



Santa Cruz County Animal Shelter

1001 Rodriguez Street, Santa Cruz, CA 95062

580 Airport Boulevard, Watsonville, CA 95076

Phone: (831) 454-7200 Fax: (831) 454-7210

Amber Rowland - General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

October 21, 2024 AT 11:00 AM

Meeting Location: BOS Chambers, 701 Ocean St., Rm. 525, Santa Cruz, CA 95060

- 1.0 Call to Order and Roll Call**
 - 2.0 Introductions**
 - 3.0 Consideration of Late Additions or Changes to the Agenda**
 - 4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today’s Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda**
 - 5.0 Consent Agenda**
 - 5.1 Approve minutes of the August 12, 2024 regular Board meeting**
 - 5.2 Accept reports of the General Manager and Management Team for August and September 2024**
 - 5.3 Accept and file statistics for August and September 2024**
 - 5.4 Accept and approve financial reports for August and September 2024**
 - 5.5 Accept and approve quarterly report for all claims under \$10,000**
 - 5.6 Accept and approve journal entry payments with the County of Santa Cruz**
 - 5.7 Accept gifts totaling \$31,633 from the Santa Cruz County Animal Shelter Foundation**
 - 5.8 Accept a gift of \$5,000 from the Linda Hood Trust**
 - 6.0 Regular Agenda**
 - 6.1 General Manager’s oral report**
 - 7.0 Adjournment**
- Correspondence**

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Joe Phares at 831-454-7206 at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 21, 2024
SUBJECT: Approve Minutes of August 12, 2024 Board Meeting

Recommendation:

Approve the summary minutes from the Santa Cruz County Animal Shelter Board of Directors Meeting held August 12, 2024.

Summary minutes plus posting of recording on Shelter website was approved at June 10, 2024 meeting.

**Santa Cruz County Animal Shelter
Board of Directors Meeting
MINUTES
August 12, 2024 11:00 am
In-Person Meeting – Watsonville City Council Chambers**

VOTING KEY: A=Ainsworth, B=Bush, Co=Coburn, Ch=Chung, D=Dally, M=Murphy, T=Thul V=Vides W=Walpole

Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

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- 1.0 **Called to Order and Roll Call:** Chair Emily Chung called meeting to order 11:03 am. Quorum established, 1 member, Ainsworth, absent
 - 2.0 **Introductions:** Lisa Murphy, Deputy City Manager for City of Santa Cruz announced to replace Laura Schmidt as one of two City of Santa Cruz board members.
 - 3.0 **Consideration of Late Additions or Changes to Agenda:** Last item on agenda still being routed for all signatures. Numerical error in GM presentation slide.
 - 4.0 **Oral Communications:**
 - 1 Person regarding off-leash dogs on Pleasure Point and beaches & need for more enforcement
 - 1 Person to introduce/refresh board on Project Purr’s work
 - 1 Person from Spay/Neuter Education regarding Project Purr’s work & need for free spay/neuter for cats

5.0 Consent Agenda

- 5.1 Approve minutes of the June 10, 2024 Board meeting
- 5.2 Accept reports of the General Manager and management team for June and July 2024
- 5.3 Accept and file statistics for June and July 2024
- 5.4 Accept and approve financial reports for June and July 2024
- 5.5 Accept and approve quarterly report for all claims under \$10,000
- 5.6 Accept and approve journal entry payments with the County of Santa Cruz
- 5.7 Accept gifts totaling \$11,018.03 from Santa Cruz County Animal Shelter Foundation
- 5.8 Accept gift of \$375,000 from the Hillary Brookshire Trust
- 5.9 Accept and file report from the Technical Advisory Subcommittee

Public Comment: None

Board Comment: Coburn: Anything in GM report re S/N grant funding? Walpole confirmed that FY23-24 intakes surpassed 2012 Intake numbers

Result: Approved unanimously, Murphy abstained on Item 5.1

Moved: Coburn

Second: Walpole

Ayes: B Co Ch D M T V W

6.0 Regular Agenda

6.1 General Manager's Oral Report

Result: Presentation by GM Rowland

Board Comment: Chung: appreciation for the sheer volume of events and work;
Coburn: encouraging attendance at Parks & Rex event

Public Comment: 1 Person appreciated s/n event and emphasized need for more services in south County

6.2 Presentation: Executive Director of the Santa Cruz County Animal Shelter Foundation

Result: Presentation by Nga Trinh-Halperin, Executive Director of Santa Cruz County Animal Shelter Foundation

Board Comment: Chung, Vides & Coburn: gratitude for Foundation and its work

Public Comment: 1 Person expressed gratitude for Foundation and desire to work together to serve community

6.3 Consider and approve a Memorandum of Understanding with the Santa Cruz County Animal Shelter Foundation

Public Comment: None

Board Comment: None

Result: Approved unanimously

Moved: Coburn

Second: Dally

Ayes: B Co Ch D M T V W

7.0 Adjourned at 11:43 a.m.

ATTEST: _____
Chair Chung

Clerk Rowland

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 17, 2024
SUBJECT: Report from the General Manager for August and September 2024

This report is provided to give you a brief synopsis of the programs and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General:

Intakes leveled off somewhat, but the shelter (and fosters) continue to be very close to capacity due to slow placements. We're trying to push adoptions with adoption special this month, subsidized by a \$6,000 grant from Subaru and the ASPCA that we received earlier in the year for an October promotion.

- Sign-ups going strong for our next 200-animal spay/neuter clinic with Animal Balance November 15-17, and supported by local volunteers. As of this report, 130 of 200 spots are filled. The event will again take place in our small but mighty old Annex building on 7th St in Santa Cruz so some equipment and supplies from our Shelter Clinic can be readily moved over and used. These are much-needed services for the community and are intended to slow the growth of intake. Special thanks to the SCCAS Foundation for again providing supplemental funding to allow us to provide a low-income rate, and for again securing donated lunches for the crew staffing the clinic each day.
- Shelter Manager Rudy, RVT Shadia, and Volunteer Coordinator Megan led the effort to provide a massive free Healthy Pets for All Vaccination Clinic in Watsonville on September 27, serving over 150 limited-income families and their pets. The next clinic is October 25 in Felton.
- Working with volunteers and the SCCAS Foundation we participated in 8 promotional and community events during reporting period, including Parks & Rex, an industry health & wellness fair, a tour and humane education event and a Bedtime Stories event at the shelter. Right around 100 people attended Volunteer orientations, and our volunteers contributed 4,789 hours of service.
- Our fleet has been showing its age, and has required \$11,666 in maintenance and repairs since the start of the fiscal year. That does include a "splurge" to get the ACO vehicles deep-cleaned inside, for the first time ever... yikes!
- I'm on a very steep learning curve with human resources processes and tasks to try to keep hiring and other personnel processes moving. We've identified top candidates for Extra Help in Client Services and are scheduling interviews for an Animal Health Specialist. Personnel advised the Middle Manager's Association of our adjustment of the Administrative Services Officer's position to a non-management position. I will be reviewing the list of current candidates for the Assistant Departmental Administrative Analyst position this week.

- I'm working with the Foundation and several contractors to develop a plan for donation-funded improvements to the grounds at the Watsonville shelter. Fencing improvements, some concrete pads for expanded secure storage and sally port parking, and a puppy play yard are in the plans, along with a carport cover for the storage area and part of the sally port. This project will improve staff and animal safety, security and work efficiency. The plan also includes additional fencing to subdivide the back yard into several smaller dog exercise areas, if the funding stretches that far.

Statistics:

See attached. We actually had somewhat LOWER intakes during August and September than last year, with 162 fewer strays and 147 fewer owner surrendered animals. Most of this reduction was among cats. We are seeing a "2nd wave" of kitten intakes in October.

In spite of lower intakes, the shelter remains very close to full capacity, because placements have, on average, slowed. 122 fewer animals left through Adoption, Reclaim, or Transfer during August and September this year compared to last year.

Also shared is a report on spay/neuter surgeries performed: 53 fewer than last year because we did more procedures on dogs, which take longer than cats. This report does NOT include the 194 owned animals who had surgery through our August Planned Pethood/ Animal Balance clinic.

Recommendation:

Accept and file the reports of the management team for the months of August and September 2024.

Animal Control Report

August and September 2024

Todd Stosuy, Field Services Manager

1. Cynthia Meidinger, Brad Gooding, and Athena DelRosario continued to cover the County and Cities we serve 24 hours a day and seven days a week while our two other officers were on medical leave. They have continued to handle the large caseload and handle high priority animal emergencies as well as ensure public safety. I have also spent a lot more time covering calls for service due to being down two officers. Nikki Harding is scheduled to return in mid-October. Her return to the schedule will assist in officer burnout/fatigue, as well as reduce our response times for high priority calls and allow us to return to more proactive outreach & prevention.
2. I have continued attending criminal court proceedings for the cockfighting seizure that occurred on February 16, 2023. The defendants have continued to file motions, and Assistant District Attorney Nicole Jones continues to defend these motions and strongly represent our case.
3. We assisted the Watsonville Police Department and the Santa Cruz Police Department in homeless encampment clear outs. We are there to ensure police officer safety and ensure proper animal care.
4. We have worked with Santa Cruz Police Department and the Santa Cruz Sheriff's Office on several animal cruelty and neglect complaints.
5. I attended a Disaster Fair in the City of Watsonville and provided information and resources in both English/Spanish to assist residents in ensuring animals are included in family disaster plans.
6. I was asked by the City of Santa Cruz to present a class on Dog Bite Prevention for their homeless outreach workers. The city will open this class to any other employees interested, and they will be recording it for future use. It is scheduled for November.
7. Officer Cynthia Meidinger will be coordinating with the Santa Cruz SPCA for an October animal-related career fair at Radcliff Elementary.
8. We will have ACO trucks and shelter representatives at both Santa Cruz and Watsonville "Trunk or Treat" events on Oct 25 to make positive connections with families and children in the community.
9. I've been researching options for new ACO vehicles to replace some of our aging fleet (two 2008 and two 2011 trucks with box cages). The ACO team and Management have determined that mid-height Ford van(s) with caging will be the best fit to diversify the fleet and allow safer loading of large animals in our more urban/ suburban areas. Est \$54,500 for a new van and \$37,700 to outfit with quality caging & storage (total \$92,200), plus transport costs. New pickups with box cages can range from \$86,000 to \$120,000 depending upon features in vehicle and caging.

Animal Care Report

August and September 2024

Rodolfo Manriquez, Shelter Manager

We are short staffed, a position for Animal Health Specialist was open, we are interviewing this week to fill that position. To continue with shelter operations, we are using Extra Help Employees time and sometimes approving overtime. As Shelter Manager for Animal Care, I have been scheduled for care/cleaning duties 2 full days a week at Watsonville Shelter since March due to this vacancy.

Unfortunately, this situation has affected services we used to provide to the public, like vaccine administration, microchip implants and euthanasia of pets with the owner present.

In Animal Care we require regular transport of animals from Watsonville to Santa Cruz and sometimes vice versa. We can often only make this happen because staff or myself offer to help, often before or after our work shifts. We can sometimes get help from Animal Control or volunteers to do these transports.

In the last 2 months Care supported Animal Control with sizeable bird seizure cases. One for fighting roosters in August, and currently a neglect case. In each case, Animal Control impounded 25-45 birds, which are a challenge to house and care for efficiently.

I am in contact with some Veterinary clinics in the county to try to build a stronger network to educate and help the community. A couple of these veterinary offices want to help with spay/neuter surgeries and/or do some diagnostics for our animals like X-Rays, but costs can be too high. My goal is to, besides the medical help that we can get from them, use this network to educate the public regarding all the aspects of the benefits and obligations of owning a pet.

Part of this goal, of educating people, I having done a few radio interviews this year with a Spanish radio station in Salinas called Radio Bilingue. This station has an audience in Santa Cruz County, around the country, and into Mexico through the internet.

