



Santa Cruz County Animal Shelter

2200 7th Ave., Santa Cruz, CA 95062

580 Airport Boulevard, Watsonville, CA 95076

Phone: (831) 454-7200 Fax: (831) 454-7210

Melanie Sobel
General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER BOARD OF DIRECTORS MEETING

October 15, 2012 – 3:00 p.m.

**Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060**

- 1.0 Call to Order and Roll Call**
- 2.0 Introductions**
- 3.0 Consideration of Late Additions or Changes to the Agenda**
- 4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda.**
- 5.0 Consent Agenda**
 - Pg 1 **5.1 Approve minutes of the August 13, 2012 meeting**
 - Pg 2 **5.2 Accept reports of the General Manager and the Management Team for August/September 2012**
 - Pg 13 **5.3 Accept and file the statistics for the months August/September 2012**
 - Pg 29 **5.4 Accept and approve quarterly report for all claims under \$10,000**
 - Pg 38 **5.5 Accept and approve claim made by Vikki Krupp not to exceed \$3,699.96**
 - Pg 39 **5.6 Approve Fixed Asset Inventory for 2012 (Policy No. 370: Inventory Control)**
 - Pg 41 **5.7 Adopt Resolution Amending the Conflict of Interest Code for the Animal Services Authority**
- 6.0 Regular Agenda**
 - Pg 49 **6.1 Consider and approve financial report for the months of August/September 2012 and take related actions**
- 7.0 Adjourn Regular Meeting**

EXECUTIVE SESSION – SCCAS BOARD OF DIRECTORS

Schedule a closed personnel session at the Conclusions of the Board's consent or regular agenda, or at any time during the course of the meeting announced by the Chairperson of the Board

Personnel Evaluation – Melanie Sobel - General Manager

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities.

The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Rosanne Mayclin at 831/454-7205 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
Minutes of Monday, August 13, 2012, 3:00 PM
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

1

VOTING KEY: M = Mauriello, P=Phares, Md = Maldonado, Sh= Shull, Ma = Martinez, We =
Weiss, Br= Bradley; R=Ridgway

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Chairperson Shull called meeting to order at 3:04pm,
- 2.0 Introductions: none
- 3.0 Late Addition or changes to agenda: none
- 4.0 ORAL COMMUNICATION – six people spoke regarding items not on the regular Agenda.

5.0 CONSENT AGENDA

- 5.1 Approved minutes of the June 11, 2012 Board meeting
- 5.2 Accepted reports of GM and Management Team for June 2012 and July 2012
- 5.3 Accepted stats for June 2012 and July 2012
- 5.4 Approved new veterinarian position
- 5.5 Approved 2012 Conflict of Interest Code biennial notice.
- 5.6 Accepted and approved quarterly reports for all claims under \$10,000
- 5.7 Approved gross pay adjustment for Animal Health Technician

Board Action on Consent Agenda – WeMaBrPMRMdSh

6.0 REGULAR AGENDA

- 6.1 Approved financial reports for the months of June 2012 and July 2012

Board Action on Regular Agenda – MWeBrMaPRMdSh

- 6.2 Approved recommendation to encourage jurisdictions to create designated off-leash areas for dogs.

Board Action on Regular Agenda – motion to approve made by Board member Martinez.

Board member Mauriello expanded the motion to include a review of our current policies regarding leash law requirements and request that the Chair of the ASA Board send a carefully worded letter to the Mayors and the Board Chair which:

- reaffirms our continued commitment to current leash laws as stated in the County's code;
- that we support the designation and maintenance of off-leash areas where they are enclosed or otherwise fenced or confined to effectively ensure public safety as well as address land use requirements and environmental safeguards; and
- that it makes it clear that ASA has no jurisdiction regarding the designation of these off-leash areas and that we take no position on designating specific off-leash areas within their jurisdictions but that we request that at an appropriate time, that the jurisdictions consider the possibility of examining enclosed or otherwise fenced or confined off-leash areas in the future which recognize public safety, environmental well being and the well being of the animals.

Board Action on Regular Agenda – MWeBrMaPRMdSh

- 7.0 Meeting adjourned at 4:40 pm. Next regular meeting is scheduled for 10/15/2012 at 3pm.

Executive Session – ASA Board closed session for personnel evaluation – Melanie Sobel, General Manager

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
 FROM: Melanie Sobel, General Manager
 DATE: October 15, 2012
 SUBJECT: Reports from the Management Team for the months of August 2012 and September 2012

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General

- SCCAS hosted the 2nd annual "Meow Luau" cat and kitten adoption event on August 4, 2012. This was a collaborative event with Animal Friends Rescue Project (AFRP), Animal Shelter Relief (ASR) and Project Purr. SCCAS adopted 23 animals at the event and the partnering agencies adopted another 24 animals for a total of 47 adoptions. Participants enjoyed a performance by "The Ukulele Lady" and twenty of her students. In addition visitors enjoyed food and refreshments, a bake sale, a raffle, and an "Ask the Vet" booth by Dr. Evelyn Sharp.
- SCCAS hosted a RedRover Reader training related to humane education and literacy on Saturday August 11, 2012.
- SCCAS was one of the featured community organizations of Shakespeare Santa Cruz 2012. SCCAS' information was displayed at the theater for the week of August 6, 2012 and I was invited to give a brief presentation about SCCAS to the audience on the afternoon of August 12, 2012. Additionally, SCCAS was featured in the Season 2012 program (please see attached).
- SCCAS hosted a Compassion Fatigue workshop on August 13, 2012 for SCCAS staff. Fifteen staff members attended this training. Friends of Santa Cruz County Animals (FOSCCA), Friends of Watsonville Animal Shelter (FOWAS), and SEIU all contributed to the cost of this important workshop.
- SCCAS hosted a Canine Body Language and Safe Handling workshop by Lori Katz of Kindred Spirit Dog Training on Saturday, August 18, 2012.
- SCCAS hosted a Basic Dog Washing and Grooming by Meghan of Bed and Biscuits on Saturday August 18, 2012.
- SCCAS offered half price adoption fees for all animals for the month of September due to the high amount of animals at the shelter.
- SCCAS held a groundbreaking event at the Santa Cruz shelter on September 6, 2012 for a new dog training/agility yard. Johnny's Harborside Restaurant raised \$4,400 last year for this project. Supervisor John Leopold was in attendance and the event was featured in the Santa Cruz Sentinel.
- SCCAS was the beneficiary of the "Dog & a Beer Day" fundraiser on September 8, 2012 hosted by Seabright Brewery and KPIG radio which raised \$700.
- SCCAS hosted a seminar open to the public on September 9, 2012 entitled, *Living with & Training a Fearful Dog*, by Debbie Jacobs, CPDT-KA, CAP2.
- SCCAS held its first gala fundraiser event, Top Hat for Tails, on September 22, 2012 at a private estate in Los Gatos. Over 200 people attended the event which featured gourmet food from Johnny's Harborside Restaurant, live music, and a silent auction.

The event raised an estimated \$10,000 and generated thousands of dollars worth of publicity. Ben Winkleblack, our Shelter Manager, was the driving force for the vision and implementation of this very successful event.

- SCCAS hosted Feline Body Language and Safe Handling workshops by Melissa Finley of Animal Friends Rescue Project on September 24 & 29, 2012.
- SCCAS was the beneficiary of proceeds from Westside New Leaf's Barking Lot party on September 29, 2012 which showcased adoptable dogs and cats, distributed information on shelter services including spay/neuter, adoptions, and licensing. \$329 was raised for SCCAS.
- A representative from the nonprofit animal welfare organization, Bad Rap, provides weekly dog training classes every Sunday morning to our volunteers and dogs in our care.
- Animal Friends Rescue Project (AFRP) continues to take a record number of SCCAS cats and kittens, many with medical issues and too young for adoption, into their adoption program. This partnership continues to increase SCCAS' animal transfer rate significantly and directly helps increase SCCAS' live animal release rate.
- Santa Cruz SPCA continues to assist SCCAS with taking animals, many with medical issues, into their adoption program. This directly helps increase SCCAS's live animal release rate.
- Friends of Santa Cruz County Animals (FOSCCA) and Friends of Watsonville Animal Shelter (FOWAS) continue to fund medical procedures for SCCAS animals, allowing them to be treated and made available for adoption. This directly helps increase SCCAS' live animal release rate. Both organizations also fund low-cost spay/neuter vouchers for low-income residents.
- Project Purr continues to assist SCCAS with feral cat placement and feral cat issues. This directly helps increase SCCAS' live animal release rate and prevents animals from entering the shelter.
- SCCAS staff continues to participate in FOWAS meetings held every other month.
- SCCAS is participating in the quarterly Bay Area Animal Welfare Directors Meetings at San Francisco SPCA.

SCCAS Staff

We are currently recruiting for the veterinarian position. We hope to have this position start in November, 2012.

Watsonville Shelter

Supervisor Kiersten Fox continues to identify and oversee the many shelter improvements made at the Watsonville shelter. Some new projects she is researching are a new outdoor cattery, shade areas for the dog play yards and a small pole barn to store feral cat traps, cat loaders and house livestock.

SCCAS staff continues to attend bi-monthly Friends of Watsonville Animal Shelter (FOWAS) meetings. We are working with FOWAS to try to improve operations and facilitate community support and outreach to Watsonville residents.

Live Oak Shelter

At the clinic at the Live Oak shelter location in the months of August and September 2012, 462 in-house animals were altered (adoption and redemption) and another 176 animals were altered as part of our low-cost program, FOSSCA and FOWAS low-income program and for our placement partner animals.

Also, in the months of August and September 2012, 306 animals were transferred to our adoption placement partner organizations. Volunteers continue to bring adoptable animals to PetSmart twice a month. The Live Oak Shelter continues to work closely with Sheriff's Work Release, CalWorks and Court Referral for support.

Client Services

Client services staff continues to provide excellent customer service while assisting a high volume of clients in person and on the phone. Staff processes adoptions, returns animals to their owners, distributes spay/neuter vouchers and schedules spay/neuter appointments, processes licenses, files lost and found reports, does research and follow up for the daily hold report, and sells merchandise and products to the public such as apparel with our new logo, flea prevention medication and pet identification tags to generate revenue.

Client services staff is increasingly helping with licensing processing due to our current shortage in administrative staff.

Animal Control

We are now at full staff for our officers with the newest hire in training. Animal control officers continue to provide excellent animal rescue and control service to residents of Santa Cruz County. Officers continue to rescue injured and mistreated animals, promote public safety with assisting laws enforcement and conducting vicious and/or dangerous animal investigations, and providing community outreach and education at special events.

Field Manager Todd Stosuy continues to represent our agency on a national level as President of the National Animal Control Association. Todd regularly attends and gives presentations at animal welfare conferences across the nation.

Volunteer and Humane Education Programs

Volunteers interested in shelter medicine are now allowed to perform volunteer duties within the veterinary clinic. This provides a great learning opportunity for pre-vet students, and volunteers with an interest in this field.

Volunteer orientations continue to be offered twice a month. SCCAS now has a partnership with YouthSERVE so that 13-18 year olds can now volunteer with trained supervisors. Several continuing education seminars are being offered each month to volunteers, staff and now the public on topics such as animal handling skills and basic animals grooming.

The volunteer marketing committee continues to meet once a month to help fundraise and promote community outreach by SCCAS. Also, Watsonville volunteers continue to bring adoptable cats to the Cabrillo Farmer's Markets to promote shelter cats.

The new humane education program partnering with nonprofit Growing Kinder continues to provide this service to the community. Approximately 80% of the presentations are done in South County through Head Start, Boy and Girls Club and Big Brother/Big Sisters programs.

Pet of the Week segments continue each week in the Santa Cruz Sentinel and Mid-County Post. We will now be showcasing a Pet of the Week segment once a month at KSBW television.

Statistics

Please see attached.

Melanie Sobel
General Manager

Recommendation:

Accept and file the reports of the management team for the months of August and September 2012.

Building Community: *Featured Non-Profits*

Shakespeare Santa Cruz is proud to partner with the following non-profits, who share our vision of building community and opportunity in Santa Cruz county. During our 2012 season, each of these great organizations will be featured for one week. Stop by the Welcome Table in our lobby to learn more about the featured organization of the week, and find out how you can participate in their work.

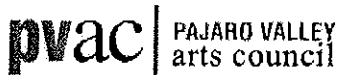


Cultural Council of Santa Cruz County

We make art happen. And, when art happens... Children blossom. Communities flourish. Creativity abounds.

Over the past 33 years, with our community's support, the Cultural Council of Santa Cruz County has provided millions of dollars in grants to local arts groups resulting in thousands of arts events; nurtured the next generation of artists and audiences through SPECTRA and Mariposa's Art; held workshops and networking events for artists and arts organizations; and marketed artists' works throughout the region through Open Studios and exhibits. Please join us during the first three weekends in October for the 2012 Open Studios Art Tour.

1101 Pacific Avenue, Suite 320 | Santa Cruz, CA 95060
(831) 475-9600 | www.ccscc.org



Pajaro Valley Arts Council

The Pajaro Valley Arts Council (PVAC) was founded in Watsonville in 1984, with the mission of "bringing the community together through the arts." Featuring local and regional artists, PVAC has presented five to seven visual art exhibits annually for the last 25 years. Utilizing our gallery and satellite spaces, our exhibits serve to enlighten our viewers. For each exhibit we try to include educational components developed specifically related to the theme, media, or artists featured. Related workshops and demonstrations are often provided for children and adults. Admission is always free, and the gallery is ADA accessible.

COMING TO DOWNTOWN WATSONVILLE: JULY 8th

Participate in the Urban Art Project: INSIDE OUT, "Peace in Our Streets: You Only Live Once"

A Public Photo Work of Art with the students of E.A. Hall Middle and Renaissance High Schools

Join us in pasting up over 65 posters on buildings in heart of Watsonville-- volunteers and donations welcome.

