

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

Minutes of Monday, February 11, 2019, 11:00 AM

Watsonville City Council Chambers

275 Main Street, 4th Floor, Watsonville, CA 95076

VOTING KEY: C=Coburn, P = Phares, S = Shull, Vi = Vides, Mc=McKinley, W=Walpole, F=Flippo, B=Booth, Ca=Carney

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

1.0 Call to Order and Roll Call: Board Chair Tamara Vides called the meeting to order at 11:03am. Board Member Marquis Booth was absent.

2.0 Introductions: none

3.0 Late Additions or changes to agenda: none

4.0 ORAL COMMUNICATION – None.

5.0 CONSENT AGENDA

5.1 Approved minutes of the December 10, 2018 ASA Board Meeting

5.2 Accepted reports of the General Manager and Management Team for December 2018 and January 2019

5.3 Accepted the statistics for the months of December 2018 and January 2019

5.4 Approved quarterly report for all claims under \$10,000

5.5 Approved journal entry payments with the County of Santa Cruz

5.6 Authorized General Manager to accept a gift in the amount of \$19,227.75 from the Santa Cruz County Animal Shelter Foundation and direct that the check be deposited

5.7 Authorized General Manger to accept a gift in the amount of \$9,259.07 from the Santa Cruz County animal Shelter Foundation and direct that the check be deposited

5.8 Authorized General Manager to accept a gift in the amount of \$5,000 from the Santa Cruz County Animal Shelter Foundation and direct that the check be deposited

5.9 Authorized General Manager to accept a gift in the amount of \$5,300 from the Griffin Family Foundation and direct that the check be deposited

5.10 Authorized the General Manager to accept a bequest in the amount of \$10,000 from the Homer S. Green & Phyllis L. Green Trust and direct that the check be deposited

Board Member Flippo asked if the donations are annual or recurring donations. Ms. Sobel explained that the donations from the SCCAS Foundation are designated to replenish the funds used for supplies and for the contract veterinarian for the Healthy Pets For All program. The Foundation donations are also designated to fund the part-time Humane Education position and additional hours for the Behavior and Training Coordinator. The Foundation has also provided a discretionary fund for the General Manger for miscellaneous expenses. The other donations are from individual donors.

General Manager Sobel also noted that the SCCAS Foundation took part in the Santa Cruz Gives campaign. The campaign was very successful, and the Foundation raised the most of any of the non-profits. The campaign raised nearly \$31,000 for the Shelter Foundation.

Board action on Consent Agenda 5.0: CSPViMcWF/B/Ca

6.0 REGULAR AGENDA

6.1 General Manager's Oral report

Ms. Sobel thanked Chief Deputy Steve Carney for his Department's assistance with a case involving a stolen dog who was subsequently returned to his owner.

The General Manager reported that the Shelter has just started a program using a mobile spay/neuter van. The mobile spay/neuter is set to start on February 25th and 26th in Watsonville. Ms. Sobel thanked Board Member Vides for her help securing the location for this program.

To promote cat spay/neuter, the Dude Where's My Cat Program has started up again this month offering free spay/neuter surgeries. The Shelter was awarded a \$15,000 grant from the State to fund this program which also includes microchips and vaccines.

General Manager Sobel stated that she will be presenting the proposed 2019/20 budget for Board review at the April meeting.

Board Member Flippo noted that the licensing revenue is up for this reporting period. He also mentioned the visibility of the licensing campaign banners.

Board Member Shull inquired about the progress of the model ordinance. Shelter Counsel Jason Heath stated that he has completed the preliminary work on the ordinance. General Manager thanked Counselor Heath for his work and indicated that the Shelter hopes to have a draft of the new model ordinance by the April meeting.

Board action on Regular Agenda Item 6.1: FViCPSMcW/B/Ca

6.2 Approved financial report for the months of December 2018 and January 2019.

There were no public comments regarding the financial report for December 2018 and January 2019.

Ms. Sobel noted the increase in the licensing revenue and stated that it is likely due to the new style license tags with the QR code. She also noted that we have begun sending notices to dog owners who have vaccinated their dogs but have not yet licensed. This solicitation is expected to boost license compliance as well.

Board Member Coburn asked if it is assumed that the Shelter will use the contingency. Ms. Sobel stated that the hope is that this deficit will be reduced by the end of the fiscal year.

Board action on Regular Agenda Item 6.2: CSPViMcWF/B/Ca

7.0 Regular meeting was adjourned at 11:20 am.

The next regular meeting is scheduled for Monday, April 8, 2019 at 11:00am at the Santa Cruz County Board of Supervisors Chambers.