



Santa Cruz County Animal Shelter

1001 Rodriguez Street, Santa Cruz, CA 95062

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Amber Rowland - General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

August 12, 2024 AT 11:00 AM

Meeting Location: City Council Chambers, 275 Main St., top floor, Watsonville, CA 95076

1.0 Call to Order and Roll Call

2.0 Introductions

3.0 Consideration of Late Additions or Changes to the Agenda

4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today’s Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up later, either individually or on a subsequent Agenda

5.0 Consent Agenda

- p 1 5.1 Approve minutes of the June 10, 2024 Board meeting**
- p 5 5.2 Accept reports of the General Manager and Management Team for June and July 2024**
- p 9 5.3 Accept and file statistics for June and July 2024**
- p 18 5.4 Accept and approve financial reports for June and July 2024**
- p 27 5.5 Accept and approve quarterly report for all claims under \$10,000**
- p 35 5.6 Accept and approve journal entry payments with the County of Santa Cruz**
- p 38 5.7 Accept gifts totaling \$11,018.03 from Santa Cruz County Animal Shelter Foundation**
- p 39 5.8 Accept gift of \$375,000 from Hillary Brookshire Trust**
- p 40 5.9 Accept and file report from the Technical Advisory Subcommittee**

6.0 Regular Agenda

- p 42 6.1 General Manager’s oral report**
- p 46 6.2 Presentation: Executive Director of the Santa Cruz County Animal Shelter Foundation**
- p 49 6.3 Consider and approve a Memorandum of Understanding with the Santa Cruz County Animal Shelter Foundation**

7.0 Adjournment

Correspondence

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and require special assistance, please contact Dana Morey at 831-454-7261 at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: Approve Minutes of June 10, 2024 Board Meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors Meeting held June 10, 2024. Summary minutes plus posting of recording was approved at June 10, 2024 meeting.

**Santa Cruz County Animal Shelter
Board of Directors Meeting
MINUTES
June 10, 2024 10:30 am
In-Person Meeting – Santa Cruz County Board of Supervisors Chambers**

VOTING KEY: A=Ainsworth, B=Bush, Co=Coburn, Ch=Chung, D=Dally, S=Schmidt, T=Thul V=Vides W=Walpole

Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

-
- 1.0 **Called to Order and Roll Call:** Chair Jon Bush called meeting to order 10:32 am.
Result: Eight of nine members present for roll call, Chung arrived 10:37 am.
 - 2.0 **Introductions:** Captain Donny Thul announced to replace Captain Anthony Figueroa as one of two Watsonville board members.
 - 3.0 **Consideration of Late Additions or Changes to Agenda:** Revised slides for Item 6.2
 - 4.0 **Oral Communications:**
1 Person shared San Francisco Chronicle opinion piece about shelter intake crisis

5.0 Consent Agenda

- 5.1 Approve minutes of the April 8, 2024 Board meeting
- 5.2 Accept reports of the General Manager and management team for April and May 2024
- 5.3 Accept and file statistics for April and May 2024
- 5.4 Accept and file FY 2022-23 Audit Report for SCCAS
- 5.5 Appoint officers of the Board of Directors for FY 2024-25
- 5.6 Approve the continuing agreements list for FY 2024-25
- 5.7 Accept a \$5,000 gift from and anonymous donor
- 5.8 Accept gifts totaling \$30,640.50 from the SCCAS Foundation

Public Comment: None

Board Comment: Coburn: acknowledged clean audit; Schmidt appreciated Chair Bush

Result: Approved unanimously

Moved: Coburn

Second: Schmidt

Ayes: A B Co Ch D S T V W

6.0 Regular Agenda

6.1 General Manager's Oral Report

Result: Presentation by GM Rowland

6.2 Report back detailing plans to operationalize UC Davis Regents grant accepted at the April meeting

Result: Presentation by GM Rowland

Board Comment: Coburn: study session on community cats will be agendaized, noted jurisdictional differences cat regulations, appreciated data and information
Chung: need to consider sustainability and unanticipated needs

Public Comment: 1 Person expressed support for TNR due to observed effectiveness as SCCAS FSM; 1 Person expressed conditional support of proposal, encouraged inclusion of microchips and concept of "management of colony" post spay/neuter

6.3 Consider and approve an expenditure agreement with Animal Balance to conduct two high volume spay-neuter events.

Public Comment: None

Board Comment: Chung: inquired whether a south county location is possible

Result: Approved unanimously

Moved: Schmidt

Second: Ainsworth

Ayes: A B Co Ch D S T V W

6.4 Consider and approve financial reports for April and May 2024.

Public Comment: None

Board Comment: Coburn: Recommended vet clinics promote licensing

Result: Approved unanimously

Moved: Coburn

Second: Chung

Ayes: A B Co Ch D S T V W

6.5 Consider and approve a member contribution reallocation plan

Public Comment: None

Board Comment: Coburn: County defers to Capitola and City of Santa Cruz;
Schmidt: Capitola and City of Santa Cruz select Option #3 (pasted below)

Option # 3 - 20% per year for 5 years starting in FY 23-24 Increase / (Decrease)

Jurisdiction	FY 23-24 Adjustment	FY 24-25 Adjustment	FY 25-26 Adjustment	FY 26-27 Adjustment	FY 27-28 Adjustment	5-Yr Total
Capitola	\$10,505	\$10,505	\$10,505	\$10,505	\$10,505	\$52,526
County	(\$31,414)	(\$31,414)	(\$31,414)	(\$31,414)	(\$31,414)	(\$157,072)
Santa Cruz	\$26,313	\$26,313	\$26,313	\$26,313	\$26,313	\$131,567
Scotts Valley	\$966	\$966	\$966	\$966	\$966	\$4,828
Watsonville	(\$6,370)	(\$6,370)	(\$6,370)	(\$6,370)	(\$6,370)	(\$31,849)
Total	\$0	\$0	\$0	\$0	\$0	\$0

Result: Option #3 selected and approved unanimously

Moved: Dally

Second: Schmidt

Ayes: A B Co Ch D S T V W

6.6 Consider and approve General Manager’s proposed budget for FY 2024-25

Board Comment: Chung: what would be a healthy reserve? Coburn: at least 2 months in reserve, for Shelter, roughly \$1,000,000; Coburn: Government employees shouldn’t be expected to do heavy fundraising

Public Comment: 1 speaker encouraged more personal contact and public awareness efforts by GM with potential donors; 1 speaker recommended that a position dedicated to public awareness be funded again

Result: 15% increase selected and approved unanimously

Moved: Coburn

Second: Dally

Ayes: A B Co Ch D S T V W

7.0 Adjourned at 11:26 a.m.

ATTEST: _____
Chair Chung

Clerk Rowland

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: Report from the General Manager for June and July 2024

This report is provided to give you a brief synopsis of the programs provided, and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General:

In addition to heavy animal care, client services and clinic workloads due to record high intakes and a big cock-fighting bust, we've been:

- Preparing for a 200-animal spay/neuter clinic August 16-18, using clinical and program staff from Animal Balance and supported by local volunteers. This is a major logistical undertaking to provide much-needed services for the community and will hopefully slow the growth of intake. Special thanks to Dr. Maris Brenn-White, volunteer Justine Davids, Volunteer Coordinator Megan Carroll, Accountant Dana Morey, and Shelter Manager Rodolfo Manriquez for their dedication to the success of this project.
- Working closely with the County Parks Department to plan for the annual Parks & Rex event, Saturday August 17 at Simpkins Swim Center in Live Oak. Funds raised support the shelter's general fund and Youth programs for Parks.
- Conducting our annual calendar contest fund-raiser (voting ends 8/15!). We generally net about \$8-9,000 through contest entry fees, ads and eventually sales of 2025 calendars.
- Conducting 2 free Healthy Pets for All Vaccination Clinics, serving approximately 180 limited-income families and their pets.
- Working with volunteers and the SCCAS Foundation to put on or participate in a variety of community events including: the first-ever California Adoption Day, the Santa Cruz Pride Parade, Meow Luau, Paint Your Pet, and several adoption events at area breweries and businesses.
- Working through several issues with SEIU.

Statistics:

Statistics shared reflect continued increases in intake over recent years, and we exceeded 2012 intake numbers for the fiscal year. Excluding the recent cockfighting birds as an outlier, intake during the period was up 8.9% over last year, nearly all of whom were strays. These statistics, unfortunately, are in line with what shelters around California and the rest of the country are experiencing.

Outcomes were nearly identical to last year. Cat euthanasia was up a bit because we have fewer approved placement partners able to take medical case felines, but we also had more feline adoptions (net of 10 more cats euthanized).

Also shared is a report on spay/neuter surgeries performed. It represents a 21% increase over the same period last year and includes 46 subsidized or free spay/neuters for the neediest owned animals.

Recommendation:

Accept and file the reports of the management team for the months of June and July 2024.

Administrative Services Board Report
June and July 2024
Prepared by: Amber Rowland, General Manager

Personnel

New Hires

- Animal Health Specialist Andrea Garcia-Vargas

Under Recruitment

- Animal Services Assistant Extra Help (Client Services) – 48 applications are under review, interviews will start around August 20 to recruit up to three, ideally bilingual.
- Our recruitment for a Substitute Appointment Animal Control Officer I to fill in for 2 officers on medical leave has been unsuccessful to this point and we will need to re-post for that position.
- We are reclassifying the vacant Administrative Services Officer II position to an Assistant Departmental Administrative Analyst position and will initiate recruitment for that position when the reclassification is complete.
 - o This adjustment will come before the Board as a mid-year budget adjustment.
 - o This position will not have Supervisory authority, so the Animal Services Coordinator over the Client Services unit will report directly to the General Manager.

Facilities

Santa Cruz Shelter

- 3 additional gates and a fenced “vestibule” in the dog exercise yards were installed to increase safety and reduce kennel stress (\$4,555, funded by the SCCAS Foundation).
- Joe Phares used a new striping tool to re-paint parking spaces in the parking lots and sally port before his last days.
- 2 leaking heavy use faucets were replaced
- The Annex building is being rearranged and readied to be reactivated as a spay/neuter clinic for our Planned Pethood / Animal Balance spay/neuter clinic; donated residential washer & dryer have been installed. A new rear exterior door and replacement window are needed to improve security and weather-proofing. Tree trimming is being arranged for tree on north side of the building.

Watsonville Shelter

- Fencing contractor provided a quote of \$15,950 to replace failing wooden fencing and gates along west side of property for increased safety and security of staff and facility. Existing wooden fencing is rotting and breaking down and gates are closed with padlocks, slowing egress in case of emergency.
- Unfortunately the cat portals provided from the portal grant will not be workable in existing fiberglass caging, so 16 cages will not be “portalized.” A simple patch repair is planned for the 4 cages where we cut holes to attempt portal installation. A report on the project is due back to the funders in September.

IT Services

- No updates - the Shelter weathered the recent CrowdStrike outage heroically and we appreciated great support of the County’s IT team.

Animal Control Board Report

June and July 2024

Prepared by: Todd Stosuy, Field Services Manager

1. We continue to operate with reduced staffing due to two officers out on maternity leave. We currently have three full time animal control officers and me covering the County and member jurisdictions 365 days a year 24-7. This continues to impact our response times and requires careful triaging to ensure we are responding to higher level calls for service, including aggressive animals and severe abuse/neglect, on a priority basis. We are currently unable to perform pro-active patrols of County or City Parks or focus on licensing.
2. The Santa Cruz County Sheriff's Office contacted us regarding a cockfighting operation in the Los Gatos area of unincorporated County. We assisted on two separate search warrants, on two separate adjoining properties, and found over 300 fighting roosters between the properties and close to 300 fighting implements, fighting ring, training equipment and performance enhancing drugs. We filed charges against both property owners for the animal-related crimes.
3. We seized two separate dogs in the City of Santa Cruz for aggressive behavior and biting. Both dogs were deemed Vicious and ultimately humanely euthanized when the owners couldn't comply with the orders.
4. We worked closely with the District Attorneys Office and the Probation Department regarding a dog that was deemed Vicious in the City of Santa Cruz and violated a quarantine order. The dog was relocated out of County, and we coordinated with Animal Control in that jurisdiction to ensure that the dog could be safely confined there for public safety.
5. We deemed two dogs Habitual Offenders in the City of Santa Cruz and deemed a dog a Public Nuisance in the City of Watsonville.
6. We assisted the Watsonville Police Department and the Santa Cruz Police Department in encampment clear outs. We assisted in ensuring officers were safe from aggressive dogs and assisted in providing resources and information to owners as well as impounding multiple sick puppies either stray or surrendered by owners.

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: Accept and file Statistics for the Months of June and July 2024

Recommendation:

Accept and file the attached statistical report for the months of June and July 2024.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

Kennel Statistics Report
 Animals Taken Into Shelter from 06/01/24 to 07/31/24
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adoption Return	6	3	5	2	0	1	0	0	17
Dead on Arrival	21	0	5	0	2	0	1	2	31
Owner Requested Euthanasia	42	0	28	1	10	1	0	4	86
Pph	16	1	9	20	0	0	0	0	46
Protective Custody	33	1	0	4	256	0	0	0	294
Quarantine	3	1	2	0	0	0	0	1	7
Safe Hold	0	0	2	0	0	0	0	0	2
Stray	198	65	194	318	17	10	1	17	820
Surrendered by Owner	80	35	73	82	22	9	1	16	318
Transfer	2	0	0	0	0	0	0	0	2
Wildlife	1	0	0	0	43	1	0	37	82
TOTAL	402	106	318	427	350	22	3	77	1,705

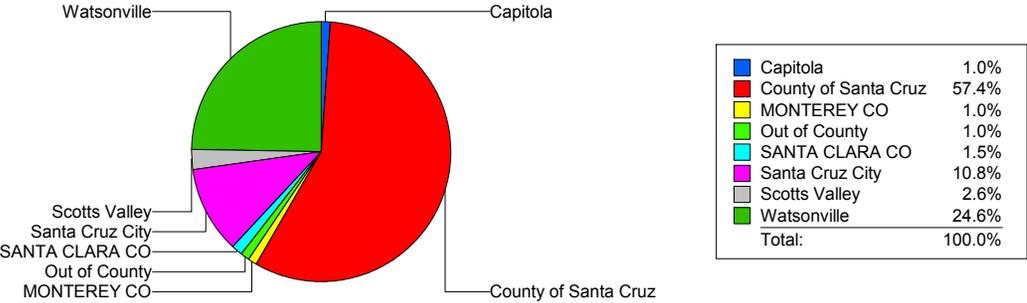
Kennel Statistics Report
Animals That Left Shelter from 06/01/24 to 07/31/24
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adopted	64	50	89	211	7	6	1	13	441
Died	0	0	3	5	0	0	0	0	8
Disposal	6	1	34	9	0	0	0	0	50
Euthanized	38	2	76	67	7	0	0	4	194
Pph	17	1	11	19	0	0	0	0	48
Returned to Owner	151	6	45	3	1	0	1	1	208
Transferred to Another Shelter	49	33	42	58	10	7	0	12	211
TOTAL	325	93	300	372	25	13	2	30	1,160

