

Cat Volunteers: Knowledge & Skills Checklist

Locate The Following Items or Places:

- ___ Volunteer Coordinator's Office
- ___ Computer Check-in kiosk for volunteers
- ___ Lost & Found Cat Room
- ___ Cat Isolation, "Feral" Cat Room
- ___ White Board
- ___ Laundry Room, green cart for dirty towels
- ___ Get Acquainted Room (GAR)
- ___ Shelter information table in lobby with adoption applications, adoption fees, volunteering at shelter, low cost spay/neuter information.

Date:

Volunteer's name:

Mentor's Name:

Cat Yahoo Group?

Yes ___ No ___

Email Address:

Demonstrate The Following Abilities:

- ___ Enter the building via the "side" entrance using the keypad code.
- ___ Sign in/out of Volgistics at computer kiosk using PIN number.
- ___ Volunteer attire: long pants, closed toe shoes, apron, pen
- ___ Correctly fill out a yellow TLC card.
- ___ Properly take a cat out of kennel and carry to GAR & back.
- ___ Communicate on the White Board & with Animal Care regarding any health concerns of adoptable cats.
- ___ Note the various configurations of the compartments, so when you take a cat out for TLC, other cats sharing the kennel space are secure.

Questions:

- ___ What times/days can Volunteers do TLC at the Shelter?
- ___ Which cats should be taken out first for TLC?
- ___ If a cat hides or does not want to come out what should you do?
- ___ What GAR room is used for contagious URI cats?
- ___ What special precautions are necessary for interacting with URI cats?
- ___ How often should you sanitize/wash your hands?
- ___ If you are bitten or scratched, what should you do?
- ___ What are the signs that a cat is becoming over-stimulated, & what should you do if your cat becomes over-stimulated?
- ___ Which cats in Lost/Found are adoptable & can have TLC?
- ___ Should you turn the cat over, rub the cat's tummy, kiss/nuzzle the cat, or balance the cat on your shoulders?

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- _____ When should you do Kennel TLC & how do you mark the TLC card?
 - _____ How does Shelly's Angels help Shelter animals get adopted?
 - _____ How often do volunteer's feed the cats?
 - _____ Can a cat have catnip?
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