Healthy Pets For All, our free vaccine clinics for County residents, has been running under new State regulations for the last 4 events. These changes cause some challenges in the event but with Amber Rowland and Maris Brenn White, our DVM, Shadia Valverde, one of our RVT's and some shelter volunteers, the events have reached hundreds of pets and families with free vaccines, dewormer, flea medications and some other pet supplies. I try to educate the public through these events, as much as I can and time allows, on any questions that they have regarding their pets. We will continue with these events next year. We just received an in-kind grant from a pharmaceutical company for vaccines, exclusively for these events.

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 21, 2024
SUBJECT: Accept and file Statistics for the Months of August and September 2024

Recommendation:

Accept and file the attached statistical report for the months of August and September 2024.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

Kennel Statistics Report
 Animals Taken Into Shelter from 08/01/24 to 09/30/24
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	OTHER	TOTAL
Adoption Return	4	3	1	3	0	0	0	11
Born@Shelt	0	0	0	13	0	0	0	13
Dead on Arrival	25	0	21	0	1	0	3	50
Owner Requested Euthanasia	35	0	25	0	6	0	2	68
Pph	8	0	2	7	0	0	0	17
Protective Custody	26	4	3	0	0	0	0	33
Quarantine	1	0	2	0	0	0	0	3
Stray	156	34	169	199	11	1	6	576
Surrendered by Owner	50	35	66	66	23	13	20	273
Wildlife	0	0	0	0	38	5	39	82
TOTAL	305	76	289	288	79	19	70	1,126

Kennel Statistics Report
Animals That Left Shelter from 08/01/24 to 09/30/24
All Jurisdictions Combined

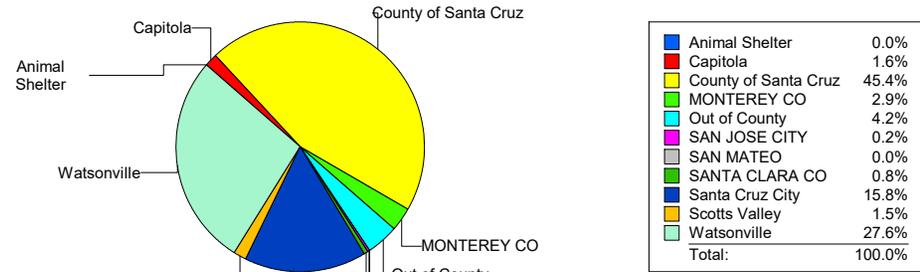
	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adopted	62	57	68	216	27	15	1	8	454
Died	0	0	0	2	1	0	0	0	3
Disposal	2	0	19	1	2	0	0	0	24
Euthanized	29	1	77	34	34	0	0	0	175
Pph	4	0	0	4	0	0	0	0	8
Returned to Owner	115	5	36	11	0	1	0	0	168
Transferred to Another Shelter	36	14	48	56	1	1	0	14	170
TOTAL	248	77	248	324	65	17	1	22	1,002

Euthanasia Totals from
8/1/2024 to 9/30/2024
All Jurisdictions Combined

<u>Reason for Euth</u>	<u>Animal type</u>					Total
	DOG	PUPPY	CAT	KITTEN	BIRD	
< 8 Weeks	0	0	1	1	0	2
Aggressive	6	0	7	1	0	14
Bite	1	0	0	0	0	1
Bite Hx	1	0	0	0	0	1
Fail2Thrv	0	0	0	5	0	5
Medical	2	0	21	13	1	37
Observed Behavior	14	1	6	4	2	27
Parvo	3	0	0	0	0	3
Prewean	0	0	6	0	0	6
Ringworm	0	0	6	1	0	7
Space	0	0	0	0	5	5
Suffering	1	0	5	2	1	9
Unsocial	0	0	23	8	0	31
Upper Respiratory Infect	0	0	1	0	0	1
Vic/Danger	1	0	0	0	25	26
Total	29	1	76	35	34	175

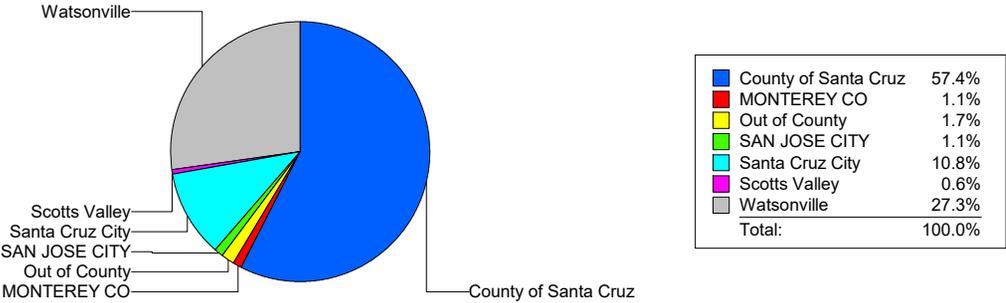
Y-T-D Percentage of Intake Total By Jurisdiction

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CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on September 30, 2024 = 234

**Animals Taken Into the Shelter From All Jurisdictions
Combined Y-T-D Beginning 7/1/2015**

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOC	OTHER	Total
Adoption Return	246	50	114	71	16	8	0	3	508
Born@Shelt	48	14	50	167	0	77	0	46	402
D2D	20	2	13	1	0	0	0	3	39
Evacuation	94	0	205	12	195	16	35	24	581
Flood	1	2	2	1	0	0	0	0	6
Pph	373	37	423	107	0	0	0	0	940
Protective Custody	1,241	120	154	56	780	14	28	65	2,458
Quarantine	163	6	61	20	0	0	0	77	327
Safe Hold	91	8	30	3	5	1	1	135	274
Stray	9,705	1,258	7,981	6,990	733	474	70	506	27,717
Surrendered by Owner	3,632	906	3,201	2,498	1,085	619	70	1,456	13,467
Transfer	292	118	69	190	880	5	0	14	1,568
Total	15,906	2,521	12,303	10,116	3,694	1,214	204	2,329	48,287

**Animals That Left the Shelter From
All Jurisdictions Combined Beginning 7/1/2015**

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	Total
Adopted	4,200	1,612	3,862	6,123	1,813	353	49	493	18,505
Died	15	1	66	72	36	11	1	12	214
Disposal*	338	13	955	93	115	17	4	106	1,641
Euthanized	2,059	127	2,994	1,122	787	118	9	429	7,645
Found	1	0	0	0	0	0	0	0	1
Missing	3	0	19	2	4	0	0	6	34
Pph	226	25	319	74	0	0	0	0	644
Returned to Owner	7,630	273	2,033	189	574	76	72	109	10,956
Transferred to Another Shelter	1,348	265	2,260	1,987	298	631	58	1,149	7,996
Wildlife Relocated	1	0	0	0	0	4	0	2	7
Total	15,821	2,316	12,508	9,662	3,627	1,210	193	2,306	47,643

* Doa intakes and euthansia requests are not included in these overall stats. The exception are the disposals which may be listed above. These are dead animals that were confiscated for investigation and then disposed of after completion of investigation.

Number of Alterations between 8/1/2024 and 9/30/2024

	SHELTER	F2A	CONVERSIO	OUTREACH	Others	Total
NEUTER CAT	81	42	3	4	0	130
NEUTER DOG	43	14	8	9	0	74
NEUTER RAB	1	0	0	0	0	1
SPAY CAT	108	56	1	8	0	173
SPAY DOG	42	10	7	5	1	65
SPAY RAB	0	3	0	0	0	3
Total	275	125	19	26	1	446

	SHELTER	PUBLIC	Others	Total
NEUTER CAT	123	7	0	130
NEUTER DOG	57	17	0	74
NEUTER RAB	1	0	0	1
SPAY CAT	164	9	0	173
SPAY DOG	52	12	1	65
SPAY RAB	3	0	0	3
Total	400	45	1	446

Consent Agenda Item 5.4

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 21, 2024
SUBJECT: Financial Report for August and September 2024

Recommendation:

Approve the Financial Report as presented for August and September 2024.

Discussion:

The financial report for the first quarter of FY 2024 reflects total revenues of \$2,379,123 and expenditures of \$1,147,423. Current total revenues are 39.23% of a potential 25%. Current total expenditures are 17.74% of a potential 25%.

Licensing revenues YTD are \$46,174. At this point in FY 2023-24 licensing revenue was \$56,165 and in 2022-23 it was \$65,850.

**Santa Cruz County Animal Services Authority
 Financial Summary for Fiscal Year 2023-2024
 For Months Ending September 30, 2024**

Revenues:	2024-2025 Final Budget	2024-2025 Adj Budget	2024-2025 Est/Actuals	2024-2025 YTD Actuals	YTD Remaining	2023-2024 YTD Actuals
SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0
INTEREST	\$60,000	\$60,000	\$60,000	\$28,065	\$31,935	\$13,001
RENTS & CONCESSIONS	\$250	\$250	\$250	\$24	\$226	\$25
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$90	\$110	\$0
HUMANE SERVICES	\$115,000	\$115,000	\$115,000	\$28,258	\$86,743	\$30,700
ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$3,000	\$605	\$2,395	\$735
COST RECOVERY-OTHER	\$5,000	\$5,000	\$5,000	\$1,434	\$3,566	\$817
MEMBER CONTRIBUTION	\$4,236,569	\$4,236,569	\$4,236,569	\$1,694,628	\$2,541,941	\$669,506
CHARGES FOR CURRENT SERVICES	\$0	\$0	\$0	\$0	\$0	\$425
ADMIN FINE FEES	\$5,000	\$5,000	\$5,000	\$0	\$5,000	\$100
GRANT SERVICES-NON INTERGOV	\$215,000	\$215,000	\$215,000	\$0	\$215,000	\$0
ANIMAL MICROCHIP FEES	\$10,000	\$10,000	\$10,000	\$742	\$9,258	\$1,100
ANIMAL RABIES FEES	\$9,000	\$9,000	\$9,000	\$1,121	\$7,879	\$959
ANIMAL SPAY&NEUTER FEES	\$116,000	\$116,000	\$116,000	\$33,336	\$82,664	\$2,606
SALES-OTHER-TAXABLE	\$95,000	\$95,000	\$95,000	\$13,263	\$81,737	\$16,999
CASH OVERRAGES	\$0	\$0	\$0	\$0	\$0	\$0
CONTRIBUTIONS and DONATIONS	\$653,500	\$653,500	\$653,500	\$474,764	\$178,736	\$119,656
NSF CHECKS	\$0	\$0	\$0	\$0	\$0	\$0
OTHER REVENUE	\$40,000	\$40,000	\$40,000	\$3,479	\$36,521	\$7,432
LICENSES - CAPITOLA	\$9,000	\$9,000	\$9,000	\$1,104	\$7,896	\$1,656
LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$60,000	\$10,948	\$49,052	\$11,214
LICENSES- SCOTTS VALLEY	\$17,000	\$17,000	\$17,000	\$2,356	\$14,644	\$2,688
LICENSES- COUNTY	\$180,000	\$180,000	\$180,000	\$27,013	\$152,987	\$34,267
LICENSES- WATSONVILLE	\$35,000	\$35,000	\$35,000	\$4,753	\$30,247	\$6,340
TOTAL REVENUES:	\$5,864,519	\$5,864,519	\$5,864,519	\$2,326,022	\$3,538,497	\$920,226

Less Expenditures:

Salaries and Benefits	\$4,202,768	\$4,202,768	\$4,202,768	\$751,320	\$3,451,448	\$765,128
Services and Supplies	\$1,814,755	\$1,814,755	\$1,814,755	\$373,193	\$1,441,562	\$389,592
Other Uses	\$91,637	\$91,637	\$91,637	\$22,909	\$68,728	\$0
Fixed Assets	\$15,000	\$15,000	\$15,000	\$0	\$15,000	\$0
Operating Transfers Out	\$105,101	\$105,101	\$105,101	\$0	\$105,101	\$104,060
Intrafund Transfer	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$6,229,261	\$6,229,261	\$6,229,261	\$1,147,423	\$5,081,838	\$1,258,780

Plus Contingency:

\$237,990	\$237,990	\$237,990	\$0	\$237,990	\$0	
TOTAL EXPENDITURES INCUDING CONTINGENCY:	\$6,467,251	\$6,467,251	\$6,467,251	\$1,147,423	\$5,319,828	\$1,258,780

NET REVENUES OVER (UNDER) EXPENDITURE	(\$602,732)	(\$602,732)	(\$602,732)	\$1,178,599	(\$1,781,331)	(\$338,553)
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BEGINNING FUND BALANCE - UNDESIGNATED (unaudited ending balance from 6/30/24)	\$5,837,956	\$1,384,065	\$5,837,956	\$5,837,956	\$5,837,956	\$5,837,956
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ENDING FUND BALANCE - UNDESIGNATED	\$5,235,224	\$781,333	\$5,235,224	\$7,016,555	\$4,056,625	\$5,499,403
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ANIMAL LICENSE DETAIL

	2022-23 YTD Actuals	2021-22 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$1,104	\$1,656	(\$552)
LICENSES - SANTA CRUZ	\$10,948	\$11,214	(\$266)
LICENSES- SCOTTS VALLEY	\$2,356	\$2,688	(\$332)
LICENSES- COUNTY	\$27,013	\$34,267	(\$7,254)
LICENSES- WATSONVILLE	\$4,753	\$6,340	(\$1,587)

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/24 is \$472,501 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/24 is \$900 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2022-2023**

As of 9/30/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	24/25 Final Budget	24/25 Adj. Budget	August Actuals	September Actuals	24/25 YTD Actuals	YTD Remaining	25%	25%	23/24 YTD Actuals	COMPARE		September Actuals	23/24 Est./Actuals
								Percentage of CY Budget Actualized	Percentage of PY EA's Actualized		THRU SEPT PY ACTUALS	September Actuals		
51000	SALARIES & BENF	\$4,202,768	\$4,202,768	\$272,729	\$267,844	\$751,320	\$3,451,448	17.88%	20.89%	\$765,128	(\$13,808)	\$248,305	\$3,663,396	
61000	SERVICES & SUPL	\$1,814,755	\$1,814,755	\$70,099	\$182,024	\$373,193	\$1,441,562	20.56%	23.51%	\$389,592	(\$16,399)	\$109,007	\$1,657,414	
70000	OTHER CHARGES	\$91,637	\$91,637	\$0	\$22,909	\$22,909	\$68,728	25.00%	0.00%	\$0	\$22,909	\$0	\$50,153	
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	
86204	FIXED ASSETS	\$15,000	\$15,000	\$0	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	\$15,000	
90000	OTHER FINANCING USES	\$105,101	\$105,101	\$0	\$0	\$0	\$105,101	0.00%	0.00%	\$104,060	(\$104,060)	\$0	\$104,060	
95000	INTRAFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	\$0	\$0	\$0	\$0		
98700	CONTINGENCIES	\$237,990	\$237,990	\$0	\$0	\$0	\$237,990	0.00%	0.00%	\$0	\$0	\$0	\$0	
51000-98700	TOTAL EXPENDITURES	\$6,467,251	\$6,467,251	\$342,827	\$472,778	\$1,147,423	\$5,319,828	17.74%	53.79%	\$1,258,780	(\$111,357)	\$357,312	\$5,490,023	
40100-42500	TOTAL REVENUES	\$6,064,519	\$6,064,519	\$1,296,686	\$137,202	\$2,379,134	\$3,685,385	39.23%	18.86%	\$971,755	\$1,407,379	\$422,359	\$5,153,665	
	NET COST	(\$402,732)	(\$402,732)	(\$953,859)	\$335,576	\$1,231,712	(\$1,634,444)	-305.84%	85.33%	(\$287,025)	\$1,518,736	(\$65,047)	(\$336,358)	
51000	REGULAR PAY-PER	2,424,340	2,424,340	\$159,139	\$155,016	\$434,356	\$1,989,984	17.92%	19.29%	\$396,026	\$38,330	\$143,364	\$2,053,259	
51005	OVERTIME PAY-PE	20,000	20,000	\$825	\$1,884	\$3,946	\$16,054	19.73%	16.14%	\$2,931	\$1,015	\$969	\$18,162	
51010	REGULAR PAY-EXT	175,000	175,000	\$6,913	\$7,343	\$20,650	\$154,350	11.80%	26.00%	\$38,356	(\$17,706)	\$14,581	\$147,497	
51040	DIFFERENTIAL PAY	32,000	32,000	\$2,475	\$2,825	\$7,286	\$24,714	22.77%	21.00%	\$8,430	(\$1,144)	\$3,212	\$40,146	
52010	OASDI-SOCIAL SE	175,533	175,533	\$12,845	\$12,670	\$35,363	\$140,170	20.15%	19.80%	\$33,767	\$1,596	\$12,282	\$170,502	
52015	RETIREMENT	696,429	696,429	\$48,919	\$47,512	\$134,118	\$562,311	19.26%	19.68%	\$114,642	\$19,477	\$42,004	\$582,662	
53010	EMPLOYEE INSURA	574,261	574,261	\$41,612	\$40,595	\$115,601	\$458,660	20.13%	28.66%	\$170,977	(\$55,375)	\$31,893	\$596,500	
53015	UNEMPLOYMENT IN	6,435	6,435	\$0	\$0	\$0	\$6,435	0.00%	0.00%	\$0	\$0	\$0	\$14,664	
54010	WORKERS COMPENS	98,770	98,770	\$0	\$0	\$0	\$98,770	0.00%	0.00%	\$0	\$0	\$0	\$40,004	
51000	SALARIES & BENF	\$4,202,768	\$4,202,768	\$272,729	\$267,844	\$751,320	\$3,451,448	17.88%	20.89%	\$765,128	(\$13,808)	\$248,305	\$3,663,396	
61115	POLICE SAFETY EQUIPMENT	0	0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$500	
61125	UNIFORM REPLACEMENT	3,500	3,500	\$1,710	\$0	\$1,710	\$1,790	48.85%	4.89%	\$88	\$1,622	\$88	\$1,804	
61215	RADIO SERVICES	2,000	2,000	\$0	\$0	\$0	\$2,000	0.00%	#DIV/0!	\$0	\$0	\$0	\$0	
61220	TELECOM SERVICES	65,000	65,000	\$0	\$4,232	\$4,162	\$60,838	6.40%	9.51%	\$5,705	(\$1,542)	\$5,897	\$60,000	
61310	FOOD	55,000	55,000	\$5,911	\$5,871	\$10,691	\$44,309	19.44%	19.46%	\$10,702	(\$12)	\$6,365	\$55,000	
61412	JANITORIAL SERVICES	11,500	11,500	\$875	\$875	\$1,750	\$9,750	15.22%	22.24%	\$2,558	(\$808)	\$875	\$11,500	
61525	LIABILITY INSURANCE	65,127	65,127	\$0	\$0	\$75,551	(\$10,424)	116.00%	99.58%	\$66,791	\$8,760	\$0	\$67,073	
61535	OTHER INSURANCE	39,937	39,937	\$0	\$0	\$0	\$39,937	0.00%	0.00%	\$0	\$0	\$0	\$33,733	
61720	MAINT-MOBILE EQUIPMENT-SERV	15,000	15,000	\$345	\$6,401	\$6,746	\$8,254	44.97%	32.88%	\$2,466	\$4,280	\$0	\$7,500	
61725	MAINT-OFFICE EQUIPMENT	4,000	4,000	\$33	\$0	\$33	\$3,967	0.82%	28.80%	\$1,152	(\$1,119)	\$722	\$4,000	
61730	MAINT-OTHER EQUIP-SVCS	15,000	15,000	\$256	\$0	\$256	\$14,744	1.71%	22.23%	\$3,335	(\$3,079)	\$1,589	\$15,000	
61731	MAINT-OTHER EQUIP-SUP	1,500	1,500	\$0	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0	\$0	\$1,500	
61835	FACILITIES MAINT	5,000	5,000	\$0	\$0	\$0	\$5,000	0.00%	0.00%	\$0	\$0	\$0	\$2,000	
61845	MAINT STRUCT IM	6,000	6,000	\$0	\$0	\$0	\$6,000	0.00%	57.23%	\$5,723	(\$5,723)	\$0	\$10,000	
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	1,000	1,000	\$57	\$0	\$57	\$943	0.00%	0.00%	\$0	\$57	\$0	\$1,000	
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0	
61922	OTHER MEDICAL MATERIALS	175,000	175,000	\$10,534	\$26,764	\$49,915	\$125,085	28.52%	26.20%	\$41,917	\$7,998	\$17,347	\$160,000	
62020	MEMBERSHIPS	3,000	3,000	\$0	\$0	\$0	\$3,000	0.00%	0.00%	\$0	\$0	\$0	\$3,000	
62111	MISCELLANEOUS EXPENSES	7,500	7,500	\$531	\$237	\$768	\$6,732	10.24%	13.69%	\$684	\$84	\$387	\$5,000	
62112	CASH SHORTAGES	50	50	\$29	\$0	\$29	\$21	0.00%	8.50%	\$4	\$25	\$4	\$50	
62214	DUPLICATING SVCS.	5,000	5,000	\$0	\$2,359	\$2,359	\$2,641	47.19%	11.16%	\$279	\$2,080	\$279	\$2,500	
62217	MISC NONINVENTORIAL ITEMS EXPENSE	0	0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0	
62219	PC SOFTWARE PURCHASES	12,000	12,000	\$9,248	\$38	\$9,286	\$2,714	77.38%	81.89%	\$9,008	\$278	\$9,008	\$11,000	
62221	POSTAGE	12,500	12,500	\$36	\$462	(\$209)	\$12,709	-1.67%	29.50%	\$3,540	(\$3,749)	\$1,769	\$12,000	
62222	SUBSCRIPTIONS/PERIODICALS	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500	
62223	SUPPLIES	110,000	110,000	\$4,930	\$18,848	\$23,106	\$86,894	21.01%	24.04%	\$26,449	(\$3,344)	\$12,030	\$110,000	
62225	NON-PC SOFTWARE	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2022-2023**

