



Santa Cruz County Animal Shelter

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Melanie Sobel
General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER BOARD OF DIRECTORS MEETING August 10, 2020 – 11:00 a.m.

Redwood Room and Coastlines Room, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

THE PUBLIC MAY JOIN THE MEETING BY CLICKING ON THE FOLLOWING LINK:

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+1 916-318-9542 United States, Sacramento (Toll)
Conference ID: 794 571 827#

- 1.0 Call to Order and Roll Call
- 2.0 Introductions
- 3.0 Consideration of Late Additions or Changes to the Agenda
- 4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda.
- 5.0 Consent Agenda
 - Pg 1 5.1 Approve minutes of the June 8, 2020 meeting
 - Pg 5 5.2 Accept reports of the General Manager and the Management Team for June/July 2020
 - Pg 9 5.3 Accept and file the statistics for the months June/July 2020
 - Pg 11 5.4 Accept and approve quarterly report for all claims under \$10,000
 - Pg 16 5.5 Accept and approve journal entry payments with the County of Santa Cruz for FY19-20 fourth quarter
 - Pg 18 5.6 Approve fixed asset inventory for 2020
 - Pg 20 5.7 Approve FY20-21 Capital Reserve budget
 - Pg 22 5.8 Accept a donation in the amount of \$8,000 from the Santa Cruz County Animal Shelter Foundation
 - Pg 23 5.9 Accept a donation in the amount of \$10,454 from the Santa Cruz County Animal Shelter Foundation
- 6.0 Regular Agenda
 - Pg 24 6.1 General Manager's oral report
 - Pg 25 6.2 Consider and approve financial report for the months of June/July 2020 and take related actions
 - Pg 34 6.3 Consider and approve General Manager's budget revisions for FY 2020-21
- 7.0 Adjourn Regular Meeting

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Juanita Gunter at 831/454-7209 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: Approve Minutes of June 8, 2020 Meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors meeting of June 8, 2020.

SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING
 Minutes of Monday, June 8, 2020, 11:00 AM
 Santa Cruz County Board of Supervisors Chambers
 701 Ocean Street, 5th Floor, Santa Cruz, CA 95060

VOTING KEY: C=Coburn, V= Vides, M=McKinley, W=Walpole, R=Randolph, S=Schmidt, Cl=Clark, D=Dally, E=Escalante

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chair Mike McKinley called the meeting to order at 11:01am. Board Members Vides, Walpole, Randolph, Schmidt, and Dally joined the meeting via remote connection. Board Members Clark and Escalante were absent.
- 2.0 Introductions: none
- 3.0 Late Additions or changes to agenda: There was a revision to the Addendum Item 6.5. The revision replaces the Addendum that was previously sent to Board Members.
- 4.0 ORAL COMMUNICATION – none
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the May 11, 2020 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for May 2020
 - 5.3 Accepted the statistics for the month of May 2020
 - 5.4 Approved appointment of officers of the Board of Directors for FY 2020-21
 - 5.5 Approved continuing agreements for FY 2020-21

Board action on Consent Agenda 5.0: C V M W R S /Cl/ D /E/

6.0 REGULAR AGENDA

6.1 General Manager's Oral report

General Manager Melanie Sobel reported that there have been no significant changes to the services offered at the Shelter. Staff has recently been able to open more Planned Pethood surgery appointments. The Shelter's Registered Vet Tech remains out on leave so appointments have been limited.

The Watsonville Shelter location remains closed at this time. Staff is hoping to reopen that location within the next few weeks contingent on the number of animals at the Shelter. The animal population at the Shelter remains very low.

The Animal Control Offices have resumed proactive patrols and the Benefit Shop is scheduled to open this week subject to all appropriate distancing protocols.

The Shelter's Summer Camp has been cancelled and registration fees refunded to clients resulting in approximately \$20,000 in revenue lost due to the cancellation.

The Shelter's free Pet Food Pantry has been held each Tuesday. Shelter volunteers are working to bag up the food to be distributed and are also manning the booth. As of June 1, 2020, Shelter staff is no longer needed for Disaster Service Worker shifts.

The new Shelter Manager, Lindsay McCall started work last week and is getting acclimated and doing well so far.

6.2 Approved financial report for the month of May 2020.

Ms. Sobel reported that revenue is currently at 91% of potential 94% and expenditures at 83%. Revenues for licensing were up from this period last year due to the post cards sent to dog owners at the beginning of the year. The responses have dropped significantly in the past month, the YTD figure remains high due to gains early in the year.

Board action on Regular Agenda Item 6.2: C D V M W R S /CI/ /E/

6.3 Approved report on audit of Santa Cruz County Animal Shelter for the year ended June 30, 2019.

General Manager Sobel reported that there were no findings in the annual audit.

Board action on Regular Agenda Item 6.3: C D V M W R S /CI/ /E/

6.4 Approved General Manager's proposed budget for FY 2020-21

Ms. Sobel reported that the proposed budget has two plans, Plan A and Plan B. Ms. Sobel stated she has been working closely with the CAO's Office and the decision was made to follow what the County is doing -- to approve the second year of a two-year budget and going back in August to revise the budget. She stated that she recommends this as well since staff does not have enough information or data to make an appropriate budget for entire year. Animal Shelter employees are County employees so the Shelter needs to align with what the County is doing as far as negotiations with the Unions.

General Manager Sobel is requesting approval of Plan B which is status quo member contributions with very few staff changes, unfunding the only current vacancy, an Animal Care Worker position and extending all limited term employees through June 30, 2021.

Ms. Sobel stated that she understands that the Board asked for a 10% decrease and this budget does not reflect that; however, when the Board meets in August, staff will have more information and a better sense of how to propose a more realistic budget.

Ms. Sobel stated that she hopes to craft a plan that will avoid using the private fund balance because it will be extremely important going forward to fund the Shelter's progressive programs. Ms. Sobel stated she recommends approval of Plan B.

Board Member Coburn stated that the CAO's Office has been working with the General Manager because County employees will be affected by the results of labor negotiations which could include furloughs and other concessions the Unions agree to. She stated that staff will have more information over the summer to assist in developing budget scenarios.

Board Member Schmidt asked where the unfunding of the vacant Animal Care Worker position in Plan B as well as furloughs would leave the Shelter operationally. Ms. Sobel stated that it would be difficult to say at this time. She indicated that extra help positions help to supplement the job duties of that class. She also stated that any loss of staff will affect operations; however, the deficit is pretty severe, so she is working on creative plans to address that.

Motion was made to approve General Manager's proposed budget for FY20-21 option B

Board action on Regular Agenda Item 6.4: W R C V M S /C/ D /E/

6.5 Accepted report on the Santa Cruz County Early Retirement Incentive Program

County Counsel Melissa Shaw stated that this is an accept and file report since the Early Retirement Incentive program is for all County employees, and the employees at the Animal Shelter are County employees. The County may not seek to refill position; however, that does not prevent the JPA board from hiring their own employee to fill a vacancy. That employee would be a JPA employee and would not be a County employee.

Board Member Coburn stated that this Early Retirement Incentive has been instituted by the County in hopes of minimizing lay-offs for the County. The request form must be submitted by end of June and we will know then what impact this would have on the Animal Shelter. The General Manager and the CAO will review any requests by Shelter employees. Should they approve the Early Retirement Incentive for any Shelter employees, those positions would remain vacant through June 30, 2022. She also stated that the ASA Board could look at other ways to backfill those positions.

Board Member Vides clarified that if a position is approved for Early Retirement, the ASA Board would need to make alternate plans to fill that position. Board Member Coburn stated that if the Early Retirement request was approved, that position would remain vacant; however, ASA Board could choose to make alternate plans to back fill the position so could potentially augment staffing if it were needed.

Board action on Regular Agenda Item 6.5: C S W R V M /C/ D /E/

7.0 Regular meeting was adjourned at 11:28 am.

The next regular meeting is scheduled for Monday, August 10, 2020 at 11:00am at the Watsonville City Council Chambers, 275 Main Street, 4th Floor.

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: Reports from the Management Team for the Month of June/July 2020

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General

SCCAS' Santa Cruz shelter has remained open for business during the COVID-19 Shelter in Place Order. The Watsonville shelter opened on July 1, 2020 but closed again mid-July due to low animal population and staff shortages. We hope to open the Watsonville shelter as soon as possible.

Our animal control officers are handling only essential services:

- Assisting law enforcement or other first responders
- Vicious or dangerous animal investigations
- Animal bite investigations
- Cruelty or neglect investigations
- Injured or sick animal response
- Dead animal removal and stray confined animals

Officers are doing limited patrols for off-leash dogs at various County Parks, including Live Oak beaches, Siltanan Park in Scotts Valley, Ramsey Park in Watsonville, Capitola main City beach, wharf and adjacent walkways, as well as Reggie Wong Memorial Park (Monterey Park). Officers are maintaining social distancing and are not issuing citations to avoid contact.

The following services are monitored at point of entry adhering to the social distancing requirements:

- Surrendering animals
- Redeeming lost pets
- Stray animal drop-off
- Lost pet searches

The following services are provided on a limited basis adhering to the social distancing requirements:

- Adoptions by appointment
- Fosters and Transfers by appointment
- Volunteers by schedule
- Planned Pethood Spay/Neuter services
- One Stop services (i.e., Vaccinations, Microchips)

- In person license renewal and donations
- Benefit Shop

The following services were suspended:

- Trainings and Group meetings
- Non-emergency Officer responses
- Humane education presentations and Summer Camp

SCCAS staff are considered disaster relief workers. Most of our staff volunteered to serve one day a week in this capacity. Staff assisted at shelters for people currently experiencing homelessness located at the Santa Cruz Veterans Hall and Watsonville Veterans Hall. Officers also handled food delivery to these shelters and other facilities that are serving the public during the COVID-19 crisis. SCCAS stopped going DSW work on June 1, 2020. FEMA reimbursed SCCAS \$58,059.47 for disaster relief work salaries, unemployment insurance costs, and COVID related supplies.

SCCAS has been hosting free pet food pantries at both the Santa Cruz and Watsonville shelter locations.

SCCAS continues to offer community outreach through its Healthy Pets for All program. This program improves the lives of animals and helps keep pets with their owners by providing services and supplies to pet owners who are financially struggling to keep their pets healthy and happy. Basic wellness exams (by a licensed veterinarian), vaccinations, parasite control, spay and neuter vouchers and information, free supplies and food, and referrals and discounts for more advanced vet services are provided. This service is free for all income eligible individuals who have pets. In addition to vet care, shelter staff and volunteers provide supplies and consultation for behavior and enrichment resources.

SCCAS received a \$15,000 grant from State of California Department of Food and Agriculture for public spay/neuter programs.

SCCAS Staff

We currently have three vacancies that are in recruitment: Animal Services Assistant, Extra Help Animal Services Assistant, Extra Help Animal Care Worker.

Statistics

Please see attached.
Melanie Sobel
General Manager

Recommendation:

Accept and file the reports of the management team for the month of June/July 2020.

Animal Control Report
June and July 2020
Todd Stosuy, Field Services Manager

1. Due to Covid-19 re-opening of California we began responding to all calls for service that come through or dispatch or Netcom
2. We have zero tolerance enforcement for off leash, licensing, microchip and spay neuter at the following parks:

County

Anna Jean Cummings, Soquel
Seascape Park, Aptos
Hidden Beach Park, Aptos
Live Oak Beaches
Brommer Street Park, Live Oak
Jose Avenue Park, Live Oak
Moran Lake Park and walking trails, Live Oak
Coffee Lane Park, Live Oak
Aptos Polo Grounds, Aptos
Felton Covered Bridge, Felton
Highlands Park, Ben Lomond

Capitola

Capitola beach and wharf (no dogs allowed period)
Monterey Park
Jade Street Park

Scotts Valley

Silatanen Park
Skypark

3. We continue to make rescues of wild and domestic animals and have been featuring them more on social media (Facebook and Instagram) to show the community what we do on a day to day basis. We have received a lot of positive attention on these social media platforms.
4. We did proactive follow-up on all animals deemed Vicious or Potentially Dangerous in the last four years to ensure owners were adhering to the stipulations in the Order. We had to issue citations to a few of the owners for failure to comply.
5. Carlos Montes, George Deleon and I have become California State Certified Animal Control Officers. Mark Van Der Kroef, Julie Zabalza and Rodolfo Manriquez are in the process of being certified.

Board Report

June/July 2020

Erika Anderson, Program and Development Manager

Board Report

- Healthy Pets for All
 - Free Pet Food Pantry, Monthly 1st Tuesday of the Month
 - Pop Up Free Pet Food Pantry, Watsonville August 5th
 - Healthy Pets for All (by appointment) Watsonville August 7th
- Events
 - 2021 Calendar Contest – started July 24th ends August 21st (raised a total of \$7,596 as of 8/3)
 - Planned PetHood (weekly, large spay/neuter days)
 - Upcoming event: October 3rd we are partnering with County Parks to do a socially distant movie in the park! This will be a fundraiser for both organizations, and we are going to paint Circles on the grass to keep families at least 6 feet apart!
- Humane Education
 - Online Humane Education activities sent to families that signed up for Summer Camp and to our general email list.
- Grants/Fundraising
 - State of California Department of Food and Agriculture grant - \$15,000
 - PetSmart Charities LOI accepted, invited to submit application for \$50,000 grant for Healthy Pets for All program.

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: Statistics for the Months of June and July 2020

Recommendation:

Accept and file the reports of statistics for the months of June and July 2020.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

All Jurisdictions Combined 6/1/20 through 7/31/20

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Total Intake	190	196	202	284	9	881
	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	57	57	150	253	6	523
Died	1	0	1	2	0	4
Euthanized	50	14	10	14	0	88
Missing	0	0	0	2	0	2
Returned to Owner	19	103	0	8	2	132
Transferred	30	19	46	16	0	111
Total Outcome	157	193	207	295	8	860

Intakes of Owner Requested Euthanasia From All Jurisdictions During 12/1/19 to 1/31/20 = **94**

Animals on hand on January 31, 2020 = 143

Patrols by Jurisdiction	Patrols	Total Minutes
County of Santa Cruz	133	4,915
Watsonville	49	1,921
Scotts Valley	17	816
Capitola	37	1,376
Total Citations issued	92	

License Compliance and Revenue

	Tags Sold	Revenue
CAPITOLA	43	\$1,273
COUNTY	903	\$26,979
SANTA CRUZ	296	\$9,001
SCOTTS VALLEY	88	\$2,649
WATSONVILLE	177	\$5,053
TOTAL	1,507	\$44,955

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: Fourth Quarter Report of all Claims under \$10,000 approved by the
General Manager for April 1, 2020 through June 30, 2020

Recommendation:

Approve the fourth quarter report of all claims under \$10,000 approved by the General Manager for April 1, 2020 through June 30, 2020.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for July 1, 2020 through September 30, 2020 will be included in the October 2020 agenda.

DATE: 8/10/20
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.4 April 1, 2020 through June 30, 2020 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of April 1, 2020 through June 30, 2020.