Euthanasia Totals from
6/1/2024 to 7/31/2024
All Jurisdictions Combined

<u>Reason for Euth</u>	<u>Animal type</u>						Total
	DOG	PUPPY	CAT	KITTEN	BIRD	OTHER	
< 8 Weeks	0	0	0	4	1	0	5
Aggressive	11	1	1	11	1	0	25
Bite Hx	2	0	1	0	0	0	3
Fail2Thrv	0	0	2	1	0	0	3
Field Hist	2	0	0	0	0	0	2
Geriatric	0	0	1	0	0	0	1
Ken Stress	1	0	0	0	0	0	1
Medical	6	0	12	21	5	4	48
Observed Behavior	12	1	7	1	0	0	21
Prewean	0	0	2	7	0	0	9
Ringworm	0	0	6	0	0	0	6
Suffering	1	0	6	7	0	0	14
Unsocial	3	0	38	14	0	0	55
Upper Respiratory Infect	0	0	0	1	0	0	1
Total	38	2	76	67	7	4	194

Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on July 31, 2024 = 541

**Animals Taken Into the Shelter From All Jurisdictions
Combined Y-T-D Beginning 7/1/2015**

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOC	OTHER	Total
Adoption Return	242	47	113	68	16	9	0	3	498
Born@Shelt	48	14	50	154	0	77	0	46	389
D2D	20	2	13	1	0	0	0	3	39
Evacuation	94	0	205	12	195	16	35	24	581
Flood	1	2	2	1	0	0	0	0	6
Pph	365	37	421	100	0	0	0	0	923
Protective Custody	1,215	116	151	56	1,007	14	28	65	2,652
Quarantine	162	6	59	20	0	0	0	77	324
Safe Hold	91	8	30	3	5	1	1	135	274
Stray	9,549	1,224	7,813	6,790	722	473	70	500	27,141
Surrendered by Owner	3,582	871	3,135	2,432	1,062	605	70	1,436	13,193
Transfer	292	118	69	190	880	5	0	14	1,568
Total	15,661	2,445	12,061	9,827	3,887	1,200	204	2,303	47,588

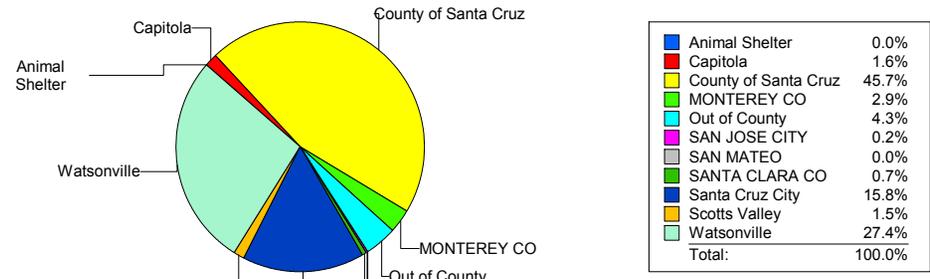
**Animals That Left the Shelter From
All Jurisdictions Combined Beginning 7/1/2015**

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	Total
Adopted	4,138	1,555	3,794	5,907	1,786	338	48	485	18,051
Died	15	1	66	70	35	11	1	12	211
Disposal*	334	13	936	92	113	17	4	106	1,615
Euthanized	2,030	126	2,916	1,088	753	118	9	429	7,469
Found	1	0	0	0	0	0	0	0	1
Missing	3	0	19	2	4	0	0	6	34
Pph	222	25	319	70	0	0	0	0	636
Returned to Owner	7,515	268	1,997	178	574	75	72	109	10,788
Transferred to Another Shelter	1,312	251	2,212	1,931	297	630	58	1,135	7,826
Wildlife Relocated	1	0	0	0	0	4	0	2	7
Total	15,571	2,239	12,259	9,338	3,562	1,193	192	2,284	46,638

* Doa intakes and euthansia requests are not included in these overall stats. The exception are the disposals which may be listed above. These are dead animals that were confiscated for investigation and then disposed of after completion of investigation.

Y-T-D Percentage of Intake Total By Jurisdiction

*



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Number of Alterations between 6/1/2024 and 7/31/2024

	SHELTER	F2A	CONVERSIO	OUTREACH	Others	Total
NEUTER CAT	149	16	2	16	0	183
NEUTER DOG	37	4	7	7	0	55
NEUTER RAB	1	0	0	0	0	1
SPAY CAT	147	24	2	26	1	200
SPAY DOG	45	7	4	9	1	66
SPAY RAB	2	0	0	0	0	2
Total	381	51	15	58	2	507

	SHELTER	PUBLIC	Others	Total
NEUTER CAT	165	18	0	183
NEUTER DOG	41	14	0	55
NEUTER RAB	1	0	0	1
SPAY CAT	171	28	1	200
SPAY DOG	52	13	1	66
SPAY RAB	2	0	0	2
Total	432	73	2	507

Consent Agenda Item 5.4

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: Financial Report for June and July 2024

Recommendation:

Approve the Financial Report as presented for June and July 2024.

Discussion:

The fiscal year (FY) 2023-24 financial report for June 2024 reflects total revenues of \$153,577 and expenditures of \$539,081.

Total FY 2023-24 revenues of \$5,207,688 exceeded budgeted revenues by \$55,015 and represented 101.07% of a potential 100%. Total FY 2023-24 expenditures of \$5,490,023 were \$584,236 less than budgeted expenditures and represented 91.1% of a potential 100%.

Licensing revenue for FY 2023-24 was \$261,492. FY 2022-23 licensing revenue was \$272,471. Total licensing revenue was 83.61% of a potential 100%.

The financial report for July 2024 reflects total revenues of \$938,738 and expenditures of \$331,535. Current total revenues are 15.48% of a potential 8.3%. Current total expenditures are 5.13% of a potential 8.3%.

Licensing revenue YTD are \$4,607. At this point in FY 2023-24 licensing revenue was \$6,246 and in 2022-23 it was \$13,103.

**Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2023-2024
For Months Ending June 30, 2024**

Revenues:	2023-2024 Final Budget	2023-2024 Adj Budget	2023-2024 Est/Actuals	2023-2024 YTD Actuals	YTD Remaining	2022-2023 YTD Actuals
SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0
INTEREST	\$45,000	\$45,000	\$75,000	\$84,611	(\$39,611)	\$42,310
RENTS & CONCESSIONS	\$500	\$500	\$200	\$127	\$373	\$86
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$120	\$80	\$120
HUMANE SERVICES	\$250,000	\$250,000	\$112,000	\$123,843	\$126,157	\$232,548
ADOPTION FEES	\$0	\$0	\$180,000	\$183,948	(\$183,948)	\$0
ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$3,000	\$2,822	\$178	\$2,733
COST RECOVERY-OTHER	\$5,000	\$5,000	\$4,000	\$4,200	\$800	\$5,382
MEMBER CONTRIBUTION	\$3,683,973	\$3,683,973	\$3,683,973	\$3,683,973	\$0	\$3,349,067
CHARGES FOR CURRENT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ADMIN FINE FEES	\$5,000	\$5,000	\$1,200	\$525	\$4,475	\$2,750
GRANT SERVICES-NON INTERGOV	\$15,000	\$15,000	\$19,477	\$19,477	(\$4,477)	\$15,000
ANIMAL MICROCHIP FEES	\$10,000	\$10,000	\$5,700	\$7,064	\$2,937	\$6,662
ANIMAL RABIES FEES	\$9,000	\$9,000	\$5,000	\$6,277	\$2,723	\$5,176
ANIMAL SPAY&NEUTER FEES	\$40,000	\$40,000	\$19,000	\$39,141	\$859	\$15,376
SALES-OTHER-TAXABLE	\$95,000	\$95,000	\$85,000	\$77,541	\$17,459	\$96,468
CASH OVERRAGES	\$0	\$0	\$5	\$12	(\$12)	\$25
CONTRIBUTIONS and DONATIONS	\$650,000	\$650,000	\$685,000	\$675,973	(\$25,973)	\$795,961
NSF CHECKS	\$0	\$0	(\$90)	(\$190)	\$190	(\$344)
OTHER REVENUE	\$40,000	\$40,000	\$40,000	\$36,692	\$3,308	\$36,032
LICENSES - CAPITOLA	\$9,000	\$9,000	\$7,000	\$7,395	\$1,605	\$8,003
LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$50,000	\$51,538	\$8,462	\$53,382
LICENSES- SCOTTS VALLEY	\$17,000	\$17,000	\$12,000	\$13,307	\$3,693	\$14,301
LICENSES- COUNTY	\$180,000	\$180,000	\$142,000	\$160,335	\$19,666	\$168,875
LICENSES- WATSONVILLE	\$35,000	\$35,000	\$24,000	\$28,917	\$6,083	\$27,910
TOTAL REVENUES:	\$5,152,673	\$5,152,673	\$5,153,665	\$5,207,688	(\$55,015)	\$4,877,864

Less Expenditures:

Salaries and Benefits	\$3,704,296	\$3,704,296	\$3,663,396	\$3,654,001	\$50,295	\$3,156,859
Services and Supplies	\$1,380,414	\$1,720,526	\$1,657,414	\$1,716,086	\$4,440	\$1,613,707
Other Uses	\$149,020	\$50,153	\$50,153	\$50,153	\$0	\$149,020
Fixed Assets	\$40,000	\$65,000	\$15,000	\$9,354	\$55,646	\$0
Operating Transfers Out	\$104,060	\$104,060	\$104,060	\$104,060	\$0	\$103,030
Intrafund Transfer	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$5,377,790	\$5,644,035	\$5,490,023	\$5,533,654	\$110,381	\$5,022,616

Plus Contingency:

TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$215,112	\$430,224	\$0	\$0	\$430,224	\$0
	\$5,592,902	\$6,074,259	\$5,490,023	\$5,533,654	\$540,605	\$5,022,616

NET REVENUES OVER (UNDER) EXPENDITURE **(\$440,229)** **(\$921,586)** **(\$336,358)** **(\$325,966)** **(\$595,620)** **(\$144,752)**

BEGINNING FUND BALANCE - UNDESIGNATED \$797,193 \$797,193 \$797,193 \$797,193 \$797,193 \$797,193
(audited ending balance from 6/30/23)

ENDING FUND BALANCE - UNDESIGNATED \$356,964 **(\$124,393)** \$460,835 \$471,227 \$201,573 \$652,441

ANIMAL LICENSE DETAIL

	2022-23 YTD Actuals	2021-22 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$7,395	\$8,003	(\$608)
LICENSES - SANTA CRUZ	\$51,538	\$53,382	(\$1,844)
LICENSES- SCOTTS VALLEY	\$13,307	\$14,301	(\$994)
LICENSES- COUNTY	\$160,335	\$168,875	(\$8,541)
LICENSES- WATSONVILLE	\$28,917	\$27,910	\$1,007

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/24 is \$472,501 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/24 is \$900 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2022-2023**

As of 6/30/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	23/24 Final Budget	23/24 Adj. Budget	23/24 Est./Actuals	May Actuals	June Actuals	23/24 YTD Actuals	YTD Remaining	100%	100%	22/23 YTD Actuals	COMPARE THRU JUN PY ACTUALS	June Actuals	22/23 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
51000	SALARIES & BENF	\$3,704,296	\$3,704,296	\$3,663,396	\$410,554	\$343,006	\$3,654,001	\$9,395	98.64%	97.60%	\$3,156,859	\$497,142	\$286,456	\$3,234,516
61000	SERVICES & SUPL	\$1,380,414	\$1,720,526	\$1,657,414	\$163,741	\$196,075	\$1,716,086	(\$58,672)	99.74%	100.97%	\$1,613,707	\$102,379	\$152,861	\$1,598,240
70000	OTHER CHARGES	\$149,020	\$50,153	\$50,153	\$12,538	\$0	\$50,153	\$0	100.00%	88.95%	\$149,020	(\$98,867)	\$0	\$167,525
80000	FIXED ASSETS	\$40,000	\$65,000	\$15,000	\$0	\$0	\$9,354	\$5,646	14.39%	0.00%	\$79,445	(\$70,090)	\$0	\$79,444
90000	OTHER FINANCING USES	\$104,060	\$104,060	\$104,060	\$0	\$0	\$104,060	\$0	100.00%	0.00%	\$103,030	\$1,030	\$0	\$103,030
95000	INTRAFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$215,112	\$430,224	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
51000-98700	TOTAL EXPENDITURES	\$5,592,902	\$6,074,259	\$5,490,023	\$586,833	\$539,081	\$5,533,654	(\$43,631)	91.10%	218.01%	\$5,102,060	\$431,594	\$439,318	\$5,182,755
40100-42500	TOTAL REVENUES	\$5,152,673	\$5,152,673	\$5,153,665	\$155,151	\$153,577	\$5,207,688	(\$54,023)	101.07%	101.81%	\$4,877,864	\$329,824	\$705,063	\$4,791,286
	NET COST	(\$440,229)	(\$921,586)	(\$336,358)	(\$431,682)	(\$385,505)	(\$325,966)	(\$10,392)	35.37%	57.27%	(\$224,197)	(\$101,770)	\$265,745	(\$391,469)
51000	REGULAR PAY-PER	2,198,716	2,198,716	2,053,259	\$260,756	\$204,417	\$2,100,384	(\$47,125)	95.53%	97.17%	\$1,844,526	\$255,858	\$175,358	\$1,898,292
51005	OVERTIME PAY-PE	15,000	15,000	18,162	\$460	\$854	\$13,598	\$4,564	90.65%	103.45%	\$22,229	(\$8,631)	\$1,943	\$21,488
51010	REGULAR PAY-EXT	80,000	80,000	147,497	\$10,587	\$7,707	\$124,024	\$23,473	155.03%	99.38%	\$111,900	\$12,123	\$16,296	\$112,604
51040	DIFFERENTIAL PAY	32,000	32,000	40,146	\$4,058	\$3,125	\$37,456	\$2,690	117.05%	101.28%	\$27,878	\$9,578	\$3,106	\$27,525
52010	OASDI-SOCIAL SE	163,779	163,779	170,502	\$20,988	\$16,394	\$172,119	(\$1,617)	105.09%	97.40%	\$150,952	\$21,166	\$14,945	\$154,988
52015	RETIREMENT	620,129	620,129	582,662	\$71,337	\$59,680	\$596,121	(\$13,459)	96.13%	99.84%	\$486,855	\$109,266	\$50,566	\$487,625
53010	EMPLOYEE INSURA	540,004	540,004	596,500	\$42,369	\$50,830	\$555,632	\$40,868	102.89%	95.94%	\$460,706	\$94,926	\$24,241	\$480,182
53015	UNEMPLOYMENT IN	14,664	14,664	14,664	\$0	\$0	\$14,664	(\$0)	100.00%	100.00%	\$8,673	\$5,991	\$0	\$8,673
54010	WORKERS COMPENS	40,004	40,004	40,004	\$0	\$0	\$40,004	(\$0)	100.00%	100.00%	\$43,139	(\$3,135)	\$0	\$43,139
51000	SALARIES & BENF	\$3,704,296	\$3,704,296	\$3,663,396	\$410,554	\$343,006	\$3,654,001	\$9,395	98.64%	97.60%	\$3,156,859	\$497,142	\$286,456	\$3,234,516
61115	POLICE SAFETY EQUIPMENT	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
61125	UNIFORM REPLACEMENT	1,500	1,500	1,804	\$0	\$0	\$1,804	(\$0)	120.27%	92.96%	\$5,578	(\$3,773)	\$0	\$6,000
61215	RADIO SERVICES	5,000	5,000	0	\$0	\$0	\$0	\$0	0.00%	106.70%	\$37,346	(\$37,346)	\$2,915	\$35,000
61220	TELECOM SERVICES	40,000	60,000	60,000	\$11,383	\$18,085	\$70,544	(\$10,544)	117.57%	100.00%	\$40,382	\$30,162	\$11,608	\$40,383
61310	FOOD	36,000	55,000	55,000	\$4,573	\$9,116	\$58,680	(\$3,680)	106.69%	114.83%	\$39,042	\$19,638	\$7,126	\$34,000
61412	JANITORIAL SERVICES	11,500	11,500	11,500	\$875	\$1,750	\$11,308	\$192	98.33%	83.06%	\$9,552	\$1,756	\$875	\$11,500
61525	LIABILITY INSURANCE	65,127	65,127	67,073	\$0	\$638	\$68,211	(\$1,138)	104.74%	98.78%	\$53,343	\$14,868	\$0	\$54,000
61535	OTHER INSURANCE	32,233	32,233	33,733	\$0	\$0	\$33,233	\$500	103.10%	0.00%	\$4,974	\$28,259	\$636	\$4,338
61720	MAINT-MOBILE EQUIPMENT-SERV	15,000	15,000	7,500	\$158	\$156	\$2,872	\$4,628	19.15%	98.69%	\$14,803	(\$11,931)	\$584	\$15,000
61725	MAINT-OFFICE EQUIPMENT	3,500	3,500	4,000	\$0	\$594	\$3,910	\$90	111.70%	114.49%	\$3,206	\$704	\$492	\$2,800
61730	MAINT-OTHER EQUIP-SVCS	15,000	15,000	15,000	\$0	\$694	\$14,569	\$431	97.12%	93.38%	\$9,338	\$5,231	\$0	\$10,000
61731	MAINT-OTHER EQUIP-SUP	1,500	1,500	1,500	\$685	\$1,216	\$2,207	(\$707)	147.11%	0.00%	\$0	\$2,207	\$0	\$500
61835	FACILITIES MAINT	10,000	10,000	2,000	\$2,148	\$2,811	\$4,960	(\$2,960)	49.60%	77.08%	\$19,271	(\$14,311)	\$259	\$25,000
61845	MAINT STRUCT IM	1,000	1,000	10,000	\$0	\$0	\$5,723	\$4,277	572.30%	100.00%	\$2,183	\$3,540	\$0	\$2,183
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	1,000	1,000	1,000	\$0	\$99	\$407	\$593	0.00%	0.00%	\$0	\$407	\$0	\$0
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
61922	OTHER MEDICAL MATERIALS	130,000	160,000	160,000	\$8,656	\$30,492	\$177,985	(\$17,985)	111.24%	99.09%	\$133,773	\$44,212	\$14,289	\$135,000
62020	MEMBERSHIPS	3,000	3,000	3,000	\$0	\$0	\$2,065	\$935	68.83%	100.00%	\$3,084	(\$1,019)	\$0	\$3,084
62111	MISCELLANEOUS EXPENSES	7,500	7,500	5,000	\$786	\$10,626	\$14,062	(\$9,062)	187.50%	101.20%	\$7,084	\$6,978	\$257	\$7,000
62112	CASH SHORTAGES	50	50	50	\$0	\$0	\$28	\$22	0.00%	59.00%	\$3	\$25	\$0	\$5
62214	DUPLICATING SVCS.	5,000	5,000	2,500	\$0	\$289	\$3,428	(\$928)	68.56%	80.76%	\$4,038	(\$610)	\$0	\$5,000
62217	MISC NONINVENTORABLE ITEMS EXPENSE	0	0	0	\$0	\$0	\$0	\$0	0.00%	353.05%	\$2,471	(\$2,471)	\$1,775	\$700
62219	PC SOFTWARE PURCHASES	9,500	9,500	11,000	\$0	\$0	\$9,698	\$1,302	102.08%	101.75%	\$8,378	\$1,320	\$144	\$8,234
62221	POSTAGE	12,000	12,000	12,000	\$959	\$3,035	\$15,174	(\$3,174)	126.45%	99.55%	\$11,946	\$3,228	\$2,292	\$12,000
62222	SUBSCRIPTIONS/PERIODICALS	500	500	500	\$0	\$0	\$0	\$500	0.00%	44.97%	\$225	(\$225)	\$0	\$500
62223	SUPPLIES	75,000	110,000	110,000	\$5,353	\$18,920	\$122,485	(\$12,485)	111.35%	110.64%	\$88,511	\$33,973	\$17,167	\$80,000
62225	NON-PC SOFTWARE	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2022-2023**

