Santa Cruz County Animal Shelter
2200 7th Ave., Santa Cruz, CA 95062
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Melanie Sobel
General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING

August 11, 2014 – 3:00 p.m.
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

1.0 Call to Order and Roll Call

2.0 Introductions

3.0 Consideration of Late Additions or Changes to the Agenda

4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda.

5.0 Consent Agenda

Pg 1 **5.1 Approve minutes of the June 9, 2014 meeting**

Pg 4 **5.2 Accept reports of the General Manager and the management team for June 2014/July 2014**

Pg 10 **5.3 Accept and file the statistics for the months June 2014/July 2014**

Pg 12 **5.4 Accept and approve quarterly report for all claims under $10,000**

Pg 19 **5.5 Authorize the General Manager to sign the contract for development services with Anastasia Torres-Gil for FY14-15.**

Pg 27 **5.6 Authorize the General Manager to sign the contract for veterinary services with Dr. Deborah Moreno, DVM for FY14-15.**

Pg 33 **5.7 Accept and approve journal entry payments with the County of Santa Cruz for FY13/14 fourth quarter**

Pg 36 **5.8 Continue to next meeting the revision of SCCAS policy and procedure #210 and #220**

6.0 Regular Agenda

- **6.1 General Manager's oral report**
- **6.2 Consider and approve financial report for the months of June/July 2014 and take related actions**
- **6.3 Update on Administrative Citation program**
- **6.4 Update on Microchip Ordinance**

7.0 Adjourn Regular Meeting

8.0 Correspondence

- **8.1 Letter from Sandor Kovacs**
- **8.2 Response letter to Sandor Kovacs from Melanie Sobel**
- **8.3 Letter from Tammy Campbell**
- **8.4 Response letter to Tammy Campbell from Melanie Sobel**

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Rosanne Mayclin at 831/454-7205 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO	Santa Cruz County Animal Shelter Board of Directors
FROM:	Melanie Sobel, General Manager
DATE:	August 11, 2014
SUBJECT:	Approve minutes of June 9, 2014 meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors meeting of June 9, 2014.

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING

Minutes of Monday, June 9, 2014 3:00 PM
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, V=Vega, S = Shull, C = Clark, W = Weiss, K=Knill , Mr = Marsh
First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

1.0 Call to Order and Roll Call: Chairperson Weiss called meeting to order at 3:07 pm Board members Vega, Marsh and Mauriello were absent, Lt. Greg Lansdowne stood in for Board member Jeff Marsh, Nicole Coburn represented Board member Susan Mauriello.

2.0 Introductions: none

3.0 Late Addition or changes to agenda: Page 19, paragraph 1, last sentence "ASA's 2013-14 fees" should be changed to "ASA's 2014-15 fees".

4.0 ORAL COMMUNICATION – One person addressed the board on matters unrelated to the day's agenda

5.0 CONSENT AGENDA

5.1 Approved minutes of the April 14, 2014 Board Meetings
5.2 Accepted reports of General Manager and the Management Team for the months of April 2014 and May 2014.
5.3 Accepted statistics for the months of April 2014 and May 2014
5.4 Appointed the new officers of the Board of Directors for FY 2014-15
5.5 Approved continuing agreements for FY 2014-15
5.6 Accepted and approved contract with City of Capitola for animal sheltering services
5.7 Authorized GM to allocate funds from the B. Jean Adams Trust designated for emergency animal housing supplies in the amount of $2,881.29
5.8 Authorized General Manager to allocate funds from the B. Jean Adams Trust designated for canine behavior assessment supplies in the amount of $2,230.00
5.9 Continued to next meeting the revision of SCCAS policy and procedures #210 and #220

Board Action on Consent Agenda items 5.1 through 5.9 CSMPWKMr/V/

6.0 REGULAR AGENDA

6.1 General Manager's Oral report presented by Melanie Sobel. Ms. Sobel informed the Board that ASA has now filled several of the vacant positions. She announced that the ASA was the organization with the highest donation total for the Human Race in May 2014. Ms. Sobel noted that the Animal Control Department is continuing their patrols and Door-to-Door campaign including providing residents with info on the programs for cat spay/neuter, vaccinations and microchips. She announced the June 21, 2014 healthy Dogs Shot Fair in Watsonville that includes free microchips and free vaccinations to County residents.

6.2 Approved financial reports for the months of April 2014 and May 2014.

Board action on Regular Agenda Item 6.2: SCMPWKMr/V/

6.3 Approved General Manager's proposed budget (Plan B) and fee schedule changes for Fiscal Year 2014-15.

Board Action on Regular Agenda Item 6.3 Budget and fee schedule – MSPCWKMr/V/

6.4 Continue to next meeting discussion on administrative citation program

No Board Action taken on Regular Agenda Item 6.4

7.0 Meeting adjourned at 3:35pm. Next regular meeting is scheduled for 8/11/2014 at 3pm

Chairperson Weiss noted that he has enjoyed his year as Board Chair.
Santa Cruz County Sherriff's Office representative will be the Chair for FY 2014-15.

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 11, 2014
SUBJECT: Reports from the Management Team for the months of June/July 2014

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General

- SCCAS has formed a partnership with Social Vocational Services, Inc. which provides capable, highly motivated workers to businesses, governmental entities and community agencies throughout California. A supervised group of four or five workers come to the Santa Cruz shelter twice a week and to the Watsonville shelter once a week offering assistance with cleaning, laundry and dishes.
- On June 7, 2014 SCCAS hosted the 4th annual "Meow Luau" cat and kitten adoption event. This was a collaborative event with Animal Shelter Relief (ASR), Four Paws to Love, and the Santa Cruz SPCA. SCCAS adopted 17 animals at the event and the partnering agencies adopted another 18 animals for a total of 35 adoptions. Participants enjoyed a performance by "The Ukulele Lady" and twenty of her students. In addition visitors enjoyed food and refreshments, a bake sale and an "Ask the Vet" booth by Dr. Evelyn Sharp.
- On June 21, 2014 SCCAS and Friends of Watsonville Animal Shelter (FOWAS) hosted the 4th annual "Healthy Dogs Shots Fair" at the new Watsonville clinic. 251 dogs received free rabies vaccinations, free parvovirus and distemper vaccinations and free microchips. Additionally, 28 dogs received spay/neuter vouchers for $50 each.
- On June 22, 2014 SCCAS had an information table at a BirchBark Foundation event in Seaside, CA. The BirchBark Foundation is a not-for-profit charitable organization, whose mission is to enhance and support animal health and well being by providing access to financial and educational resources for pet owners and the community. Using established criteria, BirchBark provides financial grants to animal owners who are unable to partially or fully cover the cost of their pet's emergency or critical care.
- On June 25, 2014 SCCAS received a check for $12,298.40 in donations from participating in the 2014 Human Race. SCCAS was the second highest fund raising group at this event.
- On July 1, 2014 Watsonville City Council passed the administrative citation program into Watsonville's City code.
- On July 5, 2014 SCCAS had an information table and was the recipient agency for the Watsonville Chevrolet Car Show. The event raised $4,500 for the Shelter.
- Due to summer overcrowding at the shelter, SCCAS provided half price adoptions on all puppies and dogs from June 12th through June 30th. During July 2014, dog and puppy adoption fees were reduced to $75, cat and kitten fees to $50 and rabbit fee to $25.
- In June and July Animal Control Officers provided weekly presentations at the SPCA's summer camp hosted at the yellow house adjacent to the Live Oak shelter. Campers

also took part in weekly shelter tours and wrote creative bios to help SCCAS pets get adopted.

- SCCAS continues to offer the "Dude, Where's My Cat?" program offering free spay/neuter for all resident cats in Santa Cruz County with purchase of microchip (including registration), rabies and FVRCP vaccinations, all for a total of only $5. The $15,000 grant obtained from the California Dept. of Food and Agriculture funds the free spay/neuter surgeries.
- SCCAS continues to offer the "Planned Pethood South" program providing free spay/neuter for all cats that reside in zip code 95076 with purchase of a microchip (includes registration), rabies and FVRCP vaccinations, all for a total of $5. The PetSmart Charities grant for $86,000 funds the free spay/neuter surgeries. This program is advertised twice a month in the Register Pajaronian for one year and in Aptos Life and Capitola Life once a month for a year. It also has been advertised three times in La Ganga Newspaper.
- SCCAS continues its partnership program, Canines Teaching Compassion, with the nonprofit organization Unchained. UnChained partners with local schools and organizations to help reduce violence in our homes, schools and communities by implementing humane education and innovative animal-assisted therapy programs, in an effort to teach children and adults the values of respect, empathy, good citizenship and kindness towards one another.
- Heading Home Rescue and Animal Shelter Relief continue to take SCCAS' cats and kittens, many with medical issues and too young for adoption, into their adoption program. This partnership continues to increase SCCAS' animal transfer rate significantly and directly helps increase SCCAS' live animal release rate.
- Santa Cruz SPCA continues to assist SCCAS with taking animals into their adoption program. This directly helps increase SCCAS's live animal release rate.
- Friends of Santa Cruz County Animals (FOSCCA) and Friends of Watsonville Animal Shelter (FOWAS) continue to fund medical procedures for SCCAS animals, allowing them to be treated and made available for adoption. This directly helps increase SCCAS' live animal release rate.
- Project Purr continues to assist SCCAS with unsocial cat placement. This directly helps increase SCCAS' live animal release rate and prevents animals from entering the shelter.
- SCCAS staff continues to participate in FOWAS meetings held every other month.

SCCAS Staff

I am very pleased to announce that Juanita Gunter has been promoted to the Administrative Aide position from a Clerk III position. Ms. Gunter started working at the Santa Cruz SPCA in May of 1997 and was one of the original employees of SCCAS in 2002. Ms Gunter has a vast knowledge of SCCAS operations including dog licensing, the front desk and dispatcher duties. She also has extensive expertise in local animal care and control ordinances and laws and animal welfare issues. Ms. Gunter filled in for this position when her predecessor went on maternity leave in 2012 and has also assisted with the duties of the Administrative Aide position for the last four months. Ms. Gunter has exceptional customer service skills, is a pleasure to work with, and is always willing to help out in other departments. She is a true team player.

Michele McCarthy has been hired as an extra-help Animal Health Technician. Michele is a registered veterinary technician and has a vast amount of experience working in the veterinary

private sector. This position will help us expand our low-cost spay/neuter program, Planned Pethood, which continues to be in high demand.

There is one current vacancy: an extra help Animal Services Assistant. We are currently recruiting for this position.

Watsonville Shelter

SCCAS is working on future shelter improvement ideas: shade areas for the dog play yards and a small pole barn to store feral cat traps, cat loaders and house livestock.

SCCAS staff continues to attend bi-monthly Friends of Watsonville Animal Shelter (FOWAS) meetings. We are working with FOWAS to try to improve operations and facilitate community support and outreach to Watsonville residents.

Live Oak Shelter

Animal care supervisor Tricia Breen has offered six training sessions to the volunteers and staff, including topics such as dog basic obedience, animal handling and animal behavior roundtables.

SCCAS veterinary clinic continues to have interns from the Animal Behavior College Registered Veterinary Technician program. The Shelter will also serve as a clinical rotation stop for students at all stages of their education. Depending on the current stage of the program, students will be receiving instruction and performing duties in the Animal Care Department and also in the Veterinary Clinic.

At the clinic at the Live Oak shelter location in the months of June/July 2014, 908 animals were spay/neutered. Also, 304 animals were transferred to our adoption placement partner organizations. The Live Oak Shelter continues to work closely with Sheriff's Work Release, CalWorks and Court Referral for support.

Client Services

Client services staff continues to provide excellent customer service while assisting a high volume of clients in person and on the phone. Staff processes adoptions, returns animals to their owners, distributes spay/neuter vouchers and schedules spay/neuter appointments, processes licenses, files lost and found reports, processes Administrative Citations, does research and follow up for the daily hold report, and sells merchandise and products to the public such as apparel with our new logo, flea prevention medication and pet identification tags to generate revenue.

Client services staff is increasingly helping with licensing, rabies vaccine data entry and donation processing.

Animal Control

Animal Control Officers continue proactive patrols and the Door-to-Door community outreach campaign. Field Manager Todd Stosuy has completed updating Field policies and procedures and is working with the general manager to create a model ordinance for all jurisdictions.

Officer Stosuy held an introductory presentation for volunteers to begin assisting in the Field Services Door to Door campaign using the Humane Society of the United States Pets for Life model. He will be holding 6 additional trainings over the next two months to prepare the volunteers. These trainings are: How to Approach and Talk to People, Effective Spay/Neuter Outreach, Cats, Cats, Cats, Basic Dog Training and Constitutional Law and Civil Rights. The final presentation will be conducted by one of the Pets for Life Directors who will be flying in at their expense from North Carolina.

Animal control staff held three separate in person trainings at the Santa Cruz shelter location on California State rabies reporting requirements for over 30 veterinarians and veterinary staff.

Animal control officers continue to provide excellent animal rescue and control service to residents of Santa Cruz County. Officers continue to rescue injured and mistreated animals, promote public safety with assisting law enforcement and conducting vicious and/or dangerous animal investigations, and provide community outreach and education at special events.

Field Manager Todd Stosuy continues to represent our agency on a national level as President of the National Animal Control Association. Todd regularly attends and gives presentations at animal welfare conferences across the nation.

Volunteer and Humane Education Programs

Volunteer orientations continue to be offered twice a month. SCCAS' partnership with YouthSERVE allows 13-18 year olds to volunteer with trained supervisors. Several continuing education seminars are being offered each month to volunteers, staff and now the public on topics such as animal handling skills and basic animal grooming.

Volunteers continue to assist in community outreach by SCCAS by taking adoptable dogs to venues. Also, Watsonville volunteers continue to provide an information table at the Cabrillo Farmer's Markets to promote shelter cats.

Pet of the Week segments continue each week in the Santa Cruz Sentinel, Mid-County Post and KPIG. We are now showcasing a Pet of the Week segment once a month at KSBW television.

SCCAS continues to provide trainings and education opportunities for our volunteers and members of the public.

Statistics

Please see attached.
Melanie Sobel
General Manager

Recommendation:

Accept and file the reports of the management team for the months of June/July 2014.

Animal Control Report
June and July 2014
Todd Stosuy, Field Services Manager

1. In June and July the Administrative Citation Program took in $2,371.
2. In an effort to ensure all human medical offices, physicians and veterinarians within the County of Santa Cruz are complying with California State rabies reporting requirements; we sent a letter via regular mail and facsimile to all medical offices, veterinarians and physicians within the County outlining the reporting requirements. We received positive feedback from numerous offices.
3. In an effort to ensure a thorough understanding of California State rabies reporting requirements, we held three separate in person trainings for veterinarians and veterinary staff at the animal shelter explaining the laws and guidelines they need to follow. We provided information and resources to over 30 veterinarians and veterinary staff.
4. I held an introductory presentation for volunteers to begin assisting in the Field Services Door to Door Campaign. Due to an increased call volume our animal control officers are unable to be as proactive as we want within this campaign. In an effort to reach more underprivileged citizens and help them with resources and information that can improve the lives of their pets, we are to begin utilizing volunteers under the Humane Society of the United States Pets for Life model. We will be holding 6 additional trainings over the next two months to prepare the volunteers. These trainings are: How to Approach and Talk to People, Effective Spay/Neuter Outreach, Cats, Cats, Cats, Basic Dog Training and Constitutional Law and Civil Rights. The final presentation will be conducted by one of the Pets for Life Directors who will be flying in at their expense from North Carolina.
5. We continue to work closely with the District Attorneys Office on a failure to provide veterinary care case from unincorporated County. The DA's office is currently considering on whether to file misdemeanor or felony charges.
6. In June we issued one Animal Control Warning letter in unincorporated County. In June we ordered the declaration of two Habitual Offenders in the County of Santa Cruz and two in the City of Santa Cruz. In June we also ordered the declaration of one dog a Public Nuisance in the City of Watsonville.
7. In July we issued two Animal Control Warning letters in unincorporated County. In July we ordered the declaration of three Habitual Offenders in the City of Santa Cruz and one in unincorporated County. We ordered the declaration of one dog as a Vicious Animal in Santa Cruz City.
8. Recent hires Officer Jason Hugget and Officer Carla Braden have proven to be excellent additions to our team. Both are certified dog trainers and have shown a thorough understanding and ability to serve as humane law enforcement officers.
9. As usual, the summer has proven to be extremely busy for officers who find little time to rest in between responding to calls for service and conducting proactive and preventative patrols of County and City Parks.

Shelter Services Board Report
June and July 2014
By Ben Winkleblack, Shelter Manager

In the months of June and July:

- 1,872 dog licenses were sold
- 342 animals were adopted
- 304 animals were transferred to another shelter or rescue agency
- 1,115 animals entered the shelter
- 227 animals were reunited with their owner
- 315 WebLicensing transactions
- 318 Grant funded spay and neuter surgeries

The veterinary team performed 908 surgeries in the months of June and July, up from 642 for the same time period last year, a 41% increase. The Client Services Staff signed 526 clients up to have their pets spayed or neutered through the Planned Pethood Program. The Client Services Staff implanted 102 microchips into owned animals during June and July.

The Shelter saw nearly identical animal intake this year versus the same time period last year. Canine licensing renewal remained at the same level as the previous year.

Tricia Breen has offered six training sessions to the volunteers and staff, these sessions will help to keep staff and volunteers consistent in their interactions with the animals. The trainings have covered topics such as basic obedience, animal handling and behavior roundtables.

The Planned Pethood program was started in July 2011 and since then has served nearly 4,000 pets from Santa Cruz County. The number of clients taking advantage of the program has steadily grown every year. The zip code with the highest percentage of animals participating in the program has consistently been 95076 and since the opening of the spay and neuter clinic in South County that number has grown to represent 46% of total participation.

Thank you,
Ben Winkleblack

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 11, 2014
SUBJECT: Statistics for the Months of June/July 2014

Recommendation:

Accept and file the reports of statistics for the months of June/July 2014.

Santa Cruz County's Open-Door
ANIMAL SHELTER
Serving Our Community's Neediest Animals

All Jurisdictions Combined 6/1/14 through 7/31/14

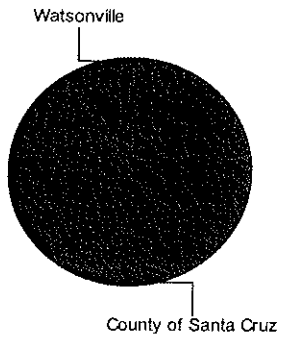
	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Total Intake	**274**	**371**	**278**	**132**	**60**	**1,115**

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	48	84	161	19	30	**342**
Euthanized	104	65	33	20	2	**224**
Returned to Owner	30	190	1	1	5	**227**
Transferred	80	36	117	65	6	**304**
Total Outcome	**262**	**375**	**313**	**106**	**43**	**1,099**

Intakes of Owner Requested Euthanasia From All Jurisdictions During 6/1/14 to 7/31/14 = **63**
Animals on hand on July 31, 2014 = 257

Patrols by Jurisdiction	Patrols	Total Minutes
County of Santa Cruz	113	2,774
Watsonville	11	262
Live Oak and E. Cliff Beaches	21	827

Percent of Total by Jurisdiction



County of Santa Cruz	91.4%
Watsonville	8.6%
Total:	100.0%

License Compliance and Revenue

	Tags Sold	Revenue
CAPITOLA	54	$1,466
COUNTY	1,104	$32,930
OTHER	2	$58
SANTA CRUZ	340	$9,645
SV	108	$3,034
WATSONVILLE	264	$7,538
TOTAL	1,872	$54,671

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 11, 2014
SUBJECT: Fourth quarter report of all claims under $10,000 approved by the General Manager for April 1, 2014 through June 30, 2014.

Recommendation:

Approve the Fourth quarter report of all claims under $10,000 approved by the General Manager for April 1, 2014 through June 30, 2014.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of $10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for July 1, 2014 through September 30, 2014 will be included on the October agenda and every quarter thereafter.

