



Santa Cruz County Animal Shelter

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Amber Rowland - General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

April 8, 2024 AT 10:30 AM

Meeting Location: BOS Chambers, 701 Ocean St., Rm. 525, Santa Cruz, CA 95060

1.0 Call to Order and Roll Call

2.0 Introductions

3.0 Consideration of Late Additions or Changes to the Agenda

4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the oral communications period. All oral communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today’s agenda. Board members will not take actions or respond immediately to oral communications presented, but may choose to follow-up at a later time, either individually or on a subsequent agenda.

5.0 Consent Agenda

- p.1 **5.1 Approve minutes of the February 12, 2024 Board meeting**
- p.7 **5.2 Accept reports of the General Manager and Management Team for February and March 2024**
- p.11 **5.3 Accept and file statistics for February and March 2024**
- p.19 **5.4 Approve the third quarter report of all claims under \$10,000**
- p.27 **5.5 Approve the third quarter journal entry payments with the County of Santa Cruz**
- p.29 **5.6 Accept gifts totaling \$6,500 from the SCCAS Foundation**

6.0 Regular Agenda

- p.30 **6.1 General Manager’s oral report**
- p.37 **6.2 Accept a \$200,000 grant award from the UC Davis Regents to fund spay/neuter services and authorize the General Manager to sign the award agreement and take appropriate actions**
- p.43 **6.3 Consider and approve financial reports for February and March 2024**
- p.48 **6.4 Consider and approve a member contribution reallocation plan**
- p.51 **6.5 Approve an AUD74 authorizing the General Manager to transfer appropriations in the amount of \$340,112**
- p.54 **6.6 Consider General Manager’s proposed budget for FY 2024-25**

7.0 Adjournment to Closed Session

- 7.1 Public Employee Performance Evaluation [Cal. Govt. Code §54957(b)]
Joint Powers Authority Board’s Performance Evaluation of General Manager**

Correspondence

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Joe Phares at 831-454-7206 at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 8, 2024
SUBJECT: Approve Minutes of February 12, 2024 Board Meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors Meeting held on February 12, 2024.

**Santa Cruz County Animal Shelter
Board of Directors Meeting
MINUTES
February 12, 2024 11:00 am
In-Person Meeting – Watsonville City Council Chambers**

VOTING KEY: A=Ainsworth, B=Bush, Co=Coburn, Con=Connelly, D=Dally, G=Garner, R=Radich, S=Schmidt, V=Vides

First initial indicates maker of motion, second initial indicates the “second”; upper case letter=“yes” vote; lower case letter=“no” ()=abstain; ||=absent

Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

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- 1.0 Called to Order and Roll Call: Chairperson Jon Bush called the meeting to order at 11:03 am. BM Chung was absent and was replaced by Pam Conelly, BM Dally was absent and unreplaced, BM Figueroa was absent and was replaced by Radovan Radich, BM Walpole was absent and was replaced by Scott Garner.
 - 2.0 Introductions: The three substitute board members were announced.
 - 3.0 Consideration of Late Additions or Changes to the Agenda: None.
 - 4.0 Oral Communications:

Sarah Goldberg, SCCAS Employee: Advocated for spay/neuter services including the use of the Planned Pethood Fund (PPH). Sarah recommended a voucher program be restarted to subsidize spay/neuter services for the low-income community. Friends of Watsonville Animal Shelter (FOWAS) has spayed/neutered many animals and the shelter should be doing similar activities using the PPH fund. Sarah stated there is a crisis at the shelter and a lack of communication and a lack of community programs.

Karen Coullahan, SCCAS Employee: New leadership has resulted in an environment of chaos and exhaustion. Karen expressed concern that the shelters will become “no kill” which she feels would be a mistake. There is a lack of transparency from leadership.

Jill Ganley, SCCAS Employee: Stated that the shelter is in shambles and out of control. We have voiced our concern to the Board and there has been no change. We are losing hope. Jill encouraged the Board to reach out to staff members for more information and not rely on management alone.

5.0 Consent Agenda

- 5.1 Approved minutes of the December 11, 2023 regular Board meeting

- 5.2 Accepted reports of the General Manager and Management Team for December 2023 and January 2024
- 5.3 Accepted and file statistics for December 2023 and January 2024
- 5.4 Approved the second quarter report of all claims under \$10,000
- 5.5 Approved the second quarter journal entry payments with the County of Santa Cruz
- 5.6 Accepted gifts totaling \$26,356.50 from the SCCAS Foundation

Public Comment: None

Board Comment: None

Vote: Co V A Con B /D/ G R S

Item approved unanimously.

6.0 Regular Agenda

- 6.1 General Manager's Report – GM Rowland's summarized comments:
 - Animal Control vehicle badging has been updated to soften our presentation
 - Animal Control continues to interface frequently with the unhoused community particularly around working to spay/neuter their animals
 - The volunteer program is up and running for the Watsonville Shelter which will be a huge help as intakes rise in the spring and summer
 - Grant-funded cat portals will be installed at Watsonville Shelter soon
 - SCCAS Foundation has funded new fencing, a high-capacity washer, and clinic diagnostic equipment for the Santa Cruz Shelter
 - 261 spay/neuter surgeries were completed at the Santa Cruz Shelter in the month of January as compared to only 89 completed in January 2023. 30 of the surgeries were for privately-owned pets.
 - Our vet clinic has also been able to complete hundreds of specialty surgeries and treatments this fiscal year.
 - Procedures regarding surrendering large animals have been adjusted to allow them to not enter the shelter at all but be transferred directly to fosters or other rescue partners
 - Staff worked hard to find placement for animals in rescues and fosters and we appreciate their support
 - The Barn Cat program placed over 100 unsocial cats
 - We anticipate our salaries and benefits and services and supplies costs will be over budget this year due to high intake and shelter population stats. We will not be able to cover those overages with salary savings as we are fully staffed.

- A salary study was completed. Negotiations between County and SEUI will start in late Spring and be completed in the fall. The salary study results will be discussed with the Board in closed session today.
- Donations are down a bit from last year during this period and we've had no large bequests recently. Will exploring with JPA member organizations how to increase shelter visibility
- Care and Clinic teams are meeting regularly to prepare for higher-intake season with improved foster and medical systems and support materials
- We are partnering with Project Purr to intervene in a Boulder Creek case to alter 25-30 cats at Pet Maintenance & Repair clinic using Foundation funding, and will work with partners and the caretaker to re-home many/most of those cats
- Euthanasia certification training was recently provided to 5 staff members & Dr. Brenn-White with plans to offer introductory training to more personnel.
- Admin has begun work with the CAOs office to develop templates for policy & procedure documents and are drafting some high-priority P&Ps

Board Comment:

BM Garner: requested GM Rowland repeat Planned Pethood stats for January.

GM Rowland: 30 PPH surgeries were completed in January. We are exploring re-opening our Annex space to complete larger-scale surgery days due to the limited space in the main vet clinic.

BM Coburn: Are we still utilizing contract vets now that we have a full-time employee vet?

GM Rowland: Yes, we still use contracted vets to assist with spay/neuter surgery days.

6.2 Considered and approved the financial reports for December 2023 and January 2024.

GM Rowland: GM Rowland read the written financial report.

Public Comment: None

Board Comment:

BM Coburn: Are you planning to return to the Board to realign appropriations? Do you expect to use fund balance or to receive additional revenues?

Clerk Phares: We will request to transfer our contingency funds as needed at the April or June Board meeting.

Vote: V S A B Co Con /D/ G R

Item approved unanimously.

6.3 Considered and approved the establishment of a technical advisory sub-committee comprised one Board member each from the County, the City of

Watsonville, and the City of Santa Cruz plus one additional public safety representative Board member from one of the member agencies, for the purpose of analyzing service delivery and organizational change opportunities and recommend focus areas for further action and direct the subcommittee to return with interim reports at five months and twelve months.

BM Schmidt: based on feedback received from staff and the community, the Board has decided to establish a technical advisory subcommittee for the purpose of analyzing service delivery and organizational change opportunities and recommend focus areas for further action and direct the subcommittee to return with interim reports at five months and twelve months. Professional consulting services may be required which would necessitate the appropriation of additional one-time funds.

BM Coburn: There are slides in the packet providing an overview of the scope of the Shelter's operation. The Shelter has been impacted by a variety of challenges and events including natural disasters, access to low cost spay/neuter, veterinary shortages, a structural deficit and many others. The Board felt it would be a good opportunity to initiate a subcommittee to explore opportunities and challenges.

BM Schmidt: The subcommittee would be composed of members from the County, the City of Watsonville, and the City of Santa Cruz plus one additional public safety representative from one of the member agencies.

BM Bush: requested volunteer for the public safety representative for the subcommittee. BM Bush volunteered.

Public Comment:

Joan DeNeffe: expressed excitement about the formation of the technical advisory subcommittee. She recommended staff and not management be included in the subcommittee, which would be really valuable. Recommended that observers be allowed as she would like to participate. The breakdown between management and employees and the lack of communication needs to be addressed.

Jill Ganley, SCCAS Employee: recommended the committee look at job duties. Supervisors and subordinates are pulling a lot of weight at the Shelter and covering the lack of knowledge and skills that some of management bring to the Shelter. Please identify holes in the system and consider staff input.

BM Coburn: moved approval of the recommended action to establish the technical advisory subcommittee comprised of representatives from the County, City of Santa Cruz, City of Watsonville, and Chief Deputy Jon Bush.

BM Schmidt: seconded motion and clarified the subcommittee will return at five months and twelve months coinciding with regular Board meetings.

Vote: Co S A B Con /D/ G R V

Item approved unanimously.

7.0 Adjourned to Closed Session at 11:34 a.m.

7.1 Conference with labor negotiator (Government Code Section 54957.6)

Agency Negotiator: Director of Personnel

Employee Organization: Service Employees International Union (SEIU)

7.2 Public Employee Performance Evaluation [Cal. Govt. Code §54957(b)]

Joint Powers Authority Board's Performance Evaluation of General Manager

ATTEST: _____

Chairperson Bush

Clerk Phares

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 8, 2024
SUBJECT: Report from the General Manager for February and March 2024

This report is provided to give you a brief synopsis of the programs provided, and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers. Shelter statistics for this period are attached.

General:

- During March and April we held 2 All-Staff meetings:
 - a report and discussion of all we accomplished in 2023, and
 - Supervisors led a great training focused on cats to prepare staff for “kitten season.”
- In February, our month-long Somebody to Love Adoption promotion kept adoptions moving.
- We had significant forward movement on some long-standing legal cases: final depositions on the Huemer case and settlement in the Leet case.
- I want to acknowledge the Shelter and ACO teams for how professionally and compassionately they handled 2 particularly heart-wrenching cases during this reporting period: the Destruction Order for two dogs deemed vicious, and the impoundment, transport, and euthanasia of 12 dogs and puppies with advanced parvovirus from an overwhelmed caretaker.
- I signed on to an [opposition letter](#) from CalAnimals to proposed legislation [AB 2265](#), which would impose multiple unfunded mandates on shelters, including impossible spay/neuter timelines. To date, 68 other animal welfare organizations and the California League of Cities and California State Association of Counties have registered as opposed.

Facilities/Assets

- A window was damaged in an attempted break-in at the Santa Cruz Shelter overnight on March 23 that was thwarted by our motion-activated lighting. We have clear images of the perpetrator from our security camera system.
- I moved my office from the Annex to the main shelter building in Santa Cruz – painting is still needed...
- Clinic staff has cleaned and checked surgical equipment in the Annex and we've moved some donated additional caging into that space in case it needs to be activated for some higher-volume and/or larger-dog surgery days.

Operations

- The Shelter's “slow” season is about to come to an end.
- As reported elsewhere, we now have several vacancies and staff out on extended leave, which will be challenging as intakes ramp up.
- As shown in the financials and budget items, personnel and supplies/services costs continue to rise.
- In February, we “caught up” on all spay/neuter surgeries needed by pets that had already gone out with adopters as “foster-to-adopts” as well as fixing all the animals in the shelter.

- In March, we made available and completed 68 subsidized Planned Pethood surgeries for owned cats and plan to do 44 more in April.
- Overall, shelter Intake was down this year compared to last Feb/March - but last February we had 200 impounds from a single cockfighting case. Without those birds in the count, the intake numbers were very close to last year this period - we took in just 19 more animals this period in year than last year.
- For Outcomes, we had 121 MORE adoptions this year than last during the same period, and more reclaims and transfers as well.
- One trend to watch is that our “Animals on Hand” at the end of each calendar year is up: 97 at the end of 2020, 148 at the end of 2021, 157 at the end of 2022, and 170 at the end of 2023. This shows that while staff is working very hard to keep “flow-through” happening, placements are slowing, leaving more animals in the shelter’s care, and/or in foster care day-to-day.

Community

- Our February Some Bunny to Love and other adoption events were well-attended and popular: Bedtime Stories for Pets was TOO popular – we had far more people wanting to read to pets than we had animals to hear the stories!
- In March, our St. Pittie’s Day promotions were a big hit, with 21 local breweries, cideries and pubs participating. Proceeds from merchandise sold went to our volunteer-run Dog Enrichment program.
- The Top Dog Film Festival at the Rio Theatre was a sell-out crowd and a great opportunity for donor and volunteer cultivation. Some proceeds benefit the shelter.
- Our Volunteer Coordinator, Megan, did a series of educational tours of the shelter with students from the Live Oak School District.
- After consultation with SEIU, we’ll be moving ahead with updating ACO uniforms to charcoal pants and dark green or light grey shirts.
- Our SCCAS Foundation continues to work very hard to re-build and restructure to become an even stronger support for the shelter. Their dedication and commitment are incredible, and their assistance is KEY: in addition to major monetary support for hard costs like fencing, clinic equipment, and washing machines, they provide critical in-kind support to our print, on-line and social media presence, and logistical and operational support for all of our wonderful community events.

Statistics:

Latest period statistics attached separately.

Recommendations:

Accept and file the reports of the management team for the months of February and March 2024.

Administrative Services Board Report
February and March 2024
Prepared by: Joe Phares, Admin. Svcs. Officer II

Personnel

Open Positions

- Animal Care Worker – Extra Help – we will be conducting interview this month and hope to complete the hiring process and have the new hire on board in May
- Animal Health Specialist – We anticipate interviewing candidates in late April.
- Animal Services Assistant – we will be conducting interviews over the next two weeks. And hope to complete the hiring process and have the new hire on board in May.
- Animal Services Assistant – Extra Help – we will move forward with filling this position after completing the hire for the full-time position as several of the candidates are interested in either the full-time or extra-help opportunities.

Summary

29 of 31 full-time positions are currently filled. SCCAS also employs six extra help staff to support client services, animal care, and clinic operations.

Facilities

Santa Cruz Shelter

- Several hundred feet of replacement fencing was installed around the dog activity yards #1 and #2 in March. A rotten wooden perimeter fence was removed and replaced with chain link. The cost of the fencing was \$22,400 and was funded entirely by the SCCAS Foundation. Another smaller fencing improvement is planned for completion this Spring.
- The dog kennel passthrough door cable and pulley systems are being renovated to replace pulley support brackets.

Watsonville Shelter

- Seven grant-funded cat kennel portals and covers were installed at the Watsonville Shelter. Another 18 will be installed in April. There have been manufacturing delays in obtaining custom 3-D printed parts needed to complete 11 of the portals.
- Two donated refrigerators replaced older units and donated shelving will be added to improved storage and organization of specialty caging and other supplies.

Information Services

- Five new pc's were ordered to replace existing older systems and will be installed in late May once configuration is complete by the County's Information Services Department.
- SCCAS is considering replacing the Animal Control Officer pc's with laptops and docking stations which will allow them to complete some of their computer work while in the field.

Fiscal

- The annual required Special District Financial Transaction Report was completed and submitted to the State Controller's Office.

Animal Control Board Report

February and March 2024

Prepared by: Todd Stosuy, Field Services Manager

- We continue to provide 24-7 coverage for all member jurisdictions, including normal day to day animal control related activities, emergency service and criminal investigations of cruelty or neglect.
- We continue to provide outreach to the houseless in both Santa Cruz and Watsonville, and by partnering with Homeless Persons Health Project have coordinated several spays and neuters of animals owned by those experiencing houselessness.
- We submitted several neglect reports to the District Attorney's Office for prosecution. This included a severely neglected cat in the City of Watsonville and a case of dog neglect in Aptos.
- A person in the City of Santa Cruz pled guilty in Superior Court for failing to maintain a quarantine on a declared Vicious Animal that bit a human. We are working closely with the District Attorney's Office to ensure future containment of the dog and prevent future bites.
- We will face a staffing shortage in the coming months, with two animal control officers going out on maternity leave. Depending on call volume, we will likely cut down on proactive services, including patrols of public parks, community outreach and nuisance animal complaints. We will continue to provide high level and professional service for aggressive animals, sick/injured animals, animal bites, assisting other public service agencies, cruelty and neglect and other emergency situations.
- We held an Order for Destruction Hearing in the City of Santa Cruz for two dogs that had been declared Vicious and violated the order resulting in severe injury to a human and dog. An independent hearing officer upheld the order after two days of hearing. There was large community support of neighbors concerned about the dogs going back home.
- We declared four dog's Habitual offenders during these two months, two in unincorporated County and two in City of Santa Cruz. We declared one dog a Vicious animal in the City of Santa Cruz.

