



Santa Cruz County Animal Shelter

2200 7th Ave., Santa Cruz, CA 95062

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Melanie Sobel
General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER BOARD OF DIRECTORS MEETING

February 12, 2018 – 3:00 p.m.

Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

- 1.0 Call to Order and Roll Call**
- 2.0 Introductions**
- 3.0 Consideration of Late Additions or Changes to the Agenda**
- 4.0 Oral Communications** – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda.
- 5.0 Consent Agenda**
 - Pg 1 **5.1 Approve minutes of the December 11, 2017 meeting**
 - Pg 4 **5.2 Accept reports of the General Manager and the Management Team for December 2017/January 2018**
 - Pg 9 **5.3 Accept and file the statistics for the months December 2017/January 2018**
 - Pg 11 **5.4 Accept and approve quarterly report for all claims under \$10,000**
 - Pg 18 **5.5 Accept and approve journal entry payments with the County of Santa Cruz**
 - Pg 21 **5.6 Accept a donation in the amount of \$5,500 from the Silicon Valley Community Foundation**
 - Pg 22 **5.7 Accept a donation in the amount of \$15,000 from an anonymous donor**
- 6.0 Regular Agenda**
 - Pg 23 **6.1 General Manager's oral report**
 - Pg 24 **6.2 Consider and approve financial report for the months of December 2017/January 2018 and take related actions**
- 7.0 Adjourn Regular Meeting**

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Juanita Gunter at 831/454-7209 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 12, 2018
SUBJECT: Approve Minutes of December 11, 2017 Meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors meeting of December 11, 2017.

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
 Minutes of Monday, December 11, 2017 3:00 PM
 Board of Supervisors Chambers, Fifth Floor
 701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: Pl = Palacios, P = Phares, S = Shull, V = Verinsky, Vi = Vides, Mc=McKinley, W=Walpole, F=Flippo, B=Booth

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chairman Carlos Palacios called the meeting to order at 3:04 pm. Board Members Vides and Shull were absent.
- 2.0 Introductions: none
- 3.0 Late Additions or changes to agenda: none
- 4.0 ORAL COMMUNICATION – One person addressed the Board on matters unrelated to the day's Agenda.
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the October 16, 2017 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for October and November 2017
 - 5.3 Accepted the statistics for the months of October and November 2017
 - 5.4 Approved recommendation of General Manager to set the 2018 Board of Directors' meeting dates
 - 5.5 Authorized General Manager to accept a gift in the amount of \$10,000 and direct that the check be deposited.

Board action on Consent Agenda 5.0: VPPI/S/Vi/McWFB

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report presented by acting General Manager Ben Winkleblack

Mr. Winkleblack spoke about the new County dog license tag design. The Shelter plans to start issuing these tags in January 2018. The new tags have a full color ASA logo on the front and a QR code on the back. The QR code can be read with any smartphone and dog owners can provide their info through the website of the tag manufacturer.

Mr. Winkleblack stated that the Shelter is currently in the hiring process for a new Animal Control Officer to fill a vacant position.

6.2 Approved financial report for the months of October and November 2017.

Board action on Regular Agenda Item 6.2: PWPI/S/V/Vi/McF/B/

7.0 Regular meeting was adjourned at 3:10 pm.

The next regular meeting is scheduled for Monday, February 12, 2018 in the Board of Supervisors Chambers at 701 Ocean Street.

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
 FROM: Melanie Sobel, General Manager
 DATE: February 12, 2018
 SUBJECT: Reports from the Management Team for the months of December 2017/January 2018

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General

- On January 16, 2018 the Watsonville City Council passed the Microchip Ordinance. It will go into effect on March 15, 2018.
- On January 21, 2018 SCCAS held a "Meet the Fosters" event at the Santa Cruz Shelter location to showcase all the adoptable animals that are residing in foster homes.
- On January 23, 2018 the new nonprofit organization, Santa Cruz County Animal Shelter Foundation, had its first meeting. SCCAS Shelter Manager, Ben Winkleblack, was instrumental in setting up this organization and will serve as President.
- SCCAS and Heading Home Animal Rescue are continuing to partner on their "Working Whiskers" program designed to help cats in our community that are not readily adoptable. This program has saved a record number of nonsocial cats from SCCAS. The program has been so successful that in its first 7 months the unsocial cat euthanasia rate went down by more than 2/3 for the entire year of 2016, compared to 2015. Heading Home Animal Rescue, an all volunteer organization with no paid positions, takes more of SCCAS' animals than any other placement partner organization. Over 40% of all animals transferred from SCCAS go into their adoption program.
- Carla Braden, Behavior & Training Coordinator, continues to offer dog training classes, private training, behavior help for new adopters and owners considering surrender, and educational opportunities for staff, volunteers, and community members. Carla is helping SCCAS enhance its outreach on interpretation of dog and cat body language and better understanding of who dogs and cats are, their needs, and how they experience the world.
- SCCAS staff continues to offer training workshops for volunteers on cat behavior, performing dog shows to potential adopters, foster care of animals, and explaining the disposition decisions made on animals regarding health and temperament.
- SCCAS continues to offer community outreach through education and distribution of free resources three times a month to pet owners in the County's most underserved areas: Farmer's Market in Watsonville, St. Francis Soup Kitchen, Mountain Community Resources and Second Harvest in Felton.
- SCCAS and Friends of Watsonville Animal Shelter (FOWAS) continue to offer the Planned Pethood South program at the spay/neuter clinic at 150A Pennsylvania Drive in Watsonville. This clinic expands services for SCCAS' current high quality, low-cost spay/neuter, rabies vaccination and microchip program. The goals of the clinic are to help provide affordable spay/neuter veterinary services to the residents of South County to help reduce the County's homeless animal population and to help residents comply with current animal ownership laws.

- Heading Home Rescue, Animal Shelter Relief and Four Paws to Love continue to take SCCAS' cats and kittens, many with medical issues and too young for adoption, into their adoption programs. This partnership continues to increase SCCAS' animal transfer rate significantly and directly helps increase SCCAS' live animal release rate.
- Santa Cruz SPCA continues to assist SCCAS with taking animals into their adoption program. This directly helps increase SCCAS's live animal release rate.
- Friends of Watsonville Animal Shelter (FOWAS) continue to fund medical procedures for SCCAS animals, allowing them to be treated and made available for adoption. This directly helps increase SCCAS' live animal release rate.
- SCCAS staff continues to participate in FOWAS meetings held every other month.
- SCCAS General Manager serves as President of the California Animal Control Directors Association (CACDA).

SCCAS Staff

SCCAS is currently recruiting for two Animal Control Officers. There has been a successful recruitment of the Program and Development Manager position. The new employee will begin on April 9, 2018. The previous Program and Development Manager, Jen Walker, will continue to work for SCCAS on a contract basis to provide humane education programs.

Watsonville Shelter

SCCAS is working on future shelter improvement ideas: shade areas for the dog play yards and a small pole barn to store feral cat traps, cat loaders and house livestock.

SCCAS staff continues to attend bi-monthly Friends of Watsonville Animal Shelter (FOWAS) meetings. We are working with FOWAS to try to improve operations and facilitate community support and outreach to Watsonville residents. FOWAS and SCCAS partner to provide two days a week of spay/neuter services at the Planned Pethood South Watsonville clinic.

Live Oak Shelter

SCCAS veterinary clinic continues to have interns from the Animal Behavior College Registered Veterinary Technician program. The Shelter will also serve as a clinical rotation stop for students at all stages of their education. Depending on the current stage of the program, students will be receiving instruction and performing duties in the Animal Care Department and also in the Veterinary Clinic.

At the clinic at the Live Oak shelter location in the months of December 2017/January 2018 552 animals were spay/neutered. Also, 116 animals were transferred to our adoption placement partner organizations. The Live Oak Shelter continues to work closely with Sheriff's Work Release, CalWorks and Court Referral for support.

Client Services

Client services staff continues to provide excellent customer service while assisting a high volume of clients in person and on the phone. Staff processes adoptions, returns animals to their owners, and schedules spay/neuter appointments, processes licenses, files lost and found reports, processes Administrative Citations, does research and follow up for the daily hold report, and

sells merchandise and products to the public such as apparel with our new logo, flea prevention medication and pet identification tags to generate revenue.

Client services staff is increasingly helping with licensing, rabies vaccine data entry and donation processing.

Animal Control

Animal Control Officers continue proactive patrols and the Door-to-Door community outreach campaign, when able. Field Manager Todd Stosuy has completed updating Field policies and procedures and is working with the general manager to create a model ordinance for all jurisdictions.

Animal Control Officers continue to provide excellent animal rescue and control service to residents of Santa Cruz County. Officers continue to rescue injured and mistreated animals, promote public safety with assisting law enforcement and conducting vicious and/or dangerous animal investigations, and provide community outreach and education at special events.

Field Manager Todd Stosuy continues to represent our agency on a national level as a member of the National Animal Control Association. Todd regularly attends and gives presentations at animal welfare conferences across the nation.

Volunteer and Humane Education Programs

Volunteer orientations continue to be offered twice a month. SCCAS' partnership with YouthSERVE allows 13-18 year olds to volunteer with trained supervisors. Several continuing education seminars are being offered each month to volunteers, staff and now the public on topics such as animal handling skills and basic animal grooming.

Pet of the Week segments continue each week in the Santa Cruz Sentinel, Mid-County Post and KPIG. We are now showcasing a Pet of the Week segment once a month at KSBW television.

SCCAS continues to provide trainings and education opportunities for our volunteers and members of the public.

Statistics

Please see attached.
Melanie Sobel
General Manager

Recommendation:

Accept and file the reports of the management team for the months of December 2017/January 2018.