For more information, contact Jean Beebe at jbeebe92@aol.com or (831) 688-1907

37 Sudden Street | Watsonville, CA 95076
(831) 722-3062 | www.pvarts.org



FRIENDS OF THE SANTA CRUZ
PUBLIC LIBRARIES

Friends of the Santa Cruz Public Library

"Oh, had I but followed the arts!" (Twelfth Night I.3)

Join the Friends of the Santa Cruz Public Libraries as we follow the arts with our second year of Santa Cruz Reads, showcasing John Steinbeck and *The Grapes of Wrath*. As the project's lead sponsor, FSCPL is proud to partner with the Santa Cruz Public Libraries and Santa Cruz Writes to provide a series of literary events focusing on Steinbeck's cultural and social themes. Watch for the project launch in February 2013 at The Museum of Art & History, followed by a month of discussion groups, writing contests, music, art, theater, photography and more.

To get involved, contact us at:
(831) 427-7716 | friends@santacruzpl.org



Santa Cruz County Animal Shelter

Santa Cruz County Animal Shelter (SCCAS) provides animal rescue, regulation, and humane care that protect the health, public safety, and welfare of people and animals in Santa Cruz County. We currently rescue and assure safe, temporary shelter, veterinary and humane care for approximately 7,000 stray, unwanted, abandoned, mistreated, neglected, and injured animals each year.

Our shelter also provides 24-hour animal rescue service and is Santa Cruz County's only full-service, open-admission animal shelter. SCCAS provides two locations for owners to find and recover their lost pets and adopt new animal companions. Our shelters are supported by numerous volunteers and foster-care families who provide thousands of hours of assistance to shelter staff at both shelter locations. We're YOUR community shelter. We'd love to have you visit us or join us as a volunteer!

Santa Cruz Location:

2200 7th Ave. | Santa Cruz, CA 95062

Watsonville Location:

580 Airport Blvd. | Watsonville, CA 95076

Main line: (831) 454-7200 | **Fax:** (831) 454-7210

Animal Control: (831) 454-7227

After-Hours Emergency: (831) 471-1182

www.scanimalshelter.org

**Shelter Services Board Report
August and September 2012
By Ben Winkleblack, Shelter Manager**

In the months of August and September:

- 1659 dog licenses were sold
- 354 animals were adopted
- 307 animals were transferred to another shelter or rescue agency
- 1428 animals entered the shelter
- 218 animals were reunited with their owner
- 172 WebLicensing transactions

The Planned Pethood continues to draw a steady stream of clients into the shelter. Currently the program is scheduled into December. The collaboration between this agency and Adobe Animal Hospital doing some of the Planned Pethood surgeries has been suspended due to the increasing workload at Adobe Animal hospital and the increasing administrative time required at the Shelter to run the program.

The Veterinary Clinic is now allowing volunteers interested in the practice of shelter medicine perform volunteer duties within the veterinary clinic. These volunteers include Pre-Vet students from UCSC, volunteers who aspire to work in the field, and even a licensed veterinarian. The addition of volunteers in the clinic area will help the clinic staff deliver an even higher standard of care to the patients and also educate members of the public.

On September 6, construction began on a 4800sq foot area to exercise dogs adjacent to the existing barn area. Local restaurant, Johnny's Harborside, raised \$4,400 for the construction of this area and the additional space will be a welcome addition for the dogs in our care. This space is very visible to the clients and will help our efforts to a positive image of the shelter.

On September 22, Top Hats for Tails, an off-site fundraising gala was held in the Santa Cruz Mountains. The event drew 200 guests and offered over 100 auction items. Johnny's Harborside catered the event and we provided live music demonstrations of dog friendly activities. The event brought in around \$10,000 net cash and also \$10,000 worth of advertising.

In August and September, we loaned out a total of 52 cat traps. Sixteen traps were loaned from the Santa Cruz location, fourteen were for TNR, one was for a nuisance cat and the other was for an owner to trap their own cat. The Watsonville shelter loaned a total of thirty-six cat traps, thirty-one were for TNR and five were for nuisance cats.

Thank you,
Ben Winkleblack

Animal Control Report
August and September 2012
Todd Stosuy, Field Services Manager

1. Officer Carlos Montes did a presentation with the nonprofit Unchained for at risk juveniles. Officer Montes spoke to the juveniles about his own upbringing and how he stayed off drugs and out of gangs to become an animal control officer. He was well received by the group.
2. We did an investigation into the conditions of animals being kept at the custom slaughterhouse in Watsonville. We charged and convicted the previous owner with animal neglect several years ago. We had a goat surrendered due to the need for veterinary care and the owner's refusal to provide it. The goat was rescued and is living at a farmed animal sanctuary in Northern California. We will continue to monitor the slaughterhouse for violations.
3. We rescued a goat in the City of Santa Cruz who was being used as part of a weed abatement program at the High School. The goat had not been provided proper food or vet care. The attending veterinarian originally thought the goat would die, but she was rehabilitated in our care and transported to a farmed animal sanctuary in Northern California with the above mentioned slaughterhouse goat. They have become friends and will live their lives out together.
4. We assisted the City of Santa Cruz Fire Department with the evacuation of Harbor Veterinary Clinic after a gas leak occurred in the area. We evacuated nine animals and cared for them at the shelter until they could return to the veterinary office or their homes.
5. We seized two dogs in the Interlaken area of Watsonville after they ran loose and attacked a neighbor. The dogs were declared vicious and a secure fence was built by the owners.
6. We seized a dog in the City of Watsonville after it busted through its fence and attacked and killed a neighbor's dog. The owner decided to surrender the animal for euthanasia.
7. We are continuing to patrol the Live Oak beaches for leash and license violations. Due to increased complaints, we will also be patrolling Floral Park in Live Oak, Brommer Street Park in Live Oak, Katherine Lane Park in Live Oak, Seascape Park in Aptos and the Polo Grounds in Aptos.
8. I was re-elected to the National Animal Control Association (NACA) Board of Directors and am once again serving as President.
9. We impounded 27 rabbits in the City of Watsonville after following a loose rabbit home. The story made it into multiple media outlets.
10. In the month of August we issued three Warning letters in unincorporated County, issued 2 Habitual Animal Orders (Freedom and City of Santa Cruz) and declared one animal Vicious in unincorporated County. In the month of September we issued one Warning letter in the City of Watsonville, 4 Habitual Animal Orders (2 in City of Santa Cruz and one unincorporated County) and declared one animal Vicious in unincorporated County.
11. We rescued 39 chickens from a neglect situation in the City of Watsonville.

Board Report for the Volunteer, Education, and Outreach Department
 Jen Walker, Volunteer Coordinator/Humane Educator.
 August/September 2012

Two General Volunteer Orientations (GVO) and training schedule remain on the same schedule. A reminder email is being set 48 hours ahead of the GVO to all reservations to help there be fewer no-shows as some have reserved their seats many weeks in advance. SCCAS volunteers logged 6,267 volunteer hours (logged through Volgistics). This number is incorrect, with fewer hours shown than were done by volunteers as there have been computer issues causing us to lose the count of most of our morning shifts. These issues have been resolved recently. The partnership with YouthSERVE continues to grow and the workings of it are being refined. This includes offering separate GVO and species specific training for the youth involved.

Continuing education opportunities continue to be offered, with similar topics as before. RedRover Responders held humane education training at the Shelter (<http://redrover.org/?navid=564>). A nationally known trainer (Debbie Jacobs) provided a daylong workshop on working with fearful dogs September to a full house of 33 attendees: <http://fearfuldogs.com/helping-fearful-dogs-santa-cruz-ca/>. Whole Foods generously donated breakfast, snacks, and beverages. A group of about dozen volunteers came together as the first session of a book club to review Jacobs book in advance.

Doug Fakkema taught an employee only compassion fatigue workshop. Some financial support for this much needed session was given by the union, FOWAS, and FOSSCA.

Jen Walker attended the Bay Area Regional Humane Educator's Meeting at the SF SPCA and has started the first of four classes to gain a volunteer coordinator's certificate through HSUS.

Shelter Tours and Kids Speak for Pets have been provided for the SPCA's summer camps and two Shelter tours were provided to other outside summer camps.

During August and September the Shelter held the second annual Meow Luau that was very well attended. 15 SCCAS cats and at least 15 AFRP (Animal Friends Rescue Project) or ASR (Animal Shelter Relief) cats were adopted. A raffle and a sale of donated items raised funds towards the purchase of photography equipment to support the volunteer teams trained by Shelter Art Foundation. Dog N Beer Day was held at Seabright Brewery (also the sponsor of Pet of the Week on KPig radio). A percentage of the proceeds from the afternoon was donated to the Shelter. Adoptable dogs were at the site as well as "puptinis" and shelter logo t-shirts for sale. There was a ground breaking for an Agility Yard with thanks to Johnny's Harborside for their donation of.

Continuing outreach with Pet of the Week in the Sentinel and the Mid-County Post informs our public about adoptable animals as well as offering educational information on a weekly basis. PetSmart continues to host adoptable SCCAS pets twice monthly on Saturday (onsite event conflicts withstanding), with the pets volunteer handlers. Watsonville volunteers continue to bring adoptable cats to the Cabrillo Farmer's Markets to promote shelter cats. Television station KSBW is hosting SCCAS once a month at their midday news hour. Growing Up in Santa Cruz published another article on disaster preparedness for pet owners in their September issue.

Animal Care Report
August-September 2012
Jennifer Price, Animal Care Supervisor / Foster Program Coordinator

- Spay/neuter surgeries performed by Drs. Freed and Wieser in August and September:

In house animals:	462
Planned PetHood:	114
FOSCCA:	2
FOWAS:	1
Animal Friends Rescue Project:	43
Animal Shelter Relief Rescue:	16
TOTAL:	638

Dr. Wieser's more consistent presence has increased the number of surgeries markedly, enabling us to serve the public's spay / neuter needs better as well as decreasing the time adoptable on-site and foster animals need to wait to be spayed and neutered. Dr. Wieser has started doing rounds with an Animal Health Technician, a huge boon to the animals and a habit we have been hoping our vet staff would take to. Dr. Wieser performed above-and-beyond surgeries such as enucleations (removals of non-function or permanently damaged eyes), hernia repairs, and more. FOSCCA and FOWAS have stepped up (as usual) to support our second chance efforts in the form of funding for x-rays and medical care beyond our means to accommodate.

- As in reported in the April/May and June/July reports, the shelter continues to be at capacity. We continue to see kittens coming in despite the onset of fall. The transition from summer to a new school year has slowed foot traffic through the shelter some. Our new hours are having a positive impact on drawing in much needed adopters. The Animal Care department continues to do amazing work with what sometimes amounts to too little staff, stretching themselves to make sure the care received is top notch. Our foster network is, as always, an amazing safety net. We could not do our jobs anywhere near as well without the folks that take animals in need into their homes on a temporary basis.
- We transferred a total of 306 animals to rescue groups and other shelters in August/September 2012:

Animal Friends Rescue Project	134
Animal Place	2
Animal Shelter Relief Rescue	28
BAARS	1
Bay Area Siberian Husky Rescue	1
Calif. Turtle and Tortoise Club	2
Capitola Police Department	1
Cavalier USA	1
Creepy Critters	1

Dutch Shepherd Rescue	1
Mickaboo	1
Monterey Co. Animal Services	3
Native Animal Rescue	3
Nike Animal Rescue	1
NorCal Sled Dog Rescue	1
Noah's Friends Animal Sanctuary	1
NorCal Aussie Rescue	1
NorCal German Shepherd Rescue	2
North Star Rescue	10
Peace of Mind Dog Rescue	2
Project Purr	40
Rabbit Haven	20
Russell Rescue	1
Santa Cruz SPCA	35
West Coast Ferret Rescue	1
TOTAL:	306

Watsonville Shelter Report
August / September 2012
Kiersten Fox
Watsonville Shelter Supervisor

- Shelter Improvements

I have several ideas in the works for shelter improvements at this time. I am currently looking into bids for a new cattery. I am also looking into shade areas for the play yards and we are looking into a small pole barn type of unit to store the feral cat traps and loaders. This unit will also house any goats and chicken that we receive as well. The Watsonville City has replaced the large parking lot lamp to help boost security. We are getting two new freezers from Koefran.

- Staff

The staff continues to work well as a team and we are looking forward to the end of kitten season. I have just interviewed several people for the extra help position and hope to have this filled quickly.

- Animals

Kitten season continues and we have had many wonderful volunteers working with us to foster and find good homes for all of them. AFRP and ASR continue to rescue under age kittens and other cats in need. We have had several adorable dogs and puppies in the shelter that as well.

- FOWAS

FOWAS continues to support the Watsonville shelter and the community through their spay/ neuter vouchers and continues to help the shelter with supplies of treats and toys for the animals. I had the pleasure to attend the latest FOWAS meeting and FOWAS is willing to help with the cost of the up coming shelter improvement. FOWAS member Marte Kupps is helping me by supplying a contractor to give me some bids for the cost.