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 8, 2024
SUBJECT: Accept and file Statistics for the Months of February and March 2024

Recommendation:

Accept and file the attached statistical report for the months of February and March 2024.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

Kennel Statistics Report
 Animals Taken Into Shelter from 02/01/24 to 03/31/24
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adoption Return	4	0	3	3	0	1	0	0	11
Born@Shelt	6	0	14	0	0	0	0	0	20
Dead on Arrival	20	0	8	0	0	0	0	8	36
Owner Requested Euthanasia	51	0	16	0	8	0	0	0	75
Pph	45	6	79	9	0	0	0	0	139
Protective Custody	24	2	1	2	0	0	0	0	29
Quarantine	6	0	1	0	0	0	0	0	7
Safe Hold	5	0	0	0	0	0	1	0	6
Stray	166	24	99	22	2	8	0	5	326
Surrendered by Owner	74	25	87	34	3	7	2	10	242
Transfer	0	0	2	0	0	0	0	0	2
Wildlife	0	0	0	0	26	1	0	15	42
TOTAL	401	57	310	70	39	17	3	38	935

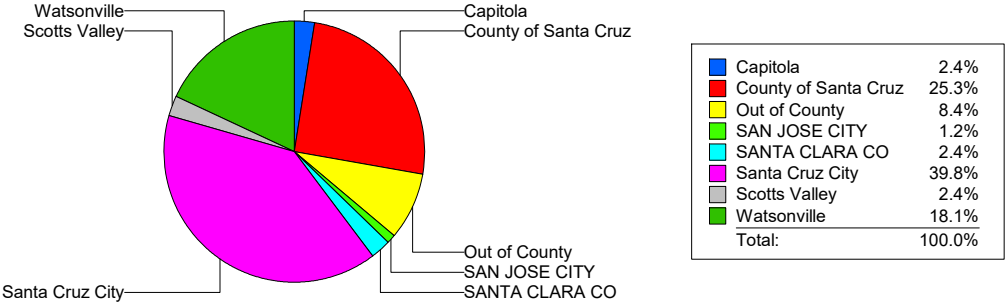
Kennel Statistics Report
Animals That Left Shelter from 02/01/24 to 03/31/24
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adopted	92	47	121	90	7	11	2	3	373
Died	0	0	0	0	0	1	0	0	1
Disposal	4	0	14	0	0	1	0	0	19
Euthanized	41	0	34	2	0	0	0	6	83
Pph	37	5	73	8	0	0	0	0	123
Returned to Owner	154	9	39	3	0	0	3	0	208
Transferred to Another Shelter	37	18	50	8	0	1	0	6	120
TOTAL	365	79	331	111	7	14	5	15	927

Euthanasia Totals from
02/01/24 to 03/31/24
All Jurisdictions Combined

<u>Reason for Euth</u>	<u>Animal type</u>				Total
	DOG	CAT	KITTEN	OTHER	
	0	1	0	0	1
< 8 Weeks	0	1	0	0	1
Aggressive	11	2	0	0	13
Bite	1	0	0	0	1
Bite Hx	1	0	0	0	1
Geriatric	0	1	0	0	1
Ken Stress	1	0	0	0	1
Medical	0	7	1	5	13
Observed Behavior	16	2	0	0	18
Prewean	6	13	0	0	19
Soiling Hx	0	1	0	0	1
Suffering	1	1	0	1	3
Unsocial	2	5	1	0	8
Vic/Danger	2	0	0	0	2
Total	41	34	2	6	83

Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on March 31, 2024 = 114

**Animals Taken Into the Shelter From All Jurisdictions
CombinedY-T-D Beginning 07/01/15**

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOC	OTHER	Total
Adoption Return	226	43	107	66	16	7	0	3	468
Born@Shelt	38	14	45	140	0	77	0	46	360
D2D	20	2	13	1	0	0	0	3	39
Evacuation	94	0	205	12	195	16	35	24	581
Flood	1	2	2	1	0	0	0	0	6
Pph	310	29	346	74	0	0	0	0	759
Protective Custody	1,156	108	148	51	751	12	28	65	2,319
Quarantine	155	5	57	20	0	0	0	76	313
Safe Hold	87	8	26	3	5	1	1	135	266
Stray	9,173	1,122	7,446	6,272	695	461	69	469	25,707
Surrendered by Owner	3,419	806	2,971	2,283	1,035	587	69	1,405	12,575
Transfer	288	118	69	190	880	5	0	14	1,564
Total	14,967	2,257	11,435	9,113	3,577	1,166	202	2,240	44,957

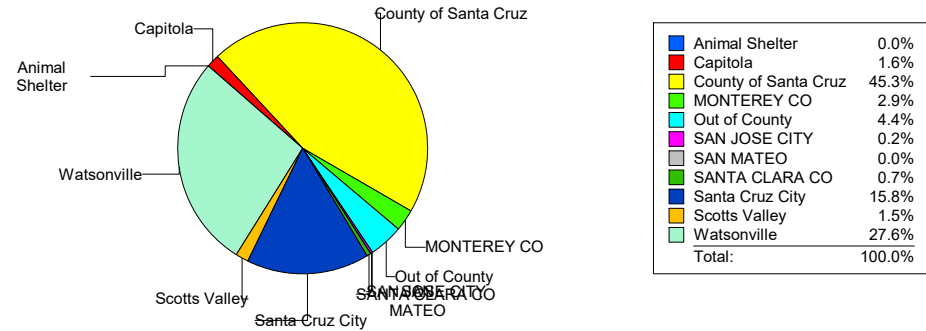
**Animals That Left the Shelter From
All Jurisdictions Combined Beginning 7/1/2015**

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	Total
Adopted	3,984	1,472	3,635	5,644	1,773	324	47	468	17,347
Died	15	1	61	62	35	11	1	12	198
Disposal*	321	10	893	81	113	17	4	103	1,542
Euthanized	1,948	122	2,791	997	745	118	9	422	7,152
Found	1	0	0	0	0	0	0	0	1
Missing	3	0	19	2	4	0	0	6	34
Pph	172	18	242	47	0	0	0	0	479
Returned to Owner	7,208	245	1,901	169	572	72	71	108	10,346
Transferred to Another Shelter	1,229	209	2,111	1,824	281	617	58	1,109	7,438
Wildlife Relocated	1	0	0	0	0	4	0	1	6
Total	14,882	2,077	11,653	8,826	3,523	1,163	190	2,229	44,543

* Doa intakes and euthansia requests are not included in these overall stats. The exception are the disposals which may be listed above. These are dead animals that were confiscated for investigation and then disposed of after completion of investigation.

Y-T-D Percentage of Intake Total By Jurisdiction

*



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 8, 2024
SUBJECT: Approve Third Quarter Report of all Claims under \$10,000 Approved by the General Manager for January 1 through March 31, 2024

Recommendation:

Approve the third quarter report of all claims under \$10,000 approved by the General Manager for January through March 2024.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for April through June 2024 will be included on the August 2024 meeting agenda and every quarter thereafter.

DATE: 4/8/24
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Amber Rowland, General Manager
 SUBJECT: Item 5.4 January 1, 2024 through March 31, 2024 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of January 1, 2024 through March 31, 2024.

Actual Transactions

Post On	Document No	Amount	Description	Vendor No	Vendor Name
Object: 61125 – UNIFORM REPLACEMENT					
1/05/2024	6543	275.63	GOODING UNIFORMS	V45831	SUMMIT UNIFORMS LLC
1/23/2024	2023 1222	99.33	UNIFORM PANTS - HARDING	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/28/2024	9266	141.09	BOOTS MEIDINGER	V45831	SUMMIT UNIFORMS LLC
Object: 61310 – FOOD					
1/04/2024	000281044	31.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
1/04/2024	131910	8.00	SPW2847 WATER DISPENSER RENTAL	V34903	DAMM SOFTWATER SERVICE INC
1/09/2024	247395515	567.92	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
1/09/2024	248055602	310.32	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
1/11/2024	247468552	310.32	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
1/18/2024	444316	152.56	GRASS BALES	V741	GENERAL FEED & SEED
1/23/2024	2023 1222	2,543.77	CAT AND DOG FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/25/2024	000281577	75.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
2/01/2024	000282725	75.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
2/02/2024	248176842	245.03	CAT FOOD	V126091	HILLS PET NUTRITION INC
2/02/2024	248305603	238.22	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
2/02/2024	248440035	264.15	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
2/08/2024	000283644	1.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
2/08/2024	000283995	83.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
2/12/2024	0002383045	8.00	SPW2847 WATER DISPENSER RENTAL	V34903	DAMM SOFTWATER SERVICE INC
2/12/2024	2024 0122	119.80	TREATS FOR ENRICHMENT PROGRAM	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	2,511.89	CAT AND DOG FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	192.34	CAT FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/23/2024	000284988	75.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
3/05/2024	000286179	67.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
3/07/2024	2024 0222	53.77	RABBIT TREATS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	2,098.69	DOG ENRICHMENT SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	3,592.09	DOG, CAT, RABBIT FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	248577066	341.98	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
3/07/2024	248778670	207.93	CAT FOOD	V126091	HILLS PET NUTRITION INC
3/07/2024	445813	32.65	ALFALFA BALES	V741	GENERAL FEED & SEED
3/09/2024	248640940	404.55	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
3/19/2024	167480	8.00	SPW2847 WATER DISPENSER RENTAL	V34903	DAMM SOFTWATER SERVICE INC
3/22/2024	248912975	187.00	CAT FOOD	V126091	HILLS PET NUTRITION INC
3/22/2024	248912977	369.68	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
3/28/2024	000287591	67.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
Object: 61412 – JANITORIAL SERVICES					
1/05/2024	33778	875.00	INV33778 JANITORIAL SERVICES	V129185	ALVAREZ INDUSTRIES INC
2/08/2024	33962	875.00	INV 33962 JANITORIAL SERVICES	V129185	ALVAREZ INDUSTRIES INC
3/12/2024	34152	875.00	INV 34152 JANITORIAL SERVICES	V129185	ALVAREZ INDUSTRIES INC
Object: 61525 – LIABILITY INSURANCE					
1/29/2024	75010	282.45	1994 GMC VAN INSURANCE	V122952	SDRMA
3/22/2024	C00445	500.00	C00445 DEDUCTIBLE	V122952	SDRMA
Object: 61535 – OTHER INSURANCE					
3/07/2024	C00436	1,000.00	DEDUCTIBLE FOR CAR ACCIDENT	V122952	SDRMA
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV					
1/12/2024	101172	147.10	OIL CHANGE FOR ACO TRUCK	V39608	HENLEY PACIFIC SF LLC
1/23/2024	2023 1222	20.00	REMOVE AND INSPECT TIRE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/23/2024	2023 1222	35.00	REPAIR TIRE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	147.10	OIL CHANGE FOR ACO TRUCK	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/23/2024	0116794	260.57	ACO TRUCK MAINTENANCE	V129906	SPECIALIZED AUTO INC
Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES					
1/04/2024	31732844	139.66	COPIER LEASE	V15391	CANON SOLUTIONS AMERICA INC

1/29/2024	31895515	164.66 COPIER LEASE	V15391	CANON SOLUTIONS AMERICA INC
2/23/2024	32063533	261.32 COPIER LEASE	V15391	CANON SOLUTIONS AMERICA INC

Object: 61730 – MAINT-OTH EQUIP-SERVICES

1/05/2024	9585A	162.00 WATS WASHER REPAIR	V41705	G&G ELECTRIC AND MECHANICAL
2/12/2024	2024 0122	186.61 WASHER DRAIN VALVE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/12/2024	28549	336.00 CLINIC AC WORK	V127948	AIRTEC SERVICE
3/12/2024	28558	756.00 HVAC ALARM SYSTEM WORK	V127948	AIRTEC SERVICE
3/12/2024	28596	168.00 CHECK NOISY ATTIC FAN	V127948	AIRTEC SERVICE
3/14/2024	20518395	1,782.40 BACKFLOW TESTING	V36507	ACCO ENGINEERED SYSTEMS INC

Object: 61846 – MAINT-STRCT/IMPS/GRDS-OTH-SUPP

2/12/2024	2024 0122	133.48 CHROME FAUCET	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
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Object: 61922 – OTHER MEDICAL MATERIALS & SUPP

1/05/2024	5001826395	344.82 ADVANTAGE FOR DOGS	V41124	ELANCO US INC
1/05/2024	50700818	37.40 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/05/2024	50932143	1,586.26 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/05/2024	50932144	240.07 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/05/2024	8045346975	346.35 ADVANTAGE FOR DOGS	V41124	ELANCO US INC
1/09/2024	51844350	1,022.49 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/09/2024	51859999	577.78 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/09/2024	51860000	1,219.51 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/09/2024	51863155	254.57 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/18/2024	51996755	40.66 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/23/2024	2023 1222	440.10 MEDICATION FOR CLINIC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/25/2024	51942201	15.46 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/25/2024	51985265	559.99 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/25/2024	51985266	12.91 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/25/2024	52002180	2,289.81 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/25/2024	52096376	644.09 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/25/2024	52100519	1,752.20 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/25/2024	52134794	294.30 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/26/2024	3029215034	1,092.74 CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
1/29/2024	3029294148	1,175.24 CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
1/29/2024	5001905693	344.82 ADVANTAGE FOR DOGS	V41124	ELANCO US INC
1/29/2024	52219157	122.00 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/29/2024	52226500	1,079.80 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/01/2024	51158356	3,995.96 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/02/2024	370171	101.06 OXYGEN	V125202	ANALGESIC SERVICES INC
2/08/2024	2024 0131	1,070.30 ANNUAL OXYGEN CYLINDER RENT	V125202	ANALGESIC SERVICES INC
2/08/2024	2024 0201	260.04 CLINIC SUPPLIES	V41124	ELANCO US INC
2/08/2024	3029411530	49.05 CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
2/08/2024	52382128	24.72 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/09/2024	3029530026	109.98 CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
2/12/2024	2024 0122	185.37 CLINIC SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	52054495	284.72 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/12/2024	52204226	106.95 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/12/2024	52349025	2,099.13 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/12/2024	52492760	955.43 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/23/2024	3029639237	37.32 CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
2/23/2024	52618763	722.52 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/23/2024	52629821	4,806.86 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/23/2024	52665260	189.60 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/23/2024	52667403	315.75 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/23/2024	52678989	80.66 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/23/2024	52747096	933.07 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/28/2024	52735207	162.09 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/28/2024	52796774	80.25 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/28/2024	52802205	645.49 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/07/2024	2024 0222	471.71 MEDICATION FOR CLINIC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	178.38 CLINIC SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	52926720	106.12 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/07/2024	52926988	173.69 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/14/2024	53018025	283.26 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/14/2024	53024094	1,371.57 CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/14/2024	99999902797151	122.71 MEDICATION FOR CLINIC	V43263	WA BUTLER COMPANY
3/19/2024	3029789791	107.05 CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
3/19/2024	3029857522	49.46 CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC

3/19/2024	370679	101.06	OXYGEN	V125202	ANALGESIC SERVICES INC
3/19/2024	37209294	131.87	LABELS FOR MEDS	V126117	QUILL CORPORATION
3/19/2024	52884962	1,597.20	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/19/2024	6103169042	594.28	NEXGARD	V38957	BOEHRINGER INGELHEIM ANIMAL HEALTH USA INC
3/19/2024	8045415556	2,151.43	ADVANTAGE FOR DOGS	V41124	ELANCO US INC
3/19/2024	8045422205	200.89	CLINIC SUPPLIES	V41124	ELANCO US INC
3/19/2024	8045429227	360.21	ADVANTAGE FOR DOGS	V41124	ELANCO US INC
3/21/2024	53162987	3,780.25	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/22/2024	3029787725	40.05	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
3/22/2024	3030200083	628.11	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
3/22/2024	BS00367	79.47	HEATING PADS FOR CLINIC	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC
3/26/2024	53140405	10.97	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/26/2024	53274500	79.20	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/26/2024	53281323	1,338.29	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/28/2024	BS24070	1,401.20	VET EQUIPMENT	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC

Object: 62020 – MEMBERSHIPS

1/02/2024	2023 1001	1,715.00	CSDA MEMBERSHIP	V123263	CALIFORNIA SPECIAL DISTRICT ASSOCIATION
2/12/2024	2024 0122	350.00	CALANIMALS MEMBERSHIP	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62111 – MISCELLANEOUS EXPENSE-SERVICES

1/23/2024	2023 1222	10.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/23/2024	2023 1222	225.15	EMAIL SUBSCRIPTION SERVICE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	225.15	CONSTANT CONTACT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	10.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	225.15	EMAIL SUBSCRIPTION SERVICES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	10.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62112 – CASH SHORTAGES

2/13/2024	DU103652	24.00	CASH SHORTAGE	C99999	DEP
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Object: 62214 – DUPLICATING SERVICES

1/23/2024	2023 1222	29.40	HOLIDAY MAILER LETTERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
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Object: 62221 – POSTAGE

1/23/2024	2023 1222	55.10	POSTAGE STAMPS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/02/2024	2024 0124	1,008.50	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
2/12/2024	2024 0122	89.10	POSTAGE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/19/2024	2024 0225	2,018.50	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
3/19/2024	3106570554	257.36	POSTAGE METER LEASE	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC

Object: 62223 – SUPPLIES

1/05/2024	50336791	21.64	KONGS FOR ENRICHMENT	V120453	MWI VETERINARY SUPPLY CO
1/05/2024	INV44248	1,515.89	LAUNDRY DETERGENT & BLEACH	V124747	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
1/05/2024	INV44249	1,920.77	LAUNDRY DETERGENT & BLEACH	V124747	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
1/09/2024	51337453	2,081.02	RESCUE	V120453	MWI VETERINARY SUPPLY CO
1/18/2024	8072786294	332.16	OFFICE SUPPLIES	V14384	STAPLES, INC.
1/23/2024	2023 1222	1,968.90	STAFF HOODIES, STICKERS, ENVEL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/23/2024	2023 1222	952.12	OFFICE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/23/2024	2023 1222	687.31	SAND, WIPES, LAUNDRY SOAP	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/23/2024	2023 1222	4,113.84	CAT PORTALS, ANIMAL CARE SUPPL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/23/2024	2023 1222	6,536.94	HARNESSES, LEASHES, BITE GLOVE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/23/2024	2023 1222	80.24	CLINIC SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/25/2024	52000169	492.34	MICROCHIP SCANNER	V120453	MWI VETERINARY SUPPLY CO
1/29/2024	2024 0124	28.46	EPOXY AND SCREWS	E613142	MANRIQUEZ, RODOLFO
2/09/2024	BJ01991	519.60	CAT CARRIERS	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC
2/09/2024	BJ98913	574.60	MICROCHIP SCANNER	V127179	BUTLER SCHEIN ANIMAL HEALTH HOLDING COMPANY LLC
2/12/2024	2024 0122	1,579.11	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	43.02	VOLUNTEER BOARD SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	197.24	STORAGE BINS/USB FOR ACOS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	23.75	CREDIT CARD MACHINE TAPE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	41.64	ZIP TIES, DRUG TEST FOR DOG	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	167.10	CARABINERS, YARD SIGNS, COMPUT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	-16.13	CLINIC SUPPLIES RETURN	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	292.52	OFFICE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	31.86	PICTURES FOR VOLUNTEER BOARD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/23/2024	8073093876	298.99	OFFICE SUPPLIES	V14384	STAPLES, INC.
3/07/2024	2024 0222	15.50	PHOTOS FOR VOLUNTEER BOARD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	19.57	ANIMAL CONTROL SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

3/07/2024	2024 0222	223.50 ST. PITTIE'S DAY SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	38.76 CLINIC SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	1,260.01 ST. PITTIE'S DAY GLASSES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	378.87 DUMP RUN, TIRE REPLACEMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	550.15 ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	165.44 PENS AND TONER FOR ACO PRINTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	22.08 PENS AND ZIPLOCK BAGS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	85.74 CHAIRS, LAMINATOR SHEETS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	1,208.38 OFFICE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	205.12 SIGN HOLDERS, STORAGE BINS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	214.50 RABBIT HOUSES, DRY ERASE BOARD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/14/2024	INV45409	2,501.83 LAUNDRY DETERGENT & BLEACH	V124747	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
3/22/2024	8073422200	355.73 OFFICE SUPPLIES	V143884	STAPLES, INC.
3/28/2024	2973509	43.58 RABBIT BEDDING	V8645	PET PALS
3/28/2024	855442	4,750.00 MICROCHIPS	V37541	DATAMARS INC

Object: 62310 – BANKING SERVICES

1/03/2024	DU102527	997.58 DECEMBER PAYPAL FEES	C99999	DEP
1/05/2024	2023 1225	44.28 INTEREST CHARGE	V120453	MWI VETERINARY SUPPLY CO
2/01/2024	DU103338	1,032.78 BANK FEES SC 012124	C99999	DEP
2/06/2024	DU103467	149.96 PAYPAL FEES JANUARY 2024	C99999	DEP
2/08/2024	DU103541	417.95 WEB BANK FEES 010224	C99999	DEP
2/12/2024	834507	59.94 INTEREST CHARGE	V120453	MWI VETERINARY SUPPLY CO
2/28/2024	DU104055	170.13 BANK FEES WEB 020124	C99999	DEP
2/29/2024	DU104109	996.20 BANK FEES SC 022624	C99999	DEP
3/06/2024	DU104278	125.81 FEBRUARY PAYPAL FEES	C99999	DEP
3/28/2024	DU104879	167.08 BANK FEES WEB 030124	C99999	DEP

Object: 62317 – CONSULT/MGT/PC SERVICES

1/25/2024	240073	119.70 WEB LICENSE FEES	V11567	HLP INC
2/12/2024	190866	107.45 WEB LICENSE FEES	V11567	HLP INC
2/13/2024	240220	151.55 WEB LICENSE FEES	V11567	HLP INC
3/07/2024	2024 0222	2,800.00 GET CONNECTED SUBSCRIPTION	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/14/2024	240368	111.30 WEB LICENSE FEES	V11567	HLP INC

Object: 62360 – LEGAL SERVICES

3/14/2024	DEC-23	3,255.30 DECEMBER LEGAL SERVICES	V42012	TOWNSEND, CARA
3/14/2024	FEB-24	4,699.95 FEBRUARY LEGAL SERVICES	V42012	TOWNSEND, CARA
3/14/2024	JAN 2024	2,625.00 JANUARY LEGAL SERVICES	V42012	TOWNSEND, CARA