Animal Control Report
December 2017 and January 2018
Todd Stosuy, Field Services Manager

1. We continue to see the need for an officer to be stationed at the Watsonville Shelter 7 days a week due to the high volume of calls in the 95076 area. This includes both proactive outreach and reactive response in an attempt to ensure dogs don't run loose, animals are not neglected and the public is safe.
2. Officer Brad Gooding resigned to go back to school. We now have two open animal control officer positions. We offered a position to a candidate but she did not start as she accepted a position with California State Parks. The previous employment list has been exhausted and our new list is undergoing the Training and Education analysis by the Personnel Department. It is our hope that interviews will begin in February. This leaves us with three officers and myself for twenty four seven coverage, 7 days a week. This has led to a gap in our proactive services, including patrols of County Parks and Beaches, as well as limiting calls for service we will respond to.
3. We held multiple 597.1 Seizure Hearings on animals we seized and all were upheld by the Hearing Officer. We also held a hearing regarding a vicious dog with County Nuisance Abatement and it was upheld by the commission.
4. There is a current court order against a Scotts Valley resident we charged with animal neglect for hoarding. This order prevents her from owning animals while the case winds its way through court. We currently have an open investigation into her violating this order and have been working with the Scotts Valley Police Department and District Attorney's Office.
5. We seized a dog in Live Oak with the assistance of the Sheriff's Department after the owner repeatedly violated the Vicious Animal Order placed on the dog. The owner repeatedly fled from our officers but with the assistance of the Sheriff he was detained and the dog confiscated. The dog currently has an Order for Destruction which is on appeal.
6. The male we charged with animal cruelty in Watsonville for beating his girlfriend's dog was convicted and is forbidden from owning or harboring animals. He served time in jail and is on probation.
7. In December we issued 3 Animal Control Warning letters in unincorporated County and one in the City of Santa Cruz. In December we also declared one animal a Habitual Offender and one dog a Vicious Animal in the City of Santa Cruz. In January we issued two Animal Control Warning letters in unincorporated County, one Habitual Animal in County, one Vicious in the City of Santa Cruz and one Order for Destruction in the County.

**Shelter Services Board Report
December 2017 and January 2018
By Ben Winkleblack, Shelter Manager**

In the months of December 2017 and January 2018:

- 1,619 dog licenses were sold
- 269 animals were adopted
- 116 animals were transferred to another shelter or placement partner
- 666 animals entered the shelter
- 198 animals were reunited with their owner
- 501 WebLicensing transactions
- 552 spay or neuter procedures
- 444 animals signed up for the Planned Pethood Program

The renovation of the adoptable cat room has been completed. There are new modern feline condos that will improve sanitation, increase the living space for the cats, and provide a better experience for potential adopters. The walls have been painted to brighten the room and to eliminate the porous surface and may now be effectively sanitized. The floor has received an epoxy coating that will eliminate the sanitation concerns of porous concrete and helps to brighten the room.

Overall animal intake has decreased by 16% when compared to the same period last year. Canine intake has decreased by 16% and feline intake has decreased by 4% when compared to the same period last year. There has been a 19% increase in animals returning to their owners, 30% of those returned were due to the animals having a microchip. The number of animals returned to their owners due to a microchip has more than doubled when compared to the similar period last year.

The Friends of Santa Cruz County Animals, a 501(c) 3 organization, has been resurrected and started conducting business for the animals of Santa Cruz County. The organization has filed for a name change and will be known in the future as the Santa Cruz County Animal Shelter Foundation. The foundation will provide an additional way to support the shelter and its mission.

Thank you,
Ben Winkleblack

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 12, 2018
SUBJECT: Statistics for the Months of December 2017/January 2018

Recommendation:

Accept and file the reports of statistics for the months of December 2017/January 2018.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

All Jurisdictions Combined 12/1/17 through 1/31/18

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Total Intake	163	294	63	55	19	594
	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	68	90	51	42	18	269
Died	3	1	0	0	0	4
Euthanized	22	40	5	11	1	79
Returned to Owner	29	163	1	2	3	198
Transferred	52	16	15	32	1	116
Total Outcome	174	310	72	87	23	666

Intakes of Owner Requested Euthanasia From All Jurisdictions During 12/1/17 to 1/30/18 = **68**

Animals on hand on January 31, 2018 = 144

Patrols by Jurisdiction	Patrols	Total Minutes
Capitola	7	147
County of Santa Cruz	104	3,916
Watsonville	8	342
Santa Cruz City	9	178
Scotts Valley	3	90
Live Oak and E. Cliff Beaches	9	192
Total Citations issued	83	

License Compliance and Revenue

	Tags Sold	Revenue
CAPITOLA	46	\$1,247
COUNTY	1,005	\$29,933
SANTA CRUZ	261	\$7,863
SCOTTS VALLEY	93	\$2,628
OTHER	1	\$29
WATSONVILLE	213	\$6,631
TOTAL	1,619	\$48,331

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 12, 2018
SUBJECT: Second Quarter Report of all Claims under \$10,000 approved by the General Manager for October 1, 2017 through December 31, 2017

Recommendation:

Approve the first quarter report of all claims under \$10,000 approved by the General Manager for October 1, 2017 through December 31, 2017.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for January 1, 2018 through March 31, 2018 will be included in the April 2018 agenda.

DATE: 2/12/18
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.4 October 1, 2017 through December 31, 2017 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of October 1, 2017 through December 31, 2017.

Expenditure Actual Transactions

Posted	Amount	Description	Vendor Name
Object 61125 -- UNIFORM REPLACEMENT			
11/9/2017	81.27	SCRUB TOPS FOR SHELTER WORK	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
Object 61310 -- FOOD			
10/16/2017	18.07	#S{W 2847 DRINKING WATER -WATS	DAMM SOFTWATER SERVICE INC
10/16/2017	8.00	#S{W 2847 DRINKING WATER -WATS	DAMM SOFTWATER SERVICE INC
10/16/2017	20.76	#S{W 2847 DRINKING WATER-WATS	DAMM SOFTWATER SERVICE INC
10/17/2017	329.46	CAT FOOD/DOG FOOD-SC SHELTER	HILLS PET NUTRITION INC
10/30/2017	181.88	ALFALFA BALES/PINE SHAVINGS	GENERAL FEED & SEED
10/30/2017	236.87	STRAW BALES/PELLETS/SHAVINGS	GENERAL FEED & SEED
10/30/2017	13.99	GOAT FOOD - SC ANIMAL CARE	GENERAL FEED & SEED
10/30/2017	20.60	ALAFALFA BALE - SC ANIMAL CARE	GENERAL FEED & SEED
11/7/2017	18.07	S{W-2847 DRINKING WATER - WATS	DAMM SOFTWATER SERVICE INC
11/7/2017	20.76	S{W-2847 DRINKING WATER - WATS	DAMM SOFTWATER SERVICE INC
11/9/2017	98.21	FOOD & DRINKS/WORKSHOP	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/9/2017	44.40	FOOD/DRINKS-CATIO EVENT	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/9/2017	183.13	KITTEN FOOD/ADULT DOG FOOD-SC	HILLS PET NUTRITION INC
11/9/2017	11.94	FRESH GREENS FOR RABBITS	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/9/2017	9.30	GUINEA PIG & PARAKEET FOOD	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/9/2017	11.00	CHINCHILLA FOOD	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/13/2017	17.35	DUCK & GOOSE FOOD - SC	GENERAL FEED & SEED
11/13/2017	199.03	PELLETS/SHAVINGS/PIG FOOD	GENERAL FEED & SEED
12/21/2017	12.88	S{W-2847 DRINKING WATER - WATS	DAMM SOFTWATER SERVICE INC
12/21/2017	4.38	S{W-2847 DRINKING WATER - WATS	DAMM SOFTWATER SERVICE INC
12/21/2017	8.00	S{W-2847 DRINKING WATER - WATS	DAMM SOFTWATER SERVICE INC
12/21/2017	8.94	RAT & MOUSE FOOD	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/22/2017	146.58	FOOD & DRINKS-VOLUNTEER EVENT	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/22/2017	23.09	FOOD & DRINK-VOLUNTEER EVENT	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/22/2017	18.42	FOOD & DRINK-VOLUNTEER EVENT	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/22/2017	61.14	FOOD & DRINK-VOLUNTEER EVENT	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/26/2017	141.59	KITTEN FOOD FOR SC SHELTER	HILLS PET NUTRITION INC
12/28/2017	278.58	ADULT CANINE/ADULT FELINE FOOD	HILLS PET NUTRITION INC
Object 61720 -- MAINT-MOBILE EQUIPMENT-SERV			
10/30/2017	134.20	OIL CHANGE ASA VEHICLE #894	ALLEN BROTHERS OIL INC
12/11/2017	28.00	TIRE REPAIR-ASA VEHICLE #106	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
Object 61725 -- MAINT-OFFICE EQUIPMNT-SERVICES			
10/26/2017	67.51	COPIER USE FEE - SC SHELTER	CANON SOLUTIONS AMERICA INC
11/20/2017	67.64	COPIER USE FEE - SC SHELTER	CANON SOLUTIONS AMERICA INC
12/21/2017	66.84	COPIER USE FEE - SC SHELTER	CANON SOLUTIONS AMERICA INC
Object 61730 -- MAINT-OTH EQUIP-SERVICES			
10/17/2017	487.58	DRYER REPAIR PARTS/LABOR -WATS	TAYLOR HOUSEMAN INC
12/26/2017	450.00	ANNUAL CERT. FOR VET EQUIPMENT	VETEQUIP INC
Object 61731 -- MAINT-OTH EQUIP-SUPPLIES			
11/29/2017	43.35	THERMOPILE-REPAIR FURNACE	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
Object 61835 -- FACILITIES MAINT-GENERAL-SERV			
11/16/2017	837.50	CLEAR KENNEL DRAINS - WATS	TINOS PLUMBING
Object 61845 -- MAINT-STRUCT/IMPS/GRDS-OTH-SRV			