As of 6/30/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	23/24	23/24	23/24	May	June	23/24	YTD	100%	100%	22/23	COMPARE	June	22/23
		Final Budget	Adj. Budget	Est./Actuals	Actuals	Actuals	YTD Actuals	Remaining	Percentage of CY Budget	Percentage of PY EA's	YTD Actuals	THRU JUN PY ACTUALS	Actuals	Est./Actuals
62226	INVENTORIALBLE ITEMS	20,000	20,000	20,000	\$13,790	\$0	\$19,563	\$437	97.82%	105.85%	\$37,049	(\$17,486)	\$2,577	\$35,000
62301	ACCOUNTING & AUDITING	16,000	16,000	16,000	\$10,981	\$0	\$17,781	(\$1,781)	111.13%	106.49%	\$15,974	\$1,807	\$9,374	\$15,000
62310	BANKING SERVICES	17,500	17,500	17,500	\$425	\$325	\$15,395	\$2,105	87.97%	97.59%	\$17,077	(\$1,682)	\$1,566	\$17,500
62316	COMPUTER PROF SVCS	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62317	CONSULT/MGT/PC SVCE.	34,000	34,000	35,000	\$146	\$288	\$35,136	(\$136)	103.34%	100.30%	\$32,097	\$3,039	\$294	\$32,000
62318	COUNTY COUNSEL	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
62325	DATA PROCESSING	87,739	87,739	87,739	\$42,651	\$0	\$86,521	\$1,218	98.61%	81.92%	\$68,399	\$18,122	(\$15,097)	\$83,496
62330	DPW SERVICES - GENERAL MONEY	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
62360	LEGAL SERVICES	20,000	32,000	32,000	\$5,600	\$5,688	\$34,218	(\$2,218)	0.00%	0.00%	\$85,090	(\$50,872)	\$6,576	\$85,000
62381	PROF & SPECIAL	120,000	140,000	140,000	\$15,375	\$21,409	\$166,966	(\$26,966)	119.26%	97.66%	\$136,718	\$30,248	\$7,234	\$140,000
62399	VETERINARIAN SERVICES	150,000	354,112	275,000	\$17,490	\$42,724	\$248,799	\$26,201	70.26%	110.67%	\$260,071	(\$11,271)	\$55,872	\$235,000
62500	EQUIPMENT RENTS & LEASES-	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62610	RENTS & LEASES-	265,665	265,665	265,665	\$5,231	\$0	\$262,067	\$3,598	98.65%	99.13%	\$265,342	(\$3,275)	\$0	\$267,673
62710	FIELD EQUIPMENT	2,000	2,000	2,000	\$721	\$0	\$1,733	\$267	86.64%	100.01%	\$2,524	(\$791)	\$0	\$2,524
62715	SMALL TOOLS & INSTRUMENTS	1,000	1,000	1,000	\$340	\$2,388	\$2,959	(\$1,959)	295.89%	34.42%	\$344	\$2,615	\$0	\$1,000
62801	ADVERTISING & PROMOTION	2,000	2,000	2,000	\$280	\$160	\$2,340	(\$340)	116.98%	50.50%	\$1,515	\$825	\$105	\$3,000
62810	SI/APP CNTR SRV-PLNT MNT & RPR	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62842	INVENTORY MATERIALS PURCHASED	30,000	30,000	30,000	\$991	\$3,147	\$21,999	\$8,001	73.33%	99.87%	\$33,956	(\$11,957)	\$6,610	\$34,000
62857	SPECIAL MISC EXP-SUPPLIES	500	500	500	\$0	\$0	\$0	\$500	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
62890	SUBSCRIPTIONS/BOOKS	500	500	750	\$0	\$0	\$588	\$162	117.52%	76.85%	\$384	\$203	\$0	\$500
62893	TOWING	500	500	500	\$0	\$0	\$168	\$332	0.00%	0.00%	\$581	(\$413)	\$0	\$600
62914	TRAVEL-EDUCATION	2,500	2,500	2,500	\$0	\$188	\$754	\$1,746	30.16%	99.97%	\$1,712	(\$957)	\$0	\$1,712
62920	GAS, OIL, FUEL	25,000	25,000	29,000	\$2,194	\$3,580	\$29,276	(\$276)	117.10%	97.47%	\$21,443	\$7,832	\$2,357	\$22,000
62922	TRAVEL-LODGING	1,500	1,500	1,500	\$0	\$0	\$0	\$1,500	0.00%	100.00%	\$3,688	(\$3,688)	\$0	\$3,688
62924	TRAVEL-MEALS	500	500	500	\$0	\$0	\$103	\$397	20.64%	108.76%	\$854	(\$751)	\$0	\$785
62926	TRAVEL-MILEAGE	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$250
62928	TRAVEL-OTHER	100	100	100	\$0	\$0	\$44	\$56	44.00%	56.00%	\$28	\$16	\$0	\$50
62930	REGISTRATIONS	1,000	1,000	2,500	\$0	\$0	\$2,479	\$21	247.93%	1284.00%	\$1,926	\$553	\$1,776	\$150
62935	SERVICE CENTER	500	500	500	\$617	\$531	\$1,879	(\$1,379)	0.00%	134.41%	\$3,475	(\$1,596)	\$890	\$2,585
62940	TRAVEL ADVANCES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
63070	UTILITIES	100,000	100,000	120,000	\$11,332	\$17,127	\$141,967	(\$21,967)	141.97%	102.40%	\$124,929	\$17,037	\$12,310	122,000
74230	PRINCIPAL ON LEASE PUCHASES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61000	SERVICES & SUPPLIES	\$1,380,414	\$1,720,526	\$1,657,414	\$163,741	\$196,075	\$1,716,086	(\$58,672)	99.74%	100.97%	\$1,613,707	\$599,521	\$152,861	\$1,598,240
75239	CONTRIBUTIONS TO COUNTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
75315	COUNTY OVERHEAD (see 3550)	\$149,020	\$50,153	\$50,153	\$12,538	\$0	\$50,153	\$0	100.00%	88.95%	\$149,020	\$0	\$0	\$167,525
700000	OTHER CHARGES	\$149,020	\$50,153	\$50,153	\$12,538	\$0	\$50,153	\$0	100.00%	88.95%	\$149,020	(\$98,867)	\$0	\$167,525
86204	EQUIPMENT	\$15,000	\$15,000	\$15,000	\$0	\$0	\$9,354	\$5,646	62.36%	26.36%	\$20,049	(\$10,695)	\$0	\$20,049
86208	MEDICAL EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	23.88%	\$18,160	(\$18,160)	\$0	\$18,160
86209	MOBILE EQUIPMENT	\$25,000	\$50,000	\$0	\$0	\$0	\$0	\$0	0.00%	54.22%	\$41,235	(\$41,235)	\$0	\$41,235
86210	OFFICE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$40,000	\$65,000	\$15,000	\$0	\$0	\$9,354	\$5,646	14.39%	0.00%	\$79,445	(\$70,090)	\$0	\$79,444

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As of 6/30/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	23/24 Final Budget	23/24 Adj. Budget	23/24 Est./Actuals	May Actuals	June Actuals	23/24 YTD Actuals	YTD Remaining	100%	100%	22/23 YTD Actuals	COMPARE THRU JUN PY ACTUALS	June Actuals	22/23 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
90000	OPERATING TRSF OUT	\$104,060	\$104,060	\$104,060	\$0	\$0	\$104,060	\$0	100.00%	135.47%	\$103,030	\$1,030	\$0	\$103,030
90000	OTHER FINANCING USES	\$104,060	\$104,060	\$104,060	\$0	\$0	\$104,060	\$0	100.00%	0.00%	\$103,030	\$1,030	\$0	\$103,030
95390	REPAIR & MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
95000	INTRAFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
98700	APPROP FOR CONTINGENCIES	\$215,112	\$430,224	\$0	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$215,112	\$430,224	\$0	\$0	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40171	SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$101	(\$101)
40230	ANIMAL LICENSES	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40430	INTEREST	\$45,000	\$45,000	\$75,000	\$7,740	\$7,043	\$84,611	(\$9,611)	188.03%	98.39%	\$42,310	\$42,302	\$3,651	\$43,000
40440	RENTS & CONCESS	\$500	\$500	\$200	\$0	\$0	\$127	\$73	25.41%	68.53%	\$86	\$41	\$0	\$125
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$0	\$10	\$120	\$80	60.00%	60.00%	\$120	\$0	\$0	\$200
40810	ST-NATURAL DISASTER ASSISTANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41093	FED-FEMA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41510	HUMANE SERVICES	\$250,000	\$250,000	\$112,000	\$11,365	\$17,444	\$123,843	(\$11,843)	49.54%	110.74%	\$232,548	(\$108,705)	\$36,883	\$210,000
41880	ADOPTION FEES	\$0	\$0	\$180,000	\$13,491	\$22,366	\$183,948	(\$3,948)	#DIV/0!	#DIV/0!	\$0	\$183,948	\$0	\$0
42010	ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$3,000	\$197	\$433	\$2,822	\$178	94.08%	109.33%	\$2,733	\$89	\$307	\$2,500
42022	COST RECOVERY-OTHER	\$5,000	\$5,000	\$4,000	\$385	\$385	\$4,200	(\$200)	84.00%	101.55%	\$5,382	(\$1,182)	\$312	\$5,300
42044	MEMBER CONTRIBUTION	\$3,683,973	\$3,683,973	\$3,683,973	\$0	\$0	\$3,683,973	(\$0)	100.00%	100.00%	\$3,349,067	\$334,906	\$541,623	\$3,349,066
42047	OTHER CHARGES CURRRENT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42073	ADMINISTRATIVE FINE FEES	\$5,000	\$5,000	\$1,200	\$0	\$0	\$525	\$675	10.50%	91.67%	\$2,750	(\$2,225)	\$0	\$3,000
42074	GRANT SERVICES-NON INTERGOV	\$15,000	\$15,000	\$19,477	\$2,552	\$0	\$19,477	\$0	0.00%	0.00%	\$15,000	\$4,477	\$0	\$15,000
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$10,000	\$10,000	\$5,700	\$833	\$1,070	\$7,064	(\$1,364)	70.64%	102.49%	\$6,662	\$402	\$677	\$6,500
42206	ANIMAL RABIES FEES	\$9,000	\$9,000	\$5,000	\$720	\$815	\$6,277	(\$1,277)	69.74%	103.52%	\$5,176	\$1,101	\$566	\$5,000
42207	ANIMAL SPAY&NEUTER FEES	\$40,000	\$40,000	\$19,000	\$6,508	\$6,053	\$39,141	(\$20,141)	97.85%	102.51%	\$15,376	\$23,765	\$1,486	\$15,000
42234	SALES-OTHER-TAXABLE	\$95,000	\$95,000	\$85,000	\$2,220	\$12,537	\$77,541	\$7,459	81.62%	103.73%	\$96,468	(\$18,927)	\$8,032	\$93,000
42362	CASH OVERAGES	\$0	\$0	\$5	\$0	\$3	\$12	(\$7)	0.00%	#DIV/0!	\$25	(\$13)	\$25	\$0
42372	CONTRIBUTIONS AND DONATIONS	\$650,000	\$650,000	\$685,000	\$71,320	\$44,270	\$675,973	\$9,027	104.00%	106.84%	\$795,961	(\$119,989)	\$68,834	\$745,000
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	(\$90)	(\$100)	\$0	(\$190)	\$100	0.00%	100.00%	(\$344)	\$154	\$0	(\$344)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$40	\$40	(\$40)	0.00%	100.00%	\$40	\$0	\$0	\$40
42384	OTHER REVENUE	\$40,000	\$40,000	\$40,000	\$1,875	\$12,210	\$36,692	\$3,308	91.73%	90.08%	\$36,032	\$660	\$13,189	\$40,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$9,000	\$9,000	\$7,000	\$946	\$709	\$7,395	(\$395)	82.17%	0.00%	\$8,003	(\$608)	\$709	\$8,000
42982	LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$50,000	\$7,532	\$5,252	\$51,538	(\$1,538)	85.90%	0.00%	\$53,382	(\$1,844)	\$6,503	\$50,000
42983	LICENSES- SCOTTS VALLEY	\$17,000	\$17,000	\$12,000	\$2,514	\$1,335	\$13,307	(\$1,307)	78.28%	0.00%	\$14,301	(\$994)	\$1,202	\$14,000
42984	LICENSES- COUNTY	\$180,000	\$180,000	\$142,000	\$21,322	\$17,924	\$160,335	(\$18,335)	89.07%	0.00%	\$168,875	(\$8,541)	\$18,115	\$160,000
42986	LICENSES- WATSONVILLE	\$35,000	\$35,000	\$24,000	\$3,731	\$3,679	\$28,917	(\$4,917)	82.62%	0.00%	\$27,910	\$1,007	\$2,848	\$27,000
40100-42500	REVENUES	\$5,152,673	\$5,152,673	\$5,153,665	\$155,151	\$153,577	\$5,207,688	(\$54,023)	101.07%	101.81%	\$4,877,864	\$329,824	\$705,063	\$4,791,286

**Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2023-2024
For Months Ending July 31, 2024**

Revenues:	2024-2025 Final Budget	2024-2025 Adj Budget	2024-2025 Est/Actuals	2024-2025 YTD Actuals	YTD Remaining	2023-2024 YTD Actuals
SALES TAX	\$0	\$0	(\$101)	\$0	(\$101)	\$0
INTEREST	\$60,000	\$60,000	\$45,000	\$0	\$45,000	\$4,369
RENTS & CONCESSIONS	\$250	\$250	\$500	\$0	\$500	\$0
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$0	\$200	\$0
HUMANE SERVICES	\$115,000	\$115,000	\$250,000	\$5,420	\$244,580	\$20,992
ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$3,000	\$150	\$2,850	\$134
COST RECOVERY-OTHER	\$5,000	\$5,000	\$5,000	\$374	\$4,626	\$275
MEMBER CONTRIBUTION	\$4,236,569	\$4,236,569	\$3,683,973	\$893,058	\$2,790,915	\$0
CHARGES FOR CURRENT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ADMIN FINE FEES	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$0
GRANT SERVICES-NON INTERGOV	\$215,000	\$215,000	\$15,000	\$0	\$15,000	\$0
ANIMAL MICROCHIP FEES	\$10,000	\$10,000	\$10,000	\$262	\$9,738	\$260
ANIMAL RABIES FEES	\$9,000	\$9,000	\$9,000	\$270	\$8,730	\$145
ANIMAL SPAY&NEUTER FEES	\$116,000	\$116,000	\$40,000	\$0	\$40,000	\$700
SALES-OTHER-TAXABLE	\$95,000	\$95,000	\$95,000	\$1,027	\$93,974	\$896
CASH OVERRAGES	\$0	\$0	\$0	\$0	\$0	\$0
CONTRIBUTIONS and DONATIONS	\$653,500	\$653,500	\$650,000	\$23,221	\$626,779	(\$4,221)
NSF CHECKS	\$0	\$0	\$0	(\$100)	\$100	\$0
OTHER REVENUE	\$40,000	\$40,000	\$40,000	\$4	\$39,996	\$764
LICENSES - CAPITOLA	\$9,000	\$9,000	\$9,000	\$175	\$8,825	\$203
LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$60,000	\$806	\$59,194	\$1,335
LICENSES- SCOTTS VALLEY	\$17,000	\$17,000	\$17,000	\$232	\$16,768	\$348
LICENSES- COUNTY	\$180,000	\$180,000	\$180,000	\$2,710	\$177,290	\$3,983
LICENSES- WATSONVILLE	\$35,000	\$35,000	\$35,000	\$684	\$34,316	\$377
TOTAL REVENUES:	\$5,864,519	\$5,864,519	\$5,152,572	\$928,292	\$4,224,280	\$30,560

Less Expenditures:

Salaries and Benefits	\$4,202,768	\$4,202,768	\$3,704,296	\$210,747	\$3,493,549	\$188,564
Services and Supplies	\$1,814,755	\$1,814,755	\$1,380,414	\$120,788	\$1,259,626	\$116,369
Other Uses	\$91,637	\$91,637	\$91,637	\$0	\$91,637	\$0
Fixed Assets	\$15,000	\$15,000	\$40,000	\$0	\$40,000	\$0
Operating Transfers Out	\$105,101	\$105,101	\$105,101	\$0	\$105,101	\$0
Intrafund Transfer	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$6,229,261	\$6,229,261	\$5,321,448	\$331,535	\$4,989,913	\$304,934

Plus Contingency:

\$237,990	\$237,990	\$215,112	\$0	\$215,112	\$0	
TOTAL EXPENDITURES INCUDING CONTINGENCY:	\$6,467,251	\$6,467,251	\$5,536,560	\$331,535	\$5,205,025	\$304,934

NET REVENUES OVER (UNDER) EXPENDITURE	(\$602,732)	(\$602,732)	(\$383,988)	\$596,757	(\$980,745)	(\$274,374)
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BEGINNING FUND BALANCE - UNDESIGNATED (unaudited ending balance from 6/30/24)	\$5,837,956	\$1,384,065	\$5,837,956	\$5,837,956	\$5,837,956	\$5,837,956
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ENDING FUND BALANCE - UNDESIGNATED	\$5,235,224	\$781,333	\$5,453,968	\$6,434,713	\$4,857,211	\$5,563,582
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ANIMAL LICENSE DETAIL

	2022-23 YTD Actuals	2021-22 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$175	\$203	(\$28)
LICENSES - SANTA CRUZ	\$806	\$1,335	(\$529)
LICENSES- SCOTTS VALLEY	\$232	\$348	(\$116)
LICENSES- COUNTY	\$2,710	\$3,983	(\$1,273)
LICENSES- WATSONVILLE	\$684	\$377	\$307

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/24 is \$472,501 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/24 is \$900 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2022-2023**

As of 7/31/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	24/25 Final Budget	24/25 Adj. Budget	July Actuals	24/25 YTD Actuals	YTD Remaining	9%	9%	23/24 YTD Actuals	COMPARE THRU JULY PY ACTUALS	July Actuals	23/24 Est./Actuals
							Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
51000	SALARIES & BENF	\$4,202,768	\$4,202,768	\$210,747	\$210,747	\$3,493,549	5.01%	5.15%	\$188,564	\$22,183	\$188,564	\$3,663,396
61000	SERVICES & SUPL	\$1,814,755	\$1,814,755	\$120,788	\$120,788	\$1,259,626	6.66%	7.02%	\$116,369	\$4,419	\$116,369	\$1,657,414
70000	OTHER CHARGES	\$91,637	\$91,637	\$0	\$0	\$91,637	0.00%	0.00%	\$0	\$0	\$0	\$50,153
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$15,000	\$15,000	\$0	\$0	\$40,000	0.00%	0.00%	\$0	\$0	\$0	\$15,000
90000	OTHER FINANCING USES	\$105,101	\$105,101	\$0	\$0	\$105,101	0.00%	0.00%	\$0	\$0	\$0	\$104,060
95000	INTRAFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$237,990	\$237,990	\$0	\$0	\$215,112	0.00%	0.00%	\$0	\$0	\$0	\$0
51000-98700	TOTAL EXPENDITURES	\$6,467,251	\$6,467,251	\$331,535	\$331,535	\$5,205,025	5.13%	13.03%	\$304,934	\$26,601	\$304,934	\$5,490,023
40100-42500	TOTAL REVENUES	\$6,064,519	\$6,064,519	\$938,738	\$938,738	\$4,213,935	15.48%	0.59%	\$30,560	\$908,179	\$30,560	\$5,153,665
	NET COST	(\$402,732)	(\$402,732)	(\$607,203)	\$607,203	(\$991,090)	-150.77%	81.57%	(\$274,374)	\$881,577	\$274,374	(\$336,358)
51000	REGULAR PAY-PER	2,424,340	2,424,340	\$120,201	\$120,201	\$2,078,515	4.96%	5.35%	\$109,756	\$10,445	\$109,756	\$2,053,259
51005	OVERTIME PAY-PE	20,000	20,000	\$1,236	\$1,236	\$13,764	6.18%	8.59%	\$1,561	(\$324)	\$1,561	\$18,162
51010	REGULAR PAY-EXT	175,000	175,000	\$6,394	\$6,394	\$73,606	3.65%	6.13%	\$9,042	(\$2,648)	\$9,042	\$147,497
51040	DIFFERENTIAL PAY	32,000	32,000	\$1,986	\$1,986	\$30,014	6.21%	5.36%	\$2,151	(\$166)	\$2,151	\$40,146
52010	OASDI-SOCIAL SE	175,533	175,533	\$9,848	\$9,848	\$153,931	5.61%	5.44%	\$9,281	\$567	\$9,281	\$170,502
52015	RETIREMENT	696,429	696,429	\$37,687	\$37,687	\$582,442	5.41%	5.42%	\$31,560	\$6,127	\$31,560	\$582,662
53010	EMPLOYEE INSURA	574,261	574,261	\$33,394	\$33,394	\$506,610	5.82%	4.23%	\$25,214	\$8,180	\$25,214	\$596,500
53015	UNEMPLOYMENT IN	6,435	6,435	\$0	\$0	\$14,664	0.00%	0.00%	\$0	\$0	\$0	\$14,664
54010	WORKERS COMPENS	98,770	98,770	\$0	\$0	\$40,004	0.00%	0.00%	\$0	\$0	\$0	\$40,004
51000	SALARIES & BENF	\$4,202,768	\$4,202,768	\$210,747	\$210,747	\$3,493,549	5.01%	5.15%	\$188,564	\$22,183	\$188,564	\$3,663,396
61115	POLICE SAFETY EQUIPMENT	0	0	\$0	\$0	\$500	#DIV/0!	0.00%	\$0	\$0	\$0	\$500
61125	UNIFORM REPLACEMENT	3,500	3,500	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0	\$0	\$1,804
61215	RADIO SERVICES	2,000	2,000	\$0	\$0	\$5,000	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
61220	TELECOM SERVICES	65,000	65,000	(\$70)	(\$70)	\$40,070	-0.11%	-5.33%	(\$3,197)	\$3,126	(\$3,197)	\$60,000
61310	FOOD	55,000	55,000	(\$1,091)	(\$1,091)	\$37,091	-1.98%	0.29%	\$159	(\$1,250)	\$159	\$55,000
61412	JANITORIAL SERVICES	11,500	11,500	\$0	\$0	\$11,500	0.00%	7.61%	\$875	(\$875)	\$875	\$11,500
61525	LIABILITY INSURANCE	65,127	65,127	\$75,551	\$75,551	(\$10,424)	116.00%	99.58%	\$66,791	\$8,760	\$66,791	\$67,073
61535	OTHER INSURANCE	39,937	39,937	\$0	\$0	\$32,233	0.00%	0.00%	\$0	\$0	\$0	\$33,733
61720	MAINT-MOBILE EQUIPMENT-SERV	15,000	15,000	\$0	\$0	\$15,000	0.00%	31.55%	\$2,367	(\$2,367)	\$2,367	\$7,500
61725	MAINT-OFFICE EQUIPMENT	4,000	4,000	\$0	\$0	\$3,500	0.00%	0.00%	\$0	\$0	\$0	\$4,000
61730	MAINT-OTHER EQUIP-SVCS	15,000	15,000	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	\$15,000
61731	MAINT-OTHER EQUIP-SUP	1,500	1,500	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0	\$0	\$1,500
61835	FACILITIES MAINT	5,000	5,000	\$0	\$0	\$10,000	0.00%	0.00%	\$0	\$0	\$0	\$2,000
61845	MAINT STRUCT IM	6,000	6,000	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$10,000
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	1,000	1,000	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$1,000
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
61922	OTHER MEDICAL MATERIALS	175,000	175,000	\$12,617	\$12,617	\$117,383	7.21%	5.88%	\$9,413	\$3,203	\$9,413	\$160,000
62020	MEMBERSHIPS	3,000	3,000	\$0	\$0	\$3,000	0.00%	0.00%	\$0	\$0	\$0	\$3,000
62111	MISCELLANEOUS EXPENSES	7,500	7,500	\$0	\$0	\$7,500	0.00%	0.00%	\$0	\$0	\$0	\$5,000
62112	CASH SHORTAGES	50	50	\$0	\$0	\$50	0.00%	0.22%	\$0	\$0	\$0	\$50
62214	DUPLICATING SVCS.	5,000	5,000	\$0	\$0	\$5,000	0.00%	0.00%	\$0	\$0	\$0	\$2,500
62217	MISC NONINVENTORIAL ITEMS EXPENSE	0	0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
62219	PC SOFTWARE PURCHASES	12,000	12,000	\$0	\$0	\$9,500	0.00%	0.00%	\$0	\$0	\$0	\$11,000
62221	POSTAGE	12,500	12,500	(\$707)	(\$707)	\$12,707	-5.66%	2.14%	\$257	(\$964)	\$257	\$12,000
62222	SUBSCRIPTIONS/PERIODICALS	500	500	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62223	SUPPLIES	110,000	110,000	(\$673)	(\$673)	\$75,673	-0.61%	0.64%	\$707	(\$1,380)	\$707	\$110,000
62225	NON-PC SOFTWARE	0	0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2022-2023**