Object: 62381 – PROF & SPECIAL SERV-OTHER

1/05/2024	792742	472.92 ALARM MONITORING	V129086	FIRST ALARM
1/12/2024	2023 1231	1,221.79 ACCT 157635 LAB WORK	V10638	IDEXX DISTRIBUTION INC
1/12/2024	2023 1231	182.21 ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
1/12/2024	9121	700.00 SC PICKUP SERVICES	V35604	FLINTSTONE ENTERPRISES
1/12/2024	9121	700.00 WATSONVILLE PICK UP SERVICES	V35604	FLINTSTONE ENTERPRISES
1/12/2024	9825	1,435.00 CREMATION SERVICES	V43417	THOMPSON, GRACE
1/18/2024	11424	2,000.00 BENEFIT SHOP MGMT	V37693	GOODMAN, LEA M
1/18/2024	76887	50.00 SHREDDING SERVICES	V12521	SANTA CRUZ RECORDS MANAGEMENT
1/26/2024	302956	3,845.60 LOGO WRAPS FOR ACO TRUCKS	V129207	MONTEREY SIGNS INC
2/02/2024	00041030	1,718.83 CLINIC EQUIPMENT REPAIR	V47162	WESTERN SCIENTIFIC FASTSERV INC
2/08/2024	5	350.00 LIVESTOCK TRANSPORT	V37554	VANOVER, MARK
2/13/2024	11669	2,058.78 ANESTHESIA MACHINE CERTIFICATI	V45106	SOMNI SCIENTIFIC
2/13/2024	2024 0131	2,094.35 ACCT 157635 LAB WORK	V10638	IDEXX DISTRIBUTION INC
2/13/2024	2024 0131	600.00 EUTHANASIA TRAINING	V45364	WINKLEBLACK, BENJAMIN
2/13/2024	9851	2,375.00 CREMATION SERVICES	V43417	THOMPSON, GRACE
2/23/2024	17771	100.00 ST. PITTIE'S DAY POSTER DISTRI	V39852	CLUTCH COURIER LLC
2/23/2024	2024 0201	470.00 JAN CARE FOR HORSE	V41293	CARN, BIANCA
2/23/2024	21424	2,000.00 BENEFIT SHOP MGMT	V37693	GOODMAN, LEA M
2/23/2024	9135	700.00 SC PICK UP SERVICES	V35604	FLINTSTONE ENTERPRISES
2/23/2024	9135	700.00 WATS PICK UP SERVICES	V35604	FLINTSTONE ENTERPRISES
3/14/2024	2024 0229	3,122.49 ACCT 157635 LAB WORK	V10638	IDEXX DISTRIBUTION INC
3/14/2024	805333	975.23 ALARM MONITORING	V129086	FIRST ALARM
3/14/2024	9156	700.00 PICK UP SVCS	V35604	FLINTSTONE ENTERPRISES
3/14/2024	9156	700.00 PICK UP SVCS	V35604	FLINTSTONE ENTERPRISES
3/14/2024	9885	1,995.00 CREMATION SERVICES	V43417	THOMPSON, GRACE
3/19/2024	31424	2,000.00 BENEFIT SHOP MGMT	V37693	GOODMAN, LEA M
3/19/2024	77563	50.00 SHREDDING SERVICES	V12521	SANTA CRUZ RECORDS MANAGEMENT
3/28/2024	172782	87.00 WATS ALARM MONITORING	V2295	POLAND, DOYLE

3/28/2024	809839	472.92	SC ALARM MONITORING	V129086	FIRST ALARM
Object: 62399 – VETERINARIAN SERVICES					
1/05/2024	2023 1231	5,903.72	DECEMBER EMERGENCY VET SVCS	V108476	SANTA CRUZ VETERINARY HOSPITAL
1/05/2024	3028806001	63.63	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
1/05/2024	51633240	644.09	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/05/2024	51643604	1,641.09	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/09/2024	DU102688	-149.25	SCVH FEES	C99999	DEP
1/11/2024	28	4,455.00	DECEMBER SPAY/NEUTER SERVICES	V42810	CLAY, JOHN W
1/12/2024	DU102800	-438.11	SCVH FEES	C99999	DEP
1/18/2024	2506977	627.50	HORSE VET CARE	V41267	ADOBE EQUINE VETERINARY SERVICES INC
1/18/2024	DU102925	-355.00	SCVH FEES	C99999	DEP
1/23/2024	2023 1222	743.00	RABBIT SPAY/NEUTERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/24/2024	DU103083	-262.49	SCVH FEES	C99999	DEP
1/26/2024	0012	4,887.50	OCT-DEC SPAY/NEUTER SERVICES	V42926	SULLIVAN, RHIANNON MARIE
1/26/2024	DU103165	-113.50	SCVH FEES	C99999	DEP
1/29/2024	122	1,780.00	AUGUST S/N, DHPP, RV SERVICES	V41919	PEOPLES PET CARE INC.
1/29/2024	123	920.00	AUGUST AMPUTATION, MC SVCS	V41919	PEOPLES PET CARE INC.
1/29/2024	125	1,215.60	DECEMBER FHO, NEUTER SVCS	V41919	PEOPLES PET CARE INC.
2/01/2024	DU103338	-113.50	SCVH FEES	C99999	DEP
2/02/2024	2024 0126	180.00	TIGER EYE EXAM	V45804	BLINK VETERINARY OPHTHALMOLOGY P C
2/09/2024	2024 0131	8,965.06	JANUARY EMERGENCY VET SVCS	V108476	SANTA CRUZ VETERINARY HOSPITAL
2/09/2024	236438	100.00	BLACK DMH KITTEN RADIOGRAPH	V8622	ANIMAL HOSPITAL OF SOQUEL
2/09/2024	236439	155.00	KARLI RADIOGRAPH	V8622	ANIMAL HOSPITAL OF SOQUEL
2/09/2024	236791	255.00	DRAKE NEUTER	V8622	ANIMAL HOSPITAL OF SOQUEL
2/09/2024	237386	333.00	BRUNO A300023 RADIOGRAPHS	V8622	ANIMAL HOSPITAL OF SOQUEL
2/09/2024	237651	220.00	WILLIAM A302401 NEUTER/RADS	V8622	ANIMAL HOSPITAL OF SOQUEL
2/09/2024	237814	100.00	RUTHERFORD RADIOGRAPH	V8622	ANIMAL HOSPITAL OF SOQUEL
2/09/2024	239704	640.00	DANA HARPER JOE RUDY S/N	V8622	ANIMAL HOSPITAL OF SOQUEL
2/09/2024	241713	1,758.00	2 CHIHUAHUA NEUTER/FHO	V8622	ANIMAL HOSPITAL OF SOQUEL
2/09/2024	244088	195.00	A306338 NEUTER	V8622	ANIMAL HOSPITAL OF SOQUEL
2/09/2024	245495	100.00	A307811 RADIOGRAPH	V8622	ANIMAL HOSPITAL OF SOQUEL
2/12/2024	2024 0122	1,898.00	RABBIT SPAY/NEUTERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	236790	283.00	STORM SPAY	V8622	ANIMAL HOSPITAL OF SOQUEL
2/12/2024	29	5,366.25	JANUARY S/N SERVICES	V42810	CLAY, JOHN W
2/13/2024	238965	475.79	CUPCAKE EXAM/RADIOGRAPH	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	239285	417.00	A304028 RADIOGRAPHS	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	241396	666.00	1 CHIHUAHUA 2 CHIHUAHUA RADS	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	241397	630.00	A303530 A303607 RADIOGRAPHS	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	243214	496.00	A306041 A306150 RADIOGRAPHS	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	245494	1,081.00	A307726 A307787 A308246 JENNIF	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	246610	-133.00	1 CHIHUAHUA DISCOUNT	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	246611	-197.00	A303530 DISCOUNT	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	246613	-133.00	A303607 DISCOUNT	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	246614	-197.00	A304028 DISCOUNT	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	246615	-133.00	A306041 DISCOUNT	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	246616	-227.00	A307726 DISCOUNT	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	246617	-227.00	A307787 DISCOUNT	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	246618	-227.00	A308246 DISCOUNT	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	246619	-261.00	CUPCAKE DISCOUNT	V8622	ANIMAL HOSPITAL OF SOQUEL
2/13/2024	246620	-153.00	STORM DISCOUNT	V8622	ANIMAL HOSPITAL OF SOQUEL
2/21/2024	DU103860	-1,188.04	SCVH FEES	C99999	DEP
2/23/2024	2024 0208	2,092.00	CAT SPAY/NEUTERS	V47257	PROJECT PURR
2/29/2024	DU104109	-311.50	SCVH FEES	C99999	DEP
3/07/2024	2024 0222	2,541.00	RABBIT SPAY/NEUTERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0229	4,184.00	SNIP BUS S/N SURGERIES	V47257	PROJECT PURR
3/07/2024	2024 0229	3,304.83	FEB EMERGENCY VET SERVICES	V108476	SANTA CRUZ VETERINARY HOSPITAL
3/07/2024	30	3,982.50	FEBRUARY S/N SERVICES	V42810	CLAY, JOHN W
3/08/2024	DU104360	-227.00	SCVH FEES	C99999	DEP
3/14/2024	16692	186.75	VET EXAM FOR HORSE	V123183	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
3/22/2024	2024 0314	3,661.05	SPAY/NEUTER SERVICES	V47257	PROJECT PURR
3/25/2024	DU104760	-113.50	SCVH FEES	C99999	DEP
3/28/2024	16701	732.05	MUNECO HORSE VET CARE	V123183	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
3/28/2024	DU104887	-113.50	SCVH FEES	C99999	DEP

Object: 62610 – RENTS/LEASES-STRUC IMP & GRNDS

1/29/2024	28863	5,231.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE
2/28/2024	29336	5,231.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE
3/28/2024	29759	5,231.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE

Object: 62710 – FIELD EQUIPMENT

1/23/2024	2023 1222	24.47 BASKET MUZZLE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/12/2024	2024 0122	21.84 DRILL BITS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62715 – SMALL TOOLS & INSTRUMENTS

2/12/2024	2024 0122	25.17 UTILITY KNIFE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
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Object: 62842 – INVENTORY MATERIALS PURCHASED

1/23/2024	2023 1222	1,458.30 SHIRTS FOR RESALE, CALENDARS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	3,801.57 VOLUNTEER APRONS, SLIP LEADS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/07/2024	2024 0222	2,055.52 ST. PITTIE'S DAY SHIRTS/HOODIE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62890 – SUBSCRIPTIONS BOOKS & ED MATER

1/23/2024	2023 1222	135.00 ACTIVE 911 2024 SUBSCRIPTION	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/23/2024	2023 1222	452.59 2024 CA LAW BOOKS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62893 – TOWING

3/14/2024	24-65855	168.00 TOWING SERVICES FOR ACO	V14253	KJRB INC
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Object: 62920 – GAS, OIL, FUEL

1/23/2024	2023 1222	11.11 GAS CAN FILL UP	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/29/2024	94426105	2,107.85 FUEL FOR FLEET	V14942	WEX BANK
2/09/2024	95058995	2,260.78 FUEL FOR FLEET	V14942	WEX BANK
2/12/2024	2024 0122	90.01 FUEL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/09/2024	95698191	2,223.68 FUEL FOR FLEET	V14942	WEX BANK

Object: 62924 – MEALS

1/23/2024	2023 1229	90.00 PC832 TRAINING - B. GOODING	E613295	GOODING, BRADFORD
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Object: 62930 – REGISTRATIONS (NON REPT)

1/05/2024	200004723	25.00 GOODING COYOTE RESPONSE	V120008	STATE HUMANE ASSOCIATION OF CA
1/05/2024	200004792	25.00 MEIDINGER COYOTE RESPONSE	V120008	STATE HUMANE ASSOCIATION OF CA
3/07/2024	2024 0222	188.30 VET TECH TRAINING REGISTRATION	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 63070 – UTILITIES

1/04/2024	280275	904.74 WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
1/05/2024	2023 1224	105.01 INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
1/05/2024	2023 1227 1	1,198.11 SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
1/05/2024	2023 1227 2	45.54 SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
1/05/2024	2023 1227 3	43.12 SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
1/09/2024	0007242056	1,851.33 SC TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
1/09/2024	0007242336	351.50 BENEFIT SHOP TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
1/25/2024	2024 0106	188.05 ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
1/25/2024	2024 0111	104.88 INTERNET SVCS	V125912	THE INTERNET STORE INC
1/25/2024	2024 0111 S	7,471.36 SC PGE	V129169	PACIFIC GAS AND ELECTRIC CO
1/25/2024	2024 0111 W	1,413.89 WATS PGE	V129169	PACIFIC GAS AND ELECTRIC CO
1/29/2024	2024 0115	216.75 INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
2/01/2024	22352	959.04 WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
2/08/2024	2024 0126 1	31.31 ANNEX FIRE/WATER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
2/08/2024	2024 0126 2	100.04 SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
2/08/2024	2024 0126 3	1,667.70 SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
2/09/2024	2024 0124	105.01 INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
2/12/2024	0007260618	1,673.29 SANTA CRUZ TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
2/12/2024	0007260895	351.50 BENEFIT SHOP TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
2/12/2024	2024 0206	233.79 ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
2/13/2024	2024 0209	104.88 ACCT 33115 INTERNET SVCS	V125912	THE INTERNET STORE INC
2/23/2024	2024 0209	9,509.42 SC PGE	V129169	PACIFIC GAS AND ELECTRIC CO
2/23/2024	2024 0211	1,517.56 WATS PGE	V129169	PACIFIC GAS AND ELECTRIC CO
2/28/2024	2024 0215	3.27 INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
3/09/2024	2024 0226 1	31.31 ANNEX FIRE/WATER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
3/09/2024	2024 0226 2	71.58 SC WATER/FIRE	V125932	SANTA CRUZ MUNICIPAL UTILITIES
3/09/2024	2024 0226 3	1,283.49 SC WATER/FIRE	V125932	SANTA CRUZ MUNICIPAL UTILITIES
3/12/2024	0007319725	1,673.29 SC TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
3/12/2024	0007320002	351.50 BENEFIT SHOP TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
3/12/2024	2024 0224	105.01 INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
3/14/2024	2024 0307	202.55 ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
3/14/2024	2024 0311	104.88 ACCT 33115 INTERNET SVCS	V125912	THE INTERNET STORE INC
3/14/2024	37493	886.64 WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES

3/22/2024	2024 0312	8,489.15 SC PGE	V129169	PACIFIC GAS AND ELECTRIC CO
3/28/2024	2024 0313	1,332.43 WATS PGE	V129169	PACIFIC GAS AND ELECTRIC CO
3/28/2024	2024 0315	120.01 INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
3/28/2024	52649	859.50 WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES

Consent Agenda Item 5.5

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 8, 2024
SUBJECT: Third Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for January 1, 2024 through March 31, 2024.

Recommendation:

Accept the third quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for January through March 2024.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report ", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included in the Journal Report.

The next quarterly report of Journal Entries and interfaces for April through June 2024 will be included on the August 2024 agenda and every quarter thereafter.

DATE: 04/08/24
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Amber Rowland, General Manager
 SUBJECT: Item 5.5 January 1, 2024 through March 31, 2024 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period January 1, 2024 through March 31, 2024.

Actual Transactions

Post On	Document No	Amount	Description	Department
1/11/2024	IB240033	593.53	NOVEMBER 2023 TELEPHONE CHGS	ISD - Telecom
1/11/2024	IB240033	5,317.03	NOVEMBER 2023 TELEPHONE CHGS	ISD - Telecom
2/12/2024	IB240034	5,291.82	DECEMBER 2023 TELEPHONE CHGS	ISD - Telecom
2/12/2024	IB240034	596.32	DECEMBER 2023 TELEPHONE CHGS	ISD - Telecom
3/15/2024	IB240036	592.24	JANUARY 2024 TELEPHONE CHGS	ISD - Telecom
3/15/2024	IB240036	<u>5,288.97</u>	JANUARY 2024 TELEPHONE CHGS	ISD - Telecom
DEPARTMENT TOTAL		17,679.91		
1/19/2024	IB241173	<u>407.14</u>	AUD INV# NR78945 RT# 300692	ISD - PC
DEPARTMENT TOTAL		407.14		
1/09/2024	GS240006	522.95	Nov 2023 Warehouse Charges	GSD - Warehouse
2/12/2024	GS240007	706.03	WAREHOUSE CHARGES MONTH 12/202	GSD - Warehouse
2/12/2024	GS240007	441.50	WAREHOUSE CHARGES MONTH 12/202	GSD - Warehouse
3/14/2024	GS240008	<u>599.19</u>	WAREHOUSE CHARGES MONTH 1/2024	GSD - Warehouse
DEPARTMENT TOTAL		2,269.67		
1/03/2024	JV240389	3,057.71	JANUARY SCR911 DISPATCH SVCS	SCR911
1/30/2024	JV240501	3,057.71	FEBRUARY 2024 SCR911 SERVICES	SCR911
2/29/2024	JV240575	<u>3,057.71</u>	MARCH SCR911 SERVICES	SCR911
DEPARTMENT TOTAL		9,173.13		
1/22/2024	JV240485	<u>1,620.00</u>	23-24 FELT STREET LEASE	Parks Department
DEPARTMENT TOTAL		1,620.00		
1/16/2024	JV14838	227.19	VETERINARIAN	Personnel
1/16/2024	JV14838	485.08	REGISTERED VETERINARY TECH	Personnel
1/16/2024	JV14839	330.37	REGISTERED VETERINARY TECH	Personnel
1/16/2024	JV14840	65.00	ANIMAL CONTROL OFFICER I	Personnel
1/16/2024	JV14841	140.00	ANIMAL HELATH SPECIALIST	Personnel
2/06/2024	JV14882	80.00	ANIMAL CARE WORKER	Personnel
2/06/2024	JV14882	80.00	ANIMAL HEALTH SPECIALIST	Personnel
2/06/2024	JV14882	80.00	ANIMAL SERVICES ASSISTANT	Personnel
2/06/2024	JV14882	155.00	ANIMAL CONTROL OFFICER I	Personnel
2/06/2024	JV14882	80.00	REGISTERED VETERINARY TECH	Personnel
2/06/2024	JV14883	<u>80.00</u>	ANIMAL HEALTH SPECIALIST	Personnel
DEPARTMENT TOTAL		1,802.64		
2/16/2024	GS240123	91.93	Dec23 Fleet Chgs	GSD - Fleet
2/27/2024	GS240125	<u>176.77</u>	Jan24 Fleet Chgs	GSD - Fleet
DEPARTMENT TOTAL		268.70		
1/10/2024	JCOSTPLAN2324C	12,538.25	3RD QTR COST PLAN CHARGES	County
2/23/2024	JV240563	<u>49,417.25</u>	3RD QUARTER LEASE PMT	County
DEPARTMENT TOTAL		61,955.50		

Consent Agenda Item 5.6

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 8, 2024
SUBJECT: Accept Donations Totaling of \$6,500 from the Santa Cruz County Animal Shelter Foundation and Direct that the Checks be Deposited

Recommendation:

Accept donations totaling \$6,500 from the Santa Cruz County Animal Shelter Foundation and direct that the checks be deposited.

Discussion:

The Foundation has provided \$2,500 for new clinic medical equipment, \$2,500 for the dog enrichment program, and \$1,500 for retail merchandise the St. Pittie's Day fundraiser.

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 8, 2024
SUBJECT: General Manager's Oral Report

General Manager Rowland will present an oral report on the Santa Cruz County Animal Shelter.

