



Santa Cruz County Animal Shelter

1001 Rodriguez St., Santa Cruz, CA 95062
580 Airport Boulevard, Watsonville, CA 95076
Phone: (831) 454-7200 Fax: (831) 454-7210

Melanie Sobel
General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER BOARD OF DIRECTORS MEETING April 11, 2022 AT 11:00 AM

Meeting Location: BOS Chambers, 701 Ocean St., Rm. 525, Santa Cruz, CA 95060

- 1.0 Call to Order and Roll Call**
- 2.0 Introductions**
- 3.0 Consideration of Late Additions or Changes to the Agenda**
- 4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today’s Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda**

- 5.0 Consent Agenda**
 - p. 1 **5.1 Approve minutes of the February 14, 2022 meeting**
 - p. 5 **5.2 Accept reports of the General Manager and the Management Team for February and March 2022**
 - p.10 **5.3 Accept and file the statistics for the months February and March 2022**
 - p.15 **5.4 Accept and approve quarterly report for all claims under \$10,000**
 - p.21 **5.5 Accept and approve journal entry payments with the County of Santa Cruz**
 - p.23 **5.6 Accept designated and undesignated donations in the total of \$46,800 from the SCCAS Foundation and direct that the checks be deposited**
 - p.24 **5.7 Accept a gift in the amount of \$5,000 from Char Williams through Fidelity Charitable**
 - p.25 **5.8 Accept a gift in the amount of \$5,000 from Altman Specialty Plants, LLC.**
 - p.26 **5.9 Ratify the purchase of a new surgery light and ultrasound for the Santa Cruz Shelter, and approve an AUD74 authorizing the General Manager to transfer appropriations in the amount of \$14,600 from Regular Pay to Fixed Asset Medical Equipment for the purchase**
 - p.28 **5.10 Approve an AUD60 to accept and appropriate \$63,000 in unanticipated revenue for the purchase of equipment and supplies for the new cat room**

- 6.0 Regular Agenda**
 - p.30 **6.1 General Manager’s oral report**
 - p.31 **6.2 Consider and approve financial report for the months of February and March 2022 and take related actions**
 - p.36 **6.3 Consider General Manager’s proposed budget for FY 2022-23**

7.0 Adjourn Regular Meeting

Correspondence

None

EXECUTIVE SESSION – SCCAS BOARD OF DIRECTORS

Schedule a closed personnel session at the Conclusions of the Board's consent or regular agenda, or at any time during the course of the meeting announced by the Chairperson of the Board

Personnel Evaluation – Melanie Sobel - General Manager

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Joe Phares at 831/454-7206 (TDD 831/454-2123) at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Approve Minutes of February 14, 2022 Meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors meeting of February 14, 2022.

Santa Cruz County Animal Shelter

Board of Directors Meeting

Minutes

February 14, 2022, 11:00am

In-Person Meeting

VOTING KEY: B=Bush, C=Clark, Co=Coburn, Cz=Czerwin, M=McKinley, R=Randolph, Ry=Ryan, S=Schmidt, W=Walpole,

First initial indicates maker of motion, second initial indicates the "second"; upper case letter="yes" vote; lower case letter="no" ()=abstain; /=absent

Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

1.0 Call to Order and Roll Call: Meeting was called to order at 11:03 am by ASA Board Substitute Chairperson Coburn. BM McKinley, Walpole, Clark were not present for the meeting. New BM Czerwin replaced BM Vides as one of the two BM's representing the City of Santa Cruz.

1.1 BM Randolph made a motion to authorize BM Coburn to act as the Substitute Chairperson due to both Chairperson Walpole and Vice Chairperson Clark being absent for the meeting.

Vote: R S Co B Ry Cz /M/ /W/ /C/

Item approved unanimously.

2.0 Introductions: None

3.0 Consideration of late additions or changes to the Agenda: None

4.0 Oral Communications: None

5.0 Consent Agenda

5.1 Approved minutes of the December 14, 2021 meeting

5.2 Accepted reports of the General Manager and the Management Team for December and January 2021

5.3 Accepted and filed the statistics for December and January 2021

5.4 Accepted and approves quarterly report for all claims under \$10,000

5.5 Accepted and approved journal entry payments with the County of Santa Cruz

5.6 Accepted designated and undesignated donations in the total of \$23,050 from Santa Cruz County Animal Shelter Foundation and directed that the checks be deposited

- 5.7 Accepted a gift in the amount of \$10,000 from an anonymous donor and directed that the check be deposited
- 5.8 Accepted a gift in the amount of \$5,250 in honor of Laura Oleyer from the Silicon Valley and directed that the check be deposited
- 5.9 Accepted a gift in the amount of \$5,000 from an anonymous donor Community Foundation and directed that the check be deposited
- 5.10 Accepted a gift in the amount of \$5,000 from an anonymous donor Community Foundation and directed that the check be deposited

Public Comment: None

Board Comment: None

Board action on Consent Agenda 5.0: Vote: R S Co B Ry Cz /M/ /W/ /C/

Item approved unanimously.

6.0 Regular Agenda

6.1 General Manager's Report –

- Watsonville Shelter will re-open March 1. The schedule will be Monday – Saturday, 8 am to 5pm.
- Santa Cruz Shelter will shift from current 12 pm – 5pm hours to 10 am – 6pm.
- Four new animal care hires that are all starting in February have allowed the Shelter to re-open Watsonville and expand Santa Cruz hours.
- RFP for veterinary services is launching for advertising today. Services request are for a vet and registered veterinary technician (RVT) services. The RFP process should wrap up in June. In the meantime, the Shelter is using contracted vet services. The Shelter may not be able to re-start the Planned Pethood Program for low-cost spay neuter services unless the Shelter is able to increase contracted vet services.
- New Volunteer Coordinator Megan Carroll started this month
- New Americorps Volunteer Amanda Benton started work in January. She is primary assisting with the volunteer program.
- Santa Cruz Gives campaign for the Santa Cruz Animal Shelter Foundation came in first place raising \$141,000. Shelter Program and Development Manager Erika Smart led the effort.
- Only two vacancies are remaining, an RVT and an Extra Help Animal Services Assistant. GM Sobel complemented Admin. Svcs. Officer II Joe Phares on his efforts to fill all the vacancies (16 vacancies filled since June 2021)

Board Comment: BM Coburn stated she was happy to hear the Shelter had successfully filled most of the vacancies and was planning to re-open the Watsonville Shelter.

6.2 Approved financial report for the months of December and January 2021.

GM Sobel oral report on financials:

- Significant salary savings due to vacancies in the first half of the fiscal year
- Certain revenues such as Planned Pethood and One Stop vaccinations are down due to the vet shortage. Also certain revenues such as JPA contributions come in early and other revenues such as licenses tend to come in late.
- Overall revenues are expected to meet budget.

Public Comment: None

Board Comment: None

Board action on Regular Agenda Item 6.2: Vote: S B Co R Ry Cz /M/ /W/ /C/

Item approved unanimously.

7.0 Adjourn Board Meeting at 11:16 am

The next regular meeting is scheduled for April 11, 2022 at 11am at the Santa Cruz County Board of Supervisors Chambers located at 701 Ocean St., 5th floor, Santa Cruz. The meeting will be held in person.

ATTEST: _____
Substitute Chairperson: Nicole Coburn

Clerk: Joe Phares

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Reports from the Management Team for February and March 2022

This report is provided to give you a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers. Shelter statistics for this period are attached.

General

On March 1, 2022, SCCAS's Santa Cruz Shelter resumed regular business hours for all services every day from 10 am to 6 pm. The Watsonville Shelter also resumed normal pre-COVID business hours.

The new Animal Ordinance went into effect for Santa Cruz County on February 11, 2022. I have been in correspondence with the City of Watsonville and City of Capitola on presenting the new ordinance to their city council members.

The Shelter's Planned Pethood free and low-cost spay/neuter program and One Stop low-cost vaccine and microchip program are being offered on a limited basis until we can secure more Veterinary and Registered Veterinary Technicians (RVT) services. A recruitment is underway for the open RVT position and a Request for Proposals (RFP) process was launched for veterinary services. Currently we have a retired veterinarian working twice a week, four hours a day and three other veterinarians coming in for six to eight hour shifts once or twice a month.

Phase I of the Shelter Expansion project is expected to be completed by the end of April. Phase I includes renovation and expansion of the main Shelter building to modernize the clinic and add bunny and cat adoption rooms.

We currently have two funded staff vacancies that are in the process of recruitment: Registered Vet Tech and Extra Help Animal Services Assistant.

SCCAS continues to offer community outreach through its Healthy Pets for All program. This program improves the lives of animals and helps keep pets with their owners by providing services and supplies to pet owners who are financially struggling to keep their pets healthy and happy. Basic wellness exams (by a licensed veterinarian), vaccinations, parasite control, spay and neuter vouchers and information, free supplies and food, and referrals and discounts for more advanced vet services are provided. This service is free for all income eligible individuals who have pets. In addition to vet care, shelter staff and volunteers provide supplies and consultation for behavior and enrichment resources.

Recommendation:

Accept and file the reports of the management team for the months of February 2022 and March 2022.

Shelter Services Board Report
February and March 2022
Rodolfo Manriquez, Shelter Manager

In the months of February and March 2022:

1,373 licenses were sold

671 animals entered the shelter

127 were return to owner

130 were transferred to a rescue placement partner

322 animals were adopted: 15% more than the last report

During this period, we continued with the construction of the new cat and bunny areas and clinic expansion. Due to the construction, we moved cat and rabbits areas, trying to avoid stress to the animals due to the heavy noise.

In the month of February 2022, the following new Animal Care staff began work:

Heather Witkowski: Registered Veterinary Technician (RVT) (full-time)

Jesse Williams: Animal Care Worker (full-time)

Meghan Maxwell – Extra Help Animal Care Worker (part-time)

Celine San Luis - Extra Help Animal Care Worker (part-time)

We are still actively looking for a second RVT. Two candidates that qualified declined the offer to work in private practice. One candidate cancelled her interview due to accepting an offer at a private clinic.

We are also currently reviewing applications for an Extra Help Animal Services Assistant. We expect to make a hire in May.

Animal Control Report
February and March 2022
Todd Stosuy, Field Services Manager

1. I attended the Board of Supervisors meeting regarding the Nuisance Abatement Commission. The commission was dissolved based on the new Model Ordinance requiring an independent hearing officer to hear appeals.
2. Officer Van Der Kroef attended Ceiba's Annual Career Day along with local police, fire and other first responders to discuss making animal control a career. The target group is high school students.
3. The District Attorney's Office accepted charges against an individual who choked and punched their dog in front of the New Leaf in Capitola. I was assisted by Capitola Police in the investigation. Misdemeanor arraignment is scheduled for April 19, 2022.
4. I have been subpoenaed for a felony jury trial scheduled to start on June 27, 2022 regarding a woman who tortured and killed her dog. A preliminary hearing held last July found enough evidence to move forward to trial.
5. With the assistance of the Sheriff's Department, we seized an aggressive dog in Aptos. The seizure was deemed justified at a hearing.
6. We declared three dogs' Habitual offenders in unincorporated County (Felton, Live Oak, Watsonville) in March. We declared one dog Potentially Dangerous in unincorporated County (Live Oak) and on dog Vicious in unincorporated County (Aptos) in April.
7. We have begun going to known locations where roosters are being bred for cockfighting purposes and are providing the residents information on the new ordinance requiring a Game Cock license facility. Most residents have indicated they will move their roosters out of County.
8. A suspect in the City of Santa Cruz admitted to beating her dog in front of one of our officers, and then attempted to run over the officer with her vehicle. SCPD responded to assist but the suspect has not been located. We are actively looking for her and will be requesting PC 148 and PC 597 charges with the District Attorney's Office.
9. We assisted Scotts Valley Police Department with the rescue of two chickens from a homeless encampment.

Board Report
Erika Smart, Program & Development Manager
February and March 2022

- Fundraising
 - Grants in progress:
 - Submitted a Cal4Animals introduction grant for \$5,000
 - Submitted a CDFA grant for \$15,000
 - Submitted a CDFA grant for \$50,000
 - Submitted a Santa Cruz County Community Foundation Grant for \$30,000
 - Upcoming Events:
 - Every Sunday at Greater Purpose Brewing Shelter the community can meet Shelter dogs.
 - The last Thursday of each month the community can meet Shelter dogs at Santa Cruz Mountain Brewing plus they donate \$1 for each beer sold.
 - Adoption event at Patagonia 2/26
 - New Leaf Adoption event 2/19
 - St. Pittie's Day Celebrations: 3/12, 3/17, 3/20.
 - Paint Your Pet 3/20 & 4/2 raised over \$2,000
 - KOA Adoption event 4/9
 - Sip and Stroll 4/23
 - Chamber Mixer with SCCAS Foundation 6/22
 - Pleasure Point Street Fair 6/25
 - Parks and Rex 8/20
- Humane Education
 - Continuing special tours for classes and small groups as requested.
 - Working on planning Summer Camp 2022 and secured sponsorship from New Leaf Community Markets for lunches and \$4,000.
- Healthy Pets for All
 - February 18th 10am-1pm at the Watsonville Animal Shelter 580 Airport Blvd. Watsonville, CA 95062 served over 60 pets in need.
 - March 18th 10am-1pm at Mountain Community Resources 6134 HWY 9, Felton, CA 95018 served over 40 pets in need.
 - April 22nd 10am-1pm at County of Santa Cruz Health 1080 Emeline Ave. Santa Cruz, CA 95060
 - May 20th 10am-1pm at Franich Park 795 Vista Montana Dr. Watsonville, CA 95076
 - June 17th 10am-1pm location TBD San Lorenzo Valley

- August 26th 10am-1pm at Franich Park 795 Vista Montana Dr. Watsonville, CA 95076
- October 14th at County of Santa Cruz Health 1080 Emeline Ave. Santa Cruz, CA 95060
- November 18th 10am-1pm at Franich Park 795 Vista Montana Dr. Watsonville, CA 95076
- Volunteer Program
 - Our new Volunteer Coordinator, Megan Carroll, and AmeriCorps member, Amanda Benton, have been implementing the new volunteer management system which is in progress.
 - Recruiting new volunteers, hosting volunteer trainings and orientations.
 - We have been having monthly bath days with Pawsitive Styles, a mobile groomer. They visit the Shelter, and our volunteers assist with baths and grooming for 20+ dogs!