10/30/2017	24.43	DUPLICATE KENNEL KEYS - WATS	REEDER, STEPHEN
Object 61922 -- OTHER MEDICAL MATERIALS & SUPP			
10/12/2017	687.35	TELAZOL FOR VET CLINIC	MWI VETERINARY SUPPLY CO
10/12/2017	853.18	NOBIVAC/MISC MED - VET CLINIC	MWI VETERINARY SUPPLY CO
10/12/2017	70.31	MIDAZOLAM FOR VET CLINIC -SC	MWI VETERINARY SUPPLY CO
10/12/2017	642.05	CLAVAMOX/SYRINGES/MISC MED	MWI VETERINARY SUPPLY CO
10/12/2017	1,668.55	MONOCRYL/NEEDLES/GLOVES/GAUZE	MWI VETERINARY SUPPLY CO
10/12/2017	25.41	CLIPPER BLADE FOR VET CLINIC	MWI VETERINARY SUPPLY CO
10/12/2017	1,159.28	MONOCRYL/MAXON/NEMEX	MWI VETERINARY SUPPLY CO
10/12/2017	43.36	PYRANTEL PAMOATE FOR CLINIC	MWI VETERINARY SUPPLY CO
10/12/2017	912.58	NOBIVAC/NEMEX/GLOVES	MWI VETERINARY SUPPLY CO
10/12/2017	88.97	SHARPS DISPOSAL CONTAINER	MWI VETERINARY SUPPLY CO
10/12/2017	283.19	NOBIVAC/SYRINGES - ANIMAL CARE	MWI VETERINARY SUPPLY CO
10/12/2017	636.61	EXAM GLOVES/SYRINGES -SC	MWI VETERINARY SUPPLY CO
10/16/2017	50.43	OXYGEN TANK FOR VET CLINIC -SC	ANALGESIC SERVICES INC
10/16/2017	50.43	OXYGEN TANK FOR VET CLINIC -SC	ANALGESIC SERVICES INC
10/17/2017	1,181.36	NOBIVAC/GLOVES/SYRINGES - SC	PATTERSON VETERINARY SUPPLY INC
10/26/2017	152.94	BAYTRIL FOR USE IN VET CLINIC	BAYER HEALTHCARE LLC
10/30/2017	360.93	SNAP FELV/SNAP PARVO TESTS	IDEXX DISTRIBUTION INC
11/7/2017	(79.30)	ADJUSTMENT FOR RETURNED ITEM	MWI VETERINARY SUPPLY CO
11/7/2017	687.65	NOBIVAC/EXAM GLOVES/SYRINGES	MWI VETERINARY SUPPLY CO
11/7/2017	945.34	NOBIVAC/SYRINGES/NEEDLES	MWI VETERINARY SUPPLY CO
11/7/2017	581.01	SURGICAL GLOVES/MONOCRYL	MWI VETERINARY SUPPLY CO
11/7/2017	66.59	DOXYCYCLINE CAPS - VET CLINIC	MWI VETERINARY SUPPLY CO
11/7/2017	167.14	SURGICAL GLOVES - VET CLINIC	MWI VETERINARY SUPPLY CO
11/7/2017	713.48	SCALPEL BLADES/SYRINGES/MISC	MWI VETERINARY SUPPLY CO
11/7/2017	367.02	ISOFLURANE/ENROFLOXACIN	MWI VETERINARY SUPPLY CO
11/7/2017	396.37	MWI VETERINARY NOBIVAC/SURGICA	MWI VETERINARY SUPPLY CO
11/9/2017	204.96	PRAZIQUANTEL/DOXYCYCLINE - VET	ROADRUNNER PHARMACY INC BIN#920073
11/9/2017	305.04	BUPRENORPHINE FOR VET CLINIC	ROADRUNNER PHARMACY INC BIN#920073
11/9/2017	687.35	TELAZOL FOR VET CLINIC - SC	MWI VETERINARY SUPPLY CO
11/16/2017	75.12	OXYGEN TANK FOR VET CLINIC -SC	ANALGESIC SERVICES INC
11/16/2017	894.87	NOBIVAC/SYRINGES/EXAM GLOVES	PATTERSON VETERINARY SUPPLY INC
11/16/2017	68.30	SNAP PARVO TESTS - SC SHELTER	IDEXX DISTRIBUTION INC
12/11/2017	379.13	NEEDLES/SYRINGES/MISC. MEDICAL	MWI VETERINARY SUPPLY CO
12/11/2017	70.31	MIDAZOLAM FOR VET CLINIC - SC	MWI VETERINARY SUPPLY CO
12/11/2017	1,249.40	DIROBAN/NOBIVAC/CHLORHEXIDINE	MWI VETERINARY SUPPLY CO
12/11/2017	772.53	NOBIVAC FELINE/NOBIVAC CANINE	MWI VETERINARY SUPPLY CO
12/11/2017	2,439.67	MONOCRYL/NOBIVAC/SYRINGES	MWI VETERINARY SUPPLY CO
12/14/2017	218.50	NALOXONE/EPINEPHRINE/MISC MED	MWI VETERINARY SUPPLY CO
12/14/2017	386.26	NOBIVAC FOR VET CLINIC - SC	MWI VETERINARY SUPPLY CO
12/14/2017	(772.53)	ADJUSTMENT FOR NOBIVAC ORDER	MWI VETERINARY SUPPLY CO
12/14/2017	98.30	EXAM GLOVES - ANIMAL CARE SC	MWI VETERINARY SUPPLY CO
12/26/2017	1,879.98	SNAP FIV/FELV & PARVO TESTS	IDEXX DISTRIBUTION INC
12/26/2017	52.43	OXYGEN TANKS FOR VET CLINIC SC	ANALGESIC SERVICES INC
12/26/2017	52.43	OXYGEN TANKS FOR VET CLINIC	ANALGESIC SERVICES INC
12/28/2017	78.60	FATAL PLUS SOLUTION - CLINIC	VORTECH PHARMACEUTICALS
12/28/2017	413.50	FATAL PLUS POWDER - SC CLINIC	VORTECH PHARMACEUTICALS
12/28/2017	233.80	NOBIVAC FELINE/SHARPS CONTAIN.	PATTERSON VETERINARY SUPPLY INC
Object 62020 -- MEMBERSHIPS			
11/30/2017	1,299.00	ANNUAL MEMBERSHIP CSDA - 2018	CALIFORNIA SPECIAL DISTRICT ASSOCIATION
11/30/2017	300.00	2018 MEMBERSHIP FEE/LAW BOOKS	STATE HUMANE ASSN OF CA
11/30/2017	360.00	CA ANIMAL LAWS HANDBOOKS 2018	STATE HUMANE ASSN OF CA
Object 62111 -- MISCELLANEOUS EXPENSE-SERVICES			
11/6/2017	75.00	MAILCHIMP EMAIL SERVICE	U S BANK CORPORATE PAYMENT SYSTEMS
11/9/2017	8,906.30	02606301-887665 Property Tax	COUNTY TAX COLLECTOR

11/9/2017	377.70	02646102-888158 Property Tax	COUNTY TAX COLLECTOR
12/7/2017	75.00	MAIL CHMP FEE	U S BANK CORPORATE PAYMENT SYSTEMS
12/7/2017	172.50	PERMIT #B-173491 SOLAR PLANS	CENTRAL FIRE PROTECTION DIST
12/26/2017	116.20	CHIMP VOL EVNT	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62112 -- CASH SHORTAGES			
10/11/2017	0.74	Cash Shortage	DEP
Object 62214 -- DUPLICATING SERVICES			
10/2/2017	62.13	PRINTING VOLUNTEER GUIDES	MPRESS DIGITAL
10/12/2017	213.96	#10 WINDOW ENVELOPES/POSTCARDS	BLUE HERON DESIGN GROUP
11/6/2017	71.08	PRINTING OF EVENT FLYERS	U S BANK CORPORATE PAYMENT SYSTEMS
12/26/2017	144.09	GEEKS PELLETS/GRASS BALES	GENERAL FEED & SEED
12/28/2017	289.94	COMMENT CARDS FOR KENNELS	MPRESS DIGITAL
12/28/2017	1,119.77	ENVELOPES FOR LICENSING DEPT.	BLUE HERON DESIGN GROUP
Object 62217 -- MISC NONINVENTORIAL ITEMS			
12/7/2017	202.25	APRONS FOR ASA EVENTS	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62219 -- PC SOFTWARE PURCHASES			
12/7/2017	1,032.00	VOLGISTICS SOFTWARE RENEWAL	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62221 -- POSTAGE			
11/2/2017	2,018.50	POSTAGE METER REFILL & USE FEE	THE PITNEY BOWES BANK INC
12/21/2017	114.25	POSTAGE METER LEASE FEE - SC	PITNEY BOWES GLOBAL FINANCIAL SERVICES
12/26/2017	34.95	POSTAGE FOR CALENDAR MAILINGS	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62222 -- SUBSCRIPTIONS/PERIODICALS			
11/16/2017	(326.93)	Pet Pals from 62222 to 62223	
Object 62223 -- SUPPLIES			
10/3/2017	18.30	KEY & BAGS FOR TRUCK	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/12/2017	105.07	PELLETS FOR ANIMAL CARE -WATS	HANSEN FEED AND PET SUPPLY
10/12/2017	175.46	PELLETS FOR ANIMAL CARE - SC	HANSEN FEED AND PET SUPPLY
10/16/2017	250.18	WOOD PELLETS - ANIMAL CARE SC	HANSEN FEED AND PET SUPPLY
10/16/2017	148.38	NETWORK PRINTER TONER - SC	STAPLES CONTRACT AND COMMERCIAL INC.
10/16/2017	32.34	DISTILLED WATER-VET EQUIP.	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/16/2017	11.22	NETWORK PRINTER TONER - WATS	STAPLES CONTRACT AND COMMERCIAL INC.
10/26/2017	90.06	WOOD PELLETS- ANIMAL CARE WATS	HANSEN FEED AND PET SUPPLY
10/26/2017	330.24	WOOD PELLETS - ANIMAL CARE SC	HANSEN FEED AND PET SUPPLY
10/26/2017	119.49	ASA LOGO BAGS-FOR EVENT	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
10/30/2017	901.49	CHLORSAN BLEACH - SANTA CRUZ	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
10/30/2017	419.09	TONER/MISC OFFICE SUPPLIES-SC	STAPLES CONTRACT AND COMMERCIAL INC.
10/30/2017	1,005.10	LIQUID LAUNDRY DETERGENT -WATS	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
10/31/2017	5,425.00	1,000 MICROCHIPS - SC SHELTER	INTERVET INC
11/6/2017	1,041.04	LOADERS AND POOP SCOOPERS	U S BANK CORPORATE PAYMENT SYSTEMS
11/6/2017	74.07	PLUMBING & EQUIP. REPAIR PARTS	U S BANK CORPORATE PAYMENT SYSTEMS
11/9/2017	57.34	POWER STRIP & SWIVAL W/BRAKE	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/9/2017	13.04	PRICE LABELS-BENEFIT SHOP	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/9/2017	175.12	WOOD PELLETS - ANIMAL CARE SC	HANSEN FEED AND PET SUPPLY
11/9/2017	34.32	SPECIAL DIET DOG FOOD	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/9/2017	8.85	TURTLE FOOD	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
11/13/2017	35.21	CAT LITTER FOR ANIMAL CARE -SC	PET PALS
11/16/2017	620.66	Leashes from 62924 to 62223	
11/16/2017	117.33	TONER FOR NETWORK PRINTER - SC	STAPLES CONTRACT AND COMMERCIAL INC.
11/16/2017	292.71	WOOD PELLETS - ANIMAL CARE SC	HANSEN FEED AND PET SUPPLY
11/16/2017	326.93	Pet Pals from 62222 to 62223	
11/16/2017	10.68	TONER FOR NETWORK PRINTER-WATS	STAPLES CONTRACT AND COMMERCIAL INC.
11/16/2017	90.06	PELLETS FOR ANIMAL CARE - WATS	HANSEN FEED AND PET SUPPLY
11/20/2017	361.80	TONER/MISC. OFFICE SUPPLIES	STAPLES CONTRACT AND COMMERCIAL INC.
11/20/2017	335.24	WOOD PELLETS - ANIMAL CARE SC	HANSEN FEED AND PET SUPPLY
12/4/2017	140.88	WOOD PELLETS FOR ANIMAL CARE	HANSEN FEED AND PET SUPPLY
12/7/2017	1,119.85	PHONE HEADSETS-CLIENT SERVICES	U S BANK CORPORATE PAYMENT SYSTEMS