February/March Statistics

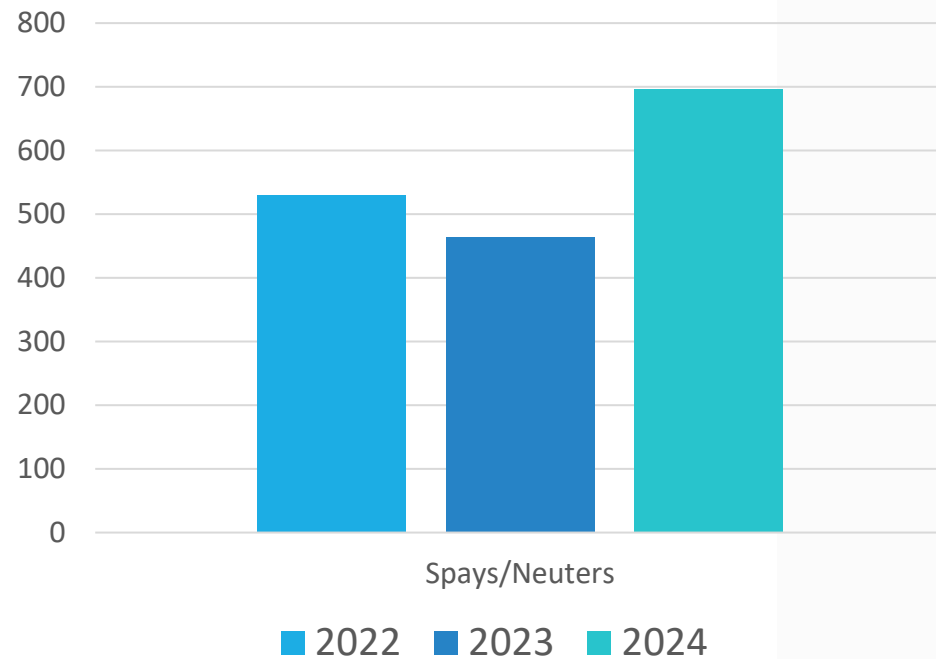
Total Live Animals IN: 899
 (includes 75 owner-requested, and
 42 injured or ill wildlife euthanasia)

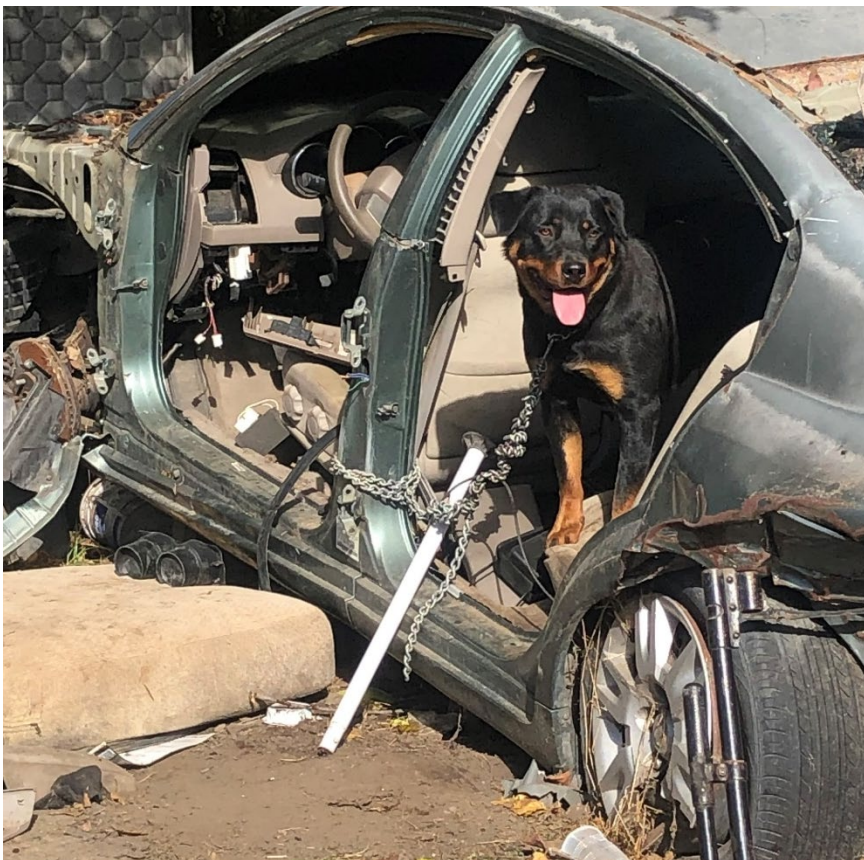
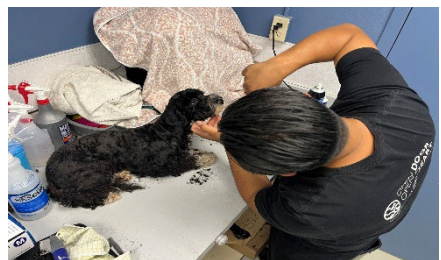
Kennel Statistics Report
 Animals That Left Shelter from 02/01/24 to 03/31/24
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adopted	92	47	121	90	7	11	2	3	373
Died	0	0	0	0	0	1	0	0	1
Disposal	4	0	14	0	0	1	0	0	19
Euthanized	41	0	34	2	0	0	0	6	83
Pph	37	5	73	8	0	0	0	0	123
Returned to Owner	154	9	39	3	0	0	3	0	208
Transferred to Another Shelter	37	18	50	8	0	1	0	6	120
TOTAL	365	79	331	111	7	14	5	15	927

In-House Spay/Neuter

Surgeries Completed Jan 1 – Mar 30





Focused Outreach



Cat Portal Grant

- Portal installations to improve cat caging in Watsonville
- Delay of custom elements - fiberglass caging next



SCCAS Foundation Support

- New fencing for main dog yards at Santa Cruz
- \$25,000 committed for a new commercial washer
- On-going support for website, design & print work, as well as community events and engagement
- Restructuring and actively recruiting new members





Thank You!

Regular Agenda Item 6.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager and Dr. Maris Brenn-White, DVM
DATE: April 8, 2024
SUBJECT: UC Davis California for All Animals Grant Award

Recommendation:

Accept a grant award from the Regents of the University of California Davis in the amount of \$200,000 for community spay/neuter services, and authorize General Manager to sign and return grant agreement and take related actions.

Discussion:

Santa Cruz County Animal Shelter has been awarded a \$200,000 grant by the Board of Regents of the University of California on behalf of the UC Davis Koret Shelter Medicine Program, to increase spay/neuter capacity in the community for the next two years. The grant is part of the California for All Animals “More People and Pets Together” animal shelter assistance program.

The application for this grant was completed amidst concerns about the projected impact of years of reduced accessibility of spay/neuter services and current pet (over)population, as evidenced by dramatic increases in shelter intake since 2021.

	CY 2021	CY 2022	CY 2023
Total live, non-wild intake	4,047	5,115	6,304

In addition to re-developing internal community spay/neuter capacity, supporting the efforts of existing subsidized spay/neuter providers is a key strategy in preventing continued increases in our homeless pet population. Every provider is struggling, against the backdrop of the Covid 19 pandemic, a nationwide shortage of veterinary professionals, and a changing economy.

SCCAS management was advised in 2023 that Project Purr, a significant long-term provider of subsidized spay/neuter in the community, will be forced to sunset in June 2024 due to the loss of their main funding source (a second-hand store in downtown Santa Cruz) over 2 years ago. An all-volunteer organization, they coordinate and pay for spay/neuter at cooperating local veterinary clinics for 1,000 - 1,200 Santa Cruz county cats annually, at no-cost to caregivers. Their program has played a critical role in managing and monitoring the outdoor cat population in Santa Cruz County for over 35 years, and they allow cat caretakers to comply with spay/neuter requirements throughout our jurisdiction. This announcement is what spurred application for this grant

in September 2023, since the loss of these services would be untenable to SCCAS, the community, and our natural ecosystems.

Grant funding would mainly be directed to veterinary clinics so they could continue to provide free or significantly subsidized spay/neuter services to this population of animals and their caregivers. Client communication and service coordination would continue to be administered mostly by Project Purr volunteers. This will serve as a stop-gap measure to continue this existing program. A portion of the funding will also be used to support the development of a coordinated and cooperative approach between SCCAS and other animal welfare partners to ensure this very significant need in the community is not unmet. The attached Agreement specifies start and end dates, however this will be adjusted pending Board approval and some additional planning discussion with partners.

Funds are to be conditioned on a declaration of compliance with existing law, which mandates essential caretaking responsibilities for outdoor cats (to include regular fresh water, food, shelter, and medical care), as well as documentation of the location where the cats reside to mitigate safety and/or environmental concerns and to help ensure that any cats subsequently impounded can be returned expediently to their home.

Attachment: Shelter Services Agreement with UC Davis

SHELTER SERVICES AGREEMENT
(Santa Cruz County Animal Shelter)

THIS SHELTER SERVICES AGREEMENT (“**Agreement**”) is made and entered into as of the date last signed below by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA (“**University**”) on behalf of its Davis Campus School of Veterinary Medicine on behalf of its Koret Shelter Medicine Program (“**Facility**”) and SANTA CRUZ COUNTY ANIMAL SHELTER (“**Shelter**”) in connection with the California for All Animals statewide animal shelter assistance program (“**Program**”).

The parties agree as follows:

1. **Shelter Services.** Shelter shall adhere to the scope of work described in “**Exhibit A**”, attached hereto and by this reference made a part hereof (collectively the “**Services**”). University shall reimburse Shelter for costs (“**Expenses**”) pursuant to Section 2 below and as outlined in Exhibit A. “**Deliverables**” shall consist of report(s) and photographs, as applicable, as more fully described in Exhibit A. Additional work shall be performed only if authorized in advance by written amendment to this Agreement executed by both parties. To the extent that any provision of Exhibit A is inconsistent with this Agreement, this Agreement shall take precedence.
2. **Payment by University.** In consideration of Shelter’s Expenses as described in Exhibit A, Facility shall pay Shelter an amount not to exceed \$200,000 upon invoice from Shelter and final signature of this Agreement. Payment questions should be addressed to Nancy Bei at telephone number (530) 754-9183 or at e-mail address nmbei@ucdavis.edu.
3. **Term.** Services shall be rendered from March 1, 2024 through February 28, 2026.
4. **Endorsement Disclaimer.** Nothing in this agreement shall be interpreted to indicate, imply, or otherwise suggest (i) that University supports, endorses, favors, or advances, any product or service offered, connected, or affiliated with Shelter; or (ii) that University endorses, favors, supports, or opposes, any proposal, measure, program of action, campaign, or public appeal that is advocated, promoted, advanced, or opposed by any other person or entity with respect to the subject matter presented by Shelter.
5. **Amendment.** This Agreement may be amended at any time by amendment in writing and signed by the parties, and no other change in any term or condition shall be valid or binding unless made by amendment.
6. **Mutual Indemnification.** The parties agree to defend, indemnify and hold one another harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising from the performance of this agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages

are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, agents, students, or employees.

7. **Insurance.** The parties at their own respective costs shall carry sufficient insurance, or programs of self-insurance (general liability, workers' compensation, and auto liability), adequate to cover any claims arising from their respective activities under this Agreement.
8. **Force Majeure.** Neither party shall be liable for damages suffered by the other party because of University's or Shelter's failure to perform if failure is due to any cause beyond that party's control.
9. **Relationship of the Parties.** The parties to this Agreement shall be and remain at all times independent contractors, neither being the employee, agent, or representative of the other in their relationship under this Agreement.
10. **Use of University's Name.** Shelter shall not use the name or mark of University in any form or manner in advertisements, reports, or other information released to the public without the prior written approval of University.
11. **Contract Compliance.** As applicable, if this Agreement is funded wholly or in part with by a grant or contract from an agency of any state or federal government, Shelter shall comply with all terms and conditions applicable to recipients of such funds and their contractors.
12. **Notice.** Any notice, request, or inquiry regarding the provisions of this Agreement, its termination, or similar matters shall be directed to the appropriate party at the following address:

UNIVERSITY (regarding contracts)
Steven Kobayashi
Business & Revenue Contracts
University of California, Davis
One Shields Ave.
Davis, CA 95616
E-mail: stkobayashi@ucdavis.edu

SHELTER (regarding contracts)
Amber Rowland
General Manager
Santa Cruz County Animal Shelter
1001 Rodriguez St,
Santa Cruz, CA 95062
E-mail:
amber.rowland@santacruzcountyca.gov

UNIVERSITY (regarding project)
Karol Tapias
School of Veterinary Medicine
University of California, Davis
One Shields Ave.
Davis, CA 95616
E-mail: ketapias@ucdavis.edu

13. **University's Right to Use Data.** University shall have the unrestricted right to use for its own purposes, including publication, any data or information which may be developed, provided by or arising in connection with the performance of this Agreement.

14. **Governing Law.** This Agreement shall be construed pursuant to California law.

15. **Federal Exclusion Warranty.** Shelter warrants that it is not excluded from participation in any governmental sponsored program, including, without limitation, the Medicare, Medicaid, or Champus programs (<http://exclusions.oig.hhs.gov/search.html>) and the Federal Procurement and Nonprocurement Programs (<https://www.sam.gov/index.html/##11#1>). This agreement shall be subject to immediate termination in the event that Shelter is excluded from participation in any federal healthcare or procurement program.

16. **Audit Requirements.** The Agreement, and any pertinent records involving activities related to the services provided pursuant to the terms and conditions of this Agreement, shall be subject to the examination and audit of the California State Auditor and any other duly authorized agents of the State of California for a period of three (3) years after the date of final payment hereunder. Shelter hereby agrees to make all such records available during normal business hours to inspection, audit and reproduction by University and any duly authorized local, state and/or federal agencies. Any and all examinations and audits conducted hereunder shall be strictly confined to those matters connected with the performance of this Agreement, including, without limitation, the costs associated with the administration of this Agreement.

17. **Termination.** University may terminate this Agreement at any time by giving Shelter thirty (30) calendar days' written notice of such action. If this Agreement is terminated, Shelter shall retain any funds expended or committed for the purposes of this Agreement and will return any unexpended funds.

18. **Entire Agreement.** This Agreement constitutes the entire understanding of the parties respecting the subject matter hereof and supersedes any prior understanding or agreement between them, written or oral, regarding the same subject matter.

AGREED:

SANTA CRUZ
COUNTY ANIMAL SHELTER

THE REGENTS OF THE
UNIVERSITY OF CALIFORNIA

By: _____
(authorized signature)

By: _____

Print name: _____

UC Davis

Title: _____

Date: _____

Date: _____

Exhibit A

Scope of Work

1. Purpose of the work: *Santa Cruz County Animal Shelter will increase their spay/neuter capacity to better support their community.*
2. Roles and responsibilities of each party: *Santa Cruz County Animal Shelter will provide historical data from 2019 to 2023, and annual data through 2026 to UC Davis Koret Shelter Medicine Program in support of the California for All Animals (CA4AA) program. KSMP will support the shelter to comply with data requirements. No University equipment will be used.*
3. Dates and times will the work be completed: *Work will be completed during the contract period of March 1, 2024 through February 28, 2026.*
4. Location where work will be performed: *1001 Rodriguez St, Santa Cruz, CA 95062*
5. Required deliverables: *One final report will be required upon completion of the program. Additional touch points during the grant will be discussed with project officer.*
6. Project milestones: *Program pilot to be completed by February 28, 2026.*
7. Total cost of the services: *Total of services not to exceed \$200,000. No construction costs will be funded through this grant.*

Items:

<i>Spay/neuter surgeries</i>	<i>\$179,300</i>
<i>Translations and accessibility</i>	<i>\$8,000</i>
<i>Promotional/educational materials</i>	<i>\$12,700</i>

Total expenses: \$200,000

8. Payment schedule: *Payment will be upon execution of the agreement.*
9. Anticipated additional work: *Additional work is not anticipated at this time.*

Regular Agenda Item 6.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 8, 2024
SUBJECT: Consider and Approve the Financial Report for February and March 2024

Recommendation:

Approve the Financial Report as presented for February and March 2024.

Discussion:

The fiscal year (FY) 2023-24 financial report for February and March 2024 reflects total revenues of \$246,133 and expenditures of \$845,485. Total FY revenues through March were 85.92% of a potential 75.00%. Total FY expenditures through March were 71.27% of a potential 75.00%.

Licensing revenue for February and March was \$59,075. Total FY licensing revenue through March was \$186,211. Total FY licensing revenue for the previous fiscal year through March was \$195,050. Thus, current year licensing revenue through March was 4.53% lower than for the same period last year.

**Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2023-2024
For Months Ending March 31, 2024**

Revenues:	2023-2024 Final Budget	2023-2024 Adj Budget	2023-2024 Est/Actuals	2023-2024 YTD Actuals	YTD Remaining	2022-2023 YTD Actuals
SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0
INTEREST	\$45,000	\$45,000	\$75,000	\$53,195	(\$8,195)	\$30,238
RENTS & CONCESSIONS	\$500	\$500	\$200	\$96	\$404	\$60
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$100	\$100	\$120
HUMANE SERVICES	\$250,000	\$250,000	\$112,000	\$86,486	\$163,514	\$149,543
ADOPTION FEES	\$0	\$0	\$180,000	\$137,123	(\$137,123)	\$0
ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$3,000	\$2,017	\$983	\$1,973
COST RECOVERY-OTHER	\$5,000	\$5,000	\$4,000	\$3,264	\$1,736	\$4,079
MEMBER CONTRIBUTION	\$3,683,973	\$3,683,973	\$3,683,973	\$3,315,576	\$368,397	\$2,653,079
CHARGES FOR CURRENT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ADMIN FINE FEES	\$5,000	\$5,000	\$1,200	\$525	\$4,475	\$2,400
GRANT SERVICES-NON INTERGOV	\$15,000	\$15,000	\$19,477	\$16,925	(\$1,925)	\$15,000
ANIMAL MICROCHIP FEES	\$10,000	\$10,000	\$5,700	\$4,561	\$5,439	\$5,050
ANIMAL RABIES FEES	\$9,000	\$9,000	\$5,000	\$4,097	\$4,903	\$3,922
ANIMAL SPAY&NEUTER FEES	\$40,000	\$40,000	\$19,000	\$17,267	\$22,733	\$11,791
SALES-OTHER-TAXABLE	\$95,000	\$95,000	\$85,000	\$55,290	\$39,710	\$72,982
CASH OVERRAGES	\$0	\$0	\$5	\$5	(\$5)	\$0
CONTRIBUTIONS and DONATIONS	\$650,000	\$650,000	\$685,000	\$524,579	\$125,421	\$505,416
NSF CHECKS	\$0	\$0	(\$90)	(\$90)	\$90	(\$243)
OTHER REVENUE	\$40,000	\$40,000	\$40,000	\$20,138	\$19,862	\$17,767
LICENSES - CAPITOLA	\$9,000	\$9,000	\$7,000	\$5,448	\$3,552	\$6,066
LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$50,000	\$36,999	\$23,001	\$37,764
LICENSES- SCOTTS VALLEY	\$17,000	\$17,000	\$12,000	\$9,174	\$7,826	\$10,495
LICENSES- COUNTY	\$180,000	\$180,000	\$142,000	\$114,517	\$65,483	\$120,657
LICENSES- WATSONVILLE	\$35,000	\$35,000	\$24,000	\$20,073	\$14,927	\$20,068
TOTAL REVENUES:	\$5,152,673	\$5,152,673	\$5,153,665	\$4,427,364	\$725,309	\$3,668,228

Less Expenditures:

Salaries and Benefits	\$3,704,296	\$3,704,296	\$3,663,396	\$2,614,294	\$1,090,002	\$2,224,748
Services and Supplies	\$1,380,414	\$1,380,414	\$1,657,414	\$1,220,564	\$159,850	\$1,023,918
Other Uses	\$149,020	\$149,020	\$149,020	\$37,615	\$111,405	\$74,510
Fixed Assets	\$40,000	\$40,000	\$15,000	\$9,354	\$30,646	\$0
Operating Transfers Out	\$104,060	\$104,060	\$104,060	\$104,060	\$0	\$103,030
Intrafund Transfer	\$0	\$0	\$0	\$0	\$0	\$15,179
TOTAL EXPENDITURES:	\$5,377,790	\$5,377,790	\$5,588,890	\$3,985,887	\$1,391,903	\$3,441,385

Plus Contingency:

TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$215,112	\$215,112	\$0	\$0	\$215,112	\$0
	\$5,592,902	\$5,592,902	\$5,588,890	\$3,985,887	\$1,607,015	\$3,441,385

NET REVENUES OVER (UNDER) EXPENDITURE **(\$440,229)** **(\$440,229)** **(\$435,225)** **\$441,477** **(\$881,706)** **\$226,843**

BEGINNING FUND BALANCE - UNDESIGNATED **\$1,384,065** **\$1,384,065** **\$1,384,065** **\$1,384,065** **\$1,384,065** **\$1,384,065**
(unaudited ending balance from 6/30/22)

ENDING FUND BALANCE - UNDESIGNATED **\$943,836** **\$943,836** **\$948,840** **\$1,825,542** **\$502,359** **\$1,610,908**

ANIMAL LICENSE DETAIL

	2022-23 YTD Actuals	2021-22 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$5,448	\$6,066	(\$618)
LICENSES - SANTA CRUZ	\$36,999	\$37,764	(\$765)
LICENSES- SCOTTS VALLEY	\$9,174	\$10,495	(\$1,321)
LICENSES- COUNTY	\$114,517	\$120,657	(\$6,140)
LICENSES- WATSONVILLE	\$20,073	\$20,068	\$5

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/22 is \$472,501 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/22 is \$900 (Unaudited)

Regular Agenda Item 6.4

TO: Santa Cruz County Animal Shelter Board of Directors
 FROM: Amber Rowland, General Manager
 DATE: April 8, 2024
 SUBJECT: Member Contribution Reallocation Plan

Recommendation:

Approve a member contribution reallocation plan to correct errors in the member allocation formula and its application in FY 21-22 through FY 23-24 and authorize the General Manager to implement necessary member billing adjustments.

