84%	\$104,062	(\$35,165)	\$6,346	\$8,321	\$8,321	\$149,000
42294	SALES-OTHER-TAXABLE	\$28,000	\$56,000	\$6,690	\$35,005	\$20,995	62.51%	46.39%	\$15,310	\$19,695	\$5,014	\$2,241	\$2,241	\$33,000
42362	CASH OVERAGES	\$0	\$0	\$0	\$0	\$0	#DIV/0!	46.15%	\$6	(\$6)	\$0	\$0	\$0	\$0
42372	CONTRIBUTIONS AND DONATIONS	\$170,000	\$280,000	\$42,548	\$139,161	\$140,839	49.70%	65.86%	\$111,959	\$27,201	\$49,425	\$22,918	\$22,918	\$170,000
42380	NSF CHECKS	\$0	(\$50)	(\$10)	(\$50)	\$0	100.00%	33.33%	(\$29)	(\$21)	\$0	\$29	\$29	(\$87)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$160	\$0	\$160	\$0	100.00%	100.00%	\$160	\$0	\$0	\$10	\$10	\$160
42384	OTHER REVENUE	\$34,000	\$35,000	\$1,037	\$10,372	\$24,628	29.63%	29.74%	\$9,517	\$854	\$1,518	\$1,596	\$1,596	\$32,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$0	\$0	\$804	\$5,130	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0	\$0	\$0
42982	LICENSES - SANTA CRUZ	\$0	\$0	\$4,540	\$29,269	(\$29,269)	0.00%	#DIV/0!	\$5,108	\$22	\$435	\$973	\$973	\$0
42983	LICENSES- SCOTTS VALLEY	\$0	\$0	\$1,700	\$9,884	(\$9,884)	0.00%	#DIV/0!	\$32,332	(\$3,063)	\$4,748	\$4,929	\$4,929	\$0
42984	LICENSES- COUNTY	\$0	\$0	\$16,207	\$104,299	(\$104,299)	0.00%	#DIV/0!	\$10,749	(\$865)	\$1,655	\$1,900	\$1,900	\$0
42986	LICENSES- WATSONVILLE	\$0	\$0	\$2,933	\$21,468	(\$21,468)	0.00%	#DIV/0!	\$113,047	(\$8,748)	\$16,172	\$18,080	\$18,080	\$0
40100-42900	REVENUES	\$3,462,856	\$3,588,206	\$130,064	\$2,589,458	\$998,748	72.17%	76.88%	\$2,608,767	(\$19,309)	\$130,001	\$463,062	\$463,062	\$3,393,132