



Santa Cruz County Animal Shelter

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Melanie Sobel
General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

October 19, 2020 – 11:00 a.m.

Board of Supervisors Chambers, Fifth Floor 701 Ocean Street, Santa Cruz, CA 95060

Join Microsoft Teams Meeting

+1 916-318-9542 United States, Sacramento (Toll)

Conference ID: 124 053 47#

- 1.0 Call to Order and Roll Call
- 2.0 Introductions
- 3.0 Consideration of Late Additions or Changes to the Agenda
- 4.0 **Oral Communications** – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda.
- 5.0 **Consent Agenda**
 - P.1 5.1 Approve minutes of the August 10, 2020 meeting
 - P.4 5.2 Accept reports of the General Manager and the Management Team for August/September 2020
 - P.9 5.3 Accept and file the statistics for the months August/September 2020
 - P.11 5.4 Accept and approve quarterly report for all claims under \$10,000
 - P.15 5.5 Accept and approve Journal Entry payments with the County of Santa Cruz
 - P.17 5.6 Accept a gift in the amount of \$10,000 from Greater Good Charities
 - P.18 5.7 Accept a gift in the amount of \$6,000 from Santa Cruz County Animal Shelter Foundation
 - P.19 5.8 Accept a gift in the amount of \$5,000 from Graniterock
 - P.20 5.9 Approve the AUD74 and authorize the General Manager to transfer appropriations in the amount of \$26,000 from capital improvement funds to remodel Santa Cruz shelter front desk with social distancing features
 - P.22 5.10 Approve the AUD74 and authorize the General Manager to transfer appropriations in the amount of \$12,000 from capital improvement funds to fund new industrial dryer for the Santa Cruz shelter location
 - P.24 5.11 Approve the AUD60 and accept \$10,000 in unanticipated revenue to cover part of the cost of the front desk improvements
- 6.0 **Regular Agenda**
 - P.27 6.1 General Manager's oral report
 - P.28 6.2 Consider and approve financial report for the months of August/September 2020 and take related actions

Adjourn Regular Meeting

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities.

The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Erika Anderson at 831/454-7229 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: Approve Minutes of August 10, 2020 Meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors meeting of August 10, 2020.

**SANTA CRUZ COUNTY ANIMAL SHELTER
BOARD OF DIRECTORS MEETING**
Minutes of Monday, August 10, 2020, 11:00 AM
Redwood Room and Coastlines Room, Fifth Floor
701 Ocean Street, Santa Cruz, CA 95060

VOTING KEY: C=Coburn, V= Vides, M=McKinley, W=Walpole, R=Randolph, S=Schmidt, Cl=Clark, D=Dally, E=Escalante

First initial indicates maker of motion, second initial indicates the "second"; upper case letter = "yes" vote; lower case letter = "no" vote; () = abstain; // = absent

- 1.0 Call to Order and Roll Call: Board Chair Laura Schmidt called the meeting to order at 11:00am. Board member Clark was absent, all other Board Members attended via remote connection.
- 2.0 Introductions: none
- 3.0 Late Additions or changes to agenda: none
- 4.0 ORAL COMMUNICATION – none
- 5.0 CONSENT AGENDA
 - 5.1 Approved minutes of the June 8, 2020 ASA Board Meeting
 - 5.2 Accepted reports of the General Manager and Management Team for June and July 2020
 - 5.3 Accepted the statistics for the months of June and July 2020
 - 5.4 Approved quarterly report for all claims under \$10,000
 - 5.5 Approved journal entry payments with the County of Santa Cruz for FY19-20 fourth quarter
 - 5.6 Approved fixed asset inventory for 2020
 - 5.7 Approved FY20-21 Capital Reserve budget
 - 5.8 Accepted a donation in the amount of \$8,000 from the Santa Cruz County Animal Shelter Foundation
 - 5.9 Accepted a donation in the amount of \$10,454 from the Santa Cruz County animal Shelter Foundation

Board action on Consent Agenda 5.0: VWCMRS /CI/ DE

6.0 REGULAR AGENDA

6.1 General Manager's Oral report

General Manager Melanie Sobel reported that the Watsonville Shelter was re-opened on July 1 but was closed again by mid-July due to the low number of animals at that location and the need to pool the Shelter's limited resources. An Animal Control Officer is still stationed at the Watsonville Shelter seven days a week to respond to emergency calls.

All services continue to be offered to the public at the Santa Cruz Shelter with new guidelines in place. Clients are not permitted to walk through the Shelter, and potential adopters meet with the dogs outdoors to minimize foot traffic through the Shelter.

Ms. Sobel reported that some of the Shelter revenues that were expected to be lost, have come back due to services offered at the Shelter. In addition, the Shelter received a FEMA reimbursement for the Shelter staff’s disaster service work. The reimbursement was approximately \$58,000. The Shelter also received a \$15,000 grant from the CA Department of Food & Agriculture for public spay/neuter services.

Ms. Sobel reported that donations continue to be down, and the Shelter is unable to hold special events at this time. Staff is considering virtual fundraising activities as well as direct mail campaigns.

6.2 Approved financial report for the months of June and July 2020.

General Manager Sobel reported that fiscal year end revenue was at 98% of a potential 100% and expenditures were at 93%. Licensing revenue was stronger than expected by year end.

For the period ending July 31, the Shelter revenue was at 17% of a potential 9%. Revenues were high due to the member contributions that posted during July. Expenditures were at 5% of potential 9% and licensing revenue for July of this year is lower than it was in July of last year.

There was no public comment on Item 6.2.

Board action on Regular Agenda Item 6.2: CRVWMS /CI/ DE

6.3 Approved General Manager’s budget revisions for FY 2020-21.

General Manager Sobel presented three different budget revision plans and recommended approval of Budget Revision Plan C which shows a 10% decrease in member contributions along with the County’s finalized furlough plan. All three of the budget revision plans have the same components that were approved by the Board at the June meeting: unfunding a vacant Animal Care Worker position, extending all limited term employees through June 30, 2021, continuing a \$101,000 contribution to the asset reserve fund and providing the required 4% contingency contribution, and projected revenue losses.

There was no public comment on Item 6.3.

Board action on Regular Agenda Item 6.3 approving revised budget Plan C: VWCMRS /CI/ DE

7.0 Regular meeting was adjourned at 11:30 am.

The next regular meeting is scheduled for Monday, October 19, 2020 at 11:00am in the Board of Supervisors Chambers, 701 Ocean Street, 5th Floor, Santa Cruz, CA 95060.

ATTEST: _____
Chairperson Schmidt

Juanita Gunter, Clerk

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: Reports from the Management Team for the Month of August/September 2020

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General

SCCAS' Santa Cruz shelter is open for all services everyday from 10 am to 6 pm. Clients are monitored at point of entry adhering to social distancing requirements. The Watsonville shelter opened on July 1, 2020 but closed again mid-July due to low animal population and staff shortages. We hope to open the Watsonville shelter as soon as possible.

When the CZU Lightning Complex Fire hit our Santa Cruz Mountain Community, the SCCAS team stepped up to provide essential emergency services to those in need. The Santa Cruz County Animal Shelter was not only a safe haven for approximately 500 evacuated animals, but also an emergency supply drop-off and pick-up location for evacuees. Also, SCCAS delivered pet supplies to evacuation shelters that allowed pets to reside with evacuees and also to hotels in Santa Clara County that housed Santa Cruz County evacuees and their pets. Additionally, SCCAS managed the animals at the County Fairgrounds and, in total, oversaw the care for approximately 2,000 evacuated animals. Staff and volunteers worked tirelessly providing outstanding care to the variety of animals at the Shelter and Fairgrounds. From dogs and cats to exotic birds, reptiles and livestock, SCCAS staff made sure they were kept safe. All animals evacuated from the fires that stayed at the Shelter and Fairgrounds received housing and veterinary services free of charge.

From August 22 to September 30, 2020, SCCAS officers along with volunteers from the Santa Cruz County Equine Evacuation Team fed, watered and kept alive over 2,500 animals left behind due to the mandatory evacuations from the CZU Complex Fire. Officers were also greatly assisted by the Santa Cruz County Sheriff's Office (along with other partner law enforcement agencies from around the State). The majority of animals left behind in Felton, Scotts Valley, Ben Lomond, Brookdale, Boulder Creek and Bonny Doon were cats, chickens and fish. We kept track of the houses/properties visited and made multiple return follow-up visits to these sites.