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DATE: 8/4/14
TO: Board of Directors, Santa Cruz County Animal Services
FROM: Melanie Sobel, General Manager
SUBJECT: **Item 5.4 April 1, 2014 through June 30, 2014 Claims Report**

The following **SCCAS** claims **under $10,000** have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor/Controller for payment from the **Operating Budget** for the period of April 1, 2014 through June 30, 2014

Expenditure Actual Transactions

Posted	Amount	Description	Vendor No	Vendor Name
Sub-Object 3225 - UNIFORM REPLACEMENT				
4/14/2014	32.61	*BIG5 3-13-14* WORK BOOTS FOR ANIMAL CONTROL OFF	103789	SANTA CRUZ CO AUD CONTROLLER
5/6/2014	528.96	INV *2398**2522* 4-29-14	128204	CALIFORNIA COAST UNIFORM COMPANY,INC DBA
5/6/2014	573.82	INV *2299**2329* 2-26-2014	128204	CALIFORNIA COAST UNIFORM COMPANY,INC DBA
4/23/2014	175.62	AC744051FOOD INV *221372929*	126091	HILL'S PET NUTRITION INC
4/30/2014	113.47	ANIMAL SUPPLIES INV *218553* 3-31-14	000741	GENERAL FEED & SEED
4/30/2014	164.75	AC744051FOOD INV *221480527*	126091	HILL'S PET NUTRITION INC
5/7/2014	19.90	*TRADER JOES 4-13-14* RABBIT GREENS	103789	SANTA CRUZ CO AUD CONTROLLER
5/7/2014	212.33	ACCT 744051 FOOD INV *0221594572*	126091	HILL'S PET NUTRITION INC
6/9/2014	208.92	ACT 744051 FOOD-INV *0221624398*	126091	HILL'S PET NUTRITION INC
6/13/2014	19.90	*TRADER JOES 5-30-14* RABBIT GREENS	103789	SANTA CRUZ CO AUD CONTROLLER
6/13/2014	23.88	*TRADERS JOES 6-4-14* RABBIT GREENS	103789	SANTA CRUZ CO AUD CONTROLLER
6/30/2014	19.90	*TRADER JOE'S 5-19-14* RABBIT GREENS	103789	SANTA CRUZ CO AUD CONTROLLER
6/30/2014	22.14	*COSTCO 6-10-2014* RABBIT GREENS	103789	SANTA CRUZ CO AUD CONTROLLER
6/30/2014	56.44	ANIMAL SUPPLIES INV *225365**225714* 5-31-14	000741	GENERAL FEED & SEED
6/30/2014	74.90	ANIMAL SUPPLIES IN *7579**224610**8154* 5-31-14	000741	GENERAL FEED & SEED
7/2/2014	23.88	*TRADER JOE'S 6-25-2014*	103789	SANTA CRUZ CO AUD CONTROLLER
7/11/2014	46.52	ANIMAL SUPPLIES IN *8629**9417* 6-30-14	000741	GENERAL FEED & SEED
7/11/2014	219.48	ACCT 744051FOOD IN *0221840016*	126091	HILL'S PET NUTRITION INC
7/11/2014	675.24	AC 744051 FOOD IN *0221740068**0221810094*	126091	HILL'S PET NUTRITION INC
Sub-Object 3295 - LIABILITY INSURANCE				
4/30/2014	1,000.00	FY13-14 CLAIM AD1314005666 0001 JASON FRIEND	122952	SDRMA
7/11/2014	50.00	MEMBER 7159 *47637&* LIABILITY CERTIFICATE	122952	SDRMA
Sub-Object 3355 - MAINT-OFFICE EQUIPMENT-SERVICES				
4/4/2014	33.67	*SC-4011532225*AC:1356178/COPIES 11/5-12/4/13	015273	CANON SOLUTIONS AMERICA INC
4/23/2014	12.52	COPY OVERAGE SKV24632 MARCH 2014 *4012604242*	015273	CANON SOLUTIONS AMERICA INC
5/13/2014	40.14	COPY OVERAGE DHK05303 MAR 2014 *4012713987*	015273	CANON SOLUTIONS AMERICA INC
5/20/2014	6.21	COPY OVERAGE SKV24632 APRIL 2014 *4012860114*	015273	CANON SOLUTIONS AMERICA INC
6/10/2014	63.00	COPY USGE DHK 05303 APRIL 2014 *4012974058*	015273	CANON SOLUTIONS AMERICA INC
6/30/2014	8.78	COPY OVERAGE SKV24632 MAY 2014 *4013169355*	015273	CANON SOLUTIONS AMERICA INC
7/16/2014	70.95	COPIER USAGE DHK05303 MAY 2014 *4013223534*	015273	CANON SOLUTIONS AMERICA INC
Sub-Object 3360 - MAINT-OTH EQUIP-SERVICES				
4/23/2014	30.13	SERVICE LAWM MOWER 3-20-14 INV *301756*	007469	B & B SMALL ENGINE REPAIR
4/30/2014	126.47	ACCT01-0007258 MISC WASHER PARTS *0289733-IN*	118444	WESTERN STATE DESIGN INC
5/6/2014	16.23	GROUNDS MAIN EQUIP 4-28-14 *304496*	007469	B & B SMALL ENGINE REPAIR
5/6/2014	341.25	ACCT01 0007258 MISC WASHER PARTS INV *0291526-IN*	118444	WESTERN STATE DESIGN INC
Sub-Object 3395 - FACILITIES MAINT-GENERAL-SERVICES				
4/23/2014	132.99	SCSHELTER COUPLER QUICK CONNECT 3-21-14INV*734908*	008703	ASSEMBLED PRODUCTS CORPORATION

4/30/2014	16.25	6 M1 KEYS 4-2-2014 *939961*	109597	STEPHEN REEDER DBA BRASS KEY LOCKSMITH
4/30/2014	113.00	ACCT 52928 SC MARCH 2014 *1303873*	126092	CRANE PEST CONTROL
5/13/2014	108.32	40 M1 KEYS 4-25-14 *940107*	109597	STEPHEN REEDER DBA BRASS KEY LOCKSMITH
5/21/2014	113.00	ACCT 52928 SC APRIL 2014 *1315558*	126092	CRANE PEST CONTROL
5/21/2014	664.00	ACCT 52928 WATS APRIL 2014 1315558	126092	CRANE PEST CONTROL
6/18/2014	92.12	CUST 12222 5-31-14 *W-494495**W-494496*	011882	GREEN RUBBER-KENNEDY AG
6/18/2014	113.00	AC 52928 SC MAY 2014 INV *1328733*	126092	CRANE PEST CONTROL
Sub-Object 3405 - MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES				
7/2/2014	71.61	*9796684 A 6-16-2014* EWING IRRIGATION	103789	SANTA CRUZ CO AUD CONTROLLER
Sub-Object 3430 - MEDICAL, DENTAL & LAB SUPPLIES				
4/2/2014	3.25	*STAPLES - 03 21 14 * SUPER GLUE FOR CLINIC	103789	SANTA CRUZ CO AUD CONTROLLER
Sub-Object 3432 - OTHER MEDICAL MATERIALS & SUPPLIES				
4/9/2014	102.35	ACCT33640 MED F*6956025*	120453	MWI VETERINARY SUPPLY CO
4/9/2014	594.10	ACCT33640-MED*6877869**6918019**6958400**6974454*	120453	MWI VETERINARY SUPPLY CO
4/9/2014	1,487.26	ACCT33640-MED *7180319**7220328**7220329*	120453	MWI VETERINARY SUPPLY CO
4/9/2014	2,904.13	ACCT 33640MED*6987262**7018832**7095953**7180318*	120453	MWI VETERINARY SUPPLY CO
4/23/2014	60.00	ACCT100057 BUPREN-PRAZIQUANTEL 4-2-14 *103793*	128088	MEHRDAD REYHANI DBA LAUDEN PHARMACY
4/24/2014	150.90	AC100144519 3-25-14 MED *890-1648467*	128735	PATTERSON VETERINARY SUPPLY INC.
4/24/2014	528.89	100144519 3-25-14 MED*890-1652354**890-1658738*	128735	PATTERSON VETERINARY SUPPLY INC.
4/30/2014	72.51	OXYGEN SC APRIL 2014 IN *142499*	125202	ANALGESIC SERVICES INC
4/30/2014	196.00	AC 100057 MELOXICAM DOXYCYCLINE 4-23 *103875*	128088	MEHRDAD REYHANI DBA LAUDEN PHARMACY
5/6/2014	578.05	100144519 4-16-14 MEDICAL SUPPLIES *890/1670006*	128735	PATTERSON VETERINARY SUPPLY INC.
5/6/2014	746.07	ACCT 7123999 04-16-14 *6001309952*	120324	BAYER HEALTHCARE LLC
5/13/2014	98.26	OXYGEN SC APRIL 2014 *141393**141438*	125202	ANALGESIC SERVICES INC
5/14/2014	1,209.85	AC33640 MED*7507431**7593568**7675829**7511697*	120453	MWI VETERINARY SUPPLY CO
5/14/2014	1,354.42	ACCT33640-MED *7265471**7281272**7363989**7642359*	120453	MWI VETERINARY SUPPLY CO
5/14/2014	1,405.77	ACCT33640-MED *763990**7468763**7489821**7642360*	120453	MWI VETERINARY SUPPLY CO
5/14/2014	3,693.27	AC33640 MED*7241089**7242729**7558263**7642361*	120453	MWI VETERINARY SUPPLY CO
5/20/2014	68.29	21944 INV *106452-4-29-14 * FATAL PLUS APRIL2014	120920	VORTECH PHARMACEUTICALS
5/23/2014	25.00	ACCT100057 BUPRENORPHINE 5-14-14 *103998*	128088	MEHRDAD REYHANI DBA LAUDEN PHARMACY
5/23/2014	156.00	AC100057 MELOXICAM 5-15-14 *104002*	128088	MEHRDAD REYHANI DBA LAUDEN PHARMACY
5/23/2014	354.18	21944-INV *106559-5-6-14* FATAL PLUS MAY 2014	120920	VORTECH PHARMACEUTICALS
6/10/2014	147.39	OXYGEN SC MAY 2014 INV *140924**143224**143398*	125202	ANALGESIC SERVICES INC
6/19/2014	708.25	AC33640MED *7893090**7929778**7965846**1026541*	120453	MWI VETERINARY SUPPLY CO
6/19/2014	2,546.07	AC33640 MED *7780708**1057448**1058431*	120453	MWI VETERINARY SUPPLY CO
6/19/2014	2,860.90	ACC33640 MED *7738095**7744870**7780761**7803996*	120453	MWI VETERINARY SUPPLY CO
6/19/2014	3,084.89	AC33640 MED *1026542**1120709**1121402*	120453	MWI VETERINARY SUPPLY CO
6/23/2014	10.19	100144518 SERVICE *990-8714119*	128735	PATTERSON VETERINARY SUPPLY INC.
6/23/2014	452.70	100140734 5-25-14 MEDICAL SUPPLIES *890-1684387*	128735	PATTERSON VETERINARY SUPPLY INC.
6/23/2014	719.05	100144519 MED SUPPLIES *800-1681855**890-1684531*	128735	PATTERSON VETERINARY SUPPLY INC.
6/30/2014	90.00	100057 MELOXICAM - PRAZIQUANTEL 6-25-14 *104146*	128088	MEHRDAD REYHANI DBA LAUDEN PHARMACY
6/30/2014	105.00	100057 BUPRENORPHINE-DOXYCYCLINE 6-18-14 *104121*	128088	MEHRDAD REYHANI DBA LAUDEN PHARMACY
6/30/2014	189.88	ACCT 7123999 6-19-14 INV * 6001548685*	120324	BAYER HEALTHCARE LLC
7/3/2014	746.07	AC7123999-06-24-14 INV *6001563342*	120324	BAYER HEALTHCARE LLC
7/7/2014	292.28	AC 33640 - MED *1534672*	120453	MWI VETERINARY SUPPLY CO
7/7/2014	387.44	AC33640 MED *1393958**1394358**1460452**1529650*	120453	MWI VETERINARY SUPPLY CO

7/7/2014	1,884.43	AC33640 - MED *1260687**1313729**1313730**1319516*	120453 MWI VETERINARY SUPPLY CO
7/7/2014	1,941.21	AC 33640-MED *1137899**1208978**1394359**1534671*	120453 MWI VETERINARY SUPPLY CO
7/7/2014	2,309.02	AC33640 - MED *1382329**1479142**1479143**352454*	120453 MWI VETERINARY SUPPLY CO
7/16/2014	100.98	OXYGEN SC JUNE 2014 INV *144307 **144241*	125202 ANALGESIC SERVICES INC
Sub-Object 3484 - DUPLICATING SERVICES			
4/23/2014	121.46	3-18-14 THANK YOU NOTES *INV 00001145*	115600 BLUE HERON DESIGN GROUP
5/6/2014	79.39	4-22-14 BUSINESS CARDS CLIENT SVC*INV00001182*	115600 BLUE HERON DESIGN GROUP
5/6/2014	296.69	4-22-14 BIZ CARDS FORMS ANIMAL CNT *00001182*	115600 BLUE HERON DESIGN GROUP
6/17/2014	101.43	6-7-14 MEOW LUAU FLYER *INV00001201*	115600 BLUE HERON DESIGN GROUP
6/17/2014	164.51	6-7-14 BUSINESS CARDS ACO FORMS 00001201	115600 BLUE HERON DESIGN GROUP
6/17/2014	528.08	6-7-14 PLANNED PETHOOD BROCHURES *00001201*	115600 BLUE HERON DESIGN GROUP
Sub-Object 3491 - POSTAGE			
4/23/2014	127.25	*2187757 MR14*4-10-14 7-10-14 MAIL STATION LEASE	127460 PITNEY BOWES GLOBAL FINANCIAL SERVICES
5/13/2014	2,000.00	POSTAGE *ACCT 8000 -9090- 0647- 3594 4-10-2014*	127440 THE PITNEY BOWES BANK, INC. DBA PURCHASE
Sub-Object 3493 - SUPPLIES			
4/2/2014	5,458.13	MICROCHIPS 2-14-2014 *1148*	128858 FOUND ANIMALS FOUNDATION INC
4/2/2014	5,892.01	MICROCHIPS 9-19-2013 *378*	128858 FOUND ANIMALS FOUNDATION INC
4/17/2014	113.24	#42460445557085060214#	124770 US BANK CORPORATE PAYMENT SYSTEMS
4/17/2014	115.78	*42460445557085060214*	124770 US BANK CORPORATE PAYMENT SYSTEMS
4/30/2014	802.32	PELLETS 3-20-14 *3936* 4-22-14 *3986*	002094 HANSEN FEED & PET SUPPLY
4/30/2014	5,467.43	MICROCHIPS 3-26-14 *1236*	128858 FOUND ANIMALS FOUNDATION INC
5/6/2014	80.43	#42460445557085060414#	124770 US BANK CORPORATE PAYMENT SYSTEMS
5/6/2014	136.58	AC 1015661 MARCH 2014 *3226975105**3226975106*	014385 STAPLES CONTRACT AND COMMERCIAL INC DBA
5/6/2014	142.56	#42460445557085060414#	124770 US BANK CORPORATE PAYMENT SYSTEMS
5/6/2014	521.23	ACCT 1015661 MARCH 2014 *3226975103**3226975104*	014385 STAPLES CONTRACT AND COMMERCIAL INC DBA
5/13/2014	13.70	AC 1015661 APRIL 2014 *3229736015**3229736016*	014385 STAPLES CONTRACT AND COMMERCIAL INC DBA
5/13/2014	36.21	ACCT1015661 APRIL 2014 *3229736013**3229736014*	014385 STAPLES CONTRACT AND COMMERCIAL INC DBA
5/13/2014	48.08	ACCT 1015661 APRIL 2014 *3229736012**3229736017*	014385 STAPLES CONTRACT AND COMMERCIAL INC DBA
5/13/2014	1,229.96	*INVSCCAS783* LOGO TEES AND BANDANAS 5-6-14	127178 JOSEPH G BUGNA JR DBA BANANA PROMOTIONS
5/23/2014	77.69	MUZZLES FOR CLINIC *IN 20141250* 5-9-2014	121972 JAFCO
6/9/2014	6,251.44	ASPCA GRANT 50 AND 75 AERIAL TIE OUT *05272014*	008645 PET PALS
6/10/2014	486.39	PELLETS 5-19-14 *3759* 5-29-2014 *3865*	002094 HANSEN FEED & PET SUPPLY
6/10/2014	2,325.78	TRITWO-FLORCHLOR 55-15 GAL DRUM 5-28-14INV*31206*	124747 HEALTH TECHNOLOGY DBA ANIMAL HEALTH &
6/10/2014	5,467.83	MICROCHIPS 5-27-14 *1848*	128858 FOUND ANIMALS FOUNDATION INC
6/13/2014	6.81	*STAPLES 6-2-14* OFFICE SUPPLIES	103789 SANTA CRUZ CO AUD CONTROLLER
6/17/2014	22.63	AC1015661 MAY 2014 *3232994813*	014385 STAPLES CONTRACT AND COMMERCIAL INC DBA
6/17/2014	43.19	AC1015661 MAY 2014 *3232994811*	014385 STAPLES CONTRACT AND COMMERCIAL INC DBA
6/17/2014	210.72	AC1015661 MAY2014 *3232994812*	014385 STAPLES CONTRACT AND COMMERCIAL INC DBA
6/17/2014	431.66	AC9506AC PET CARRIERS 6-2-14 *INV113953*	120329 SPECIALTIES INC
6/24/2014	9.73	*42460445557085060514*	124770 US BANK CORPORATE PAYMENT SYSTEMS
6/24/2014	86.38	#42460445557085060514#	124770 US BANK CORPORATE PAYMENT SYSTEMS
6/24/2014	129.99	#42460445557085060514#	124770 US BANK CORPORATE PAYMENT SYSTEMS
6/24/2014	170.89	#42460445557085060514#	124770 US BANK CORPORATE PAYMENT SYSTEMS
6/30/2014	138.11	COSTCO *6-5-2014* DOLLAR TREE *6-6-2014*	103789 SANTA CRUZ CO AUD CONTROLLER
6/30/2014	486.39	PELLETS 6-16-2014*3812 *6-20-14 *3793*	002094 HANSEN FEED & PET SUPPLY
7/2/2014	42.09	B AND B SMALL ENGINE *6-21-2014*	103789 SANTA CRUZ CO AUD CONTROLLER

7/11/2014	91.38	AC 1015661 JUNE 2014 *3235276471**3235276472*	014385 STAPLES CONTRACT AND COMMERCIAL INC DBA
Sub-Object 3545 - CONSULT/MGT/PC SERVICES			
4/28/2014	64.66	*42460445557085060314*	124770 US BANK CORPORATE PAYMENT SYSTEMS
4/30/2014	70.35	MAR 2014 WEBLIC TRANSACTIONS IN *9407*	011567 HLP INC
5/23/2014	54.25	APRIL 2014 WEBLIC TRANSACTIONS INV *9502*	011567 HLP INC
Sub-Object 3665 - PROF & SPECIAL SERV-OTHER			
4/14/2014	25.00	*LIVE SCAN 2-24-14* LIVE SCAN FOR NEW HIRE	103789 SANTA CRUZ CO AUD CONTROLLER
4/23/2014	406.09	ACCT157635 LAB 3-31-2014 INV *0314157635*	010638 IDEXX DISTRIBUTION INC
4/30/2014	30.26	*AC ANIMS 1-3-31-2014* WATER WASHELTER	122402 ALL PURE WATER
4/30/2014	72.00	WA ALARM 4-1-2014 6-30-14 *116506*	002294 DOYLE POLAND DBA SUPERIOR ALARM CO
4/30/2014	79.50	ALARM 04 01 2014 6 30 2014 *116837*	002294 DOYLE POLAND DBA SUPERIOR ALARM CO
4/30/2014	92.67	ACCT 6108507 WA SHARPS 5-2014 7-2014 83002612086	126887 STERICYCLE INC
4/30/2014	135.00	FIRE SYS 4-1-2014 6-30-2014 *116838*	002294 DOYLE POLAND DBA SUPERIOR ALARM CO
4/30/2014	1,000.00	7446 DEAD PICK UP MAR 2014 WATS *0000057896*	122350 KOEFRAN INDUSTRIES
4/30/2014	1,700.00	6451 DEAD PICKUP MARCH 2014 SC *0000057882*	122350 KOEFRAN INDUSTRIES
5/12/2014	20.00	*INV 20140423A* DIGITIZING ASA LOGO 4-23-2014	129438 RICHARD A PORTUNE DBA MEMORABLE
5/13/2014	35.45	*ACCT ANIMS 1-04 30 2014* WATER WA SGEKTER	122402 ALL PURE WATER
5/13/2014	471.32	ACCT 157635 LAB 4-30-2014 INV *0414157635*	010638 IDEXX DISTRIBUTION INC
5/13/2014	1,000.00	7446 DEAD PICK UP APRIL 2014 WATS *00000063246*	122350 KOEFRAN INDUSTRIES
5/13/2014	1,700.00	6451 DEAD PICK UP APRIL 2014 SC *0000063232*	122350 KOEFRAN INDUSTRIES
5/23/2014	83.22	ACCT6108507 SCSHARPS *6-2014 8-2014 3002643302*	126887 STERICYCLE INC
6/10/2014	45.83	*ACCT ANIMS 1 05-31-14* WATER WA SHELTER	122402 ALL PURE WATER
6/10/2014	408.66	ACCT 157635 LAB 5-31-2014 INV *0514157635*	010638 IDEXX DISTRIBUTION INC
6/13/2014	162.40	*DONATION BOXES 0110700 IN* 5-14-2014	103789 SANTA CRUZ CO AUD CONTROLLER
6/17/2014	1,000.00	7446 DEAD PICKUP MAY 2014 WATS *0000068399*	122350 KOEFRAN INDUSTRIES
6/17/2014	1,700.00	6451-DEAD PICK UP MAY 2014 SC *0000068385*	122350 KOEFRAN INDUSTRIES
7/11/2014	241.87	ACT 157635 LAB 6-30-14 *0614157635*	010638 IDEXX DISTRIBUTION INC
7/16/2014	45.83	*AC ANIMS1 6-30-14* WATER FOR WATS SHELTER	122402 ALL PURE WATER
7/18/2014	1,000.00	7446 DEAD PICKUP JUNE 2014 WATS *0000073317*	122350 KOEFRAN INDUSTRIES
7/18/2014	1,700.00	6451 DEAD PICKUP JUNE 2014 SC *0000073303*	122350 KOEFRAN INDUSTRIES
Sub-Object 3763 - VETERINARIAN SERVICES			
4/8/2014	2,512.50	S-N VET 3-5-2014 3-28-14 *032614BD*	129294 RUTH BINGHAM DILTS
4/30/2014	163.92	*AC18866 3-31-2014 * EMERGENCY VET	013385 PACIFIC VETERINARY SPECIALISTS
4/30/2014	2,125.00	IN HOUSE SUBSTITUTE VEET *3-3-14 3-25-14*	126485 ED C WIESER
5/6/2014	167.21	IN*3-31-2014* EMERGENCY VET SERVICES	108476 SANTA CRUZ VETERINARY HOSPITAL
5/6/2014	5,451.75	S/N VET 4-1-2014 4-30-14 *043014BD*	129294 RUTH BINGHAM DILTS
5/13/2014	436.88	INV *04-30-2014* EMERGENCY VET SERVICES	108476 SANTA CRUZ VETERINARY HOSPITAL
6/9/2014	2,400.00	IN HOUSE SUBSTITUTE VET *4-1-14 4-29-14*	126485 ED C WIESER
6/10/2014	5,343.75	S-N VET 05-07-14 5-30-2014 *053114BD*	129294 RUTH BINGHAM DILTS
7/3/2014	1,391.62	INV*5-31-2014* EMERGENCY VET SERVICES	108476 SANTA CRUZ VETERINARY HOSPITAL
7/3/2014	3,075.00	S-N VET 6-4-2014 6-28-2014 *062814BD*	129294 RUTH BINGHAM DILTS
Sub-Object 3810 - RENTS & LEASES-STRUC IMP & GRNDS			
5/6/2014	16.39	*42460445557085060414*	124770 US BANK CORPORATE PAYMENT SYSTEMS
Sub-Object 3820 - FIELD EQUIPMENT			
4/17/2014	30.41	#42460445557085060214#	124770 US BANK CORPORATE PAYMENT SYSTEMS
4/28/2014	7.82	#42460445557085060314#	124770 US BANK CORPORATE PAYMENT SYSTEMS