As of 7/31/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	24/25 Final Budget	24/25 Adj. Budget	July Actuals	24/25 YTD Actuals	YTD Remaining	9%	9%	23/24 YTD Actuals	COMPARE THRU JULY PY ACTUALS	July Actuals	23/24 Est./Actuals
							Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
62226	INVENTORIALBLE ITEMS	20,000	20,000	\$0	\$0	\$20,000	0.00%	0.00%	\$0	\$0	\$0	\$20,000
62301	ACCOUNTING & AUDITING	16,000	16,000	\$0	\$0	\$16,000	0.00%	0.00%	\$0	\$0	\$0	\$16,000
62310	BANKING SERVICES	19,000	19,000	\$2,012	\$2,012	\$15,488	10.59%	7.69%	\$1,346	\$667	\$1,346	\$17,500
62316	COMPUTER PROF SVCS	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62317	CONSULT/MGT/PC SVCE.	35,000	35,000	\$0	\$0	\$34,000	0.00%	0.00%	\$0	\$0	\$0	\$35,000
62318	COUNTY COUNSEL	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
62325	DATA PROCESSING	83,376	83,376	\$0	\$0	\$87,739	0.00%	0.00%	\$0	\$0	\$0	\$87,739
62330	DPW SERVICES - GENERAL MONEY	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
62360	LEGAL SERVICES	20,000	20,000	\$0	\$0	\$20,000	0.00%	0.00%	\$0	\$0	\$0	\$32,000
62381	PROF & SPECIAL	125,000	125,000	\$5,602	\$5,602	\$114,398	4.48%	8.92%	\$12,486	(\$6,884)	\$12,486	\$140,000
62399	VETERINARIAN SERVICES	426,000	426,000	\$10,330	\$10,330	\$139,670	2.42%	1.48%	\$4,063	\$6,268	\$4,063	\$275,000
62500	EQUIPMENT RENTS & LEASES-	0	0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$10,463	(\$10,463)	\$10,463	\$0
62610	RENTS & LEASES-	265,665	265,665	\$10,857	\$10,857	\$254,808	4.09%	0.00%	\$0	\$10,857	\$0	\$265,665
62710	FIELD EQUIPMENT	2,000	2,000	\$0	\$0	\$2,000	0.00%	0.00%	\$0	\$0	\$0	\$2,000
62715	SMALL TOOLS & INSTRUMENTS	1,000	1,000	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$1,000
62801	ADVERTISING & PROMOTION	2,000	2,000	\$0	\$0	\$2,000	0.00%	0.00%	\$0	\$0	\$0	\$2,000
62810	S/APP CNTR SRV-PLNT MNT & RPR	0	0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62842	INVENTORY MATERIALS PURCHASED	30,000	30,000	\$0	\$0	\$30,000	0.00%	0.00%	\$0	\$0	\$0	\$30,000
62857	SPECIAL MISC EXP-SUPPLIES	500	500	\$82	\$82	\$418	16.35%	0.00%	\$0	\$82	\$0	\$500
62890	SUBSCRIPTIONS/BOOKS	500	500	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$750
62893	TOWING	500	500	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62910	AIR FARE	1,000	1,000	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
62914	TRAVEL-EDUCATION	2,500	2,500	\$25	\$25	\$2,475	1.00%	0.00%	\$0	\$25	\$0	\$2,500
62920	GAS, OIL, FUEL	25,000	25,000	\$0	\$0	\$25,000	0.00%	8.81%	\$2,554	(\$2,554)	\$2,554	\$29,000
62922	TRAVEL-LODGING	1,500	1,500	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0	\$0	\$1,500
62924	TRAVEL-MEALS	1,000	1,000	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62926	TRAVEL-MILEAGE	500	500	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62928	TRAVEL-OTHER	100	100	\$0	\$0	\$100	0.00%	0.00%	\$0	\$0	\$0	\$100
62930	REGISTRATIONS	1,000	1,000	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$2,500
62935	SERVICE CENTER	500	500	(\$265)	(\$265)	\$765	0.00%	-112.36%	(\$562)	\$296	(\$562)	\$500
62940	TRAVEL ADVANCES	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
63070	UTILITIES	120,000	120,000	\$6,519	\$6,519	\$93,481	5.43%	7.21%	\$8,647	(\$2,128)	\$8,647	120,000
74230	PRINCIPAL ON LEASE PUCHASES	0	0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61000	SERVICES & SUPPLIES	\$1,814,755	\$1,814,755	\$120,788	\$120,788	\$1,259,626	6.66%	7.02%	\$116,369	\$26,601	\$116,369	\$1,657,414
75239	CONTRIBUTIONS TO COUNTY	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
75315	COUNTY OVERHEAD (see 3550)	\$91,637	\$91,637	\$0	\$0	\$91,637	0.00%	0.00%	\$0	\$0	\$0	\$50,153
700000	OTHER CHARGES	\$91,637	\$91,637	\$0	\$0	\$91,637	0.00%	0.00%	\$0	\$0	\$0	\$50,153
86204	EQUIPMENT	\$15,000	\$15,000	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	\$15,000
86208	MEDICAL EQUIPMENT	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86209	MOBILE EQUIPMENT	\$0	\$0	\$0	\$0	\$25,000	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86210	OFFICE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$15,000	\$15,000	\$0	\$0	\$40,000	0.00%	0.00%	\$0	\$0	\$0	\$15,000

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT

2022-2023

As of 7/31/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
 Organization: 70 28

Pos + = UP
 Neg () = DOWN

Acct	Acct Title	24/25 Final Budget	24/25 Adj. Budget	July Actuals	24/25 YTD Actuals	YTD Remaining	9%	9%	23/24 YTD Actuals	COMPARE THRU JULY PY ACTUALS	July Actuals	23/24 Est./Actuals
							Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
90000	OPERATING TRSF OUT	\$105,101	\$105,101	\$0	\$0	\$105,101	0.00%	0.00%	\$0	\$0	\$0	\$104,060
90000	OTHER FINANCING USES	\$105,101	\$105,101	\$0	\$0	\$105,101	0.00%	0.00%	\$0	\$0	\$0	\$104,060
95390	REPAIR & MAINTENANCE	\$0	\$0		\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
95000	INTRAFUND TRANSFERS	\$0	\$0		\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
98700	APPROP FOR CONTINGENCIES	\$237,990	\$237,990	\$0	\$0	\$215,112	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$237,990	\$237,990	\$0	\$0	\$215,112	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40171	SALES TAX	\$0	\$0	\$0	\$0	(\$101)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40430	INTEREST	\$60,000	\$60,000	\$0	\$0	\$45,000	0.00%	5.83%	\$4,369	(\$4,369)	\$4,369	\$75,000
40440	RENTS & CONCESS	\$250	\$250	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$200
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$0	\$0	\$200	0.00%	0.00%	\$0	\$0	\$0	\$200
40810	ST-NATURAL DISASTER ASSISTANCE	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41093	FED-FEMA	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41510	HUMANE SERVICES	\$115,000	\$115,000	\$5,420	\$5,420	\$244,580	4.71%	18.74%	\$20,992	(\$15,572)	\$20,992	\$112,000
41880	ADOPTION FEES	\$200,000	\$200,000	\$10,446	\$10,446	(\$10,446)	5.22%	0.00%	\$0	\$10,446	\$0	\$180,000
42010	ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$150	\$150	\$2,850	5.00%	4.47%	\$134	\$16	\$134	\$3,000
42022	COST RECOVERY-OTHER	\$5,000	\$5,000	\$374	\$374	\$4,626	7.49%	6.88%	\$275	\$99	\$275	\$4,000
42044	MEMBER CONTRIBUTION	\$4,236,569	\$4,236,569	\$893,058	\$893,058	\$2,790,915	21.08%	0.00%	\$0	\$893,058	\$0	\$3,683,973
42047	OTHER CHARGES CURRENT SERVICES	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42073	ADMINISTRATIVE FINE FEES	\$5,000	\$5,000	\$0	\$0	\$5,000	0.00%	0.00%	\$0	\$0	\$0	\$1,200
42074	GRANT SERVICES-NON INTERGOV	\$215,000	\$215,000	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	\$19,477
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$10,000	\$10,000	\$262	\$262	\$9,738	2.62%	4.56%	\$260	\$2	\$260	\$5,700
42206	ANIMAL RABIES FEES	\$9,000	\$9,000	\$270	\$270	\$8,730	3.00%	2.90%	\$145	\$125	\$145	\$5,000
42207	ANIMAL SPAY&NEUTER FEES	\$116,000	\$116,000	\$0	\$0	\$40,000	0.00%	3.68%	\$700	(\$700)	\$700	\$19,000
42234	SALES-OTHER-TAXABLE	\$95,000	\$95,000	\$1,027	\$1,027	\$93,974	1.08%	1.05%	\$896	\$130	\$896	\$85,000
42362	CASH OVERAGES	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$5
42372	CONTRIBUTIONS AND DONATIONS	\$653,500	\$653,500	\$23,221	\$23,221	\$626,779	3.55%	-0.62%	(\$4,221)	\$27,441	(\$4,221)	\$685,000
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	(\$100)	(\$100)	\$100	0.00%	0.00%	\$0	(\$100)	\$0	(\$90)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
42384	OTHER REVENUE	\$40,000	\$40,000	\$4	\$4	\$39,996	0.01%	1.91%	\$764	(\$760)	\$764	\$40,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$9,000	\$9,000	\$175	\$175	\$8,825	1.94%	0.00%	\$203	(\$28)	\$203	\$7,000
42982	LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$806	\$806	\$59,194	1.34%	0.00%	\$1,335	(\$529)	\$1,335	\$50,000
42983	LICENSES- SCOTTS VALLEY	\$17,000	\$17,000	\$232	\$232	\$16,768	1.36%	0.00%	\$348	(\$116)	\$348	\$12,000
42984	LICENSES- COUNTY	\$180,000	\$180,000	\$2,710	\$2,710	\$177,290	1.51%	0.00%	\$3,983	(\$1,273)	\$3,983	\$142,000
42986	LICENSES- WATSONVILLE	\$35,000	\$35,000	\$684	\$684	\$34,316	1.95%	0.00%	\$377	\$307	\$377	\$24,000
40100-42500	REVENUES	\$6,064,519	\$6,064,519	\$938,738	\$938,738	\$4,213,935	15.48%	0.59%	\$30,560	\$908,179	\$30,560	\$5,153,665

Consent Agenda Item 5.5

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: Approve Fourth Quarter Report of all Claims under \$10,000 Approved by the General Manager for April 1, 2024 through June 30, 2024

Recommendation:

Approve the fourth quarter report of all claims under \$10,000 approved by the General Manager for April 1, 2024 through June 30, 2024.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for July 1, 2024 through September 30, 2024 will be included on the October 21, 2024 agenda and every quarter thereafter.

DATE: 8/12/24
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Amber Rowland, General Manager
 SUBJECT: Item 5.5 April 1, 2024 through June 30, 2024 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of April 1, 2024 through June 30, 2024.

Actual Transactions

Post	Document No	Amount	Description	Vendor No	Vendor Name
Object: 61310 – FOOD					
4/05/2024	000288268	31.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
4/05/2024	000288396	67.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
4/09/2024	032724	34.93	LETTUCE FOR RABBIT	E613142	MANRIQUEZ, RODOLFO
4/11/2024	000288543	8.00	SPW2847 WATER DISPENSER RENTAL	V34903	DAMM SOFTWARE SERVICE INC
4/11/2024	2024 0407	310.00	FOOD FOR HORSE BLACKSADDLE	V41293	CARN, BIANCA
4/11/2024	249044701	188.68	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
4/15/2024	2024 0322	20.24	DOG ENRICHMENT SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	1,585.47	DOG AND CAT FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	94.57	DOG TREATS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/16/2024	000290110	75.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
4/16/2024	2967439	125.32	RABBIT FOOD	V8645	PET PALS
4/16/2024	447037	59.93	RICE STRAY/GRASS BALES	V741	GENERAL FEED & SEED
4/16/2024	447038	59.93	RICES STRAY/GRASS BALES	V741	GENERAL FEED & SEED
4/26/2024	249251563	187.00	CAT FOOD	V126091	HILLS PET NUTRITION INC
4/26/2024	249251565	155.65	CAT FOOD	V126091	HILLS PET NUTRITION INC
5/03/2024	000291101	19.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
5/03/2024	000291133	75.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
5/03/2024	000291477	8.00	SPW2847 WATER DISPENSER RENTAL	V34903	DAMM SOFTWARE SERVICE INC
5/03/2024	249183749	183.84	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
5/03/2024	249323227	155.65	CAT FOOD	V126091	HILLS PET NUTRITION INC
5/07/2024	2024 0422	165.63	FOOD FOR VOLUNTEER APPRECIATIO	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	8.99	CHICKEN FOR DOG ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	3,555.79	CAT AND DOG FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	39.19	FOOD FOR SHELTER ANIMALS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	115.15	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/10/2024	249392338	104.64	CAT FOOD	V126091	HILLS PET NUTRITION INC
5/14/2024	000292767	11.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
5/14/2024	000292873	131.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
6/03/2024	000293864	17.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
6/03/2024	000294126	27.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
6/03/2024	000294127	-36.00	SPW2847 DRINKING WATER CREDIT	V34903	DAMM SOFTWARE SERVICE INC
6/03/2024	000294424	8.00	SPW2847 WATER DISPENSER RENTAL	V34903	DAMM SOFTWARE SERVICE INC
6/07/2024	2024 0529	38.32	LETTUCE FOR RABBITS	E613142	MANRIQUEZ, RODOLFO
6/13/2024	249462943	187.00	CAT FOOD	V126091	HILLS PET NUTRITION INC
6/13/2024	249530483	200.34	CAT FOOD	V126091	HILLS PET NUTRITION INC
6/13/2024	249587467	233.37	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
6/13/2024	249658771	305.72	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
6/13/2024	249658772	155.55	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
6/24/2024	2024 0522	245.55	REFRESHMENTS FOR VOLUNTEERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	392.84	ENRICHMENT SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	2,077.79	ANIMAL FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	37.00	REFRESHMENTS FOR VOLUNTEERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	249733519	447.78	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
6/24/2024	249733522	232.00	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
6/24/2024	249800350	187.00	CAT FOOD	V126091	HILLS PET NUTRITION INC
6/24/2024	249800351	359.86	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
6/28/2024	000295760	75.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
6/28/2024	000296852	51.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
6/30/2024	EB700001	2,028.21	ACCRUE 2024 0624 CAL CARD		
6/30/2024	EB700001	8.00	ACCRUE 000297339 DAMM GOOD		
6/30/2024	EB700001	75.89	ACCRUE 2024 0624 CAL CARD		
6/30/2024	EB700001	6.53	ACCRUE 3012085 PET PALS		
6/30/2024	EB700001	1,635.74	ACCRUE 2024 0722 CAL CARD		
6/30/2024	EB700001	119.57	ACCRUE 2024 0624 CAL CARD		

Object: 61412 – JANITORIAL SERVICES

4/11/2024	34338	875.00	INV 34338 JANITORIAL SERVICES	V129185	ALVAREZ INDUSTRIES INC
5/03/2024	34524	875.00	INV 34524 JANITORIAL SVCS	V129185	ALVAREZ INDUSTRIES INC
6/24/2024	34699	875.00	INV 34699 JANITORIAL SERVICES	V129185	ALVAREZ INDUSTRIES INC
6/30/2024	EB700001	875.00	ACCRUE 34884 CLEAN BUILDING		

Object: 61525 – LIABILITY INSURANCE

6/24/2024	34	638.00	LIAB INSURANCE - DR CLAY	V42810	CLAY, JOHN W
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Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV

4/09/2024	032724	34.92	WIPER BLADES	E613142	MANRIQUEZ, RODOLFO
4/15/2024	2024 0322	156.00	KEY FOBS FOR ACO TRUCKS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	157.89	OIL EXCHANGE - EXPLORER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	156.00	NEW FOBS - ACO TRUCKS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES

4/11/2024	466754	596.71	COPIER LEASE	V125978	MONTEREY BAY SYSTEMS
6/28/2024	472241	593.94	KONICA MINOLTA COPIER LEASE	V125978	MONTEREY BAY SYSTEMS

Object: 61730 – MAINT-OTH EQUIP-SERVICES

4/15/2024	2024 0322	20.59	PLUMBING TOOL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/26/2024	29147.1	916.00	HVAC WORK	V127948	AIRTEC SERVICE
6/24/2024	50351A	693.64	BROKEN GLASS REPLACEMENT	V128846	THE SKYLIGHT PLACE INC

Object: 61731 – MAINT-OTH EQUIP-SUPPLIES

5/07/2024	2024 0422	548.20	HVAC FILTERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	136.59	DOG WATERER PARTS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	1,216.29	CAT PORTAL SPACES, BROCHURE HO	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 61846 – MAINT-STRCT/IMPS/GRDS-OTH-SUPP

4/23/2024	959492	174.12	REPAIR FRONT DOOR LOCK	V41866	BRASS KEY LOCKSMITH INC
6/30/2024	EB700001	99.15	ACCRUE 2024 0624 CAL CARD		

