

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
Minutes of Monday, October 21, 2019, 11:00 AM
Santa Cruz County Board of Supervisors Chambers
701 Ocean Street, 5th Floor, Santa Cruz, CA 95060

VOTING KEY: C=Coburn, V= Vides, M=McKinley, W=Walpole, F=Flippo, B=Booth, Ca=Carney,
R=Randolph, S=Schmidt

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chair Mike McKinley called the meeting to order at 11:00am. Board Member Vides was absent.
- 2.0 Introductions: none
- 3.0 Late Additions or changes to agenda: none
- 4.0 ORAL COMMUNICATION – none

- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the August 12, 2019 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for August and September 2019
 - 5.3 Accepted the statistics for the months of August and September 2019
 - 5.4 Approved quarterly report for all claims under \$10,000
 - 5.5 Approved Journal Entry payments with the County of Santa Cruz
 - 5.6 Accepted a gift in the amount of \$11,939.87 from the Royce J. Scherf Trust for the Watsonville Shelter
 - 5.7 Approved the AUD74 and authorized the General Manager to transfer appropriations in the amount of \$10,000 from the capital improvement funds to equipment maintenance for HVAC maintenance at the Watsonville shelter.

Board action on Consent Agenda 5.0: WSCMFBCaR/V/

6.0 REGULAR AGENDA

- 6.1 General Manager's Oral report

General Manager Melanie Sobel reported that ASA has purchased a new transport van thanks to the SCCAS Foundation. Van will be used for emergency animal transport, off-site adoption events, Healthy Pets For All events and also to transport animals from under-served areas of the County to our clinic in Santa Cruz.

Ms. Sobel reported that the 5th Annual Parks and Rex event was held on August 24, 2019 with the Parks Department. Driscoll's was one of the sponsors this year and they doubled the revenue generated by the event so double revenue went to Parks and to the Animal Shelter.

General Manager Sobel noted that on October 28, 2019 the Planning Commission unanimously approved the permit for the Shelter's expansion project. There was one appeal filed. It was heard by the Board of Supervisors on October 8, 2019 and it was unanimously denied. We now have the permit and are ready to start the three phases of the expansion project.

Sadly, there were three Animal Shelter volunteers who died in the *Conception* dive boat accident. A celebration of their lives was held on Saturday and several Shelter staff and volunteers attended. *The Good Times* offered the Shelter a free ad in their publication highlighting the fact that Diana Adamic, Tia Salika and Berenice Felipe were dedicated Shelter volunteers and that Diana was involved in our Humane Education program.

Board action on Regular Agenda Item 6.1: CaBCMWFERS/V/

6.2 Approved financial report for the months of August and September 2019.

Ms. Sobel reported that revenue for this reporting period is low because all the member contributions have not yet been posted. Licensing revenue YTD is \$83,401 which is about a 12% increase compared to this time last year. The increase is attributed to the report Ben Winkleblack created to notify dog owners who had vaccinated their dogs but had not yet licensed. Staff expects to continue this program in order to increase license revenue.

Board action on Regular Agenda Item 6.2: CFMWBCaRS/V/

6.3 Consider General Manager's licensing strategies and options report

General Manager Sobel recommended addition of a 3-year dog license option. She stated that the implementation of the 3-year license will cut down on administrative work in addition to saving on printing and postage costs.

Board Member Walpole asked how this would be accounted for in the annual budget. Ms. Sobel responded that we would account for more revenue in the first year, and the hope is that license compliance will increase each year due to a more aggressive notification program and the license requirement of our Planned Pethood low cost spay/neuter program.

The question was raised as to possible refund if owner no longer has the dog after paying the 3-year fee. Ms. Sobel indicated that she would research the protocol used by neighboring jurisdictions.

Board Member Coburn noted that the current ordinance for the member jurisdictions allows for only a 12-month license. Ms. Sobel stated that the change has already been addressed in the draft model ordinance.

There was no public comment on Item 6.3.

Motion was made to approve the concept of offering a 3-year dog license and add it to future fee schedules along with any actions that might need to be taken by the jurisdictions.

Board action on Regular Agenda Item 6.3: CCaMWFBRs/V/

6.4 Consider and review draft Animal Shelter Model Ordinance

General Manager Sobel thanked Jason Heath for his work on the draft of the new model Ordinance. She stated that this is still a draft and will require some fine tuning, but this draft does include the major changes we hope to make.

The existing Santa Cruz County ordinance was used as the model in addition to the Los Angeles County ordinance that has recently been revised to incorporate best practices.

Ms. Sobel noted that there are minor language changes throughout the model ordinance and the addition of a spay/neuter requirement for adopted animals. The proposed changes also include a section that would prohibit the use of live animals for entertainment purposes, and a requirement for licensing of animal facilities and rooster facilities. Also recommended is a change to the existing spay/neuter ordinance to include rabbits as well as dogs and cats. There is a proposed change to the noisy animal ordinance that will allow officers to address noise nuisance situations more effectively.

There are proposed changes to the dangerous/vicious animal ordinance as well as the Admin Cite and appeal process. A consistent ordinance across all jurisdictions will help eliminate confusion in the citation and appeal processes.

Officer Todd Stosuy explained some of the changes in more detail. Animal care requirements are more specific in the proposed ordinance allowing greater leverage when working with owners of back yard animals and neglected animals. The rooster facility license will potentially help limit breeding of fighting birds. The proposed changes to the noisy animals ordinance will help cut down on the number of unfounded noise complaints that are based on neighbor disputes. The current dangerous/vicious animal ordinance is very broad, so the proposed changes will be more in line with the state code and should help us greatly in addition to making the hearing process easier.

Jason Heath asked the Board members to provide within the next two months any changes they would like to see. Staff plans to present the model ordinance again at the

December meeting along with a resolution that the Board is recommending adopting and encouraging the individual jurisdictions to adopt the model ordinance. The General Manager will then go to each jurisdiction's council to encourage adoption of the model ordinance by each jurisdiction to get as much consistency as possible across all the jurisdictions. Mr. Heath also pointed out that it is possible for the jurisdictions to adopt parts of the new ordinance without adopting all of it.

One member of the public addressed the Board regarding the proposed changes to the model ordinance. The speaker recommended that cats be added to the provisions of chapter 6.12 of the County Code in order to give residents effective recourse in preventing cats from entering private property.

One member of the public spoke in response to the recommendation.

Board Member Coburn thanked Melanie, Todd and Jason for their work on the model ordinance. She recommended that each of the cities review it and send any suggestions to Melanie.

A motion was made to bring the final version back for approval in December

Board action on Regular Agenda Item 6.4: CWMFBCaRS/V/

7.0 Regular meeting was adjourned at 11:37 am.

The next regular meeting is scheduled for Monday, December 9, 2019 at 11:00am at the Board of Supervisors Chambers, 701 Ocean Street, 5th Floor.