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Statistics for the Months of February and March 2022

Recommendation:

Accept and file the statistical report for the months of February and March 2022.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

Kennel Statistics Report
 Animals Taken Into Shelter from 02/01/22 to 03/31/22
All Jurisdictions Combined

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adoption Return	2	7	2	3	0	14
Born@Shelt	3	0	0	0	0	3
D2D	1	3	0	0	0	4
Pph	40	35	7	0	4	86
Protective Custody	1	15	0	2	0	18
Quarantine	2	5	0	0	0	7
Safe Hold	0	12	0	0	0	12
Stray	89	124	42	20	13	288
Surrendered by Owner	52	44	16	68	13	193
Transfer	1	5	0	0	20	26
TOTAL	191	250	67	93	50	651

Kennel Statistics Report
 Animals That Left Shelter from 02/01/22 to 03/31/22
All Jurisdictions Combined

	CAT	DOG	KITTEN	OTHER	PUPPY	TOTAL
Adopted	83	75	59	56	30	303
Died	2	0	0	2	0	4
Euthanized	21	14	2	57	0	94
Missing	0	0	0	2	0	2
Returned to Owner	71	157	9	1	10	248
Transferred to Another Shelter	27	13	6	60	0	106
TOTAL	204	259	76	178	40	757

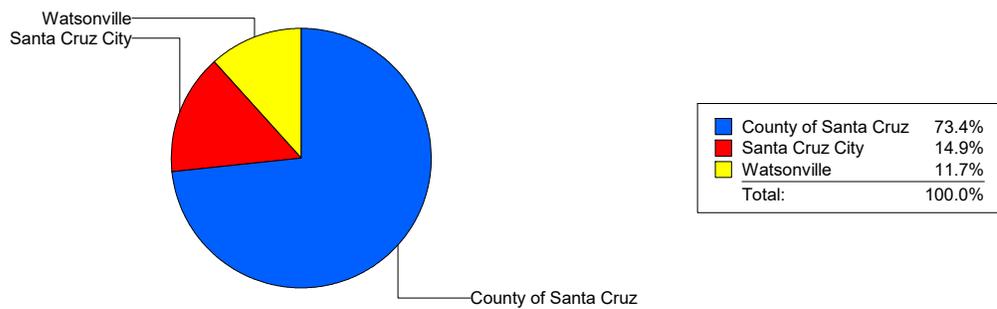
Intakes of Owner Requested Euthanasia From All Jurisdictions During 2/1/2022 to 3/31/2022 =

82

Euthanasia Totals from
2/1/2022 to 3/31/2022
All Jurisdictions Combined

<u>Reason for Euth</u>	<u>Animal type</u>				Total
	CAT	DOG	KITTEN	OTHER	
	1	0	0	0	1
Aggressive	3	8	0	1	12
Bite	1	0	0	0	1
Field Hist	0	1	0	0	1
Ken Stress	0	1	0	0	1
Medical	8	0	1	2	11
Observed Behavior	0	3	0	5	8
Prewean	0	0	1	0	1
Space	0	0	0	4	4
Suffering	8	1	0	0	9
Unsocial	0	0	0	44	44
Wildlife	0	0	0	1	1
Total	21	14	2	57	94

Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on March 31, 2022 = 130

**Animals Taken Into the Shelter From All Jurisdictions
Combined Y-T-D Beginning 7/1/2015**

	CAT	DOG	KITTEN	OTHER	PUPPY	Total
Adoption Return	74	168	56	19	23	340
Born@Shelt	13	0	89	83	5	190
D2D	11	18	1	3	1	34
Evacuation	205	94	12	268	0	579
Pph	40	35	7	0	4	86
Protective Custody	117	854	19	608	71	1,669
Quarantine	47	119	14	65	4	249
Safe Hold	12	42	3	1	0	58
Stray	5,760	7,412	4,455	1,360	766	19,753
Surrendered by Owner	2,093	2,491	1,454	2,452	467	8,957
Transfer	51	237	186	866	76	1,416
Total	8,423	11,470	6,296	5,725	1,417	33,331

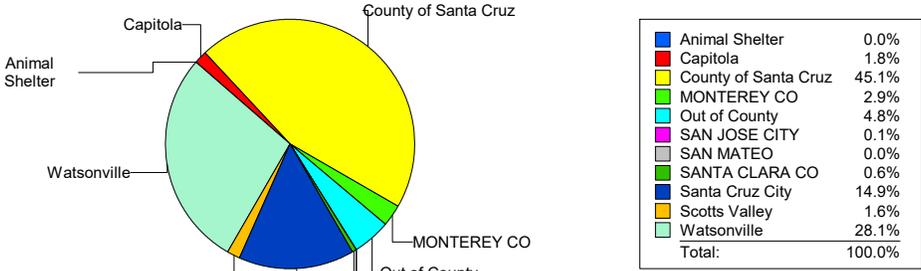
**Animals That Left the Shelter From All Jurisdictions
Combined Y-T-D Beginning 7/1/2015**

	CAT	DOG	KITTEN	OTHER	PUPPY	Total
Adopted	2,506	3,007	3,914	2,107	931	12,465
Died	45	9	47	48	1	150
Disposal*	682	238	45	179	8	1,152
Euthanized	2,175	1,560	677	963	92	5,467
Missing	7	2	1	8	0	18
Returned to Owner	1,430	5,641	116	783	162	8,132
Transferred to Another Shelt	1,628	854	1,369	1,553	112	5,516
Wildlife Relocated	0	1	0	5	0	6
Total	8,473	11,312	6,169	5,646	1,306	32,906

* Doa intakes and euthansia requests are not included in these overall stats. The exception are the disposals which may be listed above. These are dead animals that were confiscated for investigation and then disposed of after completion of investigation.

Y-T-D Percentage of Intake Total By Jurisdiction

*



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Approve Third Quarter Report of all Claims under \$10,000 Approved by the General Manager for January 1, 2022 through March 31, 2022

Recommendation:

Approve the third quarter report of all claims under \$10,000 approved by the General Manager for January 1, 2022 through March 31, 2022.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for April 1, 2022 through June 30, 2022 will be included on the August 8, 2022 agenda and every quarter thereafter.

DATE: 4/11/22
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.4 January 1, 2022 through March 31, 2022 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of January 1, 2022 through March 31, 2022.

Expenditure Actual Transactions					
Posted	Document	Amount	Description	Vendor No	Vendor Name
Object 61115 -- POLICE SAFETY EQUIP-REPLACE					
02/18/22	2022 0124	378.33	FLASHLIGHTS/GLOVES FOR OFFICER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 61310 -- FOOD					
01/04/22	2021 1209	33.44	GREENS FOR RABBITS	E613142	MANRIQUEZ, RODOLFO
01/14/22	2022 0107	26.18	FOOD FOR EVENT	E614284	SMART, ERIKA
01/18/22	000677750	268.35	SPW2847 DRINKING WATER/DISPENS	V34903	DAMM SOFTWARE SERVICE INC
01/19/22	000209008	8.00	SPW2847 DISPENSER RENTAL FEE	V34903	DAMM SOFTWARE SERVICE INC
01/19/22	153419	8.00	SPW2847 DISP RENTAL FEE	V34903	DAMM SOFTWARE SERVICE INC
01/19/22	000678950	18.50	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
01/19/22	000118768	30.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
01/19/22	000118151	8.00	SPW2847 DISPENSER RENTAL FEE	V34903	DAMM SOFTWARE SERVICE INC
01/19/22	000119596	10.50	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
01/21/22	2022 0107	120.00	SUPPLIES FOR VOLUNTEER PARTY	E612154	SOBEL, MELANIE
01/28/22	2021 1222	1,069.23	VOLUNTEER PARTY FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
01/28/22	2021 1222	493.44	RABBIT/DOG/CAT FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
01/28/22	2022 0114	284.02	FOOD FOR SHELTER ANIMALS	V741	GENERAL FEED & SEED
01/31/22	000120638	16.00	ACCT#SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
02/03/22	2022 0129	37.05	MEALWORMS FOR CHICKENS	E612154	SOBEL, MELANIE
02/07/22	2022 0125	426.75	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
02/07/22	000121129	8.00	SPW2847 DISPENSER RENTAL	V34903	DAMM SOFTWARE SERVICE INC
02/10/22	2022 0204	696.30	PELLETS, STRAW FOR ANIMALS	V741	GENERAL FEED & SEED
02/16/22	000122046	16.50	ACCT#SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
02/18/22	2022 0124	839.39	CAT/DOG/RABBIT FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
02/18/22	2022 0124	80.00	DONUTS FOR VOLUNTEER MTG	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
02/25/22	2022 0214	13.98	DRINKING WATER	E613142	MANRIQUEZ, RODOLFO
02/25/22	2022 0214	37.50	RABBIT FOOD	E613142	MANRIQUEZ, RODOLFO
03/01/22	000123097	36.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
03/07/22	000123526	8.00	SPW2847WATER DISPENSER RENTAL	V34903	DAMM SOFTWARE SERVICE INC
03/07/22	000124059	28.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
03/08/22	2022 0131	1,204.75	ANIMAL FOOD	V8645	PET PALS
03/08/22	2607108	904.68	DOG, CAT, RABBIT FOOD	V8645	PET PALS
03/08/22	2607548	34.87	RABBIT FOOD	V8645	PET PALS
03/17/22	2022 0222	23.89	RABBIT FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/17/22	000124416	26.50	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
03/25/22	000214615	10.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
03/25/22	000214922	38.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
Object 61412 -- JANITORIAL SERVICES					
01/19/22	29105	875.00	INV#29105 JANITORIAL SERVICES	V129185	ALVAREZ INDUSTRIES INC
02/04/22	29300	875.00	INV#29300 JANITORIAL SVCS	V129185	ALVAREZ INDUSTRIES INC
03/07/22	29495	875.00	INV#29495 JANITORIAL SVCS	V129185	ALVAREZ INDUSTRIES INC
Object 61720 -- MAINT-MOBILE EQUIPMENT-SERV					
01/05/22	48089	92.79	OIL CHANGE FOR FLEET VEHICLE	V39608	HENLEY PACIFIC SF LLC
01/05/22	48001	102.59	OIL CHANGE FOR FLEET VEHICLE	V39608	HENLEY PACIFIC SF LLC
01/19/22	0103622	406.48	ACO VEHICLE MAINTENANCE	V129906	SPECIALIZED AUTO INC
02/18/22	0104220	444.28	BATTERY RPLCE, BU LIGHT REPAIR	V129906	SPECIALIZED AUTO INC
03/17/22	2022 0222	23.47	BRAKE LIGHT AND FUSES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 61725 -- MAINT-OFFICE EQUIPMNT-SERVICES					
01/28/22	27956939	164.66	COPIER CONTRACT	V15391	CANON SOLUTIONS AMERICA INC
02/18/22	28098331	247.12	COPIER LEASE	V15391	CANON SOLUTIONS AMERICA INC
03/25/22	28250948	139.66	COPIER LEASE	V15391	CANON SOLUTIONS AMERICA INC
Object 61835 -- FACILITIES MAINT-GENERAL-SERV					
01/18/22	19936	240.00	FURNACE REPAIR	V127948	AIRTEC SERVICE
01/25/22	20027	720.00	REPAIR HVAC HEATING ISSUES	V127948	AIRTEC SERVICE
03/07/22	20373	2,146.00	HVAC REPAIR	V127948	AIRTEC SERVICE
Object 61845 -- MAINT-STRUCT/IMPS/GRDS-OTH-SRV					
01/28/22	2021 1222	14.70	PEST CONTROL, METAL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 61922 -- OTHER MEDICAL MATERIALS & SUPP					
01/03/22	99999902111642	50.68	PRAZQUANTEL	V129835	ROADRUNNER PHARMACY INC
01/03/22	2021 1225	2,773.42	GLOVES, E COLLAR, SYRINGES	V120453	MWI VETERINARY SUPPLY CO
01/07/22	99999902109100	53.36	PRAZQUANTEL	V129835	ROADRUNNER PHARMACY INC
01/07/22	99999902111651	442.80	BUPRENORPHINE	V129835	ROADRUNNER PHARMACY INC

01/18/22	000210715	6.50	SPW2847 DISTILLED WATER	V34903	DAMM SOFTWARE SERVICE INC
01/18/22	000677749	8.00	SPW2847 DISTILLED WATER	V34903	DAMM SOFTWARE SERVICE INC
01/18/22	2021 1225	77.77	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
01/18/22	2022 0101	933.85	BUPRENORPHINE, PRAZIQUANTEL	V43193	COVETRUS PHARMACY SERVICES LLC
01/19/22	000209703	14.00	SPW2847 DISTILLED WATER	V34903	DAMM SOFTWARE SERVICE INC
01/19/22	338883	72.78	OXYGEN FOR CLINIC	V125202	ANALGESIC SERVICES INC
01/19/22	000678949	18.50	SPW2847 DISTILLED WATER	V34903	DAMM SOFTWARE SERVICE INC
01/19/22	000118767	24.00	SPW2847 DISTILLED WATER	V34903	DAMM SOFTWARE SERVICE INC
01/19/22	2021 1231	26.40	OXYGEN CYLINDER RENTAL	V125202	ANALGESIC SERVICES INC
01/19/22	21957084	82.83	LABELS FOR CLINIC	V126117	QUILL CORPORATION
01/25/22	3017306046	235.82	CLAVAMOX	V128735	PATTERSON VETERINARY SUPPLY INC
01/28/22	2021 1222	322.00	MEDGENE VACCINE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
01/31/22	000120637	8.00	ACCT#SPW2847 DISTILLED WATER	V34903	DAMM SOFTWARE SERVICE INC
02/04/22	2022 0103	113.60	ADVANTAGE FOR ANIMAL CARE	V41124	ELANCO US INC
02/04/22	2022 0125	5,712.86	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
02/04/22	2022 0131	1,093.40	ANNUAL RENT	V125202	ANALGESIC SERVICES INC
02/08/22	2022 0131	78.97	SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
02/08/22	2022 0125	475.29	SYRINGES, MEDS, NEEDLES	V128735	PATTERSON VETERINARY SUPPLY INC
02/18/22	2022 0203	778.98	ADVANTAGE & SHAMPOO	V41124	ELANCO US INC
03/01/22	000123096	16.00	SPW2847 DISTILLED WATER	V34903	DAMM SOFTWARE SERVICE INC
03/07/22	3017692393	137.60	SYRINGES & NEEDLES	V128735	PATTERSON VETERINARY SUPPLY INC
03/07/22	345077	138.33	MEDICAL GASES	V125202	ANALGESIC SERVICES INC
03/07/22	3017962576	53.25	MIDAZOLAM & SPLNT ROLL	V128735	PATTERSON VETERINARY SUPPLY INC
03/07/22	2022 0301	62.75	DOXYCYCLINE, PONAURIL, PRAZIQ	V43263	WA BUTLER COMPANY
03/14/22	6000846967	655.23	ADVANTAGE FOR DOGS	V41124	ELANCO US INC
03/14/22	6000846968	655.23	ADVANTAGE FOR DOGS	V41124	ELANCO US INC
03/14/22	3018041411	60.60	SYRINGES	V128735	PATTERSON VETERINARY SUPPLY INC
03/17/22	000124415	10.50	SPW2847 DISTILLED WATER	V34903	DAMM SOFTWARE SERVICE INC
03/18/22	39363761	289.39	HPFA SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
03/18/22	38997065	109.44	CAPSTAR, DOXYCYCLINE	V120453	MWI VETERINARY SUPPLY CO
03/18/22	39018813	141.85	ISOFLURANE FLURISO	V120453	MWI VETERINARY SUPPLY CO
03/18/22	39150943	1,124.97	GLOVES, SYRINGES, CLIPPERS	V120453	MWI VETERINARY SUPPLY CO
03/18/22	39305036	145.56	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
03/18/22	39305037	27.77	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
03/18/22	39363761	1,134.58	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
03/21/22	6000849491	1,310.46	ADVANTAGE	V41124	ELANCO US INC
03/21/22	6000854435	655.23	ADVANTAGE	V41124	ELANCO US INC
03/21/22	6000849491	208.54	DRONCIT TABS	V41124	ELANCO US INC
03/24/22	120987	1,053.81	FATAL PLUS SOLUTION	V120920	VORTECH PHARMACEUTICALS
03/25/22	000214921	16.00	SPW2847 DISTILLED WATER-CLINIC	V34903	DAMM SOFTWARE SERVICE INC
Object 62020 -- MEMBERSHIPS					
02/18/22	2022 0124	350.00	CAL ANIMAL WELFARE MEMBERSHIP	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62111 -- MISCELLANEOUS EXPENSE-SERVICES					
01/06/22	2021 1215	(196.00)	PARKS FACILITY RENTAL	V31259	SANTA CRUZ COUNTY PARKS
01/28/22	2021 1222	71.00	WATS LANDFILL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
01/28/22	2022 0112	40.00	APPLIANCE RECYCLE FEE	E613142	MANRIQUEZ, RODOLFO
03/17/22	2022 0222	14.99	ZOOM FOR VOLUNTEER ORIENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/17/22	2022 0222	1,058.92	CONSTANT CONTACT RENEWAL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62214 -- DUPLICATING SERVICES					
01/18/22	17042	54.63	VISITOR PASSES	V11770	MAY, LEE
01/18/22	17266	24.58	DOG AND RABBIT FLYERS	V11770	MAY, LEE
02/01/22	00002452	1,395.07	BUSINESS CARDS, ENVELOPES, RNW	V115600	BLUE HERON DESIGN GROUP
Object 62221 -- POSTAGE					
01/04/22	2021 1224	2,018.50	POSTAGE FOR METER	V15715	THE PITNEY BOWES BANK INC
02/18/22	2022 0124	53.60	POSTAGE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/11/22	3105389085	134.53	POSTAGE METER LEASE	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES
Object 62222 -- SUBSCRIPTIONS/PERIODICALS					
02/18/22	2022 0124	14.99	ZOOM FOR VOLUNTEER MTGS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
02/18/22	2022 0128	23.99	PET APP SUBSCRIPTION	E615156	CARROLL, MEGAN
Object 62223 -- SUPPLIES					
01/14/22	2022 0107	28.55	COPIES AND PAPER	E614284	SMART, ERIKA
01/18/22	8064730314	124.05	RECEIPT BOOKS, BINDER CLIPS	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
01/21/22	2022 0106	60.35	REBUD TREE FOR MEMORIAL LANDSC	E614284	SMART, ERIKA
01/21/22	2022 0107	14.16	FLOWERS FOR MEMORIAL	E612154	SOBEL, MELANIE
01/28/22	2021 1222	626.98	LIGHTS, INK CARTRIDGES, BATTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
01/28/22	2021 1222	5,145.59	HARNESSES, LEASHES, COLLARS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
01/28/22	2021 1222	393.54	SCRATCH PADS, BOWLS, PILL POCK	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
02/04/22	2022 0127	500.58	ANIMAL CARRIERS	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC
02/18/22	2022 0124	20.64	COLOR PRINTING	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
02/18/22	2022 0124	712.67	WATER PUMP KIT, TONER, SPEAKER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
02/18/22	8065092932	287.97	MOUSE, RECEIPT BOOKS, NOTEPADS	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
02/18/22	2022 0124	412.25	CLEANING EQUIP, REPAIR PARTS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