12/7/2017	28.30	KEYS FOR CABINETS -WATSONVILLE	U S BANK CORPORATE PAYMENT SYSTEMS
12/7/2017	277.66	ANIMAL CARE SUPPLIES/SCRUBS	U S BANK CORPORATE PAYMENT SYSTEMS
12/11/2017	108.67	DOG FOOD/TRAINING SUPPLIES	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
12/20/2017	53.65	Credit Card Machine Rolls 1215	DEP
12/26/2017	142.43	TONER FOR NETWORK PRINTER - SC	STAPLES CONTRACT AND COMMERCIAL INC.
12/26/2017	55.08	SCRUBS FOR ANIMAL CARE DEPT.	U S BANK CORPORATE PAYMENT SYSTEMS
12/26/2017	409.59	WOOD PELLETS FOR SC SHELTER	HANSEN FEED AND PET SUPPLY
12/26/2017	10.70	NETWORK PRINTER TONER - WATS	STAPLES CONTRACT AND COMMERCIAL INC.
12/26/2017	16.99	SWITCH FOR DRYER REPAIR	U S BANK CORPORATE PAYMENT SYSTEMS
12/26/2017	129.39	WOOD PELLETS FOR WATS SHELTER	HANSEN FEED AND PET SUPPLY
12/26/2017	43.37	SAFE FOR VET CLINIC DRUGS	U S BANK CORPORATE PAYMENT SYSTEMS
12/28/2017	351.23	TONER/MONITOR/MISC SUPPLIES	STAPLES CONTRACT AND COMMERCIAL INC.
12/28/2017	1,358.95	TRIPLE TWO KENNEL CLEANER	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
Object 62317 -- CONSULT/MGT/PC SERVICES			
10/16/2017	81.55	233 WEBLICENSING - SEPT 2017	HLP INC
11/16/2017	64.05	WEBLICENSING FEES - OCTOBER	HLP INC
Object 62381 -- PROF & SPECIAL SERV-OTHER			
10/2/2017	4,768.72	FUNDRAISING MAILER - CHALLENGE	MPRESS DIGITAL
10/16/2017	800.00	BENEFIT SHOP MANAGEMENT	DUNN, LEILA
10/16/2017	4,827.08	DEVELOPMENT/FUNDRAISING	KASA, LAURA
10/26/2017	400.00	BENEFIT SHOP MANAGEMENT	DUNN, LEILA
10/30/2017	1,700.00	PICK UP SERVICE - SANTA CRUZ	KOEFRAN INDUSTRIES
10/30/2017	1,000.00	PICK UP SERVICE - WATS SHELTER	KOEFRAN INDUSTRIES
10/30/2017	311.19	DIAGNOSTICS SERVICES - CLINIC	IDEXX DISTRIBUTION INC
10/30/2017	109.44	BIO WASTE PICK UP-WATS SHELTER	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
11/7/2017	800.00	BENEFIT SHOP MANAGEMENT	DUNN, LEILA
11/13/2017	3,066.64	FUNDRAISING CONSULTANT	KASA, LAURA
11/13/2017	1,700.00	PICK UP SERVICE - SC SHELTER	KOEFRAN INDUSTRIES
11/13/2017	1,000.00	PICK UP SERVICE - WATS SHELTER	KOEFRAN INDUSTRIES
11/16/2017	507.69	DIAGNOSTICS SERVICE -SC CLINIC	IDEXX DISTRIBUTION INC
11/16/2017	4,166.00	ANIMAL BEHAVIOR CONSULTING	BRADEN, CARLA
11/16/2017	4,166.00	ANIMAL BEHAVIOR CONSULTING	BRADEN, CARLA
11/16/2017	2,507.01	POSTAGE- 2017 HOLIDAY MAILER	PARKS PRINTING
11/16/2017	1,516.66	FUNDRAISING CONSULTING SVC.	KASA, LAURA
11/22/2017	262.50	CATIO TOUR BROCHURE REVISION	BLUE HERON DESIGN GROUP
11/30/2017	800.00	BENEFIT SHOP MANAGMENT SERVICE	DUNN, LEILA
11/30/2017	556.02	REMIT ENVELOPES - 2017 HOLIDAY	PARKS PRINTING
11/30/2017	1,298.20	#10 ENVELOPES FOR 2017 HOLIDAY	PARKS PRINTING
12/7/2017	800.00	BENEFIT SHOP MANAGEMENT	DUNN, LEILA
12/21/2017	54.50	LETTERING/LOGO FOR SC SHELTER	EXL PRINTS INC
12/21/2017	250.00	PICK UP SERVICE FOR SC SHELTER	FLINTSTONE ENTERPRISES
12/21/2017	350.00	PICK UP SERVICE FOR WATS SHELTER	FLINTSTONE ENTERPRISES
12/26/2017	87.00	SC BURGLAR ALARM MONITORING	POLAND, DOYLE
12/26/2017	148.50	ALARM MONITORING - SC FIRE	POLAND, DOYLE
12/26/2017	800.00	BENEFIT SHOP MANAGEMENT	DUNN, LEILA
12/26/2017	208.38	SHARPS DISPOSAL SERVICES - SC	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
12/26/2017	365.85	DIAGNOSTICS SERVICES - CLINIC	IDEXX DISTRIBUTION INC
12/26/2017	79.50	ALARM MONITORING -WATS SHELTER	POLAND, DOYLE
12/28/2017	531.38	DONATION INSERT - HOLIDAY MAIL	PARKS PRINTING
12/28/2017	1,091.99	STORIES INSERT - HOLIDAY MAIL	PARKS PRINTING
12/28/2017	1,051.04	ASA HOLIDAY CARD FOR MAILER	PARKS PRINTING
12/28/2017	889.76	MAILING SERVICE HOLIDAY APPEAL	PARKS PRINTING
Object 62399 -- VETERINARIAN SERVICES			
10/12/2017	1,575.00	SPAY/NEUTER VET SERVICES	HOSHIZAKI, TIVA FLEMING
10/16/2017	1,576.25	SPAY/NEUTER VET SERVICES	LIN, ANDREA Y T
10/26/2017	3,073.20	SPAY/NEUTER VET SERVICES	LIN, ANDREA Y T