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 15, 2012
SUBJECT: Statistics for the Months of August 2012 and September 2012

Recommendation: Accept and file the reports of statistics for the Months of August 2012 and September 2012

**Kennel Statistics Report
Animals Taken Into Shelter from 08/01/12 to 09/30/12
All Jurisdictions Combined**

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adoption Return	4	2	1	0	0	7
Born@Shelt	0	0	4	0	0	4
Protective Custody	5	31	0	3	0	39
Quarantine	3	8	0	8	0	19
Stray	236	255	332	36	51	910
Surrendered by Owner	86	72	32	236	19	445
Transfer	0	1	1	0	2	4
TOTAL	334	369	370	283	72	1,428

**Kennel Statistics Report
Animals That Left Shelter from 08/01/12 to 09/30/12
All Jurisdictions Combined**

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	55	104	141	19	35	354
Died	0	2	2	1	0	5
Euthanized	164	80	41	10	6	301
Returned to Owner	39	160	3	6	10	218
Transferred to Another Shelter	61	28	172	39	7	307
TOTAL	319	374	359	75	58	1,185

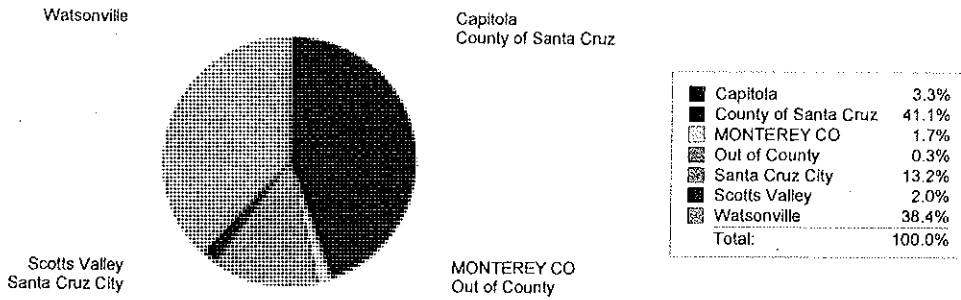
Intakes of Owner Requested Euthanasia From All Jurisdictions During 8/1/2012 to 9/30/2012 =

63

Euthanasia Totals from
8/1/2012 to 9/30/2012
All Jurisdictions Combined

Reason for Euth	Animal type					Total
	CAT	DOG	KITTEN	OTHER	PUPPY	
	0	2	0	0	0	2
< 8 Weeks	9	0	6	0	0	15
Agg Food	0	2	0	0	2	4
Aggressive	9	21	0	0	1	31
Bite	0	1	0	0	0	1
Bite Hx	0	1	0	0	0	1
Fail2Thrv	0	0	1	0	0	1
Feline AIDS	3	0	0	0	0	3
Feline Leukemia	4	0	3	0	0	7
Feral	44	0	14	0	0	58
Geriatric	2	0	0	0	0	2
Ken Stress	1	3	0	0	0	4
Medical	21	7	2	0	2	32
Observed Behavior	14	33	0	0	0	47
Parvo	0	1	0	0	0	1
Scvh	0	1	0	0	0	1
Soiling Hx	2	0	0	0	0	2
Space	0	0	0	10	0	10
Suffering	21	1	7	0	0	29
Unsocial	34	6	8	0	1	49
Vic/Danger	0	1	0	0	0	1
Total	164	80	41	10	6	301

Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on September 30, 2012 = 271

Animals Taken Into the Shelter From All Jurisdictions Combined Y-T-D Beginning 7/1/2011

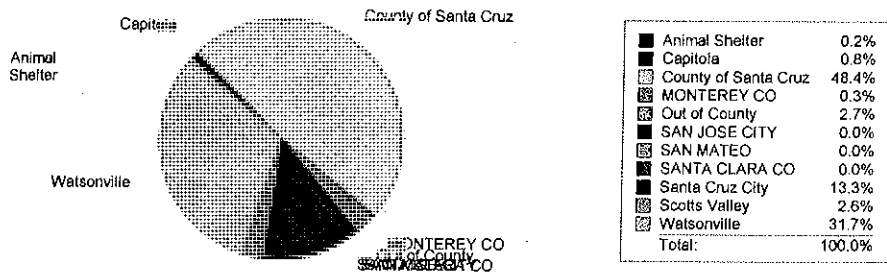
	CAT	DOG	KITTEN	OTHER	PUPPY	Total
Adoption Return	17	24	7	1	10	59
Boru@Shelt	1	2	30	7	3	43
Protective Custody	13	160	0	144	0	317
Quarantine	23	55	4	31	1	114
Stray	1,481	2,152	1,410	283	322	5,648
Surrendered by Owner	393	497	197	462	125	1,674
Transfer	3	26	4	22	7	62
Total	1,931	2,916	1,652	950	468	7,917

**Animals That Left the Shelter From All Jurisdictions
Combined Y-T-D Beginning 7/1/2011**

	CAT	DOG	KITTEN	OTHER	PUPPY	Total
Adopted	484	688	754	180	288	2,394
Died	12	9	14	11	1	47
Disposal*	108	63	5	37	1	214
Euthanized	738	504	258	75	60	1,635
Missing	2	1	0	0	0	3
Returned to Owner	164	1,138	27	25	36	1,390
Transferred to Another Shel	384	317	629	442	56	1,828
Total	1,892	2,720	1,687	770	442	7,511

* Doa intakes and euthansia requests are not included in these overall stats. The exception are the disposals which may be listed above. These are dead animals that were confiscated for investigation and then disposed of after completion of investigation.

Y-T-D Percentage of Intake Total By Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Kennel Statistics Report
Animals Taken Into Shelter from 08/01/12 to 09/30/12
All Jurisdictions and an intake shelter of SANTA CRUZ Combined

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adoption Return	4	2	1	0	0	7
Born@Shelt	0	0	4	0	0	4
Protective Custody	5	26	0	3	0	34
Quarantine	2	6	0	5	0	13
Stray	138	147	144	25	13	467
Surrendered by Owner	59	42	20	234	8	363
Transfer	0	1	1	0	2	4
TOTAL	208	224	170	267	23	892

Kennel Statistics Report
Animals That Left Shelter from 08/01/12 to 09/30/12
All Jurisdictions Combined

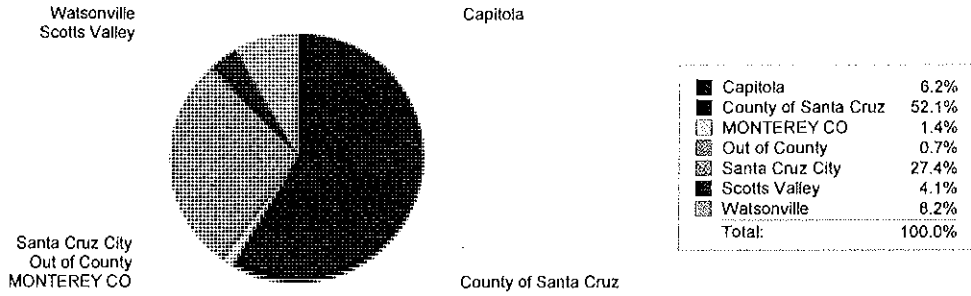
	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	43	64	101	18	20	246
Died	0	1	0	1	0	2
Euthanized	84	34	17	10	0	145
Returned to Owner	33	114	3	6	4	160
Transferred to Another Shelter	32	14	92	31	2	171
TOTAL	192	227	213	66	26	724

Intakes of Owner Requested Euthanasia From All Jurisdictions During 8/1/2012 to 9/30/2012 =

Euthanasia Totals from
8/1/2012 to 9/30/2012
All Jurisdictions Combined

Reason for Euth	Animal type				Total
	CAT	DOG	KITTEN	OTHER	
	0	2	0	0	2
< 8 Weeks	0	0	1	0	1
Aggressive	6	7	0	0	13
Bite	0	1	0	0	1
Bite Hx	0	1	0	0	1
Feline AIDS	2	0	0	0	2
Feline Leukemia	2	0	2	0	4
Feral	23	0	6	0	29
Geriatric	1	0	0	0	1
Ken Stress	1	1	0	0	2
Medical	12	4	0	0	16
Observed Behavior	9	15	0	0	24
Scvh	0	1	0	0	1
Soiling Hx	1	0	0	0	1
Space	0	0	0	10	10
Suffering	7	1	4	0	12
Unsocial	20	0	4	0	24
Vic/Danger	0	1	0	0	1
Total	84	34	17	10	145

Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on September 30, 2012 = 191

Animals Taken Into the Shelter From All Jurisdictions Combined Y-T-D Beginning 7/1/2012

	CAT	DOG	KITTEN	OTHER	PUPPY	Total
Adoption Return	5	6	1	0	1	13
Born@Shelt	0	0	9	0	0	9
Protective Custody	5	43	0	3	0	51
Quarantine	4	7	0	7	0	18
Stray	195	250	199	42	20	706
Surrendered by Owner	84	59	33	249	13	438
Transfer	0	1	1	0	2	4
Total	293	366	243	301	36	1,239

**Animals That Left the Shelter From All Jurisdictions
Combined Y-T-D Beginning 7/1/2012**

	CAT	DOG	KITTEN	OTHER	PUPPY	Total
Adopted	70	89	172	27	31	389
Died	0	1	0	3	0	4
Disposal*	15	7	1	6	0	29
Euthanized	111	50	20	22	3	206
Returned to Owner	44	187	5	6	4	246
Transferred to Another Shel	46	28	146	46	5	271
Total	286	362	344	110	43	1,145

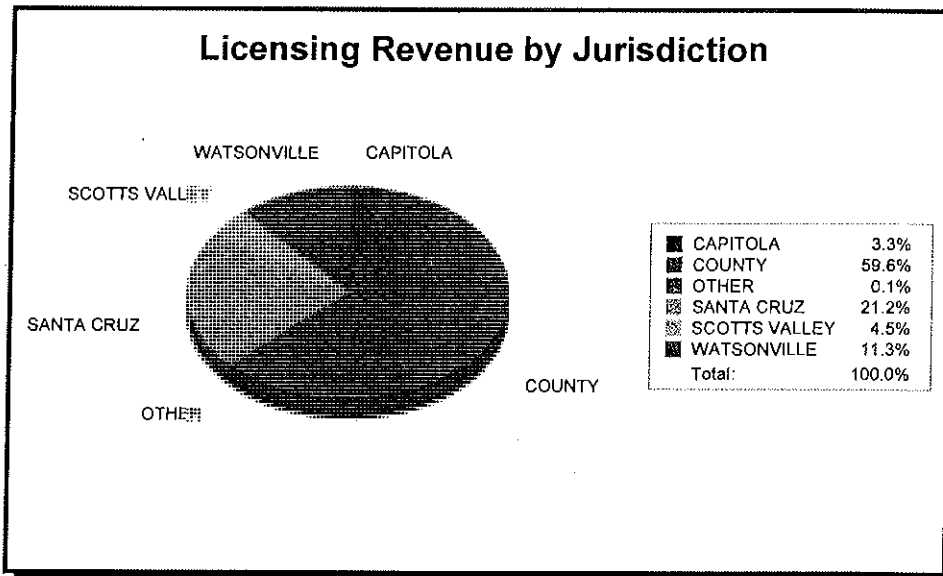
* Doa intakes and euthansaiia requests are not included in these overall stats. The exception are the disposals which may be listed above. These are dead animals that were confiscated for investigation and then disposed of after completion of investigation.

*

Licensing Compliance and Revenue
8/1/2012 to 9/30/2012

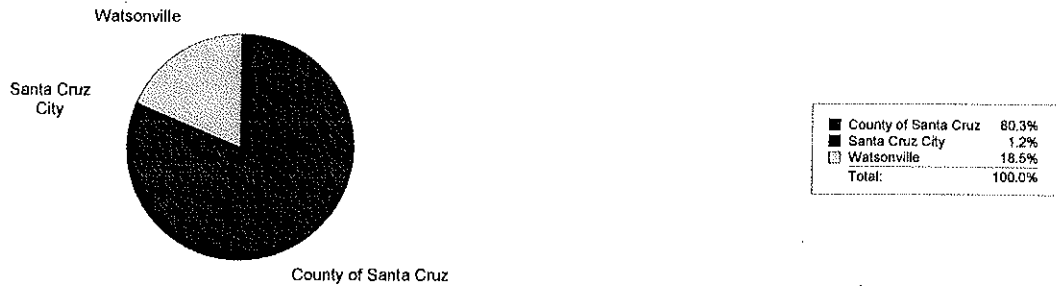
Tags sold	Total
CAPITOLA	55
COUNTY	989
OTHER	1
SANTA CRUZ	352
SCOTTS VALLEY	75
WATSONVILLE	187
Total	1,659

Revenue	Total
CAPITOLA	\$1,521.00
COUNTY	\$29,584.00
OTHER	\$29.00
SANTA CRUZ	\$10,212.00
SCOTTS VALLEY	\$2,186.00
WATSONVILLE	\$5,497.00
Total	\$49,029.00



<u>Activity Area</u>			<u>Activity Time (Min)</u>	
<u>County of Santa Cruz</u>	<u>Total Patrols</u>	46	<u>Total Minutes</u>	611
<u>Santa Cruz City</u>	<u>Total Patrols</u>	1	<u>Total Minutes</u>	9
<u>Watsonville</u>	<u>Total Patrols</u>	4	<u>Total Minutes</u>	141
<u>GRAND TOTAL</u>	<u>Total Patrols</u>	51	<u>Total Minutes</u>	761

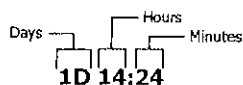
Percent of Total by Jurisdiction



Response Times by Activity Types & Subtypes

From 08/01/2012 To 09/30/2012

All Jurisdictions Combined



10/8/2012

Page 1 of 2

<u>Activity Type</u>	<u>Total Calls Responded To</u>	<u>Average Response Time</u>
Investigations*	490	7D 19:56
Bite Investigation	268	05:40
Owned Animal	189	08:07
Bark Investigation	128	00:40
Stray Animal	121	01:08
Animal Transport	111	04:11
Dead pick up	88	14:53
Wild	46	00:24
Yard Check	31	10:33
Xtra Serve	28	07:23
Assist Public	23	02:24
Report	23	08:55
Protective Custody	14	01:06
Court	6	04:14
Rescue	5	00:08
3Ptct	2	15:34
Other	1	01:26
Public	1	07:16

Total Calls Responded To: 1,575

* Investigation Types: Abandonment, County Investigation, Follow-up, Gross Negligence, Illegal Kennel, Malicious Cruelty, Municipal or City Code Violation and General Negligence.