As of 9/30/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	24/25 Final Budget	24/25 Adj. Budget	August Actuals	September Actuals	24/25 YTD Actuals	YTD Remaining	25%	25%	23/24 YTD Actuals	COMPARE THRU SEPT PY ACTUALS	September Actuals	23/24 Est./Actuals
								Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
62226	INVENTORIABLE ITEMS	20,000	20,000	\$0	\$0	\$0	\$20,000	0.00%	0.00%	\$0	\$0	\$0	\$20,000
62301	ACCOUNTING & AUDITING	16,000	16,000	\$0	\$0	\$0	\$16,000	0.00%	0.00%	\$0	\$0	\$0	\$16,000
62310	BANKING SERVICES	19,000	19,000	\$1,796	\$1,928	\$5,735	\$13,265	30.19%	18.26%	\$3,196	\$2,540	\$451	\$17,500
62316	COMPUTER PROF SVCS	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62317	CONSULT/MGT/PC SVCE.	35,000	35,000	\$114	\$36,008	\$36,122	(\$1,122)	103.21%	87.67%	\$30,685	\$5,437	\$4,208	\$35,000
62318	COUNTY COUNSEL	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
62325	DATA PROCESSING	83,376	83,376	\$0	\$0	\$0	\$83,376	0.00%	0.00%	\$0	\$0	\$0	\$87,739
62330	DPW SERVICES - GENERAL MONEY	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
62360	LEGAL SERVICES	20,000	20,000	\$5,600	\$0	\$5,600	\$14,400	0.00%	0.00%	\$3,076	\$2,524	\$0	\$32,000
62381	PROF & SPECIAL	125,000	125,000	\$9,938	\$11,120	\$26,660	\$98,340	21.33%	23.12%	\$32,372	(\$5,712)	\$10,883	\$140,000
62399	VETERINARIAN SERVICES	426,000	426,000	\$2,978	\$53,979	\$67,287	\$358,713	15.80%	13.29%	\$36,550	\$30,737	\$16,050	\$275,000
62500	EQUIPMENT RENTS & LEASES-	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$10,463	(\$10,463)	\$0	\$0
62610	RENTS & LEASES-	265,665	265,665	\$5,429	\$0	\$16,286	\$249,379	6.13%	20.57%	\$54,649	(\$38,363)	\$5,231	\$265,665
62710	FIELD EQUIPMENT	2,000	2,000	\$0	\$103	\$103	\$1,897	5.16%	0.00%	\$0	\$103	\$0	\$2,000
62715	SMALL TOOLS & INSTRUMENTS	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$1,000
62801	ADVERTISING & PROMOTION	2,000	2,000	\$0	\$140	\$140	\$1,860	7.00%	3.57%	\$71	\$69	\$71	\$2,000
62810	S/APP CNTR SRV-PLNT MNT & RPR	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62842	INVENTORY MATERIALS PURCHASED	30,000	30,000	\$0	\$601	\$601	\$29,399	2.00%	14.38%	\$4,315	(\$3,714)	\$4,315	\$30,000
62857	SPECIAL MISC EXP-SUPPLIES	500	500	\$0	\$0	\$82	\$418	16.35%	0.00%	\$0	\$82	\$0	\$500
62890	SUBSCRIPTIONS/BOOKS	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$750
62893	TOWING	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62910	AIR FARE	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$0
62914	TRAVEL-EDUCATION	2,500	2,500	\$125	\$165	\$315	\$2,185	12.60%	6.00%	\$150	\$165	\$25	\$2,500
62920	GAS, OIL, FUEL	25,000	25,000	\$1,407	\$1,393	\$2,800	\$22,200	11.20%	27.83%	\$8,071	(\$5,271)	\$2,763	\$29,000
62922	TRAVEL-LODGING	1,500	1,500	\$0	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0	\$0	\$1,500
62924	TRAVEL-MEALS	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$500
62926	TRAVEL-MILEAGE	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62928	TRAVEL-OTHER	100	100	\$0	\$0	\$0	\$100	0.00%	0.00%	\$0	\$0	\$0	\$100
62930	REGISTRATIONS	1,000	1,000	\$0	\$145	\$145	\$855	14.50%	0.00%	\$0	\$145	\$0	\$2,500
62935	SERVICE CENTER	500	500	\$0	\$0	\$17	\$483	0.00%	-105.18%	(\$526)	\$543	\$36	\$500
62940	TRAVEL ADVANCES	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
63070	UTILITIES	120,000	120,000	\$8,218	\$10,354	\$25,091	\$94,909	20.91%	21.77%	\$26,120	(\$1,029)	\$8,611	120,000
74230	PRINCIPAL ON LEASE PUCHASES	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61000	SERVICES & SUPPLIES	\$1,814,755	\$1,814,755	\$70,099	\$182,024	\$373,193	\$1,441,562	20.56%	23.51%	\$389,592	(\$30,206)	\$109,007	\$1,657,414
75239	CONTRIBUTIONS TO COUNTY	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
75315	COUNTY OVERHEAD (see 3550)	\$91,637	\$91,637	\$0	\$22,909	\$22,909	\$68,728	25.00%	0.00%	\$0	\$0	\$0	\$50,153
700000	OTHER CHARGES	\$91,637	\$91,637	\$0	\$22,909	\$22,909	\$68,728	25.00%	0.00%	\$0	\$22,909	\$0	\$50,153
86204	EQUIPMENT	\$15,000	\$15,000	\$0	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	\$15,000
86208	MEDICAL EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86209	MOBILE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86210	OFFICE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86204	FIXED ASSETS	\$15,000	\$15,000	\$0	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	\$15,000

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2022-2023**

As of 9/30/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	24/25 Final Budget	24/25 Adj. Budget	August Actuals	September Actuals	24/25 YTD Actuals	YTD Remaining	25%	25%	23/24 YTD Actuals	COMPARE	September Actuals	23/24 Est./Actuals
								Percentage of CY Budget Actualized	Percentage of PY EA's Actualized		THRU SEPT PY ACTUALS		
90000	OPERATING TRSF OUT	\$105,101	\$105,101	\$0	\$0	\$0	\$105,101	0.00%	136.83%	\$104,060	(\$104,060)	\$0	\$104,060
90000	OTHER FINANCING USES	\$105,101	\$105,101	\$0	\$0	\$0	\$105,101	0.00%	0.00%	\$104,060	(\$104,060)	\$0	\$104,060
95390	REPAIR & MAINTENANCE	\$0	\$0			\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
95000	INTRAFUND TRANSFERS	\$0	\$0			\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
98700	APPROP FOR CONTINGENCIES	\$237,990	\$237,990	\$0	\$0	\$0	\$237,990	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$237,990	\$237,990	\$0	\$0	\$0	\$237,990	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40171	SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$0	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40430	INTEREST	\$60,000	\$60,000	\$10,586	\$10,971	\$28,065	\$31,935	46.78%	17.33%	\$13,001	\$15,064	\$4,478	\$75,000
40440	RENTS & CONCESS	\$250	\$250	\$24	\$0	\$24	\$226	9.51%	12.30%	\$25	(\$1)	\$0	\$200
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$90	\$0	\$90	\$110	45.00%	0.00%	\$0	\$90	\$0	\$200
40810	ST-NATURAL DISASTER ASSISTANCE	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41093	FED-FEMA	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41510	HUMANE SERVICES	\$115,000	\$115,000	\$11,153	\$11,685	\$28,258	\$86,742	24.57%	27.41%	\$30,700	(\$2,443)	(\$19,687)	\$112,000
41880	ADOPTION FEES	\$200,000	\$200,000	\$22,915	\$19,751	\$53,112	\$146,888	26.56%	28.63%	\$51,529	\$1,584	\$51,529	\$180,000
42010	ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$215	\$240	\$605	\$2,395	20.17%	24.50%	\$735	(\$130)	\$251	\$3,000
42022	COST RECOVERY-OTHER	\$5,000	\$5,000	\$589	\$470	\$1,434	\$3,566	28.67%	20.44%	\$817	\$616	\$285	\$4,000
42044	MEMBER CONTRIBUTION	\$4,236,569	\$4,236,569	\$801,570	\$0	\$1,694,628	\$2,541,941	40.00%	18.17%	\$669,506	\$1,025,122	\$302,948	\$3,683,973
42047	OTHER CHARGES CURRRENT SERVICES	\$0	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$425	(\$425)	\$0	\$0
42073	ADMINISTRATIVE FINE FEES	\$5,000	\$5,000	\$0	\$0	\$0	\$5,000	0.00%	8.33%	\$100	(\$100)	\$100	\$1,200
42074	GRANT SERVICES-NON INTERGOV	\$215,000	\$215,000	\$0	\$0	\$0	\$215,000	0.00%	0.00%	\$0	\$0	\$0	\$19,477
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$10,000	\$10,000	\$255	\$225	\$742	\$9,258	7.42%	19.30%	\$1,100	(\$358)	\$350	\$5,700
42206	ANIMAL RABIES FEES	\$9,000	\$9,000	\$386	\$465	\$1,121	\$7,879	12.46%	19.18%	\$959	\$162	\$425	\$5,000
42207	ANIMAL SPAY&NEUTER FEES	\$116,000	\$116,000	\$8,516	\$24,820	\$33,336	\$82,664	28.74%	13.72%	\$2,606	\$30,730	\$806	\$19,000
42234	SALES-OTHER-TAXABLE	\$95,000	\$95,000	\$5,643	\$6,594	\$13,263	\$81,737	13.96%	20.00%	\$16,999	(\$3,736)	\$8,198	\$85,000
42362	CASH OVERAGES	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$5
42372	CONTRIBUTIONS AND DONATIONS	\$653,500	\$653,500	\$409,173	\$42,370	\$474,764	\$178,736	72.65%	17.47%	\$119,656	\$355,108	\$53,107	\$685,000
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	\$100	\$0	\$0	(\$0)	0.00%	0.00%	\$0	\$0	\$0	(\$90)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$40	\$0	\$40	(\$40)	0.00%	#DIV/0!	\$0	\$40	\$0	\$0
42384	OTHER REVENUE	\$40,000	\$40,000	\$1,479	\$1,997	\$3,479	\$36,521	8.70%	18.58%	\$7,432	(\$3,953)	\$2,021	\$40,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$9,000	\$9,000	\$581	\$348	\$1,104	\$7,896	12.27%	0.00%	\$1,656	(\$552)	\$261	\$7,000
42982	LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$5,565	\$4,577	\$10,948	\$49,052	18.25%	0.00%	\$11,214	(\$266)	\$3,832	\$50,000
42983	LICENSES- SCOTTS VALLEY	\$17,000	\$17,000	\$1,041	\$1,083	\$2,356	\$14,644	13.86%	0.00%	\$2,688	(\$332)	\$606	\$12,000
42984	LICENSES- COUNTY	\$180,000	\$180,000	\$14,420	\$9,883	\$27,013	\$152,987	15.01%	0.00%	\$34,267	(\$7,254)	\$10,586	\$142,000
42986	LICENSES- WATSONVILLE	\$35,000	\$35,000	\$2,346	\$1,723	\$4,753	\$30,247	13.58%	0.00%	\$6,340	(\$1,587)	\$2,263	\$24,000
40100-42500	REVENUES	\$6,064,519	\$6,064,519	\$1,296,686	\$137,202	\$2,379,134	\$3,685,385	39.23%	18.86%	\$971,755	\$1,407,379	\$422,359	\$5,153,665

Consent Agenda Item 5.5

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 21, 2024
SUBJECT: Approve First Quarter Report of all Claims under \$10,000 Approved by the General Manager for July 1, 2024 through September 30, 2024

Recommendation:

Approve the first quarter report of all claims under \$10,000 approved by the General Manager for July 1, 2024 through September 30, 2024.

Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS has resumed provision of the quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for October 1, 2024 through December 31, 2024 will be included on the February 2024 meeting agenda and every quarter thereafter.

DATE: 10/21/24
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Amber Rowland, General Manager
 SUBJECT: Item 5.5.2 July 1, 2024 through September 30, 2024 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of July 1, 2024 through September 30, 2024.