02/18/22	2022 0124	916.82	MICROCHIP SCANNER, KENNEL CARD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
02/18/22	2022 0124	242.80	TOTES, ISOLATION GOWNS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/04/22	8062733316	106.52	COIN BOX, TAPE MEASURE, SCISSO	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
03/08/22	2596772	117.50	COOP WIRE	V8645	PET PALS
03/14/22	WA98605	250.29	PET CARRIERS	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC
03/17/22	2022 0222	12.19	STAMP	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/17/22	2022 0222	1,111.30	PRINTING, STICKERS, MARKETING	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/17/22	2022 0222	570.13	KEYPAD LOCK, BROOMS, AIR FILTE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/17/22	2022 0222	247.00	STORAGE TRAYS, PILL POCKETS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/17/22	2022 0222	191.08	DRYER SUPPLIES, BITE GLOVES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/17/22	2022 0222	88.64	LIGHT BULB, GAS CAP, HOOK	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/18/22	2022 0317	16.76	ENRICHMENT SUPPLIES	E614284	SMART, ERIKA
03/24/22	8065411235	114.71	MISC OFFICE SUPPLIES	V14384	STAPLES CONTRACT AND COMMERCIAL INC.
03/24/22	2022 0317	45.75	KENNEL CLEANING SUPPLIES	E611680	GOLDBERG, SARAH
Object 62310 -- BANKING SERVICES					
01/03/22	DU84272	632.45	Bank Fees SC 122221	C99999	DEP
01/04/22	DU84310	1,077.57	December PayPal Fees	C99999	DEP
01/04/22	DU84311	362.30	Bank Fees Web 120121	C99999	DEP
01/13/22	DU84567	241.30	Bank Fees Web 010422	C99999	DEP
01/21/22	DU84768	843.00	SC BANK FEES 011922	C99999	DEP
02/04/22	DU85112	704.24	January PayPal Fees	C99999	DEP
02/24/22	DU85563	250.38	BANK FEES WEB 020122	C99999	DEP
03/08/22	DU85837	573.69	February PayPal Fees	C99999	DEP
03/09/22	DU85883	841.64	Bank Fees SC 022422	C99999	DEP
Object 62317 -- CONSULT/MGT/PC SERVICES					
01/18/22	20970	133.35	WEB LICENSE FEES	V11567	HLP INC
02/01/22	00002452	170.00	WEBSITE MAINTENANCE	V115600	BLUE HERON DESIGN GROUP
02/11/22	21118	148.40	WEB LICENSE TRANSACTION FEES	V11567	HLP INC
03/14/22	21250	147.35	WEB LICENSE TRANSACTION FEES	V11567	HLP INC
Object 62381 -- PROF & SPECIAL SERV-OTHER					
01/03/22	161415	148.50	FIRE ALARM MONITORING SC	V2295	POLAND, DOYLE
01/03/22	8651	300.00	PICK UP SERVICES	V35604	FLINTSTONE ENTERPRISES
01/04/22	161414	87.00	BURGLAR ALARM MONITORING SC	V2295	POLAND, DOYLE
01/04/22	161189	79.50	WATS ALARM MONITORING	V2295	POLAND, DOYLE
01/05/22	8951	1,055.00	CREMATION SERVICES	V37591	THOMPSON, TRENT
01/18/22	2021 1231	659.85	DECEMBER LAB WORK	V10638	IDEXX DISTRIBUTION INC
01/18/22	8990	1,780.00	CREMATION SERVICES	V37591	THOMPSON, TRENT
01/18/22	8668	450.00	PICK UP SERVICES	V35604	FLINTSTONE ENTERPRISES
01/28/22	2021 1222	350.00	DIPOSAL OF EUTH HORSE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
02/01/22	1182022	1,920.00	BENEFIT SHOP MGMT	V37693	GOODMAN, LEA M
02/08/22	2022 0131	331.40	LAB WORK	V10638	IDEXX DISTRIBUTION INC
02/10/22	9026	950.00	CREMATION SERVICES	V37591	THOMPSON, TRENT
02/10/22	374295SP	450.00	5 YEAR SPRINKLER INSPECTION	V6386	CARLONS FIRE EXTINGUISHERS SALES & SERVICE INC
02/10/22	313563SP	630.00	FIRE EXTINGUISHER REPAIR	V6386	CARLONS FIRE EXTINGUISHERS SALES & SERVICE INC
02/16/22	R22-285491	158.00	REFUND RABIES TESTING FEE	V43320	WISSENBACK, SARAH
02/24/22	DU85562	(158.00)	RABIES TESTING FEE	C99999	DEP
03/01/22	2182022	1,920.00	BENEFIT SHOP MGMT	V37693	GOODMAN, LEA M
03/07/22	#1	300.00	CATTLE TRANSPORT 012722	V37554	VANOVER, MARK
03/07/22	SS40132	252.00	SHARPS PICK UP	V127605	SHARPS SOLUTIONS LLC
03/07/22	9064	945.00	CREMATION SERVICES	V43417	THOMPSON, GRACE
03/14/22	8697	300.00	PICK UP SERVICES	V35604	FLINTSTONE ENTERPRISES
03/14/22	2022 0228	1,065.55	ACCT 157635 LAB WORK	V10638	IDEXX DISTRIBUTION INC
03/21/22	030922-3	600.00	WATS LANDSCAPING	V41612	JERRY ALLISON LANDSCAPING INC.
03/21/22	51871	1,447.07	SPRING MAILER POSTAGE	V128069	VILLAGE INSTANT PRINTING INC
03/25/22	162715	87.00	BURGLAR ALARM MONITORING	V2295	POLAND, DOYLE
03/25/22	162716	148.50	FIRE ALARM MONITORING	V2295	POLAND, DOYLE
03/25/22	162495	79.50	WATS ALARM MONITORING	V2295	POLAND, DOYLE
03/29/22	3182022	1,920.00	BENEFIT SHOP MGMT 0221-0320	V37693	GOODMAN, LEA M
Object 62399 -- VETERINARIAN SERVICES					
01/03/22	3	2,945.00	VET SERVICES 1116-1221	V42810	CLAY, JOHN W
01/03/22	DU84272	(577.41)	SCVH Fees	C99999	DEP
01/07/22	2021 1104	290.00	ANIMAL DENTALS	E612154	SOBEL, MELANIE
01/07/22	2191	760.00	DECEMBER VET SERVICES	V42815	ALVES, CHAD STEVEN
01/10/22	DU84474	(92.98)	SCVH Fees	C99999	DEP
01/19/22	2021 1130	1,605.61	NOVEMBER VET SERVICES	V108476	SANTA CRUZ VETERINARY HOSPITAL
01/19/22	2021 1231	2,396.62	DECEMBER VET SERVICES	V108476	SANTA CRUZ VETERINARY HOSPITAL
01/28/22	2021 1222	940.00	DENTAL BILL FOR ANIMAL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
01/28/22	2021 1222	342.00	RABBIT SPAY/NEUTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
01/28/22	0003	902.50	VET SERVICES 0106-0118	V42926	SULLIVAN, RHIANNON MARIE
01/28/22	2	1,471.00	RABBIT SPAY/NEUTERS	V42872	ASBESTOS VICTIMS OF AMERICA
02/03/22	2022 0121	170.00	GOAT NECROPSY	V39078	REGENTS OF THE UNIVERSITY OF CA, DAVIS
02/03/22	DU85081	(185.96)	SCVH FEES	C99999	DEP

02/04/22	#4	2,968.75	SPAY/NEUTER SERVICES	V42810	CLAY, JOHN W
02/04/22	2215	902.50	SPAY/NEUTER SERVICES-JANUARY	V42815	ALVES, CHAD STEVEN
02/08/22	2022 0131	2,828.13	JANUARY SCVH FEES	V108476	SANTA CRUZ VETERINARY HOSPITAL
02/09/22	DU85222	(376.76)	SCVH FEES	C99999	DEP
02/11/22	DU85295	(92.98)	SCVH FEES	C99999	DEP
02/24/22	DU85562	(92.98)	SCVH FEES	C99999	DEP
03/07/22	#5	2,517.50	SPAY/NEUTER SERVICES	V42810	CLAY, JOHN W
03/07/22	2232	475.00	SPAY/NEUTER SERVICES FEB	V42815	ALVES, CHAD STEVEN
03/09/22	DU85883	(72.98)	SCVH Fees	C99999	DEP
03/18/22	9	5,520.00	SPAY/NEUTER SURGERIES	V41919	PEOPLES PET CARE INC.
03/18/22	DU86146	(373.07)	SCVH FEES	C99999	DEP
03/23/22	DU86253	(252.36)	SCVH FEES	C99999	DEP
03/25/22	DU86342	(154.72)	SCVH FEES	C99999	DEP
03/30/22	DU86450	(490.04)	SCVH Fees	C99999	DEP
Object 62710 -- FIELD EQUIPMENT					
01/28/22	2021 1222	695.18	BULLETS, INTERVIEW BOOKS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62801 -- ADVERTISING & PROMOTION SUPP					
01/06/22	JV220640	980.38	MOVE AD EXP TO 62801		
01/06/22	JV13398	40.00	REG VET TECH	V998173	U S BANK CORPORATE PAYMENT SYSTEMS-PER 8173
01/06/22	JV13398	25.00	ANIMAL CARE WORKER	V998173	U S BANK CORPORATE PAYMENT SYSTEMS-PER 8173
01/19/22	JV13414	155.00	ANIMAL CARE WORKER		
01/19/22	JV13414	160.00	REGISTERED VET TECH		
02/01/22	00002452	893.76	SIGNS AND BANNERS	V115600	BLUE HERON DESIGN GROUP
03/14/22	JV13488	100.00	ANIMAL SERV ASSISTANT	V998173	U S BANK CORPORATE PAYMENT SYSTEMS-PER 8173
03/25/22	00002505	141.47	HEALTHY PETS FOR ALL SIGN	V115600	BLUE HERON DESIGN GROUP
Object 62810 -- S/APP CNTR SRV-PLNT MNT & REPR					
01/06/22	JV220640	(980.38)	MOVE AD EXP TO 62801		
Object 62842 -- INVENTORY MATERIALS PURCHASED					
01/28/22	2021 1222	2,450.48	MERCHANDISE FOR RESALE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
02/18/22	2022 0124	3,304.83	MERCHANDISE FOR RESALE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62857 -- SPECIAL MISC EXPENSE-SUPPLIES					
01/28/22	2021 1222	368.24	HEALTH PERMIT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
02/18/22	2022 0124	527.13	CAT SCRATCH BRICKS/GLOVES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62890 -- SUBSCRIPTIONS BOOKS & ED MATER					
02/18/22	2022 0124	384.00	2022 ANIMAL LAW BOOKS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
03/17/22	2022 0222	126.00	ACTIVE 911 SUBSCRIPTON	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62914 -- EDUCATION & TRAINING(REPT)					
01/25/22	22-182	67.00	PC832 FIREARMS - ROZARIO	V118786	AMERICAN RIVER COLLEGE
03/17/22	2022 0222	25.00	SEARCH WARRANT ONLINE CLASS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 62920 -- GAS, OIL, FUEL					
01/18/22	77485212	1,708.01	FUEL FOR FLEET	V14942	WEX BANK
02/11/22	78339498	2,200.07	FUEL FOR FLEET	V14942	WEX BANK
03/14/22	79270452	1,856.78	FUEL FOR FLEET	V14942	WEX BANK
Object 62922 -- LODGING					
02/18/22	2022 0124	634.86	HOTEL FOR ACO TRAINING	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object 63070 -- UTILITIES					
01/03/22	2021 1213	439.89	PG&E FOR WATSONVILLE SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
01/04/22	2021 1210	5,314.03	PG&E FOR SC SHELTER	V129169	PACIFIC GAS AND ELECTRIC CO
01/18/22	2021 1229	589.00	WATSONVILLE WATER/SEWER	V100856	WATSONVILLE CITY UTILITIES
01/18/22	2021 1229 1	980.45	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
01/18/22	2021 1229 2	42.04	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
01/18/22	2021 1229 3	28.69	ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
01/18/22	2022 0111	84.26	ACCT#33115 INTERNET SVCS	V125912	THE INTERNET STORE INC
01/19/22	0005836873	273.98	BENEFIT SHOP TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
01/19/22	0005836563	1,002.11	TRASH/RECYLCE PICK UP	V124657	GREENWASTE RECOVERY INC
01/24/22	2022 0105	159.88	ANNEX PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
01/24/22	2022 0110	6,172.31	SANTA CRUZ PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
01/24/22	2022 0111	498.26	WATSONVILLE PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
02/03/22	2022 0126	581.02	WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
02/03/22	2022 0127	27.64	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
02/03/22	2022 0127 2	28.69	ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
02/03/22	2022 0127 3	980.45	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
02/08/22	0005892212	1,142.51	TRASH/RECYCLE/YARD WASTE	V124657	GREENWASTE RECOVERY INC
02/08/22	0005892520	296.53	BENEFIT SHOP TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
02/11/22	2022 0208	84.31	ACCT#33115 INTERNET SVCS	V125912	THE INTERNET STORE INC
02/16/22	2022 0204	214.60	ANNEX PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
02/22/22	2022 0210 1	7,649.59	SC SHELTER PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
02/22/22	2022 0210 2	507.15	WATS SHELTER PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
03/04/22	2022 0225 1	28.69	ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
03/04/22	2022 0225 2	27.64	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
03/04/22	2022 0225 3	951.65	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
03/10/22	0005954834	296.53	TRASH/RECYCLE - BENEFIT SHOP	V124657	GREENWASTE RECOVERY INC

03/10/22	0005954529	1,085.11	TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
03/11/22	2022 0302	612.23	WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
03/21/22	2022 0308	199.56	ANNEX PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
03/21/22	2022 0311	84.31	ACCT33115 INTERNET SERVICES	V125912	THE INTERNET STORE INC
03/24/22	2022 0311	7,397.75	SANTA CRUZ PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
03/24/22	2022 0313	573.77	WATSONVILLE PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
Object 86208 -- MEDICAL EQUIPMENT					
03/17/22	2022 0222	9,300.73	SURGERY LIGHT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Consent Agenda Item 5.5

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Third Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for January 1, 2022 through March 31, 2022

Recommendation:

Accept the third quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for January 1, 2022 through March 31, 2022.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for April 1, 2022 through June 30, 2022 will be included on the August 8, 2022 agenda and every quarter thereafter.