Response Times by Activity Types & Subtypes

YTD 7/1/2011 To 09/30/2012

All Jurisdictions Combined

Days Hours Minutes
 1D 14:24

<u>Activity Type</u>	<u>Total Calls Responded To</u>	<u>Average Response Time</u>
Investigations*	694	5D 15:45
Bite Investigation	404	05:45
Owned Animal	282	08:46
Stray Animal	184	01:20
Bark Investigation	174	00:50
Animal Transport	171	04:00
Dead pick up	116	15:30
Wild	63	00:23
Yard Check	55	09:52
Report	36	07:15
Xtra Serve	36	07:05
Assist Public	30	01:56
Protective Custody	25	00:56
Court	12	05:01
3Ptct	9	07:24
Rescue	9	00:12
Other	1	01:26
Public	1	07:16

Total Calls Responded To: 2,302

* Investigation Types: Abandonment, County Investigation, Follow-up, Gross Negligence, Illegal Kennel, Malicious Cruelty, Municipal or City Code Violation and General Negligence.

Kennel Statistics Report
Animals Taken Into Shelter from 08/01/12 to 09/30/12
All Jurisdictions and an intake shelter of WATSONVILLE Combined

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Protective Custody	0	5	0	0	0	5
Quarantine	1	2	0	3	0	6
Stray	98	108	188	11	38	443
Surrendered by Owner	27	30	12	2	11	82
TOTAL	126	145	200	16	49	536

Kennel Statistics Report
Animals That Left Shelter from 08/01/12 to 09/30/12
All Jurisdictions Combined

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	12	40	40	1	15	108
Died	0	1	2	0	0	3
Euthanized	80	46	24	0	6	156
Returned to Owner	6	46	0	0	6	58
Transferred to Another Shelter	29	14	80	8	5	136
TOTAL	127	147	146	9	32	461

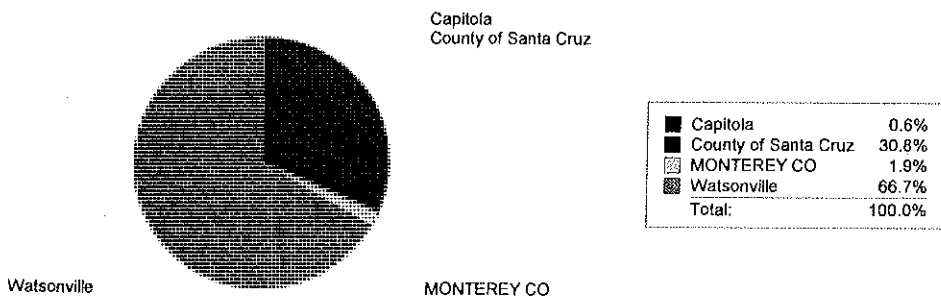
Intakes of Owner Requested Euthanasia From All Jurisdictions During 8/1/2012 to 9/30/2012 =

24

Euthanasia Totals from
8/1/2012 to 9/30/2012
All Jurisdictions Combined

Reason for Euth	Animal type				Total
	CAT	DOG	KITTEN	PUPPY	
< 8 Weeks	9	0	5	0	14
Agg Food	0	2	0	2	4
Aggressive	3	14	0	1	18
Fail2Thrv	0	0	1	0	1
Feline AIDS	1	0	0	0	1
Feline Leukemia	2	0	1	0	3
Feral	21	0	8	0	29
Geriatric	1	0	0	0	1
Ken Stress	0	2	0	0	2
Medical	9	3	2	2	16
Observed Behavior	5	18	0	0	23
Parvo	0	1	0	0	1
Soiling Hx	1	0	0	0	1
Suffering	14	0	3	0	17
Unsocial	14	6	4	1	25
Total	80	46	24	6	156

Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on September 30, 2012 = 80

**Animals Taken Into the Shelter From All Jurisdictions
Combined Y-T-D Beginning 7/1/2012**

	CAT	DOG	KITTEN	OTHER	PUPPY	Total
Born@Shelt	0	0	2	0	0	2
Protective Custody	0	8	0	0	0	8
Quarantine	1	4	0	3	1	9
Stray	147	204	266	16	48	681
Surrendered by Owner	53	40	27	20	14	154
Total	201	256	295	39	63	854

**Animals That Left the Shelter From All Jurisdictions
Combined Y-T-D Beginning 7/1/2012**

	CAT	DOG	KITTEN	OTHER	PUPPY	Total
Adopted	27	62	63	17	21	190
Died	0	1	3	0	0	4
Disposal*	5	6	1	2	0	14
Euthanized	105	63	41	1	8	218
Missing	0	1	0	0	0	1
Returned to Owner	7	76	1	0	6	90
Transferred to Another Shel	43	25	116	13	8	205
Total	187	234	225	33	43	722

* Doa intakes and euthansia requests are not included in these overall stats. The exception are the disposals which may be listed above. These are dead animals that were confiscated for investigation and then disposed of after completion of investigation.

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 15, 2012
SUBJECT: First quarter report of all claims under \$10,000 approved by the General Manager for July 1, 2012 through September 30, 2012.

Recommendation: Approve the First quarter report of all claims under \$10,000 approved by the General Manager for July 1, 2012 through September 30, 2012.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for October 1, 2012 through December 31, 2012 will be included on the February agenda and every quarter thereafter.

DATE: 10/10/12
 TO: Board of Directors, Santa Cruz County Animal Services
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.6 July 1, 2012 through September 30, 2012 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor/Controller for payment from the Operating Budget for the period of April 1, 2012 through June 30, 2012

Expenditure Actual Transactions

Fund Type	Posted	Amount	Description	Vendor Name
Fund Type 76 - INVESTMT TRUST-LOCAL BOARDS INDEP*				
Fund 114 - SC CO ANIMAL SHELTER				
Sub-Fund 100 - SCC ASA-PRIMARY OPERATIONS I/C 006110				
Sub-Object 3215 - POLICE SAFETY EQUIP-REPLACE				
8/14/2012		30.92	#42460445557085060612#	CAL CARD
Total Sub-Object 3215		30.92		
Sub-Object 3225 - UNIFORM REPLACEMENT				
8/17/2012		179.14	*IN588 OFFICER UNIFORMS JULY 26 2012 *	CALIFORNIA COAST UNIFORM COMPANY, INC DBA
9/19/2012		41.03	*IN 628 OFFICER UNIFORMS 8/17/12*	CALIFORNIA COAST UNIFORM COMPANY, INC DBA
9/21/2012		108.20	*747* OFFICER PATROL BOOTS 9/6/12	CALIFORNIA COAST UNIFORM COMPANY, INC DBA
9/26/2012		97.26	*IN747 OFFICER PANTS STOSUY 9/12/12*	CALIFORNIA COAST UNIFORM COMPANY, INC DBA
Total Sub-Object 3225		425.63		
Sub-Object 3235 - RADIO				
7/13/2012		2,203.75	*COMMUNICATION SVCS-SCR9-1-1 JULY 2012 *	SANTA CRUZ COUNTY ISD
8/30/2012		2,203.75	*COMMUNICATION SVCS-SCR9-1-1 AUGUST 2012*	SANTA CRUZ COUNTY ISD
9/14/2012		2,203.75	*COMMUNICATIONS SVCS-SCR9-1-1 SEPTEMBER 2012*	SANTA CRUZ COUNTY ISD
Total Sub-Object 3235		6,611.25		
Sub-Object 3240 - TELECOM SERVICES				
7/31/2012		(2,300.88)	REVERSE 11/12 ACCRUALS & EST EJD293901	SANTA CRUZ COUNTY ISD
7/31/2012		(2,300.88)	REVERSE 11/12 ACCRUALS & EST EJD294509	SANTA CRUZ COUNTY ISD
8/1/2012		2,138.70	TELEPHONE CHARGES 2012-MAY ACTUAL	SANTA CRUZ COUNTY ISD
8/17/2012		2,098.22	TELEPHONE CHARGES 2012-JUNE ACTUAL	SANTA CRUZ COUNTY ISD
9/13/2012		2,109.45	TELEPHONE CHARGES 2012-JULY	SANTA CRUZ COUNTY ISD
Total Sub-Object 3240		1,744.61		
Sub-Object 3250 - FOOD				
7/19/2012		407.68	*JUNE 2012ANIMAL SUPPLIES167451**138088**138490*	GENERAL FEED & SEED
7/20/2012		7.60	*AC744051 218976521**218978010**218992752*	HILL'S PET NUTRITION INC
7/20/2012		30.39	*AC744051 FOOD 218935547**218940797**218966775*	HILL'S PET NUTRITION INC
7/20/2012		174.69	*AC744051 219018251*	HILL'S PET NUTRITION INC
7/24/2012		174.69	*AC744051 FOOD 219043734*	HILL'S PET NUTRITION INC
7/24/2012		174.69	*AC744051 FOOD 219065928*	HILL'S PET NUTRITION INC
8/1/2012		17.75	*COSTCO 7/8/12*	HILL'S PET NUTRITION INC
8/15/2012		167.10	*AC744051 FOOD INV 0219092019*	SANTA CRUZ CO AUD CONTROLLER

8/15/2012	205.07	*AC744051 FOOD INV 00219116462*	HILL'S PET NUTRITION INC
8/22/2012	10.77	*COSTCO 7/24/12*	PETTY CASH
8/22/2012	10.77	*COSTCO 7/18/2012*	PETTY CASH
8/31/2012	14.26	*COSTCO 8/10/12*	PETTY CASH
8/31/2012	15.45	*SAFEWAY 8/2/12*	PETTY CASH
8/31/2012	17.75	*COSTCO 8/17/2012*	PETTY CASH
8/31/2012	26.92	*TRADER JOES 8/4/12*	PETTY CASH
8/31/2012	74.97	*COSTCO 8/2/12*	PETTY CASH
9/18/2012	138.48	JULY 2012 ANMI SUP *139358**169935**140179*	GENERAL FEED & SEED
9/18/2012	144.23	AUG 2012 ANMI SUP *172383**141557**FC8312012*	GENERAL FEED & SEED
9/21/2012	45.58	AC744051 FOOD *219196819**219222529*	HILL'S PET NUTRITION INC
9/21/2012	410.14	AC744051 FOOD *219144153**219170037*	HILL'S PET NUTRITION INC

Total Sub-Object 326: 2,268.98

Sub-Object 3262 - JANITORIAL SERVICES

9/14/2012	1,456.00	CUSTODIAL SVCS FOR JULY & AUG ASA	SANTA CRUZ COUNTY GENERAL SERVICES
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Total Sub-Object 326: 1,456.00

Sub-Object 3355 - MAINT-OFFICE EQUIPMENT-SERVICES

9/26/2012	46.60	*4007742310* OVERAGE COPIES 8/5-9/4/12	CANON BUSINESS SOLUTIONS, INC.
9/26/2012	195.38	REPAIR DATE/TIME STAMP MACHINE 4414 8/30/12	NATIONAL DATE STAMP CORPORATION DBA

Total Sub-Object 335: 241.98

Sub-Object 3360 - MAINT-OTH EQUIP-SERVICES

9/13/2012	151.36	AC 01-0007258 MISC DRYER PARTS*0242819 IN 7/11/12*	WESTERN STATE DESIGN INC
9/13/2012	345.50	AC 01 0 005879 LABOR CHARGES *145804SIN6/31/12*	WESTERN STATE DESIGN INC
9/18/2012	109.12	#42460445557085060712#	CAL CARD
9/19/2012	39.15	AC 01 0005879 FC IN**JUN0099-FC**JUL0085-FC*	WESTERN STATE DESIGN INC
9/19/2012	1,919.45	CUST01 0005879 MISCDRYER PARTS*0242573-IN6/30/12*	WESTERN STATE DESIGN INC

Total Sub-Object 336: 2,564.58

Sub-Object 3395 - FACILITIES MAINT-GENERAL-SERVICES

7/19/2012	15.96	*CUST ID 12222 6/11/2012 IN W476735*	GREEN RUBBER-KENNEDY AG
7/24/2012	110.00	*AC 52928 SC PEST CONTROL JUNE 2012 IN1182474*	CRANE PEST CONTROL
8/3/2012	15.93	*CUST ID 12222 7/14/2012 INV-477719*	GREEN RUBBER-KENNEDY AG
8/7/2012	284.33	*SC SHELTER CIRCUIT BRD REMOTE STATION INV 672982*	ASSEMBLED PRODUCTS CORPORATION
8/14/2012	511.71	#42460445557085060612#	CAL CARD
8/15/2012	0.58	USE TAX CHARGES CALCARD AMAZON.COM	CAL CARD
8/15/2012	9.26	USE TAX CHARGES CALCARD AMAZON.COM	CAL CARD
8/17/2012	66.92	*14 MASTER LOCKS 10 SCHLAGE LOCKS IN20755*	STEPHEN REIDER DBA BRASS KEY LOCKSMITH
9/10/2012	110.00	*ACCT 52928 SC PEST CONTROL JULY 2012 1186195*	CRANE PEST CONTROL
9/12/2012	37.11	CUST ID 12222 8/13/12 IN*W 478501*	GREEN RUBBER-KENNEDY AG
9/21/2012	110.00	ACCT 52928 SC PEST CONTROL AUG 2012**1189911*	CRANE PEST CONTROL

Total Sub-Object 339: 1,271.80

Sub-Object 3430 - MEDICAL, DENTAL & LAB SUPPLIES

8/1/2012	17.30	*STAPLES 7/10/12*	PETTY CASH
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Total Sub-Object 343: 17.30