Actual Transactions

Post						
On	Document No	Amount	Description	Vendor No	Warrant No	
Object: 61125 – UNIFORM REPLACEMENT						
8/23/2024	16444	853.12	PATCHES FOR ACO UNIFORMS	V45831	80071426	
8/30/2024	2024 0722	856.74	NEW UNIFORM POLO SHIRTS	V998506	80071647	
Object: 61310 – FOOD						
7/01/2024	EB700001RV	-2,028.21	ACCRUE 2024 0624 CAL CARD			
7/01/2024	EB700001RV	-8.00	ACCRUE 000297339 DAMM GOOD			
7/01/2024	EB700001RV	-6.53	ACCRUE 3012085 PET PALS			
7/01/2024	EB700001RV	-1,635.74	ACCRUE 2024 0722 CAL CARD			
7/01/2024	EB700001RV	-119.57	ACCRUE 2024 0624 CAL CARD			
7/01/2024	EB700001RV	-75.89	ACCRUE 2024 0624 CAL CARD			
7/19/2024	000297339	8.00	SPW2847 WATER DISPENSER RENTAL	V34903	00464228	
7/19/2024	000359331	51.00	SPW2847 DRINKING WATER	V34903	00464228	
7/19/2024	000359457	101.00	SPW2847 DRINKING WATER	V34903	00464228	
7/19/2024	115161	72.97	PELLETS AND HEN SCRATCH	V741	00464231	
7/19/2024	3012085	6.53	MEALWORMS	V8645	80070355	
7/22/2024	2024 0625	2,028.21	DOG AND CAT FOOD	V998506	80070424	
7/22/2024	2024 0625	119.57	CAT FOOD	V998506	80070424	
7/22/2024	2024 0625	75.89	FOOD FOR ENRICHMENT	V998506	80070424	
7/26/2024	000360250	11.00	SPW2847 DRINKING WATER	V34903	00464639	
7/26/2024	250141691	93.93	CAT FOOD	V126091	00464646	
7/26/2024	250141692	155.49	CAT FOOD	V126091	00464646	
7/31/2024	000360667	59.00	SPW2847 DRINKING WATER	V34903	00464952	
8/12/2024	000360851	8.00	SPW2847 WATER DISPENSER RENTAL	V34903	00465701	
8/12/2024	000361823	91.00	SPW2847 DRINKING WATER	V34903	00465701	
8/12/2024	249940449	188.12	CAT FOOD	V126091	00465704	
8/12/2024	249940451	141.64	CAT AND DOG FOOD	V126091	00465704	
8/12/2024	250001052	322.95	CAT AND DOG FOOD	V126091	00465704	
8/12/2024	250074472	559.88	CAT AND DOG FOOD	V126091	00465704	
8/12/2024	250151631	35.92	CAT FOOD	V126091	00465704	
8/12/2024	250213277	370.51	CAT FOOD	V126091	00465704	
8/12/2024	250213279	310.87	CAT AND DOG FOOD	V126091	00465704	
8/12/2024	250285447	566.66	CAT AND DOG FOOD	V126091	00465704	
8/19/2024	250354660	260.59	CAT AND DOG FOOD	V126091	00466126	
8/19/2024	250354661	109.46	CAT FOOD	V126091	00466126	
8/19/2024	453719	120.95	GEEKS PELLETS/HEN SCRATCH	V741	00466124	
8/23/2024	000363088	31.00	SPW2847 DRINKING WATER	V34903	00466445	
8/23/2024	000363335	125.00	SPW2847 DRINKING WATER	V34903	00466445	
8/23/2024	250425336	201.27	CAT FOOD	V126091	00466449	
8/30/2024	2024 0722	2,274.34	ANIMAL FOOD	V998506	80071647	
8/30/2024	250500647	192.55	CAT FOOD	V126091	00466939	
9/03/2024	000364350	83.00	SPW2847 DRINKING WATER	V34903	00467083	
9/06/2024	453120	75.97	HEN SCRATCH/GOAT FEED	V741	00467411	
9/06/2024	453404	272.36	STRAW AND GRASS BALES	V741	00467411	
9/09/2024	158284	8.00	SPW2847 WATER DISPENSER RENTAL	V34903	00467568	
9/09/2024	250338172	-231.52	ANIMAL FOOD RETURN	V126091	00467575	
9/09/2024	250570997	439.71	CAT AND DOG FOOD	V126091	00467575	
9/09/2024	250632628	208.88	CAT FOOD	V126091	00467575	
9/09/2024	250632629	326.33	CAT AND DOG FOOD	V126091	00467575	
9/09/2024	2931076	85.00	RABBIT FOOD	V8645	80071895	
9/09/2024	3047534	130.77	RABBIT AND GUINEA PIG FOOD	V8645	80071895	
9/26/2024	000365670	75.00	SPW2847 DRINKING WATER	V34903	00468882	
9/30/2024	2024 0822	1,145.14	DOG FOOD/TREATS ENRICHMENT	V998506	80072672	
9/30/2024	2024 0822	11.98	DRINKS FOR PARKS AND REX	V998506	80072672	

9/30/2024	2024 0822	23.74 BIRD FOOD	V998506	80072672
9/30/2024	2024 0822	3,216.83 ANIMAL FOOD	V998506	80072672
Object: 61412 – JANITORIAL SERVICES				
7/01/2024	EB700001RV	-875.00 ACCRUE 34884 CLEAN BUILDING		
7/19/2024	34884	875.00 INV 34884 JANITORIAL	V129185	80070346
8/12/2024	35065	875.00 INV 35065 JANITORIAL SERVICES	V129185	80071011
9/09/2024	35254	875.00 INV 35254 JANITORIAL SERVICES	V129185	80071885
Object: 61525 – LIABILITY INSURANCE				
7/19/2024	C00503	500.00 HUEMER DEDUCTIBLE	V122952	00464244
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV				
8/12/2024	120498	104.33 OIL CHANGE FOR TRUCK	V39608	00465703
8/23/2024	121497	118.56 OIL CHANGE FOR ACO TRUCK	V39608	00466448
8/30/2024	2024 0722	122.13 STEERING WHEEL COVERS, SUN VIS	V998506	80071647
9/30/2024	2024 0822	2,060.93 MAINTENANCE ON ACO TRUCK	V998506	80072672
9/30/2024	2024 0822	4,340.20 MAINTENANCE ON ACO TRUCK	V998506	80072672
Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES				
8/12/2024	474561	32.85 COPIER LEASE	V125978	80071025
Object: 61730 – MAINT-OTH EQUIP-SERVICES				
8/30/2024	2024 0722	256.00 DRYER REPAIR	V998506	80071647
Object: 61846 – MAINT-STRCT/IMPS/GRDS-OTH-SUPP				
7/01/2024	EB700001RV	-99.15 ACCRUE 2024 0624 CAL CARD		
7/22/2024	2024 0625	99.15 PRIVACY FENCE SCREEN	V998506	80070424
8/30/2024	2024 0722	57.36 FAUCET	V998506	80071647
Object: 61922 – OTHER MEDICAL MATERIALS & SUPP				
7/01/2024	EB700001RV	-205.11 ACCRUE 55215991 MWI		
7/01/2024	EB700001RV	-1,547.44 ACCRUE 55215990 MWI		
7/01/2024	EB700001RV	-972.28 ACCRUE 2024 0624 CAL CARD		
7/01/2024	EB700001RV	-82.03 ACCRUE 2024 0722 CAL CARD		
7/18/2024	3031754927	332.58 CLINIC SUPPLIES	V128735	00464094
7/19/2024	3031889134	628.58 CLINIC SUPPLIES	V128735	00464242
7/19/2024	3031889872	250.58 CLINIC SUPPLIES	V128735	00464242
7/19/2024	3031929913	257.10 CLINIC SUPPLIES	V128735	00464242
7/19/2024	55286517	1,636.14 CLINIC SUPPLIES	V120453	00464241
7/19/2024	55396683	286.02 CLINIC SUPPLIES	V120453	00464241
7/19/2024	55405245	1,954.20 CLINIC SUPPLIES	V120453	00464241
7/19/2024	55459915	1,644.90 CLINIC SUPPLIES	V120453	00464241
7/19/2024	55523996	496.12 CLINIC SUPPLIES	V120453	00464241
7/22/2024	2024 0625	972.28 MEDICATION FOR CLINIC	V998506	80070424
7/26/2024	2024 0630	193.00 ACCT 157635 SNAP TESTS	V10638	00464647
7/26/2024	2024 0630	1,706.81 ACCT 157635 LAB WORK	V10638	00464647
7/26/2024	55677296	756.01 CLINIC SUPPLIES	V120453	00464651
7/31/2024	3032113874	738.38 CLINIC SUPPLIES	V128735	00464971
7/31/2024	3032157988	501.16 CLINIC SUPPLIES	V128735	00464971
7/31/2024	55694512	49.76 CLINIC SUPPLIES	V120453	00464968
7/31/2024	55718860	3,019.90 CLINIC SUPPLIES	V120453	00464968
8/12/2024	269796	236.70 CLINIC SUPPLIES	V41790	00465707
8/12/2024	3032232841	252.51 CLINIC SUPPLIES	V128735	00465708
8/12/2024	55814923	41.44 CLINIC SUPPLIES	V120453	00465705
8/12/2024	55816508	834.26 CLINIC SUPPLIES	V120453	00465705
8/12/2024	55955166	59.70 CLINIC SUPPLIES	V120453	00465705
8/12/2024	55974099	862.31 CLINIC SUPPLIES	V120453	00465705
8/12/2024	55974100	1,269.32 CLINIC SUPPLIES	V120453	00465705
8/12/2024	55981467	285.14 CLINIC SUPPLIES	V120453	00465705
8/16/2024	55928838	86.20 CLINIC SUPPLIES	V120453	00466024
8/16/2024	55931824	853.52 CLINIC SUPPLIES	V120453	00466024
8/16/2024	55982338	21.90 CLINIC SUPPLIES	V120453	00466024
8/16/2024	56026256	197.66 CLINIC SUPPLIES	V120453	00466024
8/19/2024	3032356999	104.24 CLINIC SUPPLIES	V128735	00466129

8/19/2024	3032361369	82.34 CLINIC SUPPLIES	V128735	00466129
8/23/2024	3032463701	129.92 CLINIC SUPPLIES	V128735	00466457
8/23/2024	3032466536	82.34 CLINIC SUPPLIES	V128735	00466457
8/23/2024	3032486403	704.35 CLINIC SUPPLIES	V128735	00466457
8/23/2024	3032486405	434.58 CLINIC SUPPLIES	V128735	00466457
8/23/2024	3032538614	364.00 CLINIC SUPPLIES	V128735	00466457
8/23/2024	56103849	140.49 CLINIC SUPPLIES	V120453	00466455
8/23/2024	56117449	2,128.14 CLINIC SUPPLIES	V120453	00466455
8/23/2024	56135885	328.41 CLINIC SUPPLIES	V120453	00466455
8/23/2024	56189760	1,000.36 CLINIC SUPPLIES	V120453	00466455
8/23/2024	56202487	38.37 CLINIC SUPPLIES	V120453	00466455
8/23/2024	64557	101.06 OXYGEN	V125202	00466441
8/29/2024	DU108831	-1,480.67 CLINIC SUPPLIES REFUND	C99999	
8/30/2024	2024 0722	299.40 MEDICATION FOR CLINIC	V998506	80071647
8/30/2024	56317893	1,075.73 CLINIC SUPPLIES	V120453	00466944
9/03/2024	56338571	209.67 CLINIC SUPPLIES	V120453	00467089
9/03/2024	56343741	1,523.88 CLINIC SUPPLIES	V120453	00467089
9/05/2024	55335913	933.04 CLINIC SUPPLIES	V120453	00467323
9/05/2024	55705420	124.76 CLINIC SUPPLIES	V120453	00467323
9/05/2024	55753985	34.22 CLINIC SUPPLIES	V120453	00467323
9/05/2024	55950491	1,713.56 CLINIC SUPPLIES	V120453	00467323
9/05/2024	56005181	1,169.81 CLINIC SUPPLIES	V120453	00467323
9/05/2024	56034013	572.26 CLINIC SUPPLIES	V120453	00467323
9/05/2024	56073667	162.43 CLINIC SUPPLIES	V120453	00467323
9/05/2024	56224284	-30.00 REFUND FOR CLINIC SUPPLIES	V120453	00467323
9/06/2024	2024 0731	715.83 ACCT 157635 SNAP TESTS	V10638	00467413
9/06/2024	3032660551	188.94 CLINIC SUPPLIES	V128735	00467422
9/06/2024	3032661346	501.16 CLINIC SUPPLIES	V128735	00467422
9/09/2024	3032745792	635.90 CLINIC SUPPLIES	V128735	00467582
9/09/2024	56430574	13.74 CLINIC SUPPLIES	V120453	00467580
9/09/2024	66429	124.00 OXYGEN	V125202	00467557
9/10/2024	56440500	285.77 CLINIC SUPPLIES	V120453	00467704
9/10/2024	56445626	782.97 CLINIC SUPPLIES	V120453	00467704
9/26/2024	56533390	1,097.52 CLINIC SUPPLIES	V120453	00468889
9/26/2024	56595546	58.93 CLINIC SUPPLIES	V120453	00468889
9/26/2024	56608645	5,470.44 CLINIC SUPPLIES	V120453	00468889
9/26/2024	56619466	170.38 CLINIC SUPPLIES	V120453	00468889
9/26/2024	56720637	7.68 CLINIC SUPPLIES	V120453	00468889
9/26/2024	56723273	34.22 CLINIC SUPPLIES	V120453	00468889
9/26/2024	56743816	1,109.70 CLINIC SUPPLIES	V120453	00468889
9/27/2024	3032295437	1,433.57 CLINIC SUPPLIES	V128735	00468944
9/27/2024	3032296769	1,242.83 CLINIC SUPPLIES	V128735	00468944
9/27/2024	3032299201	2,780.00 CLINIC SUPPLIES	V128735	00468944
9/27/2024	3032299872	2,945.89 CLINIC SUPPLIES	V128735	00468944
9/27/2024	3032299873	162.54 CLINIC SUPPLIES	V128735	00468944
9/27/2024	3032860800	65.88 CLINIC SUPPLIES	V128735	00468944
9/27/2024	3032872980	98.81 CLINIC SUPPLIES	V128735	00468944
9/27/2024	3032982969	152.20 CLINIC SUPPLIES	V128735	00468944
9/30/2024	2024 0822	414.67 MEDICATION FOR CLINIC	V998506	80072672
9/30/2024	DU109602	-142.95 ELANCO REFUND	C99999	