5/6/2014	35.00	SO 20811 24760 3-6-2014 SNAPPY SNARES	120569	ANIMAL CARE EQUIP & SVCS
5/6/2014	35.03	S O 20811 *24760* 3-6-14 SNAPPY SNARES	120569	ANIMAL CARE EQUIP & SVCS
5/6/2014	39.68	#42460445557085060414#	124770	US BANK CORPORATE PAYMENT SYSTEMS
6/10/2014	165.91	S O 22432 INV *26636* 5-23-14 JEFFY TAGS	120569	ANIMAL CARE EQUIP & SVCS
6/30/2014	290.79	SO 22953 INV *27348* 6-18-14 KETCH POLES -NETS	120569	ANIMAL CARE EQUIP & SVCS
7/2/2014	16.15	*123224 6-27-2014* 3 BUMPERS	103789	SANTA CRUZ CO AUD CONTROLLER
7/2/2014	60.00	*6 16 14* BILLS WINDSHIELD REPAIR	103789	SANTA CRUZ CO AUD CONTROLLER
Sub-Object 3835 - ADVERTISING & PROMOTION SUPPLIES				
4/14/2014	80.00	*MEMORABLE IMPRESSIONS 3-12-14* DIGIRTAL LOGO	103789	SANTA CRUZ CO AUD CONTROLLER
5/20/2014	6,760.00	3707594 PRINT AD MAY 2014 MAY 2015 *0005171052*	126191	SANTA CRUZ SENTINEL DBA LA GANGA
6/3/2014	100.00	*WE'RE SHELTERING YOUR SOULMATE-SPRING2014IN1395*	000222	BAY CO BOOKS DBA BOOKSHOP SANTA CRUZ
7/1/2014	234.00	*5990* 6-6-2014 AD IN SCOTTS VLALEY BANNER	124399	SCOTTS VALLEY BANNER
7/7/2014	206.63	*27* 6-19-2014 TWO BANNERS WITH SHELTER LOGO	129525	JAY TOPPING DBA PROMOS IN MOTION
Sub-Object 3935 - INVENTORY MATERIALS PURCHASED				
4/1/2014	2,618.16	IN*6558* VOLUNTEER APRONS 3-19-14	127740	THE TIFFIN COMPANY INC DBA SHIRT
5/20/2014	567.00	IN*6605* PRINT TEES HOODIES 5-9-14	127740	THE TIFFIN COMPANY INC DBA SHIRT
5/20/2014	1,951.20	T-SHIRTS -HOODIES 5-15-2014 INV *101*	127759	CARA TOWNSEND DBA LAVABELLES INCORPORATE
7/11/2014	484.43	ID 208595 SLIP LEADS 6-30-2014 INV *43918*	127882	WATER STREET CONNECTION INC DBA REGAL
Sub-Object 3976 - SPECIAL MISC EXPENSE-SUPPLIES				
4/30/2014	12.88	MARCH 2014 SC ID TAGS INV *USORD00244056*	127862	RED DINGO INC
6/10/2014	25.76	APRIL 2014 SC ID TAGS INV *USORD00246322*	127862	RED DINGO INC
Sub-Object 4154 - EDUCATION & TRAINING(REPT)				
4/28/2014	151.00	#42460445557085060314#	124770	US BANK CORPORATE PAYMENT SYSTEMS
5/30/2014	99.00	EUTHANASIA BY INJECTION TRAINING 3/27-3/28/14	612715	CARLA BRANDEN
5/30/2014	385.00	PC832- FIREARMS TRAINING 4/19 4/26 4/27/2014	612671	JASON HUGGETT
5/30/2014	385.00	PC832- FIREARMS TRAINING 4/19 4/26 4/27/2014	612715	CARLA BRANDEN
Sub-Object 4162 - LODGING				
4/11/2014	235.13	CVC SAN DIEGO CONF-GLEASON/HEBB- 10/31-11/3	612473	DANA GLEASON
4/17/2014	76.16	#42460445557085060214#	124770	US BANK CORPORATE PAYMENT SYSTEMS
Sub-Object 4168 - TRAVEL-OTHER(NON-REPT)				
4/11/2014	239.96	REIMB -CVC CONF-GAS/PARK - BERTOZZI -HEBB 10/30-11	612179	ALLEGRA BERTOZZI-HEBB
Sub-Object 4170 - REGISTRATIONS (NON REPT)				
6/30/2014	140.00	*VETERINARY MEDICAL BOARD 4-26-2014* LICENSE	103789	SANTA CRUZ CO AUD CONTROLLER
Sub-Object 4175 - SERVICE CENTER CHARGES				
4/23/2014	88.13	2014 0321 VEH 106 *00052 3865*	129038	ALLEN BROTHERS OIL IV INC DBA OIL CAN
4/30/2014	1,475.15	AC 72750052 FLEET FUEL INV *04-07-2014*	121773	VALERO MARKETING AND SUPPLY COMPANY
5/13/2014	1,536.84	ACCT 72750052 FLEET FUEL INV *5-6-2014*	121773	VALERO MARKETING AND SUPPLY COMPANY
6/17/2014	71.27	5-29-14 VEHICLE 800 *00052-5463*	129038	ALLEN BROTHERS OIL IV INC DBA OIL CAN
6/17/2014	160.72	5-31-14 VEHICLE 107 *00052-6976*	129038	ALLEN BROTHERS OIL IV INC DBA OIL CAN
6/17/2014	1,293.23	AC72750052 FLEET FUEL INV *06-09-2014*	121773	VALERO MARKETING AND SUPPLY COMPANY
Sub-Object 4310 - UTILITIES				
4/1/2014	14.21	*ACCT4783851189-8 2260 -7TH 2-6-13 3-7-14*	102314	PG AND E CUSTOMER BILLING
4/1/2014	1,401.87	*ACCT0484373105-2 2200 7TH 2-6-2013 - 2-14-14*	102314	PG AND E CUSTOMER BILLING
4/7/2014	595.11	*ACCT4857456190-7 2-22-14 3-13-14*	102314	PG AND E CUSTOMER BILLING
4/23/2014	44.40	*070 01710 020 METER 65580068 1-18-14 3-17-14*	001280	SANTA CRUZ MUNICIPAL UTILITIES
4/23/2014	151.50	*070 02160 012 METER 67244880 1-18-14 3-17-14*	001280	SANTA CRUZ MUNICIPAL UTILITIES

4/23/2014	646.50	070 02150 001 METER 67423083 1-18-14 3-17-14	001280	SANTA CRUZ MUNICIPAL UTILITIES
4/23/2014	664.94	AC22469 PARCEL 5301950014127*2-18-2014-3-17-2014*	112417	CITY OF WATSONVILLE
4/23/2014	4,444.02	*ACCT0484373105 - 2 2200 7TH 2-15-2013 3-18-2014*	102314	PG AND E CUSTOMER BILLING
4/30/2014	44.00	ACCT ANIMAL SERV SC APR 2014 IN*78057*	118092	SCRAP
4/30/2014	64.00	ACCT ANIMAL SERVIC SC APR 2014 INV *78058*	118092	SCRAP
4/30/2014	610.52	CUST ID 063738 SC GARB IN *0000705242* MAR2014	124657	GREENWASTE RECOVERY INC
4/30/2014	1,245.59	AC 4857456190 7 3-14-14 4-14-14	102314	PG AND E CUSTOMER BILLING
5/6/2014	22.20	*070 01710 020 METER 65580068 3-18-14 -4-17-14*	001280	SANTA CRUZ MUNICIPAL UTILITIES
5/6/2014	44.00	AC ANIMAL SERVIC WATS MAY 2014 INV *78223*	118092	SCRAP
5/6/2014	64.00	AC ANIMAL SER SC MAY 2014 IN*78224*	118092	SCRAP
5/6/2014	73.20	*070 02160-012 METER 67244880 3-18-14 4-17-14*	001280	SANTA CRUZ MUNICIPAL UTILITIES
5/6/2014	407.40	*070 02150 001 METER 67423083 3-18-14 4-17-14*	001280	SANTA CRUZ MUNICIPAL UTILITIES
5/6/2014	767.86	AC 22469 5301950014127 *3-17-2014 4-20-2014*	112417	CITY OF WATSONVILLE
5/20/2014	5.29	AC4783851189-8 2260 7TH 4-8-14 5-7-2014	102314	PG AND E CUSTOMER BILLING
5/20/2014	610.52	CUST ID 063738 SC GARB INV *0000756853*APRIL2014	124657	GREENWASTE RECOVERY INC
5/20/2014	4,136.73	ACCT 0484373105 2 2200 7TH 3-19-14 4-17-14	102314	PG AND E CUSTOMER BILLING
5/23/2014	1,263.37	*ACCT 4857456190 7 4-15-14 5-14-14*	102314	PG AND E CUSTOMER BILLING
6/9/2014	22.20	070 01710 020 METER 65580068 4-18-14 5-16-14	001280	SANTA CRUZ MUNICIPAL UTILITIES
6/9/2014	44.00	AC ANIMAL SERVIC WATS JUNE 2014 INV *78385*	118092	SCRAP
6/9/2014	64.00	AC ANIMAL SERVIC SC JUNE 2014 IN *78386*	118092	SCRAP
6/9/2014	78.30	070 02160 012 METER 67244880 4-18-14 5-16-14	001280	SANTA CRUZ MUNICIPAL UTILITIES
6/9/2014	330.90	070 02150 001 METER 67423083 4-18-14 5-16-14	001280	SANTA CRUZ MUNICIPAL UTILITIES
6/9/2014	774.22	ACC22469 5301950014127* 4-20-*14 5-19-14	112417	CITY OF WATSONVILLE
6/17/2014	15.75	AC4783851189 8 2260 7TH *5-8-2014 6-62014*	102314	PG AND E CUSTOMER BILLING
6/17/2014	610.52	063738 SCTRASH RECYCLE IN *0000810544* MAY 2014	124657	GREENWASTE RECOVERY INC
6/17/2014	3,816.80	AC0484373105 2 2200 7TH *4 18 14 5-16-2014*	102314	PG AND E CUSTOMER BILLING
6/30/2014	638.91	ACCT 22469 5301950014127 * 5-19-2014 6-16-2014*	112417	CITY OF WATSONVILLE
6/30/2014	1,370.99	AC 4857456190 7 SERVICE FROM 5-15-14 6-12-14	102314	PG AND E CUSTOMER BILLING
7/16/2014	27.30	*070 01710 020 METER 65580068 5-17-14 6-17-14*	001280	SANTA CRUZ MUNICIPAL UTILITIES
7/16/2014	42.60	*070 02160 012 METER 67244880 5-17-14 6-17-14*	001280	SANTA CRUZ MUNICIPAL UTILITIES
7/16/2014	376.80	*070 02150 001 METER 67423083 5-17 - 6-17-14*	001280	SANTA CRUZ MUNICIPAL UTILITIES
7/16/2014	610.52	063738 SC TRASH RECYCLE INV *0000843017* JUNE 14	124657	GREENWASTE RECOVERY INC

Consent Agenda Item 5.5

TO	Santa Cruz County Animal Shelter Board of Directors
FROM:	Melanie Sobel, General Manager
DATE:	August 11, 2014
SUBJECT:	Contract for Development Services for Anastasia Torres-Gil

Recommendation:

Authorize the General Manager to sign the contract for development services with Anastasia Torres-Gil for FY14-15.

Discussion:

Ms. Torres-Gil has extensive experience in fundraising, community outreach and management. She will be hired in a part-time development position responsible for creating and managing fundraising and marketing efforts of Santa Cruz County Animal Shelter (SCCAS) including but not limited to: direct mail campaigns, grant writing, securing individual, corporate and major gifts, donor cultivation and relationship building activities, special events, social media community outreach, literature, media and public displays.

Contract No. XX-XXXX

INDEPENDENT CONTRACTOR AGREEMENT

This Contract is entered into this 11th day of August, 2014 by and between the SANTA CRUZ COUNTY ANIMAL SHELTER, hereinafter called SCCAS, and ANASTASIA TORRES-GIL, hereinafter called CONTRACTOR. The parties agree as follows:

1. **DUTIES.** CONTRACTOR agrees to exercise special skill to accomplish the services set forth in Exhibit A attached hereto and incorporated herein by this reference.

2. **COMPENSATION.** In consideration for CONTRACTOR accomplishing said result, SCCAS agrees to pay CONTRACTOR as follows: $50.00 / hour for a maximum of 20 hours / week. Payment shall be processed for payment in full after a minimum of one day's service is completed and receipt of invoice. CONTRACTOR agrees to invoice SCCAS no more than every two weeks.

3. **TERM.** The term of this Contract shall be: August 11, 2014 through June 30, 2015.

4. **EARLY TERMINATION.** Either party hereto may terminate this Contract at any time by giving thirty (30) days written notice to the other party.

5. **INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS.** CONTRACTOR shall exonerate, indemnify, defend, and hold harmless SCCAS (which for the purpose of Section 5 and 6 of this document shall include, without limitation, its officers, agents, employees and volunteers) from and against:

A. Any and all claims, demands, losses, damages, defense costs, other legal costs, or liability of any kind or nature which SCCAS may sustain or incur or which may be imposed upon it at any time for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the CONTRACTOR'S performance under the terms of this contract, excepting any liability arising out of the sole negligence of the SCCAS. Such indemnification includes any damage to the person(s), or property(ies) of CONTRACTOR and third persons.

B. Any and all Federal, State and Local taxes, charges, fees, or contributions required to be paid with respect to CONTRACTOR and CONTRACTOR'S officers, employees and agents engaged in the performance of this Contract (including, without limitation, unemployment insurance, social security and payroll tax withholding).

6. **INSURANCE.** CONTRACTOR, at its sole cost and expense, for the full term of this Contract (and any extensions thereof), shall obtain and maintain, at minimum, compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects SCCAS and any insurance or self-insurance maintained by SCCAS shall be considered in excess of CONTRACTOR'S insurance coverage and shall not contribute to it. If CONTRACTOR normally carries insurance in an amount greater than the minimum amount required by the SCCAS for this Contract, that greater amount shall become the minimum required amount of insurance for purposes of this Contract. Therefore, CONTRACTOR hereby acknowledges and agrees that any and all insurances carried by it shall be deemed liability coverage for any and all actions it performs in connection with this Contract.

If CONTRACTOR utilizes one or more subcontractors in the performance of this Contract, CONTRACTOR shall obtain and maintain Independent Contractor's Insurance as to each subcontractor or otherwise provide evidence of insurance coverage from each subcontractor equivalent to that required of CONTRACTOR in this contract, unless CONTRACTOR and SCCAS both initial here ____ / ____.

A. **Types of Insurance and Minimum Limits**

(1) Worker's Compensation in the minimum statutorily required coverage amounts. This insurance coverage shall be required unless the CONTRACTOR has no employees and certifies to this fact by initialing here _____.

(2) Automobile Liability Insurance for each of CONTRACTOR'S vehicles used in the performance of this Contract, including owned, non-owned (e.g. owned by CONTRACTOR'S employees), leased or hired vehicles, in the minimum amount of $500,000 combined single limit per occurrence for bodily injury and property damage. This insurance coverage is required unless the CONTRACTOR does not drive a vehicle in conjunction with any part of the performance of this Contract and CONTRACTOR and SCCAS both certify to this fact by initialing here ____ / ____.

(3) Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of $1,000,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability.

(4) Professional Liability Insurance in the minimum amount of $1,000,000.00 combined single limit, if, and only if, this Subparagraph is initialed by CONTRACTOR and SCCAS ____ /____.

B. **Other Insurance Provisions**

(1) If any insurance coverage required in this Contract is provided on a "Claims Made" rather than "Occurrence" form, CONTRACTOR agrees to maintain the required coverage for a period of three (3) years after the expiration of this Contract (hereinafter "post Contract coverage") and any extensions thereof. CONTRACTOR may maintain the required post Contract coverage by renewal or purchase of prior acts or tail coverage. This provision is contingent upon post Contract coverage being both available and reasonably affordable in relation to the coverage provided during the term of this Contract. For purposes of interpreting this requirement, a cost not exceeding 100% of the last annual policy premium during the term of this Contract in order to purchase prior acts or tail coverage for post Contract coverage shall be deemed to be reasonable.

(2) All required Automobile and Comprehensive or Commercial General Liability Insurance shall be endorsed to contain the following clause:

"The Santa Cruz County Animal Shelter, its officials, employees, agents and volunteers are added as an additional insured as respects the operations and activities of, and on behalf of, the named insured's performance under its/his/her/their contract with the Santa Cruz County Animal Shelter."

(3) If any insurance policy of CONTRACTOR required by this document includes language conditioning the insurer's legal obligation to defend of indemnify SCCAS on the performance of any act(s) by the named insured, then said insurance policy, by endorsement, shall also name the Santa Cruz County Animal Shelter as a named insured. Notwithstanding the foregoing, both the CONTRACTOR and its insurers agree that by naming the Santa Cruz County Animal Shelter as a named insured, the SCCAS may at its sole direction, but is not obligated to, perform any act required by the named insured under said insurance policies.

(4) CONTRACTOR shall do all things required to be performed by it pursuant to its insurance policies including but not limited to paying within five (5) work days, all deductibles and self-insured retentions (SIR) required to be paid under any insurance policy that may provide defense or indemnity coverage to SCCAS or any additional insured.

(5) All required insurance policies shall be endorsed to contain the following clause: "This insurance shall not be canceled until after thirty (30) days prior written notice has been given to:

The Santa Cruz County Animal Shelter
Attn: General Manager
2200 7th Avenue
Santa Cruz, CA 95062

(6) CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide SCCAS on or before the effective date of this Contract with Certificates of Insurance for all required coverage. All Certificates of Insurance shall be delivered or sent to:

The Santa Cruz County Animal Shelter
Attn: General Manager
2200 7th Avenue
Santa Cruz, CA 95062

7. **EQUAL EMPLOYMENT OPPORTUNITY.** During and in relation to the performance of this Contract, CONTRACTOR agrees as follows:

A. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, sexual orientation, age (over 18), veteran status, gender, pregnancy, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to, the following: recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this non-discrimination clause.

B. If this Contract provides compensation in excess of $50,000 to CONTRACTOR and if CONTRACTOR employees fifteen (15) or more employees, the following requirements shall apply:

(1) The CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, sexual orientation, age (over 18), veteran status, gender, pregnancy, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to, the following: recruitment; advertising, layoff or termination, rates of pay or other forms of compensation, selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. In addition, the CONTRACTOR shall make a good faith effort to consider Minority/Women/Disabled Owned Business Enterprises in CONTRACTOR'S solicitation of goods and services. Definitions for Minority/Women/Disabled Business Enterprises are available from the County of Santa Cruz General Services Purchasing Division.