Sub-Object 3432 - OTHER MEDICAL MATERIALS & SUPPLIES

7/1/2012	319.35	*AC33640 MED 5680395**5722904*	MWI VETERINARY SUPPLY CO
7/1/2012	423.42	*ACCT33640MED 5530853**5535973**5569766**5704843*	MWI VETERINARY SUPPLY CO
7/1/2012	1,356.70	*AC33640 MED 5572343**5591967**5635601**5675780*	MWI VETERINARY SUPPLY CO
7/1/2012	1,405.80	*ACCT33640 MED 5440085**5445244**5485125**5512945*	MWI VETERINARY SUPPLY CO
7/1/2012	2,725.39	*ACC33640 MED 5400075**5417988**5454231**5527258*	MWI VETERINARY SUPPLY CO
7/20/2012	44.02	*OXYGEN JUNE 6 2012 IN 116904*	ANALGESIC SERVICES INC
7/20/2012	44.02	*OXYGEN JUNE 20 2012 IN 116374*	ANALGESIC SERVICES INC
8/1/2012	24.22	*ACT100144519 5/25/12 SC INV 9877012147*	WEBSTER VETERINARY SUPPLY INC
8/1/2012	840.06	*ACT100144519 6/12MEDS 8901389756**8901392014*	WEBSTER VETERINARY SUPPLY INC
8/17/2012	375.26	*OXYGEN TANKS FOR VET CLINIC JULY 2012IN46923870*	AIR LIQUIDE AMERICA SPECIALTY GASES,LLC
8/22/2012	57.67	*ACE61612 CLMEDS IN 2213550 7/13/2012*	PFIZER INC ANIMAL HEALTH CARE
8/22/2012	716.93	*ACC33640 MED 5894568**6069509*	MWI VETERINARY SUPPLY CO
8/22/2012	1,401.57	*ACC33640 MED 5743074**5814690**5814862**6074750*	MWI VETERINARY SUPPLY CO
8/22/2012	4,025.50	*ACCT33640 MED 5931785**5953435**5850406*	MWI VETERINARY SUPPLY CO
8/28/2012	94.40	*INV 4422167581 MEDS FOR DOGS/HORSES 4/13/2012*	NOVARTIS ANIMAL HEALTH US INC
9/5/2012	230.27	AC 21944 *100133* FATAL PLUS JULY 2012	VORTECH PHARMACEUTICALS
9/5/2012	338.87	AC 21944 *100107* FATAL PLUS JULY 2012	VORTECH PHARMACEUTICALS
9/12/2012	67.30	OXYGEN JULY 9 2012 *117229*	ANALGESIC SERVICES INC
9/13/2012	249.21	AC100144519 8/6/12 MEDS *8901414161*	WEBSTER VETERINARY SUPPLY INC
9/13/2012	1,809.97	AC100144519 07/9/12 MEDS *8901402793*	WEBSTER VETERINARY SUPPLY INC
9/18/2012	44.02	*OXYGEN AUG 2012 INV 118995*	ANALGESIC SERVICES INC
9/20/2012	420.18	AC 33640 MED 6446621 *6492354**269833-IN*	MWI VETERINARY SUPPLY CO
9/20/2012	428.66	AC33640 MED *6313511**6351671**6438086*	MWI VETERINARY SUPPLY CO
9/20/2012	617.27	AC33640 MED*6263425**6266141**6299251**6303632*	MWI VETERINARY SUPPLY CO
9/20/2012	1,164.00	ACC33640 MED*6122376 **61177058**6210619**6208699*	MWI VETERINARY SUPPLY CO
9/20/2012	1,284.50	AC 33640 MED 6130470*6165379**6210201**6211079*	MWI VETERINARY SUPPLY CO
9/20/2012	2,539.01	AC33640 MED 6237812 *6355160**6439668**6439669*	MWI VETERINARY SUPPLY CO
Total Sub-Object 3432:	23,047.57		

Sub-Object 3450 - MEMBERSHIPS

7/9/2012	125.00	*FY 12/13 MEMBERSHIP RENEWEL INV 39434*	NACA/NAT'L ANIMAL CONTROL ASSN
Total Sub-Object 3450:	125.00		

Sub-Object 3451 - MISCELLANEOUS EXPENSE-SERVICES

8/17/2012	323.65	*INV292846 LUSTRE CAL PRODUCT 7/12/2012 *	LUSTRE-CAL NAMEPLATE CORP
Total Sub-Object 3451:	323.65		

Sub-Object 3452 - CASH SHORTAGES

7/24/2012	20.00	COUNTERFIT 20 DISCD AT TTC 7/24	ASA DEPOSITS
8/1/2012	2.00	CASH SHORTAGE	ASA DEPOSITS
9/19/2012	10.00	CASH SHORTAGE	ASA DEPOSITS
Total Sub-Object 3452:	32.00		

Sub-Object 3484 - DUPLICATING SERVICES

8/22/2012	217.86	*POSTCARD/BUSINESS CARD PRINTINGIN 00000855*	BLUE HERON DESIGN GROUP
9/5/2012	946.29	LIC REMIT 10 WINDOW ENV/EL*00000859*	BLUE HERON DESIGN GROUP

Sub-Object 3575 - DATA PROCESSING SERVICES

7/3/2012	(10.00)	REIMB PHONE CHARGES T.STOSUY	SANTA CRUZ COUNTY INFORMATION SERVICES
7/31/2012	(4.80)	REVERSE 11/12 ACCRUALS & EST EJ0295126	SANTA CRUZ COUNTY INFORMATION SERVICES
8/1/2012	28.16	CICS 2012-JUNE ACTUAL	SANTA CRUZ COUNTY INFORMATION SERVICES
8/2/2012	10.00	Reverse EJ Accrual 11/12 EJ0301602	SANTA CRUZ COUNTY INFORMATION SERVICES
8/13/2012	54.17	CICS 2012-JULY	SANTA CRUZ COUNTY INFORMATION SERVICES
8/13/2012	4,089.00	Network Connection Fee 2012-July	SANTA CRUZ COUNTY INFORMATION SERVICES
8/30/2012	(54.17)	CICS 2012-JULY Reversal	SANTA CRUZ COUNTY INFORMATION SERVICES
8/30/2012	23.81	CICS 2012-JULY Corrected	SANTA CRUZ COUNTY INFORMATION SERVICES
9/13/2012	4.83	CICS 2012-AUGUST	SANTA CRUZ COUNTY INFORMATION SERVICES
9/13/2012	4,089.00	2012-August Network Connection Fee	SANTA CRUZ COUNTY INFORMATION SERVICES
Total Sub-Object 3575	8,230.00		

Sub-Object 3665 - PROF & SPECIAL SERV-OTHER

7/9/2012	28.00	*FY 12/13 WA ALARM REGISTRATION *	WATSONVILLE POLICE DEPARTMENT
7/10/2012	72.00	*WA ALARM MONITORING 7/1/12 9/30/012 IN106045*	DOYLE POLAND DBA SUPERIOR ALARM CO
7/10/2012	79.50	*ALARM MONITORING 7/1/12 9/30/12 INV 106405*	DOYLE POLAND DBA SUPERIOR ALARM CO
7/10/2012	135.00	*FIRE SYSMONITORING 7/1/12 9/30/12 INV 106406*	DOYLE POLAND DBA SUPERIOR ALARM CO
7/19/2012	19.40	*ACCT ANIMS 1 6/30 WATER WA SHELTER *	ALL PURE WATER
7/19/2012	1,400.00	*S/N VOUCHER 6036 6071 20 *	FRIENDS OF SANTA CRUZ COUNTY ANIMALS
8/2/2012	119.00	JUNE 2012 EPIC HSA CLINIC CHGS-SC CASA-ANIMAL LAB	SANTA CRUZ COUNTY HUMAN SERVICES
8/5/2012	800.00	*INV 63 S/N VOUCHERS 6/30/12*	FRIENDS OF WATSONVILLE ANIMAL SHELTER
8/5/2012	1,200.00	*INV 64 S/N VOUCHERS 7/12/2012*	FRIENDS OF WATSONVILLE ANIMAL SHELTER
8/6/2012	1,400.00	*S/N VOUCHER 6076 6110 INV 21*	FRIENDS OF WATSONVILLE ANIMAL SHELTER
8/17/2012	27.92	*ADMINISTRATIVE FEES FOR TICKET SALES JULY 2012*	FRIENDS OF SANTA CRUZ COUNTY ANIMALS
8/17/2012	272.15	*IN 13 7/25/2012 PHOTOGRAPHY EQUIPMENT*	EVENTBRITE INC
8/17/2012	281.28	*ACCT 157635 LAB JUNE 2012 IN0612157635*	SHELTER ART FOUNDATION
8/17/2012	1,000.00	*AC7446 DEADPICKUP JUNE 2012 IN640639*	IDEXX DISTRIBUTION INC
8/17/2012	1,700.00	*AC6451 DEADPICKUP JUNE 2012 IN640638*	KOEFRAN INDUSTRIES
9/5/2012	63.84	ACCT 6108507 SCSHARPS 7/2012IN *3001923449*	KOEFRAN INDUSTRIES
9/7/2012	1,785.00	*INV AUG 15 2012MANAGING COMPASSION STRESS WKSH*	STERICYCLE INC
9/10/2012	34.25	*ACCT ANIMS 1-07/31/12 WATER WA SHELTER*	DOUGLAS K FAKKEMA
9/12/2012	1,200.00	*INV 65 S/N VOUCHERS 8/1/12*	ALL PURE WATER
9/12/2012	1,400.00	S/N VOUCHER 6111 6045 INV*22*	FRIENDS OF WATSONVILLE ANIMAL SHELTER
9/13/2012	76.78	FEE FOR TICKET SALES *201208U36062138206 AUG 2012*	FRIENDS OF SANTA CRUZ COUNTY ANIMALS
9/18/2012	40.20	*ACCT ANIMS1 8/31/2012 WATER WA SHELTER*	EVENTBRITE INC
9/18/2012	400.00	*IN 66 S/N VOUCHERS 8/31/2012*	ALL PURE WATER
9/18/2012	731.00	#42460445557085060712#	FRIENDS OF WATSONVILLE ANIMAL SHELTER
9/18/2012	800.00	*IN 67 S/N VOUCHERS 9/4/12*	CAL CARD
9/18/2012	1,000.00	*AC7446 DEADPICKUP JUNE 2012 IN 643630*	FRIENDS OF WATSONVILLE ANIMAL SHELTER
9/20/2012	1,700.00	*ACCT6451 DEADPICKUP JULY 2012 IN 643629*	KOEFRAN INDUSTRIES
9/20/2012	56.52	AC 6108507 SCSHARPS 07 2012 *3001958321*	KOEFRAN INDUSTRIES
9/20/2012	66.92	AC:157635 LAB 7/2012*0712157635*	STERICYCLE INC
9/20/2012	118.09	AC:157635 LAB AUG 2012 *0812157635*	IDEXX DISTRIBUTION INC
			IDEXX DISTRIBUTION INC

9/21/2012	119.00	AUGUST 2012 EPIC HSA CLINIC CHGS- SC CASA- ANIMAL	SANTA CRUZ COUNTY HUMAN SERVICES
9/21/2012	476.00	JULY 2012 EPIC HSA CLINIC CHGS- SC CASA- ANIMAL LA	SANTA CRUZ COUNTY HUMAN SERVICES
9/21/2012	1,000.00	ACCT 7446 DEADPICKUP AUGUST 2012 *646923*	KOEFRAN INDUSTRIES
9/21/2012	1,700.00	ACCT 6451 DEADPICKUP AUGUST 2012 *646922*	KOEFRAN INDUSTRIES
9/26/2012	72.00	WA ALARM MONITORING 10/1/12 12/31/12 *107520*	DOYLE POLAND DBA SUPERIOR ALARM CO
9/26/2012	79.50	ALARM MONITORING 10/1/12 12/31/12 *107878*	DOYLE POLAND DBA SUPERIOR ALARM CO
9/26/2012	135.00	FIRE SYSMONITORING 10/01/12 12/31/12 *107879*	DOYLE POLAND DBA SUPERIOR ALARM CO
9/26/2012	309.41	*IN14 9/16/12 PHOTOGRAPHY EQUIPMENT*	SHELTER ART FOUNDATION
Total Sub-Object 366:		21,897.76	

