

**SANTA CRUZ COUNTY ANIMAL SHELTER**  
**BOARD OF DIRECTORS MEETING**  
Minutes of Monday, August 11, 2014 3:00 PM  
Board of Supervisors Chambers, Fifth Floor  
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, V = Vega, S = Shull, C = Clark, W = Weiss,  
K = Knill, L = Lansdowne

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Lt. Greg Lansdowne called the meeting to order at 3:02 pm. Board members Weiss, Clark and Vega were absent.
- 2.0 Introductions: Susan Mauriello introduced Lt. Greg Lansdowne from the Sheriff's Office and welcomed him to the ASA Board.
- 3.0 Late Addition or changes to agenda: two contracts in consent agenda were signed in advance of Board approval. Board member Shull noted that both contracts have current date.
- 4.0 ORAL COMMUNICATION – None
- 5.0 CONSENT AGENDA
  - 5.1 Approved minutes of the June 9, 2014 Board Meeting
  - 5.2 Accepted reports of General Manager and the Management Team for the months of June 2014 and July 2014
  - 5.3 Accepted statistics for the months of June 2014 and July 2014
  - 5.4 Accept and approve quarterly report for all claims under \$10,000
  - 5.5 Authorized General Manager to sign contract for development services with Anastasia Torres-Gil for FY14-15
  - 5.6 Authorized General Manager to sign contract for veterinary services with Dr. Deborah Moreno, DVM for FY14-15
  - 5.7 Accepted journal entry payments with County of Santa Cruz for FY13-14, fourth quarter
  - 5.8 Continue to next meeting the revision of SCCAS policy and procedure #210 and #220

Regarding Item 5.5, Ms. Sobel gave the Board some background information on development professional Anastasia Torres-Gil with whom the shelter will be contracting for services and noted that the position will be paid through the recent bequest given to the Shelter.

Board Member Joe Phares commended Ms. Sobel and ASA staff for initiating the partnership with Social Vocational Services, and also for the generous awards from the Human Race fundraiser and the Watsonville Car Show fundraiser.

Board Action on Consent Agenda items 5.1 through 5.8 MSPKL/V/C/W/

## 6.0 REGULAR AGENDA

### 6.1 General Manager's Oral report presented by Melanie Sobel.

Melanie Sobel introduced new shelter Admin Aide Juanita Gunter and new shelter Volunteer Coordinator Erin Conway.

Ms. Sobel reported that she is still working in conjunction with Nicole Coburn of the CAO's Office on the capital reserve report for discussion at a future Board meeting.

Ms. Sobel acknowledged Watsonville Chevrolet and thanked them for making the Shelter the beneficiary of their annual fundraiser which brought in \$4500 for shelter programs this year.

Ms. Sobel noted that she is hoping to address care of feral cats in the model ordinance to be presented to the Board at a future meeting.

### 6.2 Approved financial reports for the months of June 2014 and July 2014.

Ms. Sobel noted that Shelter revenue is up from this time last year, and expenditures have been decreased due to staff vacancies and increased efficiency of operations.

Board action on Regular Agenda Item 6.2: SMPKL/V/C/W/

### 6.3 Ms. Sobel noted that the City of Watsonville has passed the Admin Cite ordinance. Marie Costa stated that Scotts Valley representative has contacted her regarding the Admin Cite program, and they intend to implement it soon.

No Board action taken on Regular Agenda Item 6.3

### 6.4 Ms. Sobel noted that she is working with Assistant City Manager Tina Shull to try to get the Microchip Ordinance on the October Agenda for the City of Santa Cruz.

No Board Action taken on Regular Agenda Item 6.4

### 7.0 Meeting adjourned at 3:23pm. Next regular meeting is scheduled for 10/20/2014 at 3pm