(2) In the event of the CONTRACTOR'S non-compliance with the non-discrimination clauses of this Contract or with any of the said rules, regulations, or orders said CONTRACTOR may be declared ineligible for further contracts with the SCCAS.

(3) The CONTRACTOR shall cause the foregoing provisions of subparagraphs 7B(1) and 7B(2) to be inserted in all subcontracts for any work covered under this Contract by a subcontractor compensated more than $50,000 and employing more than fifteen (15) employees, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

8. **INDEPENDENT CONTRACTOR STATUS.** CONTRACTOR and SCCAS have reviewed and considered the principal test and secondary factors below and agree that CONTRACTOR is an independent contractor and not an employee of SCCAS. CONTRACTOR is responsible for all insurance (workers compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is

not entitled to any employee benefits. SCCAS agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein.

PRINCIPAL TEST: The CONTRACTOR rather than SCCAS has the right to control the manner and means of accomplishing the result contracted for.

SECONDARY FACTORS: (a) The extent of control which, by agreement, SCCAS may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality, the work to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) The skill required in the particular occupation is substantial rather than slight; (e) The CONTRACTOR rather than the SCCAS supplies the instrumentalities, tools and work place; (f) The length of time for which CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or permissive activity, program, or project, rather than part of the regular business of SCCAS; (i) CONTRACTOR and SCCAS believe they are creating an independent contractor relationship rather than an employer-employee relationship; and (j) The SCCAS conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent contractor relationship, but rather that overall there are significant secondary factors that indicate that CONTRACTOR is an independent contractor.

By their signatures on this Contract, each of the undersigned certifies that it is his or her considered judgment that the CONTRACTOR engaged under this Contract is in fact an independent contractor.

9. NONASSIGNMENT. CONTRACTOR shall not assign the Contract without the prior written consent of the SCCAS.

10. ACKNOWLEDGMENT. CONTRACTOR shall acknowledge in all reports and literature that the Santa Cruz County Animal Shelter Board of Directors has provided funding to the CONTRACTOR.

11. RETENTION AND AUDIT OF RECORDS. CONTRACTOR shall retain records pertinent to this Contract for a period of not less than five (5) years after final payment under this Contract or until a final audit report is accepted by SCCAS, whichever occurs first. CONTRACTOR hereby agrees to be subject to the examination and audit by the Santa Cruz County Auditor-Controller, the Auditor General of the State of California, or the designee of either for a period of five (5) years after final payment under this Contract.

12. PRESENTATION OF CLAIMS. Presentation and processing of any or all claims arising out of or related to this Contract shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.

13. ATTACHMENTS. This Contract includes the following attachments:

Exhibit A – Scope of Services

14. LIVING WAGE. This Contract is covered under Living Wage provisions if this section is initialed by SCCAS _____.

If Item # 14 above is initialed by the SCCAS, then this Contract is subject to the provisions of Santa Cruz County Code Chapter 2.122, which requires payment of a living wage to covered employees. Non-compliance during the term of the Contract with these Living Wage Provisions will be considered a material breach, and may result in termination of the Contract and/or pursuit of other legal or administrative remedies.

CONTRACTOR agrees to comply with Santa Cruz County Code section 2.122.140, if applicable.

15. MISCELLANEOUS. This written Contract, along with any attachments, is the full and complete integration of the parties' agreement forming the basis for this Contract. The parties agree that this written Contract supersedes any previous written or oral agreements between the parties, and any modifications to this Contract must be made in a written document signed by all parties. Any arbitration, mediation, or litigation arising out of this Contract shall occur only in the County of Santa Cruz, notwithstanding the fact that one of the contracting parties may reside outside of the County of Santa Cruz.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

1. Anastasia Torres-Gil

By: _____
SIGNED

_____
PRINTED

Company Name: _____

Address: _____

_____

Telephone: _____

Fax: _____

Email: _____

3. Santa Cruz County Animal Shelter

By: Melanie Sobel
SIGNED

Melanie Sobel
PRINTED

2. APPROVED AS TO INSURANCE:

Risk Management 8/6/14

4. APPROVED AS TO FORM:

Asst. County Counsel

DISTRIBUTION:

- Santa Cruz County Animal Shelter
- Auditor-Controller
- Risk Management
- *Anastasia Torres-Gil*

EXHIBIT A

SCOPE OF SERVICES

Development / Fundraising:

1. Develops, evaluates, and revises fund-raising strategies. Responsible for program planning and evaluation, encompassing all fund-raising programs that the organization sponsors, and reviews and revises them for efficiency and profitability.

2. Raises operating revenue for the organization, including new and established campaigns. Activities include prospecting, researching, communication with SCCAS departments and staff. Prospects include renewal donors, corporations, foundations, and individuals.

3. Cultivates and solicits charitable contributions from individuals, corporations, and foundations. Personally participates in major gift activities requiring direct contact with donors. Oversees major gift process, to include follow up reporting with volunteers, ensuring calls are being made.

4. Plans and implements ongoing program to cultivate planned gifts including recognition programs for donors who have remembered SCCAS in wills and bequests. Develops ongoing relationship in local community with individuals in positions to assists gift givers, such as trust officers, estate planners that ensures annual bequests.

5. Designs and cultivates a variety of donor recognition activities and programs, such as luncheons, awards banquets. Coordinates involvement of staff members in donor solicitation and recognition activities.

6. Develops fund-raising policies including purpose of endowments, donor recognition, and gift acceptance, all for board approval.

7. Researches and writes foundation / grant funding proposals.

8. Oversees direct mail program.

9. Works closely with management team to understand program funding needs and create opportunities to attract major donor, corporate and foundation support.

10. Reports monthly fundraising report to the General Manager for inclusion in the Board Report.

11. Provides an annual comprehensive analysis of department and fund raising programs. Provides analysis and evaluation for individual programs on an "as needed" basis.

Data Base Management:

1. Responsible for overall management of fundraising database.

2. Oversees the data selects for direct mail, newsletter, event invitations etc.

3. Manages the maintenance, confidentiality, accuracy, and timely entry of database and donor records.

4. Manages timely and accurate preparation of selects and all required departmental reports.

Special Event Management:

1. Oversees the management of SCCAS special events and projects related to fundraising.

2. Evaluates current and future events with staff to maximize resources.

Marketing / Communications:

1. Works with General Manager on a continuing long-range public relations and marketing program to assure the fulfillment of the mission of the organization.

2. Manages the growth, education and public awareness of the organization through social media literature, newsletter, the media, special events, public displays.

3. Creates educational materials and other publications, videos, printed forms as necessary and is responsible for securing printing services in the most cost efficient manner.

Miscellaneous:

1. Serves on special committees, projects or teams at the request of General Manager. Special projects may or may not be limited to projects related to Development, and could include special training projects, and events such as all-staff meetings.

2. Performs willingly and cooperatively other duties as assigned by proper authority.

3. Maintains flexibility with scheduling and is available when away from the facility as needed to meet the needs of the organization.

Consent Agenda Item 5.6

TO	Santa Cruz County Animal Shelter Board of Directors
FROM:	Melanie Sobel, General Manager
DATE:	August 11, 2014
SUBJECT:	Contract for Veterinary Services for Dr. Deborah Moreno, DVM

Recommendation:

Authorize the General Manager to sign the contract for veterinary services with Dr. Deborah Moreno, DVM for FY14-15.

Discussion:

Dr. Moreno is supplementing vet services for SCCAS in order to meet the goals for SCCAS's low-cost spay/neuter program and fill in for the full time veterinarian when she is absent.

Contract No. XX-XXXX

INDEPENDENT CONTRACTOR AGREEMENT

This Contract is entered into this 11th day of August, 2014 by and between the SANTA CRUZ COUNTY ANIMAL SHELTER, hereinafter called SCCAS, and DEBORAH A. MORENO, DVM, hereinafter called CONTRACTOR. The parties agree as follows:

1. **DUTIES.** CONTRACTOR agrees to exercise special skill to accomplish the following results: Veterinary Services at 2200 7th Avenue, Santa Cruz, CA 95062 for the SCCAS.

2. **COMPENSATION.** In consideration for CONTRACTOR accomplishing said result, SCCAS agrees to pay CONTRACTOR as follows: $75.00 / hour. Payment shall be processed for payment in full after a minimum of one day's service is completed and receipt of invoice.

3. **TERM.** The term of this Contract shall be: August 11, 2014 through June 30, 2015.

4. **EARLY TERMINATION.** Either party hereto may terminate this Contract at any time by giving thirty (30) days written notice to the other party.

5. **INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS.** CONTRACTOR shall exonerate, indemnify, defend, and hold harmless SCCAS (which for the purpose of Section 5 and 6 of this document shall include, without limitation, its officers, agents, employees and volunteers) from and against:

A. Any and all claims, demands, losses, damages, defense costs, other legal costs, or liability of any kind or nature which SCCAS may sustain or incur or which may be imposed upon it at any time for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the CONTRACTOR'S performance under the terms of this contract, excepting any liability arising out of the sole negligence of the SCCAS. Such indemnification includes any damage to the person(s), or property(ies) of CONTRACTOR and third persons.

B. Any and all Federal, State and Local taxes, charges, fees, or contributions required to be paid with respect to CONTRACTOR and CONTRACTOR'S officers, employees and agents engaged in the performance of this Contract (including, without limitation, unemployment insurance, social security and payroll tax withholding).

6. **INSURANCE.** CONTRACTOR, at its sole cost and expense, for the full term of this Contract (and any extensions thereof), shall obtain and maintain, at minimum, compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects SCCAS and any insurance or self-insurance maintained by SCCAS shall be considered in excess of CONTRACTOR'S insurance coverage and shall not contribute to it. If CONTRACTOR normally carries insurance in an amount greater than the minimum amount required by the SCCAS for this Contract, that greater amount shall become the minimum required amount of insurance for purposes of this Contract. Therefore, CONTRACTOR hereby acknowledges and agrees that any and all insurances carried by it shall be deemed liability coverage for any and all actions it performs in connection with this Contract.

If CONTRACTOR utilizes one or more subcontractors in the performance of this Contract, CONTRACTOR shall obtain and maintain Independent Contractor's Insurance as to each subcontractor or otherwise provide evidence of insurance coverage from each subcontractor equivalent to that required of CONTRACTOR in this contract, unless CONTRACTOR and SCCAS both initial here ____ / ____.

A. Types of Insurance and Minimum Limits

(1) Worker's Compensation in the minimum statutorily required coverage amounts. This insurance coverage shall be required unless the CONTRACTOR has no employees and certifies to this fact by initialing here DW.

(2) Automobile Liability Insurance for each of CONTRACTOR'S vehicles used in the performance of this Contract, including owned, non-owned (e.g. owned by CONTRACTOR'S employees), leased or hired vehicles, in the minimum amount of $500,000 combined single limit per occurrence for bodily injury and property damage. This insurance coverage is required unless the CONTRACTOR does not drive a vehicle in conjunction with any part of the performance of this Contract and CONTRACTOR and SCCAS both certify to this fact by initialing here DW/ ____.

(3) Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of $1,000,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability.

(4) Professional Liability Insurance in the minimum amount of $1,000,000.00 combined single limit, if, and only if, this Subparagraph is initialed by CONTRACTOR and SCCAS DW/____.

B. Other Insurance Provisions

(1) If any insurance coverage required in this Contract is provided on a "Claims Made" rather than "Occurrence" form, CONTRACTOR agrees to maintain the required coverage for a period of three (3) years after the expiration of this Contract (hereinafter "post Contract coverage") and any extensions thereof. CONTRACTOR may maintain the required post Contract coverage by renewal or purchase of prior acts or tail coverage. This provision is contingent upon post Contract coverage being both available and reasonably affordable in relation to the coverage provided during the term of this Contract. For purposes of interpreting this requirement, a cost not exceeding 100% of the last annual policy premium during the term of this Contract in order to purchase prior acts or tail coverage for post Contract coverage shall be deemed to be reasonable.

(2) All required Automobile and Comprehensive or Commercial General Liability Insurance shall be endorsed to contain the following clause:

"The Santa Cruz County Animal Shelter, its officials, employees, agents and volunteers are added as an additional insured as respects the operations and activities of, and on behalf of, the named insured's performance under its/his/her/their contract with the Santa Cruz County Animal Shelter."

(3) If any insurance policy of CONTRACTOR required by this document includes language conditioning the insurer's legal obligation to defend of indemnify SCCAS on the performance of any act(s) by the named insured, then said insurance policy, by endorsement, shall also name the Santa Cruz County Animal Shelter as a named insured. Notwithstanding the foregoing, both the CONTRACTOR and its insurers agree that by naming the Santa Cruz County Animal Shelter as a named insured, the SCCAS may at its sole direction, but is not obligated to, perform any act required by the named insured under said insurance policies.

(4) CONTRACTOR shall do all things required to be performed by it pursuant to its insurance policies including but not limited to paying within five (5) work days, all deductibles and self-insured retentions (SIR) required to be paid under any insurance policy that may provide defense or indemnity coverage to SCCAS or any additional insured.

(5) All required insurance policies shall be endorsed to contain the following clause: "This insurance shall not be canceled until after thirty (30) days prior written notice has been given to:

The Santa Cruz County Animal Shelter
Attn: General Manager
2200 7th Avenue
Santa Cruz, CA 95062

(6) CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide SCCAS on or before the effective date of this Contract with Certificates of Insurance for all required coverage. All Certificates of Insurance shall be delivered or sent to:

The Santa Cruz County Animal Shelter
Attn: General Manager
2200 7th Avenue
Santa Cruz, CA 95062

7. **EQUAL EMPLOYMENT OPPORTUNITY.** During and in relation to the performance of this Contract, CONTRACTOR agrees as follows:

A. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, sexual orientation, age (over 18), veteran status, gender, pregnancy, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to, the following: recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this non-discrimination clause.

B. If this Contract provides compensation in excess of $50,000 to CONTRACTOR and if CONTRACTOR employees fifteen (15) or more employees, the following requirements shall apply:

(1) The CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, physical or mental disability, medical condition (cancer related), marital status, sexual orientation, age (over 18), veteran status, gender, pregnancy, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to, the following: recruitment; advertising, layoff or termination, rates of pay or other forms of compensation, selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. In addition, the CONTRACTOR shall make a good faith effort to consider Minority/Women/Disabled Owned Business Enterprises in CONTRACTOR'S solicitation of goods and services. Definitions for Minority/Women/Disabled Business Enterprises are available from the County of Santa Cruz General Services Purchasing Division.

(2) In the event of the CONTRACTOR'S non-compliance with the non-discrimination clauses of this Contract or with any of the said rules, regulations, or orders said CONTRACTOR may be declared ineligible for further contracts with the SCCAS.

(3) The CONTRACTOR shall cause the foregoing provisions of subparagraphs 7B(1) and 7B(2) to be inserted in all subcontracts for any work covered under this Contract by a subcontractor compensated more than $50,000 and employing more than fifteen (15) employees, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

8. **INDEPENDENT CONTRACTOR STATUS.** CONTRACTOR and SCCAS have reviewed and considered the principal test and secondary factors below and agree that CONTRACTOR is an independent contractor and not an employee of SCCAS. CONTRACTOR is responsible for all insurance (workers compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is

not entitled to any employee benefits. SCCAS agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein. 31

PRINCIPAL TEST: The CONTRACTOR rather than SCCAS has the right to control the manner and means of accomplishing the result contracted for.

SECONDARY FACTORS: (a) The extent of control which, by agreement, SCCAS may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality, the work to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) The skill required in the particular occupation is substantial rather than slight; (e) The CONTRACTOR rather than the SCCAS supplies the instrumentalities, tools and work place; (f) The length of time for which CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or permissive activity, program, or project, rather than part of the regular business of SCCAS; (i) CONTRACTOR and SCCAS believe they are creating an independent contractor relationship rather than an employer-employee relationship; and (j) The SCCAS conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent contractor relationship, but rather that overall there are significant secondary factors that indicate that CONTRACTOR is an independent contractor.

By their signatures on this Contract, each of the undersigned certifies that it is his or her considered judgment that the CONTRACTOR engaged under this Contract is in fact an independent contractor.

9. NONASSIGNMENT. CONTRACTOR shall not assign the Contract without the prior written consent of the SCCAS.

10. ACKNOWLEDGMENT. CONTRACTOR shall acknowledge in all reports and literature that the Santa Cruz County Animal Shelter Board of Directors has provided funding to the CONTRACTOR.

11. RETENTION AND AUDIT OF RECORDS. CONTRACTOR shall retain records pertinent to this Contract for a period of not less than five (5) years after final payment under this Contract or until a final audit report is accepted by SCCAS, whichever occurs first. CONTRACTOR hereby agrees to be subject to the examination and audit by the Santa Cruz County Auditor-Controller, the Auditor General of the State of California, or the designee of either for a period of five (5) years after final payment under this Contract.

12. PRESENTATION OF CLAIMS. Presentation and processing of any or all claims arising out of or related to this Contract shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.

13. ATTACHMENTS. This Contract includes the following attachments:
(enter attachments here)

14. LIVING WAGE. This Contract is covered under Living Wage provisions if this section is initialed by SCCAS _____.

If Item # 14 above is initialed by the SCCAS, then this Contract is subject to the provisions of Santa Cruz County Code Chapter 2.122, which requires payment of a living wage to covered employees. Non-compliance during the term of the Contract with these Living Wage Provisions will be considered a material breach, and may result in termination of the Contract and/or pursuit of other legal or administrative remedies.

CONTRACTOR agrees to comply with Santa Cruz County Code section 2.122.140, if applicable.

15. **MISCELLANEOUS.** This written Contract, along with any attachments, is the full and complete integration of the parties' agreement forming the basis for this Contract. The parties agree that this written Contract supersedes any previous written or oral agreements between the parties, and any modifications to this Contract must be made in a written document signed by all parties. Any arbitration, mediation, or litigation arising out of this Contract shall occur only in the County of Santa Cruz, notwithstanding the fact that one of the contracting parties may reside outside of the County of Santa Cruz.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

1. Deborah A. Moreno, DVM

By: Deborah Moreno, DVM
SIGNED

Deborah Moreno, DVM
PRINTED

Company Name: N/A

Address: 13699 West Park Ave
Boulder Creek CA 95006

Telephone: 831-419-2871

Fax: none

Email: drdebdvm86@aol.com

3. Santa Cruz County Animal Shelter

By: Melanie Sobel
SIGNED

Melanie Sobel
PRINTED

2. APPROVED AS TO INSURANCE:

Risk Management

4. APPROVED AS TO FORM:

Asst. County Counsel

DISTRIBUTION:

- Santa Cruz County Animal Shelter
- Auditor-Controller
- Risk Management
- *Deborah A. Moreno, DVM*

Consent Agenda Item 5.7

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 11, 2014
SUBJECT: Fourth quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for April 1, 2014 through June 30, 2014.

Recommendation: Accept the third quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report ", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for July 1, 2014 through September 30, 2014 will be included on the October 2014 agenda and every quarter thereafter.

