

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

Minutes of Monday, August 13, 2018 3:00 PM

Board of Supervisors Chambers, Fifth Floor

701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: C=Coburn, P = Phares, S = Shull, Vi = Vides, Mc=McKinley, W=Walpole, F=Flippo, B=Booth, Ca=Carney

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

1.0 Call to Order and Roll Call: Board Chair Tamara Vides called the meeting to order at 3:02 pm. Board members Flippo and Walpole were absent. Christina Mowrey was sitting in for Board Member Nicole Coburn.

2.0 Introductions: none

3.0 Late Additions or changes to agenda: none

4.0 ORAL COMMUNICATION – One person addressed the Board on matters unrelated to the day's Agenda.

5.0 CONSENT AGENDA

5.1 Approved minutes of the June 11, 2018 ASA Board Meeting

5.2 Accepted reports of the General Manager and Management Team for June and July 2018

5.3 Accepted the statistics for the months of June and July 2018

5.4 Accepted and approved quarterly report for all claims under \$10,000

5.5 Accepted and approved journal entry payments with the County of Santa Cruz for FY17/18 fourth quarter

5.6 Accepted and approved proposed additional fee and fee change to 2018-19 fee schedule

5.7 Authorized General Manager to allocate funds from the Muriel R. Butler Living Trust designated for spay/neuter clinic equipment in the amount of \$20,000

5.8 Approved fixed asset inventory for 2018

Board action on Consent Agenda 5.0: SPCViMcWFBCa

6.0 REGULAR AGENDA

6.1 General Manager's Oral report presented by General Manager Melanie Sobel

Ms. Sobel stated that the campus expansion project is in the permit phase and a neighborhood meeting is scheduled for this week.

The SCCAS Benefit Shop is scheduled to re-open this week in the new location on the corner of 17th Avenue and Felt Street. A Grand Opening event is planned for September.

Ms. Sobel reported that the SCCAS will no longer be able to lease the clinic location previously used in Watsonville. The building formerly used as the Benefit Shop (adjacent to the Santa Cruz Shelter) will be used for the spay/neuter program and as the interim clinic when the current Santa Cruz clinic is remodeled.

A ten-year anniversary Grateful Shelter Festival is planned for October 20. Supervisor Leopold is expected to emcee the event.

There are no current vacancies at the Shelter. One Animal Control Officer is currently on medical leave, one is in training and one is scheduled to start in September.

6.2 Approved financial report for the months of June and July 2018.

Ms. Sobel noted that the revenue for this reporting period exceeded the expected amount and the expenditures were less than expected.

Board action on Regular Agenda Item 6.2: SCPViMcWFBCa

7.0 Regular meeting was adjourned at 3:14 pm.

The next regular meeting is scheduled for Monday, October 15, 2018 in the Board of Supervisors Chambers at 701 Ocean Street.