Background:

JPA membership supports the SCCAS operating budget through member contributions. Historically, the total member contribution was allocated to the members based on their proportion of the total county population. The County’s jurisdiction includes the entire unincorporated area, while each city’s population includes only those residents within their defined city limits. On May 5, 2017, the JPA approved a new blended formula for implementation in FY 17-18 that allocated the total contribution using a weighted average formula consisting of population (50%), impounds from each jurisdiction (25%) and calls for service from each jurisdiction (25%). For each new fiscal year, the allocation formula is recalculated using the most recent data available, and thus, each member’s contribution percentage changes annually.

Errors:

In FY 21-22, two errors were made relating to the member contributions. In the first error, the population component of the formula was miscalculated, which resulted in the County jurisdiction’s proportion of the total population appearing higher than it should have been and the other jurisdictions’ populations appearing lower. The actual and corrected allocation percentages are delineated below. The corrected population utilizes the California Department of Finance data.

Actual Allocation

Jurisdiction	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capitola	2.40%	2.45%	2.80%	2.90%	2.42%	2.18%	2.18%
County	52.90%	52.87%	52.40%	51.80%	59.18%	60.02%	61.15%
Santa Cruz	18.60%	18.55%	18.80%	18.70%	16.28%	16.81%	17.14%
Scotts Valley	3.40%	3.40%	3.30%	3.30%	2.36%	2.38%	2.40%
Watsonville	22.70%	22.74%	22.80%	23.30%	19.76%	18.61%	17.13%
Total	100.00%	100.00%	100.10%	100.00%	100.00%	100.00%	100.00%

Corrected Allocation

Jurisdiction	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Capitola	2.40%	2.45%	2.80%	2.90%	3.08%	2.85%	2.87%
County	52.90%	52.87%	52.40%	51.80%	51.43%	52.18%	53.41%
Santa Cruz	18.60%	18.55%	18.80%	18.70%	19.05%	19.76%	19.89%
Scotts Valley	3.40%	3.40%	3.30%	3.30%	3.28%	3.29%	3.32%
Watsonville	22.70%	22.74%	22.80%	23.30%	23.16%	21.92%	20.51%
Total	100.00%	100.00%	100.10%	100.00%	100.00%	100.00%	100.00%

In the second error, the newly calculated allocation formula for FY 21-22 was only applied to the proposed 6% increase in the member contribution and not to the total member contribution. The ‘base’ budget used the previous year (FY 20-21) allocation formula. There was no provision to use this methodology when the new blended allocation was adopted. The current year membership allocation formula should have been applied to the entire member contribution and not just the contribution increase over the previous year. This error in methodology established a weighted average type of formula, with the previous year’s allocation formula carrying most of the weight. This error has a minor impact on the member allocation as there are typically only minor changes to the allocation percentages from year to year.

Unfortunately, these two errors were carried forward into the FY 22-23 and FY 23-24 budgets. The resulting cumulative member overpayments/underpayments due to these errors for the affected three-year period are delineated in the table below:

Jurisdiction	3-Yr Total Actual Allocation	3-Yr Total Corr. Methodology and Correct Population	3-Yr Total Overpaid (Underpaid)	As a % of 3-Yr Total Allocation
Capitola	\$242,139	\$294,664	(\$52,526)	-21.69%
County	\$5,438,295	\$5,281,223	\$157,072	2.89%
Santa Cruz	\$1,842,777	\$1,974,344	(\$131,567)	-7.14%
Scotts Valley	\$327,529	\$332,357	(\$4,828)	-1.47%
Watsonville	\$2,226,915	\$2,195,066	\$31,849	1.43%
Total	\$10,077,655	\$10,077,655	\$0	

Error Correction:

SCCAS proposes to correct these errors by incorporating the jurisdiction overpayments/underpayments into the member contributions for three fiscal years, starting with the current fiscal year. Spreading the correction over three years will help to

mitigate the impact of the correction. The overpayment/underpayment would be deducted/added to the member contribution quarterly billing for each fiscal year. The adjustment schedule is delineated below.

Allocation Increase (Decrease)

Jurisdiction	FY 23-24 Adjustment	FY 24-25 Adjustment	FY 25-26 Adjustment	3-Yr Total
Capitola	\$17,509	\$17,509	\$17,509	\$52,526
County	(\$52,357)	(\$52,357)	(\$52,357)	(\$157,072)
Santa Cruz	\$43,856	\$43,856	\$43,856	\$131,567
Scotts Valley	\$1,609	\$1,609	\$1,609	\$4,828
Watsonville	(\$10,616)	(\$10,616)	(\$10,616)	(\$31,849)
Total	(\$0)	(\$0)	(\$0)	\$0

Regular Agenda Item 6.5

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 8, 2024
SUBJECT: Approve an AUD74 Authorizing the General Manager to Transfer Appropriations in the Amount of \$340,112

Recommendation:

Approve an AUD74 authorizing the General Manager to transfer appropriations in the amount of \$340,112 from Fixed Assets, Contingencies, and Reserve Fund Balance to fund various Services & Supplies categories.

Discussion:

SCCAS has experienced higher than expected costs in a number of Services & Supplies categories including: Food, Other Medical Materials & Supplies, Supplies, Legal Services, Professional and Special Services, and Veterinarian Services. SCCAS requests funding be transferred from unspent Fixed Asset and Appropriations for Contingencies funding to finance these costs.

Food (\$19,000 over budget): food costs have gone up significantly due to higher than anticipated animal intakes and higher average animal shelter population.

Other Medical Materials (\$30,000 over budget): these costs of gone up significantly due to increased onsite spay/neuter and other medical procedures that have been made possible by the addition of a full-time Veterinarian and full clinical staffing throughout the year. The Planned Pethood Program has also provided hundreds of no-cost and some subsidized spay/neuter services to the public, with 65 of the latter provided in March.

Supplies (\$35,000 over budget): due to higher shelter animal populations and general inflation.

Legal Services (\$12,000 over budget): largely due to several legal cases from previous years now in the court system.

Professional & Special Services (\$20,000 over budget): due to increased cremation services and increased lab services.

Veterinarian Services (\$204,112): SCCAS has utilized contracted veterinarian services extensively in FY 23-24. The transition of our Veterinarian from full-time contractor to full-time employee was delayed in order to complete revisions to the Veterinarian salary

scale which required both JPA and County Board of Supervisors action. \$79,112 of the funding increase for this line item will serve as a placeholder for funding potentially required in other services and supplies categories.

Telecom (\$20,000): telecom services costs increases were higher than expected.

COUNTY OF SANTA CRUZ
 REQUEST FOR TRANSFER OR REVISION
 OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: Animal Shelter
 Fund No. 76114
 TO: ASA Board of Directors

Date: April 8, 2024

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending - June 30, 2024

AUDITORS USE ONLY	
DOCUMENT #	AMOUNT
	340,112

Batch #	
Date	Keyed By:

		GL KEY	OBJECT	JL CODE	Amount	Account Description
TRANSFER	To	702810	61310		\$ 19,000	FOOD
		702810	61922		30,000	OTHER MEDICAL MATERIALS
		702810	62223		35,000	SUPPLIES
		702810	62360		12,000	LEGAL SERVICES
		702810	62381		20,000	PROFESSIONAL AND SPECIAL SERVICES
		702810	62399		204,112	VETERINARIAN SERVICES
		702810	61220		20,000	TELECOM SERVICES
	From	702810	98700		\$ 215,112	APPROP FOR CONTINGENCIES
		702810	86209		25,000	MOBILE EQUIPMENT
		702810	34400		100,000	there is no actual budget here, so this just says that the spending will be reducing fund balance for the year

Explanation: ALLOCATE \$215,112 FROM APPROPRIATIONS FOR CONTINGENCIES; \$25,000 FROM PROJECTED FIXED ASSETS SAVINGS; AND \$100,000 FROM UNASSIGNED FUND BALANCE TO COVER PROJECTED SHORTFALL IN SERVICES AND SUPPLIES.

SEE SCCAS 4/8/24 ITEM THAT AUTHORIZED THE SCCAS GM TO ALLOCATE FUNDS FROM APPROPRIATIONS FOR FOR CONTINGENCIES, PROJECTED FIXED ASSET SAVINGS, AND UNASSIGNED FUND BALANCE TO COVER PROJECTED SHORTFALL IN SERVICES AND SUPPLIES.

Name Joe Phares Title Adm. Svcs. Officer II

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by _____ Deputy Date _____

Administrative Officer's Action: () Recommended to Board () Approved () Not Recommended or Approved

Administrative Officer _____ Date _____

State of California }
 ss. As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
 County of Santa Cruz transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
 duly entered in the minutes of said Board on

_____ 20_____, By _____, Deputy Clerk

(A-C) * Decs: _____ Item _____ - Budget Transfer

BRD. NAME AGENDA DATE Item No.

Distribution:

Regular Agenda Item 6.6

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 8, 2024
SUBJECT: Proposed Budget Fiscal Year 2024-25

Recommendation:

Consider the Proposed Fiscal Year (FY) 2024-25 Budget with a 15% increase to member contributions. In addition to the requested 15% increase to member contributions, this budget proposal will require the use of substantial reserve funds to offset a structural deficit.

Discussion:

Exhibit A - Proposed Budget

Staff have developed the following Proposed FY 2024-25 Budget for review and consideration. Three separate proposals have been included which increase member contributions by 10%, 15%, or 20% respectively. Each of these proposals supports status quo levels of services and staffing and the use of unrestricted reserve balance funds to cover increased net costs.

The Estimated Actuals for FY 2023-24 reflect a deficit of \$435,225 to be offset through the use of reserve funds, resulting in an estimated year-end reserve fund balance of \$964,795. The FY 23-24 estimated deficit of \$435,225 is \$5,004 less than the budgeted structural deficit of \$440,229. Alternatives to operating with a structural deficit and requiring reserve funds to balance the budget are reductions in shelter staffing, reductions in high-cost services to the community such as spay/neuter surgeries, and/or increases in fees. Staffing reductions could result in fewer opportunities to generate new revenue through grants and programs, lowered morale, staff burnout, and staff retention difficulties.

Under a Proposed FY 2024-25 Budget with a 15% increase in member contributions, \$402,723 in reserve funds will still be required to balance the budget, which is a \$37,497 reduction in the structural deficit budget for the FY 2023-24 Budget. \$237,990 or 59.09% of the total deficit is accounted for by the required budgeted funds for contingencies. SCCAS has only utilized all of the contingency funds in each of the most recent three fiscal years to offset higher than expected services and supplies costs. Under a Proposed FY 2024-25 Budget with a 10% increase in member contributions, \$586,931 in reserve funds would be required to balance the budget, which would leave only \$377,864 in remaining unrestricted reserve funds for future years. The 10% scenario would force the shelter to make cuts in FY 25-26 due to the exhaustion of the reserve funds. The 15% proposal would allow the shelter to operate at its current staffing and operational level through FY 25-26 without a new infusion of reserve funds from private donations.

Salaries and Benefits budgeted for FY 2024-25 are based on reports provided by County Personnel. The \$498,472 increase in salaries and benefits represents a 13.50% increase over the FY 2023-24 budget. Significant increases come from 1) an increase in regular pay due to funding a Veterinarian position for the full fiscal year, an anticipated cost of living increase in September for general representation and management staff, and merit step increases for existing staff (\$225,624), 2) an increase in extra help usage (\$95,000), 3) an increase in

employee retirement costs (\$76,300), 4) an increase in employee insurance costs (\$34,257), 5) an increase in worker's compensation insurance (\$58,766), and 6) other minor increases. There is no requested net change in funded positions (31 total FTE).

Services and supplies costs are budgeted to increase by 11.2% or \$154,841 in FY 2024-25. Major increases in this category come from: 1) increased telecom charges (\$25,000), 2) increased food costs (\$19,000), 3) increased insurance costs (\$7,704), 4) increased medical supplies costs due to expanded spay/neuter and other medical services provided (\$45,000), 4) increased shelter supplies costs due to increase shelter population (\$35,000), 5) increased utilities (\$50,000), and 6) increased required appropriations for contingencies (\$22,878). The veterinarian services line item has been decreased by \$125,000 to reflect the transition of the shelter veterinarian from contractor to employee.

The Proposed FY 2024-25 budget contains a required 4% contingency of \$237,990 for any unanticipated costs or revenue shortfalls as well as a required \$105,101 contribution to a 30-year asset reserve fund to repair and replace all building components at the Santa Cruz County Animal Shelter.

Revenues are projected to increase by \$632,346 (12.3%) to \$5,785,019 due primarily to the proposed 15% increase in member contributions. The shelter also receives donations from the Santa Cruz County Animal Shelter Foundation and private donors totaling \$650,000 annually on average. These revenue sources are expected to be stable year in FY 24-25. Periodically, SCCAS is the beneficiary of substantial bequests, but these donations are unpredictable and are not included in the revenue forecast.

Exhibit B - Schedule of Member Contributions

This schedule delineates the change in member contributions based on the 15% increase request (\$552,596) for a new total contribution of \$4,236,569. For comparison purposes, the schedule also shows the effects on contributions of 10% and 20% increases. Additionally, this schedule includes the reallocation of member contributions as proposed in item 6.4 on the agenda. While the reallocation has no net effect on the total member contribution, it does increase or decrease each jurisdiction's contribution for FY 24-25.

Exhibit C - Member Data by Jurisdiction

This worksheet documents animal intake by jurisdiction, animal control calls for service by jurisdiction over the past three previous fiscal years, and current population data from the California Department of Finance. These criteria are used in the member allocation formula to calculate individual member contribution requirements.

Exhibit D - Member Contribution Increases/Decreases by Fiscal Year

This chart shows the increase/decrease in member contributions since FY . The average annual member contribution increase over the past ten years has been 4.80% which has led to an ongoing structural budget deficit.

Exhibit E – Personnel Summary

There is no requested change to the total funded FTE's which remains at 31.0. Four positions remain unfunded.

Exhibit F – Proposed Capital Reserve Budget

SCCAS is proposing to fund the purchase of an animal control vehicle (\$100,000) to replace one of its aging fleet. Of the four existing animal control trucks two are 2008 models and two are 2011 models. SCCAS plans to phase out all four vehicles over the next six years.

Exhibit G - Fee Schedule for Santa Cruz County Unincorporated Area

SCCAS is requesting several minor fee schedule changes in the proposed budget including increases to adoption, out-of-county surrender, euthanasia, and others in order to more closely reflect the actual costs for those services.

Exhibit H - Fee Schedule for City of Capitola, City of Santa Cruz, City of Scotts Valley and City of Watsonville

SCCAS is requesting the same fee schedule increases for the Cities as for the Unincorporated Area.

In summary, staff recommends a 15% increase in member contributions which considers increased costs in general operations, and is a well-balanced approach to meet the current needs of the community. A 15% increase also incrementally reduces the structural budget deficit and helps work toward fulfilling the JPA agreement requirement to fully fund the budget with member contributions, and reduces the reliance on private donations and diminishing reserve funds to offset ongoing structural deficits. Staff will continue to recommend increases to member contributions in future years in order to work toward a balanced budget.

PROPOSED BUDGET FOR FISCAL YEAR 2024-25

Accounts	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Actuals 2023-24	10% Increase Proposed Budget 2024-25	15% Increase Proposed Budget 2024-25	20% Increase Proposed Budget 2024-25	15% Increase Change from Adj. 2023-24
SALARIES AND BENEFITS								
51000 -- REGULAR PAY-PERMANENT	1,844,526	2,198,716	2,198,716	2,053,259	2,424,340	2,424,340	2,424,340	225,624
51005 -- OVERTIME PAY-PERMANENT	22,229	15,000	15,000	18,162	20,000	20,000	20,000	5,000
51010 -- REGULAR PAY-EXTRA HELP	111,900	80,000	80,000	147,497	175,000	175,000	175,000	95,000
51040 -- DIFFERENTIAL PAY	27,878	32,000	32,000	40,146	32,000	32,000	32,000	0
52010 -- OASDI-SOCIAL SECURITY	150,952	163,779	163,779	170,502	175,533	175,533	175,533	11,754
52015 -- PERS	486,855	620,129	620,129	582,662	696,429	696,429	696,429	76,300
53010 -- EMPLOYEE INSURANCE AND BENEFITS	460,706	540,004	540,004	596,500	574,261	574,261	574,261	34,257
53015 -- UNEMPLOYMENT INSURANCE	8,673	14,664	14,664	14,664	6,435	6,435	6,435	(8,229)
54010 -- WORKERS COMPENSATION INSURANCE	43,139	40,004	40,004	40,004	98,770	98,770	98,770	58,766
SUBTOTAL SALARIES AND BENEFITS	3,156,859	3,704,296	3,704,296	3,663,396	4,202,768	4,202,768	4,202,768	498,472
SERVICES AND SUPPLIES								
61115 -- POLICE SAFETY EQUIP-REPLACE	0	500	500	500	0	0	0	(500)
61125 -- UNIFORM REPLACEMENT	5,578	1,500	1,500	1,804	1,500	1,500	1,500	0
61215 -- RADIO	37,346	5,000	5,000	0	2,000	2,000	2,000	(3,000)
61220 -- TELECOM SERVICES	40,382	40,000	40,000	60,000	65,000	65,000	65,000	25,000
61310 -- FOOD	39,042	36,000	36,000	55,000	55,000	55,000	55,000	19,000
61412 -- JANITORIAL SERVICES	9,552	11,500	11,500	11,500	11,500	11,500	11,500	0
61525 -- LIABILITY INSURANCE	53,343	65,127	65,127	67,073	65,127	65,127	65,127	0
61535 -- OTHER INSURANCE	4,974	32,233	32,233	33,733	39,937	39,937	39,937	7,704
61720 -- MAINT-MOBILE EQUIPMENT-SERV	14,803	15,000	15,000	7,500	15,000	15,000	15,000	0
61725 -- MAINT-OFFICE EQUIPMENT-SERVICES	3,206	3,500	3,500	4,000	4,000	4,000	4,000	500
61730 -- MAINT-OTHER EQUIPMENT-SERVICES	9,338	15,000	15,000	15,000	15,000	15,000	15,000	0
61731 -- MAINT-OTHER EQUIPMENT-SUPPLIES	0	1,500	1,500	1,500	1,500	1,500	1,500	0
61835 -- FACILITIES MAINT-GENERAL-SERVICES	19,271	10,000	10,000	2,000	5,000	5,000	5,000	(5,000)
61845 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES	2,183	1,000	1,000	10,000	6,000	6,000	6,000	5,000
61846 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES		1,000	1,000	1,000	1,000	1,000	1,000	0
61920 -- MEDICAL, DENTAL & LAB SUPPLIES				0				0
61922 -- OTHER MEDICAL MATERIALS & SUPPLIES	133,773	130,000	130,000	160,000	175,000	175,000	175,000	45,000
62020 -- MEMBERSHIPS	3,084	3,000	3,000	3,000	3,000	3,000	3,000	0
62111 -- MISCELLANEOUS EXPENSE-SERVICES	7,084	7,500	7,500	5,000	7,500	7,500	7,500	0
62112 -- CASH SHORTAGES	3	50	50	50	50	50	50	0
62214 -- DUPLICATING SERVICES	4,038	5,000	5,000	2,500	5,000	5,000	5,000	0
62217 -- MISC NONINVENTORIABLE ITEMS EXPENSE	2,471	0	0	0	0	0	0	0
62219 -- PC SOFTWARE PURCHASES	8,378	9,500	9,500	11,000	12,000	12,000	12,000	2,500
62221 -- POSTAGE	11,946	12,000	12,000	12,000	12,500	12,500	12,500	500
62222 -- SUBSCRIPTIONS/PERIODICALS	225	500	500	500	500	500	500	0
62223 -- SUPPLIES	88,511	75,000	75,000	110,000	110,000	110,000	110,000	35,000
62225 -- NON-PC SOFTWARE	0	0	0	0	0	0	0	0
62226 -- INVENTORIABLE ITEMS	37,049	20,000	20,000	20,000	20,000	20,000	20,000	0