10/26/2017	500.00	VETERINARY CARE -FELINE DENTAL	KERRIN HOBAN
11/2/2017	1,525.41	EMERGENCY AFTER HOURS VET SVC	SANTA CRUZ VETERINARY HOSPITAL
11/2/2017	1,133.84	EMERGENCY AFTER HOURS VET SVC	SANTA CRUZ VETERINARY HOSPITAL
11/2/2017	945.00	SPAY/NEUTER VET SERVICES	HOSHIZAKI, TIVA FLEMING
11/2/2017	(93.25)	SCVH Fees A208863 A194797	DEP
11/6/2017	318.50	VET SERVICES FOR PIG - A241674	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
11/7/2017	1,961.05	SPAY/NEUTER VET SERVICES	LIN, ANDREA Y T
11/14/2017	(302.75)	SCVH Fees A239193 A239952	DEP
11/20/2017	(20.75)	SCVH Fees A217783	DEP
11/30/2017	3,092.91	SPAY/NEUTER VET SERVICES	LIN, ANDREA Y T
11/30/2017	1,960.00	SPAY/NEUTER VET SERVICES	NETHERWOOD, KRISTINA
12/4/2017	218.97	EMERGENCY AFTER HOURS VET CARE	PACIFIC VETERINARY SPECIALISTS
12/7/2017	2,730.00	SPAY/NEUTER VET SERVICES	HOSHIZAKI, TIVA FLEMING
12/7/2017	1,137.50	SPAY/NEUTER VET SERVICES	LIN, ANDREA Y T
12/21/2017	1,928.11	SPAY/NEUTER VET SERVICES	LIN, ANDREA Y T
12/26/2017	1,645.00	SPAY/NEUTER VET SERVICES	HOSHIZAKI, TIVA FLEMING
12/26/2017	609.80	VET DENTAL FOR SHELTER DOG	FLYING J VETERINARY SERVICES
12/28/2017	760.13	VET SERVICES-DENTAL FOR 2 DOGS	FLYING J VETERINARY SERVICES
Object 62500 -- EQUIPMENT LEASE & RENT			
11/6/2017	190.68	PODS LEASE - BENEFIT SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
12/7/2017	190.68	PODS LEASE FEE - BENEFIT SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
12/26/2017	190.68	PODS LEASE FEE - BENEFIT SHOP	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62710 -- FIELD EQUIPMENT			
11/6/2017	27.95	BATTERIES FOR FIELD CAMERAS	U S BANK CORPORATE PAYMENT SYSTEMS
12/26/2017	10.89	REPLACEMENT BRAKE LIGHT	U S BANK CORPORATE PAYMENT SYSTEMS
Object 62801 -- ADVERTISING & PROMOTION SUPP			
12/7/2017	92.38	POSTERS FOR SHELTER EVENTS	U S BANK CORPORATE PAYMENT SYSTEMS
12/28/2017	63.96	ASA LOGO HOLIDAY BANNERS	BLUE HERON DESIGN GROUP
Object 62842 -- INVENTORY MATERIALS PURCHASED			
10/12/2017	983.66	ASA LOGO APRONS FOR VOLUNTEERS	BANANA PROMOTIONS
10/17/2017	2,302.60	CALENDARS FOR SALE AT SHELTER	GORDON BERNARD COMPANY LLC
11/16/2017	441.53	ADVANTAGE 4-PK FOR LARGE CATS	BAYER HEALTHCARE LLC
Object 62857 -- SPECIAL MISC EXPENSE-SUPPLIES			
10/16/2017	15.00	PET ID TAGS SOLD AT SHELTER	RED DINGO INC
11/7/2017	31.00	PET ID TAGS FOR SALE AT SHELTE	RED DINGO INC
Object 62920 -- GAS, OIL, FUEL			
10/16/2017	1,321.57	450.1 GALLONS FUEL - ASA FLEET	VALERO MARKETING AND SUPPLY COMPANY
11/13/2017	1,063.82	FUEL FOR ASA FLEET - 362.3 GAL	VALERO MARKETING AND SUPPLY COMPANY
12/12/2017	1,139.33	FUEL FOR ASA FLEET - 372.9 GAL	VALERO MARKETING AND SUPPLY COMPANY
Object 62924 -- MEALS			
11/2/2017	620.66	LEASHES/COLLARS FOR SC SHELTER	CAMPBELL PET COMPANY
11/7/2017	149.16	MEAL REIMBURSEMENT - TRAINING	MANRIQUEZ, RODOLFO
11/7/2017	203.10	MEAL REIMBURSEMENT - TRAINING	MANRIQUEZ, RODOLFO
11/16/2017	(620.66)	Leashes from 62924 to 62223	
Object 62926 -- MILEAGE			
10/30/2017	204.12	MILEAGE - ANIMAL TRANSPORT	WILLIAMS, SUZANNE
11/2/2017	202.23	EMERGENCY ANIMAL TRANSPORT	REGALIA, MARK
11/6/2017	202.23	EMERGENCY ANIMAL TRANSPORT	MCCONNELL, TAMI
Object 62928 -- TRAVEL-OTHER(NON-REPT)			
12/11/2017	7.75	GOLDEN GATE BRIDGE TOLL	SANTA CRUZ AUDITOR-CONTROLLER, COUNTY OF
Object 62930 -- REGISTRATIONS (NON REPT)			
11/6/2017	170.15	CONFERENCE REGISTRATION -SHAC	U S BANK CORPORATE PAYMENT SYSTEMS
12/7/2017	50.00	PC 597.1 TRAINING REGISTRATION	U S BANK CORPORATE PAYMENT SYSTEMS
Object 63070 -- UTILITIES			
10/12/2017	761.63	WATER/SEWER SC SHELTER	SANTA CRUZ MUNICIPAL UTILITIES
10/12/2017	433.65	WATER/SEWER SC SHELTER	SANTA CRUZ MUNICIPAL UTILITIES

10/12/2017	12.14	WATER/SEWER BENEFIT SHOP	SANTA CRUZ MUNICIPAL UTILITIES
10/16/2017	27.33	BENEFIT SHOP LANDLINE PHONE	AT&T
10/26/2017	146.12	BUSINESS INTERNET - SC SHELTER	COMCAST CABLE COMMUNICATIONS
10/26/2017	4,062.54	PG&E - SANTA CRUZ SHELTER	PACIFIC GAS AND ELECTRIC CO
10/26/2017	26.36	PG & E FOR BENEFIT SHOP	PACIFIC GAS AND ELECTRIC CO
10/26/2017	769.88	TRASH/RECYCLE - SC SHELTER	GREENWASTE RECOVERY INC
10/26/2017	842.64	PG&E - WATSONVILLE SHELTER	PACIFIC GAS AND ELECTRIC CO
11/2/2017	800.51	WATER/SEWER/TRASH/RECYCLE-WATS	WATSONVILLE CITY UTILITIES
11/13/2017	37.90	LANDLINE PHONE - BENEFIT SHOP	AT&T
11/13/2017	713.35	WATER/SEWER FOR SC SHELTER	SANTA CRUZ MUNICIPAL UTILITIES
11/13/2017	445.72	WATER/SEWER FOR SC SHELTER	SANTA CRUZ MUNICIPAL UTILITIES
11/13/2017	24.21	WATER/SEWER FOR BENEFIT SHOP	SANTA CRUZ MUNICIPAL UTILITIES
11/16/2017	146.12	BUSINESS INTERNET - SC SHELTER	COMCAST CABLE COMMUNICATIONS
11/16/2017	3,875.98	PG & E FOR SANTA CRUZ SHELTER	PACIFIC GAS AND ELECTRIC CO
11/16/2017	51.13	PG & E FOR BENEFIT SHOP	PACIFIC GAS AND ELECTRIC CO
11/16/2017	884.42	PG&E WATSONVILLE SHELTER	PACIFIC GAS AND ELECTRIC CO
11/22/2017	769.88	TRASH/RECYCLE SERVICES - SC	GREENWASTE RECOVERY INC
12/7/2017	894.96	WATER/SEWER/TRASH/RECYCLE-WATS	WATSONVILLE CITY UTILITIES
12/12/2017	906.47	WATER/SEWER - SC SHELTER	SANTA CRUZ MUNICIPAL UTILITIES
12/12/2017	578.49	WATER/SEWER - SC SHELTER	SANTA CRUZ MUNICIPAL UTILITIES
12/12/2017	24.21	WATER/SEWER BENEFIT SHOP	SANTA CRUZ MUNICIPAL UTILITIES
12/21/2017	1,038.38	PG&E WATSONVILLE SHELTER	PACIFIC GAS AND ELECTRIC CO
12/21/2017	40.47	LANDLINE PHONE - BENEFIT SHOP	AT&T
12/21/2017	146.12	BUSINESS INTERNET - SC SHELTER	COMCAST CABLE COMMUNICATIONS
12/21/2017	3,627.32	PG&E SANTA CRUZ SHELTER	PACIFIC GAS AND ELECTRIC CO
12/21/2017	71.09	PG&E FOR BENEFIT SHOP	PACIFIC GAS AND ELECTRIC CO
12/28/2017	769.88	TRASH/RECYCLING - SC SHELTER	GREENWASTE RECOVERY INC

Consent Agenda Item 5.5

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 12, 2018
SUBJECT: Second Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for October 1, 2017 through December 31, 2017.

Recommendation:

Accept the second quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for October 1, 2017 through December 31, 2017.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for January 1, 2018 through March 31, 2018 will be included on the April 2018 agenda and every quarter thereafter.

DATE: 2/12/2018
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.3 October 1, 2017 through December 31, 2017 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor Controller for payment from the Operating Budget for the period October 1, 2017 through December 31, 2017.

Expenditure Actual Transactions

Posted	Amount	Description	Department
10/13/2017	2,507.37	SCR 911 - OCTOBER 2017	SANTA CRUZ REGIONAL 911
11/8/2017	2,507.37	SCR911 - NOVEMBER 2017	SANTA CRUZ REGIONAL 911
12/20/2017	2,507.37	SCR 911 COMM SERVICE DEC. 2017	SANTA CRUZ REGIONAL 911
Department Total	7,522.11		
10/11/2017	3,841.76	SEPTEMBER 2017 TELEPHONE CHGS	ISD - TELECOM
10/11/2017	92.11	SEPTEMBER 2017 TELEPHONE CHGS	ISD - TELECOM
11/17/2017	3,824.90	OCTOBER 2017 TELEPHONE CHGS	ISD - TELECOM
11/17/2017	40.23	OCTOBER 2017 TELEPHONE CHGS	ISD - TELECOM
12/5/2017	3,939.33	NOVEMBER 2017 TELEPHONE CHGS	ISD - TELECOM
12/5/2017	93.05	NOVEMBER 2017 TELEPHONE CHGS	ISD - TELECOM
Department Total	11,831.38		
10/12/2017	1,958.00	ASA CUSTODIAL SEPT 2017	GSD - JANITORIAL
11/3/2017	1,958.00	ASA CUSTODIAL OCT 2017	GSD - JANITORIAL
Department Total	3,916.00		
11/16/2017	3,022.00	FY 17-18 LIAB/PROPERTY CHARGES	PERSONNEL
12/15/2017	150.00	PROGRAM & DEV MGR - ANIMAL SRV	PERSONNEL
Department Total	3,172.00		
10/13/2017	465.59	Q4 1617 ACTUAL EQUIP-ASA	GSD - MAINTENANCE
10/13/2017	876.98	Q4 1617 ACTUAL MAINT-ASA	GSD - MAINTENANCE
10/25/2017	310.39	Q4 1617 MP2 W/O 0138736 -ASA	GSD - MAINTENANCE
Department Total	1,652.96		
11/9/2017	4,529.25	33- Office 365 Licenses	ISD - PC
Department Total	4,529.25		
10/6/2017	742.55	WAREHOUSE CHARGES MONTH 9/17	GSD - WAREHOUSE
10/6/2017	223.00	WAREHOUSE CHARGES MONTH 9/17	GSD - WAREHOUSE
11/2/2017	237.25	WAREHOUSE CHARGES MONTH 10/17	GSD - WAREHOUSE
12/4/2017	946.95	WAREHOUSE CHARGES MONTH 11/17	GSD - WAREHOUSE
12/4/2017	195.00	WAREHOUSE CHARGES MONTH 11/17	GSD - WAREHOUSE
12/29/2017	191.75	WAREHOUSE CHARGES MONTH 12/17	GSD - WAREHOUSE
Department Total	2,536.50		
10/3/2017	1,234.83	September Bank Fees SC	TREASURER-TAX COLLECTOR (BANK
10/11/2017	123.99	September PayPal Fees	TREASURER-TAX COLLECTOR (BANK
10/11/2017	334.72	September Bank Fees - Wats	TREASURER-TAX COLLECTOR (BANK
10/12/2017	502.85	September Bank Fees - Lock Box	TREASURER-TAX COLLECTOR (BANK
10/23/2017	4.00	ACH Block Fee 102017	TREASURER-TAX COLLECTOR (BANK
11/2/2017	125.03	October PayPal Fees	TREASURER-TAX COLLECTOR (BANK
11/2/2017	1,900.95	October Bank Fees SC	TREASURER-TAX COLLECTOR (BANK
11/2/2017	448.12	October Bank Fees Watsonville	TREASURER-TAX COLLECTOR (BANK
11/9/2017	394.31	October Bank Fees Web	TREASURER-TAX COLLECTOR (BANK
11/28/2017	4.00	ACH Block Fee 112017	TREASURER-TAX COLLECTOR (BANK