DATE: 04/11/22
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Melanie Sobel, General Manager
 SUBJECT: Item 5.5 January 1, 2022 through March 31, 2022 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period January 1, 2022 and March 31, 2022.

Expenditure Actual Transactions

Posted	Document	Amount	Description	Department
01/07/22	JV220658	2,824.50	JAN SCR911 SRVCS	SANTA CRUZ REGIONAL 911
01/31/22	JV220763	2,824.50	FEBRUARY SCR911 SERVICES	SANTA CRUZ REGIONAL 911
03/08/22	JV220947	2,824.50	SCR911 SERVICES - MARCH	SANTA CRUZ REGIONAL 911
Department Total		8,473.50		
01/03/22	IB220229	3,167.18	NOVEMBER 2021 TELEPHONE CHGS	ISD-TELECOM
01/03/22	IB220229	133.68	NOVEMBER 2021 TELEPHONE CHGS	ISD-TELECOM
02/08/22	IB220246	316.90	DECEMBER 2021 TELEPHONE CHGS	ISD-TELECOM
02/08/22	IB220246	3,208.98	DECEMBER 2021 TELEPHONE CHGS	ISD-TELECOM
03/07/22	IB220312	3,057.88	JANUARY 2022 TELEPHONE CHGS	ISD-TELECOM
03/07/22	IB220312	189.27	JANUARY 2022 TELEPHONE CHGS	ISD-TELECOM
Department Total		10,073.89		
03/29/22	GS220252	10,515.98	Q1 2122 BLDG/EQP MAINT ASA	GSD-MAINTENANCE
Department Total		10,515.98		
03/22/22	JV221058	495.00	1-SAP CRYSTAL REPORT LICENSE	ISD-PC SERVICES
03/28/22	JV221098	53.19	1-ADOBE ACROBAT STD DC L9 12M	ISD-PC SERVICES
Department Total		548.19		
02/01/22	GS220003	297.25	WAREHOUSE CHARGES MONTH 12/21	GSD-WHAREHOUSE
02/01/22	GS220004	690.90	WAREHOUSE CHARGES MONTH 9/2021	GSD-WHAREHOUSE
02/01/22	GS220005	177.45	WAREHOUSE CHARGES MONTH 10/21	GSD-WHAREHOUSE
02/01/22	GS220006	807.05	WAREHOUSE CHARGES MONTH 11/21	GSD-WHAREHOUSE
02/16/22	GS220007	344.20	WAREHOUSE CHARGES MONTH 12/21	GSD-WHAREHOUSE
Department Total		2,316.85		
02/11/22	GS220113	413.40	OCT 21 FLEET SVC CHARGES	GSD-FLEET
02/23/22	GS220116	62.96	NOV 21 FLEET SVC CHARGES	GSD-FLEET
Department Total		476.36		
01/28/22	JV220757	49,417.25	3RD QTR 21-22 CERTS LEASE PMT	COUNTY OF SANTA CRUZ
03/17/22	JCOSTPLAN	41,886.25	3RD QTR COST PLAN CHARGES	COUNTY OF SANTA CRUZ
Department Total		91,303.50		

Consent Agenda Item 5.6

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Accept designated and undesignated donations in the total of \$46,800 from the SCCAS Foundation and direct that the checks be deposited

Recommendation:

Accept designated and undesignated donations in the total of \$46,800 from the SCCAS Foundation and direct that the checks be deposited

Discussion:

The Santa Cruz County Animal Shelter Foundation matched donations with licenses and green envelope donations totaling \$23,000. Additionally, a \$23,800 donation from the Foundation is for the Healthy Pets for All Planned Pethood fund.

Consent Agenda Item 5.7

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Accept a \$5,000 Gift from Char Williams through Fidelity Charitable

Recommendation:

Accept a \$5,000 Gift from Char Williams through Fidelity Charitable and direct that the check be deposited.

Consent Agenda Item 5.8

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Accept a \$5,000 Gift from Altman Specialty Plants, LLC

Recommendation:

Accept a \$5,000 Gift from Altman Specialty Plants, LLC and direct that the check be deposited.

Consent Agenda Item 5.9

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Ratify the Purchase of Fixed Asset Medical Equipment for the Santa Cruz Shelter, and Approve an AUD74 Authorizing the General Manager to Transfer Appropriations in the Amount of \$14,600.

Recommendation:

Ratify the purchase of a new surgery lighting system and ultrasound machine for the Santa Cruz Shelter, and approve an AUD74 authorizing the General Manager to transfer appropriations in the amount of \$14,600 from Regular Pay to Fixed Asset Medical Equipment for the purchases.

Discussion:

This new fixed asset medical equipment is necessary to furnish the new surgery suite in the Santa Cruz Shelter. Due to very long delivery lead times, the equipment was purchased in advance of this Board meeting in order to more quickly operationalize the new surgery suite once construction is complete in April. Sufficient funds are available for this purchase in the existing FY 2021-22 budget due to salary savings.

COUNTY OF SANTA CRUZ
 REQUEST FOR TRANSFER OR REVISION
 OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: Animal Shelter
 Fund No. 76114
 TO: **Board of Supervisors**
 Requires 4/5 vote:

Date: April 11, 2022

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending - June 30, 2022

AUDITORS USE ONLY	
DOCUMENT #	AMOUNT
	\$ 14,600

Batch #	
Date	Keyed By:

		GL KEY	OBJECT	JL CODE	Amount	Account Description	
		702850	86208			\$ 14,600	MEDICAL EQUIPMENT
TRANSFER	To						
	From	702810	51000		\$ 14,600	REGULAR PAY	

Explanation: TRANSFER \$14,600 FROM REGULAR PAY TO MEDICAL EQUIPMENT TO FUND PURCHASE OF MEDICAL EQUIPMENT FOR THE SANTA CRUZ SHELTER SURGERY SUITE

SEE SCCAS 04/11/22 BOARD ITEM 5.9 THAT AUTHORIZED THE SCCAS GM TO TRANSFER FUNDS FOR THIS PURCHASE.

Name X Title _____

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by _____ Deputy Date _____

Administrative Officer's Action: () Recommended to Board () Approved () Not Recommended or Approved

Administrative Officer _____ Date _____

State of California }
 ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order duly entered in the minutes of said Board on

County of Santa Cruz _____ 20____, By _____, Deputy Clerk

(A-C) * Decs: _____ Item _____ - Budget Transfer

BRD. NAME AGENDA DATE Item No.

Distribution:

Consent Agenda Item 5.10

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Approve an AUD60 Accepting and Appropriating \$63,000 in Unanticipated Revenue for the Purchase of Equipment and Supplies for the Shelter Expansion Project

Recommendation:

Approve an AUD60 accepting and appropriating \$63,000 in unanticipated revenue for the purchase of equipment and supplies for new cat and rabbit areas in the Shelter addition.

Discussion:

The Santa Cruz County Animal Shelter Foundation is funding new equipment and supplies for the new animal housing areas in the Shelter's Phase I Shelter expansion project.

BEFORE THE BOARD OF DIRECTORS
OF THE SANTA CRUZ COUNTY ANIMAL SHELTER

Resolution No. 2022-1

On the motion of Board Member _____
Duly seconded by Board Member _____
The following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the Santa Cruz County Animal Shelter is the recipient of funds, in the amount of \$63,000, from the Santa Cruz County Animal Shelter Foundation for the purchase of equipment and supplies for the new cat room; and

WHEREAS, the above-referenced funds are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the Santa Cruz County Animal Shelter; and

WHEREAS, pursuant to Government Code section 29130(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Directors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor- Controller-Treasurer-Tax Collector accept the amount of \$63,000 for use by the Santa Cruz County Animal Shelter for the purchase of equipment and supplies for the new cat room.

<u>GL Key</u>	<u>Revenue Object</u>	<u>IL Key</u>	<u>IL Object</u>	<u>Acct Name</u>	<u>Amount</u>
<u>702810</u>	<u>42371</u>				<u>\$63,000</u>

and that such funds be and are hereby appointed as follows:

<u>GL Key</u>	<u>Expenditure Object</u>	<u>IL Key</u>	<u>IL Object</u>	<u>Acct Name</u>	<u>Amount</u>
<u>702830</u>	<u>62226</u>				<u>\$45,000</u>
<u>702830</u>	<u>86204</u>				<u>\$18,000</u>

PASSED AND ADOPTED BY THE Board of Directors of the Santa Cruz County Animal Shelter, this 11th day of April, 2022 by the following vote (requires four-fifths vote for approval):

AYES: MEMBERS _____

NOES: MEMBERS _____

ABSENT: MEMBERS _____

ATTEST:

Chair of the Board

Clerk of the Board

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been)(will be)received within the current fiscal year.

By: _____
Department Head

Date: _____

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: General Manager's Oral Report

General Manager will present an oral report on the Santa Cruz County Animal Shelter.

Regular Agenda Item 6.2

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Financial Report for the period ending March 31, 2022

Recommendation:

Approve the Financial Report as presented for the period ending March 31, 2022 including the Estimated/Actuals for FY 2021-22.

Discussion:

The Financial Report for February/March 2022 reflects total revenues of \$509,374 and expenditures of \$649,176. Current YTD revenues are 84% of a potential 75%. Current year expenditures are 63% of a potential 75%.

Licensing revenues YTD are \$200,788. At this point last year licensing revenues were \$214,325.

The Financial Report reflects the estimated/actual expenditures and revenues based on current YTD actual through March and an estimate for April – June based on experience and expectations.

Based on current estimated/actuals a year-end surplus is estimated at \$45,819 instead of the budgeted deficit of \$422,676.

**Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2021-2022
For Months Ending March 31, 2022**

Revenues:	2021-2022 Final Budget	2021-2022 Est/Actuals	2021-2022 YTD Actuals	YTD Remaining	2020-2021 YTD Actuals
ANIMAL LICENSES	\$285,000	\$0	\$0	\$0	\$214,325
INTEREST	\$17,000	\$9,300	\$6,596	\$2,704	\$13,430
RENTS & CONCESSIONS	\$700	\$200	\$98	\$102	\$65
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$140	\$110	\$30	\$0
FED-CARES ACT CRF FUNDING	\$0	\$0	\$0	\$0	(\$21,425)
HUMANE SERVICES	\$250,000	\$210,000	\$157,060	\$52,940	\$173,536
ADMINISTRATIVE SERVICES	\$2,600	\$2,000	\$1,489	\$511	\$1,543
COST RECOVERY-OTHER	\$5,500	\$3,000	\$2,874	\$126	\$1,541
MEMBER CONTRIBUTION	\$3,044,606	\$3,044,606	\$2,740,154	\$304,452	\$2,583,051
CHARGES FOR CURRENT SERVICES	\$14,000	\$11,000	\$9,075	\$1,925	\$0
ADMIN FINE FEES	\$5,000	\$5,000	\$3,508	\$1,492	\$3,560
GRANT SERVICES-NON INTERGOV	\$15,000	\$0	\$0	\$0	\$15,000
ANIMAL MICROCHIP FEES	\$20,000	\$6,500	\$5,930	\$570	\$13,028
ANIMAL RABIES FEES	\$18,000	\$6,500	\$5,163	\$1,337	\$12,372
ANIMAL SPAY&NEUTER FEES	\$100,000	\$20,000	\$19,140	\$860	\$74,984
SALES-OTHER-TAXABLE	\$70,000	\$83,000	\$62,292	\$20,708	\$54,535
CASH OVERRAGES	\$0	\$4	\$4	(\$0)	\$83
CONTRIBUTIONS OTHER	\$0	\$63,000	\$0	\$63,000	\$0
CONTRIBUTIONS and DONATIONS	\$400,000	\$400,000	\$360,240	\$39,760	\$519,929
NSF CHECKS	\$0	(\$550)	(\$550)	\$0	\$0
OTHER REVENUE	\$40,000	\$25,000	\$17,355	\$7,645	\$21,097
LICENSES - CAPITOLA	\$0	\$9,008	\$6,257	\$2,751	\$0
LICENSES - SANTA CRUZ	\$0	\$60,428	\$39,995	\$20,433	\$0
LICENSES- SCOTTS VALLEY	\$0	\$16,077	\$10,788	\$5,289	\$0
LICENSES- COUNTY	\$0	\$174,159	\$122,548	\$51,611	\$0
LICENSES- WATSONVILLE	\$0	\$33,478	\$21,200	\$12,278	\$0
TOTAL REVENUES:	\$4,287,606	\$4,181,850	\$3,591,326	\$590,524	\$3,680,655

Less Expenditures:

Salaries and Benefits	\$3,017,236	\$2,664,656	\$1,952,978	\$711,678	\$2,145,283
Services and Supplies	\$1,184,757	\$1,093,843	\$729,969	\$363,874	\$788,338
Other Uses	\$167,422	\$167,422	\$125,659	\$41,763	\$47,542
Fixed Assets	\$60,000	\$100,100	\$9,301	\$90,799	\$0
Operating Transfers Out	\$102,010	\$102,010	\$102,010	\$0	\$101,000
TOTAL EXPENDITURES:	\$4,531,425	\$4,128,031	\$2,919,916	\$1,208,115	\$3,082,163

Plus Contingency:

	\$178,857	\$0	\$0	(\$0)	\$0
TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$4,710,282	\$4,128,031	\$2,919,916	\$1,208,115	\$3,082,163

NET REVENUES OVER (UNDER) EXPENDITURE **(\$422,676)** **\$53,819** **\$671,410** **(\$617,591)** **\$598,492**

BEGINNING FUND BALANCE - UNDESIGNATED **\$978,146** **\$978,146** **\$978,146** **\$978,146** **\$659,250**
(unaudited ending balance from 6/30/21)