The CZU Complex Fire also resulted in discovery of multiple animal neglect cases. We seized 21 reptiles from a house in Boulder Creek and requested charges with the DA's Office for knowingly taking and keeping a federally protected endangered animal. We also served two separate search warrants at a Chicken Sanctuary in Felton and seized 320 birds (chickens, turkeys, and geese) and two goats. This case is still under investigation, but we will be requesting numerous charges through the DA's Office. Additionally, we seized five horses and a donkey that had been evacuated and were in extremely poor condition. Two horses were shot by police

officers on scene on the property due to their condition. Subsequent to the seizure, SCCAS had to euthanize another horse due to its debilitating condition. The remaining four horses and donkey have become SCCAS property and are receiving extensive veterinary care. We will be pursuing charges against the owner.

The Santa Cruz County Animal Shelter Foundation has again been accepted into the Santa Cruz Gives campaign this year.

SCCAS staff is being joined by Grayson Black, an Americorps Volunteer. He will be working through July of 2021. While his tasks will be mostly focused on the volunteer program, he will also be helping with other administrative duties.

SCCAS has been hosting free pet food pantries at both the Santa Cruz and Watsonville shelter locations.

SCCAS continues to offer community outreach through its Healthy Pets for All program. This program improves the lives of animals and helps keep pets with their owners by providing services and supplies to pet owners who are financially struggling to keep their pets healthy and happy. Basic wellness exams (by a licensed veterinarian), vaccinations, parasite control, spay and neuter vouchers and information, free supplies and food, and referrals and discounts for more advanced vet services are provided. This service is free for all income eligible individuals who have pets. In addition to vet care, shelter staff and volunteers provide supplies and consultation for behavior and enrichment resources.

SCCAS Staff

We currently have three vacancies that are in recruitment: Animal Services Assistant, Substitute Animal Services Assistant, and Extra Help Animal Care Worker.

Statistics

Please see attached.
Melanie Sobel
General Manager

Recommendation:

Accept and file the reports of the management team for the month of August/September 2020.

Lindsay McCall, Shelter Manager

Operational Updates:

Sandy Simmons has graciously moved into her new role as our client services supervisor after the retirement of Linda Puzziferro. She will be focusing on streamlining many of our services, with a progressive customer services focus.

We have had an unbelievable amount of Volunteer engagement, with many hours they have helped us by running to the feed store countless times. Taking shelter laundry home after having our dryer break. Erecting new poultry safe housing. Walking, bathing, cuddling, and providing invaluable enrichment to the pets in our care so the staff can continue to do their lifesaving work.

We have a New Contract veterinarian, Dr. Jennifer Keil joining us to help fill in the gaps of vet care that us needed on a daily basis.

Board Report

Erika Anderson, Program and Development Manager

- Healthy Pets for All
 - August 7th Pop Up veterinary clinic served over 50 pets providing vaccines, flea and tick medication, and other basic wellness supplies.
 - Free Pet Food Pantry first Tuesday of the month. During the CZU Lightning Fire staff and volunteers managed the donated pet supplies at the front of the animal Shelter for evacuated families in need.
 - Working with Project Homeless Connect, Homeless Persons' Health Project, and Housing Matters by providing pet food and flea medication so that they have supplies to give away to those in need.
 - Free Pet Food and Flea medication giveaway 10/8/20
 - I have been working directly with Suzanne Samson and others at Homeless Persons' Health Project (HHP) to make contact with animals that are living in the encampments. We have gone into the encampments to vaccinate and provide flea medication to dogs. I have also arranged for our team to vaccinate animals coming from the encampment here at the Shelter. In addition, we are signing up these animals for free spay/neuter appointments.
 - Planning a November Pop Up clinic in coordination with Housing Matters to host the event at their location on Coral St.
 - Planning a December Pop Up clinic in Watsonville at FOWAS spay/neuter clinic OR Mountain Community Resources in Felton.
- Events
 - Paws for a Cause fundraiser with Beer Thirty raised \$10,000 PLUS it was matched by an anonymous donor bringing in a total of \$20,000! Volunteers attended and organized different "meet ups" to bring more people to the venue such as, Shelter Dog Alumni Meet Up and Meet a Shelter Dog!
 - Doggie Date Night with County Parks 10/30/20 raised \$2,000. We sold 39 socially distant circles for families to sit in and watch a movie in the park.
- Grants/Fundraising
 - 2021 Calendar Contest raised \$20,000.
 - Greater Good Disaster relief grant of \$10,000.
 - Greater Good Disaster relief in-kind gift of 14 pallets of dog/cat crates.
 - Sent out 6 email fundraising campaigns during the CZU Lightning Fire.
 - Approved application to participate in the Santa Cruz Gives fundraising campaign! Last year we raised \$56,000. This year, our project focuses on Recovery and Preparedness and funds will help us create pet disaster kits to give out to the community for free.

Animal Control Report
August and September 2020
Todd Stosuy, Field Services Manager

1. Due to the mandatory evacuations of the CZU Complex Fire our officers were tasked with feeding and watering animals in place that had been left behind. We were greatly assisted by the Santa Cruz County Equine Evacuation Team and Santa Cruz County Sheriff's Office (along with other partner law enforcement agencies from around the State). The majority of animals left behind were cats, chickens and fish. We began feeding in place on August 22, 2020. We fed in Felton, Scotts Valley, Ben Lomond, Brookdale, Boulder Creek and Bonny Doon. We kept track of the houses/properties visited, as well as any follow-up feeding and watering we did due to the long duration of the fire. We fed, watered and kept alive over 2,500 animals. From August 22, 2020 to September 30, 2020 we made the following visits:
 - a. We visited and fed animals at 673 houses only once.
 - b. We visited and fed animals at 554 houses twice
 - c. We visited and fed animals at 355 houses three times.
 - d. We visited and fed animals at 174 houses four times.
 - e. We visited and fed animals at 75 houses five times.
 - f. We visited and fed animals at 35 houses six times.
 - g. We visited and fed animals at 12 houses seven times.
 - h. We visited and fed animals at 4 houses eight times.
 - i. We visited and fed animals at 1 house nine times.
2. Due to the CZU Complex Fire we discovered multiple properties that became animal neglect cases.
 - a. We seized multiple reptiles from a house in Boulder Creek and requested charges with the DA's Office for knowingly taking and keeping an endangered animal.
 - b. We served two separate search warrants at a Chicken Sanctuary in Felton and seized 320 birds (chickens, turkeys and geese) and two goats. This case is still under investigation, but we will be requesting numerous charges through the DA's Office.
 - c. We seized five horses and a donkey that had been evacuated and were in poor condition. During the evacuation a San Jose Police Officer shot and killed two horses on the property due to their condition. We had to euthanize one in our condition. The remaining four horses and donkey have become our property and we will be pursuing charges.
3. Officer Julie Zabalza and Officer Mark Van Der Kroef have become California State Certified Animal Control Officers.
4. Our officers continue to patrol City and County Park "hot spots" for off leash and licensing violations.

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: Statistics for the Months of August and September 2020

Recommendation:

Accept and file the reports of statistics for the months of August and September 2020.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

All Jurisdictions Combined 6/1/20 through 7/30/20

	Cat	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adoption Return	0	2	0	0	0	2
Born@Shelt	0	0	3	0	0	3
Died	0	0	0	2	0	2
Euthanized	45	14	12	29	0	100
D2D	1	0	0	0	0	1
Evacuation	194	70	11	160	0	435
Protective Custody	1	8	0	374	0	383
Quarantine	0	0	0	3	0	3
Safe Hold	0	5	0	0	0	5
Returned to Owner	213	163	12	197	0	585
Stray	150	115	93	20	2	380
Surrendered by Owner	24	37	29	42	8	140
Transfer	1	9	0	1	0	11
TOTAL	371	246	136	600	10	2,050

Intakes of Owner Requested Euthanasia From All Jurisdictions during 8/1/2020 to 9/30/2020 = 83

Patrols by Jurisdiction	Patrols	Total Minutes
Capitola	4	175
County of Santa Cruz	39	1,502
Scotts Valley	4	110
Watsonville	7	259
GRAND TOTAL	54	2,046

Total Citations issued 74

License Compliance and Revenue

	Tags Sold	Revenue
Capitola	14	\$1,444.00
County of Santa Cruz	813	\$24,541.00
Scotts Valley	67	2,056.00
Watsonville	151	\$5,078.00
Santa Cruz	294	\$9,301.00
Total	1,339	\$42,420.00

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: First Quarter Report of all Claims under \$10,000 approved by the General Manager for July 1, 2020 through September 30, 2020

Recommendation:

Approve the first quarter report of all claims under \$10,000 approved by the General Manager for July 1, 2020 through September 30, 2020.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for October 1, 2020 through December 31, 2020 will be included in the February 2021 agenda.

