



# **Santa Cruz County Animal Shelter**

1001 Rodriguez St., Santa Cruz, CA 95062  
580 Airport Boulevard, Watsonville, CA 95076  
Phone: (831) 454-7200 Fax: (831) 454-7210

Melanie Sobel  
General Manager

## **SANTA CRUZ COUNTY ANIMAL SHELTER BOARD OF DIRECTORS MEETING February 14, 2022 AT 11:00 AM**

**Meeting Location: Watsonville City Council Chambers, 275 Main St., 4th Floor**

**\*\*Masks are required for in chambers participation\*\***

- 1.0 Call to Order and Roll Call**
- 2.0 Introductions**
- 3.0 Consideration of Late Additions or Changes to the Agenda**
- 4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today’s Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda**
  
- 5.0 Consent Agenda**
  - p.1 **5.1 Approve minutes of the December 13, 2021 meeting**
  - p.5 **5.2 Accept reports of the General Manager and the Management Team for December 2021 and January 2022**
  - p.10 **5.3 Accept and file the statistics for the months December 2021 and January 2022**
  - p.15 **5.4 Accept and approve quarterly report for all claims under \$10,000**
  - p.20 **5.5 Accept and approve journal entry payments with the County of Santa Cruz**
  - p.22 **5.6 Accept designated and undesignated donations in the total of \$23,050 from the Foundation and direct that the checks be deposited**
  - p.23 **5.7 Accept a gift in the amount of \$10,000 from an anonymous donor**
  - p.24 **5.8 Accept a gift in the amount of \$5,250 in honor of Laura Oleyer from the Silicon Valley Community Foundation**
  - p.25 **5.9 Accept a gift in the amount of \$5,000 from an anonymous donor**
  - p.26 **5.10 Accept a gift in the amount of \$5,000 from an anonymous donor**
  
- 6.0 Regular Agenda**
  - p.27 **6.1 General Manager’s oral report**
  - p.28 **6.2 Consider and approve financial report for the months of December 2021 and January 2022 and take related actions**

**7.0 Adjourn Regular Meeting**

**Correspondence**

**None**

**ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**

**The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Joe Phares at 831/454-7206 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.**

## **Consent Agenda Item 5.1**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: Approve Minutes of December 13, 2021 Meeting

### Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors meeting of December 13, 2021.

## Santa Cruz County Animal Shelter

### Board of Directors Meeting

Minutes of Monday, December 13, 2021, 11:00am

In-Person Meeting

VOTING KEY: Co=Coburn, V=Vides, M=McKinley, W=Walpole, R=Randolph, S=Schmidt, C=Clark, D=Dally, B=Bush

First initial indicates maker of motion, second initial indicates the "second"; upper case letter="yes" vote; lower case letter="no" ()=abstain; /=absent

Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

1.0 Call to Order and Roll Call: Meeting was called to order at 11:20 am by ASA Board Substitute Chairperson Coburn. BM Vides, Walpole, Schmidt, and Clark were not present for the meeting. New BM Bush replaced BM Escalante as one of the two BM's representing the City of Santa Cruz.

1.1 BM Randolph made a motion to authorize BM Coburn to act as the Substitute Chairperson due to both Chairperson Walpole and Vice Chairperson Clark being absent for the meeting.

Vote: R M C D B

2.0 Introductions: None

3.0 Consideration of late additions or changes to the Agenda: None

4.0 Oral Communications: None

5.0 Consent Agenda

5.1 Approved minutes of the October 18, 2021 meeting

5.2 Accepted reports of the General Manager and the Management Team for October and November 2021

5.3 Accepted and filed the statistics for October and November 2021

5.4 Approved recommendation of General Manager to set the 2022 Board of Directors meeting dates

5.5 Accepted a gift in the amount of \$10,000 from John and Amy Fowler via Fidelity Charitable

5.6 Accepted a gift in the amount of \$12,000 from the Santa Cruz County Animal Shelter Foundation

5.7 Approved an AUD-74 and authorize the General Manager to transfer appropriations in the amount of \$198,000 from the Capital Reserve Fund to fund a change order for the Santa Cruz Shelter Expansion Project Phase I.

- 5.8 Approved an AUD-74 and authorize the General Manager to transfer appropriations in the amount of \$7,500 from Regular Pay to Fixed Asset Office Equipment to fund the purchase of a new copier for the Santa Cruz Shelter.
- 5.9 Accepted and approved draft Request for Proposals (RFP) for Veterinary Services and authorized the General Manager to work with General Services Department to finalize and launch the RFP.

Public Comment: None

Board Comment: None

Board action on Consent Agenda 5.0: Item approved unanimously.

Vote: BM Randolph recommended a motion to append the underlined text in 5.9 and approve the Consent Agenda.

Vote: R D C M B

## 6.0 Regular Agenda

6.1 General Manager's Report - GM Sobel stated that the Phase I construction is well underway and progressing nicely. She stated that the construction noise has prompted the switching of the Adoptable Cat Room and the Staff Breakroom. The project team consisting of the General Contractor, the Architect, the contracted Construction Manager, DPW Project Manager, and Joe Phares meet weekly. She discussed that the Animal Shelter continues to operate on reduced hours and that the Watsonville Shelter remains closed due to a shortage of staffing. She explained that SCCAS has filled a number of positions and that she expects the four remaining positions to be filled by the end of January. She acknowledged Joe Phares's efforts in overseeing recruitment and hiring. GM Sobel hopes to open the Watsonville Shelter in late January or early February if the remaining positions are filled and staff are trained. GM Sobel indicated it may be possible to open part time if staffing is still limited. GM Sobel also stated that once SCCAS is fully staffed she plans to expand the Santa Cruz Shelter hours from 12-5 back to the regular operating hours of 10-6. GM Sobel introduced Program and Development Manager Erika Smart who gave a brief update on SCCAS's Santa Cruz Gives campaign. Ms. Smart announce that SCCAS is once again the leading fundraiser and is expecting a large donation soon, which will push SCCAS well past last year's winning amount.

Board Comment: BM Dally thanked Erika for stepping up to handle both her program management duties as well as the volunteer coordinator duties she has handled for the past few months due to a staffing vacancy. BM Randolph thanked Erika for her efforts and fundraising success. BM McKinley thanked

GM Sobel for all her efforts. BM Coburn requested more detail on the Watsonville Shelter re-opening and GM Sobel provided additional information and options.

6.2 Approved financial report for the months of October and November 2021. GM Sobel stated that significant salary savings has been realized due to vacancies.

Public Comment: None

Board Comment: None

Board action on Regular Agenda Item 6.2: Item approved unanimously.

Vote: R M C D B

7.0 Adjourn Board Meeting at 11:45 am

The next regular meeting is scheduled for February 14, 2022 at 11am in Watsonville. The meeting will be held in person.

ATTEST: \_\_\_\_\_  
Substitute Chairperson: Nicole Coburn

\_\_\_\_\_  
Clerk: Joe Phares

## Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: Reports from the Management Team for the Months of December 2021 - January 2022

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

### Discussion:

In January 2022, we had several staff out on COVID leave as well as a high number of dogs in our Shelter. Due to staff shortage, the Watsonville Shelter has remained closed (the Watsonville shelter requires two staff members to operate fully open to the public) and the Santa Cruz Shelter continued to have reduced hours of operation.

We have four new staff starting in our Animal Care department in February 2022. My goal is to have the Watsonville shelter open on March 1, 2022. Hopefully this month, the COVID cases will subside, we won't be so short-staffed and we can adequately train the new staff members before March 1st.

The Shelter's Planned Pethood free and low-cost spay/neuter program continues to be temporarily suspended due to lack of contract veterinarian and Registered Veterinary Technician (RVT) staffing for spay/neuter surgeries. One of the two vacant RVT positions is being filled on February 15, 2022. Recruitments and an RFP process are in progress for RVT and veterinary services. Currently we have a retired veterinarian working twice a week, four hours a day and three other veterinarians coming in for six to eight hour shifts once or twice a month. Also, our One Stop low-cost vaccine and microchip program has been suspended due to low staffing.

The RVT position is required by law to assist veterinarians doing surgeries. Luckily, one of our Animal Care Supervisors is a certified RVT and is filling in for the vacant positions which is allowing us to perform surgeries with our contract veterinarians on Shelter animals. But we are still way behind. We are presently adopting out unaltered animals as "foster to adopt" and then scheduling the adopters to bring the animal back for spay/neuter surgery at a future date. After the spay/neuter surgery is completed, the official adoption contract (transfer of ownership) is completed. (CA law prohibits us to adopt out unaltered animals). This system is not optimal as we still take on liability for the animals that are in "foster to adopt" status.

The market for both veterinarians and RVTs is extremely competitive right now. Both shelters and private vet hospitals have labor shortages. So, it is extremely hard to find a veterinarian who has high volume spay/neuter surgery experience and skills and Shelter Medicine knowledge, let alone basic veterinary skills. Once we can secure labor, I have every intention to reopen our Planned Pethood community free and low-cost program to the public.

We have hired our new Volunteer Coordinator, Megan Carroll. Megan lives in Santa Cruz and has previously worked for the Santa Cruz County Elections department. Megan has a master's

degree in Global Studies and was a Youth Development Volunteer with the Peace Corps. Megan has experience as a volunteer coordinator working with camps for disabled children and she worked as a dog walker when she lived in New York getting her MA.

The SCCAS Foundation funded a new AmeriCorps member, Amanda Benton. Amanda will be working alongside Megan to organize and improve our large volunteer program.

The new Animal Ordinance was approved by the Santa Cruz County Board of Supervisors on January 11, 2022 and will be in effect on February 11, 2022. I have been in correspondence with the City of Watsonville and City of Capitola on presenting the new ordinance to their city council members.

Erika Smart, our Program and Development Manager, did an outstanding job with the 2021 Santa Cruz Gives campaign: \$141,000 raised during November 17th-December 31st. We also won an additional \$1,000 prize for having the most total individual donors at 187. Also, the Betty White's birthday (January 17<sup>th</sup>) fundraiser was promoted in the Shelter, at events, and on social media bringing in over \$11,000 in donations.