Sub-Object 3763 - VETERINARIAN SERVICES

7/18/2012	2,475.00	*IN HOUSE VET 6/25/2012 6/29/2012*	JOAN FREED, DVM
7/24/2012	700.00	*IN HOUSE VET PP APRIL 2012 *	ED C WIESER
7/24/2012	1,980.00	*IN HOUSE VET 7/22/2012 7/6/2012*	JOAN FREED, DVM
7/24/2012	2,475.00	*IN HOUSE VET 7/8/2012 7/12/2012*	JOAN FREED, DVM
7/25/2012	2,300.00	*IN HOUSE VET PP JUNE 2012*	ED C WIESER
7/31/2012	2,475.00	*IN HOUSE VET 7/16/2012 7/20/12*	JOAN FREED, DVM
8/7/2012	199.67	*ANI ID A178071**A175378* JULY 13 2012	JOAN FREED, DVM
8/15/2012	2,475.00	*IN HOUSE VET 7/30/12 8/3/12 *	ANIMUS INC DBA ANIMAL HOSPITAL OF SOQUET
8/16/2012	2,475.00	*IN HOUSE VET 8/6/12 8/10/12*	JOAN FREED, DVM
8/23/2012	435.00	*AC30141 S/N 7/12IN761806**761301**762083**761999*	JOAN FREED, DVM
8/27/2012	567.50	*AC30142 S/N 7/12 IN 761807**761300**762081*	ADOBE ANIMAL HOSPITAL
8/27/2012	766.00	*AC30143 S/N7/12IN761302**7618080**762000**762045*	ADOBE ANIMAL HOSPITAL
8/28/2012	2,475.00	*IN HOUSE VET 8/20/2012 8/24/2012*	ADOBE ANIMAL HOSPITAL
8/29/2012	2,475.00	*IN HOUSE VET 8/13/2012 8/17/2012*	JOAN FREED, DVM
9/5/2012	300.00	AC 6207 VET JULY 2012 IN132090	JOAN FREED, DVM
9/12/2012	2,475.00	*IN HOUSE VET 8/27/2012 8/31/2012 *	SUMMIT VETERINARY HOSPITAL DBA FLYING J
9/18/2012	210.29	ACCT 11965 8/10/12 *178728*	JOAN FREED, DVM
9/18/2012	495.00	*JULY 2012 RELIEF VET SERV S/N INV 1718*	VCA ANIMAL HOSPITAL
9/18/2012	819.20	AC 6207 VET AUG 2012 *132626 **132868**132945*	MY PERSONAL VET INC
9/18/2012	832.30	*IN 03312012 EMERG VET SERV MARCH 2012*	SUMMIT VETERINARY HOSPITAL DBA FLYING J
9/18/2012	4,050.00	*IN HOUSE VET PP AUGUST 2012 *	SANTA CRUZ VETERINARY HOSPITAL
9/18/2012	4,400.00	*IN HOUSE VET PP JULY 2012 *	ED C WIESER
9/19/2012	475.00	*AC30141 S/N08/12 762236**762339**762923**763163*	ED C WIESER
9/19/2012	562.51	AC30143 S/N 8/12 *762338**762924**763162*	ADOBE ANIMAL HOSPITAL
9/19/2012	793.00	ACC 30142 S/N 8/12 *762337**762925**763149*	ADOBE ANIMAL HOSPITAL
9/21/2012	360.00	AC 30142 S/N 9/11/12*763621**763620**763622*	ADOBE ANIMAL HOSPITAL
9/26/2012	65.00	AC 30141 S/N 9/19/12 *763922*	ADOBE ANIMAL HOSPITAL
9/26/2012	180.00	AC 30142 S/N 9/19/12 *763921*	ADOBE ANIMAL HOSPITAL
9/26/2012	510.00	AC 30142 S/N 9/12/12 *763687**763688*	ADOBE ANIMAL HOSPITAL
9/26/2012	1,055.80	*IN 04302012 EMERGENCY VET SERV*	ADOBE ANIMAL HOSPITAL
Total Sub-Object 376:		44,331.27	SANTA CRUZ VETERINARY HOSPITAL

Sub-Object 3800 - EQUIPMENT LEASE & RENT

7/18/2012	394.20	*745911458* COPIER LEASE 7/18-8/18/12	CANON BUSINESS SOLUTIONS, INC.
8/17/2012	(394.20)	REFUND 00244555 INCORRECT ADDRESS 7/18- 8/18/12	CANON BUSINESS SOLUTIONS, INC.
8/17/2012	394.20	*6745974825* COPIER LEASE/TAXES 8/18-9/18/12	CANON BUSINESS SOLUTIONS, INC.
8/22/2012	42.38	*4007445440* SHELTER COPIES 6/5-7/4/12	CANON BUSINESS SOLUTIONS, INC.
9/14/2012	(394.20)	CANON REIMBURSEMENT	CANON BUSINESS SOLUTIONS, INC.
9/26/2012	0.00	THIS REPLACES CHK:244555 CASHED/REFUNDED BY VENDOR	CANON BUSINESS SOLUTIONS NEWCAL
9/26/2012	0.00	THIS REPLACES CHK:224868 CASHED/RETURNED BY VENDOR	CANON BUSINESS SOLUTIONS NEWCAL
9/26/2012	0.00	THIS REPLACES CHK:247955 CASHED/REFUNDED BY VENDOR	CANON BUSINESS SOLUTIONS NEWCAL
9/26/2012	394.20	IN:6745911458 *VR20236* 7/18-8/18/12 COPIER LEASE	CANON BUSINESS SOLUTIONS NEWCAL
9/26/2012	394.20	IN:6745607686/REPLACES*VQ23771* 2/18-3/18/12 LEASE	CANON BUSINESS SOLUTIONS NEWCAL
9/26/2012	394.20	IN:6745974825 *VR20815* 8/18-9/18/12 COPIER LEASE	CANON BUSINESS SOLUTIONS NEWCAL
9/26/2012	394.20	*6745037818* COPIER LEASE 9/18-10/18/12	CANON BUSINESS SOLUTIONS NEWCAL
9/26/2012	394.20	*6745099548* COPIER LEASE 10/18-11/18/12	CANON BUSINESS SOLUTIONS NEWCAL
Total Sub-Object 3800	2,013.38		
Sub-Object 3835 - ADVERTISING & PROMOTION SUPPLIES			
8/2/2012	172.95	*IND12 077368JUNIOR ANIMAL CONTROL OFF BADGE STIC*	CREATIVE SERVICES OF NEW ENGLAND
8/29/2012	150.00	*SOCIETY OF ANIMAL WELFARE ADMINIST 8/4/12*	PETTY CASH
8/31/2012	25.00	*SHELTERVET.ORG AUGUST 17 2012*	PETTY CASH
Total Sub-Object 3835	347.95		
Sub-Object 3935 - INVENTORY MATERIALS PURCHASED			
7/19/2012	3,076.31	*AC 7123999 JULY 2012 IN 105480131*	BAYER HEALTHCARE LLC
8/27/2012	559.21	*INV 5685 APPARAL PRINT T SHIRTS HOODIES 8/7*	THE TIFFIN COMPANY INC DBA SHIRT
9/26/2012	462.47	ACT123999 JULY 2012 *105621438*	BAYER HEALTHCARE LLC
Total Sub-Object 3935	4,097.99		
Sub-Object 3976 - SPECIAL MISC EXPENSE-SUPPLIES			
8/28/2012	(6.73)	VOID PER PROBATION DEPT	RED DINGO INC
8/28/2012	(12.88)	VOID PER PROBATION DEPT	RED DINGO INC
8/28/2012	(165.85)	VOID PER PROBATION DEPT	RED DINGO INC
9/20/2012	0.83	*MAY 2012 UNDERPYMNT INV USORD00178943*	RED DINGO INC
9/20/2012	65.73	JUL/AUG 12 SCID IN USORD00182459 *UYSORDD002186009*	RED DINGO INC
Total Sub-Object 3976	(118.90)		
Sub-Object 4168 - TRAVEL-OTHER(NON-REPT)			
8/14/2012	40.00	#42460445557085060612#	CAL CARD
Total Sub-Object 4168	40.00		
Sub-Object 4175 - SERVICE CENTER CHARGES			
7/31/2012	(3,237.00)	REVERSE 11/12 ACCRUALS & EST EJ0296121	SANTA CRUZ COUNTY FLEET SERVICES
8/6/2012	2,782.83	JUNE 12 FLEET SERVICE CHARGES	SANTA CRUZ COUNTY FLEET SERVICES
9/11/2012	3,277.48	JULY 12 FLEET SERVICE CHARGES	SANTA CRUZ COUNTY FLEET SERVICES
9/25/2012	15.00	*7 ELEVEN GAS 8/29/12*	PETTY CASH
Total Sub-Object 4175	2,838.31		
Sub-Object 4310 - UTILITIES			
7/19/2012	40.00	*ACCT ANIMAL CTR WA JULY 2012 IN74326*	SCRAP
7/19/2012	55.00	*ACCT ANIMALSERVIC SC JULY 2012 INV 74327*	SCRAP

7/19/2012	586.45	*AC963	6671192SC	SCGARB	JN1015417	JUNE 2012*	
8/22/2012	1,244.24	ACC	4857456190 7	5/24/12	6/21/12		GREENWASTE RECOVERY INC
9/5/2012	39.96	*AC	4783851189-8	2260	7TH 6/8/12	7/9/12*	PG & E CUSTOMER BILLING
9/5/2012	543.22	AC	22469 PARCEL	5301950014127	05/29/12	6/27/12	PG & E CUSTOMER BILLING
9/5/2012	1,256.10	AC	4857456190 7	6/22/12	7/24/12		CITY OF WATSONVILLE
9/5/2012	4,087.56	ACC0484373105-2	22007TH	6/8/12	7/9/12		PG & E CUSTOMER BILLING
9/6/2012	41.49	*070	01710 020	METER	65580068	5/19/2012*	PG & E CUSTOMER BILLING
9/6/2012	197.40	*070	02160 012	METER	67244880	5/19/12	SANTA CRUZ MUNICIPAL UTILITIES
9/6/2012	740.46	*070	02150 001	METER	67423083	5/19/12	SANTA CRUZ MUNICIPAL UTILITIES
9/12/2012	583.68	ACCCT	22469 PARCEL	5301950014127	06/27/12	7/26/12	SANTA CRUZ MUNICIPAL UTILITIES
9/12/2012	597.14	ACCCT	963	6671192SC	SC GARB	*1043394*	CITY OF WATSONVILLE
9/18/2012	54.58	AC	4783851189 8	2260	7TH 7/10/2012	8/6/2012	GREENWASTE RECOVERY INC
9/18/2012	597.14	*ACC	963	6671192SC	SCGARB	1062808	PG & E CUSTOMER BILLING
9/18/2012	706.34	*AC	22469 PARCEL	5301950014127	7/29/12	8/28/12*	GREENWASTE RECOVERY INC
9/18/2012	1,104.79	4857456190 7	8/22/2012				CITY OF WATSONVILLE
9/18/2012	3,660.56	AC0484373105 2	2200	7TH 7/10/2012	8/6/2012		PG & E CUSTOMER BILLING
9/19/2012	13.07	AC	4783851189 8	2260	7TH 8/7/12	9/5/12	PG & E CUSTOMER BILLING
9/19/2012	40.00	AC	ANIMAL CTR WA	AUG 2012	*74522*		PG & E CUSTOMER BILLING
9/19/2012	55.00	AC	ANIMALSERVIC	SC AUG2012	INV	*74523*	SCRAP
9/19/2012	3,966.56	AC	0484373105 2	2200	7TH 8/7/12	9/5/12	PG & E CUSTOMER BILLING
9/21/2012	40.00	AC	ANIMAL CTR WA	SEPT 212	*74721*		SCRAP
9/21/2012	55.00	ACANIMAL	SERVIC	SC SEPT 2012	*74722*		SCRAP
Total Sub-Object 431	20,305.74						
Total Sub-Fund 100	175,699.30						
Total Fund 114	175,699.30						
Total Fund Type 76	175,699.30						

Consent Agenda Item 5.5

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 15, 2012
SUBJECT: Accept and approve claim made by Vikki Krupp not to exceed \$3,699.96

Recommendation: Accept and approve claim made by Vikki Krupp not to exceed \$3,699.96.

Discussion:

On October 22, 2011, SCCAS adopted out a female cat to Ms. Vikki Krupp. The cat had been owner surrendered to SCCAS on September 26, 2011. On October 7, 2011 SCCAS contract veterinarian, Dr. Joan Freed, verified a presumptive spay scar on the cat prior to the cat being put up for adoption. Subsequent to the adoption, the cat developed pyometra (infected uterus) which caused the cat to become very ill and require emergency surgery and medications. The veterinarian that treated the cat verified that the cat had not been spayed.

The scar that Dr. Freed verified might have been from a previous surgery done on the cat, but was not a spay scar. As the cat was not spayed prior to adoption (which is a requirement of SCCAS and part of the adoption contract), SCCAS staff recommends that Ms. Krupp's medical fees for the cat be reimbursed by SCCAS.

Consent Agenda Item 5.6

TO: Animal Services Authority Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 15, 2012
SUBJECT: Approve Fixed Asset Inventory for 2012 (Policy No. 370: Inventory Control)

Recommendation: Approve Fixed Asset Inventory for 2012 (Policy No. 370: Inventory Control)

Discussion:

SCCAS Policy No. 370: Inventory Control. Section 3.1 states that "A full physical inventory shall be taken annually no later than August 30th of each year." Section 3.4 states that "The General Manager shall report the results of the inventory to the Board of Directors each year after the annual physical inventory is completed."

Santa Cruz County Animal Shelter
Fixed Asset Listing - FYE 6/30/12

EQUIPMENT

Description	Model	Serial #	Date of Purchase	Cost	Tag #
Field Equipment					
Trailer - Livestock	2003 Kiefe	1dvsp16283k043558	8/22/2002	6,210.00	00087
Watsonville Shelter Equipment					
Dryer, UniMac	UT055NQT2G2W01	1110030667	1/31/2012	5,133.57	00204
Washer, UniMac	UCN030HN2YU1001	1110027539	1/31/2012	7,750.47	00205
Subtotal - Equipment				19,094.04	

VEHICLES

Place of purchase	Make	Year	Model	Serial #	Date of Purchase	Cost	Tag #
Fleet Services	Ford	2003	F250 (4x2)	1FDNF20LO3EB92355	9/14/2003	39,341.00	331
Fleet Services	Ford	2003	F250 (4x4)	1FDNF21LO3EB92354	9/14/2003	39,341.00	332
Enterprise Fleet Services	Chevy	2001	Astro Cargo "A"	1GCDM19W61B151773	9/22/2004	22,923.82	104
Enterprise Fleet Services	Chevy	2001	Astro Cargo "B"	1GCDL19W11B152929	9/22/2004	25,184.93	105
Fleet Services	Ford	2008	F250 (4x2)	1FDNF20598EB35208	6/26/2007	37,051.69	800
Fleet Services	Ford	1996	Aerostar XLT	1FMDA31X7T2B85056	2004	0.00	603
Fleet Services	Ford	1997	Taurus	1FALP52U4VG219330	6/29/1905	0.00	739
Salinas Ford	Ford	2008	F250 SuperDuty	1FDNF20588EE41879	10/9/2008	37,021.00	894
San Francisco Ford	Ford	2011	F350 (4x4)	1FTRF3B68EB76082	4/6/2011	36,390.13	107
San Francisco Ford	Ford	2011	F350 (4x4)	1FTRF3B66BEB76081	3/29/2011	36,390.13	106
Subtotal - Vehicles						273,643.70	
Total						292,737.74	

Consent Agenda Item 5.7

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 15, 2012
SUBJECT: 2012 Conflict of Interest Code Amendment for the Animal Services Authority

Recommendation: Adopt Resolution Amending the Conflict of Interest Code for the Animal Services Authority.