12/4/2017	1,560.14	November Bank Fees	TREASURER-TAX COLLECTOR (BANK
12/7/2017	254.52	November Bank Fees Wats	TREASURER-TAX COLLECTOR (BANK
12/13/2017	161.84	PPL Bank Fees November	TREASURER-TAX COLLECTOR (BANK
12/28/2017	4.00	ACH Block Fee 122017	TREASURER-TAX COLLECTOR (BANK
Department Total	<u>7,053.30</u>		
10/12/2017	5,766.00	2017- September, NETWORK CONN	ISD - PC
11/8/2017	5,766.00	2017- October , NETWORK CONNE	ISD - PC
12/7/2017	5,766.00	2017- November , NETWORK CONN	ISD - PC
Department Total	<u>17,298.00</u>		
12/20/2017	165.00	MEDICAL WASTE ANNUAL FEE -WATS	HEALTH SERVICES AGENCY
12/20/2017	165.00	MEDICAL WASTE ANNUAL FEE - SC	HEALTH SERVICES AGENCY
12/27/2017	238.00	1017 EPIC CASA ANIMAL	HEALTH SERVICES AGENCY
Department Total	<u>568.00</u>		
10/4/2017	28,803.50	2ND COST PLAN CHARGES	COUNTY OF SANTA CRUZ
10/27/2017	49,417.25	2nd Qtr 1718 CERTS Lease Pmt	COUNTY OF SANTA CRUZ
Department Total	<u>78,220.75</u>		

Consent Agenda Item 5.6

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 12, 2018
SUBJECT: Accept a donation in the amount of \$5,500 from the Silicon Valley
Community Foundation

Recommendation:

Accept a donation in the amount of \$5,500 from the Silicon Valley Community Foundation.

Consent Agenda Item 5.7

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 12, 2018
SUBJECT: Accept donation in the amount of \$15,000 from an anonymous donor

Recommendation:

Accept a donation in the amount of \$15,000 from an anonymous donor.

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 12, 2018
SUBJECT: General Manager's Oral Report

General Manager will present an oral report on the Santa Cruz County Animal Shelter.

Regular Agenda Item 6.2

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: February 12, 2018
SUBJECT: Financial Report for the Period Ending January 31, 2018

Recommendation:

Approve the Financial Report as presented for the period ending January 31, 2018 including the Estimated/Actuals for FY 2017-18.

Discussion:

The Financial Report ending January 31, 2018 reflects total revenues of \$574,242 and expenditures of \$740,451. YTD revenues are \$2,910,308. YTD expenditures are \$2,482,186. Current total revenues are 73% of a potential 59%. The percentage of current year expenditures is at 58%.

Licensing revenues YTD are \$168,415. At this point last year licensing revenues were \$174,233.

The Financial Report reflects the estimated/actual expenditures and revenues based on current YTD actual through January and an estimate for February – June based on experience and expectations.

Based on current estimated/actuals the SCCAS year-end net deficit from operations is estimated at \$257,502, which is \$48,309 less than the final budget approved in June 2017.

**Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2017-2018
For Months Ending January 31, 2018**

Revenues:	2017-18 Final Budget	2017-18 Est/Actuals	2017-18 YTD Actuals	YTD Remaining	2016-17 YTD Actuals
ANIMAL LICENSES	\$356,000	\$320,000	\$168,415	\$151,585	\$174,233
INTEREST	\$23,000	\$27,000	\$13,523	\$13,477	\$12,947
RENTS & CONCESSIONS	\$200	\$200	\$110	\$90	\$137
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$0	\$200	\$70
ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0
HUMANE SERVICES	\$305,000	\$305,000	\$183,327	\$121,674	\$161,596
ADMINISTRATIVE SERVICES	\$1,750	\$2,600	\$1,689	\$911	\$1,515
COST RECOVERY-OTHER	\$7,500	\$7,500	\$5,197	\$2,303	\$5,255
MEMBER CONTRIBUTION	\$2,741,168	\$2,741,168	\$2,184,301	\$556,867	\$1,872,314
CHARGES FOR CURRENT SERVICES	\$32,000	\$32,000	\$416	\$31,584	\$18,922
ADMIN FINE FEES	\$20,000	\$15,000	\$7,112	\$7,889	\$13,082
GRANT SERVICES-NON INTERGOV	\$0	\$0	\$1,870	(\$1,870)	\$0
ANIMAL MICROCHIP FEES	\$22,000	\$20,000	\$10,578	\$9,422	\$12,552
ANIMAL RABIES FEES	\$16,000	\$16,000	\$9,505	\$6,495	\$10,673
ANIMAL SPAY&NEUTER FEES	\$131,000	\$110,000	\$59,874	\$50,126	\$74,010
SALES-OTHER-TAXABLE	\$65,000	\$65,000	\$37,687	\$27,313	\$35,840
CASH OVERRAGES	\$0	\$25	\$25	\$0	\$17
CONTRIBUTIONS and DONATIONS	\$200,000	\$260,000	\$214,193	\$45,807	\$130,129
INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0
NSF CHECKS	\$0	(\$75)	(\$75)	\$0	\$40
NSF CHECKS-RETURNED CHECK FEE	\$0	\$0	\$0	\$0	\$0
OTHER REVENUE	\$38,000	\$38,000	\$12,561	\$25,439	\$16,920
UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0
BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$3,958,818	\$3,959,618	\$2,910,308	\$1,049,310	\$2,540,251

Less Expenditures:

Salaries and Benefits	\$2,914,565	\$2,924,781	\$1,743,092	\$1,181,689	\$1,562,633
Services and Supplies	\$1,037,496	\$1,085,536	\$652,683	\$432,853	\$651,622
Other Uses	\$115,211	\$115,214	\$86,411	\$28,804	\$27,770
Fixed Assets	\$33,333	\$33,333	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$4,100,605	\$4,158,864	\$2,482,186	\$1,643,345	\$2,242,024

Plus Contingency:

	\$164,024	\$58,256	\$0	\$58,256	\$0
TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$4,264,629	\$4,217,120	\$2,482,186	\$1,701,601	\$2,242,024

NET REVENUES OVER (UNDER) EXPENDITURES:	(\$305,811)	(\$257,502)	\$428,122	(\$652,291)	\$298,227
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BEGINNING FUND BALANCE - UNDESIGNATED (unaudited ending balance from 6/30/17)	\$1,326,895	\$1,326,895	\$1,326,895	\$1,326,895	\$1,326,895
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ENDING FUND BALANCE - UNDESIGNATED	\$1,021,084	\$1,069,393	\$1,755,017	\$674,604	\$1,625,122
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ANIMAL LICENSE DETAIL

	2017-18 YTD Actuals	2016-17 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$4,801	\$4,768	\$33
LICENSES - SANTA CRUZ	\$28,390	\$30,709	(\$2,319)
LICENSES- SCOTTS VALLEY	\$9,349	\$8,967	\$382
LICENSES- COUNTY	\$105,950	\$109,331	(\$3,381)
LICENSES- WATSONVILLE	\$19,925	\$20,458	(\$533)

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/17 is \$539,273 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/17 is \$900 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2017-2018**