Santa Cruz Mountain Brewing has resumed their Ales for Tails events benefiting SCCAS on the 4th Thursday of every month. These events raise anywhere from \$500-1500 a month and feature adoptable dogs from the Shelter.

SCCAS continues to offer community outreach through its Healthy Pets for All program. This program improves the lives of animals and helps keep pets with their owners by providing services and supplies to pet owners who are financially struggling to keep their pets healthy and happy. Basic wellness exams (by a licensed veterinarian), vaccinations, parasite control, spay and neuter vouchers and information, free supplies and food, and referrals and discounts for more advanced vet services are provided. This service is free for all income eligible individuals who have pets. In addition to vet care, shelter staff and volunteers provide supplies and consultation for behavior and enrichment resources.

Recommendation:

Accept and file the reports of the management team for the months of December 2021–January 2022.

Shelter Services Board Report  
December 2021 and January 2022  
Rodolfo Manriquez, Shelter Manager

In the months of December 2021 and January 2022:

1,373 licenses were sold

671 animals entered the shelter

127 were return to owner

130 were transferred to a rescue placement partner

322 animals were adopted: 15% more than the last report

During this period, we continue with the construction of the new cat area and clinic expansion. Due to this construction we moved cat and rabbits areas, trying to avoid stress to the animals due to the heavy noise.

In the month of February 2022, the following new Animal Care staff will start:

**Heather Witkowski:** Registered Veterinary Technician (RVT) (full-time)

**Jesse Williams:** Animal Care Worker (full-time)

**Meghan Maxwell** – Extra Help Animal Care Worker (part-time)

**Celine San Luis** - Extra Help Animal Care Worker (part-time)

We are still actively looking for a second RVT. Two candidates that qualified declined the offer to work in private practice. One candidate cancelled her interview due to accepting an offer at a private clinic.

Animal Control Report  
December 2021 through January 2022  
Todd Stosuy, Field Services Manager

1. The Unified Animal Shelter Ordinances were adopted by the County of Santa Cruz and go into effect February 11, 2022. Melanie and I will be presenting at the various Cities in the near future to get them implemented in each jurisdiction.
2. We assisted the Sheriff's Department on an eviction in unincorporated Watsonville that resulted in the impoundment of 86 roosters/chickens and 2 dogs. Most of the roosters appeared to be cockfighting birds.
3. We held two hearings in front of an Administrative Hearing Officer regarding neglected animals we seized. One was an emaciated Boulder Creek dog and the other was 12 cats living in a homeless encampment with a known cat hoarder in the City of Santa Cruz. Both seizures were upheld and justified. The dog owner complied with a long-term veterinary plan and the dog was released to him. All the cats became our property and are up for adoption.
4. The District Attorney filed charges against the above-mentioned cat hoarder for her failure to provide necessary care to over 100 cats we had seized from her RV in 2021.
5. Our two new animal control officers both attended PC 832 Laws of Arrest and PC 832 Firearms. One officer has passed her field training and the other is still in the FTO program.
6. We assisted Santa Cruz Probation Department in seizing a cat and 2 geckos from a juvenile probationer. The court issued the order to seize animals in his care.
7. We conducted an unannounced probation search in unincorporated Watsonville and seized multiple fighting roosters. The subject was convicted last year of cockfighting and had been placed on searchable probation. We requested his probation be violated.
8. With our increase in staffing, we have begun to do proactive patrols of City and County Parks for off leash violations.
9. We impounded a deceased goat from a homeless encampment in the City of Santa Cruz. A necropsy determined the goat had pneumonia. We will work with the owner of the goat to try and get the rest of his flock vaccinated.
10. We seized a dangerous dog from an encampment in the City of Santa Cruz and deemed the animal Vicious. The animal owner complied with all stipulations of the order and the dog was released.
11. In December we deemed a dog Habitual in the City of Santa Cruz and County of Santa Cruz. In January we deemed a dog a Public Nuisance in the City of Watsonville and a Habitual Offender in the County. In December we deemed a dog Vicious in the City of Santa Cruz.

Board Report  
Erika Smart, Program & Development Manager  
December 2021 and January 2022

- Fundraising
  - Raised \$141,000 during our Santa Cruz Gives Campaign, November 17<sup>th</sup>-December 31<sup>st</sup>. We won an additional \$1,000 prize for having the most total individual donors at 187.
  - Betty White's birthday fundraiser was promoted in the Shelter, at events, and on social media bringing in over \$11,000.
  - Upcoming Events:
    - Every Sunday at Greater Purpose Brewing Shelter the community can meet Shelter dogs.
    - The last Thursday of each month the community can meet Shelter dogs at Santa Cruz Mountain Brewing plus they donate \$1 for each beer sold.
    - Adoption event at Patagonia 2/26
    - Sip and Stroll 4/23
    - Pleasure Point Street Fair 6/25
    - Parks and Rex 8/20
- Humane Education
  - Continuing special tours for classes and small groups as requested.
  - Working on planning Summer Camp 2022 and secured sponsorship from New Leaf Community Markets for lunches and \$4,000.
- Healthy Pets for All
  - February 18th 10am-1pm at the Watsonville Animal Shelter 580 Airport Blvd. Watsonville, CA 95062
  - March 18th 10am-1pm at Mountain Community Resources 6134 HWY 9, Felton, CA 95018
  - April 22nd 10am-1pm at County of Santa Cruz Health 1080 Emeline Ave. Santa Cruz, CA 95060
  - October 14th at County of Santa Cruz Health 1080 Emeline Ave. Santa Cruz, CA 95060
- Volunteer Program
  - We welcomed a new Volunteer Coordinator, Megan Carroll, to our program. Megan is already working on scheduling 2022 new volunteer orientations and other volunteer trainings.
  - We welcomed a new AmeriCorps member, Amanda Benton, to our program. Amanda will be working alongside Megan with the goal of better organization for the large volunteer program.
  - We plan to implement a new volunteer management system that is cloud based and we are in the research stage of this development.

### **Consent Agenda Item 5.3**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: Statistics for the Months of December 2021 and January 2022

Recommendation:

Accept and file the reports of statistics for the months of December 2021 and January 2022.



Santa Cruz County's Open-Door  
**ANIMAL SHELTER**  
 Serving Our Community's Neediest Animals

**Kennel Statistics Report**  
 Animals Taken Into Shelter from 12/01/21 to 01/31/22  
**All Jurisdictions Combined**

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
<b>Adoption Return</b>	3	6	2	0	2	<b>13</b>
<b>Protective Custody</b>	15	15	6	111	0	<b>147</b>
<b>Quarantine</b>	1	2	0	0	0	<b>3</b>
<b>Stray</b>	78	132	24	28	11	<b>273</b>
<b>Surrendered by Owner</b>	35	58	24	54	10	<b>181</b>
<b>Transfer</b>	0	13	0	25	16	<b>54</b>
<b>TOTAL</b>	<b>132</b>	<b>226</b>	<b>56</b>	<b>218</b>	<b>39</b>	<b>671</b>

**Kennel Statistics Report**  
 Animals That Left Shelter from 12/01/21 to 01/31/22  
**All Jurisdictions Combined**

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
<b>Adopted</b>	73	77	112	34	26	<b>322</b>
<b>Died</b>	1	0	0	1	0	<b>2</b>
<b>Euthanized</b>	18	17	4	12	0	<b>51</b>
<b>Returned to Owner</b>	27	82	2	14	2	<b>127</b>
<b>Transferred to Another Shelter</b>	20	32	8	70	0	<b>130</b>
<b>TOTAL</b>	<b>139</b>	<b>208</b>	<b>126</b>	<b>131</b>	<b>28</b>	<b>632</b>

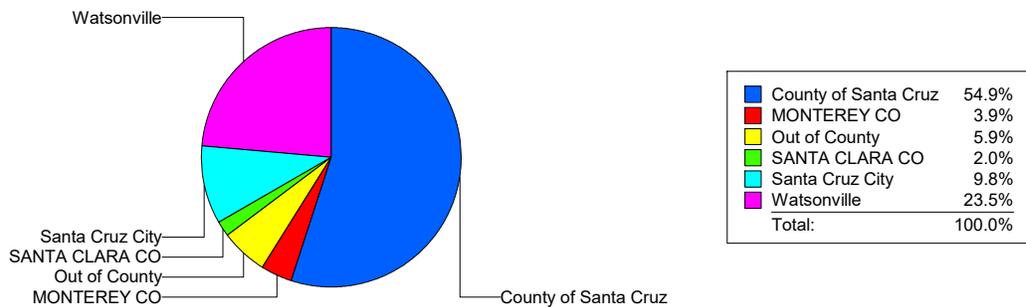
Intakes of Owner Requested Euthanasia From All Jurisdictions During 12/1/2021 to 1/31/2022 =

91

Euthanasia Totals from  
12/1/2021 to 1/31/2022  
**All Jurisdictions Combined**

<u>Reason for Euth</u>	<u>Animal type</u>				Total
	CAT	DOG	KITTEN	OTHER	
Aggressive	2	6	0	0	8
Bite	0	1	0	0	1
Bite Hx	0	2	0	0	2
Ken Stress	0	0	0	3	3
Medical	5	0	0	1	6
Observed Behavior	1	5	0	0	6
Panleuk	1	0	3	0	4
Space	0	0	0	2	2
Suffering	5	1	1	0	7
Unsocial	4	2	0	5	11
Wildlife	0	0	0	1	1
<b>Total</b>	<b>18</b>	<b>17</b>	<b>4</b>	<b>12</b>	<b>51</b>