PROPOSED BUDGET FOR FISCAL YEAR 2024-25

Accounts	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Actuals 2023-24	10% Increase Proposed Budget 2024-25	15% Increase Proposed Budget 2024-25	20% Increase Proposed Budget 2024-25	15% Increase Change from Adj. 2023-24
62301 -- ACCOUNTING AND AUDITING FEES	15,974	16,000	16,000	16,000	16,000	16,000	16,000	0
62310 -- BANKING FEES	17,077	17,500	17,500	17,500	19,000	19,000	19,000	1,500
62317 -- CONSULT/MGT/PC SERVICES	32,097	34,000	34,000	35,000	35,000	35,000	35,000	1,000
62325 -- DATA PROCESSING SERVICES	68,399	87,739	87,739	87,739	83,376	83,376	83,376	(4,363)
62360-- LEGAL SERVICES	85,090	20,000	20,000	32,000	20,000	20,000	20,000	0
62381 -- PROF & SPECIAL SERV-OTHER	136,718	120,000	120,000	140,000	125,000	125,000	125,000	5,000
62399 -- VETERINARIAN SERVICES	260,071	150,000	150,000	275,000	150,000	150,000	150,000	0
62610 -- RENTS & LEASES-STRUC IMP & GRNDS	265,342	265,665	265,665	265,665	265,665	265,665	265,665	0
62710 -- FIELD EQUIPMENT	2,524	2,000	2,000	2,000	2,000	2,000	2,000	0
62715 -- SMALL TOOLS & INSTRUMENTS	344	1,000	1,000	1,000	1,000	1,000	1,000	0
62801 -- ADVERTISING & PROMOTION SUPPLIES	1,515	2,000	2,000	2,000	2,000	2,000	2,000	0
62842 -- INVENTORY MATERIALS PURCHASED	33,956	30,000	30,000	30,000	30,000	30,000	30,000	0
62857 -- SPECIAL MISC EXPENSE - SUPPLIES	0	500	500	500	500	500	500	0
62890 -- SUBSCRIPTIONS BOOKS & ED MATERIALS	384	500	500	750	500	500	500	0
62893 -- TOWING	581	500	500	500	500	500	500	0
62914 -- EDUCATION & TRAINING	1,712	2,500	2,500	2,500	2,500	2,500	2,500	0
62920 -- GAS, OIL, FUEL	21,443	25,000	25,000	29,000	25,000	25,000	25,000	0
62922 -- LODGING	3,688	1,500	1,500	1,500	1,500	1,500	1,500	0
62924 -- MEALS	785	500	500	500	500	500	500	0
62926 -- MILEAGE	69	500	500	500	500	500	500	0
62928 -- TRAVEL-OTHER	28	100	100	100	100	100	100	0
62930 -- REGISTRATIONS	1,926	1,000	1,000	2,500	1,000	1,000	1,000	0
62935 -- SERVICE CENTER CHARGES	3,475	500	500	500	500	500	500	0
62940 -- TRAVEL ADVANCES				0				0
63070 -- UTILITIES	124,929	100,000	100,000	120,000	120,000	120,000	120,000	20,000
SUBTOTAL SERVICES AND SUPPLIES	1,613,707	1,380,414	1,380,414	1,657,414	1,535,255	1,535,255	1,535,255	154,841
OTHER EXPENDITURES								
75294 -- TRUST FUND DISTRIBUTIONS		0	0	0	0	0	0	0
75315 -- COUNTY OVERHEAD (See prev. 3550)	149,020	149,020	149,020	149,020	91,637	91,637	91,637	(57,383)
86110 -- BUILDINGS AND IMPROVEMENTS		0	0	0	0	0	0	0
86204 -- FIXED ASSETS - EQUIPMENT AND MOBILE	20,049	15,000	15,000	15,000	15,000	15,000	15,000	0
86208 -- MEDICAL EQUIPMENT	18,160			0				0
86209 -- MOBILE EQUIPMENT	41,235	25,000	25,000	0	0	0	0	(25,000)
86210 -- OFFICE EQUIPMENT	0			0				0
90000 -- Operating Transfers Out	103,030	104,060	104,060	104,060	105,101	105,101	105,101	1,041
95000 -- REPAIR & MAINTENANCE	0							0
98700 -- APPROPRIATIONS FOR CONTINGENCY	0	215,112	215,112	0	237,990	237,990	237,990	22,878
SUBTOTAL OTHER EXPENDITURES	331,495	508,192	508,192	268,080	449,728	449,728	449,728	(58,464)
TOTAL EXPENDITURES	5,102,060	5,592,902	5,592,902	5,588,890	6,187,751	6,187,751	6,187,751	594,849

PROPOSED BUDGET FOR FISCAL YEAR 2024-25

Accounts	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Actuals 2023-24	10% Increase Proposed Budget 2024-25	15% Increase Proposed Budget 2024-25	20% Increase Proposed Budget 2024-25	15% Increase Change from Adj. 2023-24
REVENUES								
40100 -- PROPERTY TAX-CURRENT SEC-GEN	0	0	0	0	0	0	0	0
40230 -- ANIMAL LICENSES	0		0	0				0
40430 -- INTEREST	42,310	45,000	45,000	75,000	60,000	60,000	60,000	15,000
40440 -- RENTS & CONCESSIONS	86	500	500	200	250	250	250	(250)
40441 -- RENTAL DEPOSIT/FORFEIT REVENUE	120	200	200	200	200	200	200	0
41093 -- FED FEMA	0	0	0	0	0	0	0	0
41510 -- HUMANE SERVICES	232,548	250,000	250,000	112,000	115,000	115,000	115,000	(135,000)
41880 -- ADOPTION FEES			0	180,000	200,000	200,000	200,000	200,000
42010 -- ADMINISTRATIVE SERVICES	2,733	3,000	3,000	3,000	3,000	3,000	3,000	0
42022 -- COST RECOVERY-OTHER	5,382	5,000	5,000	4,000	5,000	5,000	5,000	0
42044 -- MEMBER CONTRIBUTIONS	3,349,067	3,683,973	3,683,973	3,683,973	4,052,370	4,236,569	4,420,767	552,596
42047 -- CHARGES FOR CURRENT SERVICES	0	0	0	0	0	0	0	0
42073 -- ADMIN FINE FEES	2,750	5,000	5,000	1,200	5,000	5,000	5,000	0
42074 -- GRANT SERVICES-NON INTERGOV	15,000	15,000	15,000	19,477	15,000	15,000	15,000	0
42205 -- ANIMAL MICROCHIP FEES	6,662	10,000	10,000	5,700	10,000	10,000	10,000	0
42206 -- ANIMAL RABIES FEES	5,176	9,000	9,000	5,000	9,000	9,000	9,000	0
42207 -- ANIMAL SPAY & NEUTER FEES	15,376	40,000	40,000	19,000	40,000	40,000	40,000	0
42334 -- SALES OTHER TAXABLE	96,468	95,000	95,000	85,000	95,000	95,000	95,000	0
42362 -- CASH OVERAGES	25	0	0	5	0	0	0	0
42371 -- CONTRIBUTIONS-OTHER		0	0	0	0	0	0	0
42372 -- CONTRIBUTIONS AND DONATIONS	795,961	650,000	650,000	685,000	650,000	650,000	650,000	0
42375 -- INSURANCE PROCEEDS		0	0	0	0	0	0	0
42380 -- NSF CHECKS	(344)	0	0	(90)	0	0	0	0
42381 -- NSF CHECK FEES	40	0	0	0	0	0	0	0
42384 -- OTHER REVENUE	36,032	40,000	40,000	40,000	40,000	40,000	40,000	0
42981 -- LICENSES-CAPITOLA CITY	8,003	9,000	9,000	7,000	9,000	9,000	9,000	0
42982 -- LICENSES-SANTA CRUZ CITY	53,382	60,000	60,000	50,000	60,000	60,000	60,000	0
42983 -- LICENSES-SCOTTS VALLEY CITY	14,301	17,000	17,000	12,000	17,000	17,000	17,000	0
42984 -- LICENSES-COUNTY SANTA CRUZ	168,875	180,000	180,000	142,000	180,000	180,000	180,000	0
42986 -- LICENSES-WATSONVILLE	27,910	35,000	35,000	24,000	35,000	35,000	35,000	0
TOTAL REVENUES	4,877,864	5,152,673	5,152,673	5,153,665	5,600,820	5,785,019	5,969,217	632,346
EXPENDITURES LESS REVENUES	224,197	440,229	440,229	435,225	586,931	402,732	218,534	(37,497)

PROPOSED BUDGET FOR FISCAL YEAR 2024-25

Accounts	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Actuals 2023-24	10% Increase Proposed Budget 2024-25	15% Increase Proposed Budget 2024-25	20% Increase Proposed Budget 2024-25	15% Increase Change from Adj. 2023-24
FUND BALANCE TRANSFER TO ASSET RESERVE		104,060	104,060	104,060	105,010	105,010	105,010	950
Positions Authorized		35.00	35.00	35.00	35.00	35.00	35.00	
Positions Unfunded		4.00	4.00	4.00	4.00	4.00	4.00	
Positions Funded		31.00	31.00	31.00	31.00	31.00	31.00	
Total 76114 Balance (76114/All)					10% Bud. Incr.	15% Bud. Incr.	20% Bud. Incr.	
Beginning Balance of 07/01/23					1,461,431	1,461,431	1,461,431	
Less Est./Actuals 23-24					435,225	435,225	435,225	
Estimate Fund Balance 6/30/24					1,026,205	1,026,205	1,026,205	
Assigned to Budget Deficit 2024-25					586,931	402,732	218,534	
Estimated Ending Balance 6/30/25					439,274	623,473	807,671	
Total Spendable Fund Balance (76114/34340,34341,34400)								
Beginning Balance of 07/01/23					1,400,021	1,400,021	1,400,021	
Less Est./Actuals 23-24					435,225	435,225	435,225	
Estimate Fund Balance 6/30/24					964,795	964,795	964,795	
Assigned to Budget Deficit 2024-25					586,931	402,732	218,534	
Estimated Ending Balance 6/30/25					377,864	562,063	746,261	
B. Jean Funds (76114/34340,34341)								
Beginning Balance of 07/01/23					472,501	472,501	472,501	
Less Est./Actuals 23-24					0	0	0	
Estimate Fund Balance 6/30/24					472,501	472,501	472,501	
Assigned to Budget Deficit 2024-25					94,637	3,803	3,803	
Estimated Ending Balance 6/30/25					377,864	468,698	468,698	
Butler Gift, SB90 Funds, & Surplus (76114/34400)								
Beginning Balance of 07/01/23					927,520	927,520	927,520	
Less Est./Actuals 23-24					435,225	435,225	435,225	
Estimate Fund Balance 6/30/24					492,294	492,294	492,294	
Assigned to Budget Deficit 2024-25					492,294	398,929	214,731	
Estimated Ending Balance 6/30/25					0	93,365	277,563	
Investment in General Fixed Assets (76114/34800)								
Beginning Balance of 07/01/23					60,510	60,510	60,510	
Less Est./Actuals 23-24					0	0	0	
Estimate Fund Balance 6/30/24					60,510	60,510	60,510	
Assigned to Budget Deficit 2024-25					0	0	0	
Estimated Ending Balance 6/30/25					60,510	60,510	60,510	

PROPOSED BUDGET FOR FISCAL YEAR 2024-25

Accounts	Actual 2022-23	Adopted Budget 2023-24	Adjusted Budget 2023-24	Estimated Actuals 2023-24	10% Increase Proposed Budget 2024-25	15% Increase Proposed Budget 2024-25	20% Increase Proposed Budget 2024-25	15% Increase Change from Adj. 2023-24
Nonspendable FB Imprest Cash (76114/34101)								
Beginning Balance of 07/01/23					900	900	900	
Less Est./Actuals 23-24					0	0	0	
Estimate Fund Balance 6/30/24					900	900	900	
Assigned to Budget Deficit 2024-25					0	0	0	
Estimated Ending Balance 6/30/25					900	900	900	
Capital Asset Reserve (76124)								
Beginning Balance of 07/01/23					369,546	369,546	369,546	
FY 23-24 Contribution					104,060	104,060	104,060	
Less Est./Actuals 23-24 (Exp. - Int. Rev.)					15,000	15,000	15,000	
Estimate Fund Balance 6/30/24					488,606	488,606	488,606	
FY 24-25 Contribution					105,101	105,101	105,101	
Less Est./Actuals 24-25 (Exp. - Int. Rev.)					85,000	85,000	85,000	
Estimated Balance 6/30/25					508,707	508,707	508,707	

**Member Contributions
FY 2023-24**

Exhibit B

Member	FY 23-24 Allocation	FY 24-25 Allocation (50% Population, 25% Imp, 25% CFS)	FY 24-25 Increase			Adjustment	FY 24-25 Total			
			FY 24-25 Base Allocation*	10% Increase	15% Increase	20% Increase	FY 24-25 Allocation Adjustment**	10% Increase + Allocation Adjustment	15% Increase + Allocation Adjustment	20% Increase + Allocation Adjustment
Capitola	\$87,793	2.879%	\$106,077	\$10,608	\$15,912	\$21,215	\$17,509	\$134,193	\$139,497	\$144,801
County	\$2,010,208	53.441%	\$1,968,747	\$196,875	\$295,312	\$393,749	(\$52,357)	\$2,113,265	\$2,211,702	\$2,310,139
Santa Cruz	\$669,576	20.175%	\$743,244	\$74,324	\$111,487	\$148,649	\$43,856	\$861,424	\$898,586	\$935,748
Scotts Valley	\$116,959	3.274%	\$120,620	\$12,062	\$18,093	\$24,124	\$1,609	\$134,291	\$140,322	\$146,354
Watsonville	\$799,437	20.230%	\$745,285	\$74,529	\$111,793	\$149,057	(\$10,616)	\$809,197	\$846,461	\$883,726
Total	\$3,683,973	100.000%	\$3,683,973	\$368,397	\$552,596	\$736,795	\$0	\$4,052,370	\$4,236,569	\$4,420,768

* FY 23-24 member contribution reallocated to a new base allocation using FY 24-25 allocation formula.

** 2nd of 3 adjustments that corrects allocation errors from FY 21-22 through FY 23-24

**Membership Data
FY 2024-25**

Exhibit C

Population*

Jurisdiction	Sub-Total	Less UCSC	Net Total	% of Total
Capitola	9,625		9,625	3.811%
County	127,467		127,467	50.476%
Santa Cruz	63,224	9,519	53,705	21.267%
Scotts Valley	11,859		11,859	4.696%
Watsonville	49,876		49,876	19.750%
	262,051	9,519	252,532	100.000%

Impounds - Animal Intake by Jurisdiction

Jurisdiction	Fiscal Year 2020/2021		Fiscal Year 2021/2022		Fiscal Year 2022/2023		3-Year Avg	
	Intake	% of Total	Intake	% of Total	Intake	% of Total	Avg.	% of Total
Capitola	56	0.96%	79	1.41%	62	0.92%	65.67	1.188%
County	2,672	45.69%	3,016	54.01%	3,365	49.67%	3,017.67	54.592%
Monterey County	244	4.17%	116	2.08%	169	2.49%	176.33	
Other	508	8.69%	228	4.08%	178	2.63%	304.67	
Santa Jose City	4	0.07%	11	0.20%	11	0.16%	8.67	
San Mateo	2	0.03%	9	0.16%	1	0.01%	4.00	
Santa Clara County	18	0.31%	48	0.86%	75	1.11%	47.00	
Santa Cruz	1,188	20.31%	972	17.41%	1,184	17.48%	1,114.67	20.165%
Scotts Valley	97	1.66%	57	1.02%	69	1.02%	74.33	1.345%
Shelter	2	0.03%	-	0.00%	-	0.00%	0.67	
Watsonville	1,057	18.07%	1,048	18.77%	1,661	24.52%	1,255.33	22.710%
Grand Total	5,848	100.00%	5,584	100.00%	6,775	100.00%	5,527.67	100.00%

**Membership Data
FY 2024-25**

Exhibit C

Calls for Service - Activities by Jurisdiction

Jurisdiction	Fiscal Year 2020/2021		Fiscal Year 2021/2022		Fiscal Year 2022/2023		3-Year Avg	
	Calls	% of Total	Calls	% of Total	Calls	% of Total	Avg.	% of Total
Capitola	186	1.84%	271	3.82%	205	2.65%	525	2.707%
County	6,168	60.86%	3,801	53.54%	3,990	51.56%	11,299	58.220%
Monterey County	13	0.13%	12	0.17%	23	0.30%	33	
Other	65	0.64%	34	0.48%	30	0.39%	109	
San Jose City	-		1	0.01%	-	0.00%	1	
San Mateo	1		-	0.00%	1	0.01%	1	
Santa Clara County	10	0.10%	1	0.01%	1	0.01%	11	
Santa Cruz	1,660	16.38%	1,341	18.89%	1,478	19.10%	3,494	18.002%
Scotts Valley	243	2.40%	165	2.32%	150	1.94%	458	2.360%
Shelter	80		120	1.69%	152	1.96%	251	
Watsonville	1,708	16.85%	1,354	19.07%	1,708	22.07%	3,631	18.711%
Grand Total	10,134	100.00%	7,100	100.00%	7,738	100.00%	19,407	100.00%

Allocation Formula Totals**

Jurisdiction	Intake	CFS	Population	Allocation Formula Totals
Capitola	1.188%	2.707%	3.811%	2.879%
County	54.592%	58.220%	50.476%	53.441%
Santa Cruz	20.165%	18.002%	21.267%	20.175%
Scotts Valley	1.345%	2.360%	4.696%	3.274%
Watsonville	22.710%	18.711%	19.750%	20.230%
	100.000%	100.000%	100.000%	100.000%

* Based on most recent data available CA Dept. of Finance 1/1/23 E-1 Data

** Formula calculation = (.25 x Intake %) + (.25 x CFS) + (.50 x population)

**SCCAS Budget Increase/Decrease by Fiscal Year
Past Ten Years**

Exhibit D

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24
Budget Increase/Decrease	2%	4%	6%	10%	6%	4%	-10%	6%	10%	10%
Average Increase Per FY	4.80%									

**FY 2024-25 SCCAS
Budgeted Positions**

Exhibit E

INDEX	POSITION	Salary Range	2023-24 Allowed	2023-24 Mid-Year	2023-24 Total	2024-25	Change From 2023-24	2024-25 Unfunded
702800 - ANIMAL SERVICES								
	General Manager	9B	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Field Manager	D8	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Operations Manager	S9	1.00	0.00	1.00	1.00	0.00	1.00
	Animal Svcs Shelter Manager	D8	1.00	0.00	1.00	1.00	0.00	0.00
	Admin Svcs Officer II	PR	1.00	0.00	1.00	1.00	0.00	0.00
	Prog and Dev Mgr - Animal Shelter	DK	1.00	0.00	1.00	1.00	0.00	1.00
	Veterinarian	BC	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Volunteers	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Animal Care Santa Cruz	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Animal Care Watsonville	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Client Svcs	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord- Clinic Svcs	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Admin Aide	JJ	1.00	0.00	1.00	1.00	0.00	1.00
	Accountant II	HV	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Control Officer I/II	D4/D6	6.00	0.00	6.00	6.00	0.00	1.00
	Animal Svcs Clk Disp	FC	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Assistant	CD	5.00	0.00	5.00	5.00	0.00	0.00
	Registered Veterinary Technician	ZF	2.00	0.00	2.00	2.00	0.00	0.00
	Animal Health Specialist/Animal Care Worker	D5/D2	7.00	0.00	7.00	7.00	0.00	0.00
	TOTAL		35.00	0.00	35.00	35.00	0.00	4.00

