

## **Santa Cruz County Animal Shelter**

### **Board of Directors Meeting**

Minutes of Monday, June 14, 2021, 11:00am

#### TEAMS Meeting

VOTING KEY: C=Coburn, V=Vides, M=McKinley, W=Walpole, R=Randolph, S=Schmidt, M=Morales, D=Dally, E=Escalante

First initial indicates maker of motion, second initial indicates the "second"; upper case letter="yes" vote; lower case letter="no" ()=abstain; /=absent

Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

1.0 Call to Order and Roll Call: Meeting was called to order at 11:03am by ASA Board Chair, Laura Schmidt. BM Clark was not present for the meeting and was represented by Lieutenant Morales. Board Member Escalante was a late arrival and was only included in the vote on item 6.4.

2.0 Introductions: GM Sobel introduced Joe Phares as the new ASO II and new SCCAS contract attorney Cara Townsend.

3.0 Consideration of late additions or changes to the Agenda: None

4.0 Oral Communications:

- Becky Steinbruner: requested update on the MOU between SCCAS and SC County Fairgrounds. Also noted that a change in management with Poultry Barn as a new Poultry Barn Manager came on board at SC County Fairgrounds.

5.0 Consent Agenda

- 5.1 Approved minutes of the February 8, 2021 and April 19, 2021 meetings
- 5.2 Accepted reports of the General Manager and the Management Team for February - May 2021
- 5.3 Accepted and filed the statistics for the months February - May 2021
- 5.4 Accepted and approved quarterly report for all claims under \$10,000
- 5.5 Accepted and approved journal entry payments with the County of Santa Cruz
- 5.6 Appointed officers of the Board of Directors for FY 2021-22
- 5.7 Approved continuing agreements for FY 2021-22
- 5.8 Accepted designated and undesignated donations in the total of \$45,550 and directed that the checks be deposited

- 5.9 Approved the AUD74 and authorizing the General Manager to transfer appropriations in the amount of \$97,087 to fund Phase I of Campus Expansion Plan
- 5.10 Accepted a donation of \$318,000 to the Campus Expansion Fund from the Santa Cruz County Animal Shelter Foundation and approved the AUD74 authorizing the General Manager to transfer appropriations in the same amount to fund Phase I of Campus Expansion Plan
- 5.11 Approved AUD60 accepting and appropriating funds from FEMA totaling \$86,802
- 5.12 Approved AUD74 authorizing General Manager to transfer appropriations in the amount of \$60,000 to fund the purchase of a new animal control vehicle

Public Comment:

- Becky Steinbruner: requested details on item 5.3 specific to the euthanasia statistics listed as “Other”. GM Sobel indicated the animals represented in the “Other” category were a large group of horded rats.
- Becky Steinbruner: requested detail of where the \$86k in FEMA funds were to be allocated. GM Sobel indicated that this was reimbursement for the vet services, food, and medical supplies needed to assist fire evac. Animals.

Board Comment:

Board action on Consent Agenda 5.0: Item approved CDVMWRSM/E/

6.0 Regular Agenda

- 6.1 General Manager’s Report
- 6.2 Approved financial report for the months of April 2021 and May 2021.

Public Comment:

- Becky Steinbruner asked about item 6.1 what was the rationale for hiring an outside attorney vs. using County Counsel. GM Sobel indicated that it was preferable from a legal position to be represented by an independent attorney rather than the County Counsel due to the County being a member of the JPA. From a cost perspective, it is difficult to determine if there will be any savings.

Board Comment: BM Randolph asked if low animal count was specific to SCCAS or prevalent regionally. GM Sobel responded this is common throughout the State at this time.

Board action on Regular Agenda Item 6.2: Item approved RMCDVWSM/E/

6.3 Considered and approved General Manager's proposed budget for FY 2021-22

Sobel: recommended Plan B. Changes: Exhibit B Fee Schedule: added two fees, increased a number of other fees including spay and neuter fees. These fees are still well below market prices and are being raised as a result of increasing fees. Low-income pricing will continue to be offered. Sobel also commented that the 6% increase is still a 4% decrease when considering the 10% budget cut for FY 20-21.

Public Comment: No Public Comment.

Board Comment: Coburn: thanked Sobel for a well-developed budget. Coburn expressed concerns about dropping revenues. Sobel commented that Erica Smart is doing a great job securing grants and with fund-raising and outreach.

Board action on Regular Agenda Item 6.3: Item approved: CWVMRSM/E/

6.4 Considered and reviewed draft revised Model Animal Ordinance

Staff Comments: GM Sobel: SCCAS plans to meet with all supervisors to review revised ordinance. SCCAS is excited about the ordinance and want it to move forward. Todd Stosuy reviewed the details of the revisions to the draft ordinance as delineated in his memo (see p.66). Stosuy also met with Sup. Cabot to address some minor concerns and met with Sup. Friend to address concerns about roosters. Stosuy made adjustments to address these concerns and also preserve language to protect against cock fighting. SCCAS also met separately with a number of other stakeholders to address concerns.

Public Comments:

- Becky Steinbruner: Did SCCAS work with attorney Tim Baldwin on this draft? What's the "code" for red and blue changes to ordinance? What is the definition of "offensive order" and "predator proof"? Todd Stosuy: yes, SCCAS met with Mr. Baldwin. Stosuy

explained those colors represented Sobel's edits and Stosuy's edits. Stosuy explained the definitions.

Board Comments: Vides: what is the plan to for obtaining approval with the municipalities? GM Sobel: Return for SCCAS approval in August, then move to seek SC BOS approval, then move to seek approval from the municipalities.

Board action on Regular Agenda Item 6.4: Item approved: DMCVWRSE

Adjourn Board Meeting at 11:55 am

The next regular meeting is scheduled for Monday, August 9, 2021, at 11am to be held either exclusively on MS TEAMS or using a hybrid in-person/TEAMS model.

DocuSigned by:  
*Laura Schmidt*  
506778D3DB31403...

ATTEST:

Chairperson Schmidt

DocuSigned by:  
*Erika Smart*  
3325E5C7CDD4B7...

Erika Smart, Clerk