Object: 61922 – OTHER MEDICAL MATERIALS & SUPP

4/11/2024	2024 0331	857.14	ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
4/11/2024	3030439266	58.28	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
4/11/2024	53590031 MWI INV	823.01	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
4/15/2024	2024 0322	305.75	MEDICATION FOR CLINIC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	2,073.92	CLINIC SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0329	11.29	DISTILLED WATER FOR CLINIC	E611680	GOLDBERG, SARAH
4/16/2024	53678973	1,264.35	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
4/23/2024	3030633159	79.78	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
4/23/2024	53819781	10.97	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
4/23/2024	53831803	1,487.79	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
4/30/2024	3030803593	115.95	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
5/02/2024	53952136	578.86	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
5/02/2024	53966974	2,442.67	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
5/02/2024	53990847	496.34	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
5/03/2024	54105987	1,035.77	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
5/07/2024	2024 0422	200.78	HEATING PADS, SCALE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	405.09	MEDICATION, DISTILLED WATER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/14/2024	3030970262	37.47	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
5/14/2024	54251388	51.91	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
5/14/2024	54256292	667.89	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
5/14/2024	54271045	80.66	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
5/22/2024	3030514007	19.51	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
5/22/2024	373639	101.06	OXYGEN	V125202	ANALGESIC SERVICES INC
5/22/2024	54368738	1,449.06	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
5/22/2024	54371576	1,032.54	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
5/31/2024	3031188700	56.68	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
6/03/2024	54521368	21.73	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/03/2024	54543591	2,423.29	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/03/2024	54583507	2,722.33	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/03/2024	54640226	10.97	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/03/2024	54651495	1,472.60	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO

6/03/2024	54671398	446.95	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/07/2024	54693015	12.65	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/24/2024	2024 0522	307.44	CLINIC SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0531	672.36	ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
6/24/2024	3031399291	85.49	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
6/24/2024	6103755700	581.55	NEXGARD	V38957	BOEHRINGER INGELHEIM ANIMAL HEALTH USA INC
6/28/2024	517781	281.68	CLINIC SUPPLIES - HORSE	V47733	LATHAN, HANNAH
6/28/2024	54476288	7.99	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54477614	20.53	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54735009	418.59	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54769612	568.52	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54782187	1,394.73	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54790695	161.32	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54803879	187.90	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54807541	625.68	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54916446	33.79	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54931207	1,686.20	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54943457	120.92	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	54956966	85.76	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	55069513	200.15	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	55082473	6,878.85	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	55213328	2,843.06	ADVANTAGE	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	55213329	1,558.58	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	55215990	1,547.44	ADVANTAGE	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	55215991	205.11	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	59940	101.06	OXYGEN	V125202	ANALGESIC SERVICES INC
6/30/2024	EB700001	205.11	ACCRUE 55215991 MWI		
6/30/2024	EB700001	82.03	ACCRUE 2024 0722 CAL CARD		
6/30/2024	EB700001	1,547.44	ACCRUE 55215990 MWI		
6/30/2024	EB700001	972.28	ACCRUE 2024 0624 CAL CARD		

Object: 62111 – MISCELLANEOUS EXPENSE-SERVICES

4/15/2024	2024 0322	225.15	EMAIL SUBSCRIPTION SERVICE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	10.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	225.15	CONSTANT CONTACT SUBSCRIPTION	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	10.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	450.00	RVT LICENSE RENEWALS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/14/2024	050924	100.00	HAULING SERVICES	V44718	HOGUE, JESSICA JEAN
6/24/2024	2024 0522	10.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	225.15	CONSTANT CONTACT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/28/2024	2024 0531	8.50	COUNTY PARKS PARCEL TAX MEAS F	V31259	SANTA CRUZ COUNTY PARKS
6/28/2024	2024 0626	10,064.32	APN 02606349 PROP TAX	V311120	COUNTY OF SANTA CRUZ TREASURER-TAX COLLECTOR
6/30/2024	EB700001	80.80	ACCRUE2024 0708 PHYLLIS S		
6/30/2024	EB700001	10.99	ACCRUE 2024 0624 CAL CARD		
6/30/2024	EB700001	225.15	ACCRUE 2024 0624 CAL CARD		

Object: 62214 – DUPLICATING SERVICES

4/30/2024	00002834	2,373.23	BUSINESS CARDS, FORMS, SIGN	V115600	BLUE HERON DESIGN GROUP
6/30/2024	EB700001	288.90	ACCRUE 00002853 BLUE HERON		

Object: 62221 – POSTAGE

4/05/2024	2024 0324	301.55	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
4/15/2024	2024 0322	18.40	POSTAGE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/30/2024	2024 0424	1,489.04	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
5/31/2024	2024 0524	959.00	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
6/28/2024	2024 0624	1,517.25	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
6/30/2024	EB700001	1,517.25	ACCRUE 2024 0624 PITNEY BOWES		

Object: 62223 – SUPPLIES

4/11/2024	2024 0407	100.00	SHAVINGS FOR HORSE BLACKSADDLE	V41293	CARN, BIANCA
4/15/2024	2024 0322	289.84	ADMIN SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	493.06	ST. PITTIE'S DAY GLASSES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	26.37	REFRIGERATOR FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	28.99	ST. PITTIE'S DAY SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	979.05	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	385.46	ADOPT ME VESTS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

4/15/2024	2024 0322	45.29	HAND SANITIZER/CLEANING WIPES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	193.84	A FRAME, LAMINATOR SHEETS, NET	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	13.31	BAGS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/15/2024	2024 0322	365.00	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/26/2024	7000252576	400.33	OFFICE SUPPLIES	V14384	STAPLES, INC.
5/03/2024	2980664	599.33	CAT LITTER, MOUSE/RAT BEDDING	V8645	PET PALS
5/03/2024	2990225	22.43	MOUSE/RAT BEDDING	V8645	PET PALS
5/03/2024	INV46359	776.56	BLEACH FOR LAUNDRY	V124747	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
5/07/2024	2024 0422	22.76	AWARD HOLDERS - ACO APPRECIATI	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	282.49	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	60.88	CLINIC SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	499.02	OFFICE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	26.14	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	1,355.75	OFFICE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/17/2024	7000510709	93.63	OFFICE SUPPLIES	V14384	STAPLES, INC.
6/03/2024	2024 0523	141.65	CAR CHARGER ADAPTERS	E610252	STOSUY, TODD
6/24/2024	2024 0522	165.79	STICKERS, SCISSORS, MARKERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	28.29	ACO SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	452.68	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	53.37	FILE FOLDERS, GALLON BAGS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	107.04	TECNU FOR ACOS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	-41.41	SAFE BOX RETURN	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	145.80	NAME TAGS FOR CLINIC STAFF	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	691.35	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	675.20	OFFICE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	171.59	TONER, DOG LICENSE RINGS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	223.68	CLINIC SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	1.92	PHOTOS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	551.67	SLIP LEADS, BASKETS, MARKERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2992861	65.37	RODENT BEDDING	V8645	PET PALS
6/24/2024	3005847	223.86	CAT LITTER PANS	V8645	PET PALS
6/24/2024	7000838933	315.65	OFFICE SUPPLIES	V14384	STAPLES, INC.
6/28/2024	54651659	2,090.92	RESCUE	V120453	MWI VETERINARY SUPPLY CO
6/28/2024	875972	4,750.00	MICROCHIPS	V37541	DATAMARS INC
6/30/2024	EB700001	240.23	ACCRUE 2024 0624 CAL CARD		
6/30/2024	EB700001	106.74	ACCRUE 2024 0624 CAL CARD		
6/30/2024	EB700001	1,125.21	ACCRUE 2024 0624 CAL CARD		
6/30/2024	EB700001	121.82	ACCRUE 2024 0624 CAL CARD		
6/30/2024	EB700001	421.93	ACCRUE 2024 0722 CAL CARD		
6/30/2024	EB700001	1,068.77	ACCRUE 2024 0624 CAL CARD		
6/30/2024	EB700001	784.26	ACCRUE 2024 0722 CAL CARD		
6/30/2024	EB700001	75.00	ACCRUE 2024 0722 CAL CARD		
6/30/2024	EB700001	110.56	ACCRUE 2024 0624 CAL CARD		
6/30/2024	EB700001	361.63	ACCRUE 2024 0722 CAL CARD		
6/30/2024	EB700001	1,917.45	ACCRUE INV47346 HEALTH TECH		
6/30/2024	EB700001	9.59	ACCRUE 2024 0624 CAL CARD		

Object: 62226 – INVENTORIAL ITEMS <5000

5/07/2024	2024 0422	183.76	COMPUTER MONITOR	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	200.11	COMPUTER MONITOR	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62301 – ACCOUNTING AND AUDITING FEES

4/23/2024	1026	6,800.00	22/23 AUDIT FEE	V45004	KINOSHITA CPA
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Object: 62310 – BANKING SERVICES

4/08/2024	DU105157	814.31	BANK FEES SC 032224	C99999	DEP
4/15/2024	DU105362	150.55	PAYPAL FEES - MARCH	C99999	DEP
4/30/2024	DU105773	1,015.81	BANK FEES SC 042424	C99999	DEP
5/01/2024	DU105829	165.40	BANK FEES 040224	C99999	DEP
5/07/2024	DU105983	91.79	APRIL PAYPAL FEES	C99999	DEP
5/31/2024	DU106609	168.25	WEB FEES 050224	C99999	DEP
6/24/2024	DU107124	154.16	MAY PAYPAL FEES	C99999	DEP
6/28/2024	DU107295	170.42	BANK FEES 060324	C99999	DEP

Total 62310 – BANKING SERVICE: 2,730.69

Object: 62317 – CONSULT/MGT/PC SERVICES

4/23/2024	240514	129.15	WEB LICENSE TRANSACTION FEES	V11567	HLP INC
4/30/2024	00002834	359.88	WEBSITE SERVICES	V115600	BLUE HERON DESIGN GROUP
5/22/2024	240665	146.30	APRIL WEBLICENSE FEES	V11567	HLP INC
6/28/2024	240817	158.90	MAY WEB LICENSE FEES	V11567	HLP INC
6/30/2024	EB700001	129.50	ACCRUE 241066 HLP INC		
Total 62317 – CONSULT/MGT/PC		923.73			

Object: 62360 – LEGAL SERVICES

5/03/2024	2024 0501	5,600.00	MARCH/APRIL LEGAL SERVICES	V42012	TOWNSEND, CARA
6/30/2024	EB700001	5,687.50	ACCRUE 2024 0630 CARA TOWNSEND		
Total 62360 – LEGAL SERVICES		11,287.50			

Object: 62381 – PROF & SPECIAL SERV-OTHER

4/11/2024	2024 0331	2,316.89	ACCT 157635 LAB WORK	V10638	IDEXX DISTRIBUTION INC
4/11/2024	9174	700.00	PICK UP SVCS	V35604	FLINTSTONE ENTERPRISES
4/11/2024	9174	700.00	PICK UP SVCS	V35604	FLINTSTONE ENTERPRISES
4/11/2024	9922	1,890.00	CREMATION SERVICES	V43417	THOMPSON, GRACE
4/11/2024	SS47302	162.00	SHARPS SERVICES	V127605	SHARPS SOLUTIONS LLC
4/16/2024	41424	2,000.00	BENEFIT SHOP MGMT	V37693	GOODMAN, LEA M
4/23/2024	813673	125.00	ALARM SERVICE CALL	V129086	FIRST ALARM
4/30/2024	61556	2,607.73	POSTAGE FOR SPRING MAILER	V128069	VILLAGE INSTANT PRINTING INC
5/03/2024	78618	50.00	SHREDDING SERVICES	V12521	SANTA CRUZ RECORDS MANAGEMENT
5/10/2024	77494	5,150.00	SPRING MAILER	V128069	VILLAGE INSTANT PRINTING INC
5/14/2024	2024 0430	1,014.59	ACCT 157635 LAB WORK	V10638	IDEXX DISTRIBUTION INC
5/14/2024	51424	2,000.00	BENEFIT SHOP MGMT	V37693	GOODMAN, LEA M
5/14/2024	9949	2,615.00	CREMATION SERVICES	V43417	THOMPSON, GRACE
5/17/2024	9193	700.00	PICK UP SVCS	V35604	FLINTSTONE ENTERPRISES
5/17/2024	9193	700.00	PICK UP SVCS	V35604	FLINTSTONE ENTERPRISES
6/03/2024	6045	165.19	SOFTWARE LICENSE FOR CAMERAS	V42768	BANDIT SYSTEMS INC
6/03/2024	6068	453.60	SOFTWARE LICENSE FOR CAMERAS	V42768	BANDIT SYSTEMS INC
6/10/2024	61424	2,000.00	BENEFIT SHOP MGMT	V37693	GOODMAN, LEA M
6/24/2024	173996	96.00	ALARM MONITORING	V2295	POLAND, DOYLE
6/24/2024	2024 0531	978.58	ACCT 157635 LAB WORK	V10638	IDEXX DISTRIBUTION INC
6/24/2024	79411	50.00	SHREDDING SERVICES	V12521	SANTA CRUZ RECORDS MANAGEMENT
6/24/2024	826584	472.92	ALARM MONITORING	V129086	FIRST ALARM
6/24/2024	9210	1,050.00	PICK UP SVCS	V35604	FLINTSTONE ENTERPRISES
6/24/2024	9210	1,050.00	PICK UP SVCS	V35604	FLINTSTONE ENTERPRISES
6/24/2024	9987	2,105.00	CREMATION SERVICES	V43417	THOMPSON, GRACE
6/24/2024	DU107129	-158.00	RABIES TESTING FEE	C99999	DEP
6/28/2024	DU107306	-316.00	RABIES TESTING FEES	C99999	DEP
6/30/2024	EB700001	700.00	ACCRUE 9228 FLINSTONE		
6/30/2024	EB700001	700.00	ACCRUE 9228 FLINSTONE		
6/30/2024	EB700001	2,595.00	ACCRUE 10005 CARING PET		
6/30/2024	EB700002	-158.00	ACCRUE RABIES TEST JUNE 2024		

Object: 62399 – VETERINARIAN SERVICES

4/05/2024	0013	4,559.75	JAN-MAR VET SERVICES	V42926	SULLIVAN, RHIANNON MARIE
4/05/2024	31	4,691.25	MARCH S/N SERVICES	V42810	CLAY, JOHN W
4/08/2024	DU105157	-113.50	SCVH FEES	C99999	DEP
4/11/2024	2024 0407	80.00	HOOF TRIM FOR BLACKSADDLE	V41293	CARN, BIANCA
4/11/2024	DU105288	-454.00	SCVH FEES	C99999	DEP
4/15/2024	2024 0322	1,920.00	RABBIT SPAY/NEUTER SERVICES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
4/16/2024	DU105385	-478.30	SCVH FEES	C99999	DEP
4/19/2024	DU105526	-183.50	SCVH FEES	C99999	DEP
4/30/2024	DU105773	-144.68	SCVH FEES	C99999	DEP
5/03/2024	32	4,522.50	APRIL SPAY/NEUTER SERVICES	V42810	CLAY, JOHN W
5/03/2024	DU105918	-340.50	SCVH FEES	C99999	DEP
5/07/2024	2024 0422	1,383.00	RABIT S/N SERVICES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/09/2024	DU106055	-454.00	SCVH FEES	C99999	DEP
5/10/2024	2024 0331	7,542.66	MARCH EMERGENCY VET SVCS	V108476	SANTA CRUZ VETERINARY HOSPITAL
5/10/2024	2024 0430	5,093.34	APRIL EMERGENCY VET SVCS	V108476	SANTA CRUZ VETERINARY HOSPITAL
5/17/2024	DU106271	-12.43	SCVH FEES	C99999	DEP
5/30/2024	DU106542	-245.04	SCVH FEES	C99999	DEP
6/03/2024	2024 0525 1	3,000.00	PROJECT PURR FRIENDLY S/N DAY	V47257	PROJECT PURR
6/03/2024	2024 0525 2	130.75	BOULDER CREEK CAT NEUTER PPURR	V47257	PROJECT PURR
6/03/2024	33	3,375.00	MAY SPAY/NEUTER SERVICES	V42810	CLAY, JOHN W