Extend all limited term positions until June 30, 2025

**Santa Cruz County Animal Shelter
Capital Reserve Budget FY 2024-25**

Exhibit F

Capital Fund 76124 (702860)	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-24	2023-24	2024-25
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Est. Actual	Budget
Expenditures									
61730 Maint-Other Equip-Services	-	-	9,869	18,100	-	-		-	-
75230 Contrib to Other Agencies					198,000	-		-	-
86110 Buildings and Improvements	-	-	-	41,030	17,335				
86204 Equipment			12,940	13,753					
86208 Medical Equipment									
86209 Mobile Equipment									100,000
Total Expenditures	-	-	22,809	72,883	215,335	-	-	-	100,000
Revenues									
40430 Interest	72	3,046	6,460	2,411	1,532	6,352		15,000	15,000
41148 Fed-Cares Act CRF Funding	-	-	-	10,000	-				
42462 Operating Transfer In	144,660	100,000	100,000	101,000	102,010	103,030		104,060	105,101
Total Revenues	144,732	103,046	106,460	113,411	103,542	109,382		119,060	120,101
EXPENDITURES LESS REVENUE	(144,732)	(103,046)	(83,651)	(40,528)	111,793	(109,382)		(119,060)	(20,101)

Year End Fund Balance	(144,732)	(247,778)	(331,428)	(371,957)	(260,163)	(369,546)		(488,606)	(508,707)
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SCCAS Fee Schedule - Unincorporated

Exhibit G

	FY 2023-24	Proposed 2024-25 (Blank if no change)
Adoption Fees		
Dogs		
Puppies 2-6 months	\$210	\$250
Adults 7 mon-6 yrs	\$150	
Sr. Adult 6 yrs+ or Special Needs	\$75	\$75
Cats		
Kittens 2-12 months	\$125	\$150
Adults 1-6 yrs	\$110	
Sr. Adult 6 yrs+ or Special Needs	\$60	\$75
Rabbits	\$75	\$100
Rodents	\$25	
Small caged birds	\$25	
Exotic birds (i.e. parrots)	\$75	
Small Livestock		
Goats, Pigs, etc.	\$75	
Large Livestock		
Cows	\$100	
Horses		
Regular	\$300	
Senior/Companion		\$500
		\$300
Chickens/Roosters	\$25	
Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable		
Cat	\$20	\$25
Dog	\$25	

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for only adoptable animals

Adoption fee for rescue/non-profit agencies for Rabbits \$20

Adoption fee for rescue/non-profit agencies include a microchip

Impound Fees

		Altered	* Unaltered
Cat	First Impound	\$ 30	\$ 30 + Penalty \$ 35
	Second Impound	\$ 50	\$ 50 + Penalty \$ 50
	Third Impound	\$ 75	\$ 75 + Penalty \$100
	Fourth/Subsequent	\$ 75	\$ 75 + Penalty \$100
Dog	First Impound	\$ 75	\$ 75 + Penalty \$ 35
	Second Impound	\$ 115	\$115 + Penalty \$ 50
	Third Impound	\$ 195	\$195 + Penalty \$100
	Fourth/Subsequent	\$ 225	\$225 + Penalty \$100

*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

Livestock:	Large: First Impound	\$200
	Second/Subsequent	\$250
	Small: First Impound	\$75
	Second/Subsequent	\$125
	A.C. Officer Services	\$75 /hour min.2 hours (after hrs)

Board Fees - Daily

Cats	\$20
Dogs	\$25
Horses	\$50
Other Livestock	\$25

License Fees – Dogs

Altered - one year	\$29
Unaltered - one year	\$100 with Unaltered Animal Certificate
Late Penalty	\$15
Late Penalty for Potentially Dangerous, Vicious, Habitual or Public Nuisance Dog	\$100
Senior Citizen (65+) - one year, altered (waived for one dog)	\$29
Potentially Dangerous/Vicious dog – one year	\$200
Unaltered Animal Certificate -- one time	\$350
Exemption from Unaltered Animal Certificate	\$15 plus license fee
Administrative fee for mailed licenses	\$1

SCCAS Fee Schedule - Unincorporated

Exhibit G

	FY 2023-24	Proposed 2024-25
License Fees – Cats		
Unaltered Animal Certificate	\$250	
Late Penalty	\$15	
Failure to license-if impounded	\$30	
Feral Cat Colony Registration Fee	\$20	
Quarantine Fees		
Home Quarantine (Field Check)	\$75	
Shelter Quarantine	\$50 plus board fees	
Service Fees		
Microchip	\$15	
Microchip for impounded dogs and cats	\$25	\$15
Dog/Cat trap rental	\$10 (free for Cat TNR done by ordinance)	
Dog Humane Trap Deposit	\$255	
Cat Humane Trap Deposit	\$70	\$100
Pick-Up Animal in a Trap	\$75	
Pick-Up of Owned Animal	\$75	
Pick-up and Disposal of Deceased Animal on Private Property	\$85	
Use of Livestock Trailer - 1st Time	\$100	
Use of Livestock Trailer - 2nd Time and Subsequent	\$150	
Medical Fees		
Medical groom	\$25 - \$100	
Medical nail trim	\$15	
Medication dispensed	\$20	
Vet procedure	\$25 - \$100	\$25-\$200
Rabies	\$15	
FVRCP	\$20	
DA2PP	\$20	
Medical bath	\$20	
Wound prep	\$35	
Kitten Package	\$400	
Puppy Package	\$400	
Dental	\$200 - \$800	
Umbilical hernia repair	\$40	
Recovery cone collar	\$8	\$10
Owner Surrender of Animal Residing in Santa Cruz County		
Owner Surrender of Dog	\$0	
Owner Surrender of Cat	\$0	
Owner Surrender of Rabbit	\$0	
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$0	
small rodents	\$0	
Large livestock horses, cows	\$200	
small livestock pigs, goats	\$0	
Large Exotic	\$0	

SCCAS Fee Schedule - Unincorporated

Exhibit G

	FY 2023-24	Proposed 2024-25
Owner Surrender of Animal Residing Outside of Santa Cruz County		
Owner Surrender of Dog	\$75	\$125
Owner Surrender of Cat	\$35	\$60
Owner Surrender of Rabbit	\$25	\$60
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$55	
small rodents	\$15-\$35	
Large livestock horses, cows	\$10-\$25	
small livestock pigs, goats	\$400	
Large Exotic	\$100	\$100
Protective Custody Fee		
Owner Arrest	\$75 /hour min.(2 hours after hrs)	
Confiscate/Humane	\$75 /hour min.(2 hours after hrs)	
Emergency Hospital	\$25	
Owner Requested Euthanasia		
Up to 19 lbs.	\$100 Plus Disposal	
Over 19 Lbs.		\$150 Plus Dispr
Disposal of Owned Dead Animals		
	\$50 Up to 19 lbs	\$20
	\$50 20 – 69 lbs	
	\$50 70 – 99 lbs	
	\$50 100 – Up	\$100
Refund Processing Fee		
	\$25	
Animal Control Officer Services		
	\$75/hour	
Field Return of Owned Animal		
	\$75 unaltered penalty fee if applicable	
Spay/Neuter Fees for Impounded Animals		
Cats		
Neuter	\$150	
Spay	\$150	
Dogs		
Neuter	\$300	
Spay	\$300	
Planned Pethood Spay/Neuter Fees		
Dog	\$300	
Cat	\$150	
Rabbit	\$150	
Animals over 100 lbs/brachycephalic/pregnant/cryptorchid in heat add	\$50	
Animals determined obese by veterinarian add	\$50	
Fees for Additional Required Services		
Microchip	\$10	\$15
License	\$29	
Rabies	\$10	\$15
Late drop-off fee	\$20	
Late pick-up fee	\$40/night	
Blood panel for dogs over 7 yrs / cats over 10 yrs of age	\$75	
Planned Pethood Spay/Neuter Fees for Limited Income*		
Dog	\$150	
Cat	\$75	
Rabbit	\$75	
*Limited income eligibility determined through proof of receipt of government assistance OR through a year-to-date pay stub or W2 tax form that proves the following:		
1 person household--maximum of \$35,350 annual income		
2 person household--maximum of \$40,350 annual income		
3 person household--maximum of \$45,400 annual income		
4 person household--maximum of \$50,400 annual income		

SCCAS Fee Schedule - Unincorporated

Exhibit G

	FY 2023-24	Proposed 2024-25
<u>ONE STOP Fees with Purchase of License</u>		
Rabies	\$15	
Microchip	\$15	
Nuisance Abatement Appeals Fee (County)	\$75	
Non-sufficient Funds Check Fee	\$40	
Puppy Training Deposits	\$100-\$200	

FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM

*Failure to license		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
**Failure to microchip		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
***Failure to provide rabies vaccination,		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
Failure to display license (each dog)	\$50	
****Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate		
First offense	\$250	
Second offense	\$500	
Third offense	\$750	
Dog running at large, first offense	\$100	
Dog running at large, second offense	\$200	
Dog running at large, third offense	\$250	
Dog off leash, first offense	\$50	
Dog off leash, second offense	\$100	
Dog off leash, third offense	\$250	
Safety of animal in parked vehicle	\$250	
Failure of owner to pick up after dog or cat defecating	\$100	
Habitual noisy animals, first violation	\$0	
Habitual noisy animals, second violation	\$100	
Habitual noisy animals, third violation	\$200	
Habitual noisy animals, subsequent violations within one year	\$500	
Permitting livestock to trespass, per offense	\$200	
*****Appeal of impounded animal	\$250	

Except as otherwise provided by subsection (4) of this section, the civil penalty assessed by administrative citation for violation of a provision of this title shall be as follows:

First administrative citation	\$100
Second administrative citation within one year for violation of the same	\$200
Third or subsequent administrative citation within one year for violation of	\$500

SCCAS Fee Schedule - Unincorporated

Exhibit G

FY 2023-24

Proposed 2024-25

All first offense recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

*Citations for failure to license will be dismissed if cured within 7 calendar days, including day of issuance

**Citations for failure to microchip will be dismissed if cured within 7 calendar days, including day of issuance

***Citations for failure to provide rabies vaccination will be dismissed if cured within 7 calendar days, including day of issuance

****Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance.

*****For an appeal concerning an impounded animal, at the same time the appeal is filed the appellant must pay the cost of the care and housing of the animal for the time period during which the appeal is pending. Appeals shall not be accepted without advance payment of such costs. Costs shall be assessed in 14-day increments and must be regularly maintained on an on-going basis in order to continue the appeal process. If costs are not timely paid, the appeal shall be considered abandoned. Any excess collected costs shall be returned to the appellant as determined by the administrative hearing officer or the Director. If impound decision is upheld, appellant is additionally responsible for costs associated with administrative hearing. If impound decision is overturned, all costs assessed to the appellant shall be returned to the appellant.

SCCAS Fee Schedule - Cities

Exhibit H

	FY 2023-24	Proposed 2024-25 (Blank if no change)
Adoption Fees		
Dogs		
	Puppies 2-6 months	\$210
	Adults 7 mon-6 yrs	\$150
	Sr. Adult 6 yrs+ or Special Needs	\$75
Cats		
	Kittens 2-12 months	\$125
	Adults 1-6 yrs	\$110
	Sr. Adult 6 yrs+ or Special Needs	\$60
Rabbits	Regular	\$75
Rodents		\$25
Small caged birds		\$25
Exotic birds (i.e. parrots)		\$75
Small Livestock	Goats, Pigs, etc.	\$75
Large Livestock	Cows	\$100
Horses	Regular	\$300
	Senior/Companion	\$500
		\$300
Chickens/Roosters		\$25
Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable	Cat	\$20
	Dog	\$25

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for only adoptable animals

Adoption fee for rescue/non-profit agencies for Rabbits \$20

Adoption fee for rescue/non-profit agencies include a microchip

Impound Fees

		Altered	* Unaltered
Cat	First Impound	\$ 30	\$ 30 + Penalty \$ 35
	Second Impound	\$ 50	\$ 50 + Penalty \$ 50
	Third Impound	\$ 75	\$ 75 + Penalty \$100
	Fourth/Subsequent	\$ 75	\$ 75 + Penalty \$100
Dog	First Impound	\$ 75	\$ 75 + Penalty \$ 35
	Second Impound	\$ 115	\$115 + Penalty \$ 50
	Third Impound	\$ 195	\$195 + Penalty \$100
	Fourth/Subsequent	\$ 225	\$225 + Penalty \$100

*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

Livestock:	Large: First Impound	\$200
	Second/Subsequent	\$250
	Small: First Impound	\$75
	Second/Subsequent	\$125
	A.C. Officer Services	\$75 /hour min.2 hours (after hrs)

Board Fees - Daily

Cats	\$20
Dogs	\$25
Horses	\$50
Other Livestock	\$25

License Fees – Dogs

Altered - one year	\$29
Unaltered - one year	\$100 with Unaltered Animal Certificate
Late Penalty	\$15
Late Penalty for Potentially Dangerous, Vicious, Habitual or Public Nuisance Dog	\$100
Senior Citizen (65+) - one year, altered (waived for one dog)	\$29
Potentially Dangerous/Vicious dog – one year	\$200
Unaltered Animal Certificate -- one time	\$350
Exemption from Unaltered Animal Certificate	\$15 plus license fee
Administrative fee for mailed licenses	\$1

SCCAS Fee Schedule - Cities

Exhibit H

	FY 2023-24	Proposed 2024-25
License Fees – Cats		
Unaltered Animal Certificate	\$250	
Late Penalty	\$15	
Failure to license-if impounded	\$30	
Feral Cat Colony Registration Fee	\$20	
Quarantine Fees		
Home Quarantine (Field Check)	\$75	
Shelter Quarantine	\$50 plus board fees	
Service Fees		
Microchip	\$15	
Microchip for impounded dogs and cats	\$25	\$15
Dog/Cat trap rental	\$10 (free for Cat TNR done by ordinance)	
Dog Humane Trap Deposit	\$255	
Cat Humane Trap Deposit	\$70	\$100
Pick-Up Animal in a Trap	\$75	
Pick-Up of Owned Animal	\$75	
Pick-up and Disposal of Deceased Animal on Private Property	\$85	
Use of Livestock Trailer - 1st Time	\$100	
Use of Livestock Trailer - 2nd Time and Subsequent	\$150	
Medical Fees		
Medical groom	\$25 - \$100	
Medical nail trim	\$15	
Medication dispensed	\$20	
Vet procedure	\$25 - \$100	\$25-\$200
Rabies	\$15	
FVRCP	\$20	
DA2PP	\$20	
Medical bath	\$20	
Wound prep	\$35	
Kitten Package	\$400	
Puppy Package	\$400	
Dental	\$200 - \$800	
Umbilical hernia repair	\$40	
Recovery cone collar	\$8	\$10
Owner Surrender of Animal Residing in Santa Cruz County		
Owner Surrender of Dog	\$0	
Owner Surrender of Cat	\$0	
Owner Surrender of Rabbit	\$0	
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$0	
small rodents	\$0	
Large livestock horses, cows	\$200	
small livestock pigs, goats	\$0	
Large Exotic	\$0	

SCCAS Fee Schedule - Cities

Exhibit H

	FY 2023-24	Proposed 2024-25
Owner Surrender of Animal Residing Outside of Santa Cruz County		
Owner Surrender of Dog	\$75	\$125
Owner Surrender of Cat	\$35	\$60
Owner Surrender of Rabbit	\$25	\$60
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$55	
small rodents	\$15-\$35	
Large livestock horses, cows	\$10-\$25	
small livestock pigs, goats	\$400	
Large Exotic	\$100	\$100
Protective Custody Fee		
Owner Arrest	\$75 /hour min.(2 hours after hrs)	
Confiscate/Humane	\$75 /hour min.(2 hours after hrs)	
Emergency Hospital	\$25	
Owner Requested Euthanasia		
Up to 19 lbs.	\$100 Plus Disposal	
Over 19 Lbs.		\$150 Plus Dispr
Disposal of Owned Dead Animals		
	\$50 Up to 19 lbs	\$20
	\$50 20 – 69 lbs	
	\$50 70 – 99 lbs	
	\$50 100 – Up	\$100
Refund Processing Fee	\$25	
Animal Control Officer Services	\$75/hour	
Field Return of Owned Animal	\$75 unaltered penalty fee if applicable	
Spay/Neuter Fees for Impounded Animals		
Cats		
Neuter	\$150	
Spay	\$150	
Dogs		
Neuter	\$300	
Spay	\$300	
Planned Pethood Spay/Neuter Fees		
Dog	\$300	
Cat	\$150	
Rabbit	\$150	
Animals over 100 lbs/brachycephalic/pregnant/cryptorchid in heat add	\$50	
Animals determined obese by veterinarian add	\$50	
Fees for Additional Required Services		
Microchip	\$10	\$15
License	\$29	
Rabies	\$10	\$15
Late drop-off fee	\$20	
Late pick-up fee	\$40/night	
Blood panel for dogs over 7 yrs / cats over 10 yrs of age	\$75	
Planned Pethood Spay/Neuter Fees for Limited Income*		
Dog	\$150	
Cat	\$75	
Rabbit	\$75	
*Limited income eligibility determined through proof of receipt of government assistance OR through a year-to-date pay stub or W2 tax form that proves the following:		
1 person household--maximum of \$35,350 annual income		
2 person household--maximum of \$40,350 annual income		
3 person household--maximum of \$45,400 annual income		
4 person household--maximum of \$50,400 annual income		

SCCAS Fee Schedule - Cities

Exhibit H

	FY 2023-24	Proposed 2024-25
<u>ONE STOP Fees with Purchase of License</u>		
Rabies	\$15	
Microchip	\$15	
Nuisance Abatement Appeals Fee (County)	\$75	
Non-sufficient Funds Check Fee	\$40	
Puppy Training Deposits	\$100-\$200	
FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM		
(Exception: Capitola administers its own administrative citation process and fees)		
*Failure to license		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
**Failure to microchip		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
***Failure to provide rabies vaccination,		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
Failure to display license (each dog)	\$50	
****Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate		
First offense	\$250	
Second offense	\$500	
Third offense	\$750	
Dog running at large, first offense	\$100	
Dog running at large, second offense	\$200	
Dog running at large, third offense	\$250	
Dog off leash, first offense	\$50	
Dog off leash, second offense	\$100	
Dog off leash, third offense	\$250	
Safety of animal in parked vehicle	\$250	
Failure of owner to pick up after dog or cat defecating	\$100	
Habitual noisy animals, first violation	\$100	
Permitting livestock to trespass, per offense	\$200	
*****Appeal of impounded animal	\$250	
Except as otherwise provided by subsection (4) of this section, the civil penalty assessed by administrative citation for violation of a provision of this title shall be as follows:		
First administrative citation	\$100	
Second administrative citation within one year for violation of the same	\$200	
Third or subsequent administrative citation within one year for violation of	\$500	

SCCAS Fee Schedule - Cities

Exhibit H

FY 2023-24

Proposed 2024-25

All first offense recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

*Citations for failure to license will be dismissed if cured within 7 calendar days, including day of issuance

**Citations for failure to microchip will be dismissed if cured within 7 calendar days, including day of issuance

***Citations for failure to provide rabies vaccination will be dismissed if cured within 7 calendar days, including day of issuance

****Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance.

*****For an appeal concerning an impounded animal, at the same time the appeal is filed the appellant must pay the cost of the care and housing of the animal for the time period during which the appeal is pending. Appeals shall not be accepted without advance payment of such costs. Costs shall be assessed in 14-day increments and must be regularly maintained on an on-going basis in order to continue the appeal process. If costs are not timely paid, the appeal shall be considered abandoned. Any excess collected costs shall be returned to the appellant as determined by the administrative hearing officer or the Director. If impound decision is upheld, appellant is additionally responsible for costs associated with administrative hearing. If impound decision is overturned, all costs assessed to the appellant shall be returned to the appellant.