ENDING FUND BALANCE - UNDESIGNATED **\$555,470** **\$1,031,965** **\$1,649,556** **\$360,555** **\$1,257,742**

ANIMAL LICENSE DETAIL

	2021-22 YTD Actuals	2020-21 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$6,257	\$6,105	\$152
LICENSES - SANTA CRUZ	\$39,995	\$43,725	(\$3,730)
LICENSES- SCOTTS VALLEY	\$10,788	\$12,145	(\$1,357)
LICENSES- COUNTY	\$122,548	\$127,107	(\$4,559)
LICENSES- WATSONVILLE	\$21,200	\$25,243	(\$4,043)

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/21 is \$472,501 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/21 is \$900 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2020-2021**

As of 3/31/22 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	21-22 Final Budget	21-22 Adj. Budget	21-22 Est./Actuals	February Actuals	March Actuals	21-22 YTD Actuals	YTD Remaining	75%	75%	20-21 YTD Actuals	COMPARE	March Actuals	20-21 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized		THRU MAR PY ACTUALS		
51000	SALARIES & BENF	\$3,017,236	\$2,942,236	\$2,664,656	\$202,619	\$250,673	\$1,952,978	\$711,678	66.38%	78.16%	\$2,145,283	(\$192,306)	\$179,859	\$2,744,589
61000	SERVICES & SUPL	\$1,184,757	\$1,184,757	\$1,093,843	\$54,736	\$89,962	\$729,969	\$363,874	61.61%	68.23%	\$788,338	(\$58,369)	\$70,733	\$1,155,463
70000	OTHER CHARGES	\$167,422	\$167,422	\$167,422	\$0	\$41,886	\$125,659	\$41,763	75.06%	75.00%	\$47,542	\$78,117	\$0	\$63,391
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$0	\$67,500	\$100,100	\$0	\$9,301	\$9,301	\$90,799	13.78%	0.00%	\$0	\$9,301	\$0	\$0
90000	OTHER FINANCING USES	\$102,010	\$102,010	\$102,010	\$0	\$0	\$102,010	\$0	100.00%	0.00%	\$101,000	\$1,010	\$0	\$101,000
98700	CONTINGENCIES	\$178,857	\$178,857	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
51000-98700	TOTAL EXPENDITURES	\$4,650,282	\$4,642,782	\$4,128,031	\$257,355	\$391,821	\$2,919,916	\$1,208,115	62.89%	131.70%	\$3,082,163	(\$162,247)	\$250,592	\$4,064,443
40100-42500	TOTAL REVENUES	\$4,287,606	\$4,287,606	\$4,181,850	\$382,144	\$127,230	\$3,591,326	\$590,524	83.76%	83.99%	\$3,680,655	(\$89,329)	\$241,181	\$4,382,289
	NET COST	\$362,676	\$355,176	(\$53,819)	(\$124,789)	\$264,591	(\$671,410)	\$617,591	-189.04%	188.30%	(\$598,492)	\$72,918	(\$9,411)	(\$317,846)
51000	REGULAR PAY-PER	1,756,193	1,681,193	1,537,486	\$121,139	\$162,024	\$1,129,510	\$407,976	67.19%	77.69%	\$1,266,932	(\$137,422)	\$106,444	1,630,768
51005	OVERTIME PAY-PE	4,159	4,159	16,567	\$820	\$413	\$12,230	\$4,337	294.05%	95.87%	\$5,169	\$7,061	\$80	5,391
51010	REGULAR PAY-EXT	56,234	56,234	57,023	\$3,363	\$3,983	\$42,006	\$15,017	74.70%	76.00%	\$38,894	\$3,112	\$4,483	51,175
51040	DIFFERENTIAL PAY	31,366	31,366	25,659	\$1,957	\$2,669	\$18,826	\$6,833	60.02%	74.00%	\$17,916	\$910	\$1,965	24,210
52010	OASDI-SOCIAL SE	132,675	132,675	122,514	\$9,524	\$12,726	\$89,641	\$32,873	67.56%	79.25%	\$97,745	(\$8,103)	\$8,445	123,342
52015	RETIREMENT	482,434	482,434	421,034	\$33,734	\$36,384	\$295,919	\$125,115	61.34%	75.21%	\$283,720	\$12,199	\$27,481	377,259
53010	EMPLOYEE INSURA	474,586	474,586	439,882	\$32,084	\$32,474	\$320,355	\$119,527	67.50%	78.46%	\$355,319	(\$34,964)	\$30,961	452,855
53015	UNEMPLOYMENT IN	3,964	3,964	5,297	\$0	\$0	\$5,297	(\$0)	133.63%	100.00%	\$3,964	\$1,333	\$0	3,964
54010	WORKERS COMPENS	75,625	75,625	39,194	\$0	\$0	\$39,194	(\$0)	51.83%	100.00%	\$75,625	(\$36,431)	\$0	75,625
51000	SALARIES & BENF	\$3,017,236	\$2,942,236	\$2,664,656	\$202,619	\$250,673	\$1,952,978	\$711,678	66.38%	78.16%	\$2,145,283	(\$192,306)	\$179,859	\$2,744,589
61115	POLICE SAFETY EQUIPMENT	500	500	800	\$378	\$0	\$739	\$61	147.83%	0.00%	\$0	\$739	\$0	0
61125	UNIFORM REPLACEMENT	1,500	1,500	3,500	\$0	\$0	\$3,421	\$79	228.04%	58.83%	\$882	\$2,538	\$378	1,500
61215	RADIO SERVICES	35,000	35,000	33,894	\$0	\$2,825	\$25,421	\$8,474	72.63%	71.42%	\$24,995	\$425	\$2,777	35,000
61220	TELECOM SERVICES	46,000	46,000	40,000	\$3,526	\$3,247	\$24,553	\$15,447	53.38%	71.10%	\$32,704	(\$8,151)	\$4,179	46,000
61310	FOOD	10,000	10,000	25,000	\$2,155	\$2,315	\$18,353	\$6,647	183.53%	87.32%	\$15,718	\$2,635	\$300	18,000
61412	JANITORIAL SERVICES	10,000	10,000	11,000	\$875	\$875	\$7,000	\$4,000	70.00%	67.15%	\$6,715	\$285	\$825	10,000
61525	LIABILITY INSURANCE	60,000	60,000	45,984	\$0	\$0	\$45,984	(\$0)	76.64%	100.00%	\$57,173	(\$11,189)	\$0	57,173
61535	OTHER INSURANCE	4,012	4,012	4,154	\$0	\$0	\$3,618	\$536	90.18%	0.00%	\$4,154	(\$536)	\$0	4,154
61720	MAINT-MOBILE EQUIPMENT-SERV	10,000	10,000	7,500	\$444	\$23	\$3,105	\$4,395	31.05%	44.77%	\$3,582	(\$477)	\$173	8,000
61725	MAINT-OFFICE EQUIPMENT	1,000	1,000	1,500	\$247	\$140	\$1,434	\$66	143.41%	80.20%	\$1,333	\$101	\$304	1,662
61730	MAINT-OTHER EQUIP-SVCS	2,000	2,000	2,000	\$0	\$0	\$1,787	\$213	89.33%	91.61%	\$1,832	(\$45)	\$0	2,000
61731	MAINT-OTHER EQUIP-SUP	1,000	1,000	1,000	\$0	\$0	\$1,000	\$0	0.00%	12.13%	\$121	(\$121)	\$0	1,000
61835	FACILITIES MAINT	18,000	18,000	18,000	\$0	\$12,662	\$13,622	\$4,378	75.68%	67.87%	\$13,574	\$48	\$0	20,000
61845	MAINT STRUCT IM	1,000	1,000	1,000	\$0	\$0	\$15	\$985	1.47%	58.28%	\$583	(\$568)	\$0	1,000
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61922	OTHER MEDICAL MATERIALS	110,000	110,000	70,000	\$8,253	\$18,343	\$58,319	\$11,681	53.02%	69.83%	\$87,293	(\$28,974)	\$10,623	125,000
62020	MEMBERSHIPS	2,000	2,000	2,756	\$350	\$0	\$2,756	\$0	137.80%	100.00%	\$3,197	(\$441)	\$500	3,197
62111	MISCELLANEOUS EXPENSES	14,000	14,000	14,000	\$0	\$1,074	\$7,462	\$6,538	53.30%	94.28%	\$13,200	(\$5,738)	\$25	14,000

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2020-2021**

As of 3/31/22 from ONESolution
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	21-22 Final Budget	21-22 Adj. Budget	21-22 Est./Actuals	February Actuals	March Actuals	21-22 YTD Actuals	YTD Remaining	75%	75%	20-21 YTD Actuals	COMPARE	March Actuals	20-21 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized		THRU MAR PY ACTUALS		
62112	CASH SHORTAGES	0	0	40	\$0	\$0	\$40	(\$0)	0.00%	100.00%	\$3	\$37	\$0	3
62214	DUPLICATING SVCS.	3,500	3,500	4,000	\$1,395	\$0	\$2,769	\$1,231	79.10%	52.33%	\$2,355	\$414	\$0	4,500
62217	MISC NONINVENTORABLE ITEMS EXPENSE	0	0	100	\$0	\$0	\$100	\$0	0.00%	#DIV/0!	\$0	\$100	\$0	0
62219	PC SOFTWARE PURCHASES	6,500	6,500	6,845	\$0	\$548	\$6,845	\$0	105.30%	99.95%	\$6,506	\$339	\$0	6,509
62221	POSTAGE	12,000	12,000	12,000	\$54	\$135	\$6,781	\$5,219	56.51%	70.12%	\$8,414	(\$1,634)	\$148	12,000
62222	SUBSCRIPTIONS/PERIODICALS	125	125	249	\$39	\$0	\$249	\$0	199.07%	0.00%	\$0	\$249	\$0	1,050
62223	SUPPLIES	75,000	75,000	75,000	\$5,411	\$2,872	\$41,423	\$33,578	55.23%	67.91%	\$44,139	(\$2,717)	\$9,412	65,000
62225	NON-PC SOFTWARE	250	250	250	\$0	\$0	\$0	\$250	0.00%	0.00%	\$0	\$0	\$0	250
62226	INVENTORABLE ITEMS	5,000	5,000	45,000	\$0	\$0	\$0	\$45,000	0.00%	77.36%	\$23,027	(\$23,027)	\$6,581	29,767
62301	ACCOUNTING & AUDITING	15,000	15,000	15,000	\$0	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	15,000
62310	BANKING SERVICES	13,000	13,000	17,500	\$955	\$1,415	\$11,913	\$5,587	91.64%	62.68%	\$8,775	\$3,137	\$775	14,000
62316	COMPUTER PROF SVCS	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62317	CONSULT/MGT/PC SVCE.	20,000	20,000	22,500	\$318	\$147	\$20,205	\$2,295	101.03%	89.08%	\$19,598	\$607	\$155	22,000
62318	COUNTY COUNSEL	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62325	DATA PROCESSING	82,320	82,320	82,320	\$0	\$0	\$41,160	\$41,160	50.00%	53.51%	\$44,050	(\$2,890)	\$0	82,320
62330	DPW SERVICES - GENERAL MONEY	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62381	PROF & SPECIAL	125,000	125,000	65,000	\$4,281	\$9,065	\$45,572	\$19,428	36.46%	72.68%	\$47,239	(\$1,667)	\$5,743	65,000
62399	VETERINARIAN SERVICES	170,000	170,000	135,000	\$6,121	\$20,769	\$78,870	\$56,130	46.39%	53.08%	\$87,586	(\$8,717)	\$11,128	165,000
62500	EQUIPMENT RENTS & LEASES-	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	100.00%	\$32	(\$32)	\$0	32
62610	RENTS & LEASES-	200,000	200,000	197,669	\$0	\$0	\$148,252	\$49,417	74.13%	75.00%	\$148,252	\$0	\$0	197,669
62710	FIELD EQUIPMENT	1,200	1,200	1,200	\$0	\$0	\$829	\$371	69.12%	60.22%	\$1,166	(\$336)	\$163	1,936
62801	ADVERTISING & PROMOTION	2,500	2,500	3,843	\$894	\$241	\$3,843	\$0	153.70%	45.64%	\$2,726	\$1,117	\$0	5,973
62810	S/APP CNTR SRV-PLNT MNT & RPR	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0
62842	INVENTORY MATERIALS PURCHASED	20,000	20,000	20,000	\$3,305	\$0	\$15,393	\$4,607	76.97%	35.56%	\$4,445	\$10,949	\$0	12,500
62857	SPECIAL MISC EXP-SUPPLIES	500	500	903	\$527	\$0	\$903	(\$0)	180.67%	92.96%	\$1,394	(\$491)	\$0	1,500
62890	SUBSCRIPTIONS/BOOKS	500	500	510	\$384	\$126	\$510	\$0	102.00%	#DIV/0!	\$0	\$510	\$0	0
62893	TOWING	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62914	TRAVEL-EDUCATION	2,500	2,500	2,500	\$0	\$25	\$2,066	\$434	82.64%	56.80%	\$685	\$1,381	\$685	1,206
62920	GAS, OIL, FUEL	16,000	16,000	16,000	\$2,200	\$1,857	\$12,782	\$3,218	79.89%	62.42%	\$11,235	\$1,547	\$1,343	18,000
62922	TRAVEL-LODGING	1,500	1,500	1,500	\$635	\$0	\$635	\$865	42.32%	#DIV/0!	\$0	\$635	\$0	0
62924	TRAVEL-MEALS	500	500	500	\$0	\$0	\$18	\$482	3.66%	#DIV/0!	\$0	\$18	\$0	0
62926	TRAVEL-MILEAGE	500	500	500	\$0	\$0	\$88	\$412	17.70%	#DIV/0!	\$0	\$88	\$0	0
62928	TRAVEL-OTHER	100	100	100	\$0	\$0	\$32	\$68	32.05%	20.35%	\$20	\$12	\$0	100
62930	REGISTRATIONS	250	250	250	\$0	\$0	\$0	\$250	0.00%	100.00%	\$1,462	(\$1,462)	(\$190)	1,462
62935	SERVICE CENTER	0	0	476	\$476	\$0	\$476	(\$0)	0.00%	#DIV/0!	\$0	\$476	\$0	0
62940	TRAVEL ADVANCES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
63070	UTILITIES	85,000	85,000	85,000	\$11,512	\$11,257	\$70,628	\$14,372	83.09%	68.44%	\$58,173	\$12,455	\$14,705	85,000
74230	PRINCIPAL ON LEASE PUCHASES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61000	SERVICES & SUPPLIES	\$1,184,757	\$1,184,757	\$1,093,843	\$54,736	\$89,962	\$729,969	\$363,874	61.61%	68.23%	\$788,338	(\$250,675)	\$70,733	\$1,155,463