Expenditure Actual Transactions

Posted	Document	Amount	Description	Vendor No	Vendor Name
Object 61125 -- UNIFORM REPLACEMENT					
6/26/2020	2020 0422	20.96	KEEPERS FOR ACO DUTY BELTS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 61310 -- FOOD					
4/16/2020	235290349	318.15	DOG FOOD/CAT FOOD - SC SHELTER	V126091	HILLS PET NUTRITION INC
4/16/2020	2020 0331	40.13	FOOD FOR LIVESTOCK -SC SHELTER	V741	GENERAL FEED & SEED
6/30/2020	2020 0630	52.43	FEED FOR PIG AND CHICKENS - SC	V741	GENERAL FEED & SEED
6/1/2020	2020 0425	379.52	FOOD FOR SHELTER ANIMALS	V126091	HILLS PET NUTRITION INC
5/18/2020	2020 0406	109.09	#SPW-2847 DRINKING WATER-WATS	V34903	DAMM SOFTWATER SERVICE INC
6/25/2020	235807272	279.13	CANINE/FELINE FOOD FOR SHELTER	V126091	HILLS PET NUTRITION INC
Object 61412 -- JANITORIAL SERVICES					
6/25/2020	24980	825.00	#24980 - JANITORIAL-SC SHELTER	V129185	ALVAREZ INDUSTRIES INC
6/25/2020	25192	825.00	#25192 - JANITORIAL-SC SHELTER	V129185	ALVAREZ INDUSTRIES INC
6/30/2020	25418	825.00	#25418 JANITORIAL SC SHELTER	V129185	ALVAREZ INDUSTRIES INC
4/16/2020	24763	825.00	#24763 - JANITORIAL-SC SHELTER	V129185	ALVAREZ INDUSTRIES INC
Object 61720 -- MAINT-MOBILE EQUIPMENT-SERV					
6/4/2020	2020 0331	349.45	OIL CHANGES FOR ASA VEHICLES	V39608	HENLEY PACIFIC SF LLC
6/30/2020	2020 0529	1,874.06	REPAIRS/MAINT. ASA FLEET	V129906	SPECIALIZED AUTO INC
6/30/2020	91716	448.01	SEAT BELT REAPIR FOR ASA #331	V129906	SPECIALIZED AUTO INC
6/25/2020	2020 0531	652.43	OIL CHANGE FOR ASA VEHICLES	V39608	HENLEY PACIFIC SF LLC
Object 61725 -- MAINT-OFFICE EQUIPMNT-SERVICES					
6/25/2020	21428154	164.82	COPIER MAINT AND LEASE FEE	V15391	CANON SOLUTIONS AMERICA INC
4/13/2020	21201337	164.82	COPIER MAINT & USE FEE	V15391	CANON SOLUTIONS AMERICA INC
6/30/2020	21540657	164.82	COPIER MAINTENANCE AND LEASE	V15391	CANON SOLUTIONS AMERICA INC
5/18/2020	21315147	261.93	COPIER MAINTENANCE AND LEASE	V15391	CANON SOLUTIONS AMERICA INC
Object 61730 -- MAINT-OTH EQUIP-SERVICES					
4/30/2020	2020 0122	581.00	SALLY PORT GATE REPAIR	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/30/2020	JV200910	(1,198.64)	Freezer Repairs Inv. 2020 0303		
6/30/2020	SC881735	496.25	REPAIRS TO WALK-IN FREEZER SC	V119155	HOBART SALES & SERVICE
6/30/2020	SC881847	169.00	DISHWASHER REPAIR - SC SHELTER	V119155	HOBART SALES & SERVICE
6/30/2020	SC881873	406.70	DISHWASHER REPAIR - SC SHELTER	V119155	HOBART SALES & SERVICE
6/30/2020	SC881875	421.84	DISHWASHER REPAIR - SC SHELTER	V119155	HOBART SALES & SERVICE
6/30/2020	2020 0622	2,750.00	FLOORING IN CLINIC ANNEX	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2020	2020 0630 HD	45.82	Doorbell for Wats Shelter	E612154	SOBEL, MELANIE
4/2/2020	2020 0303	1,198.64	REPAIRS TO FREEZER-ANIMAL CARE	V119155	HOBART SALES & SERVICE
Object 61835 -- FACILITIES MAINT-GENERAL-SERV					
6/25/2020	105827	445.16	ANNUAL FIRE EXTINGUISHER INSP.	V125908	SANTA CRUZ FIRE EQUIPMENT COMPANY
Object 61922 -- OTHER MEDICAL MATERIALS & SUPP					
5/18/2020	2020 0325	1,009.18	MISC MEDICAL FOR HPFA	V120453	MWI VETERINARY SUPPLY CO
5/18/2020	2020 0325	7,169.79	MISC. MEDICAL - VET CLINIC	V120453	MWI VETERINARY SUPPLY CO
5/18/2020	2020 0501	1,688.92	MEDS - VET CLINIC SC SHELTER	V129835	ROADRUNNER PHARMACY INC
5/18/2020	2020 0325	221.44	GLOVES FOR ANIMAL CARE USE	V128735	PATTERSON VETERINARY SUPPLY INC
5/18/2020	6008356305	644.28	ADVANTAGE FOR DOGS-ANIMAL CARE	V120324	BAYER HEALTHCARE LLC
5/18/2020	2020 0325	622.67	MISC MEDICAL - ANIMAL CARE	V120453	MWI VETERINARY SUPPLY CO
5/18/2020	2020 0325	1,405.37	NOBIVAC/PYRANTEL/SYRINGES	V128735	PATTERSON VETERINARY SUPPLY INC
6/30/2020	2020 0625	1,285.81	MISC. MEDICAL FOR ANIMAL CARE	V120453	MWI VETERINARY SUPPLY CO
6/30/2020	EW700002	150.31	ACCURUE 3065700181 IDEXX		
6/30/2020	2020 0522	9.38	LDR ACID FOR VET CLINIC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2020	242729	62.41	OXYGEN TANKS FOR VET CLINIC	V125202	ANALGESIC SERVICES INC
6/30/2020	2020 0622	200.00	RABBIT VACCINES - VET CLINIC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2020	2020 0625	1,869.16	MISC. MEDICAL - VET CLINIC SC	V120453	MWI VETERINARY SUPPLY CO
6/30/2020	2020 0701	716.60	BUPRENORPHINE/DOXYCYCLINE	V129835	ROADRUNNER PHARMACY INC
6/30/2020	2020 0625	219.72	SURGICAL GLOVES/FACE MASKS	V128735	PATTERSON VETERINARY SUPPLY INC
6/30/2020	2020 0625	97.14	SURGICAL CAPS/SURGICAL GLOVES	V128735	PATTERSON VETERINARY SUPPLY INC
4/16/2020	118883	487.12	FATAL PLUS SOLUTION - CLINIC	V120920	VORTECH PHARMACEUTICALS
6/26/2020	2020 0525	70.31	MISC. MEDICAL FOR ANIMAL CARE	V120453	MWI VETERINARY SUPPLY CO
6/26/2020	6008627396	322.14	ADVANTAGE FOR XL DOGS - SC	V120324	BAYER HEALTHCARE LLC
6/26/2020	301486	90.81	OXYGEN TANKS FOR VET CLINIC SC	V125202	ANALGESIC SERVICES INC
6/26/2020	2020 0525	2,632.53	MISC. MEDICAL FOR VET CLINIC	V120453	MWI VETERINARY SUPPLY CO
6/25/2020	2020 0425	2,219.22	GLOVES/CLEANER/SPRAYER	V120453	MWI VETERINARY SUPPLY CO

6/25/2020	2020 0425	810.05	NOBIVAC CANINE/NOBIVAC FELINE	V120453	MWI VETERINARY SUPPLY CO
6/25/2020	2020 0425	643.60	MISC MEDICAL SUPPLIES - CLINIC	V120453	MWI VETERINARY SUPPLY CO
6/25/2020	1310841	266.07	PRAZIQUANTEL/PONAZURIL - VET	V129835	ROADRUNNER PHARMACY INC
4/2/2020	2020 0229	75.16	#157635 - SNAP PARVO TESTS	V10638	IDEXX DISTRIBUTION INC
4/2/2020	2020 0303	204.47	BAYTRIL/CLARO OTIC SOLN - VET	V120324	BAYER HEALTHCARE LLC
4/13/2020	2020 0331	124.82	OXYGEN TANKS FOR VET CLINIC SC	V125202	ANALGESIC SERVICES INC
Object 62020 -- MEMBERSHIPS					
6/30/2020	2020 0622	150.00	CACO CERTIFICATION - G25	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/30/2020	2020 0122	350.00	CA ANIMAL WELFARE MEMBERSHIP	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62111 -- MISCELLANEOUS EXPENSE-SERVICES					
6/30/2020	2020 0404 USPS	59.25	LANDFILL FEE FOR DUMPING	E610065	GUNTER, JUANITA
Object 62112 -- CASH SHORTAGES					
6/30/2020	DU71359	1.00	Cash Shortage	C99999	DEP
6/12/2020	DU70972	8.00	Cash Shortage	C99999	DEP
Object 62214 -- DUPLICATING SERVICES					
6/25/2020	2195	324.91	BUSINESS CARDS/COVID SIGN	V115600	BLUE HERON DESIGN GROUP
Object 62217 -- MISC NONINVENTORIAL ITEMS					
6/26/2020	2020 0422	616.69	PRINTER/SHREDDER FOR FIELD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62219 -- PC SOFTWARE PURCHASES					
4/30/2020	2020 0122	84.99	MAILCHIMP EMAIL SERVICES FEE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/18/2020	2020 0224	84.99	MAILCHIMP EMAIL SERVICE FEE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62221 -- POSTAGE					
5/18/2020	2020 0224	980.00	POSTAGE - PAST DUE NOTICES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/20/2020	2020 0324	2,018.50	POSTAGE METER REFILL - SC	V15715	THE PITNEY BOWES BANK INC
6/4/2020	2020 0424	81.35	FEES FOR POSTAGE METER	V15715	THE PITNEY BOWES BANK INC
6/30/2020	2020 0404 USPS	27.90	POSTAGE FOR SHIPPING LICENSES	E610065	GUNTER, JUANITA
6/30/2020	2020 0622	36.30	POSTAGE STAMPS FOR SHELTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2020	2020 0522	6.95	CERTIFIED MAIL POSTAGE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/25/2020	3104006686	114.78	#16955400 POSTAGE METER LEASE	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES
Object 62223 -- SUPPLIES					
6/25/2020	8058262955	339.88	TONER/MISC OFFICE SUPPLIES -SC	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
5/26/2020	GS200014	575.55	WRHS CHARGES MONTH 3/2020		
4/2/2020	8057663404	488.82	#70030423 OFFICE SUPPLIES SC	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
6/30/2020	2020 0522	49.68	DISPOSABLE FOOD BOWLS - SC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2020	2020 0531	463.19	SUPPLIES FOR ANIMAL CARE - SC	V8645	PET PALS
6/30/2020	2020 0622	108.51	FOOD BOWLS/MUZZLES-SC SHELTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2020	EW330009	339.55	WRHSE CHARGES MONTH 6/2020 EST		
6/30/2020	GS200017	339.55	WAREHOUSE CHARGES MONTH 5/2020		
6/30/2020	2020 0522	109.20	FLOOR DECALS FOR SC SHELTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2020	8058571634	118.15	TONER FOR SC SHELTER PRINTER	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
6/30/2020	GS200335	113.05	ASA ID Badges Q3-Q4 1920		
6/30/2020	2020 0701	124.33	#SPW-2847 DISTILLED WATER	V34903	DAMM SOFTWARE SERVICE INC
6/30/2020	2020 0629	600.43	CAT CARRIERS FOR SC SHELTER	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC
6/4/2020	8058009829	319.61	OFFICE SUPPLIES/TONER - SC	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
6/11/2020	GS200015	742.35	WAREHOUSE CHARGES MONTH 4/2020		
6/26/2020	2020 0422	1,892.21	PAINTING SUPPLIES/SEALANT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/20/2020	INV21569	5,848.62	CLEANER/SANITIZER/DETERGENT	V124747	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
6/26/2020	2020 0422	251.15	HAND SANITIZER/ALCOHOL WIPES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/26/2020	2020 0422	43.19	LOCKS FOR WATS/GUN LOCKS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/26/2020	2020 0422	360.01	HOZE COUPLERS/DOG MUZZLES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/18/2020	2020 0224	65.80	ANIMAL ENRICHMENT SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/30/2020	2020 0122	39.65	LAMINATOR & CAULK FOR ADMIN	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/30/2020	2020 0122	237.34	WEBCAM/COMPOSTABLE BOWLS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/30/2020	2020 0122	30.51	OPEN SIGN FOR CLIENT SERVICES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/30/2020	2020 0122	92.93	BINDERS/CITE BOOK HOLDER/NAILS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/18/2020	INV21627	1,958.07	PUMP/SOAP/BLEACH/DETERGENT	V124747	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
6/1/2020	2020 0323	242.77	MISC. SANITIZING SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/1/2020	2020 0323	5.44	DUCT TAPE FOR FIELD OFFICE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/1/2020	2020 0323	2,090.31	WALKIE-TALKIES/MISC. SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/1/2020	585954	4,750.00	MICROCHIPS FOR SC SHELTER	V37541	DATAMARS INC
Object 62301 -- ACCOUNTING AND AUDITING FEES					
4/20/2020	1006	6,000.00	AUDIT FEES FOR ASA FY 18-19	V40263	KINOSHITA, HAROLD
Object 62310 -- BANKING SERVICES					
6/30/2020	2020 0522	81.42	BANK FEES FOR CALCARD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2020	2020 0622	35.74	BANK FEES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2020	DU71358	138.46	PayPal Fees 0601-0626 2020	C99999	DEP
6/29/2020	DU71320	215.96	Web Bank Fees 050420 060220	C99999	DEP
5/5/2020	DU70188	96.73	April PayPal Fees	C99999	DEP
4/20/2020	2020 0331	5.84	#157635 INTEREST CHARGES	V10638	IDEXX DISTRIBUTION INC

6/26/2020	2020 0422	107.97	late fee	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/26/2020	DU71285	227.88	Bank Fees SC 062220	C99999	DEP
6/1/2020	2020 0323	16.31	Late Fees	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/3/2020	DU70777	118.54	May PayPal Fees	C99999	DEP
6/5/2020	DU70844	235.08	Bank Fees SC 052220	C99999	DEP
5/18/2020	2020 0325	33.87	SERVICE CHARGE	V120453	MWI VETERINARY SUPPLY CO
5/8/2020	DU70288	337.03	Bank Fees Santa Cruz 042720	C99999	DEP
6/25/2020	2020 0425	39.13	ACCOUNT SERVICE CHARGES	V120453	MWI VETERINARY SUPPLY CO
4/3/2020	DU69567	333.31	March PayPal Fees	C99999	DEP
4/3/2020	DU69568	347.20	Santa Cruz Bank Fees	C99999	DEP
Object 62317 -- CONSULT/MGT/PC SERVICES					
6/25/2020	2195	418.04	WEB HOSTING/UPDATES	V115600	BLUE HERON DESIGN GROUP
6/25/2020	18136	92.40	WEBLICENSING MONTHLY FEE	V11567	HLP INC
5/18/2020	17861	141.75	WEBLICENSING TRANSACTION FEE	V11567	HLP INC
6/1/2020	2020 0323	1,050.00	CONSTANT CONTACT EMAIL SVC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/1/2020	18003	106.40	WEBLICENSING MONTHLY FEES	V11567	HLP INC
6/30/2020	18304	155.40	WEBLICENSING TRANSACTION FEE	V11567	HLP INC
Object 62381 -- PROF & SPECIAL SERV-OTHER					
6/25/2020	06012020	1,600.00	BENEFIT SHOP MANAGEMENT SVCS	V37693	GOODMAN, LEA M
6/25/2020	2020 0522	800.00	ADMIN HEARING PREP/DECISION	V114239	GIGARJIAN, GEORGE J
6/25/2020	2020 0529	1,550.00	ADMIN HEARING REVIEW/DECISION	V114239	GIGARJIAN, GEORGE J
6/25/2020	0520157635	115.24	LAB WORK FOR VET CLINIC - SC	V10638	IDEXX DISTRIBUTION INC
6/25/2020	8140	600.00	PICK UP SERVICES - SC SHELTER	V35604	FLINTSTONE ENTERPRISES
6/25/2020	8102	1,155.00	CREMATION SERVICES-SC SHELTER	V37591	THOMPSON, TRENT
6/25/2020	8170	705.00	CREMATION SERVICES-SC SHELTER	V37591	THOMPSON, TRENT
6/19/2020	DU71115	(158.00)	Rabies Testing	C99999	DEP
4/2/2020	3005040844	239.67	BIO-WASTE PICK UP - SC	V14496	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
4/2/2020	2020 0229	754.07	#157635 - LAB WORK FOR CLINIC	V10638	IDEXX DISTRIBUTION INC
6/30/2020	EW700002	358.92	ACCRUE 0620157635 IDEXX		
6/30/2020	8214	150.00	PICK UP SERVICE FOR SC SHELTER	V35604	FLINTSTONE ENTERPRISES
6/30/2020	EW700002	1,780.00	ACCRUE CARING PET - 8220		
4/20/2020	151970	87.00	BURGLAR ALARM MONITORING - SC	V2295	POLAND, DOYLE
4/20/2020	151971	148.50	FIRE ALARM MONITORING - SC	V2295	POLAND, DOYLE
4/20/2020	2020 0331	750.00	HUMANE EDUCATION SERVICES	V39319	IVERSON, STACEY JANE
4/20/2020	2020 0331	538.99	#157635 LAB WORK FOR CLINIC	V10638	IDEXX DISTRIBUTION INC
4/20/2020	151735	79.50	ALARM MONITORING - WATS	V2295	POLAND, DOYLE
4/16/2020	2020 0331 SC	410.00	CREMATION SERVICE - SC SHELTER	V37591	THOMPSON, TRENT
6/26/2020	8173	150.00	PICK UP SERVICE - SC SHELTER	V35604	FLINTSTONE ENTERPRISES
6/4/2020	3005075274	125.04	BIO-WASTE PICK UP-WATS SHELTER	V14496	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
4/16/2020	2020 0331 WATS	190.00	CREMATION SERVICES - WATS	V37591	THOMPSON, TRENT
6/1/2020	2020 0323	91.30	EVENTBRITE SERVICE FEES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/1/2020	152479 REV	597.40	ALARM UNIT REPAIR SVC CALL	V2295	POLAND, DOYLE
4/30/2020	2020 0122	23.75	DOCUMENT SHREDDING SERVICE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/18/2020	8127	600.00	PICK UP SERVICE - SC SHELTER	V35604	FLINTSTONE ENTERPRISES
5/18/2020	8127	400.00	PICK UP SERVICE - WATS SHELTER	V35604	FLINTSTONE ENTERPRISES
Object 62399 -- VETERINARIAN SERVICES					
6/5/2020	DU70844	(91.75)	SCVH Fees	C99999	DEP
5/18/2020	2020 0415	489.60	RADIOGRAPHS AND ULTRASOUND	V128367	COAST EQUINE VETERINARY SERVICES INC
5/18/2020	168	8,775.00	SPAY/NEUTER VET - APRIL 2020	V38841	FANKHAUSER, JEFFREY
6/1/2020	2019 0731	1,368.87	AFTER HOURS EMERGENCY VET	V108476	SANTA CRUZ VETERINARY HOSPITAL
6/1/2020	2020 0131	1,064.25	EMERGENCY AFTER-HOURS VET CARE	V108476	SANTA CRUZ VETERINARY HOSPITAL
6/1/2020	2020 0229	1,616.42	EMERGENCY AFTER HOURS VET CARE	V108476	SANTA CRUZ VETERINARY HOSPITAL
6/1/2020	2020 0331	1,486.21	EMERGENCY AFTER HOURS VET CARE	V108476	SANTA CRUZ VETERINARY HOSPITAL
6/12/2020	DU70972	(140.66)	SCVH Fees	C99999	DEP
6/26/2020	2020 0430	847.39	AFTER HOURS EMERGENCY VET CARE	V108476	SANTA CRUZ VETERINARY HOSPITAL
6/26/2020	2020 0531	1,150.93	AFTER HOURS EMERGENCY VET CARE	V108476	SANTA CRUZ VETERINARY HOSPITAL
6/26/2020	14352	61.91	VET VISIT FOR PIG (A224062)	V123183	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
6/26/2020	DU71285	(91.75)	SCVH Fees	C99999	DEP
4/16/2020	167	6,817.50	SPAY/NEUTER VET SERVICES	V38841	FANKHAUSER, JEFFREY
5/22/2020	DU70552	(22.00)	SCVH Fees for A247452	C99999	DEP
4/20/2020	2020 0310	309.00	RANCH CALL FOR GOAT DEEDEE	V40207	WALLACE, KRISTIN
6/30/2020	170	3,307.50	SPAY/NEUTER VET SERVICES	V38841	FANKHAUSER, JEFFREY
6/30/2020	EW700001	(91.75)	ACCRUE SCVH FEES		
6/19/2020	DU71115	(29.50)	SCVH Fees	C99999	DEP
6/25/2020	169	3,915.00	SPAY/NEUTER VET SERVICES	V38841	FANKHAUSER, JEFFREY
4/3/2020	DU69568	(91.75)	SCVH Fees	C99999	DEP
6/23/2020	DU71181	(93.19)	SCVH Fees	C99999	DEP
4/1/2020	DU69485	(91.75)	SCVH Fees	C99999	DEP
Object 62500 -- EQUIPMENT LEASE & RENT					

