

**SANTA CRUZ COUNTY ANIMAL SHELTER**  
**BOARD OF DIRECTORS MEETING**  
Minutes of Monday, October 21, 2013, 3:00 PM  
Board of Supervisors Chambers, Fifth Floor  
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: M = Mauriello, P = Phares, Md = Maldonado, S = Shull, C = Clark, W = Weiss,  
Z = Zamora, Mr = Marsh;

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Chairperson Weiss called meeting to order at 3:05 pm Board Member Marsh, Clark and Shull were absent
- 2.0 Introductions: Greg Landsowne for Jeff Marsh; Scott Collins for Tina Shull, General Manager introduced SCCAS Volunteer Sally Wing
- 3.0 Late Addition or changes to agenda: Move Consent Agenda Item 5.5 to the regular Agenda Item 6.7
- 4.0 ORAL COMMUNICATION – 12 people addressed the board on matters unrelated to the days agenda
- 5.0 CONSENT AGENDA
  - 5.1 Approved minutes of the August 12, 2013 Board Meetings
  - 5.2 Accepted reports of General Manager and Management Team for the months of August/September 2013
  - 5.3 Accepted statistics for the months of August/September 2013
  - 5.4 Approved contracts vet services for FY13/14 of R. Bing Dilts, DVM and Peter Makoto Matsuki, DVM
  - 5.5 Moved to Regular Agenda Item 6.7 for discussion
  - 5.6 Accepted and Approved 1<sup>st</sup> quarter report for all claims under \$10,000.
  - 5.7 Accepted and Approved 1<sup>st</sup> quarter Journal Entry payments to the County of Santa Cruz for FY13/14

Board Action on Consent Agenda – MS//PMdC//WZMr//

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report presented by Melanie Sobel gave a few highlights from her General Manager's Report, Ben Winkleblack, Shelter Manager attended the hearing on a rabbit cruelty case and secured \$29,887.43 in restitution, Todd Stosuy, Field Services Manager secured a grant from ASPCA in the amount of \$22,500 to purchase runners and dog houses for the Watsonville door to door program, the program is currently on suspension due to the ACO unit being down two officers. Ben Winkleblack and FOWAS have been working together and secured a private vet hospital to revamp into a spay and neuter clinic FOWAS will pay for all the equipment and supplies and SCCAS will provide the Veterinarian and Vet Technician to target the Watsonville area, we are also hoping to get grants to fund free spay and neuter for the new clinic. Joan DeNeffe, SCCAS Volunteer received permission from the illustrator for SCCAS to use the "Preventing Dog Bites" brochure for educational purposes, Sally Wing provided stickers with the Shelters information to attach to the brochures.  
Board Chair Weiss congratulated Todd Stosuy on his 3<sup>rd</sup> re-election of president to the National Animal Control Association Board of Directors.

No vote was needed

- 6.2 Approved financial reports for the months of August and September 2013.

- 6.3 Updated Board on the Administrative Citation Program. So far the County and city of Santa Cruz have passed this and we are still waiting on the cities of Scotts Valley and Watsonville. Marie Costa of County Counsel reported both cities of Scotts Valley and Watsonville have implemented their own administrative process, since the animal services administrative process is different we would like the animal services program and any violation associated with the animal codes to be heard by one panel. County Counsel would like to create a model code that all the cities and the county would adopt. Director Maldonado requested the materials be forwarded to his office so he can speak with the city of Watsonville's attorney and Director Weiss agreed to speak with the attorney for the City of Scotts Valley. Director Mauriello motioned to continue this item to the next meeting and request that the cities of Watsonville and Scotts Valley provide an update at that time and directed staff to forward the appropriate materials so they can discuss this matter with their lawyers

Board Action on Regular Agenda – MS//PMdC//WZMr//

- 6.4 Considered report on Feral cat Colonies in Santa Cruz County, the General Manager gave an oral report on the Feral Cat Colonies registered with the SCCAS Board requested staff to review materials discussed and to make recommendation on policies related to feral cats including the consideration of a model ordinance to be adopted by all the jurisdictions and to continue to provide for compliance with the existing ordinances until a replacement can be determined.

4 people from the public addressed the board on this matter

Board Action on Regular Agenda – MMdS//PC//WZMr//

- 6.5 Continued changes to JPA agreement and Policy and Procedures #210 and #220 to the next meeting for discussion and request the various jurisdictions to look over the draft and directed staff to provide copies of the materials to the City of Capitola and invite them to attend the meeting where this item will be discussed.

1 person from the public addressed the board on this matter

Board Action on Regular Agenda – MWMdS//PC//ZMr//

- 6.6 Continued the addition of Section 6.08.011 relating to the microchipping of dogs and cats and amendment of Subsection 6.04.020 (P) relating to the definition of owner and custodian in the Santa Cruz County Code to the next meeting and request staff to return with an appropriately worded ordinance that could be adopted by either the county or cities that participate in the Animal Shelter so they could consider adopting the ordinance or recommending it to their jurisdictions to adopt the ordinance. The Board also directed staff to hold an informational public forum to discuss the issues on the importance of microchipping.

4 people from the public addressed the board on this matter

Board Action on Regular Agenda – MWMdS//PC//ZMr//

- 6.7 Continued to the next meeting the update on comparison of fees

- 7.0 Meeting adjourned at 5.02pm. Next regular meeting is scheduled for 12/09/2012 at 3pm