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Acct	Acct Title	21-22 Final Budget	21-22 Adj. Budget	21-22 Est./Actuals	February Actuals	March Actuals	21-22 YTD Actuals	YTD Remaining	75%	75%	20-21 YTDActuals	COMPARE THRU MAR PY ACTUALS	March Actuals	20-21 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
75315	COUNTY OVERHEAD (see 3550)	\$167,422	\$167,422	\$167,422	\$0	\$41,886	\$125,659	\$41,763	75.06%	75.00%	\$47,542	\$0	\$0	\$63,391
70000	OTHER CHARGES	\$167,422	\$167,422	\$167,422	\$0	\$41,886	\$125,659	\$41,763	75.06%	75.00%	\$47,542	\$78,117	\$0	\$63,391
86204	EQUIPMENT	\$0	\$0	\$18,000	\$0	\$0	\$0	\$18,000	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86208	MEDICAL EQUIPMENT	\$0	\$0	\$14,600	\$0	\$9,301	\$9,301	\$5,299	#DIV/0!	0.00%	\$0	\$9,301	\$0	\$0
86209	MOBILE EQUIPMENT	\$60,000	\$60,000	\$60,000	\$0	\$0	\$0	\$60,000	0.00%	0.00%	\$0	\$0	\$0	\$0
86210	OFFICE EQUIPMENT	\$0	\$7,500	\$7,500	\$0	\$0	\$0	\$7,500	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$60,000	\$67,500	\$100,100	\$0	\$9,301	\$9,301	\$90,799	13.78%	0.00%	\$0	\$9,301	\$0	\$0
90000	OPERATING TRSF OUT	\$102,010	\$102,010	\$102,010	\$0	\$0	\$102,010	\$0	100.00%	132.80%	\$101,000	\$1,010	\$0	\$101,000
90000	OTHER FINANCING USES	\$102,010	\$102,010	\$102,010	\$0	\$0	\$102,010	\$0	100.00%	0.00%	\$101,000	\$1,010	\$0	\$101,000
98700	APPROP FOR CONTINGENCIES	\$178,857	\$178,857	\$0	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$178,857	\$178,857	\$0	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$285,000	\$285,000	\$0	\$25,779	\$26,253	\$200,788	(\$200,788)	70.45%	73.91%	\$214,325	(\$13,537)	\$28,327	\$290,000
40430	INTEREST	\$17,000	\$17,000	\$9,300	\$994	\$0	\$6,596	\$2,704	38.80%	83.94%	\$13,430	(\$6,835)	\$992	\$16,000
40440	RENTS & CONCESS	\$700	\$700	\$200	\$0	\$0	\$98	\$102	14.00%	64.64%	\$65	\$33	\$0	\$100
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$140	\$20	\$10	\$110	\$30	55.00%	#DIV/0!	\$0	\$110	\$0	\$0
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41093	FED-FEMA	\$0	\$0	\$0	\$0	\$0	(\$0)	\$0	0.00%	0.00%	\$0	(\$0)	\$0	\$86,802
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	(\$21,425)	\$21,425	\$0	\$0
41510	HUMANE SERVICES	\$250,000	\$250,000	\$210,000	\$17,048	\$23,503	\$157,060	\$52,940	62.82%	77.13%	\$173,536	(\$16,476)	\$13,775	\$225,000
42010	ADMINISTRATIVE SERVICES	\$2,600	\$2,600	\$2,000	\$126	\$282	\$1,489	\$511	57.27%	77.15%	\$1,543	(\$54)	\$218	\$2,000
42022	COST RECOVERY-OTHER	\$5,500	\$5,500	\$3,000	\$329	\$904	\$2,874	\$126	52.25%	51.37%	\$1,541	\$1,333	\$106	\$3,000
42044	MEMBER CONTRIBUTION	\$3,044,606	\$3,044,606	\$3,044,606	\$284,388	\$0	\$2,740,154	\$304,452	90.00%	89.93%	\$2,583,051	\$157,103	\$140,047	\$2,872,279
42047	OTHER CHARGES CURRENT SERVICES	\$14,000	\$14,000	\$11,000	\$0	\$9,075	\$9,075	\$1,925	64.82%	0.00%	\$0	\$9,075	\$0	\$11,550
42073	ADMINISTRATIVE FINE FEES	\$5,000	\$5,000	\$5,000	\$350	\$358	\$3,508	\$1,492	70.16%	47.47%	\$3,560	(\$52)	\$660	\$7,500
42074	GRANT SERVICES-NON INTERGOV	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$15,000	(\$15,000)	\$10,972	\$15,000
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$20,000	\$20,000	\$6,500	\$480	\$1,975	\$5,930	\$570	29.65%	76.64%	\$13,028	(\$7,098)	\$1,667	\$17,000
42206	ANIMAL RABIES FEES	\$18,000	\$18,000	\$6,500	\$364	\$1,076	\$5,163	\$1,337	28.68%	77.33%	\$12,372	(\$7,209)	\$1,546	\$16,000
42207	ANIMAL SPAY&NEUTER FEES	\$100,000	\$100,000	\$20,000	\$553	\$9,089	\$19,140	\$860	19.14%	71.41%	\$74,984	(\$55,844)	\$5,890	\$105,000
42234	SALES-OTHER-TAXABLE	\$70,000	\$70,000	\$83,000	\$7,226	\$6,780	\$62,292	\$20,708	88.99%	72.71%	\$54,535	\$7,756	\$9,526	\$75,000
42362	CASH OVERAGES	\$0	\$0	\$4	\$0	\$0	\$4	(\$0)	0.00%	89.02%	\$83	(\$79)	\$3	\$93
42371	CONTRIBUTIONS OTHER	\$0	\$0	\$63,000	\$0	\$0	\$0	\$63,000	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
42372	CONTRIBUTIONS AND DONATIONS	\$400,000	\$400,000	\$400,000	\$43,892	\$45,585	\$360,240	\$39,760	90.06%	86.65%	\$519,929	(\$159,690)	\$23,730	\$600,000
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	(\$550)	\$0	\$0	(\$550)	(\$0)	0.00%	0.00%	\$0	(\$550)	\$0	(\$35)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
42384	OTHER REVENUE	\$40,000	\$40,000	\$25,000	\$595	\$2,340	\$17,355	\$7,645	43.39%	52.74%	\$21,097	(\$3,742)	\$3,722	\$40,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$0	\$0	\$9,008	\$751	\$1,145	\$6,257	\$2,751	0.00%	0.00%	\$6,105	\$152	\$788	\$0
42982	LICENSES - SANTA CRUZ	\$0	\$0	\$60,428	\$4,797	\$5,296	\$39,995	\$20,433	0.00%	0.00%	\$43,725	(\$3,730)	\$5,633	\$0
42983	LICENSES- SCOTTS VALLEY	\$0	\$0	\$16,077	\$1,033	\$1,073	\$10,788	\$5,289	0.00%	0.00%	\$12,145	(\$1,357)	\$1,360	\$0
42984	LICENSES-COUNTY	\$0	\$0	\$174,159	\$16,084	\$16,277	\$122,548	\$51,611	0.00%	0.00%	\$127,107	(\$4,559)	\$16,908	\$0
42986	LICENSES- WATSONVILLE	\$0	\$0	\$33,478	\$3,114	\$2,462	\$21,200	\$12,278	0.00%	0.00%	\$25,243	(\$4,043)	\$3,638	\$0
40100-42500	REVENUES	\$4,287,606	\$4,287,606	\$4,181,850	\$382,144	\$127,230	\$3,591,326	\$297,374	83.76%	83.99%	\$3,680,655	(\$89,329)	\$241,181	\$4,382,289

Regular Agenda Item 6.3

TO: Santa Cruz County Board of Directors
FROM: Melanie Sobel, General Manager
DATE: April 11, 2022
SUBJECT: Proposed Budget FY 2022-23

Recommendation:

Consider adopting the Proposed Fiscal Year (FY) 2022-23 Budget with a 10% increase to member contributions (6% increase from FY 2019-20). This plan uses reserve funds in conjunction with a 10% increase to member contributions for any additional net cost increases after revenues.

Discussion:

Exhibit A - Proposed Budget

Staff developed the following Proposed FY 2022-23 Budget for review and consideration. The proposed reflects a 10% increase to member contributions and support for current levels of service with existing staff and recommends continuing to use unassigned reserve balance funds to cover increased net costs.

The Estimated Actuals for FY 2021-22 reflect a surplus of \$45,819, resulting in an estimated \$1,567,171 in unassigned reserve balance funds. The budget proposal assumes using \$335,732 in reserve funds for any additional net cost increases after revenues. Alternatives to using reserve funds could be reducing staff, shelter hours open to the public or services to the community. Staff reductions could result in fewer opportunities to generate new revenue through grants and programs.

Salaries and Benefits projected for FY 2022-23 are based on reports provided by County Personnel. The 10.6% increase in Salaries and Benefits supports the current staffing level. Employee Insurance and Benefits costs continue to rise each year.

Contributions and Donations are increasing due to increased shelter exposure in the community, more special events, and online and direct mail giving campaigns. With the creation of the Santa Cruz County Animal Shelter Foundation, we expect this revenue to continue to grow to offset our proactive program expenses.

The budget maintains a very modest level of services and supplies expenditures for the average animal population in the shelters. In fact, SCCAS has requested a \$115,199 decrease in services and supplies due to carefully monitored spending and cost-cutting measures. There are several unavoidable fixed costs based on current operations for the shelter including the Santa Cruz Shelter lease agreement and County overhead, contingency funding, and capital reserve funding. Staff continues to count on volunteer and public/non-profit support.

The budget contains a required 4% Contingency of \$186,954 for any unanticipated costs or revenue shortfalls as well as a required \$103,030 contribution to a 30-year asset reserve fund to repair and replace all building components at the Santa Cruz County Animal Shelter in Santa Cruz.

Exhibit B - Schedule of Member Contributions

This schedule delineates the change in member contributions based on the 10% increase request, and also shows for comparison purposes the effects on contributions of 8% and 12% increases.

Exhibit C - Member Data by Jurisdiction

This worksheet documents impounds and calls for service over the past three previous fiscal years. It is utilized to determine the allocation of member contributions.

Exhibit D - Member Contribution Increases/Decreases by Fiscal Year

This chart shows the increase/decrease in member contributions over the past ten years. The ten-year average member contribution increase is only 3.05% which has led to an ongoing structural budget deficit.

Exhibit E – Personnel Summary

SCCAS is requesting no change in funded positions for FY 2022-23.

Exhibit F – Proposed Capital Reserve Budget

SCCAS requests a \$50,000 allocation for potential minor building improvements. The fund balance is anticipated to be \$319,682 including the FY 2022-23 allocation.

Exhibit G - Fee Schedule for Santa Cruz County

This fee schedule reflects changes from FY 2021-22 to FY 2022-23. All of the changes are updates in line with the new Animal Ordinance in effect in Santa Cruz County as of February 11, 2022.

Exhibit H - Fee Schedule for City of Capitola, City of Santa Cruz, City of Scotts Valley and City of Watsonville

No changes to this fee schedule.

In summary, staff recommends a 10% increase to member contributions which considers increased costs in general operations and is a well-balanced approach to meet the current needs of the community. SCCAS continues the movement toward a higher live animal release rate and institution of progressive, long-term approaches to address pet homelessness and quality of life in Santa Cruz County. These vital programs help animals and their guardians beyond the Shelter's doors – spay/neuter clinics, training classes, humane education, and community outreach. With current staff and service levels, SCCAS can continue to work towards implementing revenue generating programs to help offset ongoing expenditures.

In considering SCCAS's future, the use of one-time funds for general operations is not sustainable and must be phased out. Staff will continue to recommend increases to member contributions in future years.

PROPOSED BUDGET FOR FISCAL YEAR 2022-23

Accounts	Actuals 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Est./Actuals 2021-22	Difference Approved to EAs	10% increase Proposal 2022-23	10% Increase Change from Adopt 2021-22
SALARIES AND BENEFITS							
51000 -- REGULAR PAY-PERMANENT	1,680,573	1,756,193	1,748,693	1,537,486	(218,707)	1,975,003	218,810
51005 -- OVERTIME PAY-PERMANENT	5,292	4,159	4,159	16,567	12,408	7,500	3,341
51010 -- REGULAR PAY-EXTRA HELP	56,357	56,234	56,234	57,023	789	60,000	3,766
51040 -- DIFFERENTIAL PAY	25,724	31,366	31,366	25,659	(5,707)	32,000	634
52010 -- OASDI-SOCIAL SECURITY	130,569	132,675	132,675	122,514	(10,161)	148,296	15,621
52015 -- PERS	390,664	482,434	482,434	421,034	(61,400)	576,856	94,422
53010 -- EMPLOYEE INSURANCE AND BENEFITS	465,561	474,586	474,586	439,882	(34,704)	486,264	11,678
53015 -- UNEMPLOYMENT INSURANCE	3,964	3,964	3,964	5,297	1,333	8,673	4,709
54010 -- WORKERS COMPENSATION INSURANCE	75,625	75,625	75,625	39,194	(36,431)	43,139	(32,486)
SUBTOTAL SALARIES AND BENEFITS	2,834,329	3,017,236	3,009,736	2,664,656	(352,580)	3,337,731	320,495
SERVICES AND SUPPLIES							
61115 -- POLICE SAFETY EQUIP-REPLACE	0	500	500	800	300	500	0
61125 -- UNIFORM REPLACEMENT	1,414	1,500	1,500	3,500	2,000	1,500	0
61215 -- RADIO	33,327	35,000	35,000	33,894	(1,106)	35,000	0
61220 -- TELECOM SERVICES	49,375	46,000	46,000	40,000	(6,000)	40,000	(6,000)
61310 -- FOOD	17,577	10,000	10,000	25,000	15,000	20,000	10,000
61412 -- JANITORIAL SERVICES	10,860	10,000	10,000	11,000	1,000	11,500	1,500
61525 -- LIABILITY INSURANCE	57,173	60,000	60,000	45,984	(14,016)	60,000	0
61535 -- OTHER INSURANCE	4,154	4,012	4,012	4,154	142	4,338	326
61720 -- MAINT-MOBILE EQUIPMENT-SERV	7,641	10,000	10,000	7,500	(2,500)	7,500	(2,500)
61725 -- MAINT-OFFICE EQUIPMENT-SERVICES	1,802	1,000	1,000	1,500	500	3,500	2,500
61730 -- MAINT-OTHER EQUIPMENT-SERVICES	1,832	2,000	2,000	10,000	8,000	17,500	15,500
61731 -- MAINT-OTHER EQUIPMENT-SUPPLIES	121	1,000	1,000	1,000	0	1,500	500
61835 -- FACILITIES MAINT-GENERAL-SERVICES	22,387	18,000	18,000	18,000	0	7,500	(10,500)
61845 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES	583	1,000	1,000	1,000	0	1,000	0
61846 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	0	0	0	0	0	0	0
61920 -- MEDICAL, DENTAL & LAB SUPPLIES	0	0	0	0	0	0	0
61922 -- OTHER MEDICAL MATERIALS & SUPPLIES	152,653	110,000	110,000	70,000	(40,000)	80,000	(30,000)
62020 -- MEMBERSHIPS	3,621	2,000	2,000	2,756	756	3,000	1,000
62111 -- MISCELLANEOUS EXPENSE-SERVICES	13,313	14,000	14,000	14,000	0	14,000	0
62112 -- CASH SHORTAGES	3	0	0	40	40	50	50
62214 -- DUPLICATING SERVICES	4,849	3,500	3,500	4,000	500	5,000	1,500
62217 -- MISC NONINVENTORIAL ITEMS EXPENSE	0	0	0	100	100	0	0
62219 -- PC SOFTWARE PURCHASES	6,543	6,500	6,500	6,845	345	8,000	1,500
62221 -- POSTAGE	12,393	12,000	12,000	12,000	0	12,000	0
62222 -- SUBSCRIPTIONS/PERIODICALS	1,050	125	125	249	124	500	375
62223 -- SUPPLIES	75,000	75,000	75,000	75,000	0	75,000	0
62225 -- NON-PC SOFTWARE	0	250	250	250	0	250	0
62226 -- INVENTORIAL ITEMS	29,767	5,000	5,000	45,000	40,000	5,000	0

