

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

Minutes of Monday, August 15, 2016 3:00 PM

Board of Supervisors Chambers, Fifth Floor

701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, S = Shull, C = Clark, W = Weiss, Mc=McCartney,
V = Verinsky, Vi = Vides

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chairman Joe Phares called the meeting to order at 3:02 pm. All Board members were present.
- 2.0 Introductions: ASA General Manager, Melanie Sobel introduced the Shelter's new Behavior and Training Coordinator, Carla Braden. Ms. Braden spoke about her new programs, her background and education.
- 3.0 Late Additions or changes to agenda: there were no late additions or changes.
- 4.0 ORAL COMMUNICATION – None.

5.0 CONSENT AGENDA

- 5.1 Approved minutes of the June 13, 2016 ASA Board Meeting
- 5.2 Accepted reports of the General Manager and Management Team for June and July 2016
- 5.3 Accepted the statistics for the months of June and July 2016
- 5.4 Approved quarterly report for all claims under \$10,000.
- 5.5 Approved journal entry payment with the County of Santa Cruz for FY15/16 fourth quarter.
- 5.6 Accepted a report on a proposal to replace and expand the Cottage Shop building with a larger multi-use building to accommodate numerous programs and services.
- 5.7 Authorized General Manager to allocate funds from the Muriel R. Butler Living Trust designated for purchase of spay/neuter clinic equipment in the amount of \$35,000.
- 5.8 Approved 2016 Conflict of Interest Code biennial notice for the Animal Services Authority and adopted a resolution amending the Conflict of Interest Code to add the position of Program and Development Manager.
- 5.9 Continue to next meeting the revision of SCCAS policy and procedures #210 and #220.

Board Members briefly discussed the proposed plans and potential uses for a multi-use building.

Ms. Sobel noted that a larger facility would enable the Shelter to host a training academy for nationwide Animal Care and Control participants in addition to other shelter programs.

MWPSMcVVi

6.0 REGULAR AGENDA

6.1 General Manager's Oral report presented by Melanie Sobel.

General Manager Sobel reported that she recently met with Architect, Teall Messer regarding the possible replacement or expansion of the Cottage Shop building to accommodate Shelter programs. In addition, they discussed the potential for a reconfiguration of the current spay/neuter clinic in order to expand operations.

Ms. Sobel reported that the 2nd Park and Rex event is scheduled to be held at Simpkins Swim Center this month. This year the event will include opportunities for dogs to be in the pool.

MSPCWMcVVi

6.2 Approved financial report for the months of June and July 2016.

Ms. Sobel noted that licensing revenue is down slightly. She also noted that Shelter revenue exceeded expectations due to the \$100K Butler trust and the \$95K Hull trust.

Board action on Regular Agenda Item 6.2: MSPCWMcVVi

7.0 Meeting was adjourned at 3:17pm. Next regular meeting is scheduled for Monday, October 17, 2016 in the Board of Supervisors Chambers at 701 Ocean Street.