

**SANTA CRUZ COUNTY ANIMAL SHELTER**  
**BOARD OF DIRECTORS MEETING**  
Minutes of Monday, February 10, 2014, 3:00 PM  
Board of Supervisors Chambers, Fifth Floor  
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, V=Vega, S = Shull, C = Clark, W = Weiss,  
K=Knill , Mr = Marsh;

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Chairperson Weiss called meeting to order at 3:07 pm  
Board members Vega and Shull were absent, Lt. Jorge Zamora stood in for Board member Knill
- 2.0 Introductions: Animal Control Officers Carlos Montes and Jason Huggett
- 3.0 Late Addition or changes to agenda: None
- 4.0 ORAL COMMUNICATION – 4 people addressed the board on matters unrelated to the days agenda

5.0 CONSENT AGENDA

- 5.1 Approved minutes of the December 9, 2013 Board Meetings
- 5.2 Accepted reports of General Manager and the Management Team for the months of December 2013 and January 2014
- 5.3 Accepted statistics for the months of December 2013 and January 2014
- 5.4 Accepted and approved 2<sup>nd</sup> quarter report for all claims un \$10,000
- 5.5 Accepted and approved 2<sup>nd</sup> quarter report for all Journal Entry payments for the County of Santa Cruz
- 5.6 Authorized General Manager to allocate funds from the B. Jean Adams trust designated for the food preparation area at the Watsonville Shelter in the amount of \$1,109.00

Board Action on Consent Agenda – CPMrS//V//WKM

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report presented by Melanie Sobel discussed the issue of the 50% off 1<sup>st</sup> offense being an internal policy which was not clear that it was 1<sup>st</sup> offense only. Staff has been informed and the policy has been clarified, Ms Sobel gave an update on the producers of New Dogs in Town had agreed to put in the disclaimer, Ms. Sobel agreed to look at the video again for the disclaimer. The ASA has two new spay/neuter programs coming out, hoping to start a program in March for dogs as well. Update on Benjamin Winkleblack winning the County Recognition Award for outstanding employee of Santa Cruz County. There is not an update on Feral Cats on this agenda due to time constraints, Ms. Sobel is hoping to be able to schedule a meeting with Project Purr very soon and work on the relationship between the two organizations going forward Board member Clark congratulated Ms. Sobel on her leadership and staffs hard work and receiving grants and awards.

Board Action on Regular Agenda – NO vote was needed

- 6.2 Approved financial reports for the months of December 2013 and January 2014.

Board Action on Regular Agenda – MCPMrS//V//WK

- 6.3 Approved recommendations as presented by staff to move remaining SB90 funds from committed fund (#343) balance to unassigned fund (#344) balance and request the staff to come back with any further recommendations on the use of the funds and specifically including the possibility of creating a reserve.

Board Action on Regular Agenda – MMrCPS//V//WK

- 6.4 Board requested the consideration of the changes to the JPA agreement and the policy and procedure #210 & #220 be continued to the next meeting

Board Action on Regular Agenda – No action was taken

- 6.5 Continue update on Administrative Citation program to next SCCAS Board of Directors meeting to give the Cities of Scotts Valley, Santa Cruz and Watsonville time to discuss this matter with their city attorneys.

Board Action on Regular Agenda – No Action taken

- 7.0 Meeting adjourned at 3:42pm. Next regular meeting is scheduled for 04/14/2014 at 3pm