PROPOSED BUDGET FOR FISCAL YEAR 2022-23

Accounts	Actuals 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Est./Actuals 2021-22	Difference Approved to EAs	10% increase Proposal 2022-23	10% Increase Change from Adopt 2021-22
62301 -- ACCOUNTING AND AUDITING FEES	14,923	15,000	15,000	15,000	0	15,000	0
62310 -- BANKING FEES	24,156	13,000	13,000	17,500	4,500	17,500	4,500
62316 -- COMPUTER PROF SERVICES	0	0	0	0	0	0	0
62317 -- CONSULT/MGT/PC SERVICES	21,027	20,000	20,000	22,500	2,500	22,500	2,500
62325 -- DATA PROCESSING SERVICES	67,378	82,320	82,320	82,320	0	82,320	0
62381 -- PROF & SPECIAL SERV-OTHER	67,311	125,000	125,000	65,000	(60,000)	75,000	(50,000)
62399 -- VETERINARIAN SERVICES	185,571	170,000	170,000	135,000	(35,000)	100,000	(70,000)
62500 -- EQUIPMENT LEASE & RENT	32	0	0	0	0	0	0
62610 -- RENTS & LEASES-STRUC IMP & GRNDS	197,669	200,000	200,000	197,669	(2,331)	200,000	0
62710 -- FIELD EQUIPMENT	2,213	1,200	1,200	1,200	0	1,500	300
62801 -- ADVERTISING & PROMOTION SUPPLIES	8,453	2,500	2,500	3,843	1,343	4,000	1,500
62842 -- INVENTORY MATERIALS PURCHASED	12,491	20,000	20,000	20,000	0	20,000	0
62857 -- SPECIAL MISC EXPENSE - SUPPLIES	1,402	500	500	903	403	500	0
62890 -- SUBSCRIPTIONS BOOKS & ED MATERIALS	0	500	500	510	10	500	0
62893 -- TOWING	0	0	0	0	0	0	0
62914 -- EDUCATION & TRAINING	1,206	2,500	2,500	2,500	0	2,500	0
62920 -- GAS, OIL, FUEL	18,090	16,000	16,000	16,000	0	20,000	4,000
62922 -- LODGING	0	1,500	1,500	1,500	0	1,500	0
62924 -- MEALS	0	500	500	500	0	500	0
62926 -- MILEAGE	0	500	500	500	0	500	0
62928 -- TRAVEL-OTHER	55	100	100	100	0	100	0
62930 -- REGISTRATIONS	1,462	250	250	250	0	1,000	750
62935 -- SERVICE CENTER CHARGES	0	0	0	476	476	500	500
62940 -- TRAVEL ADVANCES	0	0	0	0	0	0	0
63070 -- UTILITIES	84,975	85,000	85,000	85,000	0	90,000	5,000
SUBTOTAL SERVICES AND SUPPLIES	1,215,852	1,184,757	1,184,757	1,101,843	(82,914)	1,069,558	(115,199)
OTHER EXPENDITURES							
75230 -- CONTRIB TO OTHER AGENCIES-OTH	0	0	0	0	0	0	0
75239 -- CONTRIB TO COUNTY	415,087	0	0	0	0	0	0
75294 -- TRUST FUND DISTRIBUTIONS	0	0	0	0	0	0	0
75315 -- COUNTY OVERHEAD (See prev. 3550)	63,389	167,422	167,422	167,422	0	167,525	103
86110 -- BUILDINGS AND IMPROVEMENTS	0	0	0	0	0	0	0
86204 -- FIXED ASSETS - EQUIPMENT AND MOBILE	0	0	0	18,000	18,000	0	0
86208 -- MEDICAL EQUIPMENT	0	0	9,300	14,600	14,600	0	0
86209 -- MOBILE EQUIPMENT	0	60,000	60,000	60,000	0	0	(60,000)
86210 -- OFFICE EQUIPMENT	0	0	7,500	7,500	7,500	0	0
90000 -- Operating Transfers Out	101,000	102,010	102,010	102,010	0	103,030	1,020
98700 -- APPROPRIATIONS FOR CONTINGENCY	0	178,857	178,857	0	(178,857)	186,954	8,097
SUBTOTAL OTHER EXPENDITURES	579,476	508,289	525,089	369,532	(138,757)	457,509	(50,780)
TOTAL EXPENDITURES	4,629,657	4,710,282	4,719,582	4,136,031	(574,251)	4,864,798	154,516

PROPOSED BUDGET FOR FISCAL YEAR 2022-23

Accounts	Actuals 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Est./Actuals 2021-22	Difference Approved to EAs	10% increase Proposal 2022-23	10% Increase Change from Adopt 2021-22
REVENUES							
40100 -- PROPERTY TAX-CURRENT SEC-GEN	0	0	0	0	0	0	0
40230 -- ANIMAL LICENSES	305,365	285,000	285,000	0	(285,000)	0	(285,000)
40430 -- INTEREST	15,861	17,000	17,000	9,300	(7,700)	17,000	0
40440 -- RENTS & CONCESSIONS	84	700	700	200	(500)	700	0
40441 -- RENTAL DEPOSIT/FORFEIT REVENUE	0	200	200	140	(60)	200	0
40810 -- ST NATURAL DISASTER ASSISTANCE	1,891	0	0	0	0	0	0
41093 -- FED FEMA	86,802	0	0	0	0	0	0
41148 -- FED-CARES ACT CRF FUNDING	0	0	0	0	0	0	0
41510 -- HUMANE SERVICES	248,694	250,000	250,000	210,000	(40,000)	250,000	0
42010 -- ADMINISTRATIVE SERVICES	2,100	2,600	2,600	2,000	(600)	2,600	0
42022 -- COST RECOVERY-OTHER	2,924	5,500	5,500	3,000	(2,500)	5,500	0
42044 -- MEMBER CONTRIBUTIONS	2,872,279	3,044,606	3,044,606	3,044,606	0	3,349,066	304,460
42047 -- CHARGES FOR CURRENT SERVICES	11,550	14,000	14,000	11,000	(3,000)	14,000	0
42073 -- ADMIN FINE FEES	7,448	5,000	5,000	5,000	0	5,000	0
42074 -- GRANT SERVICES-NON INTERGOV	15,000	15,000	15,000	0	(15,000)	15,000	0
42205 -- ANIMAL MICROCHIP FEES	18,015	20,000	20,000	6,500	(13,500)	10,000	(10,000)
42206 -- ANIMAL RABIES FEES	16,559	18,000	18,000	6,500	(11,500)	9,000	(9,000)
42207 -- ANIMAL SPAY & NEUTER FEES	114,747	100,000	100,000	20,000	(80,000)	20,000	(80,000)
42334 -- SALES OTHER TAXABLE	77,927	70,000	70,000	83,000	13,000	80,000	10,000
42362 -- CASH OVERAGES	93	0	0	4	4	0	0
42371 -- CONTRIBUTIONS-OTHER				63,000		10,000	10,000
42372 -- CONTRIBUTIONS AND DONATIONS	1,083,865	400,000	400,000	400,000	0	400,000	0
42375 -- INSURANCE PROCEEDS					0	0	0
42380 -- NSF CHECKS	(35)	0	0	(550)	(550)	0	0
42381 -- NSF CHECK FEES					0	0	0
42384 -- OTHER REVENUE	41,721	40,000	40,000	25,000	(15,000)	40,000	0
42981 -- LICENSES-CAPITOLA CITY	9,383	0	0	9,008	9,008	9,000	9,000
42982 -- LICENSES-SANTA CRUZ CITY	62,946	0	0	60,428	60,428	60,000	60,000
42983 -- LICENSES-SCOTTS VALLEY CITY	16,747	0	0	16,077	16,077	17,000	17,000
42984 -- LICENSES-COUNTY SANTA CRUZ	181,416	0	0	174,159	174,159	180,000	180,000
42986 -- LICENSES-WATSONVILLE	34,873	0	0	33,478	33,478	35,000	35,000
TOTAL REVENUES	4,922,890	4,287,606	4,287,606	4,181,850	(168,756)	4,529,066	241,460
EXPENDITURES LESS REVENUES	(293,232)	422,676	431,976	(45,819)	(405,495)	335,732	(86,944)

PROPOSED BUDGET FOR FISCAL YEAR 2022-23

Accounts	Actuals 2020-21	Adopted Budget 2021-22	Adjusted Budget 2021-22	Est./Actuals 2021-22	Difference Approved to EAs	10% increase Proposal 2022-23	10% Increase Change from Adopt 2021-22
FUND BALANCE TRANSFER TO ASSET RESERVE				102,010		103,030	
Positions Authorized		33.50	33.70	33.70		33.70	0
Positions Unfunded		7.00	5.00	5.00		5.00	(2)
Positions Funded		26.50	28.70	28.70		28.70	2
Beginning Fund Balance FY 07/01/21				1,521,351			
Less Est./Actuals 21-22				(45,819)			
Total Projected Fund Balance 6/30/22				1,567,171		1,567,171	
Assigned to Budget Deficit 2022-23						335,732	
Estimated Fund Balance 6/30/23						1,231,439	
Breakdown of Fund Balance							
Beginning Balance of B. Jean Funds 07/01/21				472,501			
Less Est./Actuals 21-22				0			
Estimate Fund Balance 6/30/22				472,501		472,501	
Assigned to Budget Deficit 2022-23						167,866	
Estimated Ending Balance 6/30/23						304,635	
Balance of Butler Gift, SB90 Funds, & Surplus FY 07/01/21				978,146			
Less Est./Actuals 21-22				(45,819)			
Estimate Fund Balance 6/30/22				1,023,966		1,023,966	
Assigned to Budget Deficit 2022-23						167,866	
Estimated Balance 6/30/23						856,100	
Beginning Balance Capital Asset Reserve 07/01/21				371,957			
FY 22-23 Contribution				103,030			
Less Est./Actuals 21-22 (Exp. - Int. Rev.)				(211,335)			
Estimate Fund Balance 6/30/22				263,652		263,652	
FY 22-23 Contribution						103,030	
Less Est./Actuals 22-23 (Exp. - Int. Rev.)						47,000	
Estimated Balance 6/30/23						319,682	

**Member Contributions
FY 2022-23**

Exhibit B

FY 2021-22		FY 2022-23 Operational Increase				FY 2022-23 Total Contribution		
Member	Actual	Blended % (50% Pop, 25% Imp, 25% CfS)	8% Increase	10% Increase	12% Increase	8% Increase	10% Increase	12% Increase
Capitola	\$73,854	2.2%	\$5,310	\$6,637	\$7,965	\$79,164	\$80,492	\$81,819
County	\$1,622,672	60.0%	\$146,190	\$182,737	\$219,285	\$1,768,862	\$1,805,409	\$1,841,957
Santa Cruz	\$561,010	16.8%	\$40,944	\$51,180	\$61,416	\$601,954	\$612,190	\$622,426
Scotts Valley	\$101,662	2.4%	\$5,797	\$7,246	\$8,695	\$107,459	\$108,908	\$110,357
Watsonville	\$685,408	18.6%	\$45,328	\$56,660	\$67,992	\$730,736	\$742,068	\$753,400
Total	\$3,044,606	100%	\$243,568	\$304,461	\$365,353	\$3,288,174	\$3,349,066	\$3,409,958

**Membership Data
FY 2022-23**

Exhibit C

Impounds - Animal Intake by Jurisdiction

Jurisdiction	Fiscal Year 2018/2019		Fiscal Year 2019/2020		Fiscal Year 2020/2021		3-Year Avg	
	Intake	% of Total	Intake	% of Total	Intake	% of Total	Rounded	% of Total
Capitola	104	2.06%	110	2.02%	56	0.96%	90	1.81%
County	2,297	45.40%	2,613	48.01%	2,672	45.69%	2,527	50.78%
Monterey County	138	2.73%	143	2.63%	244	4.17%	175	
Other	90	1.78%	189	3.47%	508	8.69%	262	
Santa Jose City	12	0.24%	5	0.09%	4	0.07%	7	
San Mateo	1	0.02%	5	0.09%	2	0.03%	3	
Santa Clara County	24	0.47%	33	0.61%	18	0.31%	25	
Santa Cruz	695	13.74%	820	15.07%	1,188	20.31%	901	18.10%
Scotts Valley	62	1.23%	76	1.40%	97	1.66%	78	1.57%
Shelter	-	0.00%	-	0.00%	2	0.03%	1	
Watsonville	1,636	32.34%	1,449	26.62%	1,057	18.07%	1,381	27.74%
Grand Total	5,059	100.00%	5,443	100.00%	5,848	100.00%	4,977	100.00%

Calls for Service - Activities by Jurisdiction

Jurisdiction	Fiscal Year 2018/2019		Fiscal Year 2019/2020		Fiscal Year 2020/2021		3-Year Avg	
	Calls Responded To	% of Total	Calls Responded To	% of Total	Calls Responded To	% of Total	Rounded	% of Total
Capitola	155	1.97%	188	2.11%	186	1.84%	176	2.00%
County	4,175	53.19%	4,742	53.34%	6,168	60.86%	5,028	57.16%
Monterey County	6	0.08%	6	0.07%	13	0.13%	8	
Other	46	0.59%	67	0.75%	65	0.64%	59	
San Jose City	-		9		-		3	
San Mateo	-		4		1		2	
Santa Clara County	2	0.03%	6	0.07%	10	0.10%	6	
Santa Cruz	1,440	18.35%	1,629	18.32%	1,660	16.38%	1,576	17.92%
Scotts Valley	146	1.86%	199	2.24%	243	2.40%	196	2.23%
Shelter	-		167		80		82	
Watsonville	1,879	23.94%	1,873	21.07%	1,708	16.85%	1,820	20.69%
Grand Total	7,849	100.00%	8,890	100.00%	10,134	100.00%	8,797	100.00%

SCCAS Budget Increase/Decrease by Fiscal Year

Exhibit D

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
Budget Increase/Decrease	2.50%	0.00%	2.00%	4.00%	6.00%	10.00%	6.00%	4.00%	-10.00%	6.00%
Average Increase Per FY	3.05%									

2022-23 County of Santa Cruz Proposed Budget Allowed and Recommended Positions

Exhibit E

INDEX	POSITION	Salary Range	2021-22 Allowed	2021-22 Mid-Year	2021-22 Total	2022-23 Recommend	Change From 2021-22	2022-23 Unfunded
702800 - ANIMAL SERVICES								
	General Manager	9B	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Field Manager	D8	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Operations Manager	S9	1.00	0.00	1.00	1.00	0.00	1.00
	Animal Svcs Shelter Manager	D8	1.00	0.00	1.00	1.00	0.00	0.00
	Admin Svcs Officer II	PR	1.00	0.00	1.00	1.00	0.00	0.00
	Prog and Dev Mgr - Animal Shelter	DK	1.00	0.00	1.00	1.00	0.00	0.00
	Veterinarian	BC	1.00	0.00	1.00	1.00	0.00	1.00
	Animal Svcs Coord-PIO/volunteers	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Animal Care	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Watsonville	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Client Svcs	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Admin Aide	JJ	1.00	0.00	1.00	1.00	0.00	1.00
	Accountant II	HV	0.50	0.20	0.70	0.70	0.00	0.00
	Animal Control Officer I/II	D4/D6	6.00	0.00	6.00	6.00	0.00	1.00
	Animal Svcs Clk Disp	FC	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Assistant	CD	5.50	0.00	5.50	5.50	0.00	0.50
	Registered Veterinary Technician	ZF	2.00	0.00	2.00	2.00	0.00	0.00
	Animal Health Specialist/Animal Care Worker	D5/D2	6.50	0.00	6.50	6.50	0.00	0.50
	TOTAL		33.50	0.20	33.70	33.70	0.00	5.00