DATE: 8/4/14
TO: Melanie Sobel, General Manager
FROM: Dana Morey, Accountant
SUBJECT: **April 01, 2014 through June 30, 2014 County JE Payments**

The following **SCCAS** Journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor/Controller for payment from the **Operating Budget** for the period of April 01, 2014 through June 30, 2014

Expenditure Actual Transactions

Posted	Amount	Description	Vendor Name
4/17/2014	2,817.36	13/14 VENDOR CLAIMS CHARGES SC CO ANIMAL SERV AUTH	AUDITOR-CONTROLLER
4/29/2014	4,072.03	12/13 PR WARR/AUTODEP CHG ANIMAL SERVICE AUTHORIT	AUDITOR-CONTROLLER
5/1/2014	29,976.75	4TH COST PLAN CHARGES-ANIMAL SHELTER	AUDITOR-CONTROLLER
Department Total	**36,866.14**		
7/14/2014	49,417.25	2002 CERTS LEASE PYMT FOR 4TH QTR 2013-14	COUNTY OF SANTA CRUZ
Department Total	**49,417.25**		
5/12/2014	197.19	MARCH 14 FLEET SERVICE CHARGES	GSD - FLEET
6/10/2014	95.44	APRIL 14 FLEET SERVICE CHARGES	GSD - FLEET
6/18/2014	491.94	MAY 14 FLEET SERVICE CHARGES	GSD - FLEET
6/24/2014	491.94	JUNE 14 EST. FLEET SERVICE CHARGES	GSD - FLEET
Department Total	**1,276.51**		
4/2/2014	728.00	CUSTODIAL SERVICES FOR MARCH FOR ASA	GSD - JANITORIAL
5/2/2014	728.00	CUSTODIAL SERVICES FOR APRIL FOR ASA	GSD - JANITORIAL
6/5/2014	1,456.00	CUSTODIAL SERVICES FOR MAY-JUNE '14 FOR ASA	GSD - JANITORIAL
Department Total	**2,912.00**		
5/19/2014	61.99	CHARGE ASA FOR 3RD BLDG MAINT-7TH AVE	GSD - MAINTENANCE
5/19/2014	531.15	CHARGE ASA-3RD QTR EQUIP MAINT.WATSONVILLE	GSD - MAINTENANCE
5/19/2014	681.84	CHARGE ASA-3RD QTR 1314 BLDG.MAINT- WATSONVILLE	GSD - MAINTENANCE
5/19/2014	901.53	CHARGE ASA FOR 3RD QTR EQUIP MAINT- 7TH AVE	GSD - MAINTENANCE
7/3/2014	492.60	CHARGE ASA-4TH QTR EST 1314 EQUIP MAINT WATSONVILL	GSD - MAINTENANCE
7/3/2014	770.13	CHARGE ASA FOR 4TH QTR EST 1314 BLDG MAINT 7TH AVE	GSD - MAINTENANCE
7/3/2014	1,291.15	CHARGE ASA FOR 4TH QTR EST 1314 BLDG MAINT 7TH AVE	GSD - MAINTENANCE
7/3/2014	1,875.05	CHARGE ASA-4TH QTR EST 1314 BLDG MAINT-WATSONVILLE	GSD - MAINTENANCE
Department Total	**6,605.44**		
4/3/2014	168.75	WAREHOUSE CHARGES FOR MONTH ENDING MARCH 2014	GSD - WAREHOUSE
5/5/2014	182.80	WAREHOUSE CHARGES FOR MONTH ENDING APRIL 2014	GSD - WAREHOUSE
5/5/2014	640.25	WAREHOUSE CHARGES FOR MONTH ENDING APRIL 2014	GSD - WAREHOUSE
6/10/2014	250.00	ESTIMATED WAREHOUSE CHGS FOR MONTH ENDING JUNE2014	GSD - WAREHOUSE
6/10/2014	250.00	ESTIMATED WAREHOUSE CHGS FOR MONTH ENDING JUNE2014	GSD - WAREHOUSE
Department Total	**1,491.80**		

5/20/2014	476.00	MAR 2014 EPIC HSA CLINIC CHGS- SC CASA -ANIMAL LAB	HSA - CLINIC/LAB
7/7/2014	238.00	MAY 2014 EPIC HSA CLINIC CHGS-SC CASA-ANIMAL LAB	HSA - CLINIC/LAB
Department Total	**714.00**		
4/18/2014	7.25	CICS 2014-MARCH	ISD - PC
4/18/2014	4,089.00	2014- March Network Connection Fee	ISD - PC
4/18/2014	4,435.25	PROGRAMMING 2014-MARCH	ISD - PC
5/13/2014	334.90	SOFTWARE LICENSE REQUEST	ISD - PC
5/13/2014	371.19	SOFTWARE LICENSE REQUEST	ISD - PC
5/13/2014	729.69	1-DESKTOP TC M93P I5_4570 4G 500	ISD - PC
5/20/2014	1.38	CICS 2014-APRIL	ISD - PC
5/20/2014	4,089.00	2014- April Network Connection Fee	ISD - PC
5/23/2014	1,594.00	1-NOTEBOOK TP T440S 4G 128 W7P AND 1 THINKPAD ULTR	ISD - PC
5/27/2014	4,089.00	2014- June Network Connection Fee	ISD - PC
5/27/2014	4,089.00	2014- May Network Connection Fee	ISD - PC
6/10/2014	1.38	CICS 2014-MAY ESTIMATE	ISD - PC
6/11/2014	1.38	CICS 2014-JUNE ESTIMATE	ISD - PC
Department Total	**23,832.42**		
4/1/2014	17.00	TELEPHONE CHARGES 2014-FEBRUARY	ISD - TELECOM
4/1/2014	17.00	TELEPHONE CHARGES 2014-JANUARY	ISD - TELECOM
4/1/2014	2,050.57	TELEPHONE CHARGES 2014-FEBRUARY	ISD - TELECOM
4/1/2014	2,095.91	TELEPHONE CHARGES 2014-JANUARY	ISD - TELECOM
4/22/2014	17.00	TELEPHONE CHARGES 2014-MARCH	ISD - TELECOM
4/22/2014	2,076.72	TELEPHONE CHARGES 2014-MARCH	ISD - TELECOM
5/20/2014	17.00	TELEPHONE CHARGES 2014-APRIL	ISD - TELECOM
5/20/2014	2,073.16	TELEPHONE CHARGES 2014-APRIL	ISD - TELECOM
6/10/2014	17.00	TELEPHONE CHARGES 2014-MAY ESTIMATE	ISD - TELECOM
6/10/2014	2,073.16	TELEPHONE CHARGES 2014-MAY ESTIMATE	ISD - TELECOM
6/11/2014	17.00	TELEPHONE CHARGES 2014-JUNE ESTIMATE	ISD - TELECOM
6/11/2014	2,073.16	TELEPHONE CHARGES 2014-JUNE ESTIMATE	ISD - TELECOM
Department Total	**12,544.68**		
4/29/2014	2,254.00	COMMUNICATION SVCS-SCR-9-1-1 APRIL 2014	SANTA CRUZ REGIONAL 911
5/12/2014	2,254.00	*COMMUNICATION SVCS - SCR9-1-1 MAY 2014*	SANTA CRUZ REGIONAL 912
5/20/2014	460.00	*COMM SVCS ADD DAILY-SCR9-1-1-MAY 5 2014*	SANTA CRUZ REGIONAL 913
6/10/2014	2,254.00	*COMMUNICATION SVCS-SCR9-1-1--JUNE 2014*	SANTA CRUZ REGIONAL 914
Department Total	**7,222.00**		

Consent Agenda Item 5.8

TO	Santa Cruz County Animal Shelter Board of Directors
FROM:	Melanie Sobel, General Manager
DATE:	August 11, 2014
SUBJECT:	Continue to next meeting the revision of SCCAS policy and procedures #210 and #220

Recommendation:

Continue to next meeting the revision of SCCAS policy and procedures #210 and #220.

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 11, 2014
SUBJECT: General Manager's Oral Report

General Manager will present an oral report on the Santa Cruz County Animal Shelter.

Regular Agenda Item 6.2

TO	Santa Cruz County Animal Shelter Board of Directors
FROM:	Melanie Sobel, General Manager
DATE:	August 11, 2014
SUBJECT:	Financial Report for the periods ending June 30, 2014 and July 31, 2014

Recommendation:

Approve the Financial Report as presented for the period ending June 30, 2014 and July 31, 2012.

Discussion:

The fiscal year 2013-14 financial report ending June 30, 2014 reflects total revenues of $4,652,498 and expenditures of $3,345,429. Revenues exceeded expenditures by $1,307,068.83 for FY13/14. The gift to SCCAS from Muriel R. Butler was $1,264,486. So without the donation, our surplus for last year was $42,582.83. Expenditures decreased $106,220 from last year.

Licensing revenues for FY13-14 are $338,297. Last year's licensing revenues were $332,929.

The Financial Report ending July 31, 2014 reflects total revenues of $549,748 and expenditures of $202,425. Current total revenues are 16% of a potential 8%. The percentage of current year expenditures is at 5%.

Licensing revenues YTD are $27,475. At this point last year licensing revenues were $18,340.

Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2013-14
For Months Ending June 30, 2014

Revenues:	2013-14 Final Budget	2013-14 Est/Actuals	2013-14 YTD Actuals	YTD Remaining	2012-13 YTD Actuals
ANIMAL LICENSES	$340,000	$335,000	$338,297	($3,297)	$332,929
INTEREST	$3,000	$6,500	$7,625	($1,125)	$3,582
RENTS & CONCESSIONS	$1,500	$1,800	$1,746	$54	$1,281
RENTAL DEPOSIT/FORFEIT REVENUE	$0	$0	$140	($140)	$140
INTERGOVERNMENTAL REVENUES	$0	$0	$0	$0	$0
HUMANE SERVICES	$336,000	$270,000	$280,573	($10,573)	$299,087
ADMINISTRATIVE SERVICES	$1,000	$1,000	$1,120	($120)	$1,040
COST RECOVERY-OTHER	$5,500	$5,500	$5,660	($160)	$5,597
MEMBER CONTRIBUTION	$2,217,945	$2,217,945	$2,217,945	$0	$2,217,945
CHARGES FOR CURRENT SERVICES	$0	$17,000	$16,345	$655	$2,100
ADMIN FINE FEES	$25,000	$8,900	$11,699	($2,799)	$3,825
GRANT SERVICES-NON INTERGOV	$0	$137,945	$135,199	$2,746	$0
ANIMAL MICROCHIP FEES	$20,000	$24,500	$24,885	($385)	$22,779
ANIMAL RABIES FEES	$10,000	$6,000	$6,114	($114)	$6,754
ANIMAL SPAY&NEUTER FEES	$100,000	$104,000	$108,245	($4,245)	$76,269
SALES-OTHER-TAXABLE	$15,000	$14,000	$13,748	$252	$12,923
CASH OVERAGES	$0	$0	$160	($160)	$42
CONTRIBUTIONS and DONATIONS	$270,000	$1,430,000	$1,430,164	($164)	$184,025
NSF CHECKS	$0	$0	($25)	$25	($173)
NSF CHECKS-RETURNED CHECK FEE	$0	$0	$240	($240)	$360
OTHER REVENUE	$50,000	$39,000	$52,207	($13,207)	$46,317
UNCLAIMED MONEY-ESCHEATED	$0	$411	$411	$0	$0
BOND PROCEEDS	$0	$0	$0	$0	$0
TOTAL REVENUES:	**$3,394,945**	**$4,619,501**	**$4,652,498**	**($32,997)**	**$3,216,822**
Less Expenditures:					
Salaries and Benefits	$2,332,962	$2,238,015	$2,270,404	($32,389)	$2,256,448
Services and Supplies	$994,684	$944,804	$955,119	($10,315)	$1,044,826
Other Uses	$119,907	$119,907	$119,907	$0	$107,672
Fixed Assets	$0	$0	$0	$0	$0
TOTAL EXPENDITURES:	**$3,447,553**	**$3,302,726**	**$3,345,429**	**($42,703)**	**$3,408,946**
Plus Contingency:	$137,474	$0	$0	($0)	$0
TOTAL EXPENDITURES INCUDING CONTINGENCY:	**$3,585,027**	**$3,302,726**	**$3,345,429**	**($42,703)**	**$3,408,946**
NET REVENUES OVER (UNDER) EXPENDITURE	**($190,082)**	**$1,316,775**	**$1,307,069**	**$9,706**	**($192,124)**
BEGINNING FUND BALANCE - UNDESIGNATED (audited ending balance from 6/30/13)	$27,218	$0	$0	$0	$0
ENDING FUND BALANCE - UNDESIGNATED	($162,864)	$1,316,775	$1,307,069	$9,706	($192,124)
ENDING FUND BALANCE - UNDESIGNATED	($162,864)	$1,316,775	$1,307,069	$9,706	($192,124)

ANIMAL LICENSE DETAIL

	2013-14 YTD Actuals	2012-13 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	$9,418	$8,971	$447
LICENSES - SANTA CRUZ	$61,099	$59,954	$1,145
LICENSES- SCOTTS VALLEY	$19,309	$17,514	$1,795
LICENSES- COUNTY	$206,471	$206,791	($320)
LICENSES- WATSONVILLE	$42,000	$39,699	$2,301

* Fund Balance Committed for SB 90 Claims received and set aside as of 6/30/13 is $470,722 (Audited)
* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/13 is $546,992 (Audited)
* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/13 is $700 (Audited)

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2013-14

As of 6/30/14 from FAMIS
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg ( ) = DOWN

Acct	Acct Title	2013-14 Final Budget	2013-14 Est./Actuals	May Actuals	June Actuals	2013-14 YTD Actuals	YTD Remaining	100% Percentage of CY EA's Actualized	100% Percentage of PY Budget Actualized	2012-13 YTDActuals	COMPARE THRU JUNE PY ACTUALS	June Actuals	2012-13 Est./Actuals
3100	SALARIES & BENF	$2,332,962	$2,238,015	$218,631	$207,991	$2,270,404	($32,389)	101.45%	100.20%	$2,256,448	$13,956	$212,947	$2,251,933
3200	SERVICES & SUPL	$994,684	$944,804	$71,525	$133,456	$955,119	($10,315)	101.09%	100.20%	$1,044,826	($89,707)	$75,692	$1,042,721
6100	OTHER USES	$119,907	$119,907	$0	$0	$119,907	$0	100.00%	100.00%	$107,672	$12,235	$0	$107,672
6600	BUILDINGS AND IMPROVEMENTS	$0	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
8400	FIXED ASSETS	$0	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
9700	CONTINGENCIES	$137,474	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
3100-9700	TOTAL EXPENDITURES	$3,585,027	$3,302,726	$290,156	$341,447	$3,345,429	($42,703)	101.29%	145.66%	$3,408,946	($63,517)	$288,639	$3,402,326
100-2500	TOTAL REVENUES	$3,394,945	$4,619,501	$77,222	$126,645	$4,652,498	($32,997)	100.71%	99.24%	$3,216,822	$1,435,676	$115,957	$3,241,515
	NET COST	$190,082	($1,316,775)	($212,934)	($214,801)	($1,307,069)	($9,706)	99.26%	119.47%	$192,124	$1,499,193	($172,682)	$160,811
3100	REGULAR PAY-PER	1,387,396	1,360,180	$151,406	$135,589	$1,360,405	($225)	100.02%	99.53%	$1,328,323	$32,082	$130,998	1,334,557
3105	OVERTIME PAY-PE	4,850	1,423	$139	$73	$1,496	($73)	105.14%	83.83%	$1,183	$313	$2	1,411
3110	REGULAR PAY-EXT	30,604	27,340	$2,158	$3,060	$28,106	($766)	102.80%	96.64%	$28,723	($618)	$1,423	29,723
3140	DIFFERENTIAL PAY	22,817	17,679	$1,734	$1,565	$17,727	($48)	100.27%	99.87%	$19,404	($1,677)	$1,685	19,429
3150	OASDI-SOCIAL SE	109,775	104,609	$11,677	$10,463	$104,435	$174	99.83%	99.69%	$102,527	$1,907	$10,079	102,842
3155	RETIREMENT	280,138	260,995	$28,122	$25,691	$261,389	($394)	100.15%	97.79%	$252,133	$9,256	$25,048	257,825
3160	EMPLOYEE INSURA	392,187	360,594	$23,395	$31,550	$391,925	($31,331)	108.69%	100.75%	$383,859	$8,066	$43,712	380,995
3165	UNEMPLOYMENT IN	5,285	5,285	$0	$0	$5,011	$274	94.82%	100.00%	$10,318	($5,307)	$0	10,318
3170	WORKERS COMPENS	99,910	99,910	$0	$0	$99,910	($0)	100.00%	113.19%	$129,978	($30,068)	$0	114,833
3100	SALARIES & BENF	$2,332,962	$2,238,015	$218,631	$207,991	$2,270,404	($32,389)	101.45%	100.20%	$2,256,448	$13,956	$212,947	$2,251,933
3215	POLICE SAFETY EQUIPMENT	1,000	500	$0	$0	$0	$500	0.00%	8.56%	$43	($43)	$0	500
3225	UNIFORM REPLACEMENT	2,000	2,064	$1,103	$0	$2,064	($0)	100.02%	29.02%	$580	$1,484	$0	2,000
3235	RADIO SERVICES	29,000	28,500	$2,714	$2,254	$28,428	$72	99.75%	97.94%	$26,445	$1,983	$2,204	27,000
3240	TELECOM SERVICES	28,000	26,000	$2,090	$4,180	$25,261	$739	97.16%	95.42%	$24,810	$450	$6,379	26,000
3250	FOOD	8,000	7,500	$232	$1,391	$7,899	($399)	105.32%	94.95%	$7,596	$302	$453	8,000
3262	JANITORIAL SERVICES	12,000	9,000	$728	$1,456	$8,736	$264	97.07%	89.09%	$8,909	($173)	$15	10,000
3295	LIABILITY INSURANCE	30,882	32,197	$0	$50	$32,247	($50)	100.16%	100.15%	$31,296	$951	$0	31,250
3305	OTHER INSURANCE	1,215	1,693	$0	$0	$0	$1,693	0.00%	0.00%	$0	$0	$0	1,215
3355	MAINT-OFFICE EQUIPMENT	800	600	$46	$143	$559	$41	93.25%	86.78%	$694	($135)	$31	800
3360	MAINT-OTHER EQUIP-SVCS	3,000	2,000	$357	$0	$1,248	$752	62.39%	106.65%	$3,199	($1,952)	$260	3,000
3361	MAINT-OTHER EQUIP-SVCS	500	800	$224	$0	$732	$68	91.45%	23.11%	$116	$616	$0	500
3395	FACILITIES MAINT	33,109	26,000	$3,062	$4,634	$27,092	($1,092)	104.20%	87.46%	$36,731	($9,639)	$7,757	42,000
3405	MAINT STRUCT IM	2,500	8,000	$0	$72	$7,334	$666	91.67%	101.92%	$5,096	$2,238	$0	5,000
3406	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	0	0	$0	$0	$0	$0	0.00%	0.00%	$57	($57)	$0	0
3430	MEDICAL, DENTAL & LAB SUPPLIES	0	0	$0	$0	$3	($3)	0.00%	0.00%	$17	($14)	$0	0
3432	OTHER MEDICAL MATERIALS	117,145	100,000	$9,689	$18,576	$108,569	($8,569)	108.57%	86.21%	$99,143	$9,426	$11,449	115,000
3450	MEMBERSHIPS	1,200	1,450	$0	$0	$1,450	$0	100.00%	95.80%	$1,916	($466)	$0	2,000
3451	MISCELLANEOUS EXPENSES	6,381	8,300	$0	$0	$7,583	$717	91.36%	133.75%	$17,388	($9,805)	$681	13,000

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2013-14

As of 6/30/14 from FAMIS
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg ( ) = DOWN

Acct	Acct Title	2013-14 Final Budget	2013-14 Est./Actuals	May Actuals	June Actuals	2013-14 YTD Actuals	YTD Remaining	100% Percentage of CY EA's Actualized	100% Percentage of PY Budget Actualized	2012-13 YTDActuals	COMPARE THRU JUNE PY ACTUALS	June Actuals	2012-13 Est./Actuals
3452	CASH SHORTAGES	$0	$0	$0	$11	$22	($22)	0.00%	0.00%	$37	($15)	$0	$0
3484	DUPLICATING SVCS.	2,500	6,000	$376	$794	$6,206	($206)	103.44%	138.39%	$3,460	$2,747	$0	2,500
3487	MISC NONINVENTORIABLE ITEMS EXPENSE	0	869	$0	$0	$869	$0	0.00%	0.00%	$0	$869		0
3489	PC SOFTWARE PURCHASES	2,500	2,000	$335	$0	$1,625	$375	81.23%	112.13%	$2,018	($394)	$0	$1,800
3491	POSTAGE	8,000	11,500	$2,000	$0	$10,380	$1,120	90.26%	105.54%	$8,443	$1,936	$0	8,000
3492	SUBSCRIPTIONS/PERIODICALS	400	0	$0	$0	$0	$0	0.00%	6.50%	$26	($26)	$0	400
3493	SUPPLIES	60,000	78,000	$3,109	$16,902	$85,774	($7,774)	109.97%	97.84%	$70,446	$15,328	$3,245	72,000
3495	NON-PC SOFTWARE	0	0	($224)	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
3496	INVENTORIABLE ITEMS	6,800	3,030	$2,695	$0	$3,030	$0	99.99%	50.46%	$4,017	($987)	($1,226)	4,500
3505	ACCOUNTING & AUDITING	20,000	12,400	$0	$0	$12,389	$11	99.91%	138.18%	$17,664	($5,274)	$0	17,000
3520	BANKING SERVICES	18,000	20,000	$1,426	$1,668	$19,844	$156	99.22%	103.30%	$18,593	$0	$1,587	18,000
3535	COMPUTER PROF SVCS	1,200	0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	500
3545	CONSULT/MGT/PC SVCE.	18,000	19,039	$54	$0	$19,039	($0)	100.00%	81.98%	$14,756	$4,283	$0	18,000
3547	COUNTY COUNSEL	0	0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
3550	COUNTY OVERHEAD	0	0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
3575	DATA PROCESSING	50,000	58,000	$12,263	$3	$53,510	$4,490	92.26%	99.92%	$49,960	$3,551	($3)	50,000
3665	PROF & SPECIAL	80,000	75,000	$3,786	$6,543	$74,387	$613	99.18%	117.40%	$93,920	($19,532)	$12,569	80,000
3763	VETERINARIAN SERVICES	95,000	68,000	$6,056	$12,210	$72,924	($4,924)	107.24%	109.06%	$143,842	($70,917)	$12,417	131,890
3800	EQUIPMENT RENTS & LEASES-	5,000	2,400	$0	$0	$2,365	$35	98.55%	95.47%	$4,774	($2,408)	$0	5,000
3810	RENTS & LEASES-	198,842	198,842	$16	$49,417	$197,685	$1,157	99.42%	99.41%	$197,669	$16	$0	198,842
3820	FIELD EQUIPMENT	1,500	1,386	$110	$533	$1,919	($533)	138.46%	21.45%	$161	$1,758	$0	750
3835	ADVERTISING & PROMOTION	8,260	10,000	$6,760	$541	$10,055	($55)	100.55%	174.08%	$1,306	$8,749	$100	750
3935	INVENTORY MATERIALS PURCHASED	10,000	17,000	$2,518	$484	$17,349	($349)	102.05%	107.55%	$19,358	($2,009)	$0	18,000
3976	SPECIAL MISC EXP-SUPPLIES	500	300	$0	$26	$230	$70	76.61%	66.21%	$331	$0	$33	500
4110	SUBSCRIPTIONS/BOOKS	500	434	$0	$0	$434	$0	100.00%	126.55%	$633	($199)	$0	500
4120	TOWING	0	0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
4154	TRAVEL-EDUCATION	3,500	2,400	$869	$0	$2,398	$2	99.92%	53.83%	$1,615	$783	$0	3,000
4162	TRAVEL-LODGING	750	1,500	$0	$0	$989	$511	65.93%	112.84%	$846	$143	$0	750
4164	TRAVEL-MEALS	600	400	$0	$0	$219	$181	54.80%	57.87%	$289	($70)	$0	500
4166	TRAVEL-MILEAGE	3,000	500	$0	$0	$348	$152	69.70%	30.16%	$302	$47	$0	1,000
4168	TRAVEL-OTHER	100	1,200	$0	$0	$1,135	$65	94.57%	51.64%	$52	$1,083	$0	100
4170	REGISTRATIONS	0	0	$0	$140	$140	($140)	0.00%	0.00%	$0	$140	$0	0
4175	SERVICE CENTER	36,000	20,000	$1,734	$2,605	$18,700	$1,300	93.50%	115.47%	$41,570	($22,871)	$8,432	36,000
4180	TRAVEL ADVANCES	0	0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
4310	UTILITIES	87,000	80,000	$7,395	$8,824	$81,948	($1,948)	102.44%	99.45%	$84,702	($2,754)	$9,309	85,174
4830	PRINCIPAL ON LEASE PUCHASES	$0	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
3200	SERVICES & SUPPLIES	$994,684	$944,804	$71,525	$133,456	$955,119	$39,565	101.09%	100.20%	$1,044,826	($76,901)	$75,692	$1,042,721

