

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
Minutes of Monday, February 13, 2017 3:00 PM
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, S = Shull, V = Verinsky, Vi = Vides, Mc=McKinley, W=Walpole

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chairman Joe Phares called the meeting to order at 3:06 pm. Carlos Palacios sat in for Board Member Mauriello, Undersheriff Jeremy Verinsky was absent.
- 2.0 Introductions: There were no introductions.
- 3.0 Late Additions or changes to agenda: none
- 4.0 ORAL COMMUNICATION – Three people addressed the Board on matters unrelated to the day’s Agenda.
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the December 12, 2016 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for December 2016 and January 2017
 - 5.3 Accepted the statistics for the months of December 2016 and January 2017
 - 5.4 Accepted and approved quarterly report for all claims under \$10,000
 - 5.5 Accepted and approved journal entry payments with the County of Santa Cruz for the second quarter of FY16-17
 - 5.6 Authorized General Manager to amend Dr. Moreno’s FY16-17 veterinary contract
 - 5.7 Approved extension of animal sheltering services contract with City of Capitola until June 30, 2017
 - 5.8 Authorized General Manager to declare SCCAS vehicle 739 surplus and arrange for its disposition, as recommended by the Director of General Services

Board action on Consent Agenda: SMPViMcW/V/

6.0 REGULAR AGENDA

- 6.1 General Manager’s Oral report presented by Melanie Sobel.

General Manager Sobel reported on the subcommittee of the Animal Shelter Board working on the JPA membership formula. She stated that she and Carlos Palacios met with representatives of the City of Capitola and the decision was made to extend the ASA’s contract with the City of Capitola for animal sheltering services through June 30, 2017.

Ms. Sobel noted that we still have one Animal Control Officer in training. This officer is expected to be released to full duties soon.

Ms. Sobel noted that the Shelter now has a new entrance address of 1001 Rodriguez Street. The change was made in an effort to reduce confusion when visitors are trying to find the entrance to the Shelter. There is no public entrance at 2200 7th; however, this will remain the mailing address and the service address for the Shelter.

Ms. Sobel also stated that she and some of the managers continue to work with the architect on designing the new Behavior and Training Center for the Shelter. Plans are still in progress.

6.2 Approved financial report for the months of December 2016 and January 2017.

Ms. Sobel noted that revenues for the period ending January 31, 2017 were \$355,389 and expenditures were \$620,929. Year to date revenues are \$2,540,241. Year to date expenditures are at \$2,242,024.

We are ahead in licensing revenues for this period after being down for the past six months. Licensing revenues are currently at \$174,233.

The estimated actuals are included in the financial report, and based on current numbers it looks as though we will be coming in about \$100,000 less than we budgeted for this year.

Board action on Regular Agenda Item 6.2: SMPViMcW/V/

7.0 Meeting was adjourned at 3:29pm. Next regular meeting is scheduled for Monday, April 10, 2017 in the Board of Supervisors Chambers at 701 Ocean Street.