DATE: 10/19/20
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.4 July 1, 2020 through September 30, 2020 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of July 1, 2020 through September 30, 2020.

Expenditure Actual Transactions					
Posted	Document	Amount	Description	Vendor No	Vendor Name
Object 61125 -- UNIFORM REPLACEMENT					
8/17/2020	2020 0731 MVDK	160.47	UNIFORM SHIRTS/VEST - ACO	E614070	VAN DER KROEF, MARK
Object 61310 -- FOOD					
8/17/2020	2020 0725	781.24	CANINE/FELINE FOOD-SC SHELTER	V126091	HILLS PET NUTRITION INC
8/17/2020	2020 0731	187.30	FEED FOR ANIMALS AT SC SHELTER	V741	GENERAL FEED & SEED
7/15/2020	2020 0706 PP	54.49	Mealworms for Chickens	E612154	SOBEL, MELANIE
8/31/2020	2020 0820 MES	142.93	ANIMAL FOOD FOR FIRE EVACUEES	E612154	SOBEL, MELANIE
8/31/2020	2020 0825 MES	31.72	ANIMAL FOOD FOR FIRE EVACUEES	E612154	SOBEL, MELANIE
9/3/2020	2020 0825	434.76	FOOD FOR ANIMALS AT SC SHELTER	V126091	HILLS PET NUTRITION INC
9/14/2020	083120 CHF	1,046.40	ANIMAL FOOD FOR FIRE EVACUEES	V14019	COUNTRY HILLS FEED
9/14/2020	2020 0831 GF	1,495.98	ANIMAL FOOD FOR FIRE EVACUEES	V741	GENERAL FEED & SEED
Object 61412 -- JANITORIAL SERVICES					
9/10/2020	25842	825.00	#25842 - Janitorial - SC Shelt	V129185	ALVAREZ INDUSTRIES INC
8/17/2020	25628	825.00	#25628 - JANITORIAL-SC SHELTER	V129185	ALVAREZ INDUSTRIES INC
Object 61525 -- LIABILITY INSURANCE					
7/13/2020	68185	57,172.86	LIABILITY INSURANCE FY 20/21	V122952	SDRMA
Object 61720 -- MAINT-MOBILE EQUIPMENT-SERV					
7/13/2020	10391	96.20	OIL CHANGE FOR ASA #106	V39608	HENLEY PACIFIC SF LLC
8/17/2020	15647	208.18	BATTERY REPLACEMENT ASA#107	V39608	HENLEY PACIFIC SF LLC
Object 61725 -- MAINT-OFFICE EQUIPMNT-SERVICES					
8/6/2020	21652479	164.82	COPIER USE AND MAINTENANCE -SC	V15391	CANON SOLUTIONS AMERICA INC
9/24/2020	21879492	139.82	COPIER USE FEE	V15391	CANON SOLUTIONS AMERICA INC
8/27/2020	21764656	164.82	COPIER MAINT AND USE FEE	V15391	CANON SOLUTIONS AMERICA INC
Object 61731 -- MAINT-OTH EQUIP-SUPPLIES					
8/6/2020	89465	121.29	ASA TRACTOR MAINTENANCE PARTS	V126028	C & N TRACTORS INC
Object 61835 -- FACILITIES MAINT-GENERAL-SERV					
9/14/2020	127360	720.00	CLEAR 18 KENNEL DRAINS - WATS	V111445	TINOS PLUMBING
Object 61845 -- MAINT-STRUCT/IMPS/GRDS-OTH-SRV					
8/17/2020	952623	11.73	DUPLICATE KEYS FOR SC SHELTER	V109597	REEDER, STEPHEN
9/28/2020	144542	571.10	DOOR CLASS REPLACEMENT	V41085	GLASS, DONNA
Object 61922 -- OTHER MEDICAL MATERIALS & SUPP					
9/17/2020	2020 0831	277.79	SNAP/PARVO TESTS - ANIMAL CARE	V10638	IDEXX DISTRIBUTION INC
9/17/2020	96054	364.44	Canister - Anesthesia Machine	V121223	VETEQUIP INC
7/15/2020	2020 0630	150.31	SNAP PARVO TESTS - ANIMAL CARE	V10638	IDEXX DISTRIBUTION INC
8/17/2020	302273	119.22	OXYGEN TANKS FOR VET CLINIC SC	V125202	ANALGESIC SERVICES INC
7/13/2020	3005829015	206.45	SURGICAL GLOVES/CLAVACILLIN	V128735	PATTERSON VETERINARY SUPPLY INC
9/14/2020	2020 0825	12,306.07	MISC MEDICAL SUPPLIES - CLINIC	V120453	MWI VETERINARY SUPPLY CO
9/14/2020	2020 0901	1,935.51	BUPRENORPHINE FOR VET CLINIC	V129835	ROADRUNNER PHARMACY INC
9/3/2020	302604	62.41	OXYGEN TANKS FOR VET CLINIC-SC	V125202	ANALGESIC SERVICES INC
7/1/2020	EW700002RV	(150.31)	ACCRUE 3065700181 IDEXX		
8/27/2020	2020 0725	9,343.97	MISC. MEDICAL SUPPLIES-CLINIC	V120453	MWI VETERINARY SUPPLY CO
Object 62219 -- PC SOFTWARE PURCHASES					
8/27/2020	2020 0722	179.88	ADOBE ACROBAT RENEWAL FEE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62221 -- POSTAGE					
9/21/2020	3104183582	114.78	POSTAGE METER LEASE FEE	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES
8/3/2020	2020 0724	2,018.50	POSTAGE REFILL -- SC SHELTER	V15715	THE PITNEY BOWES BANK INC
Object 62223 -- SUPPLIES					
8/27/2020	2020 0722	215.82	MISC SUPPLIES - HPFA OUTREACH	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/3/2020	83815	315.00	JIFFY TAGS FOR SC SHELTER	V120569	ANIMAL CARE EQUIP & SVCS
8/3/2020	0374445 IN	389.40	COLLARS/LEASHES FOR SC SHELTER	V120332	CAMPBELL PET COMPANY
8/27/2020	84776	231.50	CA ASSISTANTCE DOG TAGS	V120569	ANIMAL CARE EQUIP & SVCS
8/27/2020	2020 0530 SG REV	25.07	SUPPLIES FOR MAINT AND REPAIRS	E611680	GOLDBERG, SARAH
9/3/2020	2020 0828 MES	190.90	SUPPLIES FOR EVACUEES' ANIMALS	E612154	SOBEL, MELANIE
9/17/2020	8059527480	166.59	Batteries, CC Tape, Staples	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
7/15/2020	2020 0706 LUCKY	61.23	Hand Sanitizer for Clients	E612154	SOBEL, MELANIE
8/6/2020	8058848859	45.49	OFFICE SUPPLIES FOR SC SHELTER	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
8/17/2020	8059158401	688.08	TONER/MISC OFFICE SUPPLIES -SC	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
8/17/2020	TE20337	375.27	CAT CARRIERS FOR SC SHELTER	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC
9/17/2020	2020 0409 RM	474.28	LIGHT BULB/FUEL CAP/FUEL	E613142	MANRIQUEZ, RODOLFO
Object 62310 -- BANKING SERVICES					
9/10/2020	DU72998	107.98	Bank Fees LB 080420	C99999	DEP
9/10/2020	DU72998	888.51	Bank Fees LB 080720	C99999	DEP
9/10/2020	DU72998	107.98	Bank Fees LB 090420	C99999	DEP
7/6/2020	DU71486	12.95	PayPal Fees 0627-0630	C99999	DEP
8/27/2020	2020 0722	76.59	BANK FEES (March)	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/7/2020	DU72285	136.44	July PayPal Fees	C99999	DEP