Extend all limited term positions until June 30, 2023

**Santa Cruz County Animal Shelter
Capital Reserve Budget FY 2022-23**

Exhibit F

Capital Fund 76124 (702860)	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2021-2022	2022-2023
	Actual	Actual	Actual	Actual	Budget	Est. Actuals	Budget
Expenditures							
61730 Maint-Other Equip-Services	-	-	9,869	18,100	20,000	-	-
75230 Contrib to Other Agencies					198,000	198,000	-
86110 Buildings and Improvements	-	-	-	41,030	20,000	17,335	50,000
86204 Equipment			12,940	13,753			
86208 Medical Equipment							
Total Expenditures	-	-	22,809	72,883	238,000	215,335	50,000
Revenues							
40430 Interest	72	3,046	6,460	2,411	7,000	4,000	3,000
41148 Fed-Cares Act CRF Funding	-	-	-	10,000	-	-	
42462 Operating Transfer In	144,660	100,000	100,000	101,000	103,030	103,030	103,030
Total Revenues	144,732	103,046	106,460	113,411	110,030	107,030	106,030
EXPENDITURES LESS REVENUE	(144,732)	(103,046)	(83,651)	(40,528)	127,970	108,305	(56,030)
 Fund Balance	 (144,732)	 (247,778)	 (331,428)	 (371,957)	 (243,987)	 (263,652)	 (319,682)

Santa Cruz County

Exhibit G

2021-22

Proposed 2022-23

Adoption Fees

Dogs		
	Puppies 2-6 months	\$195
	Adults 7 mon-6 yrs	\$130
	Sr. Adult 6 yrs+	\$60
Cats		
	Kittens 2-12 months	\$120
	Adults 1-6 yrs	\$100
	Sr. Adult 6 yrs+	\$55
Rabbits		\$50
Rodents		\$25
Small caged birds		\$25
Exotic birds (i.e. parrots)		\$75
Small Livestock	Goats	\$75
Large Livestock	Cow	\$100
Horse		\$250
Chicken/Rooster		\$10

Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable	Cat	\$20
	Dog	\$25

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for only adoptable animals
 Adoption fee for rescue/non-profit agencies for Rabbits \$20
 Adoption fee for rescue/non-profit agencies include a microchip

Impound Fees

		Altered	* Unaltered
Cat	First Impound	\$ 30	\$ 30 + Penalty \$ 35
	Second Impound	\$ 50	\$ 50 + Penalty \$ 50
	Third Impound	\$ 75	\$ 75 + Penalty \$100
	Fourth/Subsequent	\$ 75	\$ 75 + Penalty \$100
Dog	First Impound	\$ 75	\$ 75 + Penalty \$ 35
	Second Impound	\$ 115	\$115 + Penalty \$ 50
	Third Impound	\$ 195	\$195 + Penalty \$100
	Fourth/Subsequent	\$ 225	\$225 + Penalty \$100

*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

Livestock:	Large: First Impound	\$200
	Second/Subsequent	\$250
	Small: First Impound	\$75
	Second/Subsequent	\$125
	A.C. Officer Services	\$75 /hour min.2 hours (after hrs)

Board Fees - Daily

Cats	\$20
Dogs	\$25
Other	\$25

License Fees – Dogs

Altered - one year	\$29
Unaltered - one year	\$100 with Unaltered Animal Certificate
Late Penalty	\$15
Late Penalty for Potentially Dangerous, Vicious, Habitual or Public	
Nuisance Dog	\$100
Senior Citizen (65+) - one year, altered (waived for one dog)	\$29
Potentially Dangerous/Vicious dog – one year	\$200
Unaltered Animal Certificate -- one time	\$350
Exemption from Unaltered Animal Certificate	\$15 plus license fee
Administrative fee for mailed licenses	\$1

Santa Cruz County

Exhibit G

2021-22

Proposed 2022-23

License Fees – Cats

Unaltered Animal Certificate	\$250
Late Penalty	\$15
Failure to license-if impounded	\$30
Feral Cat Colony Registration Fee	\$20

Quarantine Fees

Home Quarantine (Field Check)	\$75
Shelter Quarantine	\$50 plus board fees

Service Fees

Microchip	\$15
Microchip for impounded dogs and cats	\$25
Dog/Cat trap rental	\$10 (free for Cat TNR done by ordinance)
Dog Humane Trap Deposit	\$255
Cat Humane Trap Deposit	\$70
Pick-Up Animal in a Trap	\$75
Pick-Up of Owned Animal	\$75
Pick-up and Disposal of Deceased Animal on Private Property	\$85
Use of Livestock Trailer - 1st Time	\$100
Use of Livestock Trailer - 2nd Time and Subsequent	\$150

Medical Fees

Medical groom	\$25 - \$100
Medical nail trim	\$15
Medication dispensed	\$20
Vet procedure	\$25 - \$100
Rabies	\$14
FVRCP	\$20
DA2PP	\$20
Medical bath	\$20
Wound prep	\$35
Kitten Package	\$400
Puppy Package	\$400
Dental	\$200 - \$800
Umbilical hernia repair	\$40
Recovery cone collar	\$8

Owner Surrender of Animal Residing in Santa Cruz County

Owner Surrender of Dog	\$0
Owner Surrender of Cat	\$0
Owner Surrender of Rabbit	\$0
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$0
small rodents	\$0
Large livestock	\$0
small livestock	\$0
Large Exotic	\$0

	2021-22	Proposed 2022-23
Owner Surrender of Animal Residing Outside of Santa Cruz County		
Owner Surrender of Dog	\$50	
Owner Surrender of Cat	\$35	
Owner Surrender of Rabbit	\$25	
Owner Surrender of Exotic	\$55	
(snake, lizard, bird, turtle)	\$15-\$35	
small rodents	\$10-\$25	
Large livestock	\$100	
small livestock	\$75	
Large Exotic	\$55	
Protective Custody Fee		
Owner Arrest	\$75 /hour min.(2 hours after hrs)	
Confiscate/Humane	\$75 /hour min.(2 hours after hrs)	
Emergency Hospital	\$25	
Owner Requested Euthanasia	\$75	Plus Disposal
Disposal of Owned Dead Animals	\$50	Up to 19 lbs
	\$50	20 – 69 lbs
	\$50	70 – 99 lbs
	\$50	100 – Up
Refund Processing Fee	\$25	
Animal Control Officer Services	\$75/hour	
Field Return of Owned Animal	\$75	unaltered penalty fee if applicable
Spay/Neuter Fees for Impounded Animals		
Cats		
Neuter	\$50	
Spay	\$50	
Dogs		
Neuter	\$275	
Spay	\$275	
Planned Pethood Spay/Neuter Fees		
Dog	\$250	
Cat	\$50	
Rabbit	\$75	
"Fix-a-Pit" Program all Pit Bulls & Chihuahuas	\$50	
Animals over 100 lbs/brachycephalic/pregnant/cryptorchid		
in heat add	\$50	
Animals determined obese by veterinarian add		
Fees for Additional Required Services		
Microchip	\$10	
License	\$29	
Rabies	\$10	
Late drop-off fee	\$20	
Late pick-up fee	\$40/night	
Blood panel for dogs over 7 yrs / cats over 10 yrs of age	\$75	
Planned Pethood Spay/Neuter Fees for Limited Income*		
Dog	\$50	
Cat	\$25	
Rabbit	\$50	
*Limited income eligibility determined through proof of receipt of government assistance OR through a year-to-date pay stub or W2 tax form that proves the following:		
1 person household--maximum of \$35,350 annual income		
2 person household--maximum of \$40,350 annual income		
3 person household--maximum of \$45,400 annual income		
4 person household--maximum of \$50,400 annual income		

2021-22

Proposed 2022-23

ONE STOP Fees with Purchase of License

Rabies	\$10	
Microchip	\$15	
Nuisance Abatement Appeals Fee (County)	\$75	
Non-sufficient Funds Check Fee	\$40	
Puppy Training Deposits	\$100-\$200	
Training Room Rental Fees	\$22	

FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM

***Failure to license**

First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	

****Failure to microchip**

First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	

*****Failure to provide rabies vaccination,**

First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	

Failure to display license (each dog)

\$50

******Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate**

First offense	\$250	
Second offense	\$500	
Third offense	\$750	

Dog running at large, first offense	\$100	
Dog running at large, second offense	\$200	
Dog running at large, third offense	\$250	

Dog off leash, first offense	\$50	
Dog off leash, second offense	\$150	\$100
Dog off leash, third offense	\$250	

Safety of animal in parked vehicle \$250

Failure of owner to pick up after dog or cat defecating \$100

Habitual noisy animals, first violation	\$100	\$0
Habitual noisy animals, second violation		\$100
Habitual noisy animals, third violation		\$200
Habitual noisy animals, subsequent violations within one year		\$500

Permitting livestock to trespass, per offense \$200

*****Appeal of impounded animal \$250

Except as otherwise provided by subsection (4) of this section, the civil penalty assessed by administrative citation for violation of a provision of

First administrative citation	\$100
Second administrative citation within one year for violation of the	\$200
Third or subsequent administrative citation within one year for	\$500

Santa Cruz County

Exhibit G

2021-22

Proposed 2022-23

All first offense recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

*Citations for failure to license will be dismissed if cured within 7 calendar days, including day of issuance

**Citations for failure to microchip will be dismissed if cured within 7 calendar days, including day of issuance

***Citations for failure to provide rabies vaccination will be dismissed if cured within 7 calendar days, including day of issuance

****Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance.

*****For an appeal concerning an impounded animal, at the same time the appeal is filed the appellant must pay the cost of the care and

SCCAS Fee Schedule - Cities

Exhibit H

2021-22

Proposed 2022-23

Adoption Fees

Dogs	Puppies 2-6 months	\$195
	Adults 7 mon-6 yrs	\$130
	Sr. Adult 6 yrs+	\$60
Cats	Kittens 2-12 months	\$120
	Adults 1-6 yrs	\$100
	Sr. Adult 6 yrs+	\$55
Rabbits		\$50
Rodents		\$25
Small caged birds		\$25
Exotic birds (i.e. parrots)		\$75
Small Livestock	Goats	\$75
Large Livestock	Cow	\$100
Horse		\$250
Chicken/Rooster		\$10

Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable

Cat	\$20
Dog	\$25

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for only adoptable animals
 Adoption fee for rescue/non-profit agencies for Rabbits \$20
 Adoption fee for rescue/non-profit agencies include a microchip

Impound Fees

		Altered	* Unaltered
Cat	First Impound	\$ 30	\$ 30 + Penalty \$ 35
	Second Impound	\$ 50	\$ 50 + Penalty \$ 50
	Third Impound	\$ 75	\$ 75 + Penalty \$100
	Fourth/Subsequent	\$ 75	\$ 75 + Penalty \$100
Dog	First Impound	\$ 75	\$ 75 + Penalty \$ 35
	Second Impound	\$ 115	\$115 + Penalty \$ 50
	Third Impound	\$ 195	\$195 + Penalty \$100
	Fourth/Subsequent	\$ 225	\$225 + Penalty \$100

*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

Livestock:	Large: First Impound	\$200
	Second/Subsequent	\$250
	Small: First Impound	\$75
	Second/Subsequent	\$125
	A.C. Officer Services	\$75 /hour min.2 hours (after hrs)

Board Fees - Daily

Cats	\$20
Dogs	\$25
Other	\$25

License Fees – Dogs

Altered - one year	\$29
Unaltered - one year	\$100 with Unaltered Animal Certificate
Late Penalty	\$15
Late Penalty for Potentially Dangerous, Vicious, Habitual or Public Nuisance Dog	\$100

SCCAS Fee Schedule - Cities

Exhibit H

	2021-22	Proposed 2022-23
Senior Citizen (65+) - one year, altered (waived for one dog)	\$29	
Potentially Dangerous/Vicious dog – one year	\$200	
Unaltered Animal Certificate -- one time	\$350	
Exemption from Unaltered Animal Certificate	\$15	plus license fee
Administrative fee for mailed licenses	\$1	
 License Fees – Cats		
Unaltered Animal Certificate	\$250	
Late Penalty	\$15	
Failure to license-if impounded	\$30	
Feral Cat Colony Registration Fee	\$20	
 Quarantine Fees		
Home Quarantine (Field Check)	\$75	
Shelter Quarantine	\$50	plus board fees
 Service Fees		
Microchip	\$15	
Microchip for impounded dogs and cats	\$25	
Dog/Cat trap rental	\$10	(free for Cat TNR done by ordinance)
Dog Humane Trap Deposit	\$255	
Cat Humane Trap Deposit	\$70	
Pick-Up Animal in a Trap	\$75	
Pick-Up of Owned Animal	\$75	
Pick-up and Disposal of Deceased Animal on Private Proper	\$85	
Use of Livestock Trailer	\$100/\$150	(1st /2nd time)
 Medical Fees		
Medical groom	\$25 - \$100	
Medical nail trim	\$15	
Medication dispensed	\$20	
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SCCAS Fee Schedule - Cities

Exhibit H

2021-22

Proposed 2022-23

Owner Surrender of Animal Residing Outside of Santa Cruz County

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Owner Surrender of Cat	\$35
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small rodents	\$15-\$35
Large livestock	\$10-\$25
small livestock	\$100
Large Exotic	\$75
	\$55

Protective Custody Fee

Owner Arrest	\$75 /hour min.(2 hours after hrs)
Confiscate/Humane	\$75 /hour min.(2 hours after hrs)
Emergency Hospital	\$25

Owner Requested Euthanasia \$75 Plus Disposal

Disposal of Owned Dead Animals	\$50 Up to 19 lbs
	\$50 20 – 69 lbs
	\$50 70 – 99 lbs
	\$50 100 – Up

Refund Processing Fee \$25

Animal Control Officer Services \$75/hour

Field Return of Owned Animal \$75 unaltered penalty fee if applicable

Spay/Neuter Fees for Impounded Animals

Cats	
Neuter	\$50
Spay	\$50
Dogs	
Neuter	\$275
Spay	\$275

Planned Pethood Spay/Neuter Fees

Dog	\$250
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Animals over 100 lbs/brachycephalic/pregnant/cryptorchid in heat add	\$50

Animals determined obese by veterinarian add

Fees for Additional Required Services

Microchip	\$10
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Dog	\$50
Cat	\$25
Rabbit	\$50

*Limited income eligibility determined through proof of receipt of government assistance

SCCAS Fee Schedule - Cities

Exhibit H

2021-22

Proposed 2022-23

OR through a year-to-date pay stub or W2 tax form that proves the following:

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First offense in one year	\$100
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*****Failure to provide rabies vaccination,**

First offense in one year	\$100
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Third offense in one year	\$500

Failure to display license (each dog)

\$50

******Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate**

First offense	\$250
Second offense	\$500
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Dog running at large, second offense	\$200
Dog running at large, third offense	\$250

Dog off leash, first offense	\$50
Dog off leash, second offense	\$150
Dog off leash, third offense	\$250

Safety of animal in parked vehicle \$250

Failure of owner to pick up after dog or cat defecating \$100

Habitual noisy animals (6.12.090) \$100

Permitting livestock to trespass, per offense \$200

SCCAS Fee Schedule - Cities

Exhibit H

2021-22

Proposed 2022-23

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