Discussion:

On August 13, 2012, your Board approved the biennial notice of the Conflict of Interest Code. Since the Veterinarian position was added to the Agency, it is necessary to adopt an amendment to the code and update the Appendix A. In order to amend the current code a Notice of Intention must have a 45 day comment period which was posted on August 30. Since no comments have been received it is not necessary to hold the public hearing. It is recommended that your Board approve the attached resolution amending the Conflict of Interest Code to include the Veterinarian position. The amended code is then forwarded to the reviewing agency, the Board of Supervisors, for final approval.

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY

RESOLUTION NO.

On the motion of Director
Duly seconded by Director
The following resolution is adopted.

RESOLUTION ADOPTING AN AMENDED CONFLICT OF INTEREST CODE
ADDING A DESIGNATED POSITION

WHEREAS, the Santa Cruz County Animal Services Authority has previously adopted a Conflict of Interest Code pursuant to the Political Reform Act, Government Code Sections 81000, et seq., by incorporating, by reference, Title 2 of the California Code of Regulations Section 18730; and

WHEREAS, the Conflict of Interest Code has been amended to add the position of the Veterinarian as a designated position; and

WHEREAS, a hearing was properly noticed to the public. A hearing was not held as no public input or response was received; and

WHEREAS, this body has determined that the Attached Exhibit A accurately sets forth those positions which should be designated and the categories of financial interests which should be made reportable.

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Board of Directors of the Santa Cruz Animal Services Authority that its Conflict of Interest Code be amended to add the Veterinarian as a reportable designated position as set forth in Exhibit A attached hereto and incorporated herein. Designated officials and employees shall file Statement of Economic Interests in compliance with the provisions of Title 2, Division 6, of the California Code of Regulations Section 18730(b)(4)(A).

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz County Animal Services Authority this ____ day of ____, 2012, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Tina Shull
Chair of the Board of Directors

ATTEST: _____
Clerk of the Board

Approved as to Form:

Marie Costa
Assistant County Counsel

DISTRIBUTION: CAO, County Counsel, Animal Shelter, Elections

DECLARATION OF GENERAL MANAGER OF THE
SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY

The proposed conflict-of-interest code specifically enumerates each of the positions within the agency that involve the making or participation in the making of decisions which may foreseeably have a material financial effect on any financial interest and does not designate positions that are clerical in nature, or which do not otherwise influence agency decisions. The disclosure categories have been written to address foreseeable issues that may create a conflict of interest. The agency has satisfied all of the requirements of Title 2, Division 6, of the California Code of Regulations Section 18730, including providing a comment period for the public.

Date: _____

Melanie Sobel
General Manager

Santa Cruz County Animal Services Authority
Agency Name

CONFLICT OF INTEREST CODE OF THE SANTA CRUZ COUNTY

ANIMAL SERVICES AUTHORITY

Incorporation of Model Code. The terms of California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission along with the Exhibit in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of this Authority.

Designated Positions. The positions listed on Exhibit A are designated positions. Officers and employees holding these positions are deemed to make or participate in the making of decisions which may have a material effect on a financial interest.

Disclosure Statements. A person holding a designated position shall be assigned to one or more of the disclosure categories set forth on Exhibit B unless such persons are already required to file disclosure statement of economic interests under the provision of Section 87200 of the California Government Code. Each person assigned a disclosure category shall file an annual statement disclosing that person's interest in investments, real property, and income designated as reportable under the category to which the person's position is assigned in Exhibit A.

Place and Time of Filing.

1. Filing Originals. All persons holding designated positions with an assigned disclosure category shall file the original statement of economic interests with this agency.
2. Filing Copies. This Agency shall make and retain a copy and forward the originals of these statements to the County Clerk.
3. Initial Statements-After Code Adoption. A person holding a designated position with an assigned disclosure category shall submit and initial statement of economic interest within 30 days after the effective date of this Code.
4. Annual and Other Statements. Persons holding designated positions with an assigned disclosure category shall file annual statement of economic interest and other required statements pursuant to Section 5 of the Conflict of Interest Code provisions contained in California Code of Regulations Section 18730.

EXHIBT A

CONFLICT OF INTEREST CODE

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY

DESIGNATED POSTIONS

<u>ANIMAL SERVICES AUTHORITY</u>	<u>CATEGORIES</u>
1. Governing Board Members	1
2. Animal Services General Manager	1
3. Animal Services Shelter Manager	1
4. Animal Services Field Control Manager	1
5. Counsel	1
6. Controller	1
7. <u>Veterinarian</u>	1

EXHIBIT BCONFLICT OF INTEREST CODESANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITYDISCLOSURE CATEGORIES

An interest in real property, income, or investment is reportable if the interest in real property, the income or source of income, or the investment may foreseeably be affected materially by any decision made or participated in by the designated employee by virtue of the employee's position.

"Interest in Real Property" means any interest therein, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property, if the fair market value of the interest is greater than \$1,000. Such interests of an individual include a business entity's share of interest in real property or any business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly, or beneficially, a 10% or greater interest.

"Income" received from a public agency need not be disclosed. For purposes of exemption, the term "income from a public agency" includes Agency or county salary and income derived from publicly operated schools for teaching or consulting activities.

"Investments" include: (1) Any financial interest in or security issued by a business entity, included but not limited to common stock, preferred stock, rights, warrants, options, debt instruments, and any partnership interest or other ownership interest; and (2) A pro rata share of investments of any business entity or trust in which the designated employee or his or her spouse owns, directly, indirectly, or beneficially, a 10% interest or greater.

"Investments" do not include: (1) A time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency; or (2) Assets whose fair market value is less than \$1,000.

Designated employees in the following category or categories must report:

Category 1: Interested in Real Property, Income, Investments, and Management Positions Held by Designated Employee. All interests in real property, income, and investments, and any business entity in which the designated employee is a director, officer, partner, trustee, employee or holds any position of management. Financial interests are

reportable only if located within or subject to the jurisdiction of the agency or if the business entity is doing business or planning to do business in the jurisdiction or has done business within the jurisdiction at any time during the two years prior to the filing of the statement.

Category 2: Interests in Contractors with Agency:

a. Investments, income – Contractors with Agency. Investments in and income from any business entity which, within the last two years, has contracted or subcontracted, or in the foreseeable future may contract or subcontract, with this agency to provide services, supplies, materials, machinery or equipment to this agency.

b. Management Position with Agency. His or her status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity, which, within the last two years, has contracted or subcontracted with this agency to provide services, supplies, materials, machinery, or equipment to this agency.

Category 3: Interests in Real Property. All interests in real property within the jurisdiction of the Agency.

Category 4: Income. All income (including gifts) from any source located or doing business within the jurisdiction of the Agency.

Category 5: Investments. All investments in business entities located in or owning real property within the jurisdiction of the Agency.

Category 6: Real Estate, Building and Construction Industry. All investments in and any income from sources engaged in selling or buying real estate or engaged in the construction or building industry within the jurisdiction of the Agency.

Regular Agenda Item 6.1

TO: Animal Services Authority Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 15, 2012
SUBJECT: Financial Report for the period ending September 30, 2012

Recommendation: Approve the Financial Report as presented for the period ending September 30, 2012.

Discussion:

The Financial Report ending September 30, 2012 reflects total revenues of \$96,001 and expenditures of \$337,159. YTD Revenues are \$1,278,665. YTD Expenditures are \$761,042. Current total revenues are 38% of a potential 25%. The percentage of current year expenditures is at 22%.

Licensing revenues YTD are \$75,795. At this point last year licensing revenues were \$50,657.

**Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2012-13
For Months Ending September 30, 2012**

Revenues:	2012-13 Final Budget	2012-13 YTD Actuals	YTD Remaining	2011-12 YTD Actuals
ANIMAL LICENSES	\$338,462	\$75,795	\$262,667	\$50,657
INTEREST	\$3,000	\$969	\$2,031	\$798
RENTS & CONCESSIONS	\$2,500	\$148	\$2,352	\$1,052
RENTAL DEPOSIT/FORFEIT REVENUE	\$0	\$0	\$70	\$70
INTERGOVERNMENTAL REVENUES	\$0	\$0	\$0	\$0
HUMANE SERVICES	\$311,207	\$71,874	\$239,333	\$72,872
ADMINISTRATIVE SERVICES	\$0	\$300	(\$300)	\$430
COST RECOVERY-OTHER	\$0	\$1,108	(\$1,108)	\$1,814
MEMBER CONTRIBUTION	\$2,217,945	\$1,046,013	\$1,171,932	\$428,483
CHARGES FOR CURRENT SERVICES	\$0	\$0	\$0	\$0
ADMIN FINE FEES	\$25,000	\$0	\$25,000	\$100
ANIMAL MICROCHIP FEES	\$7,500	\$4,234	\$3,266	\$460
ANIMAL RABIES FEES	\$5,000	\$1,340	\$3,660	\$620
ANIMAL SPAY&NEUTER FEES	\$126,000	\$18,080	\$107,920	\$15,355
SALES-OTHER-TAXABLE	\$15,000	\$3,182	\$11,818	\$3,059
CASH OVERRAGES	\$0	\$20	(\$20)	\$17
CONTRIBUTIONS and DONATIONS	\$270,000	\$44,220	\$225,780	\$40,060
NSF CHECKS	\$0	(\$198)	\$198	(\$26)
OTHER REVENUE	\$50,000	\$11,582	\$38,418	\$21,221
BOND PROCEEDS	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$3,371,614	\$1,278,665	\$2,093,019	\$637,041

Less Expenditures:

Salaries and Benefits	\$2,213,034	\$465,573	\$1,747,461	\$585,329
Services and Supplies	\$1,075,856	\$268,550	\$807,306	\$283,330
Other Uses	\$107,672	\$26,918	\$80,754	\$23,987
Fixed Assets	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$3,396,562	\$761,042	\$2,635,520	\$892,645

Plus Contingency:

	\$135,863	\$0	\$135,863	\$0
TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$3,532,425	\$761,042	\$2,771,383	\$892,645

NET REVENUES OVER (UNDER) EXPENDITURE:	(\$160,811)	\$517,624	(\$678,365)	(\$255,604)
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BEGINNING FUND BALANCE - UNDESIGNATED (unaudited ending balance from 6/30/12)	(\$39,218)	(\$39,218)	(\$39,218)	\$0
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ENDING FUND BALANCE - UNDESIGNATED	(\$200,029)	\$478,406	(\$717,583)	(\$255,604)
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Est. Transfer from SB90/B.JEAN Designations	\$200,029	\$0	\$0	
ENDING FUND BALANCE - UNDESIGNATED	\$0	\$478,406	(\$717,583)	(\$255,604)

ANIMAL LICENSE DETAIL

	2012-13 YTD Actuals	2011-12 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$1,970	\$1,390	\$580
LICENSES - SANTA CRUZ	\$15,136	\$9,287	\$5,849
LICENSES- SCOTTS VALLEY	\$3,354	\$2,334	\$1,020
LICENSES- COUNTY	\$45,728	\$31,169	\$14,559
LICENSES- WATSONVILLE	\$9,607	\$6,477	\$3,130

* Fund Balance Committed for SB 90 Claims received and set aside as of 6/30/12 is \$947,587 (Unaudited) before 11-12 adjust.

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/12 is \$506,992 (Unaudited) before 11-12 adjustments

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/12 is \$700 (Unaudited)