As of 1/31/18 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	2017-18 Final Budget	2017-18 Adj. Budget	2017-18 Est./Actuals	December Actuals	January Actuals	2017-18 YTD Actuals	YTD Remaining	59%	59%	59%	2016-17 YTD Actuals	COMPARE	January Actuals	2016-17 Est./Actuals
									Percentage of CY EA Actualized	Percentage of CY Budget Actualized	Percentage of PY Eas Actualized		THRU JAN PY ACTUALS		
51000	SALARIES & BENF	\$2,914,565	\$2,914,565	\$2,924,781	\$216,632	\$332,832	\$1,743,092	\$1,181,689	59.60%	59.81%	54.86%	\$1,562,633	\$180,460	\$219,211	\$2,848,365
61000	SERVICES & SUPL	\$1,037,496	\$1,037,496	\$1,085,536	\$58,267	\$103,916	\$652,683	\$432,853	60.13%	62.91%	56.65%	\$651,622	\$1,061	\$111,556	\$1,150,216
90000	OTHER USES	\$115,211	\$115,211	\$115,214	\$0	\$28,804	\$86,411	\$28,804	75.00%	75.00%	50.00%	\$27,770	\$58,641	\$0	\$55,540
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$33,333	\$33,333	\$33,333	\$0	\$0	\$0	\$33,333	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$164,024	\$164,024	\$58,256	\$0	\$0	\$0	\$58,256	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
51000-98700	TOTAL EXPENDITURES	\$4,264,629	\$4,264,629	\$4,217,120	\$274,899	\$465,552	\$2,482,186	\$1,734,934	58.86%	58.20%	95.80%	\$2,242,024	\$240,162	\$330,767	\$4,054,121
40100-42500	TOTAL REVENUES	\$3,958,818	\$3,958,818	\$3,959,618	\$119,750	\$454,492	\$2,910,308	\$1,049,310	73.50%	73.51%	69.36%	\$2,540,251	\$370,057	\$238,696	\$3,662,629
	NET COST	\$305,811	\$305,811	\$257,502	\$155,149	\$11,060	(\$428,122)	\$685,624	-166.26%	-140.00%	-76.18%	(\$298,227)	\$129,895	\$92,071	\$391,492
51000	REGULAR PAY-PER	1,794,665	1,794,665	1,769,059	\$134,068	\$207,950	\$1,025,284	\$743,774	57.96%	57.13%	52.50%	\$920,425	\$104,859	\$139,263	1,753,222
51005	OVERTIME PAY-PE	3,880	3,880	3,903	\$513	\$1,083	\$2,398	\$1,506	61.42%	61.79%	72.96%	\$2,773	(\$376)	\$104	3,801
51010	REGULAR PAY-EXT	62,527	62,527	71,625	\$5,655	\$6,566	\$43,946	\$27,679	61.36%	70.28%	56.19%	\$38,779	\$5,168	\$6,521	69,013
51040	DIFFERENTIAL PAY	29,197	29,197	30,321	\$2,462	\$3,507	\$17,533	\$12,789	57.82%	60.05%	52.78%	\$15,511	\$2,021	\$2,397	29,389
52010	OASDI-SOCIAL SE	143,143	143,143	138,400	\$9,462	\$16,574	\$79,703	\$58,697	57.59%	55.68%	52.00%	\$70,922	\$8,781	\$11,022	136,398
52015	RETIREMENT	344,728	344,728	339,765	\$25,851	\$39,671	\$195,539	\$144,227	57.55%	56.72%	52.58%	\$173,014	\$22,525	\$26,046	329,058
53010	EMPLOYEE INSURA	494,276	494,276	529,559	\$38,621	\$57,481	\$336,541	\$193,018	63.55%	68.09%	61.32%	\$295,283	\$41,258	\$33,857	481,559
53015	UNEMPLOYMENT IN	6,128	6,128	6,128	\$0	\$0	\$6,128	(\$0)	100.00%	100.00%	100.00%	\$7,405	(\$1,277)	\$0	7,405
54010	WORKERS COMPENS	36,021	36,021	36,021	\$0	\$0	\$36,021	(\$0)	100.00%	100.00%	100.00%	\$38,520	(\$2,499)	\$0	38,520
51000	SALARIES & BENF	\$2,914,565	\$2,914,565	\$2,924,781	\$216,632	\$332,832	\$1,743,092	\$1,181,689	59.60%	59.81%	54.86%	\$1,562,633	\$180,460	\$219,211	\$2,848,365
61115	POLICE SAFETY EQUIPMENT	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	0.00%	\$0	\$0	\$0	0
61125	UNIFORM REPLACEMENT	2,500	2,500	2,500	\$0	\$0	\$334	\$2,166	13.35%	13.35%	96.57%	\$1,437	(\$1,103)	\$394	1,488
61215	RADIO SERVICES	29,208	29,208	29,208	\$2,507	\$2,507	\$17,552	\$11,656	60.09%	60.09%	55.88%	\$17,176	\$376	\$2,434	30,739
61220	TELECOM SERVICES	30,855	30,855	46,767	\$4,032	\$3,872	\$23,480	\$23,287	50.21%	76.10%	48.41%	\$13,567	\$9,914	\$2,367	28,026
61310	FOOD	9,000	9,000	9,000	\$704	\$814	\$5,428	\$3,572	60.31%	60.31%	61.47%	\$9,221	(\$3,793)	\$1,134	15,000
61412	JANITORIAL SERVICES	9,000	9,000	18,964	\$0	\$3,916	\$11,748	\$7,216	61.95%	130.53%	50.00%	\$4,368	\$7,380	\$728	8,736
61525	LIABILITY INSURANCE	32,519	32,519	34,515	\$0	\$50	\$34,515	(\$0)	100.00%	106.14%	99.54%	\$33,415	\$1,100	\$0	33,568
61535	OTHER INSURANCE	1,000	1,000	3,022	\$0	\$0	\$3,022	\$0	100.00%	302.20%	0.00%	\$0	\$3,022	\$0	0
61720	MAINT-MOBILE EQUIPMENT-SERV	10,000	10,000	6,000	\$28	\$0	\$502	\$5,498	8.36%	5.02%	27.12%	\$1,627	(\$1,126)	\$1,627	6,000
61725	MAINT-OFFICE EQUIPMENT	600	600	600	\$67	\$65	\$465	\$135	77.58%	77.58%	50.86%	\$445	\$20	\$61	875
61730	MAINT-OTHER EQUIP-SVCS	2,000	2,000	2,500	\$450	\$682	\$1,907	\$593	76.28%	95.35%	12.15%	\$389	\$1,518	\$0	3,200
61731	MAINT-OTHER EQUIP-SUP	1,000	1,000	1,000	\$0	\$0	\$47	\$953	4.75%	4.75%	50.27%	\$402	(\$355)	\$37	800
61835	FACILITIES MAINT	18,000	18,000	18,000	\$0	\$0	\$1,273	\$16,727	7.07%	7.07%	22.93%	\$7,568	(\$6,295)	\$219	33,000
61845	MAINT STRUCT IM	1,500	1,500	1,200	\$0	\$120	\$563	\$1,029	14.28%	11.42%	46.88%	\$563	(\$391)	\$0	1,200
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	0
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	0
61922	OTHER MEDICAL MATERIALS	96,000	96,000	96,000	\$7,552	\$5,271	\$55,684	\$40,316	58.00%	58.00%	67.04%	\$57,656	(\$1,972)	\$6,124	86,000
62020	MEMBERSHIPS	1,500	1,500	1,959	\$0	\$0	\$1,959	\$0	100.00%	130.60%	16.84%	\$300	\$1,659	\$300	1,781
62111	MISCELLANEOUS EXPENSES	7,000	7,000	10,500	\$364	\$0	\$9,948	\$552	94.74%	142.11%	92.31%	\$6,720	\$3,228	\$55	7,280

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2017-2018**

As of 1/31/18 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	2017-18 Final Budget	2017-18 Adj. Budget	2017-18 Est./Actuals	December Actuals	January Actuals	2017-18 YTD Actuals	YTD Remaining	59%	59%	59%	2016-17 YTD Actuals	COMPARE	January Actuals	2016-17 Est./Actuals
									Percentage of CY EA Actualized	Percentage of CY Budget Actualized	Percentage of PY Eas Actualized		THRU JAN PY ACTUALS		
62112	CASH SHORTAGES	0	0	1	\$0	\$0	\$1	\$0	0.00%	0.00%	100.00%	\$30	(\$29)	\$0	30
62214	DUPLICATING SVCS.	3,500	3,500	3,500	\$1,554	\$155	\$2,184	\$1,316	62.39%	62.39%	59.57%	\$2,680	(\$497)	\$0	4,500
62217	MISC NONINVENTORABLE ITEMS EXPENSE	0	0	202	\$202	\$0	\$202	(\$0)	0.00%	0.00%	0.00%	\$0	\$202	\$0	66
62219	PC SOFTWARE PURCHASES	2,000	2,000	5,561	\$1,032	\$0	\$5,561	(\$0)	100.00%	278.06%	89.12%	\$1,032	\$4,529	\$0	1,158
62221	POSTAGE	10,000	10,000	10,000	\$149	\$0	\$4,360	\$5,640	43.60%	43.60%	71.72%	\$6,813	(\$2,454)	\$2,019	9,500
62222	SUBSCRIPTIONS/PERIODICALS	125	125	125	\$0	\$0	\$0	\$125	0.00%	0.00%	18.25%	\$75	(\$75)	\$0	411
62223	SUPPLIES	68,000	68,000	68,000	\$5,580	\$1,390	\$38,521	\$29,479	56.65%	56.65%	54.73%	\$32,837	\$5,684	\$4,233	60,000
62225	NON-PC SOFTWARE	250	250	250	\$0	\$0	\$0	\$250	0.00%	0.00%	0.00%	\$0	\$0	\$0	250
62226	INVENTORABLE ITEMS	1,200	1,200	4,211	\$0	\$0	\$4,211	(\$0)	100.01%	350.94%	39.16%	\$35,734	(\$31,523)	\$0	91,250
62301	ACCOUNTING & AUDITING	13,500	13,500	13,500	\$0	\$0	(\$5,600)	\$19,100	-41.48%	-41.48%	0.00%	\$0	(\$5,600)	\$0	13,500
62310	BANKING SERVICES	30,000	30,000	30,000	\$1,981	\$4,023	\$16,777	\$13,223	55.92%	55.92%	52.60%	\$18,409	(\$1,632)	\$2,712	35,000
62316	COMPUTER PROF SVCS	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	0
62317	CONSULT/MGT/PC SVCE.	20,000	20,000	20,000	\$0	\$90	\$18,997	\$1,003	94.99%	94.99%	95.06%	\$19,013	(\$15)	\$71	20,000
62318	COUNTY COUNSEL	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	0
62325	DATA PROCESSING	71,770	71,770	71,770	\$5,766	\$5,766	\$34,596	\$37,174	48.20%	48.20%	49.21%	\$31,434	\$3,162	\$5,239	63,882
62330	DPW SERVICES - GENERAL MONEY	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	0
62381	PROF & SPECIAL	135,000	135,000	145,000	\$7,276	\$12,065	\$87,659	\$57,341	60.45%	64.93%	54.53%	\$71,985	\$15,674	\$13,258	132,000
62399	VETERINARIAN SERVICES	95,000	95,000	95,000	\$9,030	\$4,434	\$52,552	\$42,448	55.32%	55.32%	50.10%	\$52,606	(\$54)	\$7,243	105,000
62500	EQUIPMENT RENTS & LEASES-	2,292	2,292	2,292	\$381	\$0	\$1,144	\$1,148	49.92%	49.92%	49.80%	\$1,141	\$3	\$190	2,292
62610	RENTS & LEASES-	198,842	198,842	197,669	\$0	\$49,417	\$148,252	\$49,417	75.00%	74.56%	75.00%	\$148,252	\$0	\$49,417	197,669
62710	FIELD EQUIPMENT	1,200	1,200	1,200	\$11	\$0	\$428	\$773	35.63%	35.63%	4.84%	\$702	(\$274)	\$0	14,500
62801	ADVERTISING & PROMOTION	2,000	2,000	2,000	\$306	\$40	\$346	\$1,654	17.32%	17.32%	73.54%	\$1,990	(\$1,644)	\$675	2,706
62842	INVENTORY MATERIALS PURCHASED	20,000	20,000	20,000	\$0	\$0	\$10,470	\$9,530	52.35%	52.35%	31.50%	\$6,413	\$4,057	\$0	20,357
62857	SPECIAL MISC EXP-SUPPLIES	500	500	500	\$0	\$0	\$69	\$432	13.70%	13.70%	54.92%	\$275	(\$206)	\$15	500
62890	SUBSCRIPTIONS/BOOKS	500	500	500	\$0	\$0	\$125	\$375	25.00%	25.00%	0.00%	\$0	\$125	\$0	500
62893	TOWING	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	0
62914	TRAVEL-EDUCATION	2,500	2,500	2,500	\$0	\$0	\$0	\$2,500	0.00%	0.00%	56.94%	\$968	(\$968)	\$450	1,700
62920	GAS, OIL, FUEL	12,000	12,000	14,000	\$1,139	\$998	\$8,369	\$5,631	59.78%	69.74%	13.89%	\$1,007	\$7,362	\$1,007	7,250
62922	TRAVEL-LODGING	1,200	1,200	1,200	\$0	\$0	\$0	\$1,200	0.00%	0.00%	0.00%	\$0	\$0	\$0	3,141
62924	TRAVEL-MEALS	500	500	500	\$0	\$0	\$352	\$148	70.45%	70.45%	36.14%	\$181	\$172	\$128	500
62926	TRAVEL-MILEAGE	1,000	1,000	1,000	\$0	\$0	\$609	\$391	60.86%	60.86%	71.66%	\$717	(\$108)	\$0	1,000
62928	TRAVEL-OTHER	100	100	100	\$8	\$0	\$8	\$92	7.75%	7.75%	55.41%	\$87	(\$79)	\$0	157
62930	REGISTRATIONS	335	335	720	\$50	\$0	\$720	(\$0)	100.02%	214.97%	78.20%	\$722	(\$2)	\$0	923
62935	SERVICE CENTER	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	100.00%	\$8,781	(\$8,781)	\$0	8,781
62940	TRAVEL ADVANCES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	0
63070	UTILITIES	92,000	92,000	92,000	\$8,097	\$8,239	\$53,735	\$38,265	58.41%	58.41%	56.26%	\$52,885	\$850	\$9,419	94,000
74230	PRINCIPAL ON LEASE PUCHASES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	0
61000	SERVICES & SUPPLIES	\$1,037,496	\$1,037,496	\$1,085,536	\$58,267	\$103,916	\$652,683	\$432,853	60.13%	62.91%	56.65%	\$651,622	\$181,521	\$111,556	\$1,150,216