6/30/2020	2020 0522	574.68	PODS MONTHLY LEASE FEE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/30/2020	2020 0122	191.56	PODS MONTHLY LEASE FEE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/18/2020	2020 0224	191.56	PODS MONTHLY LEASE FEE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62710 -- FIELD EQUIPMENT					
6/30/2020	2020 0522	32.99	KEYS AND KEY TAGS FOR FIELD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/26/2020	2020 0422	223.91	DANGEROUS DOG COLLARS/EQUIP.	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62842 -- INVENTORY MATERIALS PURCHASED					
6/1/2020	2020 0323	4,576.53	ASA TEES -ST PITTIES DAY PROMO	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/18/2020	2020 0224	4,706.61	ASA LOGO TEE SHIRTS & HOODIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62857 -- SPECIAL MISC EXPENSE-SUPPLIES					
5/18/2020	2020 0224	712.29	FREEZER - WATSONVILLE SHELTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/18/2020	USORD00423718	24.00	PET ID TAGS SOLD AT SC SHELTER	V127862	RED DINGO INC
6/11/2020	2020 0427 HD KM	286.43	PAINT/PAINTING SUPPLIES - SC	E614284	ANDERSON, ERIKA
6/30/2020	2020 0522	217.89	PAINT, CONCRETE FOR SC SHELTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2020	2020 0630 EA	196.58	PAINT & MISC SUPPLIES - SC	E614284	ANDERSON, ERIKA
Object 62920 -- GAS, OIL, FUEL					
6/30/2020	2020 0404 USPS	5.00	FUEL FOR ASA VEHICLE (BMW)	E610065	GUNTER, JUANITA
6/30/2020	2020 0628 ACO	29.00	FUEL FOR ASA VEHICLE #107	E611097	DELEON, GEORGE
6/30/2020	2020 0628 ACO	40.01	FUEL FOR ASA VEHICLE #894	E610252	STOSUY, TODD
6/30/2020	66342827	1,076.49	FUEL FOR ASA FLEET VEHICLES	V14942	WEX BANK
6/26/2020	65899823	1,846.05	FUEL FOR ASA FLEET VEHICLES	V14942	WEX BANK
6/4/2020	2020 0506	401.96	FUEL FOR ASA FLEET VEHICLES	V14942	WEX BANK
4/23/2020	2020 0407	1,421.46	VALERO MARKETIN V121773	V121773	VALERO MARKETING AND SUPPLY COMPANY
6/25/2020	2020 0608	1,154.72	FUEL FOR ASA FLEET - MAY 2020	V121773	VALERO MARKETING AND SUPPLY COMPANY
Object 63070 -- UTILITIES					
6/25/2020	2020 0610	83.03	#33115 INTERNET FOR SC SHELTER	V125912	THE INTERNET STORE INC
6/22/2020	0004714126	954.39	TRASH/RECYCLE FOR SC SHELTER	V124657	GREENWASTE RECOVERY INC
4/2/2020	2020 0312	4,737.01	PG&E - SANTA CRUZ SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
4/2/2020	2020 0313	858.15	PG&E - WATSONVILLE SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
5/18/2020	2020 0414	705.91	PG&E FOR WATSONVILLE SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
5/18/2020	0004667562	260.93	TRASH/RECYCLING - BENEFIT SHOP	V124657	GREENWASTE RECOVERY INC
5/18/2020	0004667210	954.39	TRASH/RECYCLING - SC SHELTER	V124657	GREENWASTE RECOVERY INC
5/18/2020	2020 0410	83.03	#33115 INTERNET SERVICE SC	V125912	THE INTERNET STORE INC
5/18/2020	2020 0412	4,492.64	PG&E FOR SANTA CRUZ SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
6/1/2020	2020 0424 001	475.94	WATER/SEWER FOR SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/1/2020	2020 0424 012	12.59	WATER/SEWER FOR SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/1/2020	2020 0424 020	27.17	WATER/SEWER - CLINIC ANNEX	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/1/2020	2020 0511	83.03	#33115 - INTERNET - SC SHELTER	V125912	THE INTERNET STORE INC
6/1/2020	2020 0402	1,266.29	WATER/SEWER/TRASH-WATS (FINAL)	V100856	WATSONVILLE CITY UTILITIES
6/26/2020	2020 0512	3,802.73	PG&E FO SANTA CRUZ SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
6/26/2020	2020 0527 001	326.78	WATER/SEWER SERVICE SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/26/2020	2020 0527 012	12.59	WATER/SEWER SERVICE SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/26/2020	2020 0527 020	13.61	WATER/SEWER SVC - CLINIC ANNEX	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/26/2020	0004773606	954.39	TRASH/RECYCLE FOR SC SHELTER	V124657	GREENWASTE RECOVERY INC
4/16/2020	2020 0324	974.86	WATER/SEWER/TRASH-WATS SHELTER	V100856	WATSONVILLE CITY UTILITIES
4/16/2020	2020 0325 001	869.18	WATER/SEWER FOR SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
4/16/2020	2020 0325 012	44.71	WATER/SEWER FOR SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
4/16/2020	2020 0325 020	45.73	WATER/SEWER - SC CLINIC ANNEX	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/26/2020	2020 0513	404.76	PG&E FOR WATSONVILLE SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
6/30/2020	0004802857	252.47	TRASH/RECYCLING - BENEFIT SHOP	V124657	GREENWASTE RECOVERY INC
6/30/2020	2020 0611	2,527.23	PG&E FOR SC SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
6/30/2020	2020 0626 001	462.38	WATER/SEWER FOR SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/30/2020	2020 0626 012	39.71	WATER/SEWER FOR SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/30/2020	2020 0626 020	13.61	WATER/SEWER FOR CLINIC ANNEX	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/30/2020	0004802513	954.39	TRASH/RECYCLING - SC SHELTER	V124657	GREENWASTE RECOVERY INC
6/30/2020	2020 0707	48.66	PG & E FOR CLINIC ANNEX - SC	V129169	PACIFIC GAS AND ELECTRIC CO
6/30/2020	JV201166	1,732.96	SCCAS BENEFIT SHOP COST SHARE		
6/30/2020	EW700002	2,559.31	ACRUE PG&E SC 071020		
6/30/2020	2020 0612	386.63	PG&E - WATSONVILLE SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
6/30/2020	2020 0624	418.58	WATER/SEWER/TRASH - WATS	V100856	WATSONVILLE CITY UTILITIES
6/30/2020	EW700002	290.89	ACCRUE PG&E WATS 071220		

Consent Agenda Item 5.5

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: Fourth Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for April 1, 2020 through June 30, 2020.

Recommendation:

Accept the fourth quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for April 1, 2020 through June 30, 2020.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all Journal Entries made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for July 1, 2020 through September 30, 2020 will be included on the October 2020 agenda and every quarter thereafter.

DATE: 8/10/2020
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.5 April 1, 2020 through June 30, 2020 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period April 1, 2020 through June 30, 2020.

Expenditure Actual Transactions

Posted	Document	Amount	Description	Department
4/14/2020	JV200864	2,688.50	SCR 911 APRIL 2020	SANTA CRUZ REGIONAL 911
5/27/2020	JV201000	2,688.50	SCR 911 MAY 2020	SANTA CRUZ REGIONAL 911
6/24/2020	JV201110	2,688.50	SCR911 - JUNE 2020	SANTA CRUZ REGIONAL 911
4/3/2020	IB200359	126.06	Radio Shop 3rd Quarter Charges	SANTA CRUZ REGIONAL 912
Department Total		8,191.56		
4/3/2020	IB200356	3,942.46	MARCH 2020 TELEPHONE CHGS	ISD - TELECOM
4/3/2020	IB200356	202.91	MARCH 2020 TELEPHONE CHGS	ISD - TELECOM
5/1/2020	IB200405	3,941.73	APRIL 2020 TELEPHONE CHGS	ISD - TELECOM
5/1/2020	IB200405	161.72	APRIL 2020 TELEPHONE CHGS	ISD - TELECOM
6/4/2020	IB200442	3,909.14	MAY 2020 TELEPHONE CHGS	ISD - TELECOM
6/4/2020	EW420007	3,909.14	JUNE 2020 ESTIMATE TELEPHONE C	ISD - TELECOM
6/4/2020	IB200442	192.22	MAY 2020 TELEPHONE CHGS	ISD - TELECOM
6/4/2020	EW420007	192.22	JUNE 2020 ESTIMATE TELEPHONE C	ISD - TELECOM
Department Total		16,451.54		
6/30/2020	GS200348	3,119.28	Q4 1920 Bld/Eqp Mntc SC ASA	GSD - MAINTENANCE
5/13/2020	GS200310	511.55	Q3 1920 Bld Mntc WAT Shltr ASA	GSD - MAINTENANCE
5/13/2020	GS200310	2,473.23	Q3 1920 Bld Mntc SC Shltr ASA	GSD - MAINTENANCE
Department Total		6,104.06		
5/26/2020	GS200014	575.55	WRHS CHARGES MONTH 3/2020	GSD - WAREHOUSE
6/30/2020	EW330009	339.55	WRHSE CHARGES MONTH 6/2020 EST	GSD - WAREHOUSE
6/30/2020	GS200017	339.55	WAREHOUSE CHARGES MONTH 5/2020	GSD - WAREHOUSE
6/30/2020	GS200335	113.05	ASA ID Badges Q3-Q4 1920	GSD - WAREHOUSE
6/11/2020	GS200015	742.35	WAREHOUSE CHARGES MONTH 4/2020	GSD - WAREHOUSE
Department Total		2,110.05		
6/30/2020	JV12589	5,211.89	1920 PAYROLL CHARGES	AUDITOR-CONTROLLER'S OFFICE
6/30/2020	JV12598	3,587.92	1920 CLAIMS CHARGES	AUDITOR-CONTROLLER'S OFFICE
Department Total		8,799.81		
5/5/2020	IB200335	6,860.00	May 2020 Network Connection Fe	ISD - PC
5/5/2020	IB200336	6,860.00	June 2020 Network Connection F	ISD - PC
4/10/2020	IB200334	6,860.00	April 2020 Network Connection	ISD - PC
Department Total		20,580.00		
5/13/2020	JV12471	155.00	ANIMAL CARE WORKER	PERSONNEL
5/13/2020	JV12471	654.00	ANIMAL SHELTER SERVICES MANG	PERSONNEL
4/3/2020	JV12409	25.00	ANIMAL CARE WORKER	PERSONNEL
4/3/2020	JV12409	100.00	ANIMAL SERVICES ASST	PERSONNEL
Department Total		934.00		
4/1/2020	JCOSTPLAI	25,801.00	4TH QTR COST PLAN CHARGES	COUNTY OF SANTA CRUZ
4/13/2020	JV200860	49,417.25	4th Qtr CERTS Lease Payment	COUNTY OF SANTA CRUZ
Department Total		75,218.25		

Consent Agenda Item 5.6

TO: Animal Services Authority Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: Approve Fixed Asset Inventory for 2020 (Policy No. 370: Inventory Control)

Recommendation:

Approve Fixed Asset Inventory for 2020 (Policy No. 370: Inventory Control)

Discussion:

SCCAS Policy No. 370: Inventory Control. Section 3.1 states that “A full physical inventory shall be taken annually no later than August 30th of each year.” Section 3.4 states that “The General Manager shall report the results of the inventory to the Board of Directors each year after the annual physical inventory is completed.”

**Santa Cruz County Animal Shelter
Fixed Asset Listing
FYE 6/30/20**

EQUIPMENT

	Description	Model	Serial #	Date of Purchase	Cost	Tag Number
Admin Equipment						
	Copier	Canon iRADV4245	RKM04947	2/28/2019	7,080.00	00216
					7,080.00	
Animal Care Equipment						
	Washing Machine	(OPL)WN0650XA-12EV2X-SSKCS-USX	W1.19241.054	8/12/2019	12,939.52	00217
					12,939.52	
Sally Port Equipment						
	Kubota Tractor	BX1880V	13946	6/15/2018	18,080.20	00215
					18,080.20	
Watsonville Shelter Equipment						
	Dryer, UniMac	UT055NQT B2G2W01	1110030667	1/31/2012	5,133.57	00204
	Washer, UniMac	UCN030HN2YU1001	1110027539	1/31/2012	7,750.47	00205
	Copier	Canon iR4570	SKV24632	10/1/2009	5,573.71	00210
					18,457.75	
Subtotal - Equipment					30,678.43	

VEHICLES

Place of purchase	Make	Year	Model	Serial #	Date of Purchase	Cost	File Number
Fleet Services	Ford	2003	F250 (4x2)	1FDNF20LO3EB92355	9/14/2003	39,341.00	331
Fleet Services	Ford	2003	F250 (4x4)	1FDNF21LO3EB92354	9/14/2003	39,341.00	332
Fleet Services	Ford	2008	F250 (4x2)	1FDNF20598EB35208	6/26/2007	37,051.69	800
Salinas Ford	Ford	2008	F250 SuperDuty	1FDNF20588EE41879	10/9/2008	37,021.00	894
San Francisco Ford	Ford	2011	F350 (4x4)	1FTRF3B68EB76082	4/6/2011	36,390.13	107
San Francisco Ford	Ford	2011	F350 (4x4)	1FTRF3B66BEB76081	3/29/2011	36,390.13	106
North Bay Ford	Ford	2019	F250 Van	1FTYR1CM0KKB42062	9/5/2019	32,474.15	
Subtotal - Vehicles						258,009.10	
Total Vehicles						288,687.53	

Consent Agenda Item 5.7

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: Approve FY20-21 Capital Reserve budget

Recommendation:

Approve FY20-21 Capital Reserve budget.