**Monthly Percentage of Euthanasia by Jurisdiction**



*CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville*

Animals on hand on January 31, 2022 = 235

**Animals Taken Into the Shelter From All Jurisdictions  
Combined Y-T-D Beginning 7/1/2015**

	CAT	DOG	KITTEN	OTHER	PUPPY	Total
<b>Adoption Return</b>	72	161	54	16	23	<b>326</b>
<b>Born@Shelt</b>	10	0	89	83	5	<b>187</b>
<b>D2D</b>	10	15	1	3	1	<b>30</b>
<b>Evacuation</b>	205	94	12	268	0	<b>579</b>
<b>Protective Custody</b>	116	839	19	624	71	<b>1,669</b>
<b>Quarantine</b>	45	114	14	65	4	<b>242</b>
<b>Safe Hold</b>	12	30	3	1	0	<b>46</b>
<b>Stray</b>	5,674	7,288	4,410	1,340	753	<b>19,465</b>
<b>Surrendered by Owner</b>	2,041	2,448	1,438	2,384	454	<b>8,765</b>
<b>Transfer</b>	50	232	186	866	56	<b>1,390</b>
<b>Total</b>	<b>8,235</b>	<b>11,221</b>	<b>6,226</b>	<b>5,650</b>	<b>1,367</b>	<b>32,699</b>

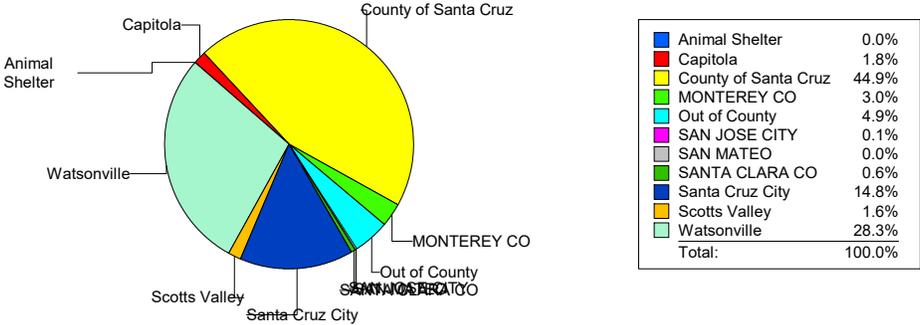
**Animals That Left the Shelter From All Jurisdictions  
Combined Y-T-D Beginning 7/1/2015**

	CAT	DOG	KITTEN	OTHER	PUPPY	Total
<b>Adopted</b>	2,422	2,928	3,853	2,051	900	<b>12,154</b>
<b>Died</b>	43	9	47	46	1	<b>146</b>
<b>Disposal*</b>	665	232	43	177	7	<b>1,124</b>
<b>Euthanized</b>	2,154	1,546	675	906	92	<b>5,373</b>
<b>Missing</b>	7	2	1	6	0	<b>16</b>
<b>Returned to Owner</b>	1,357	5,483	107	782	152	<b>7,881</b>
<b>Transferred to Another Shelt</b>	1,601	841	1,363	1,493	112	<b>5,410</b>
<b>Wildlife Relocated</b>	0	1	0	5	0	<b>6</b>
<b>Total</b>	<b>8,249</b>	<b>11,042</b>	<b>6,089</b>	<b>5,466</b>	<b>1,264</b>	<b>32,110</b>

\* Doa intakes and euthansia requests are not included in these overall stats. The exception are the disposals which may be listed above. These are dead animals that were confiscated for investigation and then disposed of after completion of investigation.

# Y-T-D Percentage of Intake Total By Jurisdiction

CO



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

### **Consent Agenda Item 5.4**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: Approve Second Quarter Report of all Claims under \$10,000 Approved by the General Manager for October 1, 2021 through December 31, 2021

**Recommendation:**

Approve the second quarter report of all claims under \$10,000 approved by the General Manager for October 1, 2021 through December 31, 2021.

**Discussion:**

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for January 1, 2022 through March 31, 2022 will be included on the April 11, 2022 agenda and every quarter thereafter.

DATE: 2/14/22  
 TO: Board of Directors, Santa Cruz County Animal Shelter  
 FROM: Melanie Sobel, General Manager  
 SUBJECT: Item 5.4 October 1, 2021 through December 31, 2021 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of October 1, 2021 through December 31, 2021.

Expenditure Actual Transactions

Posted	Document	Amount	Description	Vendor No	Vendor Name
Object 61115 -- POLICE SAFETY EQUIP-REPLACE					
11/30/21	2021 1022	291.94	ACO BADGES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 61125 -- UNIFORM REPLACEMENT					
10/29/21	2021 0922	74.45	ACO UNIFORM SHIRTS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
11/24/21	77434	1,170.31	DELFORGE UNIFORM	V107901	SUMMIT UNIFORMS CORP
12/07/21	2021 1201	1,373.75	B. ROZARIO UNIFORM	V107901	SUMMIT UNIFORMS CORP
12/07/21	2021 1201	31.72	J. DELFORGE UNIFORM	V107901	SUMMIT UNIFORMS CORP
12/17/21	2021 1122	770.38	RAINGEAR, PATCHES, FLASHLIGHT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 61310 -- FOOD					
10/01/21	2021 0925	1,642.35	DOG AND CAT FOOD	V126091	HILLS PET NUTRITION INC
10/05/21	2021 0910	60.96	FOOD FOR EVENTS	E614284	SMART, ERIKA
10/05/21	2021 1001	28.91	FOOD FOR RABBITS	E615209	NICHOLAS, COURTNEY
10/05/21	2021 1002	59.07	FOOD FOR EVENT	E612154	SOBEL, MELANIE
10/14/21	2021 0930	8.00	#SPW2847MONTHLY WATER DISPENS	V34903	DAMM SOFTWATER SERVICE INC
10/19/21	2021 1007	21.48	RABBIT FOOD	E613142	MANRIQUEZ, RODOLFO
10/19/21	2021 1008	33.26	FOOD FOR RABBITS	E615209	NICHOLAS, COURTNEY
10/19/21	2021 1015	37.91	FOOD FOR RABBITS	E615209	NICHOLAS, COURTNEY
10/29/21	2021 0922	1,065.37	DOG AND CAT FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
11/05/21	2021 1025	149.44	CAT FOOD	V126091	HILLS PET NUTRITION INC
11/08/21	20575	610.40	ORCHARD GRASS	V14019	COUNTRY HILLS FEED
11/30/21	2021 1022	169.07	PET FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
11/30/21	2021 1022	1,245.22	CAT FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/02/21	2021 1126	217.73	FOOD FOR SHELTER ANIMALS	E612154	SOBEL, MELANIE
12/06/21	2021 1125	789.34	CAT AND KITTEN FOOD	V126091	HILLS PET NUTRITION INC
12/07/21	2021 1130	824.07	ANIMAL FOOD FOR SHELTER	V741	GENERAL FEED & SEED
12/17/21	2021 1122	447.57	RABBIT AND DOG FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	2021 1122	630.53	PET FOOD AND TREATS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	2021 1130	852.79	DOG, CAT, RABBIT FOOD	V8645	PET PALS
Object 61412 -- JANITORIAL SERVICES					
10/07/21	28512	875.00	INV#28512 SEPT JANITORIAL	V129185	ALVAREZ INDUSTRIES INC
11/05/21	28708	875.00	INV#28708 JANITORIAL SVCS	V129185	ALVAREZ INDUSTRIES INC
12/07/21	28910	875.00	INV# 28910 JANITORIAL SVCS	V129185	ALVAREZ INDUSTRIES INC
Object 61720 -- MAINT-MOBILE EQUIPMENT-SERV					
12/17/21	2021 1122	717.80	TIRES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 61725 -- MAINT-OFFICE EQUIPMT-SERVICES					
10/26/21	27516620	139.66	COPIER CONTRACT	V15391	CANON SOLUTIONS AMERICA INC
11/24/21	27668569	159.34	COPIER LEASE	V15391	CANON SOLUTIONS AMERICA INC
12/29/21	27812468	139.66	COPIER CONTRACT	V15391	CANON SOLUTIONS AMERICA INC
Object 61730 -- MAINT-OTH EQUIP-SERVICES					
11/17/21	95308	218.51	FRIDGE REPAIR	V119517	ROGERS REFRIGERATION INC
12/07/21	8746A	443.11	WASHER REPAIR	V41705	G&G ELECTRIC AND MECHANICAL
Object 61922 -- OTHER MEDICAL MATERIALS & SUPP					
10/07/21	6000625546	1,610.70	ADVANTAGE FOR DOGS	V41124	ELANCO US INC
10/07/21	2021 0831	26.40	MONTHLY OXYGEN TANK RENT	V125202	ANALGESIC SERVICES INC
10/07/21	2021 0925	3,527.12	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
10/07/21	337248	105.55	OXYGEN FOR CLINIC	V125202	ANALGESIC SERVICES INC
10/07/21	2021 0930	26.40	MONTHLY OXYGEN TANK RENTAL	V125202	ANALGESIC SERVICES INC
10/15/21	6000630050	402.21	DRONCIT TABS	V41124	ELANCO US INC
10/18/21	13370821	89.34	METACAM	V38957	BOEHRINGER INGELHEIM ANIMAL HEALTH USA INC
10/18/21	13511820	248.00	METACAM	V38957	BOEHRINGER INGELHEIM ANIMAL HEALTH USA INC
10/18/21	13511869	248.00	METACAM	V38957	BOEHRINGER INGELHEIM ANIMAL HEALTH USA INC
11/05/21	13594889	64.31	VETMEDIN	V38957	BOEHRINGER INGELHEIM ANIMAL HEALTH USA INC
11/05/21	2021 1025	5,820.46	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
11/05/21	2021 1031	26.40	OXYGEN CYLINDER RENTAL	V125202	ANALGESIC SERVICES INC
11/08/21	6000676895	208.54	DRONCIT	V41124	ELANCO US INC
11/12/21	2021 1031	615.17	LAB WORK	V10638	IDEXX DISTRIBUTION INC
11/12/21	3015926033	32.65	MIDAZOLAM	V128735	PATTERSON VETERINARY SUPPLY INC
11/12/21	2021 1103	208.54	DRONCIT	V41124	ELANCO US INC
11/12/21	2021 1031	76.25	SNAP PARVO TEST	V10638	IDEXX DISTRIBUTION INC
11/24/21	3016096547	12.54	EXT SET 30" LUER LOCK/SLIP PIV	V128735	PATTERSON VETERINARY SUPPLY INC