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2012-13

As of 09/30/12 from FAMIS
 SC CO ANIMAL SERVICES AUTHORITY
 Organization: 70 28

Acct	Acct Title	2012-13 Final Budget	August Actuals	September Actuals	2012-13 YTD Actuals	YTD Remaining	25%		2011-12 YTD Actuals	COMPARE THRU SEPT PY ACTUALS
							Percentage of CY Budget Actualized	Percentage of PY Budget Actualized		
3100	SALARIES & BENF	\$2,213,034	\$143,631	\$215,991	\$465,573	\$1,747,461	21.04%	29.85%	\$585,329	(\$119,755)
3200	SERVICES & SUPL	\$1,075,856	\$71,303	\$94,251	\$268,550	\$807,306	24.96%	27.59%	\$283,330	(\$14,779)
6100	OTHER USES	\$107,672	\$0	\$26,918	\$26,918	\$80,754	25.00%	0.00%	\$23,987	\$2,931
6600	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
8400	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
9700	CONTINGENCIES	\$135,863	\$0	\$0	\$0	\$135,863	0.00%	0.00%	\$0	\$0
3100-9700	TOTAL EXPENDITURES	\$3,532,425	\$214,934	\$337,159	\$761,042	\$2,771,383	21.54%	38.14%	\$892,645	(\$131,603)
100-2500	TOTAL REVENUES	\$3,371,614	\$1,134,695	\$96,001	\$1,278,665	\$2,092,949	37.92%	21.79%	\$637,041	\$641,624
	NET COST	\$160,811	(\$919,761)	\$241,158	(\$517,624)	\$678,435	321.88%	211.94%	\$255,604	\$773,228
3100	REGULAR PAY-PER	1,300,969	\$92,375	\$96,719	\$257,849	\$1,043,120	19.82%	23.05%	\$267,841	(\$9,991)
3105	OVERTIME PAY-PE	14,114	\$246	\$28	\$275	\$13,839	1.95%	0.81%	\$272	\$4
3110	REGULAR PAY-EXT	31,551	\$3,243	\$2,618	\$7,930	\$23,621	0.00%	10.94%	\$8,752	(\$822)
3140	DIFFERENTIAL PAY	23,523	\$1,514	\$1,490	\$4,076	\$19,447	17.33%	18.72%	\$4,305	(\$228)
3150	OASDI-SOCIAL SE	103,911	\$7,287	\$7,538	\$20,204	\$83,707	19.44%	21.69%	\$21,318	(\$1,114)
3155	RETIREMENT	259,161	\$17,966	\$19,027	\$50,183	\$208,978	19.36%	25.84%	\$50,542	(\$360)
3160	EMPLOYEE INSURA	339,509	\$21,000	\$88,570	\$125,056	\$214,453	36.83%	48.47%	\$126,027	(\$972)
3165	UNEMPLOYMENT IN	10,318	\$0	\$0	\$0	\$10,318	0.00%	114.01%	\$7,471	(\$7,471)
3170	WORKERS COMPENS	129,978	\$0	\$0	\$0	\$129,978	0.00%	96.65%	\$98,801	(\$98,801)
3100	SALARIES & BENF	\$2,213,034	\$143,631	\$215,991	\$465,573	\$1,747,461	21.04%	29.85%	\$585,329	(\$119,755)
3215	POLICE SAFETY EQUIPMENT	1,000	\$31	\$0	\$31	\$969	3.09%	0.00%	\$0	\$31
3225	UNIFORM REPLACEMENT	2,000	\$179	\$246	\$426	\$1,574	21.28%	54.53%	\$1,636	(\$1,210)
3235	RADIO SERVICES	28,000	\$2,204	\$2,204	\$6,611	\$21,389	23.61%	20.34%	\$6,612	(\$0)
3240	TELECOM SERVICES	28,000	\$2,098	\$2,109	\$1,745	\$26,255	6.23%	7.61%	\$2,130	(\$386)
3250	FOOD	8,000	\$561	\$738	\$2,269	\$5,731	28.36%	11.63%	\$1,976	\$293
3262	JANITORIAL SERVICES	10,000	\$0	\$1,456	\$1,456	\$8,544	14.56%	29.57%	\$2,184	(\$728)
3295	LIABILITY INSURANCE	30,882	\$0	\$0	\$30,029	\$853	97.24%	87.47%	\$26,679	\$3,350
3305	OTHER INSURANCE	1,215	\$0	\$0	\$0	\$1,215	0.00%	0.00%	\$0	\$0
3355	MAINT-OFFICE EQUIPMENT	800	\$0	\$242	\$242	\$558	30.25%	0.00%	\$186	\$56
3360	MAINT-OTHER EQUIP-SVCS	3,000	\$0	\$2,565	\$2,565	\$435	85.49%	122.22%	\$1,833	\$731
3361	MAINT-OTHER EQUIP-SVCS	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0
3395	FACILITIES MAINT	31,667	\$889	\$257	\$1,272	\$30,395	4.02%	72.83%	\$3,496	(\$2,224)
3405	MAINT STRUCT IM	2,500	\$0	\$0	\$0	\$2,500	0.00%	0.00%	\$0	\$0
3430	MEDICAL, DENTAL & LAB SUPPLI	0	\$17	\$0	\$17	(\$17)	#DIV/0!	0.00%	\$0	\$0
3432	OTHER MEDICAL MATERIALS	125,000	\$7,536	\$9,193	\$22,348	\$102,652	17.88%	51.74%	\$41,046	(\$18,698)
3450	MEMBERSHIPS	1,200	\$0	\$0	\$125	\$1,075	10.42%	0.00%	\$0	\$125
3451	MISCELLANEOUS EXPENSES	5,700	\$324	\$0	\$324	\$5,376	5.68%	4.68%	\$941	(\$617)

Pos + = UP
 Neg () = DOW

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2012-13

As of 09/30/12 from FAMIS
 SC CO ANIMAL SERVICES AUTHORITY
 Organization: 70 28

Acct	Acct Title	2012-13 Final Budget	August Actuals	September Actuals	2012-13 YTD Actuals	YTD Remaining	25%		2011-12 YTD Actuals	COMPARE THRU SEPT PY ACTUALS
							Percentage of CY Budget Actualized	Percentage of PY Budget Actualized		
3452	CASH SHORTAGES	\$0	\$2	\$10	\$32	(\$32)	0.00%	0.00%	\$0	\$32
3484	DUPLICATING SVCS.	2,500	\$218	\$946	\$1,164	\$1,336	46.57%	-2.59%	(\$169)	\$1,333
3489	PC SOFTWARE PURCHASES	2,500	\$0	\$0	\$0	\$2,500	0.00%	0.00%	\$1,108	(\$1,108)
3491	POSTAGE	8,000	\$18	\$2,252	\$2,270	\$5,730	28.38%	27.42%	\$2,778	(\$508)
3492	SUBSCRIPTIONS/PERIODICALS	400	\$0	\$0	\$0	\$400	0.00%	109.32%	\$383	(\$383)
3493	SUPPLIES	60,000	\$11,147	\$11,720	\$23,298	\$36,702	38.83%	24.31%	\$14,175	\$9,123
3496	INVENTORIABLE ITEMS	2,500	\$0	\$0	\$0	\$2,500	0.00%	0.00%	\$0	\$0
3505	ACCOUNTING & AUDITING	17,000	\$0	\$0	\$0	\$17,000	0.00%	0.00%	\$0	\$0
3520	BANKING SERVICES	17,000	\$1,354	\$1,493	\$4,172	\$12,828	24.54%	24.73%	\$3,162	\$0
3535	COMPUTER PROF SVCS	1,200	\$0	\$0	\$0	\$1,200	0.00%	0.00%	\$0	\$0
3545	CONSULTMGT/PC SVCE.	18,000	\$14,756	\$0	\$14,756	\$3,244	81.98%	60.83%	\$17,316	(\$2,560)
3547	COUNTY COUNSEL	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
3550	COUNTY OVERHEAD	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
3575	DATA PROCESSING	50,000	\$4,113	\$4,094	\$8,230	\$41,770	16.46%	19.70%	\$8,076	\$154
3665	PROF & SPECIAL	105,000	\$6,681	\$13,364	\$21,897	\$83,103	20.85%	36.70%	\$24,743	(\$2,846)
3763	VETERINARIAN SERVICES	165,000	\$14,343	\$17,583	\$44,331	\$120,669	26.87%	30.88%	\$43,600	\$731
3800	EQUIPMENT RENTS & LEASES-	5,000	\$42	\$1,577	\$2,013	\$2,987	40.27%	18.60%	\$1,577	\$437
3810	RENTS & LEASES-	198,842	\$0	\$0	\$49,417	\$149,425	24.85%	25.34%	\$49,417	\$0
3820	FIELD EQUIPMENT	1,500	\$0	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0
3835	ADVERTISING & PROMOTION	1,500	\$348	\$0	\$348	\$1,152	23.20%	22.58%	\$452	(\$104)
3935	INVENTORY MATERIALS PURCHA	7,500	\$559	\$462	\$4,098	\$3,402	54.64%	272.72%	\$5,454	(\$1,356)
3976	SPECIAL MISC EXP-SUPPLIES	1,500	(\$185)	\$67	(\$119)	\$1,619	-7.93%	7.75%	\$155	(\$75)
4110	SUBSCRIPTIONS/BOOKS	500	\$0	\$0	\$0	\$500	0.00%	7.50%	\$75	(\$75)
4120	TOWING	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
4154	TRAVEL-EDUCATION	3,500	\$0	\$0	\$0	\$3,500	0.00%	-5.15%	\$0	\$0
4162	TRAVEL-LODGING	750	\$0	\$0	\$0	\$750	0.00%	0.00%	(\$220)	\$220
4164	TRAVEL-MEALS	600	\$0	\$0	\$0	\$600	0.00%	0.00%	\$0	\$0
4166	TRAVEL-MILEAGE	3,000	\$0	\$0	\$0	\$3,000	0.00%	0.00%	\$0	\$0
4168	TRAVEL-OTHER	100	\$40	\$0	\$40	\$60	40.00%	3.56%	\$142	(\$142)
4170	REGISTRATIONS	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$40
4175	SERVICE CENTER	36,000	\$2,783	\$3,292	\$2,838	\$33,162	7.88%	0.00%	\$0	\$0
4180	TRAVEL ADVANCES	0	\$0	\$0	\$0	\$0	0.00%	3.72%	\$1,787	\$1,051
4310	UTILITIES	87,000	\$1,244	\$18,380	\$20,306	\$66,694	23.34%	0.00%	\$0	\$0
4830	PRINCIPAL ON LEASE PURCHASE	\$0	\$0	\$0	\$0	\$0	0.00%	26.08%	\$20,599	(\$294)
3200	SERVICES & SUPPLIES	\$1,075,856	\$71,303	\$94,251	\$268,550	\$807,306	24.96%	27.59%	\$283,330	\$135,271

Pos + = UP
 Neg () = DOW

As of 09/30/12 from **SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT**
SC CO ANIMAL SERVICES AUTHORITY 2012-13
 Organization: 70 28

Pos + = UP
 Neg () = DOW

Acct	Acct Title	2012-13 Final Budget	August Actuals	September Actuals	2012-13 YTD Actuals	YTD Remaining	25%		2011-12 YTD Actuals	COMPARE THRU SEPT PY ACTUALS
							Percentage of CY Budget Actualized	Percentage of PY Budget Actualized		
5980	COUNTY OVERHEAD (see 3550)	\$107,672	\$0	\$26,918	\$26,918	\$80,754	25.00%	0.00%	\$23,987	\$0
6101	OPERATING TRSF OUT	\$0	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0
6100	OTHER USES	\$107,672	\$0	\$26,918	\$26,918	\$80,754	25.00%	0.00%	\$23,987	\$26,918
8404	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
8400	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
9695	APPROP FOR CONTINGENCIES	\$135,863	\$0	\$0	\$0	\$135,863	0.00%	0.00%	\$0	\$0
9700	CONTINGENCIES	\$135,863	\$0	\$0	\$0	\$135,863	0.00%	0.00%	\$0	\$0
100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
230	ANIMAL LICENSES	\$338,462	\$29,138	\$30,202	\$75,795	\$262,667	22.39%	27.53%	\$50,657	\$25,138
430	INTEREST	\$3,000	\$382	\$403	\$969	\$2,031	32.29%	3.07%	\$798	\$171
440	RENTS & CONCESS	\$2,500	\$0	\$70	\$148	\$2,352	5.91%	6.29%	\$1,052	(\$904)
441	RENTAL DEPOSIT/FORFEIT REVE	\$0	\$0	\$0	\$0	\$0	0.00%	0.42%	\$70	(\$70)
984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
1096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
1510	HUMANE SERVICES	\$311,207	\$28,011	\$24,783	\$71,874	\$239,333	23.10%	29.15%	\$72,872	(\$998)
2010	ADMINISTRATIVE SERVICES	\$0	\$140	\$60	\$300	(\$300)	0.00%	0.17%	\$430	(\$130)
2022	COST RECOVERY-OTHER	\$0	\$497	\$227	\$1,108	(\$1,108)	0.00%	0.73%	\$1,814	(\$706)
2044	MEMBER CONTRIBUTION	\$2,217,945	\$1,046,013	\$0	\$1,046,013	\$1,171,932	47.16%	171.39%	\$428,483	\$617,530
2047	OTHER CHARGES CURRRENT SE	\$0	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0
2073	ADMINISTRATIVE FINE FEES	\$25,000	\$0	\$0	\$0	\$25,000	0.00%	0.04%	\$100	(\$100)
2205	ANIMAL MICROCHIP FEES	\$7,500	\$1,389	\$2,005	\$4,234	\$3,266	56.45%	0.18%	\$460	\$3,774
2206	ANIMAL RABIES FEES	\$5,000	\$458	\$656	\$1,340	\$3,660	26.80%	0.25%	\$620	\$720
2207	ANIMAL SPAY&NEUTER FEES	\$126,000	\$10,055	\$7,425	\$18,080	\$107,920	14.35%	6.14%	\$15,355	\$2,725
2334	SALES-OTHER-TAXABLE	\$15,000	\$1,182	\$1,426	\$3,182	\$11,818	21.21%	1.22%	\$3,059	\$123
2362	CASH OVERAGES	\$0	\$17	\$0	\$20	(\$20)	0.00%	0.01%	\$17	\$3
2372	CONTRIBUTIONS AND DONATION	\$270,000	\$12,634	\$25,275	\$44,220	\$225,780	16.38%	16.02%	\$40,060	\$4,160
2380	NSF CHECKS	\$0	\$0	(\$198)	(\$198)	\$198	0.00%	0.00%	(\$26)	(\$172)
2381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
2384	OTHER REVENUE	\$0	\$4,780	\$3,667	\$11,582	\$38,418	23.16%	75.79%	\$21,221	(\$9,639)
2500	BOND PROCEEDS	\$50,000	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
2981	LICENSES - CAPITOLA	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0
2982	LICENSES - SANTA CRUZ	\$0	\$998	\$710	\$1,970	(\$1,970)	0.00%	0.00%	\$1,390	\$580
2983	LICENSES- SCOTTS VALLEY	\$0	\$6,028	\$6,151	\$15,136	(\$15,136)	0.00%	0.00%	\$9,287	\$5,849
2984	LICENSES- COUNTY	\$0	\$1,207	\$1,348	\$3,354	(\$3,354)	0.00%	0.00%	\$2,334	\$1,020
2986	LICENSES- WATSONVILLE	\$0	\$17,719	\$18,040	\$45,728	(\$45,728)	0.00%	0.00%	\$31,169	\$14,559
100-2500	REVENUES	\$3,371,614	\$1,134,695	\$96,001	\$1,278,665	\$2,092,949	37.92%	21.79%	\$637,041	\$641,624