Object: 62111 – MISCELLANEOUS EXPENSE-SERVICES

7/01/2024	EB700001RV	-80.80 ACCRUE2024 0708 PHYLLIS S		
7/01/2024	EB700001RV	-225.15 ACCRUE 2024 0624 CAL CARD		
7/01/2024	EB700001RV	-10.99 ACCRUE 2024 0624 CAL CARD		
7/19/2024	2024 0708	80.80 LANDSCAPING ROCKS	V45256	00464245
7/22/2024	2024 0625	10.99 MUSIC FOR ENRICHMENT	V998506	80070424
7/22/2024	2024 0625	225.15 CONSTANT CONTACT	V998506	80070424
8/30/2024	2024 0722	11.99 MUSIC FOR ENRICHMENT	V998506	80071647
8/30/2024	2024 0722	225.15 EMAIL SUBSCRIPTION SERVICE	V998506	80071647
8/30/2024	2024 0722	294.00 JOTFORM SILVER ANNUAL SUBSCRIP	V998506	80071647
9/30/2024	2024 0822	225.15 CONSTANT CONTACT SUBSC	V998506	80072672
9/30/2024	2024 0822	11.99 MUSIC FOR ENRICHMENT	V998506	80072672

Object: 62112 – CASH SHORTAGES

8/21/2024	DU108614	29.00	SHORTAGE		C99999	
Object: 62214 – DUPLICATING SERVICES						
7/01/2024	EB700001RV	-288.90	ACCRUE 00002853 BLUE HERON			
7/19/2024	00002853	288.90	BIZ CARDS, HPFA FORMS, SIGN	V115600		00464223
9/27/2024	00002880	2,359.32	ENVELOPES, BIZ CARDS, LIC RENE	V115600		00468929
Object: 62219 – PC SOFTWARE PURCHASES						
8/30/2024	2024 0722	239.88	ADOBE ACROBAT	V998506		80071647
Object: 62221 – POSTAGE						
7/01/2024	EB700001RV	-1,517.25	ACCRUE 2024 0624 PITNEY BOWES			
7/19/2024	3106707794	257.36	POSTAGE METER LEASE	V129092		00464166
7/31/2024	2024 0724	553.00	POSTAGE FOR METER	V129092		00464895
8/30/2024	2024 0722	36.05	POSTAGE FOR METER	V998506		80071647
9/06/2024	2024 0825	401.00	POSTAGE FOR METER	V129092		00467386
9/30/2024	2024 0822	60.95	STAMPS	V998506		80072672
Object: 62223 – SUPPLIES						
7/01/2024	EB700001RV	-784.26	ACCRUE 2024 0722 CAL CARD			
7/01/2024	EB700001RV	-106.74	ACCRUE 2024 0624 CAL CARD			
7/01/2024	EB700001RV	-361.63	ACCRUE 2024 0722 CAL CARD			
7/01/2024	EB700001RV	-240.23	ACCRUE 2024 0624 CAL CARD			
7/01/2024	EB700001RV	-1,917.45	ACCRUE INV47346 HEALTH TECH			
7/01/2024	EB700001RV	-9.59	ACCRUE 2024 0624 CAL CARD			
7/01/2024	EB700001RV	-75.00	ACCRUE 2024 0722 CAL CARD			
7/01/2024	EB700001RV	-421.93	ACCRUE 2024 0722 CAL CARD			
7/01/2024	EB700001RV	-1,125.21	ACCRUE 2024 0624 CAL CARD			
7/01/2024	EB700001RV	-110.56	ACCRUE 2024 0624 CAL CARD			
7/01/2024	EB700001RV	-121.82	ACCRUE 2024 0624 CAL CARD			
7/01/2024	EB700001RV	-1,068.77	ACCRUE 2024 0624 CAL CARD			
7/19/2024	3021619	127.50	RABBIT BEDDING	V8645		80070355
7/19/2024	3021788	588.11	CAT LITTER	V8645		80070355
7/19/2024	3024999	1,176.22	CAT LITTER	V8645		80070355
7/19/2024	7001227880	65.92	OFFICE SUPPLIES - STAPLES	V14384		80070359
7/19/2024	INV47346	1,917.45	LAUNDRY DETERGENT	V124747		00464235
7/22/2024	2024 0625	121.82	PENS, BINDER CLIPS, FLASH DRIV	V998506		80070424
7/22/2024	2024 0625	1,125.21	MICROCHIP SCANNERS	V998506		80070424
7/22/2024	2024 0625	240.23	TOTE BIN, PAPER, PIPE CUTTER	V998506		80070424
7/22/2024	2024 0625	1,068.77	POOP BAGS, CLIPBOARDS, CARRIER	V998506		80070424
7/22/2024	2024 0625	9.59	PICTURES	V998506		80070424
7/22/2024	2024 0625	110.56	ANIMAL CARE SUPPLIES	V998506		80070424
8/16/2024	2024 0730	37.60	ANIMAL CARE SUPPLIES	E613142		80071186
8/30/2024	2024 0722	624.29	SUPPLIES FOR MEOW LUAU, PENS	V998506		80071647
8/30/2024	2024 0722	279.34	PRINTER TONER	V998506		80071647
8/30/2024	2024 0722	271.73	CAT CARRIERS, BAGS, TAPE	V998506		80071647
8/30/2024	2024 0722	32.55	CHARGER CABLE, LINT ROLLER	V998506		80071647
8/30/2024	2024 0722	1,450.93	FREEDOM HARNESES, DOG BOWLS	V998506		80071647
8/30/2024	2024 0722	530.36	CAT CARRIERS, PAPER BOWLS	V998506		80071647
8/30/2024	2024 0722	51.70	LIGHT BALLAST	V998506		80071647
8/30/2024	2024 0722	799.12	ANIMAL CARE SUPPLIES	V998506		80071647
9/09/2024	128379	321.60	SERVICE DOG TAGS	V120569		00467560
9/09/2024	3005855	588.11	CAT LITTER	V8645		80071895
9/09/2024	3016912	588.11	CAT LITTER	V8645		80071895
9/09/2024	3040668	588.11	CAT LITTER	V8645		80071895
9/09/2024	7640170517	106.81	DRUM FOR CLINIC PRINTER	V14384		80071899
9/09/2024	7907646130	46.52	RECEIPT BOOKS, CARDSTOCK PAPER	V14384		80071899
9/27/2024	890032	4,750.00	MICROCHIPS	V37541		00468932
9/27/2024	INV48608	2,501.83	LAUNDRY DETERGENT & BLEACH	V124747		00468937
9/27/2024	INV48702	1,195.65	LAUNDRY DETERGENT	V124747		00468937
9/30/2024	2024 0822	241.81	FOOD TRAYS, KEYS	V998506		80072672
9/30/2024	2024 0822	480.64	DOG RUNNERS	V998506		80072672
9/30/2024	2024 0822	3,489.23	ANIMAL CARE SUPPLIES	V998506		80072672
9/30/2024	2024 0822	336.84	FRIDGE/TRAYS FOR ENRICHMENT	V998506		80072672
9/30/2024	2024 0822	1,597.90	OFFICE SUPPLIES	V998506		80072672

9/30/2024	2024 0822	1,001.64	ANIMAL CARE SUPPLIES	V998506	80072672
Object: 62310 – BANKING SERVICES					
7/15/2024	DU107625	129.97	PAYPAL FEES JUNE	C99999	
7/22/2024	DU107809	1,882.26	BANK FEES SC 060424 & 070524	C99999	
8/15/2024	DU108461	321.41	PAYPAL FEES	C99999	
8/21/2024	DU108613	1,099.40	BANK FEES SC 081924	C99999	
8/23/2024	DU108694	374.71	BANK FEES 0702 & 0801 2024 WEB	C99999	
9/09/2024	2025 0831	6.83	ACCT 157635 LATE FEE	V10638	00467577
9/09/2024	DU109059	885.71	AUGUST PAYPAL FEES	C99999	
9/16/2024	DU109241	227.39	BANK FEES WEB 090424	C99999	
9/20/2024	DU109398	807.79	BANK FEES 091624	C99999	
Object: 62317 – CONSULT/MGT/PC SERVICES					
7/01/2024	EB700001RV	-129.50	ACCRUE 241066 HLP INC		
7/19/2024	241066	129.50	JUNE WEB LICENSE FEES	V11567	00464237
8/23/2024	241248	113.75	JULY WEB LICENSE TRANSACTIONS	V11567	00466450
9/03/2024	241152	32,040.00	ANNUAL CHAMELON FEE	V11567	00467084
9/09/2024	241302RV	3,840.00	WEB LICENSING SERVICES	V11567	00467576
9/27/2024	241391	128.45	AUG WEBLICENSE TRANS FEES	V11567	00468939
Object: 62360 – LEGAL SERVICES					
7/01/2024	EB700001RV	-5,687.50	ACCRUE 2024 0630 CARA TOWNSEND		
7/19/2024	2024 0630	5,687.50	MAY/JUNE LEGAL SERVICES	V42012	00464248
8/12/2024	2024 0731	5,600.00	JULY LEGAL SERVICES	V42012	00465710
Object: 62381 – PROF & SPECIAL SERV-OTHER					
7/01/2024	EB700001RV	-700.00	ACCRUE 9228 FLINSTONE		
7/01/2024	EB700001RV	-700.00	ACCRUE 9228 FLINSTONE		
7/01/2024	EB700001RV	-2,595.00	ACCRUE 10005 CARING PET		
7/01/2024	EB700002RV	158.00	ACCRUE RABIES TEST JUNE 2024		
7/12/2024	DU107604	-158.00	RABIES TESTING FEE	C99999	
7/19/2024	10005	2,595.00	CREMATION SERVICES	V43417	00464247
7/19/2024	113382	381.12	FIRE EXTINGUISHER SERVICES	V125908	80070357
7/19/2024	71424	2,000.00	BENEFIT SHOP MGMT	V37693	80070353
7/19/2024	79984	50.00	SHREDDING SERVICES	V12521	80070358
7/19/2024	9228	700.00	SC PICKUP SERVICES	V35604	80070352
7/19/2024	9228	700.00	WATS PICKUP SERVICES	V35604	80070352
8/12/2024	113735	93.00	FIRE EXTINGUISHER SERVICES	V125908	80071027
8/12/2024	2024 0723	53.00	WATS ALARM REGISTRATION	V9813	00465686
8/12/2024	80144	50.00	SHREDDING SERVICES	V12521	80071028
8/12/2024	9256	700.00	PICK UP SVCS	V35604	80071016
8/12/2024	9256	700.00	PICK UP SVCS	V35604	80071016
8/19/2024	81324	2,000.00	BENEFIT SHOP MANAGEMENT	V37693	80071251
9/04/2024	DU108947	-316.00	RABIES TESTING FEES	C99999	
9/06/2024	2024 0731	1,664.79	ACCT 157635 LAB WORK	V10638	00467413
9/09/2024	10036	1,255.00	CREMATION SERVICES	V43417	00467585
9/09/2024	2025 0831	2,055.59	ACCT 157635 LAB WORK	V10638	00467577
9/09/2024	9274	700.00	WATSONVILLE PICK UP SERVICES	V35604	80071891
9/09/2024	9274	700.00	SC PICKUP SERVICES	V35604	80071891
9/13/2024	10071	2,395.00	CREMATION SERVICES	V43417	00467940
9/13/2024	91324	2,000.00	BENEFIT SHOP MGMT	V37693	80072072
9/27/2024	175252	96.00	WATS ALARM MONITORING	V2295	00468948
9/27/2024	843024	491.82	SC ALARM MONITORING	V129086	80072567
9/30/2024	2024 0822	78.05	FLYER SERVICE	V998506	80072672
Object: 62399 – VETERINARIAN SERVICES					
7/01/2024	EB700001RV	-281.68	ACCRUE 2024 0702 COAST VET		
7/01/2024	EB700001RV	-213.00	ACCRUE 2024 0624 CAL CARD		
7/01/2024	EB700002RV	1,110.50	ACCRUE SCVH FEES JUNE 2024		
7/12/2024	DU107604	-1,110.50	SCVH FEES	C99999	
7/18/2024	35	4,725.00	JUNE SPAY/NEUTER SVCS	V42810	00464092
7/19/2024	2024 0630	6,227.50	JUNE EMERGENCY VET SERVICES	V108476	00464243
7/22/2024	2024 0625	213.00	RABBIT SPAY/NEUTER	V998506	80070424
7/22/2024	DU107809	-340.50	SCVH FEES	C99999	