11/30/21	13701759	32.16	VETMEDIN	V38957	BOEHRINGER INGELHEIM ANIMAL HEALTH USA INC
11/30/21	99999902079094	68.02	METRONIDAZOLE	V129835	ROADRUNNER PHARMACY INC
12/02/21	2021 1125	6,647.77	CLINIC SUPPLIES & MEDS	V120453	MWI VETERINARY SUPPLY CO
12/10/21	2021 1201	52.80	OXYGEN CYLINDER RENT - OCT NOV	V125202	ANALGESIC SERVICES INC
12/16/21	6000716305	208.54	DRONCIT	V41124	ELANCO US INC
12/17/21	2021 1130	152.49	ACCT# 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
12/29/21	6000731218	322.14	ADVANTAGE FOR ANIMAL CARE	V41124	ELANCO US INC
Object 62020 -- MEMBERSHIPS					
11/12/21	2021 1001	1,556.00	CSDA MEMBERSHIP RENEWAL	V123263	CALIFORNIA SPECIAL DISTRICT ASSOCIATION
12/17/21	2021 1122	850.00	JUSTICE CLEARINGHOUSE MBRSHIP	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62111 -- MISCELLANEOUS EXPENSE-SERVICES					
10/29/21	2021 0922	14.99	ZOOM MEETING FOR VOLUNTEERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
11/02/21	02606349	8.50	MEASURE F PARCEL TAX	V31259	SANTA CRUZ COUNTY PARKS
11/23/21	2060236	6,057.68	APN02606349 PROPERTY TAX	V311120	COUNTY OF SANTA CRUZ TREASURER-TAX COLLECTOR
12/17/21	2021 1215	196.00	PARKS FACILITY RENTAL	V31259	SANTA CRUZ COUNTY PARKS
Object 62112 -- CASH SHORTAGES					
11/29/21	DU83414	0.30	Cash Shortage	C99999	DEP
Object 62214 -- DUPLICATING SERVICES					
10/26/21	00002433	1,294.25	LICENSE RENEW FORMS/ENVELOPES	V115600	BLUE HERON DESIGN GROUP
Object 62217 -- MISC NONINVENTORIAL ITEMS					
12/17/21	2021 1122	100.00	FINGERPRINT, BACKGROUND CHECK	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62221 -- POSTAGE					
10/04/21	2021 0924	1,008.50	POSTAGE	V15715	THE PITNEY BOWES BANK INC
11/30/21	2021 1022	57.20	POSTAGE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/02/21	2021 1124	79.40	POSTAGE FOR CALENDARS	E614284	SMART, ERIKA
12/02/21	2021 1124	1,008.50	POSTAGE FOR METER	V15715	THE PITNEY BOWES BANK INC
12/16/21	3105196782	134.53	POSTAGE METER LEASE	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES
12/17/21	2021 1122	234.00	POSTAGE FOR HOLIDAY MAILER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62222 -- SUBSCRIPTIONS/PERIODICALS					
11/30/21	2021 1022	14.99	ONLINE VOLUNTEER ORIENTATION	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	2021 1122	14.99	VOLUNTEER ORIENTATION-ZOOM	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62223 -- SUPPLIES					
10/07/21	2021 0928	143.03	PET CARRIERS	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC
10/18/21	8063735918	187.10	RUBBER BANDS, LABELS, CLIPBOAR	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
10/18/21	2021 1008	250.00	CUSTOM RELOCATION HUTCH	V35293	PROJECT PURR RESCUE
10/19/21	2021 1007	32.63	INDUSTRIAL PISTOL NOZZLE	E613142	MANRIQUEZ, RODOLFO
10/29/21	2021 0922	239.75	STAPLES, JUMP STARTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
10/29/21	2021 0922	2,263.30	LEASHES, WRISTBANDS, FOLDERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
10/29/21	2021 1014	19.26	SHELTER SIGNAGE	E614284	SMART, ERIKA
10/29/21	2021 0922	969.64	WASTE BAGS, LEASHES, CAT LITTE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
10/29/21	2021 0922	122.74	ANTI FATIGUE MATS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
11/05/21	2021 1027	238.38	PET CARRIERS	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC
11/09/21	2021 1015	84.95	PISTOL NOZZLE/CONNECTOR	E613142	MANRIQUEZ, RODOLFO
11/09/21	731289	4,750.00	MICROCHIPS	V37541	DATAMARS INC
11/12/21	8064126353	524.85	TONER, CALENDARS, TAPE, STAPLE	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
11/24/21	2021 1121	174.39	POP UP TENT FOR EVENTS	E614284	SMART, ERIKA
11/30/21	2021 1022	2,577.36	HPFA SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
11/30/21	2021 1022	1,198.34	CAT LITTER & TOYS, FOOD TRAYS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
11/30/21	2021 1022	11.98	PLASTIC EXTENSION GUTTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
11/30/21	2021 1022	152.56	2WAY RADIOS & SPEAKERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
11/30/21	2021 1022	964.42	EVENT SUPPLIES & SIGN	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/10/21	2021 1129	300.35	PET CARRIERS	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC
12/13/21	32021	3,201.03	BLEACH, LAUNDRY DETERGENT	V124747	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
12/17/21	2021 1122	156.84	MASKS, KEYBOARD CLEANER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	2021 1122	140.61	PET CARRIERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	2021 1122	160.65	M/C SCANNER, CAPS, GOWNS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	2021 1122	765.18	SOAP DISPENSER, BATTERIES, LOC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	8064422628	379.66	TONER, PAPER, RECEIPT BOOKS	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
12/17/21	2021 1122	314.31	HOSE NOZZLE, CLEANING SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	2021 1122	1,653.54	DOG LEASHES, BOWLS, CAT SCRATC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	2021 1130	325.02	CAT LITTER, RODENT BEDDING	V8645	PET PALS
Object 62310 -- BANKING SERVICES					
10/19/21	DU82374	233.90	Bank Fees Web 100121	C99999	DEP
11/04/21	DU82837	248.25	PPL Fees Sept and Oct	C99999	DEP
11/12/21	DU83068	736.64	BANK FEES SC 102521	C99999	DEP
11/29/21	DU83426	263.13	Bank Fees Web 110121	C99999	DEP
12/02/21	DU83537	730.09	Bank Fees SC 111621	C99999	DEP
12/06/21	DU83613	215.38	November PayPal Fees	C99999	DEP
Object 62317 -- CONSULT/MGT/PC SERVICES					
10/26/21	201512	124.95	WEB TRANSACTION FEES	V11567	HLP INC