6/04/2024	DU106669	-113.50	SCVH FEES	C99999	DEP
6/24/2024	2024 0522	1,943.00	RABBIT SPAY/NEUTERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	DU107129	-1,135.00	SCVH FEES	C99999	DEP
6/28/2024	2024 0531	4,945.43	MAY EMERGENCY VET SERVICES	V108476	SANTA CRUZ VETERINARY HOSPITAL
6/30/2024	EB700001	281.68	ACCRUE 2024 0702 COAST VET		
6/30/2024	EB700001	213.00	ACCRUE 2024 0624 CAL CARD		
6/30/2024	EB700002	-1,110.50	ACCRUE SCVH FEES JUNE 2024		

Object: 62610 – RENTS/LEASES-STRUC IMP & GRNDS

4/30/2024	30140	5,231.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE
5/31/2024	30565	5,231.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE

Object: 62710 – FIELD EQUIPMENT

5/07/2024	2024 0422	117.67	DOG RAMP	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	603.67	MICROCHIP SCANNERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62715 – SMALL TOOLS & INSTRUMENTS

4/15/2024	2024 0322	206.01	NIBBLER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
5/07/2024	2024 0422	340.18	LINE STRIPER, EAR MUFFS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	1,789.78	MICROCHIP SCANNERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	597.75	WALKIE TALKIES, DOOR CLOSERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62801 – ADVERTISING & PROMOTION SUPP

5/31/2024	JV15117	140.00	ANIMAL HEALTH SPECIALIST	V998173	U S BANK CORPORATE PAYMENT SYSTEMS-PER 8173
5/31/2024	JV15117	140.00	ANIMAL CARE WORKER	V998173	U S BANK CORPORATE PAYMENT SYSTEMS-PER 8173

Object: 62842 – INVENTORY MATERIALS PURCHASED

5/07/2024	2024 0422	991.47	TANK TOPS, CREWNECKS FOR RESAL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	2,271.86	VOLUNTEER SHIRTS/SWEATSHIRTS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/30/2024	EB700001	875.00	ACCRUE 2024 0624 CAL CARD		

Object: 62914 – EDUCATION & TRAINING(REPT)

4/15/2024	2024 0322	188.30	RVT TRAINING SUBSCRIPTION	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
6/24/2024	2024 0522	188.30	RVT TRAINING/CE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62920 – GAS, OIL, FUEL

4/15/2024	96340976	1,712.58	FUEL FOR FLEET	V14942	WEX BANK
5/10/2024	96946386	2,193.64	FUEL FOR FLEET	V14942	WEX BANK
6/24/2024	97573902	1,771.69	FUEL FOR FLEET	V14942	WEX BANK
6/30/2024	EB700001	1,808.62	ACCRUE 98238733 VALERO		

Object: 62930 – REGISTRATIONS (NON REPT)

4/30/2024	200005482	25.00	DE-ESCELATION - MEIDINGER	V120008	STATE HUMANE ASSOCIATION OF CA
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Object: 63070 – UTILITIES

4/11/2024	0007364468	1,673.29	TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
4/11/2024	0007364743	351.50	BENEFIT SHOP TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
4/11/2024	2024 0324	120.01	INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
4/11/2024	2024 0327 1	43.12	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
4/11/2024	2024 0327 2	45.54	ANNEX FIRE/WATER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
4/11/2024	2024 0327 3	1,084.27	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
4/16/2024	2024 0410	104.88	ACCT 33115 INTERNET SVCS	V125912	THE INTERNET STORE INC
4/23/2024	2024 0407	8.13	ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
4/23/2024	2024 0411	7,997.97	SC PGE	V129169	PACIFIC GAS AND ELECTRIC CO
4/23/2024	2024 0412	978.98	WATS PGE	V129169	PACIFIC GAS AND ELECTRIC CO
4/25/2024	67782	841.40	WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
4/26/2024	2024 0415	120.01	INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
5/10/2024	2024 0424	120.01	INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
5/10/2024	2024 0426 1	31.31	ANNEX FIRE/WATER	V125932	SANTA CRUZ MUNICIPAL UTILITIES
5/10/2024	2024 0426 2	43.12	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
5/10/2024	2024 0426 3	1,240.80	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
5/14/2024	0007433518	1,673.29	TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
5/14/2024	0007433790	351.50	BENEFIT SHOP TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
5/14/2024	2004 0511	104.88	ACCT 33115 INTERNET SVCS	V125912	THE INTERNET STORE INC
5/14/2024	2024 0507	201.93	ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
5/22/2024	2024 0510	6,304.98	SANTA CRUZ PGE	V129169	PACIFIC GAS AND ELECTRIC CO

5/22/2024	2024 0512	1,140.51	WATSONVILLE PGE	V129169	PACIFIC GAS AND ELECTRIC CO
5/31/2024	2024 0515	120.01	INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
6/10/2024	2024 0524	120.01	INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
6/24/2024	0007490126	1,673.29	SC TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
6/24/2024	0007490402	351.50	BENEFIT SHOP TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
6/24/2024	2024 0528 1	31.31	ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/24/2024	2024 0528 2	57.35	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/24/2024	2024 0528 3	1,198.11	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
6/24/2024	2024 0606	170.71	ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
6/24/2024	2024 0611 S	4,371.71	SC PGE	V129169	PACIFIC GAS AND ELECTRIC CO
6/24/2024	2024 0611 W	1,209.23	WATSONVILLE PGE	V129169	PACIFIC GAS AND ELECTRIC CO
6/28/2024	2024 0610	104.88	ACCT 33115 INTERNET SVCS	V125912	THE INTERNET STORE INC
6/28/2024	82936	-204.98	WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
6/28/2024	98086	796.56	WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
6/30/2024	EB700001	1,673.29	ACCRUE 0007544272 GREENWASTE		
6/30/2024	EB700001	77.32	ACCRUE 2024 0626 2 SC MUNI		
6/30/2024	EB700001	351.50	ACCRUE 0007544544 GREENWASTE		
6/30/2024	EB700001	1,360.61	ACCRUE 2024 0626 3 SC MUNI		
6/30/2024	EB700001	36.31	ACCRUE 2024 0626 1 SC MUNI		

Consent Agenda Item 5.6

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: Fourth Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for April 1, 2024 through June 30, 2024.

Recommendation:

Accept the fourth quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for April 1, 2024 through June 30, 2024.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for July 1, 2024 through September 30, 2024 will be included on the October 21, 2024 agenda and every quarter thereafter.

DATE: 8/12/2024
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Amber Rowland, General Manager
 SUBJECT: Item 5.6 April 1, 2024 through June 30, 2024 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period April 1, 2024 through June 30, 2024.

Actual Transactions

Post	Document No	Amount	Description	Department
5/01/2024	IB240045	5,300.24	FEBRUARY 2024 TELEPHONE CHGS	ISD - TELECOM
5/01/2024	IB240045	587.78	FEBRUARY 2024 TELEPHONE CHGS	ISD - TELECOM
5/27/2024	IB240048	4,908.51	MARCH 2024 TELEPHONE CHGS	ISD - TELECOM
5/27/2024	IB240048	585.98	MARCH 2024 TELEPHONE CHGS	ISD - TELECOM
6/14/2024	IB240050	5,705.38	APRIL 2024 TELEPHONE CHGS	ISD - TELECOM
6/14/2024	IB240050	593.87	APRIL 2024 TELEPHONE CHGS	ISD - TELECOM
6/30/2024	EB420004	597.17	JUNE 2024 TELEPHONE CHGS ESTIM	ISD - TELECOM
6/30/2024	EB420004	5,295.60	JUNE 2024 TELEPHONE CHGS ESTIM	ISD - TELECOM
6/30/2024	IB240052	5,295.60	MAY 2024 TELEPHONE CHGS	ISD - TELECOM
6/30/2024	IB240052	597.17	MAY 2024 TELEPHONE CHGS	ISD - TELECOM
Department Total		29,467.30		
5/17/2024	GS240272	2,148.37	Q3 23-24 FAC/EQUIP MAINT SVCS	GSD - FACILITIES MAINTENANCE
6/30/2024	GS240291	2,811.28	Q4 23-24 FAC/EQUIP MAINT SVCS	GSD - FACILITIES MAINTENANCE
Department Total		4,959.65		
4/19/2024	IB241321	75.30	ASA INV# QP98217 RT# 301573	ISD - SOFTWARE
4/22/2024	IB241323	207.00	ASA INV# PP24643 ADOBE LICENSE	ISD - SOFTWARE
Department Total		282.30		
5/09/2024	GS240010	846.37	WAREHOUSE CHARGES MONTH 3/2024	GSD - WAREHOUSE
5/10/2024	GS240009	767.69		GSD - WAREHOUSE
6/26/2024	EB330001	881.21	ESTIMATES MONTH 6/2024	GSD - WAREHOUSE
6/26/2024	GS240012	881.21	WAREHOUSE CHARGES MONTH 5/2024	GSD - WAREHOUSE
Department Total		3,376.48		
4/04/2024	IB241293	627.30	ASA INV# QH15508 RT# 306269	ISD - PC
5/14/2024	IB241362	211.89	ASA INV# RC10157 RT# 311972	ISD - PC
5/20/2024	IB241368	11,542.03	ASA INV# RC58052 RT# 311972	ISD - PC
5/30/2024	IB241378	1,651.85	ASA INV# RD64506 RT# 311972	ISD - PC
Department Total		14,033.07		
5/07/2024	JV15057	4,666.20	23/24 CLAIMS CHARGES	AUDITOR-CONTROLLER'S OFFICE
5/14/2024	JV15058	6,314.88	2324 PAYROLL CHARGES	AUDITOR-CONTROLLER'S OFFICE
Department Total		10,981.08		
5/01/2024	IB240039	7,108.50	JANUARY 2024 TECHNOLOGY SERVIC	ISD
5/01/2024	IB240040	7,108.50	FEBRUARY 2024 TECHNOLOGY SERVI	ISD
5/01/2024	IB240041	7,108.50	MARCH 2024 TECHNOLOGY SERVICES	ISD
5/01/2024	IB240042	7,108.50	APRIL 2024 TECHNOLOGY SERVICES	ISD

5/01/2024	IB240043	7,108.50	MAY 2024 TECHNOLOGY SERVICES F	ISD
5/01/2024	IB240044	<u>7,108.50</u>	JUNE 2024 TECHNOLOGY SERVICES	ISD
Department Total		42,651.00		
4/09/2024	JV240671	3,057.71	APRIL SCR911 SERVICES	SCR911
4/29/2024	JV240708	3,057.71	MAY SCR911 SERVICES	SCR911
5/31/2024	JV240804	3,057.71	SCR911 JUNE SERVICES	SCR911
6/26/2024	JV240894	<u>9,000.00</u>	SCR911 23/24 ADDITIONAL SVCS	SCR911
Department Total		18,173.13		
4/18/2024	JV240700	<u>49,417.25</u>	4TH QUARTER LEASE PAYMENT	COUNTY
Department Total		49,417.25		
6/30/2024	JV15324	80.00	ANIMAL HEALTH SPECIALIST	PERSONNEL
6/30/2024	JV15324	<u>80.00</u>	ANIMAL CARE WORKER	PERSONNEL
Department Total		160.00		
4/16/2024	GS240128	466.88	Feb24 Fleet Chgs	GSD - FLEET
5/13/2024	GS240130	191.74	Mar 24 Fleet Chgs	GSD - FLEET
5/22/2024	GS240132	425.25	April24 Fleet Chgs	GSD - FLEET
6/30/2024	EB330002	265.42	JUNE24 EST Fleet Chgs	GSD - FLEET
6/30/2024	GS240134	<u>265.42</u>	May24 Fleet Chgs	GSD - FLEET
Department Total		1,614.71		
6/30/2024	JV241040	<u>3,748.49</u>	2023-2024 FELT BENEFIT SHOP	PARKS DEPARTMENT
Department Total		3,748.49		
5/01/2024	JCOSTPLAN2324I	<u>12,538.25</u>	4TH QTR COST PLAN CHARGES	COUNTY
Department Total		12,538.25		
4/09/2024	JV240672	191.00	WATSONVILLE HEALTH PERMIT	HSA
4/09/2024	JV240675	<u>191.00</u>	SANTA CRUZ HEALTH PERMIT	HSA
Department Total		382.00		
5/07/2024	JV240737	87.50	Admin Hearing Officer Apr 2024	CAO
6/30/2024	JV240937	<u>625.00</u>	Admin Hearing Officer Jun 2024	CAO
		712.50		

Consent Agenda Item 5.7

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: Accept a Donation of \$11,018.03 from the Santa Cruz County Animal Shelter Foundation and Direct that the Check be Deposited

Recommendation:

Accept a donation of \$11,018.03 from the Santa Cruz County Animal Shelter Foundation and direct that the check be deposited.

Discussion:

The Foundation has provided a donation of \$11,018.03 for: the purchase of veterinary equipment.

Consent Agenda Item 5.8

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: Accept Donation of a Trust totaling \$375,000 from Hillary Brookshire Trust

Recommendation:

Accept a \$375,000 donation from Hillary Brookshire Trust, and direct that the check be deposited.

Consent Agenda Item 5.9

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Technical Advisory Subcommittee
DATE: August 12, 2024
SUBJECT: Status Report on Service Delivery and Organizational Change Opportunities

Recommendation:

- 1) Accept and file a status report from the Technical Advisory Subcommittee (Subcommittee) assigned to review and analyze service delivery and organizational change opportunities, and to recommend focus areas for further action; and
- 2) Direct the Subcommittee to return with the next status report no later than February 2025.

Discussion:

The Santa Cruz County Animal Shelter (SCCAS) is a complex operation serving the entire County, including all four cities and unincorporated areas, while maintaining shelters in Live Oak and Watsonville. The SCCAS provides 24-hour animal rescue and is Santa Cruz County's only full service, open-admission animal shelter.

Over the past three and a half years, the SCCAS has been impacted by numerous disasters, a veterinary shortage, and a rising shelter population. These events have placed additional pressure on the SCCAS. To address these challenges, the SCCAS recognized the need to focus on supporting continuous improvement and growing organizational resiliency.

On February 12, 2024, to better understand service delivery improvement areas as well as organizational change focus areas that would yield the most resiliency and engagement, the SCCAS Board of Directors (Board) formed a Technical Advisory Subcommittee (Subcommittee) comprised of the following members:

- Nicole Coburn, Assistant County Administrative Officer, County of Santa Cruz
- Tamara Vides, Interim City Manager, City of Watsonville
- Laura Schmidt, Assistant City Manager, City of Santa Cruz
- Jon Bush, Deputy Chief, Santa Cruz Police Department

Ms. Schmidt recently left the City of Santa Cruz and has been replaced on the Board by Lisa Murphy, Deputy City Manager. Ms. Murphy will also join the Subcommittee.