8/14/2020	DU72441	331.16	Bank Fees 072420	C99999	DEP
9/8/2020	DU72927	1,547.41	August PayPal Fees	C99999	DEP
9/18/2020	DU73194	282.55	Bank Fees SC 081820	C99999	DEP
Object 62317 -- CONSULT/MGT/PC SERVICES					
8/6/2020	18367	14,683.20	ANNUAL CHAMELEON SOFTWARE FEE	V11567	HLP INC
8/27/2020	18440	138.60	WEBLICENSING TRANSACTION FEE	V11567	HLP INC
9/14/2020	18581	119.70	WEB LICENSING TRANSACTION FEES	V11567	HLP INC
9/3/2020	18501	3,840.00	WEBLICENSING ANNUAL FEE	V11567	HLP INC
Object 62381 -- PROF & SPECIAL SERV-OTHER					
9/24/2020	154685	87.00	BURGLAR ALARM - SC SHELTER	V2295	POLAND, DOYLE
9/24/2020	3005255116	239.67	BIO-WASTE PICK UP - SC SHELTER	V14496	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
9/24/2020	154457	79.50	BURGLAR ALARM - WATS SHELTER	V2295	POLAND, DOYLE
8/27/2020	08242020	1,400.00	BENEFIT SHOP MANAGEMENT SVCS	V37693	GOODMAN, LEA M
7/1/2020	EW700002RV	(1,780.00)	ACCRUE CARING PET - 8220		
7/1/2020	EW700002RV	(358.92)	ACCRUE 0620157635 IDEXX		
8/3/2020	07012020	1,600.00	GOURMET PRODUCT BENEFIT SHOP M	V37693	GOODMAN, LEA M
7/9/2020	153304	87.00	BURGLAR ALARM - SC SHELTER	V2295	POLAND, DOYLE
7/9/2020	153305	148.50	FIRE ALARM MONITORING - SC	V2295	POLAND, DOYLE
7/9/2020	153073	79.50	ALARM MONITORING - WATSONVILLE	V2295	POLAND, DOYLE
7/15/2020	3005143608	239.67	BIO-WASTE PICK UP - SC SHELTER	V14496	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
7/15/2020	2020 0630	358.92	LAB WORK FOR VET CLINIC - SC	V10638	IDEXX DISTRIBUTION INC
8/17/2020	153877	94.40	ALARM SYSTEM MAINTENANCE	V2295	POLAND, DOYLE
8/17/2020	023210	210.00	SERVICE & REPAIR WALL SAFES-SC	V315	COAST LOCK AND SAFE INC
9/17/2020	2020 0911	3,165.00	Evacuee Assistance at Fairgrou	V39319	IVERSON, STACEY JANE
9/17/2020	200830000	370.00	RODENT CONTROL	V15348	HUMANE WILDLIFE CONTROL
8/17/2020	0720157635	971.95	LAB WORK FOR VET CLINIC - SC	V10638	IDEXX DISTRIBUTION INC
8/6/2020	3005178829	125.04	BIO-WASTE PICK UP-WATS SHELTER	V14496	STERICYCLE ENVIRONMENTAL SOLUTIONS INC
8/17/2020	8269	1,055.00	CREMATION SERVICES SC SHELTER	V37591	THOMPSON, TRENT
8/17/2020	8250	450.00	PICK UP SERVICE - SC SHELTER	V35604	FLINTSTONE ENTERPRISES
9/17/2020	2020 0831	868.94	LAB WORK FOR CLINIC	V10638	IDEXX DISTRIBUTION INC
9/28/2020	09212020	1,600.00	BENEFIT SHOP MANAGEMENT	V37693	GOODMAN, LEA M
8/31/2020	853410	421.11	MICROSCOPE SERVICE/REPAIR	V127840	MICROTECH
7/20/2020	8220	1,780.00	CREMATION SERVICE - SC SHELTER	V37591	THOMPSON, TRENT
Object 62399 -- VETERINARIAN SERVICES					
8/20/2020	DU72578	(34.00)	SCVH Fees	C99999	DEP
9/2/2020	DU72835	(80.00)	SCVH Fees	C99999	DEP
7/17/2020	DU71764	(294.25)	SCVH Fees	C99999	DEP
8/7/2020	DU72287	(125.00)	SCVH Fees	C99999	DEP
9/28/2020	172	1,552.50	DR. FANKHAUSER AUGUST VET SVCS	V38841	FANKHAUSER, JEFFREY
9/17/2020	2020 0831 SCVH	2,282.01	Emergency Vet Svcs August 2020	V108476	SANTA CRUZ VETERINARY HOSPITAL
8/17/2020	171	4,455.00	SPAY/NEUTER VET SERVICES	V38841	FANKHAUSER, JEFFREY
7/1/2020	EW700001RV	91.75	ACCRUE SCVH FEES		
8/27/2020	14471	154.30	VET CARE - EVACUATED LIVESTOCK	V123183	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
8/27/2020	2020 0630	1,788.23	EMERGENCY AFTER-HOURS VET CARE	V108476	SANTA CRUZ VETERINARY HOSPITAL
8/27/2020	2020 0731	1,486.90	EMERGENCY AFTER-HOURS VET CARE	V108476	SANTA CRUZ VETERINARY HOSPITAL
8/27/2020	DU72720	(208.92)	SCVH Fees	C99999	DEP
7/6/2020	DU71487	(91.75)	SCVH Fees	C99999	DEP
7/23/2020	DU71904	(91.75)	SCVH Fees	C99999	DEP
7/31/2020	DU72104	(91.75)	SCVH Fees	C99999	DEP
7/28/2020	DU71978	(95.50)	SCVH Fees	C99999	DEP
9/3/2020	14497	926.68	EXAM AND TREATMENT FOR A273382	V123183	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
Object 62710 -- FIELD EQUIPMENT					
8/27/2020	2020 0722	56.51	SANITIZERS/FUEL CAP FOR TRUCKS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62857 -- SPECIAL MISC EXPENSE-SUPPLIES					
8/27/2020	USORD00429616	8.00	PET ID TAGS SOLD AT SC SHELTER	V127862	RED DINGO INC
Object 62920 -- GAS, OIL, FUEL					
8/17/2020	66920801	1,273.07	FUEL FOR ASA FLEET - JULY 2020	V14942	WEX BANK
9/17/2020	2020 0906	1,753.76	FUEL FOR ASA FLEET	V14942	WEX BANK
Object 62928 -- TRAVEL-OTHER(NON-REPT)					
8/27/2020	2020 0722	14.35	BRIDGE TOLLS DURING TRANSPORT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62930 -- REGISTRATIONS (NON REPT)					
9/28/2020	2020 0922 S	731.00	CSA Registration - SC Shelter	V38841	FANKHAUSER, JEFFREY
9/28/2020	2020 0922 W	731.00	CSA REGISTRATION -WATS SHELTER	V38841	FANKHAUSER, JEFFREY
8/17/2020	2020 0804 AT	40.00	FEE FOR ANIMAL BEHAVIOR COURSE	E614075	THOMAS, ASHLEY
8/31/2020	2020 0720 CM	150.00	CA ANIMAL CONTROL OFFICER CERT	E612262	MONTES, CARLOS
Object 63070 -- UTILITIES					
8/31/2020	2020 0812	500.14	PG&E - WATSONVILLE SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
8/31/2020	2020 0810	2,768.54	PG&E FOR SC SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
8/17/2020	2020 0730	152.65	WATER & SEWER FOR WATS SHELTER	V100856	WATSONVILLE CITY UTILITIES
9/17/2020	2020 0910	83.48	#33115 - INTERNET SC SHELTER	V125912	THE INTERNET STORE INC
8/17/2020	0004879130	273.98	TRASH/RECYCLING - BENEFIT SHOP	V124657	GREENWASTE RECOVERY INC
8/17/2020	2020 0728 001	543.74	WATER/SEWER - SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
8/17/2020	2020 0728 012	39.71	WATER/SEWER FOR SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
8/17/2020	2020 0728 020	27.17	WATER/SEWER - SC CLINIC ANNEX	V125932	SANTA CRUZ MUNICIPAL UTILITIES
8/17/2020	0004878788	1,002.11	TRASH/RECYCLE FOR SC SHELTER	V124657	GREENWASTE RECOVERY INC
8/17/2020	2020 0805	36.71	PG&E FOR CLINIC ANNEX	V129169	PACIFIC GAS AND ELECTRIC CO

8/17/2020	2020 0811	83.48	#33115 INTERNET FOR SC SHELTER	V125912	THE INTERNET STORE INC
8/6/2020	2020 0711	83.48	#33115 - INTERNET - SC SHELTER	V125912	THE INTERNET STORE INC
8/3/2020	2020 0712	443.81	PG&E FOR WATSONVILLE SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
7/1/2020	EW700002RV	(290.89)	ACCRUE PG&E WATS 071220		
8/3/2020	2020 0710	2,559.31	PG&E FOR SANTA CRUZ SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
7/1/2020	EW700002RV	(2,559.31)	ACRUE PG&E SC 071020		
9/3/2020	2020 0826	230.86	WATER/SEWER/TRASH-WATS SHELTER	V100856	WATSONVILLE CITY UTILITIES
9/14/2020	0004945953	273.98	TRASH/RECYCLE FOR BENEFIT SHOP	V124657	GREENWASTE RECOVERY INC
9/14/2020	2020 0827 001	638.66	WATER/SEWER - SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
9/14/2020	2020 0827 012	39.71	WATER/SEWER FOR SC SHELTER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
9/14/2020	2020 0827 020	40.73	WATER/SEWER - SC CLINIC ANNEX	V125932	SANTA CRUZ MUNICIPAL UTILITIES
9/14/2020	0004945612	1,002.11	TRASH/RECYLCE FOR SANTA CRUZ	V124657	GREENWASTE RECOVERY INC
9/14/2020	2020 0904	50.09	PG&E FOR CLINIC ANNEX	V129169	PACIFIC GAS AND ELECTRIC CO
9/24/2020	2020 0910	3,012.02	PG&E FOR SC SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
9/24/2020	2020 0911	495.17	PG&E FOR WATS SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO

Consent Agenda Item 5.5

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: First Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for July 1, 2020 through September 30, 2020.