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2013-14

As of 6/30/14 from FAMIS
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg ( ) = DOWN

Acct	Acct Title	2013-14 Final Budget	2013-14 Est./Actuals	May Actuals	June Actuals	2013-14 YTD Actuals	YTD Remaining	100% Percentage of CY EA's Actualized	100% Percentage of PY Budget Actualized	2012-13 YTDActuals	COMPARE THRU JUNE PY ACTUALS	June Actuals	2012-13 Est./Actuals
5980	COUNTY OVERHEAD (see 3550)	$119,907	$119,907	$0	$0	$119,907	$0	100.00%	100.00%	$107,672	$0	$0	$107,672
6101	OPERATING TRSF OUT	$0	$0	$0	$0	$0	($0)	0.00%	0.00%	$0	$0	$0	$0
6100	OTHER USES	$119,907	$119,907	$0	$0	$119,907	($0)	100.00%	100.00%	$107,672	$119,907	$0	$107,672
8404	EQUIPMENT	$0	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
8400	FIXED ASSETS	$0	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
9695	APPROP FOR CONTINGENCIES	$137,474	$0	$0	$0	$0	($0)	0.00%	0.00%	$0	$0	$0	$0
9700	CONTINGENCIES	$137,474	$0	$0	$0	$0	($0)	0.00%	0.00%	$0	($342)	$0	$0
100	PROPERTY TAXES	$0	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
230	ANIMAL LICENSES	$340,000	$335,000	$25,710	$35,060	$338,297	($3,297)	100.98%	107.40%	$332,929	$5,368	$35,848	$310,000
430	INTEREST	$3,000	$6,500	$991	$935	$7,625	($1,125)	117.31%	102.34%	$3,582	$4,043	$198	$3,500
440	RENTS & CONCESS	$1,500	$1,800	$0	$0	$1,746	$54	96.98%	85.37%	$1,281	$465	$1,000	$1,500
441	RENTAL DEPOSIT/FORFEIT REVENUE	$0	$0	$0	$0	$140	($140)	0.00%	200.00%	$140	$0	$0	$70
984	STATE-OTHER	$0	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0		$0
1096	INTERGOVERMENTAL REV	$0	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
1510	HUMANE SERVICES	$336,000	$270,000	$22,598	$30,283	$280,573	($10,573)	103.92%	94.95%	$299,087	($18,514)	$37,377	$315,000
2010	ADMINISTRATIVE SERVICES	$1,000	$1,000	$80	$140	$1,120	($120)	112.00%	104.00%	$1,040	$80	$110	$1,000
2022	COST RECOVERY-OTHER	$5,500	$5,500	$743	$564	$5,660	($160)	102.92%	93.28%	$5,597	$63	$438	$6,000
2044	MEMBER CONTRIBUTION	$2,217,945	$2,217,945	$0	$0	$2,217,945	($0)	100.00%	100.00%	$2,217,945	$0	$0	$2,217,945
2047	OTHER CHARGES CURRRENT SERVICES	$0	$17,000	$0	$5,000	$16,345	$655	96.15%	0.00%	$2,100	$14,245	$0	$0
2073	ADMINISTRATIVE FINE FEES	$25,000	$8,900	$1,254	$3,520	$11,699	($2,799)	131.45%	0.00%	$3,825	$7,874	$975	$0
2074	GRANT SERVICES-NON INTERGOV	$0	$137,945	$1,700	($2,746)	$135,199	$2,746	98.01%	0.00%	$0	$135,199	$0	$0
2205	ANIMAL MICROCHIP FEES	$20,000	$24,500	$1,499	$1,985	$24,885	($385)	101.57%	113.90%	$22,779	$2,106	$1,435	$20,000
2206	ANIMAL RABIES FEES	$10,000	$6,000	$475	$454	$6,114	($114)	101.90%	90.05%	$6,754	($640)	$396	$7,500
2207	ANIMAL SPAY&NEUTER FEES	$100,000	$104,000	$9,960	$12,398	$108,245	($4,245)	104.08%	89.73%	$76,269	$31,976	$8,185	$85,000
2334	SALES-OTHER-TAXABLE	$15,000	$14,000	$1,604	$1,187	$13,748	$252	98.20%	107.69%	$12,923	$824	$1,196	$12,000
2362	CASH OVERAGES	$0	$0	$0	$105	$160	($160)	0.00%	0.00%	$42	$119	$16	$0
2372	CONTRIBUTIONS AND DONATIONS	$270,000	$1,430,000	$6,586	$21,349	$1,430,164	($164)	100.01%	85.59%	$184,025	$1,246,139	$24,634	$215,000
2380	NSF CHECKS	$0	$0	$0	$46	($25)	$25	0.00%	0.00%	($173)	$148	$100	$0
2381	NSF CHECKS-RETURNED CHECK	$0	$0	$0	$40	$240	($240)	0.00%	0.00%	$360	($120)	$200	$0
2384	OTHER REVENUE	$50,000	$39,000	$4,023	$16,326	$52,207	($13,207)	133.86%	98.55%	$46,317	$5,890	$3,848	$47,000
2390	UNCLAIMED MONEY-ESCHEATED	$0	$411	$0	$0	$411	$0	99.91%	0.00%	$0	$411	$0	$0
2500	BOND PROCEEDS	$0	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
2981	LICENSES - CAPITOLA	$0	$0	$583	$972	$9,418	($9,418)	0.00%	0.00%	$8,971	$447	$1,152	$0
2982	LICENSES - SANTA CRUZ	$0	$0	$4,922	$6,041	$61,099	($61,099)	0.00%	0.00%	$59,954	$1,145	$6,903	$0
2983	LICENSES- SCOTTS VALLEY	$0	$0	$869	$1,553	$19,309	($19,309)	0.00%	0.00%	$17,514	$1,795	$2,013	$0
2984	LICENSES- COUNTY	$0	$0	$16,221	$20,872	$206,471	($206,471)	0.00%	0.00%	$206,791	($320)	$22,261	$0
2986	LICENSES- WATSONVILLE	$0	$0	$3,115	$5,622	$42,000	($42,000)	0.00%	0.00%	$39,699	$2,301	$3,519	$0
100-2500	REVENUES	$3,394,945	$4,619,501	$77,222	$126,645	$4,652,498	($32,997)	100.71%	99.24%	$3,216,822	$1,435,676	$115,957	$3,241,515

Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2014-15
For Months Ending July 31, 2014

Revenues:	2014-15 Final Budget	2014-15 YTD Actuals	YTD Remaining	2013-14 YTD Actuals
ANIMAL LICENSES	**$340,000**	$27,475	$312,525	$18,340
INTEREST	**$6,500**	$0	$6,500	$204
RENTS & CONCESSIONS	**$1,800**	$48	$1,752	$63
RENTAL DEPOSIT/FORFEIT REVENUE	**$0**	$0	$0	$0
INTERGOVERNMENTAL REVENUES	**$0**	$0	$0	$0
HUMANE SERVICES	**$300,000**	$22,667	$277,334	$25,696
ADMINISTRATIVE SERVICES	**$1,000**	$160	$840	$160
COST RECOVERY-OTHER	**$5,000**	$850	$4,150	$451
MEMBER CONTRIBUTION	**$2,262,304**	$477,838	$1,784,466	$509,519
CHARGES FOR CURRENT SERVICES	**$24,000**	$750	$23,250	$0
ADMIN FINE FEES	**$15,000**	$350	$14,650	$700
GRANT SERVICES-NON INTERGOV	**$0**	$0	$0	$0
ANIMAL MICROCHIP FEES	**$24,000**	$1,825	$22,175	$1,700
ANIMAL RABIES FEES	**$10,000**	$516	$9,484	$372
ANIMAL SPAY&NEUTER FEES	**$115,000**	$10,575	$104,425	$5,335
SALES-OTHER-TAXABLE	**$15,000**	$950	$14,050	$1,191
CASH OVERAGES	**$0**	$0	$0	$0
CONTRIBUTIONS and DONATIONS	**$225,000**	$4,582	$220,418	$5,979
NSF CHECKS	**$0**	($98)	$98	($129)
NSF CHECKS-RETURNED CHECK FEE	**$0**	$0	$0	($160)
OTHER REVENUE	**$34,000**	$1,260	$32,740	$3,170
UNCLAIMED MONEY-ESCHEATED	**$0**	$0	$0	$0
BOND PROCEEDS	**$0**	$0	$0	$0
TOTAL REVENUES:	**$3,378,604**	**$549,748**	**$2,828,856**	**$572,592**

Less Expenditures:

Salaries and Benefits	$2,507,006	$111,573	$2,395,433	$127,074
Services and Supplies	$943,044	$90,852	$852,192	$109,844
Other Uses	$111,242	$0	$111,242	$0
Fixed Assets	$0	$0	$0	$0
TOTAL EXPENDITURES:	**$3,561,292**	**$202,425**	**$3,358,867**	**$236,918**
Plus Contingency:	$142,452	$0	$142,452	$0
TOTAL EXPENDITURES INCUDING CONTINGENCY:	**$3,703,744**	**$202,425**	**$3,501,319**	**$236,918**
NET REVENUES OVER (UNDER) EXPENDITURE	**($325,140)**	**$347,324**	**($672,464)**	**$335,674**
BEGINNING FUND BALANCE - UNDESIGNATED (unaudited ending balance from 6/30/14)	$674,093	$674,093	$674,093	$0
ENDING FUND BALANCE - UNDESIGNATED	$348,953	$1,021,417	$1,629	$335,674
ENDING FUND BALANCE - UNDESIGNATED	$348,953	$1,021,417	$1,629	$335,674

ANIMAL LICENSE DETAIL

	2014-15 YTD Actuals	2013-14 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	$790	$323	$467
LICENSES - SANTA CRUZ	$4,833	$3,566	$1,267
LICENSES- SCOTTS VALLEY	$1,655	$1,462	$193
LICENSES- COUNTY	$16,681	$10,749	$5,932
LICENSES- WATSONVILLE	$3,516	$2,240	$1,276

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/14 is $552,080 (Unaudited)
* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/14 is $700 (Unaudited)

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2014-2015

As of 7/31/14 from FAMIS
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg ( ) = DOWN

Acct	Acct Title	2014-15 Final Budget	2014-15 Est./Actuals	July Actuals	2014-15 YTD Actuals	YTD Remaining	8% Percentage of CY EA's Actualized	8% Percentage of PY Budget Actualized	2013-14 YTDActuals	COMPARE THRU JULY PY ACTUALS	July Actuals	2013-14 Est./Actuals
3100	SALARIES & BENF	$2,507,006	$2,507,006	$111,573	$111,573	$2,395,433	4.45%	5.68%	$127,074	($15,501)	$127,074	$2,238,015
3200	SERVICES & SUPL	$943,044	$943,044	$90,852	$90,852	$852,192	9.63%	11.63%	$109,844	($18,992)	$109,844	$944,804
6100	OTHER USES	$111,242	$111,242	$0	$0	$111,242	0.00%	0.00%	$0	$0	$0	$119,907
6600	BUILDINGS AND IMPROVEMENTS	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
8400	FIXED ASSETS	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
9700	CONTINGENCIES	$142,452	$142,452	$0	$0	$142,452	0.00%	0.00%	$0	$0	$0	$0
3100-9700	TOTAL EXPENDITURES	$3,703,744	$3,703,744	$202,425	$202,425	$3,501,319	5.47%	10.12%	$236,918	($34,493)	$236,918	$3,302,726
100-2500	TOTAL REVENUES	$3,378,604	$3,378,604	$549,748	$549,748	$2,828,856	16.27%	12.40%	$572,592	($22,843)	$572,592	$4,619,501
	NET COST	$325,140	$325,140	($347,324)	($347,324)	$672,464	-106.82%	25.49%	($335,674)	$11,650	($335,674)	($1,316,775)
3100	REGULAR PAY-PER	1,520,184	1,520,184	$72,989	$72,989	$1,447,195	4.80%	6.07%	$82,584	($9,595)	$82,584	1,360,180
3105	OVERTIME PAY-PE	4,850	4,850	$15	$15	$4,835	0.31%	1.06%	$15	($0)	$15	1,423
3110	REGULAR PAY-EXT	30,604	30,604	$1,130	$1,130	$29,474	3.69%	3.02%	$826	$303	$826	27,340
3140	DIFFERENTIAL PAY	11,640	11,640	$809	$809	$10,831	6.95%	5.40%	$956	($147)	$956	17,679
3150	OASDI-SOCIAL SE	118,385	118,385	$5,588	$5,588	$112,797	4.72%	6.04%	$6,319	($731)	$6,319	104,609
3155	RETIREMENT	286,484	286,484	$14,667	$14,667	$271,817	5.12%	6.22%	$16,233	($1,566)	$16,233	260,995
3160	EMPLOYEE INSURA	403,481	403,481	$16,374	$16,374	$387,107	4.06%	5.59%	$20,141	($3,767)	$20,141	360,594
3165	UNEMPLOYMENT IN	6,950	6,950	$0	$0	$6,950	0.00%	0.00%	$0	$0	$0	5,285
3170	WORKERS COMPENS	124,428	124,428	$0	$0	$124,428	0.00%	0.00%	$0	$0	$0	99,910
3100	SALARIES & BENF	$2,507,006	$2,507,006	$111,573	$111,573	$2,395,433	4.45%	5.68%	$127,074	($15,501)	$127,074	$2,238,015
3215	POLICE SAFETY EQUIPMENT	500	500	$0	$0	$500	0.00%	0.00%	$0	$0	$0	500
3225	UNIFORM REPLACEMENT	2,000	2,000	$0	$0	$2,000	0.00%	0.00%	$0	$0	$0	2,064
3235	RADIO SERVICES	28,000	28,000	$2,313	$2,313	$25,687	8.26%	7.91%	$2,254	$59	$2,254	28,500
3240	TELECOM SERVICES	26,000	26,000	($4,180)	($4,180)	$30,180	-16.08%	-8.14%	($2,117)	($2,063)	($2,117)	26,000
3250	FOOD	7,500	7,500	$101	$101	$7,399	1.34%	4.61%	$346	($245)	$346	7,500
3262	JANITORIAL SERVICES	9,000	9,000	$0	$0	$9,000	0.00%	0.00%	$0	$0	$0	9,000
3295	LIABILITY INSURANCE	32,000	32,000	$29,517	$29,517	$2,483	92.24%	92.13%	$29,663	($146)	$29,663	32,197
3305	OTHER INSURANCE	2,002	2,002	$0	$0	$2,002	0.00%	0.00%	$0	$0	$0	1,693
3355	MAINT-OFFICE EQUIPMENT	1,300	1,300	$55	$55	$1,245	4.20%	0.00%	$0	$55	$0	600
3360	MAINT-OTHER EQUIP-SVCS	3,000	3,000	$0	$0	$3,000	0.00%	0.00%	$0	$0	$0	2,000
3361	MAINT-OTHER EQUIP-SVCS	500	500	$0	$0	$500	0.00%	0.00%	$0	$0	$0	800
3395	FACILITIES MAINT	36,000	36,000	($4,316)	($4,316)	$40,316	-11.99%	0.42%	$110	($4,426)	$110	26,000
3405	MAINT STRUCT IM	2,500	2,500	$0	$0	$2,500	0.00%	0.00%	$0	$0	$0	8,000
3406	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	0	0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
3430	MEDICAL, DENTAL & LAB SUPPLIES	0	0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
3432	OTHER MEDICAL MATERIALS	100,000	100,000	$2,138	$2,138	$97,862	2.14%	9.32%	$9,320	($7,182)	$9,320	100,000
3450	MEMBERSHIPS	1,200	1,200	$0	$0	$1,200	0.00%	30.69%	$445	($445)	$445	1,450
3451	MISCELLANEOUS EXPENSES	10,000	10,000	$0	$0	$10,000	0.00%	0.00%	$0	$0	$0	8,300

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2014-2015

As of 7/31/14 from FAMIS
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg ( ) = DOWN

Acct	Acct Title	2014-15 Final Budget	2014-15 Est./Actuals	July Actuals	2014-15 YTD Actuals	YTD Remaining	8% Percentage of CY EA's Actualized	8% Percentage of PY Budget Actualized	2013-14 YTDActuals	COMPARE THRU JULY PY ACTUALS	July Actuals	2013-14 Est./Actuals
3452	CASH SHORTAGES	$0	0	$0	$0	$0	0.00%	0.00%	$11	($11)	$11	$0
3484	DUPLICATING SVCS.	5,000	5,000	$0	$0	$5,000	0.00%	12.87%	$772	($772)	$772	6,000
3487	MISC NONINVENTORIABLE ITEMS EXPENSE	0	0	$869	$869	($869)	0.00%	0.00%	$0	$869	$0	869
3489	PC SOFTWARE PURCHASES	2,500	2,500	$0	$0	$2,500	0.00%	0.00%	$0	$0	$0	$2,000
3491	POSTAGE	8,000	8,000	$148	$148	$7,852	1.85%	18.50%	$2,127	($1,980)	$2,127	11,500
3492	SUBSCRIPTIONS/PERIODICALS	100	100	$125	$125	($25)	0.00%	#DIV/0!	$0	$125	$0	0
3493	SUPPLIES	80,000	80,000	$843	$843	$79,157	1.05%	2.92%	$2,277	($1,435)	$2,277	78,000
3495	NON-PC SOFTWARE	250	250	$0	$0	$250	0.00%	0.00%	$0	$0	$0	0
3496	INVENTORIABLE ITEMS	6,800	6,800	$0	$0	$6,800	0.00%	0.00%	$0	$0	$0	3,030
3505	ACCOUNTING & AUDITING	13,000	13,000	$0	$0	$13,000	0.00%	0.00%	$0	$0	$0	12,400
3520	BANKING SERVICES	22,000	22,000	$2,033	$2,033	$19,967	9.24%	9.53%	$1,907	$0	$1,907	20,000
3535	COMPUTER PROF SVCS	0	0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
3545	CONSULT/MGT/PC SVCE.	19,000	19,000	$105	$105	$18,895	0.55%	0.00%	$0	$105	$0	19,039
3547	COUNTY COUNSEL	0	0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
3550	COUNTY OVERHEAD	0	0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
3575	DATA PROCESSING	50,000	50,000	($3)	($3)	$50,003	-0.01%	0.00%	($2)	($1)	($2)	58,000
3665	PROF & SPECIAL	65,000	65,000	$714	$714	$64,286	1.10%	4.96%	$3,717	($3,003)	$3,717	75,000
3763	VETERINARIAN SERVICES	75,000	75,000	$2,900	$2,900	$72,100	3.87%	8.83%	$6,005	($3,105)	$6,005	68,000
3800	EQUIPMENT RENTS & LEASES-	0	0	$0	$0	$0	#DIV/0!	0.00%	$0	$0	$0	2,400
3810	RENTS & LEASES-	198,842	198,842	$49,417	$49,417	$149,425	24.85%	24.85%	$49,417	$0	$49,417	198,842
3820	FIELD EQUIPMENT	1,200	1,200	$100	$100	$1,100	8.37%	0.00%	$0	$100	$0	1,386
3835	ADVERTISING & PROMOTION	2,000	2,000	$0	$0	$2,000	0.00%	2.34%	$234	($234)	$234	10,000
3935	INVENTORY MATERIALS PURCHASED	14,000	14,000	$434	$434	$13,566	3.10%	0.00%	$0	$434	$0	17,000
3976	SPECIAL MISC EXP-SUPPLIES	500	500	$0	$0	$500	0.00%	0.00%	$0	$0	$0	300
4110	SUBSCRIPTIONS/BOOKS	500	500	$0	$0	$500	0.00%	0.00%	$0	$0	$0	434
4120	TOWING	0	0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
4154	TRAVEL-EDUCATION	3,000	3,000	$450	$450	$2,550	15.00%	0.00%	$0	$450	$0	2,400
4162	TRAVEL-LODGING	750	750	$0	$0	$750	0.00%	0.00%	$0	$0	$0	1,500
4164	TRAVEL-MEALS	500	500	$0	$0	$500	0.00%	0.00%	$0	$0	$0	400
4166	TRAVEL-MILEAGE	1,500	1,500	$0	$0	$1,500	0.00%	0.00%	$0	$0	$0	500
4168	TRAVEL-OTHER	100	100	$0	$0	$100	0.00%	0.00%	$0	$0	$0	1,200
4170	REGISTRATIONS	0	0	$85	$85	($85)	0.00%	0.00%	$0	$85	$0	0
4175	SERVICE CENTER	25,000	25,000	$1,382	$1,382	$23,618	5.53%	-6.67%	($1,335)	$2,717	($1,335)	20,000
4180	TRAVEL ADVANCES	0	0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	0
4310	UTILITIES	87,000	87,000	$5,623	$5,623	$81,377	6.46%	5.87%	$4,693	$930	$4,693	80,000
4830	PRINCIPAL ON LEASE PUCHASES	$0	0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
3200	SERVICES & SUPPLIES	$943,044	$943,044	$90,852	$90,852	$852,192	9.63%	11.63%	$109,844	($34,620)	$109,844	$944,804