Over the course of at least a year, the Subcommittee will:

- Identify key, top priority service delivery and organizational change areas for review and analysis;

- Report back to the Board at least at the 5-month and 12-month milestones, dated from the first meeting of the Subcommittee, and per the Board's regularly scheduled meetings; and
- Recommend actions for service delivery reviews and organizational change areas, including but not limited to possible funding needs for external professional services.

The Subcommittee met for the first time on March 7, 2024. At this meeting, the following topics were discussed:

- Spay/neuter surgeries
- Community cats and grant funding
- Fee structure and low-income waivers
- Facility improvements
- Staffing updates

The Subcommittee met for the second time on May 15, 2024. At this meeting, the following topics were discussed:

- Organizational structure
- Policies and procedures
- Strategic planning
- Facility improvements
- Staffing updates

The Subcommittee will be working with the General Manager to develop a strategic planning process that results in a three to five-year strategic plan encompassing organizational, operational, and capital perspectives. To assist with this, Subcommittee members shared information on city and county strategic planning processes and solicitations for consultants. The Subcommittee also discussed options for engaging with staff as part of strategic plan development and other work.

Due to budget hearings and the summer recess, the Subcommittee has not yet been able to meet for a third time. We anticipate the next meeting will take place by September 2024.

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: General Manager's Oral Report

General Manager Rowland will present an oral report on the Santa Cruz County Animal Shelter.

June/July Statistics

Kennel Statistics Report Animals That Left Shelter from 06/01/24 to 07/31/24 All Jurisdictions Combined

	CAT	DOG	OTHER	RABBIT	TOTAL
Adopted	300	114	21	6	441
Died	8	0	0	0	8
Euthanized	143	40	11	0	194
Pph	30	18	0	0	48
Returned to Owner	48	157	3	0	208
Transferred to Another Shelter	100	82	22	7	211
TOTAL	629	411	57	13	1,110

**Total Live Animals IN:
1,459**

Includes:

25 roosters seized

86 owner-requested euthanasia

**Animals needing
placement/decisions
1,166**



Meow Luau
23 pets adopted!



California Adopt-a-Pet Day
37 pets adopted!



Healthy Pets for All Vaccine Clinics

Felton (70+ pets)
Live Oak (80+ pets)

Data entry volunteers needed!

Regular Agenda Item 6.2

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: Presentation on Activities of the Santa Cruz County Animal Shelter Foundation

Executive Director of the Santa Cruz County Animal Shelter Foundation Nga Trinh-Halperin will introduce herself and present information about the work of the Foundation and recent developments within the organization.



A SHORT HISTORY

In 2017 the tax-exempt status of the old Friends of Santa Cruz County Animals was revived. At that point the “common name” became the Santa Cruz County Animal Shelter Foundation.

PURPOSE

The new version of the organization retained the purpose of supporting the Shelter’s needs, but significantly expanded focus beyond spay and neuter support. The broader goal is to raise charitable dollars in support of the Santa Cruz County Animal Shelter and its mission.

ORGANIZATION

The organization is governed by a volunteer board representing a diverse cross section of Santa Cruz County. Each board member is actively involved in some aspect of the Shelter’s operations, enabling them to be effective advocates for the range of work that the Shelter performs

STRATEGIES

Beyond municipally funded core services of rescue, protection, and sheltering, the Foundation supports SCCAS proactive services like free/low cost spay/neuter, community outreach, and humane education.

The following is not by any means an exhaustive list, but rather a sample of the ways the Foundation assists in furthering the goals of the Shelter.

DIRECT PURCHASES

- Shelter van & van graphics
- New cat kennels
- Expoxy flooring
- Volunteer appreciation parties
- Volunteer management database
- Freedom harnesses for every dog adoptor
- Spay/Neuter Support (including partnering with organizations like the Snip Bus)

MATCHING FUNDS

- Green Envelope Program which matches funds donated directly to the shelter via our green envelopes
- Post-It Licensing Campaign which provides a double match to county residents who donate extra to the shelter when licensing their dogs

501(c)(3) STATUS

- Enables the Shelter to take advantage of opportunities which are only available to 501(c)(3) entities.
- Grants (Pet Smart, Sereno Realty Group, Community Foundation of SC County)
- Programs (Santa Cruz Gives, employer matching gifts, legacy promotion including IRA rollovers and bequests)





Partnership in Action!

The Santa Cruz County Animal Shelter Foundation is a 501(c)(3) nonprofit organized to raise charitable dollars in support of the Santa Cruz County Animal Shelter and its mission. With your help the Shelter is able to go "above and beyond" the funds appropriated by the communities we serve. Below is information about some of our recent support for our county's neediest animals.

DOG ENRICHMENT
\$43,198
play yard fencing, toys, digging box, kongs, freedom harnesses, martingale collars



CAT ROOM ENHANCEMENT
\$88,498
upgraded condos for better sanitation & cat comfort




EXTRA MILE & HEALTHY PETS
\$62,482
medical procedures & health requests beyond the basics

SPAY/NEUTER SUPPORT
\$13,800
supporting spay/neuter for animals in the community

MATCHING DONATIONS
\$98,036
provided to MATCH donations made with dog licenses!

GROUNDS & FACILITY
\$24,424
landscaping, flooring, veterinary clinic cabinetry

Regular Agenda Item 6.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: August 12, 2024
SUBJECT: Review and Approve Memorandum of Understanding with Santa Cruz
County Animal Shelter Foundation

Recommendation: Review and approve for signature a Memorandum of Understanding with the registered non-profit Santa Cruz County Animal Shelter Foundation to clarify and memorialize the nature and conditions of our collaboration.

MEMORANDUM OF UNDERSTANDING BETWEEN

THE SANTA CRUZ COUNTY ANIMAL SHELTER FOUNDATION

AND

THE SANTA CRUZ COUNTY ANIMAL SHELTER

This Memorandum of Understanding (“MOU”) is entered into on _____, 2024 (“Effective Date”) between *Santa Cruz County Animal Shelter Foundation* (“Foundation”), a California Non-Profit corporation, and the *Santa Cruz County Animal Shelter*, (“Animal Shelter”), a Joint Powers Authority (together the “Parties”, individually a “Party”).

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each Party as they relate to establishing a framework for a sustainable partnership between the Parties in order for mutual support to continue and prosper. This MOU will define and set out the general obligations of the Parties and other applicable provisions. This MOU is intended to outline the Parties’ general understandings of how the MOU will proceed. This MOU is not an offer or agreement to perform or to provide services to any other party or third party and does not reflect an agreement or intention to form or operate as a partnership or joint venture or to bind any party or third party in any way.

II. BACKGROUND

- a. The Foundation is a 501(c)3 incorporated non-profit organization doing business in the State of California. It is governed by an all-volunteer Board of Directors and may employ paid staff to conduct Foundation work.
- b. The Foundation’s mission is to protect and improve the lives of all domestic animals by supporting the Santa Cruz County Animal Shelter through fundraising, advocacy and volunteering.
- c. The Animal Shelter is a non-profit Joint Powers Authority serving the County of Santa Cruz, City of Santa Cruz, City of Scotts Valley, City of Watsonville, and City of Capitola, governed by a Board of Directors that has representatives from each of the participating jurisdictions.
- d. The Animal Shelter provides 24-hour animal rescue and is Santa Cruz County’s only full service, open-admission animal shelter.
- d. In 2024, the Animal Shelter will begin to draft its first Strategic Plan.
- e. In 2025, the Foundation will begin to draft its first Strategic Plan.
- f. Both Parties agree that it would be beneficial to clarify roles and responsibilities as we work together to develop and implement Strategic Plan goals.

III. TERM OF THE MOU

The MOU will be made and effective on the date above and will continue until terminated by either Party with a 90-day written notice. If terminated, Foundation will dissolve all business and Animal Shelter shall accept all remaining funds to be distributed to the appropriate programs, services, or projects for which they were raised.

IV. JOINT RESPONSIBILITIES UNDER THIS MOU

- a. Foster a strong and cooperative relationship between the Foundation and Animal Shelter in support of each other's missions and in collaboration of efforts to leverage resources, promote community awareness and support, improve Animal Shelter facilities, and enhance services, to better meet community needs.
- b. Work cooperatively and strive to achieve shared goals and objectives as defined in the Animal Shelter Strategic Plan as created and updated.
- c. Work together to promote and support Animal Shelter programs, services, and projects, including coordinating branding and marketing, events and programs.
- d. Document and/or coordinate mutually agreed upon items, share helpful or pertinent information, and make timely decisions on said matters.

V. FOUNDATION RESPONSIBILITIES UNDER THIS MOU

- a. The Foundation shall do the following:
 1. Recognize, acknowledge, and agree that the specific objectives and purpose of the Foundation shall be to effectively advocate for the Animal Shelter to leverage public policy and garner funding and support from policymakers, and to raise funds and public awareness in the community to support the programs, services, and projects of the Animal Shelter, its mission and strategic plan, such as writing grants, donor development, marketing and branding, event-related fundraising support, and promoting volunteerism.
 2. Agree that all funds raised will be spent exclusively for Animal Shelter or Foundation sanctioned programs, services, events, projects, and other Animal Shelter defined needs unless otherwise agreed to by both Parties.
 3. Conduct all financial affairs with transparency. Maintain accounting books and records under a system of accounts and financial controls that is consistent with Generally Accepted Accounting Principles.
 4. Donations shall be accurately tracked to appropriate Animal Shelter programs, services, or projects.
 5. Submit for prior written approval from Animal Shelter copies of all prepared promotional or fund-raising materials to be used in any media in connection with Animal Shelter, except incidental social media highlighting the Foundation activities in connection with Animal Shelter.

VI. ANIMAL SHELTER RESPONSIBILITIES UNDER THIS MOU

- a. Animal Shelter shall do the following:
 1. Publicly recognize the work, contributions, services, and/or donations received directly or indirectly from the Foundation.
 2. Provide promotion of approved publicity materials for the Foundation, their programs, and activities through the Animal Shelter website and social media.
 3. Provide access to display space for the Foundation's approved brochures and promotional materials.

VII. USE OF COUNTY PROPERTY

- a. The Animal Shelter has no obligation to provide use of office space or facilities to the Foundation but may elect to do so in the future.
- b. The Animal Shelter may provide space for activities related to the Foundation operations such as meeting space, fundraising events and donor tours.

VIII. GOOD FAITH

- a. The Parties agree to work in good faith to fulfill the objectives of this MOU.
- b. The Parties agree to provide each other the opportunity to take corrective actions or to exercise the ability to resolve any matters that may arise during the term of this MOU.
- c. Any issues related to accuracy of accounting by the Foundation must be resolved within thirty (30) days written notice by, and to the satisfaction of, the Animal Shelter. If funds are not accurately tracked to appropriate programs, services, or projects, and corrective action is not taken, Animal Shelter may insist that funds be held in a JPA Trust Fund, set up for the appropriate purposes.

IV. MISCELLANEOUS PROVISIONS

- a. Integration. This MOU represents the entire and integrated agreement between the Parties. It is expressly agreed that all the terms and conditions of this MOU are included herein, and no verbal agreements of any kind shall be binding upon the Parties. As used herein, MOU refers to and includes any documents incorporated herein by reference and any exhibits or attachments. This MOU supersedes any prior written or oral representations, discussions, understandings, and all other representations and agreements, written or oral, between the Parties and sets forth the entire understanding of the Parties regarding the subject matter thereof.
- b. Modifications. Any modifications or amendments to this MOU shall be in writing and signed by both Parties' authorized representatives, and they become effective upon approval by the Animal Shelter JPA Board.
- c. No relationship of employer and employee is created by this MOU between the Parties, it being understood that the Parties shall act hereunder as independent agencies. This MOU is not intended to and shall not be construed to create the relationship between the Parties of agent, servant, employee, partnership, joint venture, or association.
- d. Each of the Parties to this MOU shall immediately notify the other of any litigation of claim asserted by or against either Party regarding this MOU.
- e. All records and reports prepared in the performance of this MOU shall be maintained by the Parties. The Parties agree to comply with all applicable laws concerning the maintenance and disclosure of records and reports prepared in the performance of this MOU.
- f. This MOU shall be subject to the laws of the State of California. The exclusive venue to enforce or resolve a dispute related to this MOU shall be the Superior Court, County of Santa Cruz.
- g. If a court of competent jurisdiction holds any provision of this MOU to be illegal, unenforceable, or invalid in whole or in part for any reason, the validity and enforceability of the remaining provisions, or portions of them, will not be affected, unless an essential purpose of this MOU would be defeated by the loss of the illegal, unenforceable, or invalid provision.

- h. Headings herein are for the convenience of reference only and shall in no way affect interpretation of the MOU.
- i. Both Parties shall maintain liability insurance coverage to cover any claim of liability arising out of the performance of any activity, responsibility, or duty pursuant to this MOU. The Animal Shelter shall maintain its own liability coverage through self-insurance. The Foundation shall maintain its own liability insurance coverage, as required by State of California, and shall have limits of no less than \$1,000,000.00 per occurrence.
- j. By signing this MOU, a signatory warrants and represents that he/she executed this MOU in his/her authorized capacity and that by his/her signature on this MOU, he/she or the entity upon behalf of which he/she acted, executed this MOU.
- k. Notices: All notices, requests, demands, or other communications under this MOU shall be in writing.
- l. Drug Free Workplace: The Foundation, its Board of Directors, employees, volunteers, affiliates, and agents shall comply with the County's and the Animal Shelter's policy of maintaining a drug-free workplace. Neither FOUNDATION, its Board of Directors, employees, volunteers, affiliates, and agents shall unlawfully manufacture, distribute, dispense, possess or use controlled substances, as defined in 21 U.S. Code § 812, including, but not limited to, marijuana, heroin, cocaine, and amphetamines, at any Animal Shelter facility, work site, or event.
- m. No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this MOU shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right or remedy shall be deemed a waiver of any other breach, failure, right or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.
- n. The obligations of this MOU, which by their nature would continue beyond the termination on expiration of the MOU, including without limitation, the obligations regarding Indemnification (Section X), shall survive termination or expiration.
- o. The Foundation shall maintain and make available to Animal Shelter for its inspection and use during the term of this MOU, all related records, documents, and materials. The Foundation's obligations under the preceding sentence shall continue for three (3) years following termination or expiration of this MOU or the completion of all work hereunder (as evidenced in writing by Animal Shelter), and the Foundation shall in no event dispose of, destroy, alter or mutilate said related records, documents, and materials, for three (3) years following the termination of this MOU.

X. INDEMNIFICATION

To the fullest extent permitted by law, the Foundation shall hold harmless, defend and indemnify the Animal Shelter JPA, its member jurisdictions, and their employees, volunteers, affiliates, and agents from and against any and all claims, losses, damages, liabilities and expenses, including attorneys' fees, incurred as a result the Foundation's performance of its responsibilities pursuant to this MOU.

Santa Cruz Animal Shelter and Santa Cruz County Animal Shelter Foundation indicate agreement with this MOU by their signatures:

SANTA CRUZ COUNTY ANIMAL SHELTER

SANTA CRUZ COUNTY ANIMAL SHELTER
FOUNDATION

By: _____
Amber Rowland, General Manager

By: _____
Sally Wing, Board President

Date: _____

Date: _____

APPROVED AS TO FORM:

By: Cara Townsend, JPA Counsel

APPROVED AS TO INSURANCE:

By: Gina Borasi, County Risk Management