

Santa Cruz County Animal Shelter

Board of Directors Meeting

Minutes of Monday, August 9, 2021, 11:00am

TEAMS Meeting

VOTING KEY: Se=Serino, V=Vides, M=McKinley, W=Walpole, R=Randolph, Sc=Schmidt, C=Clark, D=Dally, E=Escalante

First initial indicates maker of motion, second initial indicates the “second”; upper case letter=“yes” vote; lower case letter=“no” ()=abstain; /=absent

Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

1.0 Call to Order and Roll Call: Meeting was called to order at 11:03am by ASA Board Chair Walpole. BM Coburn was not present for the meeting and was represented by Deputy CAO Melodye Serino. BM Vides was not present at roll call but did join the meeting later. BM Clark was not present.

2.0 Introductions: None

3.0 Consideration of late additions or changes to the Agenda: None

4.0 Oral Communications: None

5.0 Consent Agenda

- 5.1 Approved minutes of the June 14, 2021 meeting
- 5.2 Accepted reports of the General Manager and the Management Team for June and July 2021
- 5.3 Accepted and filed the statistics for the months June and July 2021
- 5.4 Accepted and approved quarterly report for all claims under \$10,000
- 5.5 Accepted and approved journal entry payments with the County of Santa Cruz
- 5.6 Approved fixed asset inventory for 2021
- 5.7 Approved funding for Animal Care Worker and Animal Services Coordinator positions
- 5.8 Accepted a donation in the amount of \$17,000 from the Santa Cruz County Animal Shelter Foundation
- 5.9 Accepted a donation in the amount of \$10,000 donation from the Robert and Robin Fox Fund via the Silicon Valley Community Foundation

Public Comment: None

Board Comment: None

Board action on Consent Agenda 5.0: Item approved unanimously.

Vote: SC SE /V/ M W R /C/ D E

6.0 Regular Agenda

6.1 General Manager’s Report - GM Sobel

6.2 Approved financial report for the months of June and July 2021.

Public Comment: None

Board Comment: BM McKinley inquired if there was any staffing at the Watsonville Shelter while it is closed. GM Sobel stated no regular client services or animal care staffing and but that staff were scheduled to check in daily to determine if any animals were dropped off by law enforcement. FSM Stosuy stated that he does have an Animal Control Officer based at the Watsonville Shelter four days per week with no coverage on the other three days.

Board action on Regular Agenda Item 6.2: Item approved unanimously.

Vote: Se Sc V M W R /C/ D E

6.3 Consider and approve report on audit of Santa Cruz County Animal Shelter for the year ended June 30, 2020

GM Sobel: stated that the audit did not report any negative findings.

Public Comment: None

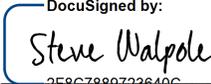
Board Comment: None

Board action on Regular Agenda Item 6.3: Item approved unanimously.

Vote: Se R V M W R /C/ D E

7.0 Adjourn Board Meeting at 11:15 am

The next regular meeting is scheduled for Monday, October 18, 2021 at 11am to be held either exclusively on MS TEAMS or using a hybrid in-person/TEAMS model.

ATTEST:  10/20/2021
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Chairperson: Chief Stephen Walpole

 10/20/2021
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Clerk: Joe Phares