

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
Minutes of Monday, October 20, 2014 3:00 PM
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, V = Vega, S = Shull, C = Clark, W = Weiss,
Mc=McCartney, L = Lansdowne

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Lt. Greg Lansdowne called the meeting to order at 3:03 pm. Board members Weiss, Mauriello, Shull and Vega were absent. Lt. Steve Walpole stood in for Chief Weiss and Scott Collins stood in for Tina Shull.
- 2.0 Introductions: Melanie Sobel introduced Lori Roberts, KPIG disc jockey and shelter advocate.
- 3.0 Late Addition or changes to agenda: there were no late additions or changes to the agenda.
- 4.0 ORAL COMMUNICATION – two people addressed the Board on matters unrelated to the day’s agenda.
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the August 11, 2014 Board Meeting
 - 5.2 Accepted reports of General Manager and the Management Team for the months of August 2014 and September 2014
 - 5.3 Accepted statistics for the months of August 2014 and September 2014
 - 5.4 Accept and approve revised change fund policy
 - 5.5 Accept and approve quarterly report for all claims under \$10,000
 - 5.6 Accept and approve JE payments with the County of Santa Cruz for FY14/15 first quarter
 - 5.7 Approved fixed asset inventory for 2014
 - 5.8 Continue to next meeting the revision of SCCAS policy and procedure #210 and #220

Board Action on Consent Agenda items 5.1 through 5.8 PCSWMcL/M/V/

6.0 REGULAR AGENDA

- 6.1 General Manager’s Oral report presented by Melanie Sobel.

Melanie Sobel mentioned the new ASA Humane Education program reaching the most underserved areas of Watsonville and Freedom. This after-school program is being run by volunteer Julie Hitchcock and is already in high demand.

Ms. Sobel reported that the shelter staff and volunteers are turning the 2260 7th Avenue yellow house into a resale boutique during the holiday season to raise additional funds for the shelter.

Ms. Sobel also noted that the Shelter will be selling “Safe Haven Blend” coffee to the public as a fundraiser.

6.2 Approved financial reports for the months of August 2014 and September 2014.

Ms. Sobel noted that Shelter revenue is up from this time last year, and expenditures are less than at this time last year. Licensing revenue is also up YTD.

Board member Joe Phares commended Ms. Sobel and the Shelter staff on the awesome job of fundraising for the Shelter. Ms. Sobel acknowledged the work of the Shelter volunteers as well.

Board action on Regular Agenda Item 6.2: McWPSCL/M/V/

6.3 Consider update on microchip ordinance.

Ms. Sobel stated that she had attended a recent Scotts Valley City Council meeting to introduce the concept of the mandatory microchip proposal. She indicated that she plans to present additional information at a future meeting.

Ms. Sobel also stated that she is working with Deputy Chief McCartney regarding presenting the concept to the Watsonville City Council. She also plans to make a presentation to the Santa Cruz City Council at a future meeting.

No Board action taken on Regular Agenda Item 6.3

6.4 Consider update on administrative citation program

Ms. Sobel noted that the administrative citation program has been passed by City of Scotts Valley so all jurisdictions have now approved the program.

No Board Action taken on Regular Agenda Item 6.4

6.5 Consider and approve administrative citation fees for the remaining County and municipal codes regarding animal violations.

Ms. Sobel called on Shelter Field Manager Todd Stosuy to present the information. Officer Stosuy stated that not all of the violations were originally included in the administrative cite program because we preferred that the more egregious infractions go through the court system. Since bail codes differ between the two programs, this was not permitted so we now wish to add six additional violations to the administrative citation program.

Board member Joe Phares congratulated Officer Stosuy on being re-elected for another term as president of the National Animal Control Association.

Three members of the public addressed the Board regarding the new administrative citation items.

Board member Steve Clark noted that the administrative citation program will result in lower administration fees since the court is not involved in handling corrections for these citations.

Board action on Regular Agenda Item 6.5: CPSWMcL/M/V/

7.0 Meeting adjourned at 3:35pm. Next regular meeting is scheduled for 12/8/2014 at 3pm