11/12/21	20652	114.10	WEBLICENSE TRANSACTION FEES	V11567	HLP INC
12/17/21	20812	136.50	WEB LICENSE TRANSACTIONS FEES	V11567	HLP INC
Object 62381 -- PROF & SPECIAL SERV-OTHER					
10/01/21	160098	87.00	BURGLAR ALARM MONITORING	V2295	POLAND, DOYLE
10/01/21	160099	148.50	FIRE ALARM MONITORING	V2295	POLAND, DOYLE
10/18/21	2021 0930	336.30	LAB WORK	V10638	IDEXX DISTRIBUTION INC
10/25/21	8615	300.00	PICKUP/CREMATION SERVICES	V35604	FLINTSTONE ENTERPRISES
10/29/21	10202021	1,920.00	BENEFIT SHOP MGMT 0926-1024	V37693	GOODMAN, LEA M
11/02/21	95590	43.13	TUNE UP FOR WEEDCUTTER	V126028	C & N TRACTORS INC
11/04/21	8882	1,515.00	PRIVATE CREMATION SERVICES	V37591	THOMPSON, TRENT
11/05/21	50166	1,298.72	POSTAGE FOR HOLIDAY MAILER	V128069	VILLAGE INSTANT PRINTING INC
11/09/21	95708	80.32	BLOWER REPAIR	V126028	C & N TRACTORS INC
11/12/21	8906	275.00	CREMATION SERVICES	V37591	THOMPSON, TRENT
11/24/21	11182021	1,920.00	BENEFIT SHOP MGMT 1026-1124	V37693	GOODMAN, LEA M
11/24/21	160730	95.00	SERVICE CALL FOR ALARM	V2295	POLAND, DOYLE
12/10/21	67445	4,150.12	HOLIDAY MAILER	V128069	VILLAGE INSTANT PRINTING INC
12/17/21	12152021	1,920.00	BENEFIT SHOP MANAGEMENT	V37693	GOODMAN, LEA M
12/17/21	2021 1130	204.22	ACCT# 157635 LAB WORK	V10638	IDEXX DISTRIBUTION INC
Object 62399 -- VETERINARIAN SERVICES					
10/06/21	DU82087	(278.28)	SCVH Fees	C99999	DEP
10/12/21	DU82178	(351.20)	SCVH Fees	C99999	DEP
10/14/21	2021 1004	1,448.75	SEPT VET SERVICES	V38012	MATSUKI, PETER MAKOTO
10/15/21	1	1,377.50	0926-1008 2021 VET SERVICES	V42810	CLAY, JOHN W
10/20/21	DU82393	(212.12)	SCVH Fees	C99999	DEP
10/25/21	1	93.00	RABBIT EXAM/VAX - CANE	V42872	ASBESTOS VICTIMS OF AMERICA
10/25/21	DU82535	(452.24)	SCVH Fees	C99999	DEP
10/28/21	DU82663	(129.00)	SCVH Fees	C99999	DEP
10/29/21	2128	855.00	VET SERVICES - SEPTEMBER	V42815	ALVES, CHAD STEVEN
11/03/21	DU82804	(92.90)	SCVH Fees	C99999	DEP
11/04/21	0001	741.00	OCT VET SERVICES	V42926	SULLIVAN, RHIANNON MARIE
11/05/21	2140	1,092.50	OCTOBER VET SERVICES	V42815	ALVES, CHAD STEVEN
11/08/21	2021 0930	4,840.50	SEPTEMBER VET SERVICES	V108476	SANTA CRUZ VETERINARY HOSPITAL
11/08/21	2021 1031	2,760.57	OCTOBER VET SERVICES	V108476	SANTA CRUZ VETERINARY HOSPITAL
11/12/21	DU83068	(185.96)	SCVH FEES	C99999	DEP
11/18/21	2021 1109	475.00	VET SERVICES	V38012	MATSUKI, PETER MAKOTO
11/18/21	2	1,995.00	OCT/NOV VET SERVICES	V42810	CLAY, JOHN W
11/22/21	DU83276	(92.98)	SCVH Fees	C99999	DEP
11/24/21	15383	223.50	GOAT NEUTER	V123183	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
11/29/21	DU83414	(185.96)	SCVH Fees	C99999	DEP
12/03/21	2160	1,425.00	NOVEMBER VET SERVICES	V42815	ALVES, CHAD STEVEN
12/08/21	DU83679	(145.96)	SCVH Fees	C99999	DEP
12/09/21	0002	332.50	VET SERVICES 111621	V42926	SULLIVAN, RHIANNON MARIE
12/10/21	DU83775	(226.91)	SCVH FEES	C99999	DEP
12/17/21	2021 1122	480.00	RABBIT S/N SURGERIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	122021#1	20.00	M/C FOR BEAN AND MR. CUDDLES	V42872	ASBESTOS VICTIMS OF AMERICA
12/17/21	122021#2	10.00	M/C FOR HUEY	V42872	ASBESTOS VICTIMS OF AMERICA
12/17/21	122021#3	651.00	NEUTERS- HUEY, BEAN, MR. CUDDL	V42872	ASBESTOS VICTIMS OF AMERICA
12/17/21	DU83973	(92.98)	SCVH FEES	C99999	DEP
12/29/21	15408	261.16	HORSE EXAM	V123183	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
12/29/21	15409	252.60	HORSE EUTHANASIA	V123183	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
Object 62801 -- ADVERTISING & PROMOTION SUPP					
11/30/21	2021 1022	12.00	FACEBOOK ADS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62810 -- S/APP CNTR SRV-PLNT MNT & REPR					
12/17/21	2021 1122	980.38	YARD SIGNS, POSTCARDS, ADS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62842 -- INVENTORY MATERIALS PURCHASED					
11/30/21	2021 1022	7,378.91	MERCHANDISE FOR RESALE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/17/21	2021 1122	2,259.15	CALENDARS FOR RESALE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62857 -- SPECIAL MISC EXPENSE-SUPPLIES					
10/07/21	USORD00459118	8.00	PET ID TAG	V127862	RED DINGO INC
Object 62914 -- EDUCATION & TRAINING(REPT)					
10/29/21	2021 0922	480.00	BEHAVIOR TRAINING FOR STAFF	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
11/30/21	2021 1022	2,536.00	CONFERENCE REGISTRATIONS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/10/21	222250	126.00	PC832 COURSE - ROZARIO	V128603	SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING
12/17/21	DU83973	(1,168.00)	REFUND OF REGISTRATION - SMART	C99999	DEP
Object 62920 -- GAS, OIL, FUEL					
10/18/21	74861075	1,343.13	FUEL FOR FLEET	V14942	WEX BANK
11/09/21	75727050	1,236.53	FLEET FUEL	V14942	WEX BANK
11/30/21	2021 1022	66.66	FUEL FOR EMERGENCY FIRE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/29/21	76579781	1,592.86	FUEL FOR FLEET	V14942	WEX BANK
Object 62924 -- MEALS					

12/03/21	2021 1130	18.30	NOV CONFERENCE MEALS - SOBEL	E612154	SOBEL, MELANIE
Object 62926 -- MILEAGE					
12/03/21	2021 1130	88.48	NOV CONFERENCE MILEAGE - SOBEL	E612154	SOBEL, MELANIE
Object 62928 -- TRAVEL-OTHER(NON-REPT)					
10/29/21	2021 0922	15.05	BRIDGE TOLLS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
12/03/21	2021 1130	17.00	NOV CONFERENCE PARKING - SOBEL	E612154	SOBEL, MELANIE
Object 63070 -- UTILITIES					
10/05/21	2021 0929	691.48	WATS SHELTER UTILITIES	V100856	WATSONVILLE CITY UTILITIES
10/05/21	2021 0927 1	865.25	SC SHELTER UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
10/05/21	2021 0927 2	28.69	ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
10/05/21	2021 0927 3	85.24	SC SHELTER UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
10/14/21	2021 1011	84.64	ACCT33115 INTERNET SVCS	V125912	THE INTERNET STORE INC
10/19/21	2021 1007	52.80	ANNEX PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
10/19/21	2021 1012	3,434.24	SC PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
10/19/21	2021 1013	465.92	WATSONVILLE PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
10/21/21	0005631060	273.98	TRASH/RECYCLE PICK UP BENEFIT	V124657	GREENWASTE RECOVERY INC
10/21/21	0005630742	1,002.11	TRASH/RECYCLE PICK UP - SC	V124657	GREENWASTE RECOVERY INC
11/02/21	2021 1027 2	28.69	ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
11/02/21	2021 1027 3	70.84	SANTA CRUZ UTI 070-02160-012	V125932	SANTA CRUZ MUNICIPAL UTILITIES
11/02/21	2021 1027 1	850.85	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
11/04/21	2021 1027	591.19	WATSONVILLE SEWER/WATER/WASTE	V100856	WATSONVILLE CITY UTILITIES
11/08/21	0005727170	273.98	TRASH/RECYCLE - BENEFIT SHOP	V124657	GREENWASTE RECOVERY INC
11/08/21	0005726857	1,022.66	TRASH/RECYCLE PICK UP	V124657	GREENWASTE RECOVERY INC
11/16/21	B33115-85	84.64	ACCT#33115 INTERNET SVCS	V125912	THE INTERNET STORE INC
11/22/21	2021 1112 S	4,039.08	SC PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
11/22/21	2021 1112	453.31	WATSONVILLE PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
11/23/21	2021 1105	70.62	ANNEX PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
11/30/21	2021 1123	582.53	WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
12/09/21	2021 1129 1	14.29	ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
12/09/21	2021 1129 2	27.64	SC SHELTER WATER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
12/09/21	2021 1129 3	1,023.65	SC SHELTER WATER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
12/10/21	0005782725	273.98	BENEFIT SHOP TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
12/10/21	0005782413	1,002.11	SC SHELTER TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
12/17/21	2021 1207	107.01	ANNEX PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
12/17/21	2021 1211	84.64	ACCT #33115 INTERNET SVCS	V125912	THE INTERNET STORE INC

## Consent Agenda Item 5.5

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 12, 2022  
SUBJECT: Second Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for October 1, 2021 through December 31, 2021

### Recommendation:

Accept the second quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for October 1, 2021 through December 31, 2021.

### Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for January 1, 2022 through March 31, 2022 will be included on the April 11, 2022 agenda and every quarter thereafter.

DATE: 02/14/22  
 TO: Board of Directors, Santa Cruz County Animal Shelter  
 FROM: Melanie Sobel, General Manager  
 SUBJECT: Item 5.5 October 1, 2021 through December 31, 2021 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period October 1, 2021 and December 1, 2021.

Expenditure Actual Transactions

Posted	Document	Amount	Description	Department
10/05/21	JV220274	2,824.50	SCR911 OCT RADIO SERVICES	SANTA CRUZ REGIONAL 911
11/02/21	JV220379	2,824.50	SCR911 NOV RADIO SERVICES	SANTA CRUZ REGIONAL 911
12/01/21	JV220519	2,824.50	SCR911 DECEMBER SVCS	SANTA CRUZ REGIONAL 911
DEPARTMENT TOTAL		8,473.50		
10/01/21	IB220082	4,389.13	AUGUST 2021 TELEPHONE CHGS	ISD-TELECOM
10/01/21	IB220082	129.55	AUGUST 2021 TELEPHONE CHGS	ISD-TELECOM
11/05/21	IB220098	3,131.53	SEPTEMBER 2021 TELEPHONE CHGS	ISD-TELECOM
11/05/21	IB220098	126.61	SEPTEMBER 2021 TELEPHONE CHGS	ISD-TELECOM
12/06/21	IB220164	3,189.78	OCTOBER 2021 TELEPHONE CHGS	ISD-TELECOM
12/06/21	IB220164	138.74	OCTOBER 2021 TELEPHONE CHGS	ISD-TELECOM
DEPARTMENT TOTAL		11,105.34		ISD-TELECOM
12/17/21	JV220596	196.00	PERMIT R3194 SFSC-A 12/12/21	PARKS
DEPARTMENT TOTAL		196.00		
11/04/21	IB220150	6,296.40	33-Office 365 Gov E3 Licenses	ISD
DEPARTMENT TOTAL		6,296.40		
10/29/21	IB220110	6,860.00	JULY 2021 NETWORK CONNECTION F	ISD - PC
10/29/21	IB220111	6,860.00	AUGUST 2021 NETWORK CONNECTION	ISD - PC
10/29/21	IB220112	6,860.00	SEPTEMBER 2021 NETWORK CONNECT	ISD - PC
10/29/21	IB220113	6,860.00	OCTOBER 2021 NETWORK CONNECTIO	ISD - PC
10/29/21	IB220114	6,860.00	NOVEMBER 2021 NETWORK CONNECTI	ISD - PC
10/29/21	IB220115	6,860.00	DECEMBER 2021 NETWORK CONNECTI	ISD - PC
DEPARTMENT TOTAL		41,160.00		
10/06/21	JV13286	120.74	ANIMAL HEALTH SPECIALIST	PERSONNEL
10/18/21	JV13303	155.00	ANIMAL HEALTH SPECIALIST	PERSONNEL
10/18/21	JV13303	160.00	ANIMAL SERVICES COORDINATOR	PERSONNEL
11/09/21	JV13322	55.16	ANIMAL HEALTH SPECIALIST	PERSONNEL
12/14/21	JV13368	3,618.00	FY 21.22 LIAB PROP CHARGES	PERSONNEL
DEPARTMENT TOTAL		4,108.90		
12/31/21	JCOSTPLAN2122B	41,886.25	2ND QTR COST PLAN CHARGES	COUNTY OF SANTA CRUZ
12/04/21	JV220534	49,417.25	2ND QTR 21-22 CERTS LEASE PMT	COUNTY OF SANTA CRUZ
DEPARTMENT TOTAL		91,303.50		

## Consent Agenda Item 5.6

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: Accept a Donation in the Amount of \$23,050 from the Santa Cruz County Animal Shelter Foundation and Direct that the Check be Deposited

### Recommendation:

Accept a donation in the amount of \$23,050 from the Santa Cruz County Animal Shelter Foundation and direct that the check be deposited.