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2014-2015

As of 7/31/14 from FAMIS
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg ( ) = DOWN

Acct	Acct Title	2014-15 Final Budget	2014-15 Est./Actuals	July Actuals	2014-15 YTD Actuals	YTD Remaining	8% Percentage of CY EA's Actualized	8% Percentage of PY Budget Actualized	2013-14 YTDActuals	COMPARE THRU JULY PY ACTUALS	July Actuals	2013-14 Est./Actuals
5980	COUNTY OVERHEAD (see 3550)	$111,242	$111,242	$0	$0	$111,242	0.00%	0.00%	$0	$0	$0	$119,907
6101	OPERATING TRSF OUT	$0	$0	$0	$0	($0)	0.00%	0.00%	$0	$0	$0	$0
6100	OTHER USES	$111,242	$111,242	$0	$0	$111,242	0.00%	0.00%	$0	$0	$0	$119,907
8404	EQUIPMENT	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
8400	FIXED ASSETS	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
9695	APPROP FOR CONTINGENCIES	$142,452	$142,452	$0	$0	$142,452	0.00%	0.00%	$0	$0	$0	$0
9700	CONTINGENCIES	$142,452	$142,452	$0	$0	$142,452	0.00%	0.00%	$0	$0	$0	$0
100	PROPERTY TAXES	$0	$0	$0	$0	$0	0.00%	0.00%	$0	$0	$0	$0
230	ANIMAL LICENSES	$340,000	$340,000	$27,475	$27,475	$312,525	8.08%	5.47%	$18,340	$9,135	$18,340	$335,000
430	INTEREST	$6,500	$6,500	$0	$0	$6,500	0.00%	3.14%	$204	($204)	$204	$6,500
440	RENTS & CONCESS	$1,800	$1,800	$48	$48	$1,752	2.68%	3.51%	$63	($15)	$63	$1,800
441	RENTAL DEPOSIT/FORFEIT REVENUE	$0	$0	$0	$0	$0	0.00%	#DIV/0!	$0	$0	$0	$0
984	STATE-OTHER	$0	$0	$0	$0	$0	0.00%	#DIV/0!	$0	$0	$0	$0
1096	INTERGOVERMENTAL REV	$0	$0	$0	$0	$0	0.00%	#DIV/0!	$0	$0	$0	$0
1510	HUMANE SERVICES	$300,000	$300,000	$22,667	$22,667	$277,333	7.56%	9.52%	$25,696	($3,030)	$25,696	$270,000
2010	ADMINISTRATIVE SERVICES	$1,000	$1,000	$160	$160	$840	16.00%	16.00%	$160	$0	$160	$1,000
2022	COST RECOVERY-OTHER	$5,000	$5,000	$850	$850	$4,150	17.00%	8.20%	$451	$399	$451	$5,500
2044	MEMBER CONTRIBUTION	$2,262,304	$2,262,304	$477,838	$477,838	$1,784,466	21.12%	22.97%	$509,519	($31,681)	$509,519	$2,217,945
2047	OTHER CHARGES CURRRENT SERVICES	$24,000	$24,000	$750	$750	$23,250	3.13%	0.00%	$0	$750	$0	$17,000
2073	ADMINISTRATIVE FINE FEES	$15,000	$15,000	$350	$350	$14,650	2.33%	7.87%	$700	($350)	$700	$8,900
2074	GRANT SERVICES-NON INTERGOV	$0	$0	$0	$0	$0	#DIV/0!	0.00%	$0	$0	$0	$137,945
2205	ANIMAL MICROCHIP FEES	$24,000	$24,000	$1,825	$1,825	$22,175	7.60%	6.94%	$1,700	$125	$1,700	$24,500
2206	ANIMAL RABIES FEES	$10,000	$10,000	$516	$516	$9,484	5.16%	6.20%	$372	$144	$372	$6,000
2207	ANIMAL SPAY&NEUTER FEES	$115,000	$115,000	$10,575	$10,575	$104,425	9.20%	5.13%	$5,335	$5,240	$5,335	$104,000
2334	SALES-OTHER-TAXABLE	$15,000	$15,000	$950	$950	$14,050	6.34%	8.51%	$1,191	($241)	$1,191	$14,000
2362	CASH OVERAGES	$0	$0	$0	$0	$0	0.00%	#DIV/0!	$0	$0	$0	$0
2372	CONTRIBUTIONS AND DONATIONS	$225,000	$225,000	$4,582	$4,582	$220,418	2.04%	0.42%	$5,979	($1,397)	$5,979	$1,430,000
2380	NSF CHECKS	$0	$0	($98)	($98)	$98	0.00%	#DIV/0!	($129)	$31	($129)	$0
2381	NSF CHECKS-RETURNED CHECK	$0	$0	$0	$0	$0	0.00%	#DIV/0!	($160)	$160	($160)	$0
2384	OTHER REVENUE	$34,000	$34,000	$1,260	$1,260	$32,740	3.71%	8.13%	$3,170	($1,910)	$3,170	$39,000
2390	UNCLAIMED MONEY-ESCHEATED	$0	$0	$0	$0	$0	#DIV/0!	0.00%	$0	$0	$0	$411
2500	BOND PROCEEDS	$0	$0	$0	$0	$0	0.00%	#DIV/0!	$0	$0	$0	$0
2981	LICENSES - CAPITOLA	$0	$0	$790	$790	($790)	0.00%	#DIV/0!	$323	$467	$323	$0
2982	LICENSES - SANTA CRUZ	$0	$0	$4,833	$4,833	($4,833)	0.00%	#DIV/0!	$3,566	$1,267	$3,566	$0
2983	LICENSES- SCOTTS VALLEY	$0	$0	$1,655	$1,655	($1,655)	0.00%	#DIV/0!	$1,462	$193	$1,462	$0
2984	LICENSES- COUNTY	$0	$0	$16,681	$16,681	($16,681)	0.00%	#DIV/0!	$10,749	$5,932	$10,749	$0
2986	LICENSES- WATSONVILLE	$0	$0	$3,516	$3,516	($3,516)	0.00%	#DIV/0!	$2,240	$1,276	$2,240	$0
100-2500	REVENUES	$3,378,604	$3,378,604	$549,748	$549,748	$2,828,856	16.27%	12.40%	$572,592	($22,843)	$572,592	$4,619,501

Regular Agenda Item 6.3

TO	Santa Cruz County Animal Shelter Board of Directors
FROM:	Melanie Sobel, General Manager
DATE:	August 11, 2014
SUBJECT:	Update on Administrative Citation Program

Recommendation:

Consider update on administrative citation program.

Oral report to be given by Marie Costa of County Counsel.

Regular Agenda Item 6.4

TO	Santa Cruz County Animal Shelter Board of Directors
FROM:	Melanie Sobel, General Manager
DATE:	August 11, 2014
SUBJECT:	Update on Microchip Ordinance

Recommendation:

Consider update on microchip ordinance.

June 9, 2014

To the Board of Santa Cruz County Animal Shelter

My family adopted a rescue dog a year ago and is very happy to not only have him be part of our family, it felt great to help save a life. WE are also new to the licensing of dogs and was unaware that we would be receiving a bill to renew his license every year and did not open the mailing that came from the animal shelter. Once I opened the envelope only to discover that it was a bill that was no way past due and to make matters worse came with a 52% penalty for paying late.

I find your business practices of charging a 52% penalty for paying late to go way above and beyond any other institution I have had to deal with in my life including the IRS, Medical, any Utilities company to name a few. In fact I think it is downright unreasonable that this board voted on and is enforcing such a high penalty.

I request you send me a breakdown of costs associated with having to charge such a high late fee. In all my years of being a business owner, financial accountant and CEO, I cannot justify these costs.

This is principle to me, not financial. I feel that this board is stealing from its public that is trying to do some good without any justification or explanation of fees except to mention that this is a "late fee".

"Late fee" does not explain why I am being charged 52% extra.

I will wait your response. If I don't hear from you in the next few weeks, I will take this matter to the next level.

Thank you

Sandor Kovacs (P161977)

6/17/14 license and late fee have been paid. JMC

Santa Cruz County Animal Shelter
2200 7th Ave., Santa Cruz, CA 95062
580 Airport Boulevard, Watsonville, CA 95076
Phone: (831) 454-7200 Fax: (831) 454-7210
Melanie Sobel
General Manager

July 9, 2014

Mr. Sandor Kovacs
285 Beach Pines Drive
Aptos, CA 95003

Dear Mr. Kovacs,

This is in response to your letter to the Santa Cruz County Animal Shelter Board regarding our late fee for dog licenses. You requested "a breakdown of costs associated with having to charge such a high late fee."

Enclosed please find a copy of our FY 2014-15 budget adopted by the Santa Cruz County Animal Shelter Board on June 9, 2014 that details the costs associated with operating our department.

Please feel free to contact me with any additional questions.

Thank you,

Melanie Sobel

Melanie Sobel
General Manager
Santa Cruz County Animal Shelter
831-454-7203
Melanie.sobel@co.sant-cruz.ca.us

SANTA CRUZ COUNTY ANIMAL SHELTER
PROPOSED BUDGET FOR FISCAL YEAR 2014-15

Exhibit A

Accounts	Actuals 2010-11	Actuals 2011-12	Actuals 2012-13	Budget 2013-14	Adj. Budget 2013-14	Est./Actuals 2013-14	Difference Adj Budget to EAS	A UPDATE Status Quo Proposal 2014-15	B UPDATE 2% Increase Proposal 2014-15	Status Quo Change from 2013-14
SALARIES AND BENEFITS										
3100 -- REGULAR PAY-PERMANENT	1,119,356	1,217,810	1,328,323	1,387,396	1,387,396	1,396,200	8,804	1,520,184	1,520,184	132,788
3105 -- OVERTIME PAY-PERMANENT	2,012	1,468	1,183	4,850	4,850	3,991	(859)	4,850	4,850	0
3110 -- REGULAR PAY-EXTRA HELP	89,131	33,428	28,723	30,604	30,604	29,470	(1,134)	30,604	30,604	0
3140 -- DIFFERENTIAL PAY	19,414	19,969	19,404	22,817	22,817	18,450	(4,367)	11,640	11,640	(11,177)
3150 -- OASDI-SOCIAL SECURITY	92,900	94,675	102,527	109,775	109,775	104,012	(5,763)	118,385	118,385	8,610
3155 -- PERS	194,753	228,388	252,133	280,138	280,138	259,911	(20,227)	286,484	286,484	6,346
3160 -- EMPLOYEE INSURANCE AND BENEFITS	337,976	330,455	383,859	392,187	392,187	399,445	7,258	403,481	403,481	11,294
3165 -- UNEMPLOYMENT INSURANCE	20,319	7,471	10,318	5,285	5,285	5,285	0	6,950	6,950	1,665
3170 -- WORKERS COMPENSATION INSURANCE	94,096	98,801	129,978	99,910	99,910	99,910	0	124,428	124,428	24,518
SUBTOTAL SALARIES AND BENEFITS	**1,969,957**	**2,032,465**	**2,256,448**	**2,332,962**	**2,332,962**	**2,316,674**	**(16,288)**	**2,507,006**	**2,507,006**	**174,044**
SERVICES AND SUPPLIES										
3215 -- POLICE SAFETY EQUIP-REPLACE	3,300	1,829	43	1,000	1,000	500	(500)	500	500	(500)
3225 -- UNIFORM REPLACEMENT	3,863	1,744	580	2,000	2,000	2,000	0	2,000	2,000	0
3235 -- RADIO	25,334	27,047	26,445	29,000	29,000	28,000	(1,000)	28,000	28,000	(1,000)
3240 -- TELECOM SERVICES	28,434	26,048	24,810	28,000	28,000	26,000	(2,000)	26,000	26,000	(2,000)
3250 -- FOOD	8,498	7,015	7,596	8,000	8,000	7,500	(500)	7,500	7,500	(500)
3262 -- JANITORIAL SERVICES	9,828	8,736	8,909	12,000	12,000	9,000	(3,000)	9,000	9,000	(3,000)
3295 -- LIABILITY INSURANCE	27,188	30,519	31,296	30,882	30,882	31,700	818	32,000	32,000	1,118
3305 -- Other INSURANCE	0	0	0	1,215	1,215	1,693	478	2,002	2,002	787
3355 -- MAINT-OFFICE EQUIPMENT-SERVICES	644	345	694	800	800	800	0	1,300	1,300	500
3360 -- MAINT-OTHER EQUIPMENT-SERVICES	3,233	4,659	3,199	3,000	3,000	3,000	0	3,000	3,000	0
3361 -- MAINT-OTHER EQUIPMENT-SUPPLIES	0	315	116	500	500	700	200	500	500	0
3395 -- FACILITIES MAINT-GENERAL-SERVICES	35,146	55,385	36,731	32,000	33,109	36,000	2,891	36,000	36,000	4,000
3405 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES	343	29,189	5,096	2,500	2,500	8,000	5,500	2,500	2,500	0
3406 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES			57	0	0	0	0	0	0	0
3430 -- MEDICAL, DENTAL & LAB SUPPLIES			17	0	0	0	0	0	0	0
3432 -- OTHER MEDICAL MATERIALS & SUPPLIES	116,408	106,530	99,143	115,000	117,145	100,000	(17,145)	100,000	100,000	(15,000)
3450 -- MEMBERSHIPS	1,051	1,155	1,916	1,200	1,200	1,450	250	1,200	1,200	0
3451 -- MISCELLANEOUS EXPENSE-SERVICES	1,735	9,724	17,388	5,700	6,381	$10,074	3,693	10,000	10,000	4,300
3452 -- CASH SHORTAGES	0	113	37	0	0	0	0	0	0	0
3484 -- DUPLICATING SERVICES	4,468	2,618	3,460	2,500	2,500	5,500	3,000	5,000	5,000	2,500
3489 -- PC SOFTWARE PURCHASES	517	2,212	2,018	2,500	2,500	2,500	0	2,500	2,500	0
3491 -- POSTAGE	11,535	8,017	8,443	8,000	8,000	11,500	3,500	8,000	8,000	0
3492 -- SUBSCRIPTIONS/PERIODICALS	375	383	26	400	400	0	(400)	100	100	(300)
3493 -- SUPPLIES	43,942	61,492	70,446	60,000	60,000	80,000	20,000	80,000	80,000	20,000
3495 -- NON-PC SOFTWARE	0	0	0	0	0	230	230	250	250	250
3496 -- INVENTORIABLE ITEMS	0	0	4,017	6,800	6,800	2,000	(4,800)	6,800	6,800	0
3505 -- ACCOUNTING AND AUDITING FEES	16,023	16,401	17,664	20,000	20,000	12,400	(7,600)	13,000	13,000	(7,000)
3520 -- BANKING FEES		15,500	18,593	18,000	18,000	22,000	4,000	22,000	22,000	4,000
3535 -- COMPUTER PROF SERVICES	245	0	0	1,200	1,200	0	(1,200)	0	0	(1,200)
3545 -- CONSULT/MGT/PC SERVICES	22,151	17,316	14,756	18,000	18,000	19,000	1,000	19,000	19,000	1,000
3547 -- COUNTY COUNSEL	0		0	0	0	0	0	0	0	0
3550 -- COUNTY OVERHEAD - RECLASSIFIED	0	0	0	0	0	0	0	0	0	0
3575 -- DATA PROCESSING SERVICES	50,492	46,493	49,960	50,000	50,000	50,000	0	50,000	50,000	0
3665 -- PROF & SPECIAL SERV-OTHER	125,839	84,886	93,920	80,000	80,000	79,000	(1,000)	65,000	65,000	(15,000)
3670 -- GIS SERVICES	0	0	0	0	0	0	0	0	0	0
3763 -- VETERINARIAN SERVICES	132,347	182,724	143,842	95,000	95,000	75,000	(20,000)	75,000	75,000	(20,000)
3800 -- EQUIPMENT LEASE & RENT	7,126	4,683	4,774	5,000	5,000	2,400	(2,600)	0	0	(5,000)
3810 -- RENTS & LEASES-STRUC IMP & GRNDS	200,975	197,669	197,669	198,842	198,842	198,842	0	198,842	198,842	0
3820 -- FIELD EQUIPMENT	591	347	161	1,500	1,500	1,238	(262)	1,200	1,200	(300)
3835 -- ADVERTISING & PROMOTION SUPPLIES	1,659	452	1,306	1,500	1,500	2,700	1,200	2,000	2,000	500