Santa Cruz County Animal Shelter
Capital Budget 76124 2020-2021 FY

Capital Fund 76124	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Change 2019-2020
	Actual	Actual	Actual	Est./Actuals	Budget	
Expenditures						
61730 Maint-Other Equip-Services	-	-	-	9,869	20,000	10,131
86204 Equipment	-	-	-	12,940	-	(12,940)
Total Expenditures	-	-	-	22,809	20,000	(2,809)
Revenues						
40430 Interest	-	72	3,046	6,460	7,000	540
42462 Operating Transfer In	-	144,660	100,000	100,000	101,000	1,000
Total Revenues	-	144,732	103,046	106,460	108,000	1,540
EXPENDITURES LESS REVENUE	-	(144,732)	(103,046)	(83,651)	(88,000)	(4,349)

Consent Agenda Item 5.8

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: Accept a donation in the amount of \$8,000 from the Santa Cruz County
Animal Shelter Foundation

Recommendation:

Accept a donation in the amount of \$8,000 from the Santa Cruz County Animal Shelter Foundation.

Consent Agenda Item 5.9

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: Accept a donation in the amount of \$10,454 from the Santa Cruz County
Animal Shelter Foundation

Recommendation:

Accept a donation in the amount of \$10,454 from the Santa Cruz County Animal Shelter Foundation.

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: General Manager's Oral Report

General Manager will present an oral report on the Santa Cruz County Animal Shelter.

Regular Agenda Item 6.2

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: Financial Report for the periods ending June 30, 2020 and July 31, 2020

Recommendation:

Approve the Financial Report as presented for the period ending June 30, 2020 and July 31, 2020.

Discussion:

The fiscal year 2019-20 financial report ending June 30, 2020 reflects total revenues of \$183,843 and expenditures of \$480,814. Total revenues are 98% of a potential 100%. The percentage of expenditures is 93%.

Licensing revenues for FY19-20 are \$301,588. Last year's licensing revenues were \$295,344.

The Financial Report ending July 31, 2020 reflects total revenues of \$687,804 and expenditures of \$248,118. Current total revenues are 17% of a potential 9%. The percentage of current year expenditures is at 5%.

Licensing revenues YTD are \$21,366. At this point last year licensing revenues were \$28,807.

Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2019-2020
For Months Ending June 30, 2020

Revenues:	2019-2020 Final Budget	2019-2020 Est/Actuals	2019-2020 YTD Actuals	YTD Remaining	2018-2019 YTD Actuals
ANIMAL LICENSES	\$300,000	\$301,588	\$301,588	(\$0)	\$295,344
INTEREST	\$45,000	\$39,193	\$39,193	\$0	\$47,290
RENTS & CONCESSIONS	\$700	\$172	\$172	\$0	\$641
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$140	\$140	\$0	\$280
ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0
FED-CARES ACT CFR FUNDING	\$0	\$0	\$58,059	(\$58,059)	\$0
HUMANE SERVICES	\$280,000	\$249,436	\$249,436	\$0	\$270,387
ADMINISTRATIVE SERVICES	\$2,600	\$2,881	\$2,881	(\$0)	\$3,472
COST RECOVERY-OTHER	\$9,500	\$5,479	\$5,479	\$0	\$7,029
MEMBER CONTRIBUTION	\$3,191,322	\$3,191,421	\$3,191,421	\$0	\$2,972,305
CHARGES FOR CURRENT SERVICES	\$30,000	\$2,775	\$2,775	\$0	\$19,836
ADMIN FINE FEES	\$15,000	\$12,575	\$12,575	\$0	\$12,708
GRANT SERVICES-NON INTERGOV	\$15,000	\$15,000	\$15,000	\$0	\$28,130
ANIMAL MICROCHIP FEES	\$22,000	\$16,027	\$16,027	\$0	\$20,776
ANIMAL RABIES FEES	\$18,000	\$15,363	\$15,363	\$0	\$15,848
ANIMAL SPAY&NEUTER FEES	\$100,000	\$103,272	\$103,272	\$0	\$101,971
SALES-OTHER-TAXABLE	\$65,000	\$64,122	\$64,122	\$0	\$68,657
CASH OVERAGES	\$0	\$70	\$70	(\$0)	\$98
CONTRIBUTIONS and DONATIONS	\$400,000	\$378,152	\$378,152	(\$0)	\$389,447
INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0
NSF CHECKS	\$0	(\$63)	(\$63)	\$0	(\$33)
NSF CHECKS-RETURNED CHECK FEE	\$0	\$40	\$40	\$0	\$30
OTHER REVENUE	\$43,000	\$42,147	\$42,147	\$1	\$43,739
UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0
BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$4,537,322	\$4,439,790	\$4,497,849	(\$58,059)	\$4,297,955

Less Expenditures:

Salaries and Benefits	\$3,322,464	\$3,271,240	\$3,271,242	(\$2)	\$2,990,422
Services and Supplies	\$1,167,485	\$1,061,634	\$1,061,633	\$1	\$1,214,852
Other Uses	\$103,206	\$103,204	\$103,204	\$0	\$191,628
Fixed Assets	\$0	\$32,474	\$32,474	\$0	\$0
Operating Transfers Out	\$100,000	\$100,000	\$100,000	\$0	\$0
TOTAL EXPENDITURES:	\$4,693,155	\$4,568,552	\$4,568,553	(\$1)	\$4,396,902

Plus Contingency:

\$183,726	\$0	\$0	(\$0)	\$0	
TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$4,876,881	\$4,568,552	\$4,568,553	(\$1)	\$4,396,902

NET REVENUES OVER (UNDER) EXPENDITURE	(\$339,559)	(\$128,762)	(\$70,704)	(\$58,058)	(\$98,946)
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BEGINNING FUND BALANCE - UNDESIGNATED (audited ending balance from 6/30/19)	\$685,045	\$685,045	\$685,045	\$685,045	\$852,504
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ENDING FUND BALANCE - UNDESIGNATED	\$345,486	\$556,283	\$614,341	\$626,987	\$753,558
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ANIMAL LICENSE DETAIL

	2019-20 YTD Actuals	2018-19 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$10,143	\$9,313	\$830
LICENSES - SANTA CRUZ	\$53,313	\$52,023	\$1,290
LICENSES- SCOTTS VALLEY	\$15,472	\$13,586	\$1,886
LICENSES- COUNTY	\$183,965	\$180,632	\$3,333
LICENSES- WATSONVILLE	\$38,695	\$39,790	(\$1,095)

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/19 is \$496,846 (Audited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/19 is \$900 (Audited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2019-2020**

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As of 6/30/20 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	2019-20 Final Budget	2019-20 Adj. Budget	2019-20 Est./Actuals	June Actuals	2019-20 YTD Actuals	YTD Remaining	100%	100%	2018-19 YTD Actuals	COMPARE THRU JUN PY ACTUALS	June Actuals	2018-19 Est./Actuals
								Percentage of CY Budget Actualized	Percentage of PY Eas Actualized				
51000	SALARIES & BENF	\$3,322,464	\$3,346,809	\$3,271,240	\$364,208	\$3,271,242	(\$2)	97.74%	99.10%	\$2,990,422	\$280,820	\$344,101	\$3,017,538
61000	SERVICES & SUPL	\$1,167,485	\$1,167,485	\$1,061,634	\$116,606	\$1,061,633	\$1	90.93%	102.91%	\$1,214,852	(\$153,219)	\$132,836	\$1,180,458
70000	OTHER CHARGES	\$103,206	\$103,206	\$103,204	\$0	\$103,204	\$0	100.00%	100.00%	\$191,628	(\$88,424)	\$0	\$191,626
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$0	\$34,075	\$32,474	\$0	\$32,474	(\$0)	95.30%	0.00%	\$0	\$32,474	\$0	\$0
90000	OTHER FINANCING USES	\$100,000	\$100,000	\$100,000	\$0	\$100,000	\$0	100.00%	0.00%	\$100,000	\$0	\$100,000	\$100,000
98700	CONTINGENCIES	\$183,726	\$183,726	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
51000-98700	TOTAL EXPENDITURES	\$4,876,881	\$4,935,301	\$4,568,552	\$480,814	\$4,568,553	(\$1)	92.57%	192.15%	\$4,496,902	\$71,651	\$576,937	\$4,489,622
40100-42500	TOTAL REVENUES	\$4,537,322	\$4,571,496	\$4,497,849	\$183,843	\$4,497,849	\$0	98.39%	99.92%	\$4,297,955	\$199,894	\$116,430	\$4,301,448
	NET COST	\$339,559	\$363,805	\$70,703	(\$296,971)	(\$70,704)	(\$1)	-19.43%	105.72%	\$198,946	\$128,242	(\$460,508)	\$188,174
51000	REGULAR PAY-PER	1,983,275	1,983,275	1,948,836	\$229,669	\$1,948,836	\$0	98.26%	99.52%	\$1,796,100	\$152,736	\$219,507	1,804,840
51005	OVERTIME PAY-PE	4,000	4,000	3,656	\$5	\$3,656	(\$0)	91.41%	130.54%	\$4,122	(\$466)	\$1,344	3,158
51010	REGULAR PAY-EXT	90,000	114,345	80,356	\$1,825	\$80,356	(\$0)	70.28%	96.13%	\$66,406	\$13,950	\$8,335	69,081
51040	DIFFERENTIAL PAY	20,000	20,000	29,833	\$2,639	\$29,833	(\$0)	149.17%	99.59%	\$26,286	\$3,547	\$3,072	26,395
52010	OASDI-SOCIAL SE	148,861	148,861	153,208	\$17,568	\$153,208	(\$0)	102.92%	100.17%	\$140,743	\$12,465	\$17,519	140,510
52015	RETIREMENT	468,780	468,780	456,352	\$54,132	\$456,352	(\$0)	97.35%	98.08%	\$369,864	\$86,488	\$41,488	377,090
53010	EMPLOYEE INSURA	531,487	531,487	522,938	\$58,371	\$522,938	(\$0)	98.39%	98.16%	\$509,492	\$13,446	\$52,836	519,057
53015	UNEMPLOYMENT IN	4,416	4,416	4,416	\$0	\$4,416	(\$0)	100.00%	100.00%	\$5,413	(\$997)	\$0	5,413
54010	WORKERS COMPENS	71,645	71,645	71,645	\$0	\$71,645	(\$0)	100.00%	100.00%	\$71,994	(\$349)	\$0	71,994
51000	SALARIES & BENF	\$3,322,464	\$3,346,809	\$3,271,240	\$364,208	\$3,271,242	(\$2)	97.74%	99.10%	\$2,990,422	\$280,820	\$344,101	\$3,017,538
61115	POLICE SAFETY EQUIPMENT	500	500	0	\$0	\$0	\$0	0.00%	0.00%	\$160	(\$160)	\$0	500
61125	UNIFORM REPLACEMENT	1,500	1,500	3,177	\$21	\$3,177	\$0	211.80%	100.00%	\$6,283	(\$3,106)	\$0	6,283
61215	RADIO SERVICES	35,000	35,000	32,388	\$2,689	\$32,388	(\$0)	92.54%	96.30%	\$32,234	\$154	\$2,158	33,471
61220	TELECOM SERVICES	46,000	46,000	49,154	\$8,203	\$49,154	(\$0)	106.86%	107.02%	\$49,229	(\$75)	\$8,181	46,000
61310	FOOD	10,000	10,000	12,784	\$711	\$12,784	(\$0)	127.84%	99.21%	\$9,921	\$2,863	\$1,351	10,000
61412	JANITORIAL SERVICES	10,000	10,000	9,075	\$2,475	\$9,075	\$0	90.75%	99.83%	\$9,983	(\$908)	\$1,650	10,000
61525	LIABILITY INSURANCE	37,000	37,000	43,027	\$0	\$43,027	\$0	116.29%	100.00%	\$37,266	\$5,761	\$0	37,266
61535	OTHER INSURANCE	3,040	3,040	2,964	\$0	\$2,964	\$0	97.50%	0.00%	\$3,119	(\$155)	\$0	3,119
61720	MAINT-MOBILE EQUIPMENT-SERV	10,000	10,000	8,642	\$3,324	\$8,642	(\$0)	86.42%	106.29%	\$8,397	\$246	\$1,624	7,900
61725	MAINT-OFFICE EQUIPMENT	1,000	1,000	2,290	\$330	\$2,290	\$0	228.99%	111.77%	\$1,331	\$959	\$140	1,191
61730	MAINT-OTHER EQUIP-SVCS	2,000	2,000	7,174	\$4,290	\$7,174	(\$0)	358.70%	123.80%	\$4,052	\$3,122	\$778	3,273
61731	MAINT-OTHER EQUIP-SUP	1,000	1,000	2,856	\$0	\$2,856	\$0	285.55%	102.34%	\$1,576	\$1,279	\$36	1,540
61835	FACILITIES MAINT	18,000	18,000	12,922	\$3,564	\$12,922	(\$0)	71.79%	105.27%	\$20,265	(\$7,343)	\$2,605	19,250
61845	MAINT STRUCT IM	1,000	1,000	889	\$0	\$889	\$0	88.87%	91.70%	\$917	(\$28)	\$235	1,000
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	0	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61922	OTHER MEDICAL MATERIALS	95,000	95,000	96,150	\$11,665	\$96,150	\$0	101.21%	105.14%	\$94,626	\$1,524	\$17,735	90,000
62020	MEMBERSHIPS	2,000	2,000	1,946	\$150	\$1,946	\$0	97.30%	86.35%	\$1,727	\$219	\$0	2,000
62111	MISCELLANEOUS EXPENSES	10,500	10,500	9,344	\$59	\$9,344	(\$0)	88.99%	90.38%	\$9,490	(\$146)	\$218	10,500