### Discussion:

The Santa Cruz County Animal Shelter Foundation matched donations with licenses and green envelope donations for November 1, 2021 - January 31, 2022.

## **Consent Agenda Item 5.7**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: \$10,000 Gift from Anonymous Donor

### Recommendation:

Accept a \$10,000 gift from an anonymous donor and direct that the check be deposited.

## **Consent Agenda Item 5.8**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: \$5,250 Gift in Honor of Laura Oleyer from the Silicon Valley Community Foundation

### Recommendation:

Accept a \$5,250 gift in honor of Laura Oleyer from the Silicon Valley Community Foundation and direct that the check be deposited.

## **Consent Agenda Item 5.9**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: \$5,000 Gift from Anonymous Donor

### Recommendation:

Accept a \$5,000 gift from an anonymous donor and direct that the check be deposited.

### **Consent Agenda Item 5.10**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: \$5,000 Gift from Anonymous Donor

**Recommendation:**

Accept a \$5,000 gift from an anonymous donor and direct that the check be deposited.

## **Regular Agenda Item 6.1**

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: General Manager's Oral Report

General Manager will present an oral report on the Santa Cruz County Animal Shelter.

## Regular Agenda Item 6.2

TO: Animal Services Authority Board of Directors  
FROM: Melanie Sobel, General Manager  
DATE: February 14, 2022  
SUBJECT: Financial Report for the Period from December 1, 2021 through January 31, 2022

### Recommendation:

Approve the Financial Report as presented for the period from December 1, 2021 through January 31, 2022.

### Discussion:

The Financial Report for the period from December 1, 2021 through January 31, 2022 reflects total revenues of \$857,885 and expenditures of \$874,872. Year-to-date (YTD) revenues are \$3,080,913. YTD expenditures are \$2,270,740. Current total revenues are 72% of a potential 59%. The percentage of current year expenditures is 49% out of a potential 59%.

Licensing revenues YTD are \$148,756. At this point last year licensing revenues were \$159,241.

**Santa Cruz County Animal Services Authority  
Financial Summary for Fiscal Year 2021-2022  
For Months Ending January 31, 2022**

Revenues:	2021-2022 Final Budget	2021-2022 Est/Actuals	2021-2022 YTD Actuals	YTD Remaining	2020-2021 YTD Actuals
ANIMAL LICENSES	\$285,000	\$255,000	\$148,756	\$106,244	\$159,241
INTEREST	\$17,000	\$9,300	\$4,654	\$4,646	\$11,403
RENTS & CONCESSIONS	\$700	\$200	\$98	\$102	\$43
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$140	\$80	\$60	\$0
ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0
FED-FEMA	\$0	\$0	(\$0)	\$0	\$0
FED-CARES ACT CRF FUNDING	\$0	\$0	\$0	\$0	(\$58,059)
HUMANE SERVICES	\$250,000	\$200,000	\$116,509	\$83,491	\$142,733
ADMINISTRATIVE SERVICES	\$2,600	\$1,850	\$1,081	\$769	\$1,121
COST RECOVERY-OTHER	\$5,500	\$2,800	\$1,641	\$1,159	\$1,436
MEMBER CONTRIBUTION	\$3,044,606	\$3,044,606	\$2,455,767	\$588,839	\$2,008,595
CHARGES FOR CURRENT SERVICES	\$14,000	\$11,000	\$0	\$11,000	\$0
ADMIN FINE FEES	\$5,000	\$4,600	\$2,708	\$1,892	\$2,881
GRANT SERVICES-NON INTERGOV	\$15,000	\$0	\$0	\$0	\$2,915
ANIMAL MICROCHIP FEES	\$20,000	\$6,000	\$3,475	\$2,525	\$9,626
ANIMAL RABIES FEES	\$18,000	\$6,400	\$3,723	\$2,677	\$9,242
ANIMAL SPAY&NEUTER FEES	\$100,000	\$16,300	\$9,498	\$6,802	\$57,889
SALES-OTHER-TAXABLE	\$70,000	\$83,000	\$48,286	\$34,714	\$38,482
CASH OVERAGES	\$0	\$10	\$4	\$6	\$79
CONTRIBUTIONS and DONATIONS	\$400,000	\$375,000	\$270,763	\$104,237	\$415,592
INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0
NSF CHECKS	\$0	(\$550)	(\$550)	\$0	\$0
NSF CHECKS-RETURNED CHECK FEE	\$0	\$0	\$0	\$0	\$0
OTHER REVENUE	\$40,000	\$40,000	\$14,421	\$25,579	\$14,867
UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0
BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES:</b>	<b>\$4,287,606</b>	<b>\$4,055,656</b>	<b>\$3,080,913</b>	<b>\$974,743</b>	<b>\$2,818,085</b>

**Less Expenditures:**

Salaries and Benefits	\$3,017,236	\$2,854,925	\$1,499,686	\$1,355,239	\$1,779,820
Services and Supplies	\$1,184,757	\$983,832	\$585,271	\$398,561	\$657,022
Other Uses	\$167,422	\$167,422	\$83,773	\$83,650	\$31,695
Fixed Assets	\$60,000	\$67,500	\$0	\$0	\$0
Operating Transfers Out	\$102,010	\$102,010	\$102,010	\$0	\$101,000
<b>TOTAL EXPENDITURES:</b>	<b>\$4,531,425</b>	<b>\$4,175,689</b>	<b>\$2,270,740</b>	<b>\$1,837,449</b>	<b>\$2,569,537</b>

**Plus Contingency:**

	\$178,857	\$0	\$0	(\$0)	\$0
<b>TOTAL EXPENDITURES INCLUDING CONTINGENCY:</b>	<b>\$4,710,282</b>	<b>\$4,175,689</b>	<b>\$2,270,740</b>	<b>\$1,837,449</b>	<b>\$2,569,537</b>

**NET REVENUES OVER (UNDER) EXPENDITURE** **(\$422,676)** **(\$120,033)** **\$810,173** **(\$862,706)** **\$248,548**

**BEGINNING FUND BALANCE - UNDESIGNATED** \$978,146 \$978,146 \$978,146 \$978,146 \$659,250

(unaudited ending balance from 6/30/21)

**ENDING FUND BALANCE - UNDESIGNATED** \$555,470 \$858,113 \$1,788,319 \$115,440 \$907,798

**ANIMAL LICENSE DETAIL**

	2021-22 YTD Actuals	2020-21 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$4,361	\$4,421	(\$60)
LICENSES - SANTA CRUZ	\$29,902	\$32,620	(\$2,718)
LICENSES- SCOTTS VALLEY	\$8,682	\$10,142	(\$1,460)
LICENSES- COUNTY	\$90,187	\$94,137	(\$3,950)
LICENSES- WATSONVILLE	\$15,624	\$17,921	(\$2,297)

\* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/21 is \$472,501 (Unaudited)

\* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/21 is \$900 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2021-2022**

As of 1/31/22 from ONESolution  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Pos + = UP  
Neg ( ) = DOWN