SANTA CRUZ COUNTY ANIMAL SHELTER
PROPOSED BUDGET FOR FISCAL YEAR 2014-15

Exhibit A

Accounts	Actuals 2010-11	Actuals 2011-12	Actuals 2012-13	Budget 2013-14	Adj. Budget 2013-14	Est./Actuals 2013-14	Difference Adj Budget to EAS	A UPDATE Status Quo Proposal 2014-15	B UPDATE 2% Increase Proposal 2014-15	Status Quo Change from 2013-14
3935 -- INVENTORY MATERIALS PURCHASED		18,368	19,358	10,000	10,000	14,000	4,000	14,000	14,000	4,000
3976 -- SPECIAL MISC EXPENSE - SUPPLIES		926	331	500	500	300	(200)	500	500	0
4110 -- SUBSCRIPTIONS BOOKS & ED MATERIALS	367	483	633	500	500	434	(66)	500	500	0
4120 -- TOWING	0		0	0	0	0	0	0	0	0
4154 -- EDUCATION & TRAINING	1,998	657	1,615	3,500	3,500	2,000	(1,500)	3,000	3,000	(500)
4162 -- LODGING	1,453	738	846	750	750	1,500	750	750	750	0
4164 -- MEALS	257	192	289	600	600	400	(200)	500	500	(100)
4166 -- MILEAGE	1,457	1,374	302	3,000	3,000	500	(2,500)	1,500	1,500	(1,500)
4168 -- TRAVEL-OTHER	1,299	1,031	52	100	100	1,000	900	100	100	0
4170 -- REGISTRATIONS	0	250	0	0	0	0	0	0	0	0
4175 -- SERVICE CENTER CHARGES	38,836	39,109	41,570	36,000	36,000	25,000	(11,000)	25,000	25,000	(11,000)
4180 -- TRAVEL ADVANCES	0		0	0	0	0	0	0	0	0
4310 -- UTILITIES	86,252	86,627	84,702	87,000	87,000	87,000	0	87,000	87,000	0
4830 -- PRINCIPAL ON LEASE PURCHASES		0	0	0	0	0	0	0	0	0
SUBTOTAL SERVICES AND SUPPLIES	**1,015,209**	**1,101,301**	**1,044,826**	**983,989**	**987,924**	**962,861**	**(25,063)**	**943,044**	**943,044**	**(40,945)**
5980 - COUNTY OVERHEAD (See prev. 3550)	147,118	95,947	107,672	119,907	119,907	119,907	0	111,242	111,242	(8,665)
8404 - FIXED ASSETS	72,780	13,884	0	0	0	0	0	0	0	0
9695 - APPROPRIATIONS FOR CONTINGENCY	0		0	137,474	137,474	0	(137,474)	142,452	142,452	4,978
TOTAL EXPENDITURES	**3,205,064**	**3,243,597**	**3,408,946**	**3,574,332**	**3,578,267**	**3,399,442**	**(178,825)**	**3,703,744**	**3,703,744**	**129,412**
REVENUES										
0100 -- PROPERTY TAX-CURRENT SEC-GEN		0	0	0	0	0	0	0	0	0
0230 -- ANIMAL LICENSES	268,676	272,448	332,929	340,000	340,000	335,000	(5,000)	340,000	340,000	0
0430 -- INTEREST	2,479	4,007	3,582	3,000	3,000	6,500	3,500	6,500	6,500	3,500
0440 -- RENTS & CONCESSIONS	249	2,256	1,281	1,500	1,500	1,800	300	1,800	1,800	300
0441 -- RENTAL DEPOSIT/FORFEIT REVENUE		140	140	0	0	0	0	0	0	0
0872 -- STATE MANDATED REIMBUSEMENTS	0	0	0	0	0	0	0	0	0	0
0894 -- STATE-OTHER		9,000	0	0	0	0	0	0	0	0
1096 -- FED OTHER	7,171	0	0	0	0	0	0	0	0	0
1510 -- HUMANE SERVICES	352,766	305,617	299,087	336,000	336,000	290,000	(46,000)	300,000	300,000	(36,000)
2010 -- ADMINISTRATIVE SERVICES		1,380	1,040	1,000	1,000	1,000	0	1,000	1,000	0
2022 -- COST RECOVERY-OTHER		6,999	5,597	5,500	5,500	5,000	(500)	5,000	5,000	(500)
2044 -- MEMBER CONTRIBUTIONS	2,111,072	2,163,849	2,217,945	2,217,945	2,217,945	2,217,945	0	2,217,945	2,262,304	0
2047 -- CHARGES FOR CURRENT SERVICES	0	294	2,100	0	0	17,000	17,000	24,000	24,000	24,000
2073 -- ADMIN FINE FEES	0	100	3,825	25,000	25,000	7,100	(17,900)	15,000	15,000	(10,000)
2074 -- GRANT SERVICES-NON INTERGOV	0	0	0	0	0	136,000	136,000	0	0	0
2205 -- ANIMAL MICROCHIP FEES		11,566	22,779	20,000	20,000	24,000	4,000	24,000	24,000	4,000
2206 -- ANIMAL RABIES FEES		4,957	6,754	10,000	10,000	6,000	(4,000)	10,000	10,000	0
2207 -- ANIMAL SPAY & NEUTER FEES		116,865	76,269	100,000	100,000	100,000	0	115,000	115,000	15,000
2334 -- SALES OTHER TAXABLE	422	10,741	12,923	15,000	15,000	14,000	(1,000)	15,000	15,000	0
2362 -- CASH OVERAGES	291	37	42	0	0	0	0	0	0	0
2372 -- CONTRIBUTIONS AND DONATIONS	257,074	160,423	184,025	270,000	270,000	200,000	(70,000)	225,000	225,000	(45,000)
2380 -- NSF CHECKS	(518)	(169)	(173)	0	0	0	0	0	0	0
2381 -- NSF CHECK FEES	680	0	360	0	0	0	0	0	0	0
2384 -- OTHER REVENUE	99,169	44,189	46,317	50,000	50,000	40,500	(9,500)	34,000	34,000	(16,000)
2390 -- UNCLAIMED MONEY-ESCHEATED						500	500	0	0	0
2500 -- BOND PROCEEDS		0	0	0	0	0	0	0	0	0
2981 -- LICENSES-CAPITOLA CITY		6,843	8,971	0	0	0	0	0	0	0
2982 -- LICENSES-SANTA CRUZ CITY		47,028	59,954	0	0	0	0	0	0	0
2983 -- LICENSES-SCOTTS VALLEY CITY		14,784	17,514	0	0	0	0	0	0	0

SANTA CRUZ COUNTY ANIMAL SHELTER
PROPOSED BUDGET FOR FISCAL YEAR 2014-15

Exhibit A

Accounts	Actuals 2010-11	Actuals 2011-12	Actuals 2012-13	Budget 2013-14	Adj. Budget 2013-14	Est./Actuals 2013-14	Difference Adj Budget to EAS	A UPDATE Status Quo Proposal 2014-15	B UPDATE 2% Increase Proposal 2014-15	Status Quo Change from 2013-14
2984 -- LICENSES-COUNTY SANTA CRUZ		171,219	206,791	0	0	0	0	0	0	0
2986 -- LICENSES-WATSONVILLE		32,574	39,699	0	0	0	0	0	0	0
TOTAL REVENUES	3,099,531	3,114,699	3,216,822	3,394,945	3,394,945	3,402,345	6,900	3,334,245	3,378,604	(60,700)
EXPENDITURES LESS REVENUES	105,533	128,898	192,124	179,387	183,322	(2,903)	(185,725)	369,499	325,140	190,112
Positions Authorized				33.50	33.50			33.50	33.50	0.00
Positions Unfunded				5.00	5.00			5.00	5.00	0.00
Beginning Fund Balance				$ -		$ -				
Est. Ending Fund Balance Fiscal Year 2013-14										
Less 2013-14 Est./Actuals Net Cost				179,387		(2,903)				
Less 2013-14 Funding from SB90 Reserve				(179,387)		0				
Total Projected Fund Balance 6/30/14				0		2,903		2,903	2,903	
Funds Available from SB90 Reserve Carry Forward from 2013-14						179,387		179,387	179,387	
Total Funds Available in 2014-15						182,290		182,290	182,290	
Proposed Net Cost 2014-15								369,499	325,140	
Estimated Fund Balance Available (Short)								(187,209)	(142,850)	
SB 90 Balance estimated 6-30-13								470,722	470,722	
If SB 90 Funds are allocated to fund shortfall in 2014-15								(187,209)	(142,850)	
Balance SB90 fund balance for future years								283,513	327,872	
SB90 fund balance per year over 3 years									109,291	

Susan Maurello, President
cc: Joe Pharus
Jeff Marsh

To:

RECEIVED
JUL 16 2014
County Administrative Office

July 8 2014

Board Members of Santa Cruz Animal Shelter:

I am writing to you in an attempt to ① make you aware of inappropriate actions/conduct of your Client Services Supervisor, Linda Puzzierro and ② most importantly to retrieve my beloved Daisy Dawg, whom I cannot imagine my life without.

I am currently a resident at Janus Recovery Home. The month of June was an exceptionally difficult month for myself as well as Daisy. Let me start from the beginning:

I rescued Daisy in February 2012. Actually a woman named Kelli with Pawsitive Connections did. I was on my way to get my nails done one day and passed by Petsmart where Kelli had a variety of adorable dogs displayed for adoption. Daisy was lying listlessly on her side inside a cage. I tapped on her cage and she lifted her head as I stared into the most beautiful broken eyes. Apparently she had given birth to her 2nd litter of pups and she was just barely a year old. Being a nurse practitioner I immediately offerred to take her home to nourish her with the intent of returning her to Kelli to adopt her out the next weekend. She never left me! She had burns on her body, was full of mites, had mange, was 6 pounds under weight and terribly depressed. I finally found a food she would eat ($18.- roll of Vitalle-grain free) after 6 weeks and trying everything

Susan Maurello, President
cc: Joe Pharus
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knew I was there but do know she had been conversing with my long time friend Lynette who lives in Virginia. She was asking me for phone numbers of anyone who could get Daisy before she became property of the shelter. The only number I could remember without my smartphone was my Aunt Jean, who was upset by a recent family secret disclosure I had come to apologize for.., which was not my fault. Again not sure of her conversation with Linda but things certainly took a different turn when I was released from jail and went to try to talk to Linda with a county employee named Michael Wiley.

I must say that prior to that visit to speak to Linda, I had sent an outside therapist Barbara Harris, a Nurse Outside woman named Emily, and a friend of my girlfriend Lynette, who has worked for SPCA in Monterey County for 30 years and all were dismissed by Linda as she did not want Daisy taken care of by anyone I might know - she never wanted me to get her back she stated to them. She even stated this to my friend Lynette.

When Michael and I arrived, Linda stated that Daisy had been found in unsafe environment with gas can and cig butts not brought in by this man Jim who I had given my car to... to return Daisy to be cared for. She also stated she was

similar to CPS for dogs and I thanked her for caring for Daisy's best interest. I also mentioned that I had a patient who would fit the restrictions they had placed on the internet of people qualified to adopt her. I hesitated in giving her the name as I feared if she again knew that this woman knew me that she would not release her to her.

(Daisy)

Michael Wiley, who was with me, said that he believed she would give Daisy to my patient from Los Altos Hills and not to worry. So I called Vi Schick, who knows & loves Daisy, and owns a home with 1/3 acre fenced in with no other animals / kids which was the requirements Linda had. According to Vi, Linda started discouraging of Vi driving all the way to Santa Cruz and stated that Daisy would probably adopted within a couple of days. This was at 7pm, closing time for shelter. The next day Vi was pulling into the parking lot of shelter at 11:30 am... 30 minutes before its opening and was informed that Daisy had been adopted out. Need I say more....?

And another incident had occurred just the day before Vi. I have a former patient who lives right near shelter that I called to retrieve Daisy... she has had a personal relationship with the girls down at shelter and obviously did suspect her of knowing

me. So they shared the story with her After refusing to release Daisy to her because she had twin toddlers: She was told that A man had brought Daisy in to shelter After biting someone... As he had tied her outside And As I stated below she got separation Anxiety. That there had been so many inquiries About Daisy that they were going to change her name and move her to different county so I couldn't find her. This is such A horrible thing to do to two living things who have been so emotionally connected. Who does this type of behavior?? I guess someone like Linda As she revealed to Michael and I that she has Alcoholics/Addicts in her family who are so manipulative... her tone was Always Angry with me... No empathy whatsoever.

Even the nurse (charge) here At James went to see Daisy without telling me, however, when she walked in the next morning, I asked her how Daisy was. Shocked that I knew she went to tell her (Daisy) that I was on my way back to her, she told me that Daisy didn't look good And needed to be placed with one of my friends ASAP... I tried, so many people who love her tried, but true to her work Linda did have her taken off internet, And probably moved.

I leave here on the 21st of July And will pursue this matter, my patients/friends have already started seeking legal Advice and collecting data. I will hire A

pet detective if necessary. I always try to see "what good can come out of any situation good or bad" And I guess the motivation to find my girl will keep me focused, sober and back to my incredibly productive life.

I ask for your help in the return of my Daisy Dawg. I do not want to pursue this legally but I will stop at nothing until I find Daisy ... same as if it were one of my three children or my granddaughter. I hope someone can make this endeavor easier rather than harder.

Sincerely,

J. Campbell, RN
858-952-2195 cell
831-462-1710 Janus office

I am attaching emails which I sent to Anda while here at Janus.

S. C. Animal Shelter

ATTN: Linda - supervisor

(831) 454-7210

July 24

Dear Linda,

I wanted to write you and apologize for any manipulation / obnoxious behavior I may have presented to you when I attempted to get Daisy. I am working on my issues here at Janus, will be here 25 more days, then go to a sober living environment for 6-9 months. If I do not do this I will be put in jail. I have no other options.

My former patient V. Schick has wanted a dog for 40 years. She asked me the last time I treated her that if I could ever not care for Daisy could she please have her. I see this as a sign from the universe! I could not get Daisy back from her even if I wanted for at least a year but know Daisy would be better off with V. and her husband. But I could at least visit her at times. Please believe I love her more than myself and she has had a wonderful life up till this past month with me. My whole world revolved around her on every level which my aunt, kids and others thought was weird and unhealthy. I walked her 3-4 times a day for an hour looking for squirrels ... her favorite thing to do. The reason all my patients know her is because she went to my medical office everyday with me. They all love her. V. is a perfect fit ... please let her have her. I will be able to have peace

knowing she will spend the rest of her life being well taken care of. Once you meet Vi Schede you will understand.

I left Daisy to a man named Jim... the same one who helped me get her before. He swore he would take her back to you to care for. I would never leave her in my car EVER! I cannot believe he did... I am heartbroken she endured that. I hope it was not hot... my God she could have died if he did. I thought I could trust him because he helped before. I am forever sorry.

Please meet with Vi Schede. She is a beautiful person.

Thank you for caring for Daisy and wanting to protect her. She deserves the life Vi and her husband can give her in Los Altos. They will shower her with love and Daisy knows her well.

Sincerely,

Jenny

P.S. My hands are still shaky... hope you could read this!!

06/27/2014 FRI 12:18 FAX 8314547210 ANIMAL SERVICES 001/001

Dear Tammy Campbell, 6/27/2014

Please stop all correspondence to me and to my staff at the Santa Cruz County Animal Shelter. As we discussed, Daisy in no longer your property and shelter staff will not give you any information about her whereabouts. Her well-being and care is the shelter's first priority and we have a team of qualified people charged with those tasks.

Best Regards,

Linda Puzziferro

Client Services Supervisor

Santa Cruz County Animal Shelter.

Santa Cruz Animal Shelter

LINDA - supervisor

(831) 454-7210

6/26/2014

Linda,

Also wanted to let you know that Daisy needs to drink bottled water as she is prone to urinary tract infections from tap water. She also has a problem with her anal glands ... groomed once a month at which time she gets them expressed, otherwise, she is dragging her butt on carpet in pain.

She only likes Vitalle refrigerated dog food - big roll at Petco or Petsmart Chicken flavor her preference but will eat turkey ... grain free! Eukebuna dry food for snacks. Loves walks looking for squirrels ... vaccinations due July 16 2014.

Thank you

Danny

~~Squeak~~
squeaky toys she loves and antler bones for teeth

"Not correspondence"

Santa Cruz Shelter
Linda - supervisor
831 - 454 - 7210

6/28/2014

Linda,

This is my last correspondence until I am in a position to pursue legal action. Three of my patients who have attempted to adopt Daisy and have been declined have offered to fund this mission as they are very well aware of the love and care I have given my Daisy the past 2½ years.

As you stated on agreed with Mr. Michael Wiley, who works to County behavioral mental health located in house right outside of jail, that you are like the CPS (child protective services) for dogs. I can appreciate your position on this. However, CPS works like this for children.

① Child's well being is absolutely of the highest priority!!

② the child is first sought to be placed with family or close friends of parent to keep with familiar people & ↓ anxiety producing emotions.

③ The primary goal is to someday reunite the child with a healthy / loving parents who works the proper steps to reclaim with their child!

④ It should be no different for Daisy... her best interest should be first and foremost and she would be so much less anxious with someone she knows — like Vi Schick, who

meets all of your restrictions.

Your mission seems to punish me by keeping Daisy from me, however, you are really punishing Daisy too. We love each other so much - inseparable is how we have been until the last month.

My aunt, whom you spoke to, is upset with my sharing with my parents what my uncle, her former husband, did to me sexually. Too much information but you need to know motive of your conversation with her. Another reason why I am struggling right now.

I, me last time, beg for Daisy to be placed in home of Vi Schick, whom she loves and knows. It is in her best interest and shouldn't be used as a pawn in family (aunts) attempts to punish my finally speaking of the unspeakable within my family. I couldn't hold the secret any longer but never imagined it would effect Daisy & I, my soulmate, reason to get better and heal from abuse.

I do not want to threaten legal action - I want only the best for Daisy and myself. Vi and her husband are best for Daisy. And meet and exceed your qualifying criteria.

I have witnesses now that collaborate that Daisy was brought in by Jim. My friends and patients are starting what I cannot yet as they feel this is a moral and legal misconduct by the shelter. I would kinda check it out with your superiors and possibly legal counsel. This has given me a reason to pull through this situation with the support, financially and emotionally of long term patients who feel this is so strange and unethical.

I pray you may rethink this situation! I will go to the ends of the earth to get my girls back and a lawsuit to me doesn't equal financial gain. It would equal the return of Daisy whom is like a child to me. I would never release my children either. EVER! Same with my Daisy-Dang!

Sincerely,

Sammy Campbell, RN

P.S. You also called me prior to my release from jail in attempts to locate someone I knew to retrieve Daisy so she would not become property of shelter. After you spoke to my aunt the story changed regarding Daisy's condition & how she was turned in! Not sure why... but you must understand my aunt's motives.

Santa Cruz Animal Shelter

831-454-7210

Anyone who cares can read - July 6th

To Whom It May Concern! July 6

I have found out the homeless man's name, Jim Purcell, who took my brand new car (black Jetta TDI 2012) to Shelter to return Daisy, as instructed by me. However, he also stole my IPAD, driver's license, social security card and credit card. I have just located my car! After I had realized these things were missing I returned to motel where I last saw him and gave him Daisy to return to shelter, speaking with manager which probably impacted his future stays there.

My fear is, after this he returned to shelter to state untruths because he was angry. Jude, you mentioned a gas can which I could not remember having. In finding my car .. there is no gas can inside, however, I remember now that Jim went to gas station to get gas, returning with gas can on his bike to fill my tank... which was empty. He then threw it away at 7 Eleven! Only time I saw a gas can.

It has also come to my attention that there was a plan to change Daisy's name and transfer her to a different county shelter to keep her from me! This person will testify to this. Also V. was almost to shelter at 11:30 am to be there when shelter opened at 12:00 pm (which you knew as she spoke to you the night before). At 11:30 am she was phoned to say Daisy had been adopted! The shelter wasn't even open that day yet!!

You, on two different occasions mentioned that you have Alcoholic/Addicts within your own family, and you did not Appreciate their manipulations and were used to them. I believe your judgement on this situation was impaired by your own personal filters from your personal family experiences.

If you could have listened to the patients who wanted to Adopt Daisy, people she knew as she was taken to my office everyday as we were inseparable. She would have/were be more comfortable as she gets so anxious when separated from me that her normal calm/passive behavior is replaced by Aggression. This behavior was explained to me by a dog trainer/psychologist and due to her previous Abuse before I rescued her.

The bond we share is Amazing and the impact on her life and mine has been devastating!! I will find her and we will recover, however, I hope this experience you created has you rethinking the next time this position/situation presents itself to you. Your position at the shelter can have a lasting impact on the dog as well as its parent. We have enough issues to conquer and overcome without the inappropriate intervention by you in keeping her from loving/caring individuals whom she knows well!! Very inappropriate behavior on your behalf at best!!

I will pursue this issue and take up where others have already began as of tomorrow.

I will proceed like Liam Neeson in the movie "Taken" (in attitude - not actions) As Daisy is one of my children, my registered service dog (government sites / papers) which I found in my car with her vest. Will meet with Attorney and collect witness accounts of their interactions with you. We need each other!

I am very angry/sad at this situation and dealing with enough other personal family issues, however, working on recovering from those trauma's as well as this trauma losing my Daisy. I sent her back to the shelter for her safety and never anticipated this bizarre behavior on the shelter's (your) behalf... was trying to keep her safe as I couldn't at the time and my aunt would not. I will forever wonder why this happened and why I am trying to figure out your behavior.

In search of Daisy forever,

TJ Campbell

You also mentioned to several individuals that there had been so many inquiries about Daisy to one of my patients. Another reason you decided to have her moved. Did you ever think that the amount of inquiries might be due to the universal knowledge amongst so many of my friends (even out from Virginia) that everyone knows how well loved Daisy had been? Something you might think about Linda.

Santa Cruz County Animal Shelter
2200 7th Ave., Santa Cruz, CA 95062
580 Airport Boulevard, Watsonville, CA 95076
Phone: (831) 454-7200 Fax: (831) 454-7210
Melanie Sobel
General Manager

August 6, 2014

Dear Ms. Campbell,

The following is in response to your letter to the Santa Cruz County Animal Shelter Board of Directors:

On June 1, 2014, the Santa Cruz Police Department (SCPD) requested one of our officers to pick up your dog Daisy due to your arrest. Daisy entered Santa Cruz County Animal Shelter (SCCAS) as protective custody which is a seven day holding period. An urgent notice was sent to Santa Cruz County jail. You reclaimed your dog on June 3, 2014.

On June 4, 2014 your dog again entered SCCAS as protective custody after you were arrested again by SCPD. Our Client Services Supervisor, Linda Puzziferro, sent an urgent notice to the jail and followed up with a phone call with her direct line to call back. On June 6, 2014 you came to the shelter to inquire about your dog. You failed to pay the fees to redeem your dog and left the shelter.

On June 11, 2014 SCCAS had not received any other contact from you so Ms. Puzziferro called the jail and again left call back information, and asked for information for family or friends willing to pay fees and pick up the dog for her. You called back with contact information for your Aunt Jean. Ms. Puzziferro called your aunt and she stated she was unwilling to help you again. Your aunt gave Ms. Puzziferro your mother's number which she called and left a message. Your mother called Ms. Puzziferro back and stated that she was unwilling to help you.

On June 12, 2014 your dog became the property of SCCAS due to your failure to reclaim. Daisy was evaluated and put up for general adoption. On July 3, 2014 Daisy was transferred to one of our placement partner organizations and was adopted the next day.

Please contact me if you have any additional questions or concerns.

Sincerely,

Melanie Sobel

Melanie Sobel
General Manager
Santa Cruz County Animal Shelter
831-454-7203
Melanie.sobel@co.santa-sruz.ca.us