Recommendation:

Accept the first quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for July 1, 2020 through September 30, 2020.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all Journal Entries made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for October 1, 2020 through December 31, 2020 will be included on the February 2021 agenda and every quarter thereafter.

DATE: 10/19/2020
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.5 July 1, 2020 through September 30, 2020 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period July 1, 2020 through September 30, 2020.

Expenditure Actual Transactions

Posted	Document	Amount	Description	Department
8/6/2020	JV210042	2,777.25	SCR911-AUGUST 2020	SANTA CRUZ REGIONAL 911
9/6/2020	JV210113	2,777.25	SCR911 Services Sept 2020	SANTA CRUZ REGIONAL 911
7/8/2020	JV210003	<u>2,777.25</u>	SCR911 - JULY 2020	SANTA CRUZ REGIONAL 911
Department Total		8,331.75		
7/1/2020	EW420007RV	(192.22)	JUNE 2020 ESTIMATE TELEPHONE C	ISD - TELECOM
7/1/2020	EW420007RV	(3,909.14)	JUNE 2020 ESTIMATE TELEPHONE C	ISD - TELECOM
9/30/2020	IB210106	3,962.50	AUGUST 2020 TELEPHONE CHGS	ISD - TELECOM
9/30/2020	IB210106	195.59	AUGUST 2020 TELEPHONE CHGS	ISD - TELECOM
8/6/2020	IB210068	3,943.77	JULY 2020 TELEPHONE CHGS	ISD - TELECOM
8/6/2020	IB210068	196.21	JULY 2020 TELEPHONE CHGS	ISD - TELECOM
7/10/2020	IB210012	3,959.33	JUNE 2020 ACTUAL TELEPHONE CHG	ISD - TELECOM
7/10/2020	IB210012	<u>201.69</u>	JUNE 2020 ACTUAL TELEPHONE CHG	ISD - TELECOM
Department Total		8,357.73		
8/7/2020	IB210073	<u>6,296.40</u>	33-Office 365 Gov E3 Licenses	ISD
Department Total		6,296.40		
7/1/2020	EW330009RV	(339.55)	WRHSE CHARGES MONTH 6/2020 EST	GSD - WAREHOUSE
7/29/2020	GS210001	<u>461.55</u>	WAREHOUSE CHRGS MONTH 6/20 ACT	GSD - WAREHOUSE
Department Total		122.00		
7/22/2020	IB210016	3,996.93	2-LVO X390 YOGA, CASES AND WAR	ISD
9/10/2020	IB210112	<u>2,129.01</u>	1-LVO X13 YOGA, CASE AND WARRA	ISD
Department Total		6,125.94		
7/8/2020	IB210008	<u>2,889.70</u>	PROGRAMMING 2020-JUNE	ISD - PC
Department Total		2,889.70		
8/13/2020	JV210065	49,417.25	1st Qtr CERTS Lease Pmt	COUNTY OF SANTA CRUZ
7/1/2020	JCOSTPLAN2021A	<u>15,847.25</u>	1ST QTR COST PLAN CHARGES	COUNTY OF SANTA CRUZ
Department Total		65,264.50		

Consent Agenda Item 5.6

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: Accept a Gift in the Amount of \$10,000 from Greater Good Charities

Recommendation:

Accept a gift in the amount of \$10,000 from Greater Good Charities.

Consent Agenda Item 5.7

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: Accept a Gift in the Amount of \$6,000 from the Santa Cruz County Animal Shelter Foundation

Recommendation:

Accept a gift in the amount of \$6,000 from the Santa Cruz County Animal Shelter Foundation.

Consent Agenda Item 5.8

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: Accept a Gift in the Amount of \$5,000 from Graniterock

Recommendation:

Accept a gift in the amount of \$5,000 from Graniterock.

Consent Agenda Item 5.9

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: Approve the AUD74 and Authorize the General Manager to Transfer Appropriations in the Amount of \$26,000 from Capital Improvement Funds to Remodel Santa Cruz Shelter Front Desk with Social Distancing Features

Recommendation:

Approve the AUD74 and authorize the General Manager to transfer appropriations in the amount of \$26,000 from capital improvement funds to remodel Santa Cruz shelter front desk with social distancing features.

Discussion:

The current front desk at the Santa Cruz location shelter cannot adequately accommodate staff and clients while maintaining social distancing.

COUNTY OF SANTA CRUZ
 REQUEST FOR TRANSFER OR REVISION
 OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: Animal Shelter
 Fund No. 76124
 TO: **Board of Supervisors**
 Requires 4/5 vote:

Date: October 19, 2020

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending - June 30, 2021

AUDITORS USE ONLY	
DOCUMENT #	AMOUNT
	26,000

Batch #	
Date	Keyed By:

		GL KEY	OBJECT	JL CODE	Amount	Account Description	
		702860	86110			\$ 26,000	BUILDINGS AND IMPROVEMENTS
TRANSFER	To						
		076124	MEMO ONLY		\$ 26,000	FUND BALANCE 76124001 GL 344	
	From						

Explanation: ALLOCATE \$26,000 FROM THE CAPITAL RESERVE FUND FOR COVID-READINESS IMPROVEMENTS OF THE FRONT OFFICE AT THE SANTA CRUZ SHELTER.

SEE SCCAS 10/19/20 ITEM THAT AUTHORIZED THE SCCAS GM TO ALLOCATE FUNDS FROM AVAILABLE FUND BALANCE FOR COVID-READINESS IMPROVEMENTS OF THE FRONT OFFICE AT THE SANTA CRUZ SHELTER.

Name X Title _____

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by _____ Deputy Date _____

Administrative Officer's Action: () Recommended to Board () Approved () Not Recommended or Approved

Administrative Officer _____ Date _____

State of California }
 ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

County of Santa Cruz _____ 20____, By _____, Deputy Clerk

(A-C) * Decs: _____ Item _____ - Budget Transfer

BRD. NAME AGENDA DATE Item No.

Distribution:

Consent Agenda Item 5.10

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: Approve the AUD74 and Authorize the General Manager to Transfer Appropriations in the Amount of \$12,000 from Capital Improvement Funds to Fund New industrial Dryer for the Santa Cruz Shelter Location

Recommendation:

Approve the AUD74 and authorize the General Manager to transfer appropriations in the amount of \$12,000 from capital improvement funds to fund new industrial dryer for the Santa Cruz shelter location.

Discussion:

Due to continuous break down of the original industrial dryer, it is more cost effective to replace it with a new dryer instead of prolonging expensive repairs.

COUNTY OF SANTA CRUZ
 REQUEST FOR TRANSFER OR REVISION
 OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: Animal Shelter
 Fund No. 76124
 TO: **Board of Supervisors**
 Requires 4/5 vote:

Date: October 19, 2020

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending - June 30, 2021

AUDITORS USE ONLY	
DOCUMENT #	AMOUNT
	20,000

Batch #	
Date	Keyed By:

		GL KEY	OBJECT	JL CODE	Amount	Account Description	
		702860	86204			\$ 14,000	EQUIPMENT
TRANSFER	To						
	From	076124	MEMO ONLY		\$ 14,000	FUND BALANCE 76124001 GL 344	

Explanation: ALLOCATE \$14,000 FROM THE CAPITAL RESERVE FUND FOR NEW DRYER AT THE SANTA CRUZ SHELTER.

SEE SCCAS 10/19/20 ITEM THAT AUTHORIZED THE SCCAS GM TO ALLOCATE FUNDS FROM AVAILABLE FUND BALANCE FOR THE PURCHASE OF A NEW DRYER AT THE SANTA CRUZ SHELTER.

Name X Title _____

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by _____ Deputy Date _____

Administrative Officer's Action: () Recommended to Board () Approved () Not Recommended or Approved

Administrative Officer _____ Date _____

State of California } ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

County of Santa Cruz _____ 20____, By _____, Deputy Clerk

(A-C) * Decs: _____ Item _____ - Budget Transfer

Distribution: BRD. NAME AGENDA DATE Item No.