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2019-2020**

**As of 6/30/20 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28**

Pos + = UP
Neg () = DOWN

Acct	Acct Title	2019-20 Final Budget	2019-20 Adj. Budget	2019-20 Est./Actuals	June Actuals	2019-20 YTD Actuals	YTD Remaining	100%	100%	2018-19 YTD Actuals	COMPARE THRU JUN PY ACTUALS	June Actuals	2018-19 Est./Actuals
								Percentage of CY Budget Actualized	Percentage of PY Eas Actualized				
62112	CASH SHORTAGES	0	0	39	\$9	\$39	\$1	0.00%	100.00%	\$74	(\$36)	\$4	74
62214	DUPLICATING SVCS.	3,500	3,500	4,838	\$325	\$4,838	(\$0)	138.24%	112.71%	\$5,095	(\$256)	\$574	4,520
62217	MISC NONINVENTORIAL ITEMS EXPENSE	0	0	5,561	\$617	\$5,561	\$0	0.00%	#DIV/0!	\$0	\$5,561	\$0	0
62219	PC SOFTWARE PURCHASES	5,500	5,500	7,556	\$0	\$7,556	(\$0)	137.39%	101.89%	\$8,115	(\$559)	\$150	7,965
62221	POSTAGE	10,000	10,000	7,926	\$267	\$7,926	(\$0)	79.26%	99.33%	\$9,933	(\$2,007)	\$3,230	10,000
62222	SUBSCRIPTIONS/PERIODICALS	125	125	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	125
62223	SUPPLIES	78,000	78,000	75,047	\$13,403	\$75,047	\$0	96.21%	103.30%	\$85,740	(\$10,693)	\$8,660	83,000
62225	NON-PC SOFTWARE	250	250	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	250
62226	INVENTORIAL ITEMS	5,000	5,000	767	\$0	\$767	\$0	15.34%	113.73%	\$23,397	(\$22,630)	\$2,826	20,572
62301	ACCOUNTING & AUDITING	13,500	13,500	14,800	\$8,800	\$14,800	\$0	109.63%	110.01%	\$14,852	(\$52)	\$11,282	13,500
62310	BANKING SERVICES	30,000	30,000	13,278	\$1,216	\$13,278	(\$0)	44.26%	112.24%	\$33,673	(\$20,394)	\$6,597	30,000
62316	COMPUTER PROF SVCS	0	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62317	CONSULT/MGT/PC SVCE.	20,000	20,000	21,898	\$1,822	\$21,898	(\$0)	109.49%	94.68%	\$20,829	\$1,069	\$225	22,000
62318	COUNTY COUNSEL	0	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62325	DATA PROCESSING	71,770	71,770	82,320	\$0	\$82,320	\$0	114.70%	100.00%	\$75,335	\$6,985	\$0	75,335
62330	DPW SERVICES - GENERAL MONEY	0	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62381	PROF & SPECIAL	215,000	215,000	82,848	\$9,620	\$82,848	\$0	38.53%	102.37%	\$153,549	(\$70,701)	\$22,234	150,000
62399	VETERINARIAN SERVICES	100,000	100,000	97,809	\$14,280	\$97,809	(\$0)	97.81%	106.18%	\$132,722	(\$34,912)	\$22,755	125,000
62500	EQUIPMENT RENTS & LEASES-	0	0	2,212	\$575	\$2,212	(\$0)	#DIV/0!	120.06%	\$2,291	(\$79)	\$383	1,908
62610	RENTS & LEASES-	200,000	200,000	198,109	\$0	\$198,109	\$0	99.05%	99.52%	\$197,888	\$221	\$0	198,842
62710	FIELD EQUIPMENT	1,200	1,200	2,874	\$257	\$2,874	\$0	239.49%	100.00%	\$2,314	\$560	\$0	2,314
62801	ADVERTISING & PROMOTION	2,500	2,500	2,098	\$0	\$2,098	(\$0)	83.93%	102.28%	\$3,651	(\$1,553)	\$82	3,570
62842	INVENTORY MATERIALS PURCHASED	20,000	20,000	31,155	\$4,577	\$31,155	\$0	155.77%	104.26%	\$33,586	(\$2,431)	\$1,371	32,215
62857	SPECIAL MISC EXP-SUPPLIES	500	500	1,617	\$701	\$1,617	\$0	323.34%	65.00%	\$325	\$1,292	\$62	500
62890	SUBSCRIPTIONS/BOOKS	500	500	459	\$0	\$459	(\$0)	91.83%	72.00%	\$360	\$99	\$0	500
62893	TOWING	0	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62914	TRAVEL-EDUCATION	2,500	2,500	1,025	\$0	\$1,025	\$1	40.98%	91.85%	\$919	\$106	\$645	1,000
62920	GAS, OIL, FUEL	15,000	15,000	19,401	\$4,553	\$19,401	(\$0)	129.34%	113.24%	\$18,119	\$1,283	\$3,397	16,000
62922	TRAVEL-LODGING	1,500	1,500	368	\$0	\$368	\$0	24.53%	100.01%	\$2,150	(\$1,782)	\$0	2,150
62924	TRAVEL-MEALS	500	500	91	\$0	\$91	\$0	18.14%	92.14%	\$461	(\$370)	\$0	500
62926	TRAVEL-MILEAGE	1,000	1,000	95	\$0	\$95	(\$0)	9.55%	0.00%	\$0	\$95	\$0	1,000
62928	TRAVEL-OTHER	100	100	8	\$0	\$8	(\$0)	8.35%	0.00%	\$0	\$8	\$0	100
62930	REGISTRATIONS	1,000	1,000	226	\$0	\$226	\$1	22.55%	108.88%	\$4,600	(\$4,375)	\$375	4,225
62935	SERVICE CENTER	0	0	0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	0
62940	TRAVEL ADVANCES	0	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
63070	UTILITIES	85,000	85,000	92,427	\$18,104	\$92,427	\$0	108.74%	104.78%	\$94,299	(\$1,872)	\$11,274	90,000
74230	PRINCIPAL ON LEASE PUCHASES	0	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61000	SERVICES & SUPPLIES	\$1,167,485	\$1,167,485	\$1,061,634	\$116,606	\$1,061,633	\$1	90.93%	102.91%	\$1,214,852	\$127,601	\$132,836	\$1,180,458

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2019-2020**

29

As of 6/30/20 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	2019-20 Final Budget	2019-20 Adj. Budget	2019-20 Est./Actuals	June Actuals	2019-20 YTD Actuals	YTD Remaining	100%	100%	2018-19 YTDActuals	COMPARE THRU JUN PY ACTUALS	June Actuals	2018-19 Est./Actuals
								Percentage of CY Budget Actualized	Percentage of PY Eas Actualized				
75315	COUNTY OVERHEAD (see 3550)	\$103,206	\$103,206	\$103,204	\$0	\$103,204	\$0	100.00%	100.00%	\$191,628	\$0	\$0	\$191,626
700000	OTHER CHARGES	\$103,206	\$103,206	\$103,204	\$0	\$103,204	\$0	100.00%	100.00%	\$191,628	(\$88,424)	\$0	\$191,626
86209	EQUIPMENT	\$0	\$34,075	\$32,474	\$0	\$32,474	(\$0)	95.30%	0.00%	\$0	\$32,474	\$0	\$0
86204	FIXED ASSETS	\$0	\$34,075	\$32,474	\$0	\$32,474	(\$0)	95.30%	0.00%	\$0	\$32,474	\$0	\$0
90000	OPERATING TRSRF OUT	\$100,000	\$100,000	\$100,000	\$0	\$100,000	\$0	100.00%	131.49%	\$100,000	\$0	\$100,000	\$100,000
90000	OTHER FINANCING USES	\$100,000	\$100,000	\$100,000	\$0	\$100,000	\$0	100.00%	0.00%	\$100,000	\$0	\$100,000	\$100,000
98700	APPROP FOR CONTINGENCIES	\$183,726	\$183,726	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$183,726	\$183,726	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$300,000	\$300,000	\$301,588	\$28,725	\$301,588	(\$0)	100.53%	98.45%	\$295,344	\$6,244	\$27,639	\$300,000
40430	INTEREST	\$45,000	\$45,000	\$39,193	\$2,084	\$39,193	\$0	87.10%	102.80%	\$47,290	(\$8,097)	\$3,851	\$46,000
40440	RENTS & CONCESS	\$700	\$700	\$172	\$0	\$172	\$0	24.51%	91.62%	\$641	(\$470)	\$0	\$700
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$140	\$0	\$140	\$0	70.00%	100.00%	\$280	(\$140)	\$0	\$280
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	\$58,059	\$58,059	\$58,059	(\$0)	0.00%	0.00%	\$0	\$58,059	\$0	\$0
41510	HUMANE SERVICES	\$280,000	\$280,000	\$249,436	\$28,920	\$249,436	\$0	89.08%	100.14%	\$270,387	(\$20,951)	\$29,917	\$270,000
42010	ADMINISTRATIVE SERVICES	\$2,600	\$2,600	\$2,881	\$206	\$2,881	(\$0)	110.81%	99.20%	\$3,472	(\$591)	\$299	\$3,500
42022	COST RECOVERY-OTHER	\$9,500	\$9,500	\$5,479	\$0	\$5,479	\$0	57.67%	108.14%	\$7,029	(\$1,550)	\$1,612	\$6,500
42044	MEMBER CONTRIBUTION	\$3,191,322	\$3,191,421	\$3,191,421	\$6,934	\$3,191,421	(\$0)	100.00%	100.00%	\$2,972,305	\$219,116	\$0	\$2,972,305
42047	OTHER CHARGES CURRRENT SERVICES	\$30,000	\$30,000	\$2,775	(\$9,000)	\$2,775	(\$0)	9.25%	79.35%	\$19,836	(\$17,061)	\$325	\$25,000
42073	ADMINISTRATIVE FINE FEES	\$15,000	\$15,000	\$12,575	\$3,244	\$12,575	\$0	83.83%	105.90%	\$12,708	(\$133)	\$1,544	\$12,000
42074	GRANT SERVICES-NON INTERGOV	\$15,000	\$15,000	\$15,000	\$0	\$15,000	\$0	0.00%	0.00%	\$28,130	(\$13,130)	\$0	\$28,130
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$22,000	\$22,000	\$16,027	\$1,670	\$16,027	\$0	72.85%	98.93%	\$20,776	(\$4,749)	\$1,325	\$21,000
42206	ANIMAL RABIES FEES	\$18,000	\$18,000	\$15,363	\$1,944	\$15,363	\$0	85.35%	99.05%	\$15,848	(\$485)	\$1,260	\$16,000
42207	ANIMAL SPAY&NEUTER FEES	\$100,000	\$100,000	\$103,272	\$11,807	\$103,272	\$0	103.27%	99.97%	\$101,971	\$1,301	\$8,441	\$102,000
42234	SALES-OTHER-TAXABLE	\$65,000	\$65,000	\$64,122	\$7,302	\$64,122	\$0	98.65%	105.63%	\$68,657	(\$4,535)	\$7,265	\$65,000
42362	CASH OVERAGES	\$0	\$0	\$70	\$4	\$70	(\$0)	0.00%	272.22%	\$98	(\$28)	\$62	\$36
42372	CONTRIBUTIONS AND DONATIONS	\$400,000	\$434,075	\$378,152	\$24,028	\$378,152	(\$0)	87.12%	99.86%	\$389,447	(\$11,294)	\$14,025	\$390,000
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	(\$63)	\$0	(\$63)	(\$0)	0.00%	98.48%	(\$33)	(\$31)	\$0	(\$33)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$40	\$0	\$40	\$0	0.00%	100.00%	\$30	\$10	\$0	\$30
42384	OTHER REVENUE	\$43,000	\$43,000	\$42,147	\$17,915	\$42,147	\$0	98.02%	101.72%	\$43,739	(\$1,592)	\$18,865	\$43,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$0	\$0	\$0	\$780	\$10,143	(\$10,143)	0.00%	0.00%	\$9,313	\$830	\$768	\$0
42982	LICENSES - SANTA CRUZ	\$0	\$0	\$0	\$5,159	\$53,313	(\$53,313)	0.00%	0.00%	\$52,023	\$1,290	\$5,759	\$0
42983	LICENSES- SCOTTS VALLEY	\$0	\$0	\$0	\$1,708	\$15,472	(\$15,472)	0.00%	0.00%	\$13,586	\$1,886	\$1,463	\$0
42984	LICENSES- COUNTY	\$0	\$0	\$0	\$17,555	\$183,965	(\$183,965)	0.00%	0.00%	\$180,632	\$3,333	\$16,370	\$0
42986	LICENSES- WATSONVILLE	\$0	\$0	\$0	\$3,523	\$38,695	(\$38,695)	0.00%	0.00%	\$39,790	(\$1,095)	\$3,279	\$0
40100-42500	REVENUES	\$4,537,322	\$4,571,496	\$4,497,849	\$183,843	\$4,497,849	\$0	98.39%	99.92%	\$4,297,955	\$199,894	\$116,430	\$4,301,448

Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2020-2021
For Months Ending July 31, 2020

Revenues:	2020-2021 Final Budget	2020-2021 Est/Actuals	2020-2021 YTD Actuals	YTD Remaining	2019-2020 YTD Actuals
ANIMAL LICENSES	\$225,000	\$225,000	\$21,366	\$203,634	\$28,807
INTEREST	\$30,000	\$30,000	\$0	\$30,000	\$3,345
RENTS & CONCESSIONS	\$700	\$700	\$20	\$680	\$0
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$0	\$200	\$0
ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0
FED-CARES ACT CRF FUNDING	\$0	\$0	(\$58,059)	\$58,059	\$0
HUMANE SERVICES	\$200,000	\$200,000	\$24,222	\$175,778	\$28,853
ADMINISTRATIVE SERVICES	\$2,600	\$2,600	\$173	\$2,427	\$353
COST RECOVERY-OTHER	\$5,500	\$5,500	\$0	\$5,500	\$523
MEMBER CONTRIBUTION	\$3,191,322	\$3,191,322	\$674,369	\$2,516,953	\$0
CHARGES FOR CURRENT SERVICES	\$20,000	\$20,000	\$0	\$20,000	\$0
ADMIN FINE FEES	\$10,000	\$10,000	\$1,044	\$8,956	\$975
GRANT SERVICES-NON INTERGOV	\$15,000	\$15,000	\$0	\$15,000	\$0
ANIMAL MICROCHIP FEES	\$20,000	\$20,000	\$1,471	\$18,529	\$1,645
ANIMAL RABIES FEES	\$18,000	\$18,000	\$1,404	\$16,596	\$1,556
ANIMAL SPAY&NEUTER FEES	\$100,000	\$100,000	\$10,405	\$89,595	\$9,249
SALES-OTHER-TAXABLE	\$30,000	\$30,000	\$1,699	\$28,301	\$3,497
CASH OVERAGES	\$0	\$0	\$0	\$0	\$11
CONTRIBUTIONS and DONATIONS	\$262,000	\$262,000	\$8,135	\$253,865	\$12,880
INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0
NSF CHECKS	\$0	\$0	(\$29)	\$29	(\$5)
NSF CHECKS-RETURNED CHECK FEE	\$0	\$0	\$0	\$0	\$0
OTHER REVENUE	\$40,000	\$40,000	\$1,585	\$38,415	\$1,750
UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0
BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES:	\$4,170,322	\$4,170,322	\$687,804	\$3,482,518	\$93,439

Less Expenditures:

Salaries and Benefits	\$3,315,874	\$3,315,874	\$183,999	\$3,131,875	\$241,513
Services and Supplies	\$1,047,757	\$1,047,757	\$64,119	\$983,638	\$81,302
Other Uses	\$63,391	\$63,391	\$0	\$63,391	\$25,801
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out	\$101,000	\$101,000	\$0	\$101,000	\$0
TOTAL EXPENDITURES:	\$4,528,022	\$4,528,022	\$248,118	\$4,279,904	\$348,616

Plus Contingency:

	\$181,121	\$181,121	\$0	\$181,121	\$0
TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$4,709,143	\$4,709,143	\$248,118	\$4,461,025	\$348,616

NET REVENUES OVER (UNDER) EXPENDITURE	(\$538,821)	(\$538,821)	\$439,686	(\$978,507)	(\$255,176)
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BEGINNING FUND BALANCE - UNDESIGNATED (unaudited ending balance from 6/30/20)	\$1,048,850	\$1,048,850	\$1,048,850	\$1,048,850	\$685,045
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ENDING FUND BALANCE - UNDESIGNATED	\$510,029	\$510,029	\$1,488,536	\$70,343	\$429,869
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ANIMAL LICENSE DETAIL

	2020-21 YTD Actuals	2019-20 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$667	\$1,016	(\$349)
LICENSES - SANTA CRUZ	\$4,391	\$4,910	(\$519)
LICENSES- SCOTTS VALLEY	\$1,287	\$1,592	(\$305)
LICENSES- COUNTY	\$13,031	\$17,804	(\$4,773)
LICENSES- WATSONVILLE	\$1,990	\$3,485	(\$1,495)

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/20 is \$472,501 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/20 is \$900 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2020-2021**

