

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
Minutes of Monday, October 15, 2018 3:00 PM
Board of Supervisors Chambers, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: C=Coburn, P = Phares, S = Shull, Vi = Vides, Mc=McKinley, W=Walpole, F=Flippo, B=Booth, Ca=Carney

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chair Tamara Vides called the meeting to order at 3:00 pm. All Board Members were present.
- 2.0 Introductions: New Animal Control Officers Mark Van Der Kroef and Talia Padilla were introduced to the Board.
- 3.0 Late Additions or changes to agenda: none
- 4.0 ORAL COMMUNICATION – None.
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the August 13, 2018 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for August and September 2018
 - 5.3 Accepted the statistics for the months of August and September 2018
 - 5.4 Accepted and approved quarterly report for all claims under \$10,000
 - 5.5 Accepted and approved journal entry payments with the County of Santa Cruz for FY18/19 first quarter

Board action on Consent Agenda 5.0: SCaPCViMcWFB

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report presented by General Manager Melanie Sobel

Ms. Sobel gave an update on the recent Planned Pethood South clinic closure. She stated that the space adjacent to the Santa Cruz Shelter that had previously been used for the Benefit Shop has now been converted for use as a Clinic Annex for spay/neuter surgeries. Ms. Sobel thanked Shelter Manager Ben Winkleblack for his hard work making this conversion happen quickly. The new Clinic Annex opened on October 1, 2018.

The grand opening event for the new Benefit Shop location at Felt Street and 17th Avenue was held in September with County Supervisor Leopold there for the ribbon cutting.

General Manager Sobel reported that the Shelter has been awarded a \$25,000 grant from PetSmart Charities for our Community Outreach program to help provide wellness exams, vaccinations, parasite control, food and supplies for animal owners.

The Shelter participated in the recent Watsonville Night Out program which was well attended.

It was reported that the revenue from the 4th Annual Parks & Rex event was estimated to be nearly \$10,000 which will be split between Parks programs and Animal Shelter programs.

Board Member Shull commented on ASA's new website. Ms. Sobel stated that the newly launched website was completely done pro bono by an ASA volunteer and was launched in time for the ASA's upcoming 10th Anniversary event.

Board Member Flippo asked about the Shelter's recent neighborhood meeting which was held to discuss plans for expansion of the Santa Cruz Shelter facility. Ms. Sobel reported that a good discussion took place, and the attendees had no concerns about the expansion plans.

6.2 Approved financial report for the months of August and September 2018.

There were no public comments or comments from Board members regarding the financial report for August and September.

Board action on Regular Agenda Item 6.2: CSPViMcWFBCa

6.3 Update on JPA

Jason Heath, Attorney for the Animal Shelter gave an update on the JPA. He stated that there are several issues from the County's perspective that need to be worked out before a draft JPA Agreement can be presented.

6.4 Consider request to have two SCCAS Board meetings each year at Watsonville City Hall

Jason Health recommended considering an amendment to the JPA Agreement to indicate the location at which members prefer to hold the Board meetings. Board members Shull and Coburn spoke in favor of holding some meetings in Watsonville. Staff was directed to draft a resolution that would include the proposal to hold two meetings at Watsonville during 2019.

Board action on Regular Agenda Item 6.4: CSPViMcWFBCa

7.0 Regular meeting was adjourned at 3:24 pm.

The next regular meeting is scheduled for Monday, December 10, 2018 in the Board of Supervisors Chambers at 701 Ocean Street.