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2017-2018**

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As of 1/31/18 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	2017-18 Final Budget	2017-18 Adj. Budget	2017-18 Est./Actuals	December Actuals	January Actuals	2017-18 YTD Actuals	YTD Remaining	59%	59%	59%	2016-17 YTD Actuals	COMPARE THRU JAN PY ACTUALS	January Actuals	2016-17 Est./Actuals
									Percentage of CY EA Actualized	Percentage of CY Budget Actualized	Percentage of PY Eas Actualized				
75315 90001	COUNTY OVERHEAD (see 3550) OPERATING TRSF OUT	\$115,211 \$0	\$115,211 \$0	\$115,214 \$0	\$0 \$0	\$28,804 \$0	\$86,411 \$0	\$28,804 (\$0)	75.00% 0.00%	75.00% 0.00%	50.00% 0.00%	\$27,770 \$0	\$0 \$0	\$0 \$0	\$55,540 \$0
90000	OTHER USES	\$115,211	\$115,211	\$115,214	\$0	\$28,804	\$86,411	\$28,803	75.00%	75.00%	50.00%	\$27,770	\$86,411	\$0	\$55,540
86204	EQUIPMENT	\$33,333	\$33,333	\$33,333	\$0	\$0	\$0	\$33,333	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$33,333	\$33,333	\$33,333	\$0	\$0	\$0	\$33,333	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	APPROP FOR CONTINGENCIES	\$164,024	\$164,024	\$58,256	\$0	\$0	\$0	\$58,256	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$164,024	\$164,024	\$58,256	\$0	\$0	\$0	\$58,256	0.00%	0.00%	0.00%	\$0	(\$1,876)	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$356,000	\$356,000	\$320,000	\$18,139	\$36,299	\$168,415	\$151,585	52.63%	47.31%	54.45%	\$174,233	(\$5,818)	\$24,822	\$320,000
40430	INTEREST	\$23,000	\$23,000	\$27,000	\$2,491	\$0	\$13,523	\$13,477	50.09%	58.80%	56.29%	\$12,947	\$576	\$2,004	\$23,000
40440	RENTS & CONCESS	\$200	\$200	\$200	\$0	\$39	\$110	\$90	55.20%	55.20%	74.18%	\$137	(\$27)	\$38	\$185
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$0	\$0	\$0	\$200	0.00%	0.00%	50.00%	\$70	(\$70)	\$0	\$140
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
41510	HUMANE SERVICES	\$305,000	\$305,000	\$305,000	\$26,249	\$21,270	\$183,327	\$121,673	60.11%	60.11%	60.98%	\$161,596	\$21,731	\$23,461	\$265,000
42010	ADMINISTRATIVE SERVICES	\$1,750	\$1,750	\$2,600	\$239	\$305	\$1,689	\$911	64.96%	96.51%	54.11%	\$1,515	\$174	\$227	\$2,800
42022	COST RECOVERY-OTHER	\$7,500	\$7,500	\$7,500	\$265	\$584	\$5,197	\$2,303	69.30%	69.30%	52.55%	\$5,255	(\$57)	\$122	\$10,000
42044	MEMBER CONTRIBUTION	\$2,741,168	\$2,741,168	\$2,741,168	\$0	\$312,235	\$2,184,301	\$556,867	79.69%	79.69%	75.07%	\$1,872,314	\$311,987	\$126,539	\$2,493,964
42047	OTHER CHARGES CURRRENT SERVICES	\$32,000	\$32,000	\$32,000	\$0	\$0	\$416	\$31,584	1.30%	37.10%	37.10%	\$18,922	(\$18,506)	\$6,060	\$51,000
42073	ADMINISTRATIVE FINE FEES	\$20,000	\$20,000	\$15,000	\$865	\$1,148	\$7,112	\$7,889	47.41%	35.56%	65.41%	\$13,082	(\$5,970)	\$2,086	\$20,000
42074	GRANT SERVICES-NON INTERGOV	\$0	\$0	\$0	\$0	\$1,870	\$1,870	(\$1,870)	0.00%	0.00%	0.00%	\$0	\$1,870	\$0	\$0
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$22,000	\$22,000	\$20,000	\$1,615	\$2,791	\$10,578	\$9,422	52.89%	48.08%	59.77%	\$12,552	(\$1,974)	\$1,947	\$21,000
42206	ANIMAL RABIES FEES	\$16,000	\$16,000	\$16,000	\$1,369	\$2,381	\$9,505	\$6,495	59.41%	59.41%	60.99%	\$10,673	(\$1,168)	\$1,557	\$17,500
42207	ANIMAL SPAY&NEUTER FEES	\$131,000	\$131,000	\$110,000	\$8,516	\$14,525	\$59,874	\$50,126	54.43%	45.71%	59.69%	\$74,010	(\$14,136)	\$11,162	\$124,000
42234	SALES-OTHER-TAXABLE	\$65,000	\$65,000	\$65,000	\$6,900	\$6,020	\$37,687	\$27,313	57.98%	57.98%	57.81%	\$35,840	\$1,847	\$3,578	\$62,000
42362	CASH OVERAGES	\$0	\$0	\$25	\$0	\$0	\$25	\$0	0.00%	0.00%	25.37%	\$17	\$8	\$1	\$67
42372	CONTRIBUTIONS AND DONATIONS	\$200,000	\$200,000	\$260,000	\$50,862	\$54,425	\$214,193	\$45,807	82.38%	107.10%	61.97%	\$130,129	\$84,064	\$32,314	\$210,000
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	(\$75)	(\$25)	\$0	(\$75)	(\$0)	0.00%	0.00%	-41.24%	\$40	(\$115)	\$0	(\$97)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$70
42384	OTHER REVENUE	\$38,000	\$38,000	\$38,000	\$2,265	\$599	\$12,561	\$25,439	33.05%	33.05%	40.29%	\$16,920	(\$4,359)	\$2,776	\$42,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	0.00%	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$0	\$0	\$0	\$479	\$813	\$4,801	(\$4,801)	0.00%	0.00%	0.00%	\$4,768	\$33	\$818	\$0
42982	LICENSES - SANTA CRUZ	\$0	\$0	\$0	\$3,208	\$5,534	\$28,390	(\$28,390)	0.00%	0.00%	0.00%	\$30,709	(\$2,319)	\$4,314	\$0
42983	LICENSES- SCOTTS VALLEY	\$0	\$0	\$0	\$668	\$2,276	\$9,349	(\$9,349)	0.00%	0.00%	0.00%	\$8,967	\$382	\$1,115	\$0
42984	LICENSES- COUNTY	\$0	\$0	\$0	\$11,255	\$22,750	\$105,950	(\$105,950)	0.00%	0.00%	0.00%	\$109,331	(\$3,381)	\$15,444	\$0
42986	LICENSES- WATSONVILLE	\$0	\$0	\$0	\$2,529	\$4,926	\$19,925	(\$19,925)	0.00%	0.00%	0.00%	\$20,458	(\$533)	\$3,131	\$0
40100-42500	REVENUES	\$3,958,818	\$3,958,818	\$3,959,618	\$119,750	\$454,492	\$2,910,308	\$1,049,310	73.50%	73.51%	69.36%	\$2,540,251	\$370,057	\$238,696	\$3,662,629