Consent Agenda Item 5.11

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: Approve the AUD60 and Accept \$10,000 in Unanticipated Revenue to Cover Part of the Cost of the Front Desk Improvements

Recommendation:

Approve the AUD60 and accept \$10,000 in unanticipated revenue to cover part of the cost of the front desk improvements

Discussion:

CARES Act funds is covering part of the costs of the front desk remodel.

BEFORE THE BOARD OF DIRECTORS
OF THE SANTA CRUZ COUNTY ANIMAL SHELTER

Resolution No. 2021-1

On the motion of Board Member _____
Duly seconded by Board Member _____
The following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the County of Santa Cruz is the recipient of funds, in the amount of \$10,000.00, from the County's CRF funds for the COVID-readiness counter improvements; and

WHEREAS, the above-referenced funds are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the Santa Cruz County Animal Shelter; and

WHEREAS, pursuant to Government Code section 29130(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Directors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor-Controller-Treasurer-Tax Collector accept the amount of \$10,000.00 for use by the Santa Cruz County Animal Shelter for the COVID-readiness counter improvements.

<u>GL Key</u>	<u>Revenue Object</u>	<u>JL Key</u>	<u>JL Object</u>	<u>Acct Name</u>	<u>Amount</u>
<u>702860</u>	<u>41148</u>				<u>\$10,000.00</u>

and that such funds be and are hereby appointed as follows:

<u>GL Key</u>	<u>Expenditure Object</u>	<u>JL Key</u>	<u>JL Object</u>	<u>Acct Name</u>	<u>Amount</u>
<u>702860</u>	<u>86110</u>				<u>\$10,000.00</u>

PASSED AND ADOPTED BY THE Board of Directors of the Santa Cruz County Animal Shelter, this
19th day of October, 2020 by the following vote (requires four-fifths vote for approval):

AYES: MEMBERS _____
NOES: MEMBERS _____
ABSENT: MEMBERS _____

Chair of the Board

ATTEST:

Clerk of the Board

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been)(will be)received within the current fiscal year.

By: _____ Date: _____
Department Head

COUNTY ADMINISTRATIVE OFFICER /___ / Recommended to Board
/___ / Not recommended to Board

APPROVED AS TO FORM:

APPROVED AS TO ACCOUNTING DETAIL:

County Counsel

Auditor-Controller-Treasurer-Tax Collector

Distribution:
Auditor-Controller-Treasurer-Tax Collector
County Counsel
County Administrative Officer
Originating Department

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: General Manager's Oral Report

General Manager will present an oral report on the Santa Cruz County Animal Shelter.

Regular Agenda Item 6.2

TO Animal Services Authority Board of Directors
FROM: Melanie Sobel, General Manager
DATE: October 19, 2020
SUBJECT: Financial Report for the period ending September 30, 2020

Recommendation:

Approve the Financial Report as presented for the period ending September 30, 2020.

Discussion:

The Financial Report ending September 30, 2020 reflects total revenues of \$1,235,195 and expenditures of \$682,651. YTD Revenues are \$1,924,638. YTD Expenditures are \$947,077. Current total revenues are 48% of a potential 25%. The percentage of current year expenditures is at 22%.

Licensing revenues YTD are \$66,263. At this point last year licensing revenues were \$83,.