8/08/2024	DU108286	-595.36	SCVH FEES	C99999	
8/15/2024	DU108462	-113.50	SCVH FEES	C99999	
8/19/2024	2024 0731	4,851.48	JULY EMERGENCY VET SVCS	V108476	00466131
8/21/2024	DU108613	-483.71	SCVH FEES	C99999	
8/23/2024	DU108700	-454.00	SCVH FEES	C99999	
8/29/2024	DU108831	-227.00	SCVH FEES	C99999	
9/03/2024	36	4,252.50	JULY VET SERVICES	V42810	00467082
9/04/2024	DU108947	-261.97	SCVH FEES	C99999	
9/09/2024	1	37,000.00	SPAY/NEUTER CLINIC	V48194	00467559
9/09/2024	16863	318.25	VET SERVICES	V123183	80071893
9/09/2024	373639	3,408.75	AUGUST SPAY/NEUTER SERVICES	V42810	00467566
9/09/2024	DU109063	-227.00	SCVH FEES	C99999	
9/13/2024	2024 0831	3,042.67	AUGUST EMERGENCY VET SVCS	V108476	00467934
9/13/2024	247279	210.00	RADS/SEDATION A308993	V8622	00467912
9/13/2024	247342	105.00	RADS FOR A309614	V8622	00467912
9/13/2024	247343	105.00	RADS FOR A309168	V8622	00467912
9/13/2024	249874	525.00	RADS/SEDATION A311589/A310961	V8622	00467912
9/13/2024	250067	1,666.22	FHO FOR A311589	V8622	00467912
9/13/2024	250215	376.50	RADS/EXAM A311201	V8622	00467912
9/13/2024	251229	2,093.62	FHO FOR A304291	V8622	00467912
9/13/2024	251936	431.00	RADS/SEDATION A313172	V8622	00467912
9/13/2024	254002	402.00	RADS FOR MULTIPLE A#S	V8622	00467912
9/13/2024	254034	105.00	RADIOGRAPHS FOR A315160	V8622	00467912
9/13/2024	254035	105.00	RADIOGRAPHS FOR A315188	V8622	00467912
9/13/2024	254157	-239.00	DISCOUNT FOR A313172 RADS	V8622	00467912
9/13/2024	254158	-239.00	DISCOUNT FOR A311201 RADS	V8622	00467912
9/13/2024	254159	-18.00	DISCOUNT FOR A308993 SEDATION	V8622	00467912
9/18/2024	DU109332	-227.00	SCVH FEES	C99999	
9/20/2024	DU109398	-141.72	SCVH FEES	C99999	
9/26/2024	DU109534	-227.00	SCVH FEES	C99999	
9/30/2024	2024 0822	1,413.00	RABBIT SPAY/NEUTERS	V998506	80072672
Object: 62610 – RENTS/LEASES-STRUC IMP & GRNDS					
7/19/2024	31208	5,428.54	WATS SHELTER RENT	V1728	00464226
7/31/2024	31705	5,428.54	WATS SHELTER RENT	V1728	00464947
8/30/2024	32087	5,428.54	WATS SHELTER RENT	V1728	00466933
Object: 62710 – FIELD EQUIPMENT					
9/30/2024	2024 0822	103.14	ZIP TIES, BATTERIES	V998506	80072672
Total 62710 – FIELD EQUIPMENT		103.14			
Object: 62801 – ADVERTISING & PROMOTION SUPP					
9/16/2024	JV15512	140.00	ANIMAL SERVICES ASSISTANT	V998173	
Object: 62842 – INVENTORY MATERIALS PURCHASED					
7/01/2024	EB700001RV	-875.00	ACCUE 2024 0624 CAL CARD		
7/22/2024	2024 0625	875.00	HATS FOR RESALE	V998506	80070424
9/30/2024	2024 0822	600.60	SHIRTS FOR RESALE	V998506	80072672
Object: 62857 – SPECIAL MISC EXPENSE-SUPPLIES					
7/22/2024	2024 0625	81.74	DUCT TAPE	V998506	80070424
Object: 62914 – EDUCATION & TRAINING(REPT)					
7/22/2024	2024 0625	25.00	CODE 3 CLASS - MEIDINGER	V998506	80070424
8/30/2024	2024 0722	125.00	CODE 3 CLASS	V998506	80071647
9/30/2024	2024 0822	165.00	ACO TRAININGS	V998506	80072672
Object: 62920 – GAS, OIL, FUEL					
7/01/2024	EB700001RV	-1,808.62	ACCUE 98238733 VALERO		
7/19/2024	98238733	1,808.62	FUEL FOR FLEET	V14942	80070365
8/12/2024	98949241	1,406.95	FUEL FOR FLEET	V14942	80071036
9/09/2024	99607298	1,392.60	FUEL FOR FLEET	V14942	80071904
Object: 62930 – REGISTRATIONS (NON REPT)					
9/06/2024	200006352	25.00	WORKSHOP - DEL ROSARIO	V120008	00467428

9/09/2024	200006351	70.00	SHELTER BEHAVIOR - DEL ROSARIO	V120008	00467584
9/13/2024	200005906	25.00	STOSUY - BITES WORKSHOP	V120008	00467938
9/27/2024	200006433	25.00	DE-ESCELATION - GOODING	V120008	00468946

Object: 63070 – UTILITIES

7/01/2024	EB700001RV	-36.31	ACCRUE 2024 0626 1 SC MUNI		
7/01/2024	EB700001RV	-77.32	ACCRUE 2024 0626 2 SC MUNI		
7/01/2024	EB700001RV	-1,673.29	ACCRUE 0007544272 GREENWASTE		
7/01/2024	EB700001RV	-351.50	ACCRUE 0007544544 GREENWASTE		
7/01/2024	EB700001RV	-1,360.61	ACCRUE 2024 0626 3 SC MUNI		
7/19/2024	0007544272	1,673.29	SC TRASH/RECYCLE	V124657	80070354
7/19/2024	0007544544	351.50	BENEFIT SHOP TRASH/RECYCLE	V124657	80070354
7/19/2024	2024 0615	120.01	INTERNET SVCS	V12280	00464156
7/19/2024	2024 0624	120.01	INTERNET SVCS	V12280	00464156
7/19/2024	2024 0711	104.88	ACCT 33115 INTERNET SVCS	V125912	80070362
7/26/2024	113259	832.76	WATSONVILLE UTILITIES	V100856	00464660
7/26/2024	2024 0707	119.22	ANNEX PGE	V129169	00464582
7/26/2024	2024 0711	3,860.43	SC PGE	V129169	00464582
7/26/2024	2024 0712	1,231.39	WATS PGE	V129169	00464582
7/26/2024	2024 0715	130.13	INTERNET SVCS	V12280	00464580
7/31/2024	2024 0626 1	36.31	ANNEX UTILITIES	V125932	00464896
7/31/2024	2024 0626 2	77.32	SC UTILITIES	V125932	00464896
7/31/2024	2024 0626 3	1,360.61	SC UTILITIES	V125932	00464896
8/12/2024	0007601774	1,733.38	TRASH/RECYCLE	V124657	80071018
8/16/2024	0007602043	365.63	BENEFIT SHOP TRASH/RECYCLE	V124657	80071183
8/16/2024	2024 0806	97.20	ANNEX PGE	V129169	00465977
8/19/2024	2024 0724	130.13	INTERNET SVCS	V12280	00466108
8/19/2024	2024 0811	104.88	ACCT 33115 INTERNET SVCS	V125912	80071267
8/23/2024	2024 0809	3,606.31	SC PGE	V129169	00466427
8/23/2024	2024 0811	1,099.72	WATS PGE	V129169	00466427
8/30/2024	128450	960.48	WATSONVILLE UTILITIES	V100856	00466950
8/30/2024	2024 0815	120.13	INTERNET SVCS	V12280	00466897
9/09/2024	2024 0824	130.13	INTERNET SVCS	V12280	00467493
9/09/2024	2024 0826 1	52.78	ANNEX UTILITIES	V125932	00467495
9/09/2024	2024 0826 2	148.08	SC UTILITIES	V125932	00467495
9/09/2024	2024 0826 3	1,396.17	SC UTILITIES	V125932	00467495
9/12/2024	2024 0905	139.92	SC PGE	V129169	00467824
9/13/2024	2024 0910 1	104.88	ACCT 33115 INTERNET SVCS	V125912	80072086
9/13/2024	2024 0910 2	16.98	ACCT 33115 INTERNET SVCS	V125912	80072086
9/16/2024	0007664865	1,733.38	TRASH/RECYCLE	V124657	80072145
9/16/2024	0007665132	365.63	BENEFIT SHOP TRASH/RECYCLE	V124657	80072145
9/26/2024	2024 0910	3,310.12	SC PGE	V129169	00468839
9/26/2024	2024 0911	1,376.47	WATS PGE	V129169	00468839
9/30/2024	2024 0822	1,579.54	SC MUNI UTILITIES	V998506	80072672

Consent Agenda Item 5.6

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 21, 2024
SUBJECT: First Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for July 1, 2024 through September 30, 2024.

Recommendation:

Accept the first quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for July 1, 2024 through September 30, 2024.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for October 1, 2024 through December 31, 2024 will be included on the February 2024 agenda and every quarter thereafter.

DATE: 10/21/2024
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Amber Rowland, General Manager
 SUBJECT: Item 5.6 July 1, 2024 through September 30, 2024 County Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period July 1, 2024 through September 30, 2024.

Actual Transactions

Post On	Document No	Amount	Description	Department
7/01/2024	EB420004RV	-597.17	JUNE 2024 TELEPHONE CHGS ESTIM	ISD - TELECOM
7/01/2024	EB420004RV	-5,295.60	JUNE 2024 TELEPHONE CHGS ESTIM	ISD - TELECOM
7/01/2024	IB250001	587.52	JUNE 2024 TELEPHONE CHGS ACTUA	ISD - TELECOM
7/01/2024	IB250001	5,235.19	JUNE 2024 TELEPHONE CHGS ACTUA	ISD - TELECOM
9/11/2024	IB250003	525.64	JULY 2024 TELEPHONE CHGS	ISD - TELECOM
9/11/2024	IB250003	<u>3,706.64</u>	JULY 2024 TELEPHONE CHGS	ISD - TELECOM
Department Total		4,162.22		
8/02/2024	IB251003	9,008.28	ASA CHGBCK INV#3136378 MS RENE	ISD - PC
9/23/2024	IB251053	<u>37.65</u>	ASA INV# AA4TP5G RT# 321706	ISD - PC
Department Total		9,045.93		
7/01/2024	EB330001RV	-881.21	ESTIMATES MONTH 6/2024	GSD - WAREHOUSE
8/12/2024	GS250001	852.86	0624 ACTUAL WAREHOUSE CHGS	GSD - WAREHOUSE
9/03/2024	GS250002	438.60	0724 WAREHOUSE CHGS	GSD - WAREHOUSE
9/03/2024	GS250002	<u>575.06</u>	0724 WAREHOUSE CHGS	GSD - WAREHOUSE
Department Total		985.31		
7/17/2024	JV250018	3,170.84	JULY SCR911 SERVICES	SCR911
8/28/2024	JV250103	3,170.84	AUGUST SCR911 SERVICES	SCR911
8/28/2024	JV250104	<u>3,170.84</u>	SEPTEMBER SCR911 SERVICES	SCR911
Department Total		9,512.52		
7/01/2024	EB330002RV	-265.42	JUNE24 EST Fleet Chgs	GSD - FLEET
7/29/2024	GS250101	<u>282.87</u>	June24 Fleet Chgs	
Department Total		17.45		
9/19/2024	JCOSTPLAN2425A	<u>22,909.25</u>	1ST QTR COST PLAN CHARGES	COUNTY
Department Total		22,909.25		

Consent Agenda Item 5.7

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 21, 2024
SUBJECT: Accept Donations Totaling of \$31,633 from the Santa Cruz County Animal Shelter Foundation and Direct that the Checks be Deposited

Recommendation:

Accept a donation of \$31,633 from the Santa Cruz County Animal Shelter Foundation and direct that the checks be deposited.

