

**SANTA CRUZ COUNTY ANIMAL SHELTER  
BOARD OF DIRECTORS MEETING**  
Minutes of Monday, February 13, 2012, 3:00 PM  
Board of Supervisors Chambers, Fifth Floor  
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P=Phares, E = Escalante, Md = Maldonado, Sh= Shull, Ma = Martinez, We = Weiss, Br= Bradley;

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Chairperson Escalante called meeting to order at 3:02pm,
- 2.0 Introductions: Joe Phares, County Sr. Health Service Manager to take over seat for Carol Kelly, County, Assistant Administrative Officer
- 3.0 Late Addition or changes to agenda: None
- 4.0 ORAL COMMUNICATION – None

5.0 CONSENT AGENDA

- 5.1 Approved minutes of the December, 2011 Board meeting
- 5.2 Accepted reports of GM and Management Team for December 2011 and January 2012
- 5.3 Accepted stats for December 2011 and January 2012
- 5.4 Authorized General Manager to allocate funds from the B. Jean Adams Trust designated for the Watsonville Shelter in the amount \$841.17
- 5.5 Accepted and approved quarterly report of all claims under \$10,000

Board Action on Consent Agenda – WeBrMPEMdShMa

6.0 REGULAR AGENDA

- 6.1 Heard General Managers Oral Report

Discussion: Introduced staff members Jennifer Price, Santa Cruz Animal Care Supervisor; Linda Puzziferro, Client Services Supervisor; Jen Walker, Volunteer Coordinator. ASA was asked to enforce the Bullfrog Ban. ASA will promote “Adopt A Pet” and bring a small animal to the Board of Supervisors Meeting each month. ASA has established a coalition with our outside groups who have created a fundraising/marketing team with Joanie DeNeffe as the Chairperson. The winter direct mailer campaign was sent out to Santa Cruz County residents to inform the public of our services and raise donations which brought in approximately \$17,000 in donations.

- 6.2 Approved financial reports for December 2011 and January 2012

Board Action on Regular Agenda – MWeBrPEMdShMa

- 6.3 Considered and Approved Report of Audit of Santa Cruz County Animal Shelter for the year end June 30, 2011

Discussion: Board requested General Manager a response to the Auditor’s Management Letter so the Board can get a status update on items outstanding and currently implemented.

Board Action on Regular Agenda – ShMaMWeBrPEMd

- 6.4 Accepted and filed report of the Administrative Citation Program and request staff to confirm with the State Selection Committee and the County Counsel's Office and City Attorney's and return with procedures and filing for implementing the citation program in the County of Santa Cruz, including the cities of Scotts Valley, Santa Cruz and Watsonville and to provide further information on total number of citations that are now being issued and where the revenue goes, and further information on other jurisdictions using this process, information on the amounts and further clarification on the lien aspects of the ordinance as proposed.

Board Action on Regular Agenda – ShMaMWeBrPEMd

- 7.0 Meeting was adjourned at 3:58 pm. Next meeting to be held on April 9, 2012 at 3pm.