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2020-2021

Pos + = UP
Neg () = DOWN

Acct	Acct Title	20-21 Final Budget	20-21 Adj. Budget	July Actuals	August Actuals	September Actuals	2019-20 YTD Actuals	YTD Remaining	25%		2019-20 YTD Actuals	COMPARE THRU SEPT PY ACTUALS	September Actuals	2019-20 Est./Actuals	
									Percentage of CY Budget	Percentage of PY Eas Actualized					
51000	SALARIES & BENF	\$3,315,874	\$2,952,213	\$183,999	\$233,773	\$272,975	\$690,747	\$2,261,466	23.40%	27.27%	\$892,114	(\$201,367)	\$413,357	\$3,271,240	(\$2,261,466)
61000	SERVICES & SUPL	\$1,047,757	\$1,053,757	\$64,581	\$118,644	\$57,258	\$240,483	\$813,274	22.82%	23.87%	\$253,360	(\$12,877)	\$75,310	\$1,061,634	(\$813,274)
70000	OTHER CHARGES	\$63,391	\$63,391	\$15,847	\$0	\$0	\$15,847	\$47,544	25.00%	25.00%	\$25,801	(\$9,954)	\$0	\$103,204	(\$47,544)
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	42.70%	\$0	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$32,474	(\$32,474)	\$32,474	\$32,474	\$0
90000	OTHER FINANCING USES	\$101,000	\$101,000	\$0	\$0	\$0	\$0	\$101,000	0.00%	0.00%	\$100,000	(\$100,000)	\$0	\$100,000	\$0
98700	CONTINGENCIES	\$181,121	\$166,814	\$0	\$0	\$0	\$0	\$166,814	0.00%	0.00%	\$0	\$0	\$0	\$0	(\$166,814)
51000-98700	TOTAL EXPENDITURES	\$4,709,143	\$4,337,175	\$264,427	\$352,417	\$330,234	\$947,077	\$3,390,098	21.84%	55.71%	\$1,303,749	(\$356,671)	\$521,141	\$4,568,552	(\$3,390,098)
40100-42500	TOTAL REVENUES	\$4,170,322	\$4,018,279	\$689,443	\$679,359	\$555,836	\$1,924,638	\$2,093,641	47.90%	20.74%	\$932,831	\$991,807	\$690,565	\$4,497,849	(\$2,093,641)
	NET COST	\$538,821	\$318,896	(\$425,016)	(\$326,942)	(\$225,603)	(\$977,561)	\$1,296,457	-306.54%	524.61%	\$370,918	\$1,348,478	(\$169,424)	\$70,703	(\$1,296,457)
51000	REGULAR PAY-PER	1,954,631	1,644,064	\$126,079	\$150,666	\$187,814	\$464,558	\$1,179,506	28.26%	23.63%	\$460,581	\$3,978	\$147,599	1,948,836	(\$1,179,506)
51005	OVERTIME PAY-PE	4,159	4,159	\$117	\$0	\$3,876	\$3,993	\$166	96.02%	24.42%	\$893	\$3,101	\$733	3,656	(\$166)
51010	REGULAR PAY-EXT	56,234	80,388	\$2,081	\$5,317	\$2,331	\$9,728	\$70,660	12.10%	28.11%	\$22,590	(\$12,862)	\$10,814	80,356	(\$70,660)
51040	DIFFERENTIAL PAY	31,366	31,366	\$1,635	\$1,714	\$1,750	\$5,099	\$26,267	16.26%	24.27%	\$7,239	(\$2,140)	\$2,558	29,833	(\$26,267)
52010	OASDI-SOCIAL SE	146,703	135,970	\$9,845	\$11,872	\$14,785	\$36,502	\$99,468	26.85%	24.24%	\$37,140	(\$638)	\$12,196	153,208	(\$99,468)
52015	RETIREMENT	500,562	464,225	\$29,721	\$31,407	\$31,512	\$92,640	\$371,585	19.96%	23.16%	\$105,703	(\$13,063)	\$36,117	456,352	(\$371,585)
53010	EMPLOYEE INSURA	542,630	512,455	\$14,521	\$32,797	\$30,909	\$78,226	\$434,226	15.27%	34.79%	\$181,907	(\$103,681)	\$127,277	522,938	(\$434,226)
53015	UNEMPLOYMENT IN	3,964	3,964	\$0	\$0	\$0	\$0	\$3,964	0.00%	100.00%	\$4,416	(\$4,416)	\$4,416	4,416	(\$3,964)
54010	WORKERS COMPENS	75,625	75,625	\$0	\$0	\$0	\$0	\$75,625	0.00%	100.00%	\$71,645	(\$71,645)	\$71,645	71,645	(\$75,625)
															\$0
51000	SALARIES & BENF	\$3,315,874	\$2,952,213	\$183,999	\$233,773	\$272,975	\$690,747	\$2,261,466	23.40%	27.27%	\$892,114	(\$201,367)	\$413,357	\$3,271,240	(\$2,261,466)
61115	POLICE SAFETY EQUIPMENT	500	500	\$0	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	0	(\$500)
61125	UNIFORM REPLACEMENT	1,500	1,500	\$0	\$160	\$0	\$160	\$1,340	10.70%	1.51%	\$48	\$113	\$48	3,177	(\$1,340)
61215	RADIO SERVICES	35,000	35,000	\$2,777	\$2,777	\$2,777	\$8,332	\$26,668	23.81%	24.90%	\$8,066	\$266	\$2,689	32,388	(\$26,668)
61220	TELECOM SERVICES	46,000	46,000	\$60	\$4,140	\$4,158	\$8,358	\$37,642	18.17%	16.03%	\$7,877	\$481	\$3,944	49,154	(\$37,642)
61310	FOOD	10,000	10,000	\$54	\$1,143	\$2,977	\$4,175	\$5,825	41.75%	17.50%	\$2,237	\$1,938	\$1,101	12,784	(\$5,825)
61412	JANITORIAL SERVICES	10,000	10,000	\$0	\$825	\$825	\$1,650	\$8,350	16.50%	18.18%	\$1,650	\$0	\$825	9,075	(\$8,350)
61525	LIABILITY INSURANCE	60,000	60,000	\$57,173	\$0	\$0	\$57,173	\$2,827	95.29%	95.63%	\$41,147	\$16,026	\$121	43,027	(\$2,827)
61535	OTHER INSURANCE	4,012	4,012	\$0	\$0	\$0	\$0	\$4,012	0.00%	0.00%	\$2,964	(\$2,964)	\$2,964	2,964	(\$4,012)
61720	MAINT-MOBILE EQUIPMENT-SERV	10,000	10,000	\$96	\$208	\$0	\$304	\$9,696	3.04%	2.53%	\$219	\$86	\$0	8,642	(\$9,696)
61725	MAINT-OFFICE EQUIPMENT	1,000	1,000	\$0	\$330	\$140	\$469	\$531	46.95%	24.21%	\$554	(\$85)	\$140	2,290	(\$9,696)
61730	MAINT-OTHER EQUIP-SVCS	2,000	2,000	\$0	\$0	\$0	\$0	\$2,000	0.00%	11.00%	\$789	(\$789)	\$287	7,174	(\$2,000)
61731	MAINT-OTHER EQUIP-SUP	1,000	1,000	\$0	\$121	\$0	\$121	\$879	12.13%	177.47%	\$5,069	(\$4,947)	\$2,892	2,856	(\$879)
61835	FACILITIES MAINT	18,000	18,000	\$0	\$0	\$720	\$720	\$17,280	4.00%	0.00%	\$0	\$720	\$0	12,922	(\$17,280)
61845	MAINT STRUCT IM	1,000	1,000	\$0	\$12	\$571	\$583	\$417	58.28%	0.00%	\$0	\$583	\$0	889	(\$417)
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0	\$0
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0	\$0
61922	OTHER MEDICAL MATERIALS	95,000	95,000	\$206	\$9,463	\$14,946	\$24,616	\$70,384	25.91%	20.95%	\$20,140	\$4,475	\$11,462	96,150	(\$70,384)
62020	MEMBERSHIPS	2,000	2,000	\$0	\$0	\$0	\$0	\$2,000	0.00%	0.00%	\$0	\$0	\$0	1,946	(\$2,000)
62111	MISCELLANEOUS EXPENSES	10,500	10,500	\$0	\$0	\$0	\$0	\$10,500	0.00%	0.00%	\$0	\$0	\$0	9,344	(\$10,500)
62112	CASH SHORTAGES	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	11.54%	\$5	(\$5)	\$1	39	\$0
62214	DUPLICATING SVCS.	3,500	3,500	\$0	\$0	\$0	\$0	\$3,500	0.00%	45.61%	\$2,207	(\$2,207)	\$2,062	4,838	(\$3,500)
62217	MISC NONINVENTORIAL ITEMS EXPENSE	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	5,561	\$0
62219	PC SOFTWARE PURCHASES	5,500	5,500	\$0	\$6,476	\$0	\$6,476	(\$976)	117.75%	10.06%	\$760	\$5,716	\$760	7,556	\$976
62221	POSTAGE	10,000	10,000	\$0	\$2,019	\$115	\$2,133	\$7,867	21.33%	26.28%	\$2,083	\$50	\$2,083	7,926	(\$7,867)
62222	SUBSCRIPTIONS/PERIODICALS	125	125	\$0	\$0	\$0	\$0	\$125	0.00%	#DIV/0!	\$0	\$0	\$0	0	(\$125)
62223	SUPPLIES	75,000	78,000	\$183	\$2,286	\$832	\$3,301	\$74,699	4.23%	25.16%	\$18,882	(\$15,582)	\$9,606	75,047	(\$74,699)
62225	NON-PC SOFTWARE	250	250	\$0	\$0	\$0	\$0	\$250	0.00%	#DIV/0!	\$0	\$0	\$0	0	(\$250)
62226	INVENTORIAL ITEMS	5,000	5,000	\$3,997	\$0	\$2,129	\$6,126	(\$1,126)	122.52%	99.98%	\$767	\$5,359	\$767	767	\$1,126
62301	ACCOUNTING & AUDITING	13,500	13,500	\$0	\$0	\$0	\$0	\$13,500	0.00%	0.00%	\$0	\$0	\$0	14,800	(\$13,500)
62310	BANKING SERVICES	13,000	13,000	\$13	\$544	\$2,934	\$3,492	\$9,508	26.86%	48.78%	\$6,477	(\$2,985)	\$3,251	13,778	(\$9,508)
62316	COMPUTER PROF SVCS	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0	\$0
62317	CONSULT/MGT/PC SVCE.	22,000	22,000	\$0	\$14,822	\$3,960	\$18,782	\$3,219	85.37%	87.91%	\$19,251	(\$470)	\$3,966	21,898	(\$3,219)
62318	COUNTY COUNSEL	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0	\$0
62325	DATA PROCESSING	82,320	82,320	\$2,890	\$0	\$0	\$2,890	\$79,430	3.51%	0.00%	\$0	\$2,890	\$0	82,320	(\$79,430)
62330	DPW SERVICES - GENERAL MONEY	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0	\$0
62381	PROF & SPECIAL	80,000	80,000	\$555	\$6,328	\$6,410	\$13,292	\$66,708	16.62%	27.79%	\$23,024	(\$9,732)	\$5,650	82,848	(\$66,708)
62399	VETERINARIAN SERVICES	100,000	100,000	(\$573)	\$7,517	\$4,681	\$11,624	\$88,376	11.62%	10.54%	\$10,313	\$1,312	\$10,010	97,809	(\$88,376)
62500	EQUIPMENT RENTS & LEASES-	0	0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	17.32%	\$383	(\$383)	\$383	2,212	\$0
62610	RENTS & LEASES-	200,000	200,000	\$0	\$49,417	\$0	\$49,417	\$150,583	24.71%	24.94%	\$49,417	\$0	\$0	198,109	(\$150,583)
62710	FIELD EQUIPMENT	1,200	1,200	\$0	\$57	\$0	\$57	\$1,143	4.71%	14.65%	\$421	(\$365)	\$421	2,874	(\$1,143)
62801	ADVERTISING & PROMOTION	2,500	2,500	\$0	\$0	\$0	\$0	\$2,500	0.00%	22.45%	\$471	(\$471)	\$471	2,098	(\$2,500)
62842	INVENTORY MATERIALS PURCHASED	20,000	20,000	\$0	\$0	\$0	\$0	\$20,000	0.00%	36.05%	\$11,232	(\$11,232)	\$3,409	31,155	(\$20,000)
62857	SPECIAL MISC EXP-SUPPLIES	500	500	\$0	\$8	\$0	\$8	\$492	1.60%	2.40%	\$39	(\$31)	\$39	1,617	(\$492)
62890	SUBSCRIPTIONS/BOOKS	500	500	\$0	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	459	(\$500)
62893	TOWING	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0	\$0
62914	TRAVEL-EDUCATION	2,500	2,500	\$0	\$0	\$0	\$0	\$2,500	0.00%	0.00%	\$0	\$0	\$0	1,025	(\$2,500)
62920	GAS, OIL, FUEL	15,000	18,000	\$0	\$1,273	\$1,754	\$3,027	\$14,973	16.82%	19.71%	\$3,824	(\$797)	\$1,580	19,401	(\$14,973)
62922	TRAVEL-LODGING	1,500	1,500	\$0	\$0	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0	\$0	368	(\$1,500)
62924	TRAVEL-MEALS	500	500	\$0	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	91	(\$500)
62926	TRAVEL-MILEAGE	500	500	\$0	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	95	(\$500)
62928	TRAVEL-OTHER	100	100	\$0	\$14	\$0	\$14	\$86	14.35%	0.00%	\$0	\$14	\$0	8	(\$86)
62930	REGISTRATIONS	250	250	\$0	\$190	\$1,462	\$1,652	(\$1,402)	660.80%	0.00%	\$0	\$1,652	\$0	226	\$1,402
62935	SERVICE CENTER	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	0	\$0
62940	TRAVEL ADVANCES	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0	\$0
63070	PRINTING	85,000	85,000	(\$2,850)	\$8,515	\$5,867	\$7,981	\$73,469	13.57%	14.11%	\$13,045	(\$1,514)	\$4,380	92,427	(\$73,469)