Discussion:

The Foundation has provided a donation of \$4,643 to match August and September license donations received from the public, and \$690 for August and September green envelope matches.

They have also provided \$14,500 for the Planned Pethood Fund to subsidize spay/neuters for owned animals, \$4,500 for dog runners to help owned dogs stay safely confined, \$4,500 for supplies for HPFA Vaccine Clinics, and \$2,800 for the purchase of chairs and a coffee station to improve the shelter's break room.

Consent Agenda Item 5.8

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 21, 2024
SUBJECT: Accept a \$5,000 Donation from Lynda Hood Trust and Direct that the
Check be Deposited

Recommendation:

Accept a \$5,000 donation from Linda Hood Trust and direct that the check be deposited.

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 21, 2024
SUBJECT: General Manager's Oral Report

General Manager Rowland will present an oral report on operations at the Santa Cruz County Animal Shelter.

August/September Statistics

Kennel Statistics Report Animals That Left Shelter from 08/01/24 to 09/30/24 All Jurisdictions Combined

	CAT	DOG	OTHER	RABBIT	TOTAL
Adopted	284	119	36	15	454
Died	2	0	1	0	3
Euthanized	111	30	34	0	175
Pph	4	4	0	0	8
Returned to Owner	47	120	0	1	168
Transferred to Another Shelter	104	50	15	1	170
TOTAL	552	323	86	17	978

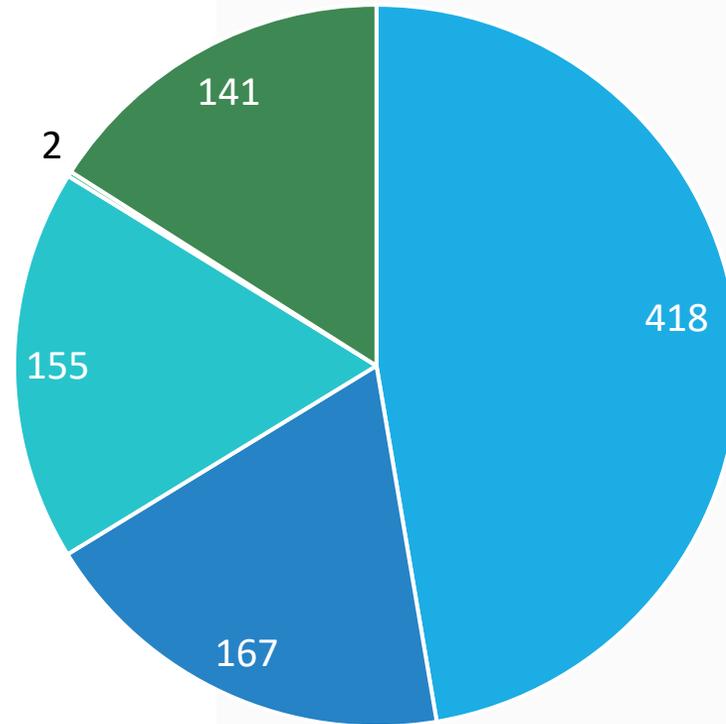
Total Live Animals IN:
1,023

(includes 68 owner-requested, and
82 injured or ill wildlife euthanasias)

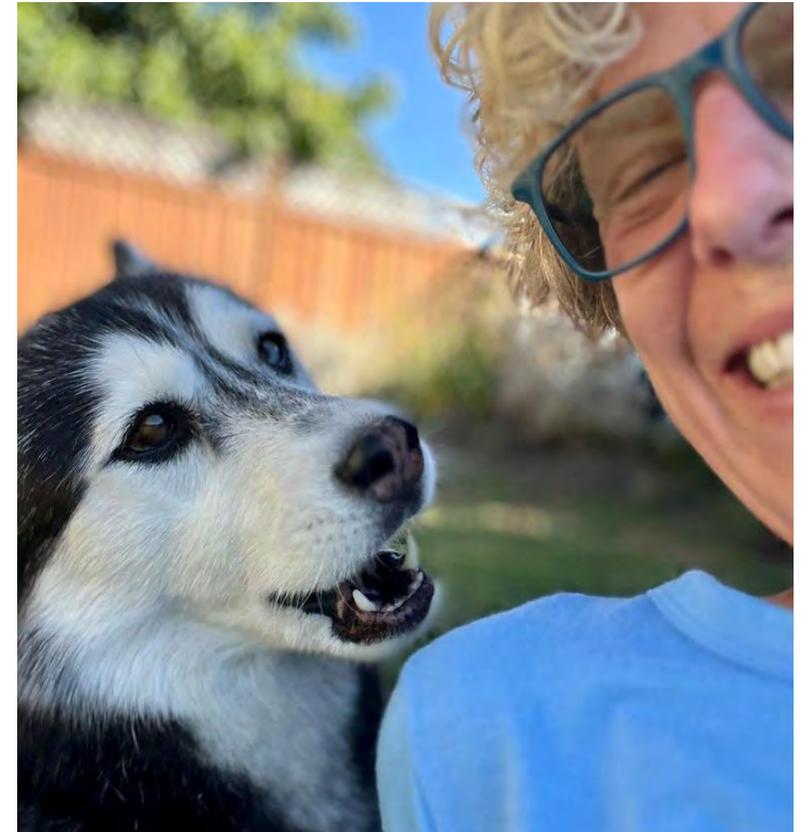
**Animals needing
placement/decisions**
873

Dog, Cat & Rabbit Outcomes

- Adopt 50%
- RTO 20%
- Transfer 18.6%
- Died 0.02%
- Euth 17%



Dog euthanasia = 9.2% of outcomes
Cat euthanasia = 20% of outcomes





August Animal Balance Clinic



Current Sallyport & Storage

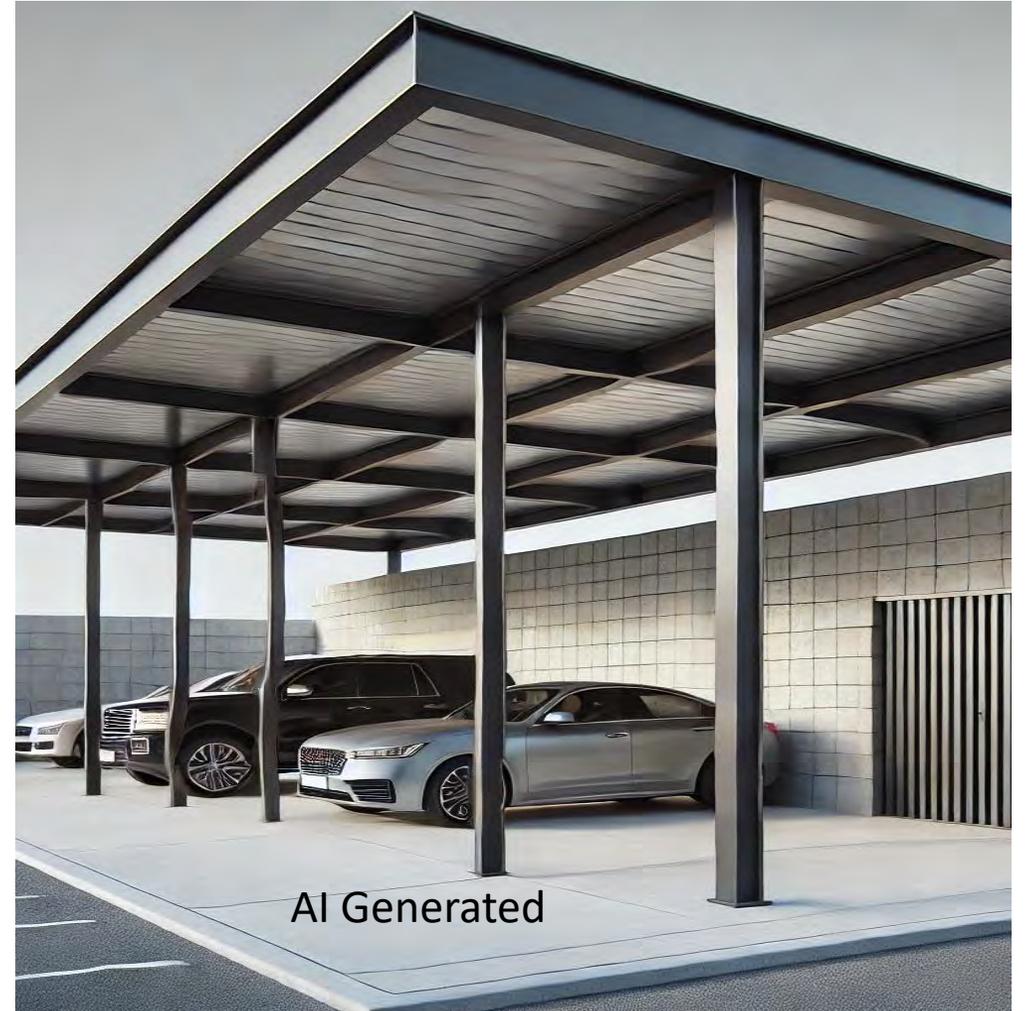
- Narrow parking area for one vehicle
- Covered storage area too small, with awkward access
- Freezers uncovered and blocking sidewalk/egress





Watsonville Exterior Project

Donation/Foundation – funded
Need landlord approval
Getting bids based on phased plans



From: [Nicole Coburn](#)
To: [Amber Rowland](#)
Subject: FW: a big thank you!
Date: Tuesday, October 15, 2024 11:59:47 AM

From: Heidi Brown <heidsterr@yahoo.com>
Sent: Friday, October 11, 2024 8:52 AM
To: adally@ci.capitola.ca.us; jbush@santacruzca.gov; Jacob Ainsworth <Jacob.Ainsworth@santacruzcountyca.gov>; Laura Schmidt <lschmidt@santacruzca.gov>; Nicole Coburn <Nicole.Coburn@santacruzcountyca.gov>; Emily Chung <Emily.Chung@santacruzcountyca.gov>
Cc: Todd Stosuy <Todd.Stosuy@santacruzcountyca.gov>; Cynthia Meidinger <Cynthia.Meidinger@santacruzcountyca.gov>
Subject: a big thank you!

Good Morning,

I wanted to give a huge shout out to Officer Todd Stosuy and Officer Cynthia Meidinger. I was camping at New Brighton State Park October 7-October 10.

My rescued dog wriggled out of his harness and was on the run for over 4 hours. (He has a history of abuse and neglect.) I was in a complete state of panic. I was also concerned about asking for help and impacting others. Officer Todd and Officer Cynthia arrived to support me. They were kind, empathetic, and did not give up on my dog. We managed to corral my dog and I was able to release him. I want to commend them for their service, and for the great experience in Santa Cruz County!

Sincerely,

Heidi Brown
107 Jeffry Ranch Ct.
Clayton, CA 94517
cell: 925-325-0305

Heidi Lynn Brown

