

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

Minutes of Monday, October 17, 2016 3:00 PM

Board of Supervisors Chambers, Fifth Floor

701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, S = Shull, C = Clark, W = Weiss, V = Verinsky, Vi = Vides

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chairman Joe Phares called the meeting to order at 3:01 pm. Carlos Palacios was sitting in for Board Member Mauriello, Board member Clark was absent.
- 2.0 Introductions: ASA General Manager, Melanie Sobel introduced the Shelter's Animal Control Dispatcher, Lisa Holland. Ms. Holland spoke about her background and training in law enforcement and her work at the Animal Shelter starting in Client Services and transitioning to Animal Control Officer and then Animal Control Dispatcher.
- 3.0 Late Additions or changes to agenda: there were no late additions or changes.
- 4.0 ORAL COMMUNICATION – Two people addressed the Board on matters unrelated to the day's Agenda.
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the August 15, 2016 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for August and September 2016
 - 5.3 Accepted the statistics for the months of August and September 2016
 - 5.4 Approved quarterly report for all claims under \$10,000.
 - 5.5 Approved journal entry payment with the County of Santa Cruz for FY15/16 fourth quarter.
 - 5.6 Approved fixed asset inventory for 2016.
 - 5.7 Accepted and approved additions to SCCAS fee schedule.
 - 5.8 Deferred the revision of SCCAS policy and procedure #210 and #220 until JPA revision.
 - 5.9 Accepted and approved continuing contract with UCSC for animal control services until June 30, 2019.
 - 5.10 Approved extension of animal sheltering services contract with City of Capitola until March 31, 2017.

Board Member Weiss congratulated staff on the very successful Parks and Rex event held in August. All Board Members commended Shelter staff on their excellent response to the recent Loma Fire.

Board Member Shull noted that the sub-committee reviewing the membership formula recommends the three-month extension of the Capitola contract to allow time for the committee to complete its work.

VWMPSVi/C/

6.0 REGULAR AGENDA

6.1 General Manager's Oral report presented by Melanie Sobel.

General Manager Sobel reported that Shelter Manager, Ben Winkleblack had handled the coordination of staff and volunteers for the establishment of the three evacuation sites during the Loma Fire. The shelter housed evacuated animals at the Watsonville Fairgrounds, the Graham Hill Show grounds and at the Shelter. There were approximately 26 horses, 4 llamas and some small livestock and domestic animals housed at the various sites. All animals were returned safely to their owners. Ms. Sobel again commended Ben Winkleblack for his efforts during the fire.

Ms. Sobel reported that the sub-committee looking into the formula for member contributions continues to meet and hopes to have a report by the December Board meeting.

There is currently a half price adoption special going on at the Shelter in an effort to reduce the shelter population.

Undersheriff Verinsky mentioned the positive comments he received on the Shelter's response to the Loma Fire and commended Shelter staff on the excellent response.

6.2 Approved financial report for the months of August and September 2016.

Ms. Sobel noted that revenue for the period ending September 30, 2016 was at \$1,195,477 and expenditures were \$656,907. Licensing revenue is still slightly down from last year at this time.

Board action on Regular Agenda Item 6.2: WSMPVVi/C/

7.0 Meeting was adjourned at 3:20pm. Next regular meeting is scheduled for Monday, December 12, 2016 in the Board of Supervisors Chambers at 701 Ocean Street.