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2020-2021

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As of 9/30/20 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	20-21 Final Budget	20-21 Adj. Budget	July Actuals	August Actuals	September Actuals	2019-20 YTD Actuals	YTD Remaining	25%	25%	2019-20 YTD Actuals	COMPARE	September Actuals	2019-20 Est./Actuals		
									Percentage of CY Budget Actualized	Percentage of PY Eas Actualized		THRU SEPT PY ACTUALS				
74230	PRINCIPAL ON LEASE PURCHASES	0	0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	
61000	SERVICES & SUPPLIES	\$1,047,757	\$1,053,757	\$64,581	\$118,644	\$57,258	\$240,483	\$813,274	22.82%	23.87%	\$253,360	(\$214,243)	\$75,310	\$1,061,634	(\$813,274)	
75315	COUNTY OVERHEAD (see 3550)	\$63,391	\$63,391	\$15,847	\$0	\$0	\$15,847	\$47,544	25.00%	25.00%	\$25,801	\$0	\$0	\$103,204	(\$47,544)	
700000	OTHER CHARGES	\$63,391	\$63,391	\$15,847	\$0	\$0	\$15,847	\$47,544	25.00%	25.00%	\$25,801	(\$9,954)	\$0	\$103,204	(\$47,544)	
86204	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	42.70%	\$32,474	(\$32,474)	\$32,474	\$32,474	\$0	
86204	FIXED ASSETS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$32,474	(\$32,474)	\$32,474	\$32,474	\$0	
90000	OPERATING TRSF OUT	\$101,000	\$101,000	\$0	\$0	\$0	\$0	\$101,000	0.00%	131.49%	\$100,000	(\$100,000)	\$0	\$100,000	(\$101,000)	
90000	OTHER FINANCING USES	\$101,000	\$101,000	\$0	\$0	\$0	\$0	\$101,000	0.00%	0.00%	\$100,000	(\$100,000)	\$0	\$100,000	(\$101,000)	
98700	APPROP FOR CONTINGENCIES	\$181,121	\$166,814	\$0	\$0	\$0	\$0	\$166,814	0.00%	0.00%	\$0	\$0	\$0	\$0	(\$166,814)	
98700	CONTINGENCIES	\$181,121	\$166,814	\$0	\$0	\$0	\$0	\$166,814	0.00%	0.00%	\$0	\$0	\$0	\$0	(\$166,814)	
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	
40230	ANIMAL LICENSES	\$225,000	\$300,000	\$21,366	\$22,614	\$22,283	\$66,263	\$233,737	22.09%	27.65%	\$83,401	(\$17,138)	\$25,168	\$301,588	(\$233,737)	
40430	INTEREST	\$30,000	\$40,000	\$1,639	\$2,155	\$0	\$3,793	\$36,207	9.48%	21.39%	\$8,385	(\$4,592)	\$2,440	\$39,193	(\$36,207)	
40440	RENTS & CONCESS	\$700	\$700	\$20	\$0	\$0	\$20	\$680	2.83%	25.68%	\$44	(\$24)	\$0	\$172	(\$680)	
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$0	\$0	\$0	\$0	\$200	0.00%	0.00%	\$0	\$0	\$0	\$140	(\$200)	
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	(\$58,059)	\$0	\$0	(\$58,059)	\$58,059	0.00%	0.00%	\$0	(\$58,059)	\$0	\$58,059		
41510	HUMANE SERVICES	\$200,000	\$250,000	\$24,222	\$18,599	\$25,324	\$68,145	\$181,855	27.26%	28.90%	\$72,075	(\$3,930)	\$19,170	\$249,436	(\$181,855)	
42010	ADMINISTRATIVE SERVICES	\$2,600	\$2,600	\$173	\$171	\$145	\$489	\$2,111	18.81%	32.25%	\$929	(\$440)	\$240	\$2,881	(\$2,111)	
42022	COST RECOVERY-OTHER	\$5,500	\$5,500	\$0	\$275	\$0	\$275	\$5,225	5.00%	31.85%	\$1,745	(\$1,470)	\$491	\$5,479	(\$5,225)	
42044	MEMBER CONTRIBUTION	\$3,191,322	\$2,872,279	\$674,369	\$559,296	\$390,113	\$1,623,778	\$1,248,501	56.53%	18.89%	\$602,796	\$1,020,982	\$602,796	\$3,191,421	(\$1,248,501)	
42047	OTHER CHARGES CURRRENT SERVICES	\$20,000	\$20,000	\$0	\$20,029	(\$20,029)	\$0	\$20,000	0.00%	9.91%	\$275	(\$275)	\$0	\$2,775	(\$20,000)	
42073	ADMINISTRATIVE FINE FEES	\$10,000	\$12,000	\$1,044	\$850	\$263	\$2,156	\$9,844	17.97%	35.01%	\$4,403	(\$2,246)	\$1,428	\$12,575	(\$9,844)	
42074	GRANT SERVICES-NON INTERGOV	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	\$15,000	(\$15,000)	
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	
42205	ANIMAL MICROCHIP FEES	\$20,000	\$18,000	\$1,471	\$1,775	\$1,210	\$4,456	\$13,544	24.76%	29.51%	\$4,729	(\$273)	\$1,304	\$16,027	(\$13,544)	
42206	ANIMAL RABIES FEES	\$18,000	\$15,000	\$1,404	\$1,412	\$1,218	\$4,034	\$10,966	26.89%	28.38%	\$4,360	(\$326)	\$1,152	\$15,363	(\$10,966)	
42207	ANIMAL SPAY&NEUTER FEES	\$100,000	\$100,000	\$10,405	\$9,824	\$7,965	\$28,194	\$71,806	28.19%	25.86%	\$26,708	\$1,486	\$6,648	\$103,272	(\$71,806)	
42234	SALES-OTHER-TAXABLE	\$30,000	\$65,000	\$1,699	\$4,923	\$5,181	\$11,803	\$53,197	18.16%	27.43%	\$17,587	(\$5,785)	\$6,001	\$64,122	(\$53,197)	
42362	CASH OVERAGES	\$0	\$0	\$0	\$8	\$0	\$8	(\$8)	0.00%	53.14%	\$37	(\$29)	\$0	\$70	\$8	
42372	CONTRIBUTIONS AND DONATIONS	\$262,000	\$262,000	\$8,135	\$35,993	\$119,451	\$163,579	\$98,421	62.43%	25.78%	\$97,502	\$66,078	\$19,867	\$378,152	(\$98,421)	
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	
42380	NSF CHECKS	\$0	\$0	(\$29)	\$29	\$0	\$0	(\$0)	0.00%	7.94%	(\$5)	\$5	\$0	(\$63)	\$0	
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$40	\$0	
42384	OTHER REVENUE	\$40,000	\$40,000	\$1,585	\$1,407	\$2,712	\$5,704	\$34,296	14.26%	18.65%	\$7,860	(\$2,156)	\$3,861	\$42,147	(\$34,296)	
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	\$0	
42981	LICENSES - CAPITOLA	\$0	\$0	\$667	\$564	\$822	\$2,053	(\$2,053)	0.00%	0.00%	\$3,495	(\$1,442)	\$1,412	\$0	\$2,053	
42982	LICENSES - SANTA CRUZ	\$0	\$0	\$4,391	\$4,836	\$4,568	\$13,795	(\$13,795)	0.00%	0.00%	\$15,271	(\$1,476)	\$5,106	\$0	\$13,795	
42983	LICENSES- SCOTTS VALLEY	\$0	\$0	\$1,287	\$622	\$1,405	\$3,314	(\$3,314)	0.00%	0.00%	\$4,232	(\$918)	\$1,193	\$0	\$3,314	
42984	LICENSES- COUNTY	\$0	\$0	\$13,031	\$13,933	\$12,620	\$39,584	(\$39,584)	0.00%	0.00%	\$50,666	(\$11,082)	\$14,102	\$0	\$39,584	
42986	LICENSES- WATSONVILLE	\$0	\$0	\$1,990	\$2,659	\$2,868	\$7,517	(\$7,517)	0.00%	0.00%	\$9,737	(\$2,220)	\$3,355	\$0	\$7,517	
40100-42500	REVENUES	\$4,170,322	\$4,018,279	\$689,443	\$679,359	\$555,836	\$1,924,638	\$2,093,641	47.90%	20.74%	\$932,831	\$991,807	\$690,565	\$4,497,849	(\$1,924,638)	