

**SANTA CRUZ COUNTY ANIMAL SHELTER**  
**BOARD OF DIRECTORS MEETING**  
Minutes of Monday, April 8, 2013, 3:00 PM  
Board of Supervisors Chambers, Fifth Floor  
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, Md = Maldonado, Sh = Shull, C = Clark, We = Weiss,  
R = Ridgway, Mr = Marsh;

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Chairperson Shull called meeting to order at 3:15 pm Board Members Maldonado and Ridgeway were absent
- 2.0 Introductions: None
- 3.0 Late Addition or changes to agenda: General Manager pointed out a typo on page 12, change YTD 7/1/13 to 7/1/12
- 4.0 ORAL COMMUNICATION – None
- 5.0 CONSENT AGENDA
  - 5.1 Approved minutes of the February 11, 2013 Board meeting
  - 5.2 Accepted reports of GM and Management Team for the months of February 2013 and March 2013
  - 5.3 Accepted statistics for the months of February 2013 and March 2013
  - 5.4 Approved amendment to the agreement with veterinarian Dr. Ed Wieser's.
  - 5.5 Authorized General Manager to allocate funds from B. Jean Adams Trust to purchase a dental Machine to help offset veterinary cost.
  - 5.6 Approved continuation of revisions to the Animal Services Administrative Policy and Procedures No. 210 and No. 220 to the next regularly scheduled meeting to discuss changes with staff.
  - 5.7 Accepted and approved quarterly report of all claims under \$10,000 for the 3<sup>rd</sup> quarter of FY12/13.
  - 5.8 Accepted and approved quarterly report of all Journal Entry payments with the County of Santa Cruz. for the 3<sup>rd</sup> quarter of FY12/13.

Board Action on Consent Agenda – Approved the Consent Agenda with the continuance of Item 5.4 to the next SCCAS Board of Directors Meeting.

WeMrMPMd//ShCWeR//

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report presented by Melanie Sobel introduced SCCAS Accountant II Dana Morey and Veterinarian Dan Gleason, Updated the Board on the Free Spay and Neuter event to held in honor of National Spay /Neuter month on Sunday February 24 where both shelters signed up a total of 286 people for free S/N. Board Chair Tina Shull acknowledge the volunteer mentorship program and the Watsonville door to door campaign  
  
No vote was needed
- 6.2 Approved financial reports for the months of February 2013 and March 2013 and the transfer of available funds of \$38,526 from Salary and Benefits to Services and \$5,764 from Contingencies to Services to balance the plan.

Board Action on Regular Agenda – M WeMrMPMd//ShCWeR//

6.3 Reconsidered the General Manager's proposed budget for FY13/14 next month and receive possible recommendation on where we might as fall, possible adjustments to our fees where they haven't been provided for already, request an update on SB90 money from our consultant and get updated on its meaning and consider alternatives to reduce our alliance SB90 both in this current budget year and future budget years until the audit has been completed and we can discuss those items in further detail at that time. The Special Meeting is scheduled for May 13, 2013 at 3pm.

Board Action on Regular Agenda – MWeMrPMD//ShCWeR//

7.0 Meeting adjourned at 3:55 pm. Next regular meeting is scheduled for 05/13/2012 at 3pm.