As of 7/31/20 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	20-21 Final Budget	20-21 Adj. Budget	July Actuals	2019-20 YTD Actuals	YTD Remaining	9%	9%	2019-20 YTDActuals	COMPARE THRU JULY PY ACTUALS	July Actuals	2019-20 Est./Actuals
							Percentage of CY Budget Actualized	Percentage of PY Eas Actualized				
51000	SALARIES & BENF	\$3,315,874	\$3,315,874	\$183,999	\$183,999	\$3,131,875	5.55%	7.38%	\$241,513	(\$57,514)	\$241,513	\$3,271,240
61000	SERVICES & SUPL	\$1,047,757	\$1,047,757	\$64,119	\$64,119	\$983,638	6.12%	7.66%	\$81,302	(\$17,182)	\$81,302	\$1,061,634
70000	OTHER CHARGES	\$63,391	\$63,391	\$0	\$0	\$63,391	0.00%	25.00%	\$25,801	(\$25,801)	\$25,801	\$103,204
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$32,474
90000	OTHER FINANCING USES	\$101,000	\$101,000	\$0	\$0	\$101,000	0.00%	0.00%	\$0	\$0	\$0	\$100,000
98700	CONTINGENCIES	\$181,121	\$181,121	\$0	\$0	\$181,121	0.00%	0.00%	\$0	\$0	\$0	\$0
51000-98700	TOTAL EXPENDITURES	\$4,709,143	\$4,709,143	\$248,118	\$248,118	\$4,461,025	5.27%	14.90%	\$348,616	(\$100,498)	\$348,616	\$4,568,552
40100-42500	TOTAL REVENUES	\$4,170,322	\$4,170,322	\$687,804	\$687,804	\$3,482,518	16.49%	2.08%	\$93,439	\$594,365	\$93,439	\$4,497,849
	NET COST	\$538,821	\$538,821	(\$439,686)	(\$439,686)	\$978,507	-81.60%	360.91%	\$255,176	\$694,863	\$255,176	\$70,703
51000	REGULAR PAY-PER	1,954,631	1,954,631	\$126,079	\$126,079	\$1,828,552	6.45%	7.75%	\$150,975	(\$24,896)	\$150,975	1,948,836
51005	OVERTIME PAY-PE	4,159	4,159	\$117	\$117	\$4,042	2.82%	-2.55%	(\$93)	\$210	(\$93)	3,656
51010	REGULAR PAY-EXT	56,234	56,234	\$2,081	\$2,081	\$54,153	3.70%	6.85%	\$5,503	(\$3,423)	\$5,503	80,356
51040	DIFFERENTIAL PAY	31,366	31,366	\$1,635	\$1,635	\$29,731	5.21%	7.83%	\$2,336	(\$701)	\$2,336	29,833
52010	OASDI-SOCIAL SE	146,703	146,703	\$9,845	\$9,845	\$136,858	6.71%	7.81%	\$11,959	(\$2,114)	\$11,959	153,208
52015	RETIREMENT	500,562	500,562	\$29,721	\$29,721	\$470,841	5.94%	7.43%	\$33,901	(\$4,180)	\$33,901	456,352
53010	EMPLOYEE INSURA	542,630	542,630	\$14,521	\$14,521	\$528,109	2.68%	7.06%	\$36,932	(\$22,411)	\$36,932	522,938
53015	UNEMPLOYMENT IN	3,964	3,964	\$0	\$0	\$3,964	0.00%	0.00%	\$0	\$0	\$0	4,416
54010	WORKERS COMPENS	75,625	75,625	\$0	\$0	\$75,625	0.00%	0.00%	\$0	\$0	\$0	71,645
51000	SALARIES & BENF	\$3,315,874	\$3,315,874	\$183,999	\$183,999	\$3,131,875	5.55%	7.38%	\$241,513	(\$57,514)	\$241,513	\$3,271,240
61115	POLICE SAFETY EQUIPMENT	500	500	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	0
61125	UNIFORM REPLACEMENT	1,500	1,500	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0	\$0	3,177
61215	RADIO SERVICES	35,000	35,000	\$2,777	\$2,777	\$32,223	7.94%	8.30%	\$2,689	\$89	\$2,689	32,388
61220	TELECOM SERVICES	46,000	46,000	\$60	\$60	\$45,940	0.13%	0.01%	\$5	\$55	\$5	49,154
61310	FOOD	10,000	10,000	\$54	\$54	\$9,946	0.54%	0.00%	\$0	\$54	\$0	12,784
61412	JANITORIAL SERVICES	10,000	10,000	\$0	\$0	\$10,000	0.00%	0.00%	\$0	\$0	\$0	9,075
61525	LIABILITY INSURANCE	60,000	60,000	\$57,173	\$57,173	\$2,827	95.29%	95.35%	\$41,026	\$16,147	\$41,026	43,027
61535	OTHER INSURANCE	4,012	4,012	\$0	\$0	\$4,012	0.00%	0.00%	\$0	\$0	\$0	2,964
61720	MAINT-MOBILE EQUIPMENT-SERV	10,000	10,000	\$96	\$96	\$9,904	0.96%	2.53%	\$219	(\$123)	\$219	8,642
61725	MAINT-OFFICE EQUIPMENT	1,000	1,000	\$0	\$0	\$1,000	0.00%	6.11%	\$140	(\$140)	\$140	2,290
61730	MAINT-OTHER EQUIP-SVCS	2,000	2,000	\$0	\$0	\$2,000	0.00%	2.52%	\$181	(\$181)	\$181	7,174
61731	MAINT-OTHER EQUIP-SUP	1,000	1,000	\$0	\$0	\$1,000	0.00%	-1.26%	(\$36)	\$36	(\$36)	2,856
61835	FACILITIES MAINT	18,000	18,000	\$0	\$0	\$18,000	0.00%	0.00%	\$0	\$0	\$0	12,922
61845	MAINT STRUCT IM	1,000	1,000	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	889
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61922	OTHER MEDICAL MATERIALS	95,000	95,000	\$206	\$206	\$94,794	0.22%	0.48%	\$459	(\$253)	\$459	96,150
62020	MEMBERSHIPS	2,000	2,000	\$0	\$0	\$2,000	0.00%	0.00%	\$0	\$0	\$0	1,946
62111	MISCELLANEOUS EXPENSES	10,500	10,500	\$0	\$0	\$10,500	0.00%	0.00%	\$0	\$0	\$0	9,344

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2020-2021**

As of 7/31/20 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	20-21 Final Budget	20-21 Adj. Budget	July Actuals	2019-20 YTD Actuals	YTD Remaining	9%	9%	2019-20 YTDActuals	COMPARE	July Actuals	2019-20 Est./Actuals
							Percentage of CY Budget Actualized	Percentage of PY Eas Actualized		THRU JULY PY ACTUALS		
62112	CASH SHORTAGES	0	0	\$0	\$0	\$0	0.00%	8.97%	\$4	(\$4)	\$4	39
62214	DUPLICATING SVCS.	3,500	3,500	\$0	\$0	\$3,500	0.00%	2.98%	\$144	(\$144)	\$144	4,838
62217	MISC NONINVENTORIAL ITEMS EXPENSE	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	5,561
62219	PC SOFTWARE PURCHASES	5,500	5,500	\$0	\$0	\$5,500	0.00%	0.00%	\$0	\$0	\$0	7,556
62221	POSTAGE	10,000	10,000	\$0	\$0	\$10,000	0.00%	0.00%	\$0	\$0	\$0	7,926
62222	SUBSCRIPTIONS/PERIODICALS	125	125	\$0	\$0	\$125	0.00%	#DIV/0!	\$0	\$0	\$0	0
62223	SUPPLIES	75,000	75,000	(\$278)	(\$278)	\$75,278	-0.37%	10.14%	\$7,607	(\$7,885)	\$7,607	75,047
62225	NON-PC SOFTWARE	250	250	\$0	\$0	\$250	0.00%	#DIV/0!	\$0	\$0	\$0	0
62226	INVENTORIAL ITEMS	5,000	5,000	\$3,997	\$3,997	\$1,003	79.94%	0.00%	\$0	\$3,997	\$0	767
62301	ACCOUNTING & AUDITING	13,500	13,500	\$0	\$0	\$13,500	0.00%	0.00%	\$0	\$0	\$0	14,800
62310	BANKING SERVICES	13,000	13,000	\$13	\$13	\$12,987	0.10%	0.13%	\$17	(\$4)	\$17	13,278
62316	COMPUTER PROF SVCS	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62317	CONSULT/MGT/PC SVCE.	22,000	22,000	\$0	\$0	\$22,000	0.00%	69.24%	\$15,162	(\$15,162)	\$15,162	21,898
62318	COUNTY COUNSEL	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62325	DATA PROCESSING	82,320	82,320	\$2,890	\$2,890	\$79,430	3.51%	0.00%	\$0	\$2,890	\$0	82,320
62330	DPW SERVICES - GENERAL MONEY	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62381	PROF & SPECIAL	80,000	80,000	\$555	\$555	\$79,445	0.69%	3.82%	\$3,163	(\$2,609)	\$3,163	82,848
62399	VETERINARIAN SERVICES	100,000	100,000	(\$573)	(\$573)	\$100,573	-0.57%	0.60%	\$591	(\$1,164)	\$591	97,809
62500	EQUIPMENT RENTS & LEASES-	0	0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	2,212
62610	RENTS & LEASES-	200,000	200,000	\$0	\$0	\$200,000	0.00%	0.00%	\$0	\$0	\$0	198,109
62710	FIELD EQUIPMENT	1,200	1,200	\$0	\$0	\$1,200	0.00%	0.00%	\$0	\$0	\$0	2,874
62801	ADVERTISING & PROMOTION	2,500	2,500	\$0	\$0	\$2,500	0.00%	0.00%	\$0	\$0	\$0	2,098
62842	INVENTORY MATERIALS PURCHASED	20,000	20,000	\$0	\$0	\$20,000	0.00%	21.73%	\$6,771	(\$6,771)	\$6,771	31,155
62857	SPECIAL MISC EXP-SUPPLIES	500	500	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	1,617
62890	SUBSCRIPTIONS/BOOKS	500	500	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	459
62893	TOWING	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62914	TRAVEL-EDUCATION	2,500	2,500	\$0	\$0	\$2,500	0.00%	0.00%	\$0	\$0	\$0	1,025
62920	GAS, OIL, FUEL	15,000	15,000	\$0	\$0	\$15,000	0.00%	0.02%	\$4	(\$4)	\$4	19,401
62922	TRAVEL-LODGING	1,500	1,500	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0	\$0	368
62924	TRAVEL-MEALS	500	500	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	91
62926	TRAVEL-MILEAGE	500	500	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	95
62928	TRAVEL-OTHER	100	100	\$0	\$0	\$100	0.00%	0.00%	\$0	\$0	\$0	8
62930	REGISTRATIONS	250	250	\$0	\$0	\$250	0.00%	0.00%	\$0	\$0	\$0	226
62935	SERVICE CENTER	0	0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	0
62940	TRAVEL ADVANCES	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
63070	UTILITIES	85,000	85,000	(\$2,850)	(\$2,850)	\$87,850	-3.35%	3.42%	\$3,158	(\$6,008)	\$3,158	92,427
74230	PRINCIPAL ON LEASE PUCHASES	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61000	SERVICES & SUPPLIES	\$1,047,757	\$1,047,757	\$64,119	\$64,119	\$983,638	6.12%	7.66%	\$81,302	(\$74,697)	\$81,302	\$1,061,634

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT

As of 7/31/20 from ONESolution
 SC CO ANIMAL SERVICES AUTHORITY
 Organization: 70 28

2020-2021

33

Pos + = UP
 Neg () = DOWN

Acct	Acct Title	20-21 Final Budget	20-21 Adj. Budget	July Actuals	2019-20 YTD Actuals	YTD Remaining	9%	9%	2019-20 YTD Actuals	COMPARE THRU JULY PY ACTUALS	July Actuals	2019-20 Est./Actuals
							Percentage of CY Budget Actualized	Percentage of PY Eas Actualized				
75315	COUNTY OVERHEAD (see 3550)	\$63,391	\$63,391	\$0	\$0	\$63,391	0.00%	25.00%	\$25,801	\$0	\$25,801	\$103,204
70000	OTHER CHARGES	\$63,391	\$63,391	\$0	\$0	\$63,391	0.00%	25.00%	\$25,801	(\$25,801)	\$25,801	\$103,204
86204	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$32,474
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$32,474
90000	OPERATING TRSF OUT	\$101,000	\$101,000	\$0	\$0	\$101,000	0.00%	0.00%	\$0	\$0	\$0	\$100,000
90000	OTHER FINANCING USES	\$101,000	\$101,000	\$0	\$0	\$101,000	0.00%	0.00%	\$0	\$0	\$0	\$100,000
98700	APPROP FOR CONTINGENCIES	\$181,121	\$181,121	\$0	\$0	\$181,121	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$181,121	\$181,121	\$0	\$0	\$181,121	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$225,000	\$225,000	\$21,366	\$21,366	\$203,634	9.50%	9.55%	\$28,807	(\$7,441)	\$28,807	\$301,588
40430	INTEREST	\$30,000	\$30,000	\$0	\$0	\$30,000	0.00%	8.53%	\$3,345	(\$3,345)	\$3,345	\$39,193
40440	RENTS & CONCESS	\$700	\$700	\$20	\$20	\$680	2.83%	0.00%	\$0	\$20	\$0	\$172
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$0	\$0	\$200	0.00%	0.00%	\$0	\$0	\$0	\$140
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	(\$58,059)	(\$58,059)	\$58,059	0.00%	0.00%	\$0	(\$58,059)	\$0	\$58,059
41510	HUMANE SERVICES	\$200,000	\$200,000	\$24,222	\$24,222	\$175,778	12.11%	11.57%	\$28,853	(\$4,631)	\$28,853	\$249,436
42010	ADMINISTRATIVE SERVICES	\$2,600	\$2,600	\$173	\$173	\$2,427	6.65%	12.25%	\$353	(\$180)	\$353	\$2,881
42022	COST RECOVERY-OTHER	\$5,500	\$5,500	\$0	\$0	\$5,500	0.00%	9.54%	\$523	(\$523)	\$523	\$5,479
42044	MEMBER CONTRIBUTION	\$3,191,322	\$3,191,322	\$674,369	\$674,369	\$2,516,953	21.13%	0.00%	\$0	\$674,369	\$0	\$3,191,421
42047	OTHER CHARGES CURRRENT SERVICES	\$20,000	\$20,000	\$0	\$0	\$20,000	0.00%	0.00%	\$0	\$0	\$0	\$2,775
42073	ADMINISTRATIVE FINE FEES	\$10,000	\$10,000	\$1,044	\$1,044	\$8,956	10.44%	7.75%	\$975	\$69	\$975	\$12,575
42074	GRANT SERVICES-NON INTERGOV	\$15,000	\$15,000	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	\$15,000
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$20,000	\$20,000	\$1,471	\$1,471	\$18,529	7.36%	10.26%	\$1,645	(\$174)	\$1,645	\$16,027
42206	ANIMAL RABIES FEES	\$18,000	\$18,000	\$1,404	\$1,404	\$16,596	7.80%	10.13%	\$1,556	(\$152)	\$1,556	\$15,363
42207	ANIMAL SPAY&NEUTER FEES	\$100,000	\$100,000	\$10,405	\$10,405	\$89,595	10.41%	8.96%	\$9,249	\$1,156	\$9,249	\$103,272
42234	SALES-OTHER-TAXABLE	\$30,000	\$30,000	\$1,699	\$1,699	\$28,301	5.66%	5.45%	\$3,497	(\$1,798)	\$3,497	\$64,122
42362	CASH OVERAGES	\$0	\$0	\$0	\$0	\$0	0.00%	15.71%	\$11	(\$11)	\$11	\$70
42372	CONTRIBUTIONS AND DONATIONS	\$262,000	\$262,000	\$8,135	\$8,135	\$253,865	3.10%	3.41%	\$12,880	(\$4,745)	\$12,880	\$378,152
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	(\$29)	(\$29)	\$29	0.00%	7.94%	(\$5)	(\$24)	(\$5)	(\$63)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$40
42384	OTHER REVENUE	\$40,000	\$40,000	\$1,585	\$1,585	\$38,415	3.96%	4.15%	\$1,750	(\$165)	\$1,750	\$42,147
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$0	\$0	\$667	\$667	(\$667)	0.00%	0.00%	\$1,016	(\$349)	\$1,016	\$0
42982	LICENSES - SANTA CRUZ	\$0	\$0	\$4,391	\$4,391	(\$4,391)	0.00%	0.00%	\$4,910	(\$519)	\$4,910	\$0
42983	LICENSES- SCOTTS VALLEY	\$0	\$0	\$1,287	\$1,287	(\$1,287)	0.00%	0.00%	\$1,592	(\$305)	\$1,592	\$0
42984	LICENSES- COUNTY	\$0	\$0	\$13,031	\$13,031	(\$13,031)	0.00%	0.00%	\$17,804	(\$4,773)	\$17,804	\$0
42986	LICENSES- WATSONVILLE	\$0	\$0	\$1,990	\$1,990	(\$1,990)	0.00%	0.00%	\$3,485	(\$1,495)	\$3,485	\$0
40100-42500	REVENUES	\$4,170,322	\$4,170,322	\$687,804	\$687,804	\$3,482,518	16.49%	2.08%	\$93,439	\$594,365	\$93,439	\$4,497,849

Regular Agenda Item 6.3

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: August 10, 2020
SUBJECT: FY2020-21 Budget Presentation

Recommendation:

Consider adopting the Revised Budget 2020-21 – Plan C with a 10% reduction in member contributions along with the County's finalized furlough plan and the following additional changes: unfunding an Administrative Aide position and an Animal Services Coordinator position due to retirements and adding \$50K in retirement incentives; restoring Extra Help to assist with shelter operations; adding 12 hours per week to a part-time Accountant II position due to retirement of the Administrative Aide position. Use SB90 unassigned reserve balance funds to cover any additional net cost increases after revenues.