Acct	Acct Title	21-22 Final Budget	21-22 Adj. Budget	20-21 Est./Actuals	December Actuals	January Actuals	21-22 YTD Actuals	YTD Remaining	59%	59%	20-21 YTD Actuals	COMPARE	January Actuals	20-21 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized		THRU JAN PY ACTUALS		
51000	SALARIES & BENF	\$3,017,236	\$2,942,236	\$2,854,925	\$411,131	\$202,819	\$1,499,686	\$1,355,239	50.97%	64.85%	\$1,779,820	(\$280,134)	\$213,769	\$2,744,589
61000	SERVICES & SUPL	\$1,184,757	\$1,184,757	\$983,832	\$101,666	\$117,370	\$585,271	\$398,561	49.40%	56.86%	\$657,022	(\$71,751)	\$114,222	\$1,155,463
70000	OTHER CHARGES	\$167,422	\$167,422	\$167,422	\$41,886	\$0	\$83,773	\$83,650	50.04%	50.00%	\$31,695	\$52,078	\$0	\$63,391
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$60,000	\$67,500	\$67,500	\$0	\$0	\$0	\$67,500	0.00%	0.00%	\$0	\$0	\$0	\$0
90000	OTHER FINANCING USES	\$102,010	\$102,010	\$102,010	\$0	\$0	\$102,010	\$0	100.00%	0.00%	\$101,000	\$1,010	\$0	\$101,000
98700	CONTINGENCIES	\$178,857	\$178,857	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
51000-98700	TOTAL EXPENDITURES	\$4,710,282	\$4,642,782	\$4,175,689	\$554,683	\$320,188	\$2,270,740	\$1,904,949	48.91%	109.80%	\$2,569,537	(\$298,797)	\$327,991	\$4,064,443
40100-42500	TOTAL REVENUES	\$4,287,606	\$4,287,606	\$4,055,656	\$365,930	\$491,955	\$3,080,913	\$974,743	71.86%	64.31%	\$2,818,085	\$262,828	\$118,095	\$4,382,289
	<b>NET COST</b>	<b>\$422,676</b>	<b>\$355,176</b>	<b>\$120,033</b>	<b>\$188,754</b>	<b>(\$171,767)</b>	<b>(\$810,173)</b>	<b>\$930,206</b>	<b>-228.10%</b>	<b>78.20%</b>	<b>(\$248,548)</b>	<b>\$561,625</b>	<b>\$209,897</b>	<b>(\$317,846)</b>
51000	REGULAR PAY-PER	1,756,193	1,681,193	1,636,037	\$190,273	\$120,682	\$846,347	\$789,690	50.34%	64.36%	\$1,049,571	(\$203,224)	\$138,795	1,630,768
51005	OVERTIME PAY-PE	4,159	4,159	19,376	\$1,376	\$4,068	\$10,997	\$8,379	264.41%	93.72%	\$5,052	\$5,945	\$45	5,391
51010	REGULAR PAY-EXT	56,234	56,234	69,320	\$6,764	\$3,396	\$34,660	\$34,660	61.64%	59.60%	\$30,501	\$4,159	\$3,548	51,175
51040	DIFFERENTIAL PAY	31,366	31,366	25,284	\$3,198	\$1,712	\$14,201	\$11,083	45.27%	58.13%	\$14,074	\$127	\$1,842	24,210
52010	OASDI-SOCIAL SE	132,675	132,675	130,283	\$14,478	\$9,722	\$67,391	\$62,892	50.79%	65.32%	\$80,571	(\$13,180)	\$10,831	123,342
52015	RETIREMENT	482,434	482,434	436,316	\$49,075	\$32,914	\$225,802	\$210,514	46.80%	60.23%	\$227,208	(\$1,406)	\$27,772	377,259
53010	EMPLOYEE INSURA	474,586	474,586	493,818	\$101,477	\$30,325	\$255,798	\$238,020	53.90%	64.76%	\$293,255	(\$37,457)	\$30,935	452,855
53015	UNEMPLOYMENT IN	3,964	3,964	5,297	\$5,297	\$0	\$5,297	(\$0)	133.63%	100.00%	\$3,964	\$1,333	\$0	3,964
54010	WORKERS COMPENS	75,625	75,625	39,194	\$39,194	\$0	\$39,194	(\$0)	51.83%	100.00%	\$75,625	(\$36,431)	\$0	75,625
51000	SALARIES & BENF	\$3,017,236	\$2,942,236	\$2,854,925	\$411,131	\$202,819	\$1,499,686	\$1,355,239	50.97%	64.85%	\$1,779,820	(\$280,134)	\$213,769	\$2,744,589
61115	POLICE SAFETY EQUIPMENT	500	500	500	\$0	\$0	\$361	\$139	72.17%	0.00%	\$0	\$361	\$0	0
61125	UNIFORM REPLACEMENT	1,500	1,500	4,000	\$2,176	\$0	\$3,421	\$579	228.04%	19.94%	\$299	\$3,122	\$0	1,500
61215	RADIO SERVICES	35,000	35,000	35,000	\$2,825	\$5,649	\$22,596	\$12,404	64.56%	63.48%	\$22,218	\$378	\$2,777	35,000
61220	TELECOM SERVICES	46,000	46,000	46,000	\$3,329	\$3,301	\$17,780	\$28,220	38.65%	55.89%	\$25,711	(\$7,931)	\$4,964	46,000
61310	FOOD	10,000	10,000	17,000	\$3,762	\$2,394	\$13,883	\$3,117	138.83%	81.55%	\$14,679	(\$796)	\$2,779	18,000
61412	JANITORIAL SERVICES	10,000	10,000	10,000	\$875	\$875	\$5,250	\$4,750	52.50%	50.65%	\$5,065	\$185	\$825	10,000
61525	LIABILITY INSURANCE	60,000	60,000	45,984	\$0	\$0	\$45,984	(\$0)	76.64%	100.00%	\$57,173	(\$11,189)	\$0	57,173
61535	OTHER INSURANCE	4,012	4,012	3,618	\$3,618	\$0	\$3,618	\$0	90.18%	0.00%	\$4,154	(\$536)	\$0	4,154
61720	MAINT-MOBILE EQUIPMENT-SERV	10,000	10,000	10,000	\$718	\$602	\$2,637	\$7,363	26.37%	39.25%	\$3,140	(\$503)	\$391	8,000
61725	MAINT-OFFICE EQUIPMENT	1,000	1,000	1,047	\$140	\$165	\$1,047	(\$0)	104.73%	61.89%	\$1,029	\$19	\$140	1,662
61730	MAINT-OTHER EQUIP-SVCS	2,000	2,000	2,000	\$443	\$0	\$1,787	\$213	89.33%	91.61%	\$1,832	(\$45)	\$1,275	2,000
61731	MAINT-OTHER EQUIP-SUP	1,000	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	12.13%	\$121	(\$121)	\$0	1,000
61835	FACILITIES MAINT	18,000	18,000	18,000	\$0	\$960	\$960	\$17,040	5.33%	6.30%	\$1,260	(\$300)	\$0	20,000
61845	MAINT STRUCT IM	1,000	1,000	1,000	\$0	\$15	\$15	\$985	1.47%	58.28%	\$583	(\$568)	\$0	1,000
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61922	OTHER MEDICAL MATERIALS	110,000	110,000	60,000	\$7,384	\$5,151	\$31,722	\$28,278	28.84%	55.51%	\$69,387	(\$37,665)	\$12,207	125,000
62020	MEMBERSHIPS	2,000	2,000	2,406	\$850	\$0	\$2,406	\$0	120.30%	84.36%	\$2,697	(\$291)	\$765	3,197
62111	MISCELLANEOUS EXPENSES	14,000	14,000	11,000	\$392	(\$85)	\$6,388	\$4,612	45.63%	94.11%	\$13,175	(\$6,787)	\$42	14,000

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2021-2022**

As of 1/31/22 from ONESolution  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Pos + = UP  
Neg ( ) = DOWN

Acct	Acct Title	21-22 Final Budget	21-22 Adj. Budget	20-21 Est./Actuals	December Actuals	January Actuals	21-22 YTD Actuals	YTD Remaining	59%	59%	20-21 YTD Actuals	COMPARE	January Actuals	20-21 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized		THRU JAN PY ACTUALS		
62112	CASH SHORTAGES	0	0	40	\$0	\$0	\$40	(\$0)	0.00%	66.67%	\$2	\$38	\$0	3
62214	DUPLICATING SVCS.	3,500	3,500	2,500	\$0	\$79	\$1,373	\$1,127	39.24%	52.33%	\$2,355	(\$981)	\$0	4,500
62217	MISC NONINVENTORABLE ITEMS EXPENSE	0	0	100	\$100	\$0	\$100	\$0	0.00%	#DIV/0!	\$0	\$100	\$0	0
62219	PC SOFTWARE PURCHASES	6,500	6,500	6,500	\$0	\$0	\$6,296	\$204	96.87%	99.95%	\$6,506	(\$209)	\$0	6,509
62221	POSTAGE	12,000	12,000	12,000	\$1,456	\$2,019	\$6,593	\$5,407	54.94%	42.59%	\$5,111	\$1,482	\$263	12,000
62222	SUBSCRIPTIONS/PERIODICALS	125	125	210	\$15	\$0	\$210	\$0	167.89%	0.00%	\$0	\$210	\$0	1,050
62223	SUPPLIES	75,000	75,000	65,000	\$7,397	\$6,393	\$33,140	\$31,860	44.19%	50.01%	\$32,505	\$635	\$10,274	65,000
62225	NON-PC SOFTWARE	250	250	250	\$0	\$0	\$0	\$250	0.00%	0.00%	\$0	\$0	\$0	250
62226	INVENTORABLE ITEMS	5,000	5,000	0	\$0	\$0	\$0	\$0	0.00%	35.22%	\$10,483	(\$10,483)	\$1,046	29,767
62301	ACCOUNTING & AUDITING	15,000	15,000	15,000	\$0	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	15,000
62310	BANKING SERVICES	13,000	13,000	16,400	\$945	\$3,157	\$9,543	\$6,857	73.41%	52.72%	\$7,380	\$2,163	\$2,110	14,000
62316	COMPUTER PROF SVCS	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62317	CONSULT/MGT/PC SVCE.	20,000	20,000	21,000	\$137	\$133	\$19,739	\$1,261	98.70%	87.69%	\$19,292	\$447	\$137	22,000
62318	COUNTY COUNSEL	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62325	DATA PROCESSING	82,320	82,320	82,320	\$0	\$0	\$41,160	\$41,160	50.00%	53.51%	\$44,050	(\$2,890)	\$0	82,320
62330	DPW SERVICES - GENERAL MONEY	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62381	PROF & SPECIAL	125,000	125,000	65,000	\$6,274	\$4,910	\$32,226	\$32,774	25.78%	60.64%	\$39,418	(\$7,192)	\$3,574	65,000
62399	VETERINARIAN SERVICES	170,000	170,000	100,000	\$2,966	\$10,982	\$51,980	\$48,020	30.58%	35.83%	\$59,116	(\$7,136)	\$8,226	165,000
62500	EQUIPMENT RENTS & LEASES-	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	100.00%	\$32	(\$32)	\$0	32
62610	RENTS & LEASES-	200,000	200,000	200,000	\$49,417	\$49,417	\$148,252	\$51,748	74.13%	75.00%	\$148,252	\$0	\$49,417	197,669
62710	FIELD EQUIPMENT	1,200	1,200	1,200	\$0	\$695	\$829	\$371	69.12%	51.82%	\$1,003	(\$174)	\$103	1,936
62801	ADVERTISING & PROMOTION	2,500	2,500	2,707	\$0	\$1,360	\$2,707	(\$0)	108.29%	45.64%	\$2,726	(\$19)	\$0	5,973
62810	S/APP CNTR SRV-PLNT MNT & RPR	0	0	0	\$980	(\$980)	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0
62842	INVENTORY MATERIALS PURCHASED	20,000	20,000	20,000	\$2,259	\$2,450	\$12,089	\$7,911	60.44%	35.56%	\$4,445	\$7,644	\$2,027	12,500
62857	SPECIAL MISC EXP-SUPPLIES	500	500	500	\$0	\$368	\$376	\$124	75.25%	92.96%	\$1,394	(\$1,018)	\$1,362	1,500
62890	SUBSCRIPTIONS/BOOKS	500	500	500	\$0	\$0	\$0	\$500	0.00%	#DIV/0!	\$0	\$0	\$0	0
62893	TOWING	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62914	TRAVEL-EDUCATION	2,500	2,500	2,500	(\$1,042)	\$67	\$2,041	\$459	81.64%	0.00%	\$0	\$2,041	\$0	1,206
62920	GAS, OIL, FUEL	16,000	16,000	16,000	\$1,593	\$1,708	\$8,725	\$7,275	54.53%	46.25%	\$8,326	\$400	\$1,128	18,000
62922	TRAVEL-LODGING	1,500	1,500	0	\$0	\$0	\$0	(\$0)	0.00%	#DIV/0!	\$0	\$0	\$0	0
62924	TRAVEL-MEALS	500	500	100	\$18	\$0	\$18	\$82	3.66%	#DIV/0!	\$0	\$18	\$0	0
62926	TRAVEL-MILEAGE	500	500	100	\$88	\$0	\$88	\$12	17.70%	#DIV/0!	\$0	\$88	\$0	0
62928	TRAVEL-OTHER	100	100	100	\$17	\$0	\$32	\$68	32.05%	20.35%	\$20	\$12	\$0	100
62930	REGISTRATIONS	250	250	250	\$0	\$0	\$0	\$250	0.00%	113.00%	\$1,652	(\$1,652)	\$0	1,462
62935	SERVICE CENTER	0	0	0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	0
62940	TRAVEL ADVANCES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
63070	UTILITIES	85,000	85,000	85,000	\$2,533	\$15,585	\$47,858	\$37,142	56.30%	47.57%	\$40,436	\$7,423	\$8,388	85,000
74230	PRINCIPAL ON LEASE PUCHASES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61000	SERVICES & SUPPLIES	\$1,184,757	\$1,184,757	\$983,832	\$101,666	\$117,370	\$585,271	\$398,561	49.40%	56.86%	\$657,022	(\$351,885)	\$114,222	\$1,155,463