From: [REDACTED]
To: [Joe Phares](#)
Cc: [jon bush](#); [donny.thul@cityofwatsonville.org](#); [Emily Chung](#); [adally@ci.capitola.org](#); [Nicole Coburn](#); [tamara.vides@cityofwatsonville.org](#); [lschmidt@cityofsantacruz.com](#); [swalpole@scottsvally.org](#); [Jacob.ainsworth@santacruzcountca.gov](#)
Subject: To the SCCAS JPA Board for April 8, 2024 meeting
Date: Tuesday, April 2, 2024 3:53:44 PM

*****CAUTION:** This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.***

Dear JPA Board,

As a rescue partner to both SCSPCA and SCCAS, I am urging you to please accept the CA Animals For All Grant. In the current shelter and rescue climate, any help with spay/neuter in the community is going to make a positive effect on capacity and outcomes.

Affordable spay/neuter in both Monterey and Santa Cruz counties is currently a major issue. We hope this grant can help facilitate more spay neuter surgeries, preventing unwanted litters. Thus preventing young dogs flooding the shelters making it less likely for older dogs, behavior cases, and medical cases to find rescue.

Thank you for your time and consideration.

Carie

Carie Broecker

Pronouns: She/her

Executive Director/Co-Founder

[CNN Top Ten Hero 2022](#)

carie@peaceofminddogrescue.org

831-601-4253

Mailing Address:

Peace of Mind Dog Rescue, P.O. Box 51554, Pacific Grove, CA 93950

Office Headquarters:

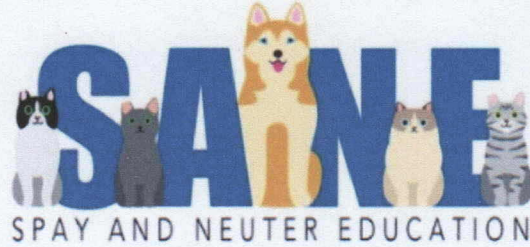
POMDR Bauer Center, 615 Forest Ave, Pacific Grove, CA 93950

www.PeaceOfMindDogRescue.org

[Instagram](#) | [Facebook](#) | [TikTok](#) | [YouTube](#) | [LinkedIn](#) | [Twitter](#)

POMDR is a resource and advocate for senior dogs and senior people on California's Central Coast.

[Click here](#) to find out all the ways to give to POMDR!



April 3, 2024

Santa Cruz County Animal Services JPA Board Members,

I am thrilled that SCCAS applied for and was awarded the California For All Animals grant that so many California counties are benefiting from. I am extra pleased that part of it would be earmarked for spay and neuter.

Volunteering with Project Purr, I see first hand that the model of free daily drop-off sterilization dramatically reduces numbers. I also am a committee member for Spay/Neuter Imperative Project, also known as the SNIP Bus, offering high volume, low-and no-cost mobile spay and neuter to underserved communities. Project Purr has brought SNIP to Santa Cruz County many times over the past few years, requiring finding 40 unaltered community cats. It is difficult to fill those 40 spots in this county-we just don't have the numbers here. Monterey County, on the other hand, is on track to host six of these clinics each month, at the county's expense. I often say in Monterey County they open the traps and the cats just run in. Neighboring San Benito County is even worse. At least they've both started to address it, and Santa Cruz County is their example that diligence eventually pays off, stretches our tax dollars and prevents endless suffering.

Thirty-six years of free daily spay and neuter provided by Project Purr has worked and playing catch up if that service is interrupted would be quite expensive and quite disappointing. Santa Cruz County is known nationwide as a success story. I see it with my own eyes and our shelter numbers prove it.

My non-profit, Spay And Neuter Education, isn't just about teaching the public how important it is to fix their pets, it's about teaching our community leaders how important it is to be part of the crisis-level pet overpopulation solution by offering and partnering with any spay and neuter resource they can. This grant offers a way for continued Santa Cruz County success. Please accept it and keep Santa Cruz County animals in your hearts when doing so. Spay And Neuter Education...because thinking we can foster, shelter or adopt our way out of the suffering caused by animal overpopulation is insane!

Thank you for your service and your time,

Kelly Souza, Founder, Spay And Neuter Education

From: [REDACTED]
To: adally@ci.capitola.ca.us; antonio.figueroa@watsonville.gov; [Emily Chung](#); [Jacob Ainsworth](#); jbush@santacruzca.gov; [Joe Phares](#); [Laura Schmidt](#); [Nicole Coburn](#); swalpole@scottsvally.gov; tamara.vides@watsonville.gov
Subject: SCCAS
Date: Thursday, April 4, 2024 9:00:10 AM

******CAUTION:**This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

Hello Everyone!

I work at the Santa Cruz County Animal Shelter.

In the past few years, the Shelter's resources have been stretched thin. We care for 25% more animals with the same amount of money & with the same amount of Shelter staff.

We are advocating for changes to allow the Shelter and staff continue doing life saving work through:

- an increase in funding of daily operations to meet the needs of the animals coming into our care
- the hiring of present, proactive and knowledgable leaders in management to guide us
- a reevaluation of employee salaries that align with the rest of the county and reflect the increased costs of living in this region

Please support us in our work to care for the community and the animals.

Thank you for your time and consideration,
Annie Miller

From: [REDACTED]
To: [Joe Phares; adally@ci.capitola.ca.us](mailto:adally@ci.capitola.ca.us); antonio.figueroa@watsonville.gov; [Emily Chung](mailto:Emily.Chung@scottsvally.gov); [Jacob Ainsworth](mailto:Jacob.Ainsworth@scottsvally.gov); jbush@santacruzca.gov; [Laura Schmidt](mailto:Laura.Schmidt@scottsvally.gov); [Nicole Coburn](mailto:Nicole.Coburn@scottsvally.gov); swalpole@scottsvally.gov; tamara.vides@watsonville.gov
Subject: SCCAS JPA concerns
Date: Thursday, April 4, 2024 9:00:18 AM

******CAUTION:**This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

Hello-

My name is Megan Carroll and I work at the Santa Cruz County Animal Shelter. In the past couple years, the Shelter's resources have been stretched thin. We care for 25% more animals with the same amount of money & with the same amount of Shelter staff. We are advocating for changes to allow the Shelter and staff continue doing life saving work through

- an increase in funding of daily operations to meet the needs of the animals coming into our care
- the hiring of present, proactive and knowledgable leaders in management to guide us
- a reevaluation of employee salaries that align with the rest of the county and reflect the increased costs of living in this region

Please support us in our work to care for the community and the animals.

Best,
Megan Carroll

From: [REDACTED]
To: [Joe Phares; adally@ci.capitola.ca.us](mailto:adally@ci.capitola.ca.us); antonio.figueroa@watsonville.gov; [Emily Chung](mailto:Emily.Chung@scottsvally.gov); [Jacob Ainsworth](mailto:Jacob.Ainsworth@scottsvally.gov); jbush@santacruzca.gov; [Laura Schmidt](mailto:Laura.Schmidt@scottsvally.gov); [Nicole Coburn](mailto:Nicole.Coburn@scottsvally.gov); swalpole@scottsvally.gov; tamara.vides@watsonville.gov
Subject: Hello JPA
Date: Thursday, April 4, 2024 9:00:34 AM

******CAUTION:**This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

I work at the Santa Cruz County Animal Shelter. In the past couple years, the Shelter's resources have been stretched thin. We care for 25% more animals with the same amount of money & with the same amount of Shelter staff. We are advocating for changes to allow the Shelter and staff continue doing life saving work through -an increase in funding of daily operations to meet the needs of the animals coming into our care -the hiring of present, proactive and knowledgeable leaders in management to guide us -a reevaluation of employee salaries that align with the rest of the county and reflect the increased costs of living in this region Please support us in our work to care for the community and the animals.

Jesse Kenneth Cotu Williams
[REDACTED]

From: [REDACTED]
To: adally@ci.capitola.ca.us; tamara.vides@watsonville.gov; antonio.figueroa@watsonville.gov; swalpole@scottsvaley.gov; jbush@santacruzca.gov; [Laura Schmidt](#); [Jacob Ainsworth](#); [Emily Chung](#); [Nicole Coburn](#); [Joe Phares](#)
Subject: JPA topic
Date: Thursday, April 4, 2024 9:01:04 AM

****CAUTION:This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

Good morning,

I work at the Santa Cruz County Animal Shelter. In the past couple years, the Shelter's resources have been stretched thin. We care for 25% more animals with the same amount of money & with the same amount of Shelter staff. We are advocating for changes to allow the Shelter and staff continue doing life saving work through

-an increase in funding of daily operations to meet the needs of the animals coming into our care

-the hiring of present, proactive and knowledgable leaders in management to guide us

-a reevaluation of employee salaries that align with the rest of the county and reflect the increased costs of living in this region

Please support us in our work to care for the community and the animals.

Tina Crivello, Animal Care Worker

Sent from my iPhone

From: [REDACTED]
To: [Jon Bush](#); [Nicole Coburn](#); tamara.vides@cityofwatsonville.org; lschmidt@cityofsantacruz.com
Cc: [Joe Phares](#)
Subject: For Your Consideration - SCCAS JPA Board Meeting 4/8/24
Date: Thursday, April 4, 2024 9:45:23 AM
Attachments: [040424 JPA Grant finaltr.pdf](#)

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Good morning SCCAS Board Technical Advisory Committee members,

Please find attached a letter urging the SCCAS Board to accept the tremendous grant awarded by the California for All Animals initiative for increasing spay/neuter capacity to support this community.

Please don't hesitate to contact me with any follow up questions.

Best regards,

Alison "Ali" Talley
Executive Director
Santa Cruz SPCA
Main: 831.465.5000
Direct: 831-465-5002
ali@spcasc.org
www.spcasc.org
www.Facebook.com/SantaCruzSPCA
[Check out our New Shelter](#)
[Donate to Save Animals in Need](#)





April 4, 2024
Sent via email

Members of the Santa Cruz County Animal Shelter Board of Directors:

I am writing today to urge the JPA Animal Shelter Board to accept the grant awarded to the SCCAS by the California for All Animals statewide initiative. An unprecedented \$50 million has been designated for this initiative to help California's homeless animals – grants are being focused on high impact efforts. I believe the tremendous \$200,000 award to increase spay/neuter capacity and better support this community speaks volumes to the lifesaving results the Cal for All Animals team felt were possible through this grant proposal.

Across California, animal shelters are in crisis. Factors like inflation, the high cost of living, housing insecurity, and increasingly expensive veterinary care are forcing pet guardians to make heartbreaking decisions around whether they can keep their pets. The result is that shelters are seeing overwhelming numbers of unwanted animals come through their doors. The situation in Santa Cruz is no different. Lacking access to veterinary care is a major contributor to this crisis involving both owned and unowned animals. Unless this community takes greater preventative measures now, the problem will only continue to grow, exponentially.

The incredible California for All Animals grant expands access for *all* types of animals and the human caretakers who are desperate for services! Whether the animals benefiting are pets of the unhoused community, or community cats in our neighborhoods being fed by caring and concerned families, or it's a single beloved large breed companion to a front-line worker who simply can't afford an \$800 surgery for their pet, added spay/neuter capacity in our community makes a difference by:

- **Keeping shelter spaces available for the animals who need it most**, like Oso, the dog who was shot at the unhoused community on the Watsonville levee, received emergency treatment and a front leg amputation from the SCCAS team, and is now still available for adoption through the Santa Cruz SPCA, four-months later.
- **Ensuring long-term safety net programs remain lifesaving resources** in this community, including the county run Planned Parenthood program and the Community Cat TNR programs which have been funded and delivered by a local nonprofit for more than 35 years.
- **Preventing further escalation in the cost of care** and other sheltering activities by stopping the homeless animal population from growing exponentially.
- **Allowing for vital human resources to be maximized instead of further depleted.** Including: shelter staff who care deeply for the creatures in their charge, often at the cost of their own mental health and well-being; volunteers who give selflessly of their time and hearts to supplement shelter operations; donors whose passion provides critical fuel for this lifesaving work; field services team members who want to go beyond mandated activities and take preventative actions for animal well-being in our community; and precious veterinary care staff that are both taxed and in demand for everything, everywhere!
- **Limiting the need for our county shelter team to *even consider* euthanasia for saveable animals in our community** simply because there are not enough shelter spaces, rescue spaces, foster homes, or loving permanent homes.

At the Santa Cruz SPCA, we are hearing a consistent story from community members seeking our help. Those needing to surrender their pet's accidental litter share how they can't find affordable sterilization services. Pet Food Pantry clients with unaltered animals echo the same sentiment. **Unfortunately, preventable pregnancies are stretching resources in shelters and rescues alike.** As an example, just two of these recent instances at the SCSPCA resulted in 29 additional animals in our local shelter system.

The Pajaro Levee Litter: Six large breed, mutts were surrendered by a family who was affected by the levee disaster. They faced challenges when, after the breach, they were unable to contain their unaltered female. This family found a way to keep the entire litter of 11 pups with their mother until weaned and then turned to surrender when they could not find enough homes for the pups.

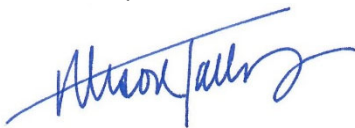
The Watsonville Farm Litters A total of 18 outdoor farm felines came into our care when their owner realized he could no longer manage the prolific group. The females previously had litters, and he knew what would happen *again* if the kittens grew up on his property; the friendly cats would produce the next generation of ferals. Shortly after coming into our care, the moms and kittens were diagnosed with ringworm. The result was an average of 115 days in care for these 18 felines before they were healthy, adoptable and rehomed.

All these youngsters have been adopted and are now beloved family members. **But these unwanted births could've been prevented prior to ever have being conceived.** Had spay/neuter been accessible to the people who wanted to do the right thing, the costs of care and the valuable shelter space could have all been dedicated to other vulnerable animals with nowhere else to go.

In addition to community members, local animal welfare organizations are also feeling the impact of decreased access to care. For years, the Santa Cruz SPCA has relied on private practice veterinarians to provide medical services for our homeless animals. **In the recent post-pandemic years, however, the landscape has completely changed.** With the nationwide veterinary shortage, we are now routinely experiencing longer wait times for basic spay/neuter services. When animals stay longer in shelters it can negatively impact their well-being while simultaneously increasing the shelter's costs. When exploring opportunities to add veterinary partners, we have had rates quoted as high as \$800 for a single large breed dog spay. Furthermore, we no longer have a reliable clinic left in the community to direct caring animal lovers to when they are urgently seeking affordable services. With complex access to care issues affecting pet guardians and animal welfare organizations alike, is it any wonder shelter populations are at crisis levels?

The Santa Cruz SPCA is **deeply committed to animals and to this community.** We are eager to work collaboratively with our county shelter and the other animal organizations who are all a part of our local animal welfare ecosystem. No one organization can provide for all the animal-related needs in a community, especially in these exceedingly complex and challenging times. On behalf of the Santa Cruz SPCA, and the four-legged beings we are dedicated to serving, we hope you understand the value of, and opportunity presented with this grant. Please vote to accept!

With respect,



Alison Talley
Executive Director

From: [REDACTED]
To: [Nicole Coburn](#); [Emily Chung](#); [Chris Clark](#); [Laura Schmidt](#); ibush@santacruzca.gov; swalpole@scottsvally.gov; antonio.figueroa@watsonville.gov; tamara.vides@watsonville.gov; adally@ci.capitola.ca.us; [Joe Phares](#)
Subject: Volunteer perspective on SCCAS
Date: Thursday, April 4, 2024 1:25:25 PM

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Hello all,

I'm unable to attend the JPA Board Meeting so I'm hoping to add my voice via email.

I started volunteering with the SCCAS dogs in 2011 with my daughter Eva, who was 13 at the time. She's now 25 and will be graduating from Vet School this May. Her extensive hours as a Shelter volunteer helped her get accepted first into her undergraduate Animal Science program and then into Vet School. She still does dog shifts with me whenever she's home, and when she's not with me I send her pictures of my "Dog of the Day" that I choose during each of my weekly shifts. Over the years we've also fostered dogs, puppies, kittens, and mama cats with new litters, which is also a rewarding experience.

The Shelter staff are key in making the volunteer experience better. It's their support that keeps us coming back. I believe their jobs are among the hardest of any other industry because they can see the worst of humanity on a daily basis. It's a job that requires a deep love and respect for animals and an appreciation for volunteers and community supporters.

My time at the shelter has been soul-filling for me, and my positive interactions with staff have contributed to my experience. I hope to see them well compensated for a job that presents emotional and logistical challenges every day.

Sincerely,
Sheila Borgman
Capitola

From: [Lynne Achterberg](#)
To: [jon bush](#); [Nicole Coburn](#); [lschmidt@cityofsantacruz.com](#); [tamara.vides@cityofwatsonville.org](#); [swalpole@scottsvaley.org](#); [Emily Chung](#); [adally@ci.capitola.org](#); [donny.thul@cityofwatsonville.org](#); [Jacob.ainsworth@santacruzcountca.gov](#)
Cc: [Amber Rowland](#); [Joe Phares](#)
Subject: To:SCCAS JPA Board for April 8, 2024 meeting re:Community Access to Spay/Neuter
Date: Tuesday, April 2, 2024 5:59:28 PM
Attachments: [image.png](#)

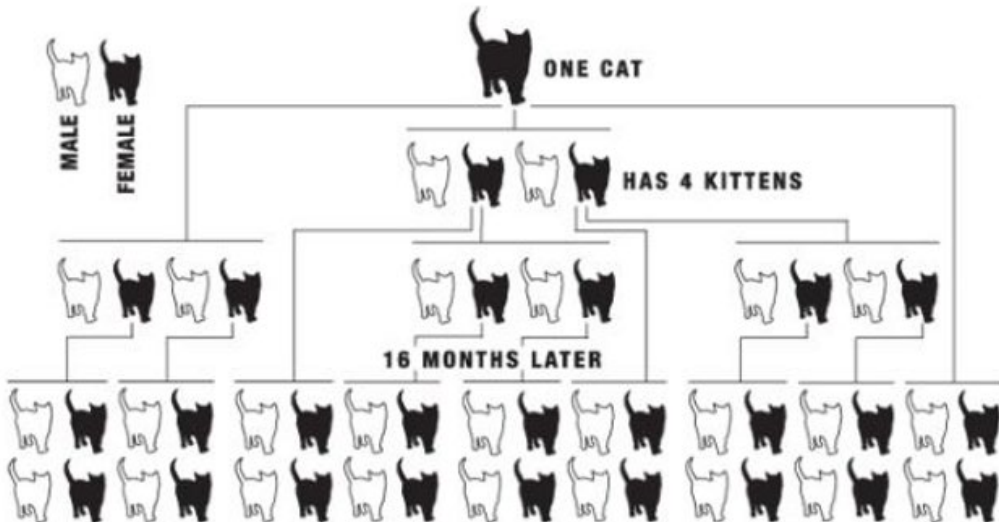
******CAUTION:**This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

Dear JPA Board Members:

Project Purr and nearly all other animal rescues agree that our mutual goal is to reduce the number of unowned cats. Improving access to spay/neuter for all animals is our top priority.

Since Project Purr’s inception 36 years ago, nearly 18,000 Santa Cruz County cats and kittens have been sterilized and vaccinated through our free/low-cost program, for a total expenditure of almost \$2million.

In 2023, Project Purr funded appointment-free, accessible spay/neuter for over 1200 cats. If half were female and had litters of 4 kittens, those kittens could have had kittens in six months, producing 600 times the chart below.



Hypothetically, one year after Project Purr’s program no longer exists, there would be over 10,000 more kittens born than if we had spayed those 600 males and 600 females. Even if only half of those survive to be turned in to SCCAS, that would be an overwhelming 5,000 extra cats at intake in the first year. The second year would be exponentially worse.

Over the past 36 years, Project Purr has saved this county untold millions in sheltering costs, along with preventing an increase in Animal Control complaints, shelter overcrowding, staff burnout, and animal suffering.

Without a new source of funding, the Project Purr program will end in four months, when the money we raised from the community-supported Rescued Treasures benefit store is gone.

The California For All Animals grant is an opportunity our community can’t afford to miss.

Respectfully,

Project Purr Board Members

Lynne Achterberg, Margaret Rinner, Leslie Krzeczowski and Kailee Huebner