Discussion:

Staff has developed the following Revised Budget 2020-21 for review and consideration (Exhibit A). All revised plans maintain the following from the budget approved on June 8, 2020: unfunding a vacant Animal Care Worker position; extending all limited term positions until June 30, 2021; continuing a \$101,000 contribution to a 30-year asset reserve fund; providing the required 4% Contingency contribution, and projected revenue losses. Projected Services and Supplies increased by \$6K due to previously predicted COVID related shortfalls not unfolding (public spay/neuter program resumed in May and Officers increased scope of service responses). Projected Revenues increased by \$167K also due to bounce back from previously anticipated shortfalls in Licensing, Humane Services (adoption and redemption fees), and Sales Other Taxable (Benefit Shop revenue). There is still an expectation of a decrease in Humane Services and Contributions and Donations.

Exhibit B outlines the Schedule of Member Contributions with population changes, Exhibit C provides Member Data by Jurisdiction (impounds and calls for service), Exhibit D provides the Personnel Summary and Exhibit E provides the Fee Schedule adding a cost range for Medical Fees which vary in degree (medical groom, vet procedures and dental procedures) and increases the fee in the Planned Pethood program for cases that require additional labor.

Plan A reflects the budget adopted on June 8, 2020 with status quo member contributions, unfunding a vacant Animal Care Worker position, reducing the amount of Extra Help, maintaining the current staffing level with all limited term positions extended until June 30, 2021, continuing a \$101,000 contribution to a 30-year asset reserve fund, providing the required 4% Contingency contribution, and projected revenue losses. The Estimated Actuals for FY 2019-20 reflect a deficit of \$70,703, leaving an estimated \$1,650,495 in unassigned reserve balance funds to carry forward to cover the deficit of \$538,821 in FY 2020-21.

Plan B reflects status quo member contributions along with the County's finalized furlough plan (\$363,661 savings in Salaries and Benefits from a 7.5% to 10% furlough) and the following additional changes: unfunding an Administrative Aide position and an Animal Services Coordinator position due to retirements and adding \$50K in retirement incentives;

restoring Extra Help to assist with shelter operations; and adding 12 hours per week to a part-time Accountant II position due to retirement of the Administrative Aide position. The Estimated Actuals for FY 2019-20 reflect a deficit of \$70,703, leaving an estimated \$1,650,495 in unassigned reserve balance funds to carry forward to cover an unanticipated deficit (none expected with this plan).

Plan C is identical to Plan B with a 10% reduction in member contributions (\$319,043) along with the County's finalized furlough plan. The Estimated Actuals for FY 2019-20 reflect a deficit of \$70,703, leaving an estimated \$1,650,495 in unassigned reserve balance funds to carry forward to cover the deficit of \$318,896.

The balances of the unassigned reserve balance funds at the end of FY2019-20 are as follows:

- B. Jean Adams Fund: \$472,501
- Muriel R. Butler Fund: \$704,077
- SB90 Fund: \$473,917

Plan C offers a deficit projection amount similar to what was approved in FY2019-20. The SB90 fund will cover the projected \$318,896 deficit allowing private funds (B. Jean Adams Fund and the Muriel R. Butler Fund) to be reserved for future funding and sustainability of SCCAS's progressive programs and services.

Traditional use of unassigned reserve fund balance along with increased member contributions has sustained SCCAS's staffing and progressive programs. Due to the current pandemic and economic forecast, it is recommended that the SCCAS Board adopt Plan C with member contributions adjusted for the remainder of the fiscal year.

**SANTA CRUZ COUNTY ANIMAL SHELTER
REVISED BUDGET FOR FISCAL YEAR 2020-21**

Accounts	Actuals	Budget	Adj. Budget	Est./Actuals	Difference	A	B	C	Status Quo
	2018-19	2019-20	2019-20	2019-20	Adj Budget to EAs	Adopted 2020-21 Budget	Staffing Changes w/status quo membership 2020-21	Staffing Changes w/ 10% membership reduction 2020-21	Change from 2019-20
SALARIES AND BENEFITS									
51000 -- REGULAR PAY-PERMANENT	1,796,101	1,983,275	1,983,275	1,948,836	(34,439)	1,954,631	1,644,064	1,644,064	(339,211)
51005 -- OVERTIME PAY-PERMANENT	4,122	4,000	4,000	3,656	(344)	4,159	4,159	4,159	159
51010 -- REGULAR PAY-EXTRA HELP	66,406	90,000	114,345	80,356	(33,989)	56,234	80,388	80,388	(9,612)
51040 -- DIFFERENTIAL PAY	26,288	20,000	20,000	29,833	9,833	31,366	31,366	31,366	11,366
52010 -- OASDI-SOCIAL SECURITY	140,742	148,861	148,861	153,208	4,347	146,703	135,970	135,970	(12,891)
52015 -- PERS	369,862	468,780	468,780	456,352	(12,428)	500,562	464,225	464,225	(4,555)
53010 -- EMPLOYEE INSURANCE AND BENEFITS	509,493	531,487	531,487	522,938	(8,549)	542,630	512,452	512,452	(19,035)
53015 -- UNEMPLOYMENT INSURANCE	5,413	4,416	4,416	4,416	0	3,964	3,964	3,964	(452)
54010 -- WORKERS COMPENSATION INSURANCE	71,994	71,645	71,645	71,645	0	75,625	75,625	75,625	3,980
SUBTOTAL SALARIES AND BENEFITS	2,990,421	3,322,464	3,346,809	3,271,240	(75,569)	3,315,874	2,952,213	2,952,213	(370,251)
SERVICES AND SUPPLIES									
61115 -- POLICE SAFETY EQUIP-REPLACE	160	500	500	0	(500)	500	500	500	0
61125 -- UNIFORM REPLACEMENT	6,283	1,500	1,500	3,177	1,677	1,500	1,500	1,500	0
61215 -- RADIO	32,234	35,000	35,000	32,388	(2,612)	35,000	35,000	35,000	0
61220 -- TELECOM SERVICES	49,230	46,000	46,000	49,154	3,154	46,000	46,000	46,000	0
61310 -- FOOD	9,921	10,000	10,000	12,784	2,784	10,000	10,000	10,000	0
61412 -- JANITORIAL SERVICES	9,983	10,000	10,000	9,075	(925)	10,000	10,000	10,000	0
61525 -- LIABILITY INSURANCE	37,266	37,000	37,000	43,027	6,027	60,000	60,000	60,000	23,000
61535 -- OTHER INSURANCE	3,119	3,040	3,040	2,964	(76)	4,012	4,012	4,012	972
61720 -- MAINT-MOBILE EQUIPMENT-SERV	8,397	10,000	10,000	8,642	(1,358)	10,000	10,000	10,000	0
61725 -- MAINT-OFFICE EQUIPMENT-SERVICES	1,331	1,000	1,000	2,290	1,290	1,000	1,000	1,000	0
61730 -- MAINT-OTHER EQUIPMENT-SERVICES	4,052	2,000	2,000	7,174	5,174	2,000	2,000	2,000	0
61731 -- MAINT-OTHER EQUIPMENT-SUPPLIES	1,576	1,000	1,000	2,856	1,856	1,000	1,000	1,000	0
61835 -- FACILITIES MAINT-GENERAL-SERVICES	20,265	18,000	18,000	12,922	(5,078)	18,000	18,000	18,000	0
61845 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES	917	1,000	1,000	889	(111)	1,000	1,000	1,000	0
61922 -- OTHER MEDICAL MATERIALS & SUPPLIES	94,626	95,000	95,000	96,150	1,150	95,000	95,000	95,000	0
62020 -- MEMBERSHIPS	1,727	2,000	2,000	1,946	(54)	2,000	2,000	2,000	0
62111 -- MISCELLANEOUS EXPENSE-SERVICES	9,490	10,500	10,500	9,344	(1,156)	10,500	10,500	10,500	0
62112 -- CASH SHORTAGES	74	0	0	39	39	0	0	0	0
62214 -- DUPLICATING SERVICES	5,095	3,500	3,500	4,838	1,338	3,500	3,500	3,500	0
62217 -- MISC NONINVENTORABLE ITEMS EXPENSE	0	0	0	5,561	5,561	0	0	0	0
62219 -- PC SOFTWARE PURCHASES	8,115	5,500	5,500	7,556	2,056	5,500	5,500	5,500	0
62221 -- POSTAGE	9,934	10,000	10,000	7,926	(2,074)	10,000	10,000	10,000	0
62222 -- SUBSCRIPTIONS/PERIODICALS	0	125	125	0	(125)	125	125	125	0
62223 -- SUPPLIES	85,739	78,000	78,000	75,047	(2,953)	75,000	78,000	78,000	0

**SANTA CRUZ COUNTY ANIMAL SHELTER
REVISED BUDGET FOR FISCAL YEAR 2020-21**

Accounts	Actuals	Budget	Adj. Budget	Est./Actuals	Difference	A	B	C	Status Quo
	2018-19	2019-20	2019-20	2019-20	Adj Budget to EAs	Adopted 2020-21 Budget	Staffing Changes w/status quo membership 2020-21	Staffing Changes w/ 10% membership reduction 2020-21	Change from 2019-20
62225 -- NON-PC SOFTWARE	0	250	250	0	(250)	250	250	250	0
62226 -- INVENTORIAL ITEMS	23,398	5,000	5,000	767	(4,233)	5,000	5,000	5,000	0
62301 -- ACCOUNTING AND AUDITING FEES	14,852	13,500	13,500	14,800	1,300	13,500	13,500	13,500	0
62310 -- BANKING FEES	33,673	30,000	30,000	13,278	(16,722)	13,000	13,000	13,000	(17,000)
62316 -- COMPUTER PROF SERVICES	0	0	0	0	0	0	0	0	0
62317 -- CONSULT/MGT/PC SERVICES	20,829	20,000	20,000	21,898	1,898	22,000	22,000	22,000	2,000
62318 -- COUNTY COUNSEL	0	0	0	0	0	0	0	0	0
62325 -- DATA PROCESSING SERVICES	75,335	71,770	71,770	82,320	10,550	82,320	82,320	82,320	10,550
62330 -- DPW SERVICES - GENERAL MONEY	0	0	0	0	0	0	0	0	0
62381 -- PROF & SPECIAL SERV-OTHER	153,548	215,000	215,000	82,848	(132,152)	80,000	\$ 80,000	\$ 80,000	(135,000)
62349 -- GIS SERVICES	0	0	0	0	0	0	0	0	0
62399 -- VETERINARIAN SERVICES	132,721	100,000	100,000	97,809	(2,191)	100,000	100,000	100,000	0
62500 -- EQUIPMENT LEASE & RENT	2,291	0	0	2,212	2,212	0	0	0	0
62610 -- RENTS & LEASES-STRUC IMP & GRNDS	197,888	200,000	200,000	198,109	(1,891)	200,000	200,000	200,000	0
62710 -- FIELD EQUIPMENT	2,314	1,200	1,200	2,874	1,674	1,200	1,200	1,200	0
62801 -- ADVERTISING & PROMOTION SUPPLIES	3,651	2,500	2,500	2,098	(402)	2,500	2,500	2,500	0
62842 -- INVENTORY MATERIALS PURCHASED	33,586	20,000	20,000	31,155	11,155	20,000	20,000	20,000	0
62857 -- SPECIAL MISC EXPENSE - SUPPLIES	325	500	500	1,617	1,117	500	500	500	0
62890 -- SUBSCRIPTIONS BOOKS & ED MATERIALS	360	500	500	459	(41)	500	500	500	0
62893 -- TOWING	0	0	0	0	0	0	0	0	0
62914 -- EDUCATION & TRAINING	919	2,500	2,500	1,025	(1,475)	2,500	2,500	2,500	0
62920 -- GAS, OIL, FUEL	18,119	15,000	15,000	19,401	4,401	15,000	18,000	18,000	3,000
62922 -- LODGING	2,150	1,500	1,500	368	(1,132)	1,500	1,500	1,500	0
62924 -- MEALS	461	500	500	91	(409)	500	500	500	0
62926 -- MILEAGE	0	1,000	1,000	95	(905)	500	500	500	(500)
62928 -- TRAVEL-OTHER	0	100	100	8	(92)	100	100	100	0
62930 -- REGISTRATIONS	4,600	1,000	1,000	226	(774)	250	250	250	(750)
62935 -- SERVICE CENTER CHARGES	0	0	0	0	0	0	0	0	0
62940 -- TRAVEL ADVANCES	0	0	0	0	0	0	0	0	0
63070 -- UTILITIES	94,300	85,000	85,000	92,427	7,427	85,000	85,000	85,000	0
74230 -- PRINCIPAL ON LEASE PURCHASES	0	0	0	0	0	0	0	0	0
SUBTOTAL SERVICES AND SUPPLIES	1,214,854	1,167,485	1,167,485	1,061,634	(105,851)	1,047,757	1,053,757	1,053,757	(113,728)
75315 - COUNTY OVERHEAD (See prev. 3550)	191,628	103,206	103,206	103,204	(2)	63,391	63,391	63,391	(39,815)
86204 - FIXED ASSETS - EQUIPMENT AND MOBILE	0	0	34,075	32,474	(1,601)	0	0	0	0

**SANTA CRUZ COUNTY ANIMAL SHELTER
REVISED BUDGET FOR FISCAL YEAR 2020-21**

Accounts	Actuals	Budget	Adj. Budget	Est./Actuals	Difference	A	B	C	Status Quo
	2018-19	2019-20	2019-20	2019-20	Adj Budget	Adopted 2020-21 Budget	Staffing Changes w/status quo membership 2020-21	Staffing Changes w/ 10% membership reduction 2020-21	Change from 2019-20
90000 - Operating Transfers Out	100,000	100,000	100,000	100,000	0	101,000	101,000	101,000	1,000
98700 - APPROPRIATIONS FOR CONTINGENCY	175,708	183,726	183,726	0	(183,726)	181,121	166,814	166,814	(16,912)
TOTAL EXPENDITURES	4,672,611	4,876,881	4,935,301	4,568,552	(366,749)	4,709,143	4,337,175	4,337,175	(539,706)
REVENUES									
40100 -- PROPERTY TAX-CURRENT SEC-GEN	0	0	0	0	0	0	0	0	0
40230 -- ANIMAL LICENSES	350,000	300,000	300,000	301,588	1,588	225,000	300,000	300,000	0
40430 -- INTEREST	47,290	45,000	45,000	39,193	(5,807)	30,000	40,000	40,000	(5,000)
40440 -- RENTS & CONCESSIONS	641	700	700	172	(528)	700	700	700	0
40441 -- RENTAL DEPOSIT/FORFEIT REVENUE	280	200	200	140	(60)	200	200	200	0
40872 -- STATE MANDATED REIMBURSEMENTS	0	0	0	0	0	0	0	0	0
40894 -- STATE-OTHER	0	0	0	0	0	0	0	0	0
41096 -- FED OTHER	0	0	0	0	0	0	0	0	0
41148 -- FED-CARES ACT CRF FUDNING	0	0	0	58,059	58,059	0	0	0	0
41510 -- HUMANE SERVICES	270,388	280,000	280,000	249,436	(30,564)	200,000	250,000	250,000	(30,000)
42010 -- ADMINISTRATIVE SERVICES	3,472	2,600	2,600	2,881	281	2,600	2,600	2,600	0
42022 -- COST RECOVERY-OTHER	7,029	9,500	9,500	5,479	(4,021)	5,500	5,500	5,500	(4,000)
42044 -- MEMBER CONTRIBUTIONS	2,972,305	3,191,322	3,191,421	3,191,421	0	3,191,322	3,191,421	2,872,279	(319,043)
42047 -- CHARGES FOR CURRENT SERVICES	19,836	30,000	30,000	2,775	(27,225)	20,000	20,000	20,000	(10,000)
42073 -- ADMIN FINE FEES	12,708	15,000	15,000	12,575	(2,425)	10,000	12,000	12,000	(3,000)
42074 -- GRANT SERVICES-NON INTERGOV	28,130	15,000	15,000	15,000	0	15,000	15,000	15,000	0
42205 -- ANIMAL MICROCHIP FEES	20,776	22,000	22,000	16,027	(5,973)	20,000	18,000	18,000	(4,000)
42206 -- ANIMAL RABIES FEES	15,848	18,000	18,000	15,363	(2,637)	18,000	15,000	15,000	(3,000)
42207 -- ANIMAL SPAY & NEUTER FEES	101,971	100,000	100,000	103,272	3,272	100,000	100,000	100,000	0
42334 -- SALES OTHER TAXABLE	68657	65,000	65,000	64,122	(878)	30,000	65,000	65,000	0
42362 -- CASH OVERAGES	98	0	0	70	70	0	0	0	0
42372 -- CONTRIBUTIONS AND DONATIONS	389,447	400,000	434,075	378,152	(55,923)	262,000	262,000	262,000	(138,000)
42375 -- INSURANCE PROCEEDS	0	0	0	0	0	0	0	0	0
42380 -- NSF CHECKS	(33)	0	0	(63)	(63)	0	0	0	0
42381 -- NSF CHECK FEES	30	0	0	40	40	0	0	0	0
42384 -- OTHER REVENUE	43,739	43,000	43,000	42,147	(853)	40,000	40,000	40,000	(3,000)
42390 -- UNCLAIMED MONEY-ESCHEATED	0	0	0	0	0	0	0	0	0
42462 -- OPERATING TRANSFER IN	0	0	0	0	0	0	0	0	0
42500 -- BOND PROCEEDS	0	0	0	0	0	0	0	0	0