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2021-2022**

As of 1/31/22 from ONESolution  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Pos + = UP  
Neg ( ) = DOWN

Acct	Acct Title	21-22 Final Budget	21-22 Adj. Budget	20-21 Est./Actuals	December Actuals	January Actuals	21-22 YTD Actuals	YTD Remaining	59%	59%	20-21 YTD Actuals	COMPARE THRU JAN PY ACTUALS	January Actuals	20-21 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
75315	COUNTY OVERHEAD (see 3550)	\$167,422	\$167,422	\$167,422	\$41,886	\$0	\$83,773	\$83,650	50.04%	50.00%	\$31,695	\$0	\$0	\$63,391
700000	OTHER CHARGES	\$167,422	\$167,422	\$167,422	\$41,886	\$0	\$83,773	\$83,650	50.04%	50.00%	\$31,695	\$52,078	\$0	\$63,391
86204	MOBILE EQUIPMENT	\$60,000	\$60,000	\$60,000	\$0	\$0	\$0	\$60,000	0.00%	0.00%	\$0	\$0	\$0	\$0
86210	OFFICE EQUIPMENT	\$0	\$7,500	\$7,500	\$0	\$0	\$0	\$7,500	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$60,000	\$67,500	\$67,500	\$0	\$0	\$0	\$67,500	0.00%	0.00%	\$0	\$0	\$0	\$0
90000	OPERATING TRSF OUT	\$102,010	\$102,010	\$102,010	\$0	\$0	\$102,010	\$0	100.00%	132.80%	\$101,000	\$1,010	\$0	\$101,000
90000	OTHER FINANCING USES	\$102,010	\$102,010	\$102,010	\$0	\$0	\$102,010	\$0	100.00%	0.00%	\$101,000	\$1,010	\$0	\$101,000
98700	APPROP FOR CONTINGENCIES	\$178,857	\$178,857	\$0	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$178,857	\$178,857	\$0	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$285,000	\$285,000	\$255,000	\$7,239	\$36,750	\$148,756	\$106,244	52.20%	54.91%	\$159,241	(\$10,485)	\$26,736	\$290,000
40430	INTEREST	\$17,000	\$17,000	\$9,300	\$837	\$0	\$4,654	\$4,646	27.38%	71.27%	\$11,403	(\$6,749)	\$1,155	\$16,000
40440	RENTS & CONCESS	\$700	\$700	\$200	\$0	\$29	\$98	\$102	14.00%	43.48%	\$43	\$55	\$0	\$100
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$140	\$20	\$30	\$80	\$60	40.00%	#DIV/0!	\$0	\$80	\$0	\$0
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41093	FED-FEMA	\$0	\$0	\$0	\$0	\$0	(\$0)	\$0	0.00%	0.00%	\$0	(\$0)	\$0	\$86,802
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	(\$58,059)	\$58,059	\$0	\$0
41510	HUMANE SERVICES	\$250,000	\$250,000	\$200,000	\$13,297	\$23,424	\$116,509	\$83,491	46.60%	63.44%	\$142,733	(\$26,224)	\$17,978	\$225,000
42010	ADMINISTRATIVE SERVICES	\$2,600	\$2,600	\$1,850	\$151	\$252	\$1,081	\$769	41.58%	56.05%	\$1,121	(\$40)	\$151	\$2,000
42022	COST RECOVERY-OTHER	\$5,500	\$5,500	\$2,800	\$53	\$183	\$1,641	\$1,159	29.84%	47.86%	\$1,436	\$206	\$0	\$3,000
42044	MEMBER CONTRIBUTION	\$3,044,606	\$3,044,606	\$3,044,606	\$274,164	\$324,536	\$2,455,767	\$588,839	80.66%	69.93%	\$2,008,595	\$447,172	\$0	\$2,872,279
42047	OTHER CHARGES CURRRENT SERVICES	\$14,000	\$14,000	\$11,000	\$0	\$0	\$0	\$11,000	0.00%	0.00%	\$0	(\$0)	\$0	\$11,550
42073	ADMINISTRATIVE FINE FEES	\$5,000	\$5,000	\$4,600	\$25	\$0	\$2,708	\$1,892	54.16%	38.42%	\$2,881	(\$173)	\$544	\$7,500
42074	GRANT SERVICES-NON INTERGOV	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$2,915	(\$2,915)	\$1,287	\$15,000
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$20,000	\$20,000	\$6,000	\$215	\$420	\$3,475	\$2,525	17.38%	56.62%	\$9,626	(\$6,151)	\$890	\$17,000
42206	ANIMAL RABIES FEES	\$18,000	\$18,000	\$6,400	\$112	\$336	\$3,723	\$2,677	20.68%	57.76%	\$9,242	(\$5,519)	\$1,086	\$16,000
42207	ANIMAL SPAY&NEUTER FEES	\$100,000	\$100,000	\$16,300	\$511	\$897	\$9,498	\$6,802	9.50%	55.13%	\$57,889	(\$48,391)	\$3,480	\$105,000
42234	SALES-OTHER-TAXABLE	\$70,000	\$70,000	\$83,000	\$7,540	\$9,625	\$48,286	\$34,714	68.98%	51.31%	\$38,482	\$9,804	\$2,392	\$75,000
42362	CASH OVERAGES	\$0	\$0	\$10	\$0	\$0	\$4	\$6	0.00%	84.72%	\$79	(\$75)	\$0	\$93
42372	CONTRIBUTIONS AND DONATIONS	\$400,000	\$400,000	\$375,000	\$60,971	\$92,948	\$270,763	\$104,237	67.69%	69.27%	\$415,592	(\$144,829)	\$59,434	\$600,000
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	(\$550)	\$0	\$0	(\$550)	(\$0)	0.00%	0.00%	\$0	(\$550)	\$0	(\$35)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
42384	OTHER REVENUE	\$40,000	\$40,000	\$40,000	\$795	\$2,525	\$14,421	\$25,579	36.05%	37.17%	\$14,867	(\$446)	\$2,962	\$40,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$0	\$0	\$0	\$158	\$896	\$4,361	(\$4,361)	0.00%	0.00%	\$4,421	(\$60)	\$522	\$0
42982	LICENSES - SANTA CRUZ	\$0	\$0	\$0	\$1,229	\$7,323	\$29,902	(\$29,902)	0.00%	0.00%	\$32,620	(\$2,718)	\$5,759	\$0
42983	LICENSES- SCOTTS VALLEY	\$0	\$0	\$0	\$432	\$2,127	\$8,682	(\$8,682)	0.00%	0.00%	\$10,142	(\$1,460)	\$2,005	\$0
42984	LICENSES- COUNTY	\$0	\$0	\$0	\$4,548	\$22,249	\$90,187	(\$90,187)	0.00%	0.00%	\$94,137	(\$3,950)	\$15,762	\$0
42986	LICENSES- WATSONVILLE	\$0	\$0	\$0	\$872	\$4,155	\$15,624	(\$15,624)	0.00%	0.00%	\$17,921	(\$2,297)	\$2,688	\$0
40100-42500	REVENUES	\$4,287,606	\$4,287,606	\$4,055,656	\$365,930	\$491,955	\$3,080,913	\$974,743	71.86%	64.31%	\$2,818,085	\$262,828	\$118,095	\$4,382,289