**SANTA CRUZ COUNTY ANIMAL SHELTER
REVISED BUDGET FOR FISCAL YEAR 2020-21**

	Actuals	Budget	Adj. Budget	Est./Actuals	Difference Adj Budget	A Adopted 2020-21 Budget	B Staffing Changes w/status quo membership	C Staffing Changes w/ 10% membership reduction	Status Quo Change from
Accounts	2018-19	2019-20	2019-20	2019-20	to EAs		2020-21	2020-21	2019-20
42981 -- LICENSES-CAPITOLA CITY	9,313	0	0	0	0	0	0	0	0
42982 -- LICENSES-SANTA CRUZ CITY	52,023	0	0	0	0	0	0	0	0
42983 -- LICENSES-SCOTTS VALLEY CITY	13,586	0	0	0	0	0	0	0	0
42984 -- LICENSES-COUNTY SANTA CRUZ	180,632	0	0	0	0	0	0	0	0
42986 -- LICENSES-WATSONVILLE	39,790	0	0	0	0	0	0	0	0
TOTAL REVENUES	4,352,612	4,537,322	4,571,496	4,497,849	(73,647)	4,170,322	4,337,421	4,018,279	(519,043)
EXPENDITURES LESS REVENUES	319,999	339,559	363,805	70,703	(293,102)	538,821	(246)	318,896	(20,663)
FUND BALANCE TRANSFER TO ASSET RESERVE				100,000		101,000	101,000	101,000	
Positions Funded	29.50	29.50	29.50	29.50		28.50	26.80	26.80	-2.70
Positions Unfunded	4.00	4.00	4.00	4.00		5.00	7.00	7.00	3.00

FY 2019-20				FY 2020-21 Total Contribution		FY 2020-21 Base Adjustment		FY 2020-21 Operational Decrease		FY 2020-21 Total Contribution	
Year 3 Base	Year 3 Smoothing	Year 3 Total (New Base)		Status Quo		Year 4 Smoothing	Year 4 Base	Blended % (50% Pop, 25% Imp, 25% CfS)	Decrease		10% Reduction
Capitola	\$63,045	\$6,292	\$69,337	Capitola	\$69,337	\$9,433	\$78,770	2.9%	(\$9,086)	Capitola	\$69,684
County	\$1,566,678	\$117,754	\$1,684,432	County	\$1,684,432	(\$1,447)	\$1,682,985	51.8%	(\$162,296)	County	\$1,520,689
Santa Cruz	\$568,293	\$42,247	\$610,540	Santa Cruz	\$610,540	(\$18,996)	\$591,544	18.7%	(\$58,589)	Santa Cruz	\$532,955
Scotts Valley	\$108,654	\$7,416	\$116,070	Scotts Valley	\$116,070	(\$8,136)	\$107,934	3.3%	(\$10,339)	Scotts Valley	\$97,595
Watsonville	\$659,806	\$51,236	\$711,042	Watsonville	\$711,042	\$13,315	\$724,357	23.3%	(\$73,002)	Watsonville	\$651,356
Total	\$2,966,476	\$224,945	\$3,191,421	Total	\$3,191,421	(\$5,830)	\$3,185,591	100%	(\$313,312)	Total	\$2,872,279

Impounds - Animal Intake by Jurisdiction

Jurisdiction	Fiscal Year 2016/2017		Fiscal Year 2017/2018		Fiscal Year 2018/2019		3-Year Avg 3 year average percentage (rounded)	
	Intake	Percentage of Total	Intake	Percentage of Total	Intake	Percentage of Total		
Capitola	87	1.71%	143	2.51%	104	2.06%	111	2.27%
County	2,182	42.93%	2,669	46.77%	2,297	45.40%	2,383	48.60%
Monterey County	145	2.85%	122	2.14%	138	2.73%	135	
Other	316	6.22%	202	3.54%	90	1.78%	203	
Santa Jose City	5	0.10%	2	0.04%	12	0.24%	6	
San Mateo	-	0.00%	-	0.00%	1	0.02%	0	
Santa Clara County	56	1.10%	29	0.51%	24	0.47%	36	
Santa Cruz	630	12.39%	780	13.67%	695	13.74%	702	14.31%
Scotts Valley	126	2.48%	110	1.93%	62	1.23%	99	2.03%
Shelter	-	0.00%	-	0.00%	-	0.00%	-	
Watsonville	1,536	30.22%	1,650	28.91%	1,636	32.34%	1,607	32.79%
Grand Total	5,083	100.00%	5,707	100.00%	5,059	100.00%	4,902	

Calls for Service - Activities by Jurisdiction

Jurisdiction	Fiscal Year 2016/2017		Fiscal Year 2017/2018		Fiscal Year 2018/2019		3-Year Avg (rounded)	
	Calls Responded To	Percentage of Total	Calls Responded To	Percentage of Total	Calls Responded To	Percentage of Total		
Capitola	31	0.38%	242	3.11%	155	1.97%	143	1.82%
County	4,794	58.41%	4,308	55.36%	4,175	53.19%	4,426	56.44%
Monterey County	6	0.07%	1	0.01%	6	0.08%	4	
Other	29	0.35%	45	0.58%	46	0.59%	40	
San Jose City	2	0.02%	-	0.00%	-	-	1	
San Mateo	-	0.00%	-	0.00%	-	-	-	
Santa Clara County	6	0.07%	1	0.01%	2	0.03%	3	
Santa Cruz	1,553	18.92%	1,484	19.07%	1,440	18.35%	1,492	19.03%
Scotts Valley	174	2.12%	160	2.06%	146	1.86%	160	2.04%
Shelter	168	2.05%	-	0.00%	-	-	56	
Watsonville	1,444	17.59%	1,541	19.80%	1,879	23.94%	1,621	20.67%
Grand Total	8,207	100.00%	7,782	100.00%	7,849	100.00%	7,842	

**2019-20 County of Santa Cruz Proposed Budget
Allowed and Recommended Positions**

Exhibit D

INDEX	POSITION	Salary Range	2019-20 Allowed	2018-19 Total	2020-21 Recommend	2020-21 Revised	Change From 19-20	2020-21 Unfunded
ANIMAL SERVICES								
702800	General Manager	9B	1.00	1.00	1.00	1.00	0.00	0.00
	Animal Svcs Field Manager	D8	1.00	1.00	1.00	1.00	0.00	0.00
	Animal Svcs Shelter Manager	D8	1.00	1.00	1.00	1.00	0.00	0.00
	Prog and Dev Mgr - Animal Shelter	DK	1.00	1.00	1.00	1.00	0.00	0.00
	Veterinarian	BC	1.00	1.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-PIO/volunteers	DO	1.00	1.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Animal Care	DO	1.00	1.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Watsonville	DO	1.00	1.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Client Svcs	DO	1.00	1.00	1.00	1.00	0.00	1.00
	Admin Aide	JJ	1.00	1.00	1.00	1.00	0.00	1.00
	Accountant II	HV	0.50	0.50	0.50	0.80	0.30	0.00
	Clerk II/III	28/FB	1.00	1.00	1.00	1.00	0.00	1.00
	Bldg Maint Work II	R8	1.00	1.00	1.00	1.00	0.00	1.00
	Animal Control Officer I/II	D4/D6	6.00	6.00	6.00	6.00	0.00	1.00
	Animal Svcs Clk Disp	FC	1.00	1.00	1.00	1.00	0.00	0.00
	Animal Svcs Assistant	CD	5.50	5.50	5.50	5.50	0.00	0.50
	Registered Veterinary Technician	ZF	2.00	2.00	2.00	2.00	0.00	0.00
	Animal Health Specialist/Animal Care Worker	D5/D2	6.50	6.50	6.50	6.50	0.00	1.50
	TOTAL		33.50	33.50	33.50	33.80	0.30	7.00

Extend all limited term positions until June 30, 2021

	Current 2019-20	Proposed 2020-21
Adoption Fees		
Dogs		
	Puppies 2-6 months	\$195
	Adults 7 mon-6 yrs	\$130
	Sr. Adult 6 yrs+	\$60
Cats		
	Kittens 2-12 months	\$120
	Adults 1-6 yrs	\$100
	Sr. Adult 6 yrs+	\$55
Rabbits		\$50
Rodents		\$25
Small caged birds		\$25
Exotic birds (i.e. parrots)		\$75
Small Livestock	Goats	\$75
Large Livestock	Cow	\$100
Horse		\$250
Chicken/Rooster		\$10

Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable

Cat	\$20
Dog	\$25

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for only adoptable animals
 Adoption fee for rescue/non-profit agencies for Rabbits \$20
 Adoption fee for rescue/non-profit agencies include a microchip

Impound Fees

		Altered	* Unaltered
Cat	First Impound	\$ 30	\$ 30 + Penalty \$ 35
	Second Impound	\$ 50	\$ 50 + Penalty \$ 50
	Third Impound	\$ 75	\$ 75 + Penalty \$100
	Fourth/Subsequent	\$ 75	\$ 75 + Penalty \$100
Dog	First Impound	\$ 75	\$ 75 + Penalty \$ 35
	Second Impound	\$ 115	\$115 + Penalty \$ 50
	Third Impound	\$ 195	\$195 + Penalty \$100
	Fourth/Subsequent	\$ 225	\$225 + Penalty \$100

*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

Livestock:	Large: First Impound	\$200
	Second/Subsequent	\$250
	Small: First Impound	\$75
	Second/Subsequent	\$125
	A.C. Officer Services	\$75 /hour min.2 hours (after hrs)

Board Fees - Daily

Cats	\$20
Dogs	\$25
Other	\$25

License Fees – Dogs

Altered - one year	\$29
Unaltered - one year	\$100 with Unaltered Animal Certificate
Late Penalty	\$15
Late Penalty for Potentially Dangerous, Vicious, Habitual or Public Nuisance Dog	\$100
Senior Citizen (65+) - one year, altered (waived for one dog)	\$29
Potentially Dangerous/Vicious dog – one year	\$200

	Current 2019-20	Proposed 2020-21
Unaltered Animal Certificate -- one time	\$350	
Exemption from Unaltered Animal Certificate	\$15	plus license fee
Administrative fee for mailed licenses	\$1	

License Fees – Cats

Unaltered Animal Certificate	\$250
Late Penalty	\$15
Failure to license-if impounded	\$30
Feral Cat Colony Registration Fee	\$20

Quarantine Fees

Home Quarantine (Field Check)	\$75
Shelter Quarantine	\$50 plus board fees

Service Fees

Microchip	\$15
Microchip for impounded dogs and cats	\$25
Dog/Cat trap rental	\$10 (free for Cat TNR done by ordinance)
Dog Humane Trap Deposit	\$255
Cat Humane Trap Deposit	\$70
Pick-Up Animal in a Trap	\$75
Pick-Up of Owned Animal	\$75
Pick-up and Disposal of Deceased Animal on Private Proper	\$85
Use of Livestock Trailer	\$100/\$150 (1st /2nd time)

Medical Fees

Medical groom	\$45	\$25-\$100
Medical nail trim	\$15	
Medication dispensed	\$20	
Vet procedure	\$25	\$25-\$100
Rabies	\$14	
FVRCP	\$20	
DA2PP	\$20	
Medical bath	\$20	
Wound prep	\$35	
Kitten Package	\$400	
Puppy Package	\$400	
Dental	\$350	\$200-\$800

Owner Surrender of Animal Residing in Santa Cruz County

Owner Surrender of Dog	\$0
Owner Surrender of Cat	\$0
Owner Surrender of Rabbit	\$0
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$0
small rodents	\$0
Large livestock	\$0
small livestock	\$0
Large Exotic	\$0

Owner Surrender of Animal Residing Outside of Santa Cruz County

Owner Surrender of Dog	\$50
Owner Surrender of Cat	\$35
Owner Surrender of Rabbit	\$25
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$55
	\$15-\$35

	Current 2019-20	Proposed 2020-21
small rodents	\$10-\$25	
Large livestock	\$100	
small livestock	\$75	
Large Exotic	\$55	
Protective Custody Fee		
Owner Arrest	\$75 /hour min.(2 hours after hrs)	
Confiscate/Humane	\$75 /hour min.(2 hours after hrs)	
Emergency Hospital	\$25	
Owner Requested Euthanasia	\$75 Plus Disposal	
Disposal of Owned Dead Animals	\$50 Up to 19 lbs	
	\$50 20 – 69 lbs	
	\$50 70 – 99 lbs	
	\$50 100 – Up	
Refund Processing Fee	\$25	
Animal Control Officer Services	\$75/hour	
Field Return of Owned Animal	\$75 unaltered penalty fee if applicable	
Spay/Neuter Fees for Impounded Animals		
Cats		
Neuter	\$50	
Spay	\$50	
Dogs		
Neuter	\$195	
Spay	\$195	
Planned Pethood Spay/Neuter Fees		
Dog	\$190	
Cat	\$25	
Rabbit	\$75	
"Fix-a-Pit" Program all Pit Bulls & Chihuahuas	\$50	
Animals over 100 lbs/brachycephalic/pregnant/cryptorchid	\$35	\$50
Animals determined obese by veterinarian add		
Fees for Additional Required Services		
Microchip	\$10	
License	\$29	
Rabies	\$10	
Late drop-off fee	\$20	
Late pick-up fee	\$40/night	
Blood panel for dogs over 7 yrs / cats over 10 yrs of age	\$75	
Planned Pethood Spay/Neuter Fees for Limited Income*		
Dog	\$50	
Cat	\$10	
Rabbit	\$50	
*Limited income eligibility determined through proof of receipt of government assistance		
OR through a year-to-date pay stub or W2 tax form that proves the following:		
1 person household--maximum of \$35,350 annual income		
2 person household--maximum of \$40,350 annual income		
3 person household--maximum of \$45,400 annual income		
4 person household--maximum of \$50,400 annual income		
<u>ONE STOP Fees with Purchase of License</u>		
Rabies	\$10	
Microchip	\$15	

	Current 2019-20	Proposed 2020-21
Nuisance Abatement Appeals Fee (County)	\$75	
Non-sufficient Funds Check Fee	\$40	
Puppy Training Deposits	\$100-\$200	
Training Room Rental Fees	\$22	

FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM

***Failure to license**

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

****Failure to microchip**

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

*****Failure to provide rabies vaccination,**

First offense in one year	\$100
Second offense in one year	\$200
Third offense in one year	\$500

Failure to display license (each dog)

\$50

******Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate**

First offense	\$250
Second offense	\$500
Third offense	\$750

Dog running at large, first offense	\$100
Dog running at large, second offense	\$200
Dog running at large, third offense	\$250

Dog off leash, first offense	\$50
Dog off leash, second offense	\$150
Dog off leash, third offense	\$250

Safety of animal in parked vehicle \$250

Failure of owner to pick up after dog or cat defecating \$100

Habitual noisy animals (6.12.090) \$100

Permitting livestock to trespass, per offense \$200

All first offense recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

*Citations for failure to license will be dismissed if cured within 7 calendar days, including day of issuance

**Citations for failure to microchip will be dismissed if cured within 7 calendar days, including day of issuance

***Citations for failure to provide rabies vaccination will be dismissed if cured within 7 calendar days, including day of issuance

****Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance.