



Santa Cruz County Animal Shelter

1001 Rodriguez Street, Santa Cruz, CA 95062

580 Airport Boulevard, Watsonville, CA 95076

Phone: (831) 454-7200 Fax: (831) 454-7210

Amber Rowland - General Manager

SANTA CRUZ COUNTY ANIMAL SHELTER

BOARD OF DIRECTORS MEETING

December 9, 2024 AT 10:30 AM

Meeting Location: BOS Chambers, 701 Ocean St., Rm. 525, Santa Cruz, CA 95060

1.0 Call to Order and Roll Call

2.0 Introductions

3.0 Consideration of Late Additions or Changes to the Agenda

4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the Oral Communications period. All Oral Communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today’s Agenda. Board members will not take actions or respond immediately to Oral Communications presented, but may choose to follow-up at a later time, either individually or on a subsequent Agenda.

5.0 Consent Agenda

Pg 2 **5.1 Approve minutes of the October 21, 2024 regular Board meeting**

Pg 5 **5.2 Accept reports of the General Manager and Management Team for October and November 2024**

Pg 9 **5.3 Accept and file statistics for October and November 2024**

Pg 14 **5.4 Consider and approve financial reports for October and November 2024**

Pg 19 **5.5 Accept gifts totaling \$8,154 from the SCCAS Foundation**

Pg 20 **5.6 Accept gifts totaling \$30,000 from donors**

Pg 21 **5.7 Consider and approve the recommendation of General Manager to set the 2025 Board of Directors meeting dates**

6.0 Regular Agenda

Pg 22 **6.1 General Manager’s oral report**

Pg 23 **6.2 Recognize and appropriate \$74,000 in unanticipated revenue to spay/neuter clinics**

Pg 25 **6.3 Authorize MOU for 3 community spay/neuter clinics in CY 2025**

Pg 26 **6.4 Recognize and appropriate \$100,000 in unanticipated revenue for ACO vehicle**

7.0 7.0 Adjournment

Correspondence

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Joe Phares at 831-454-7206 at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

Consent Agenda Item 5.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: Approve Minutes of October 21, 2024 Board Meeting

Recommendation:

Approve the minutes from the Santa Cruz County Animal Shelter Board of Directors Meeting held October 21, 2024.

**Santa Cruz County Animal Shelter
Board of Directors Meeting
MINUTES
October 21, 2024 11:00 am
In-Person Meeting – Santa Cruz County Board of Supervisors Chambers**

VOTING KEY: **A=Ainsworth, B=Bush, Co=Coburn, Ch=Chung, D=Dally, M=Murphy, T=Thul V=Vides (Mc=McKinley as alternate) W=Walpole**

Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

-
- 1.0 **Called to Order and Roll Call:** Chair Emily Chung called meeting to order 11:09 am. Quorum established; 3 members, Dally, Murphy & Walpole absent; McKinley attending in place of Vides
 - 2.0 **Introductions:** Captain Michael McKinley, Watsonville PD, attending as alternate to member Vides
 - 3.0 **Consideration of Late Additions or Changes to Agenda:** None.
 - 4.0 **Oral Communications:**
 - 1 Person regarding off-leash dogs in Pleasure Point neighborhood and on beaches & need for more enforcement
 - 1 Person regarding Shelter budget – calling for review of budget structure and the “budget gap” the shelter faces year after year

5.0 Consent Agenda

- 5.1 Approve minutes of the August 12, 2024 Board meeting
- 5.2 Accept reports of the General Manager and management team for August and September 2024
- 5.3 Accept and file statistics for August and September 2024
- 5.4 Accept and approve financial reports for August and September 2024
- 5.5 Accept and approve quarterly report for all claims under \$10,000
- 5.6 Accept and approve journal entry payments with the County of Santa Cruz
- 5.7 Accept gifts totaling \$31,633 from Santa Cruz County Animal Shelter Foundation
- 5.8 Accept gift of \$5,000 from the Linda Hood Trust

Public Comment: 1 person requesting that some of the funding named be allocated to enforcement of leash laws, especially in Pleasure Point neighborhood

Board Comment: None

Result: Approved unanimously

Moved: Coburn
Second: Bush
Ayes: A B Co Ch Mc T

6.0 Regular Agenda

6.1 General Manager's Oral Report

Result: Presentation by GM Rowland

Board Comment: Coburn: addressed & tied public commenter's concern to GM's report regarding Animal Control Officer staffing situation, that officers essentially go call-to-call, triaging highest priority life & safety calls, an issue to address in strategic planning

Ainsworth: suggested possible Sheriff & other law enforcement partnership to increase person-power for this issue

Chung: applaud staff and volunteers on efforts for Animal Balance clinics and other preventative efforts

GM: acknowledged budget is substantial, but more & more has to go toward veterinary care and prevention efforts

Coburn: underscore importance of preventative spay/neuter efforts

Public Comment: 1 Person asked does anyone know last time a person was ticketed for an off-leash dog?

1 Person reiterated need for Board to review budget structure

7.0 Adjourned at 11:36 a.m. – tech issues resolved at that time, so GM slides were shared with those present

ATTEST: _____
Chair Chung

Clerk Rowland

Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: Reports from the General Manager and Management Team for October and November 2024

This report is provided to give a brief synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

General:

We continue to operate very close to full capacity, as intakes remain high and adoptions are steady, but slow.

- We had an adoption special in October, sponsored by Subaru. Another promotion, sponsored by Bissell, is underway through December 17.
- We conducted our second community spay/neuter clinic with Animal Balance 11/15-17 and 200 animals were safely "fixed."
- Non-profit partner Project Purr submitted back-up data for s/n services they've provided for 140 outdoor cats in the County and they've been reimbursed with Foundation funding provided several months ago for that purpose.
- Shelter Counsel is developing an MOU to use with partner organizations providing accessible spay/neuter to begin spend-down of the "Tipping Point" Grant from UC Davis. Project Purr has data for nearly 400 additional cats they've served since June 1, 2024 that they wish to submit for reimbursement so they can continue operations in the near-term.
- I got started reviewing literature and gathering resources to conduct a Capacity for Care evaluation.
- We had an all-staff meeting at the end of October and a volunteer & staff appreciation event is planned for 12/21.
- Initial interviews for Assistant Departmental Administrative Analyst were just completed, target is to make offer during December and onboard in January.
- Interviews for a full-time Animal Health Specialist were completed and an offer will be made as soon as possible.
- One Extra Help Animal Services Assistant (Client Services) was to begin training Dec 10 but just resigned due to a family emergency, the second candidate has less availability so onboarding has been delayed until 12/20.
- One Animal Control Officer (Eisner) resigned, so we'll be opening that position as soon as possible.

Facilities:

- We received notice from County Parks that we need to have our Benefit Shop vacate their facility at 17th Ave and Felt Street by March 15, 2025. Our contracted Shop manager and Foundation Executive Director have been exploring options for other low- or no-cost sites.
- We have recently had some issues with the boiler at the Santa Cruz shelter.
- Our HVAC technician has advised that although state-of-the-art when he helped install it in 2008, the electronic system used to control the HVAC system is no longer supported, so has

required hours of extra service time for seasonal adjustments for the last few years and is currently impossible. The recommendation is to retrofit the controls to a more standard, manual system, estimated to cost roughly \$35,000, so this will need to be budgeted.

- The rooftop air-exchange/ HVAC system is also nearing the end of its expected life and will need replacement within 2-3 years, if not sooner.
- We purchased and took delivery of a 20 foot storage container at Santa Cruz shelter and purchased warehouse shelving to improve and increase storage for emergency, spay/neuter, and specialty caging and other supplies to improve circulation and safety in the sally port and garage.
- We purchased and installed upper cabinets in the shelter clinic surgery room using Foundation funds.
- We are working with an SCCAS Foundation funded handyman to plan and make some low-cost changes to the “Annex” facility to improve its functionality for spay/neuter clinics.
- I met with City of Watsonville officials and received initial approval and support for the planned exterior carport/storage structure and concrete pad plan. The Foundation and I are still waiting for additional bids for the project.
- I am awaiting a revised bid and installation scheduling from the fencing company that will be replacing the western perimeter fencing at Watsonville.

In the Community:

- I attended the County’s Readiness Working Group workshop to learn and network around emergency response on 10/2.
- I presented to the SC Rotary Club on 10/4 and did full hour interviews on Santa Cruz Voice in October & November.
- With our Foundation, we helped re-open the Capitola Wharf by hosting a Beer Garden on 10/6, held a Doggie Date Night on 10/26, and held fundraisers at area businesses on 11/2, 11/3, and 11/9.
- Our Officers did educational sessions in two south county schools and a bite prevention training for Vector Control staff.
- We met hundreds of characters young and old at two massive Trunk or Treat events on 10/25.
- We conducted Health Pets for All vaccination clinics in Felton on 10/25 and at the VFW Hall in Santa Cruz on 11/22.

Overview of Statistics:

We took in a total of 904 live animals in October and November, about 95 more stray and owner surrendered pets than last year during this period.

Please see Item 5.3.

Recommendations:

Accept and file the reports of the management team for the months of October and November 2024.

Animal Care Report

October and November 2024
Rodolfo Manriquez, Shelter Manager

As the Board was advised in the October meeting, we had parvovirus and panleukopenia cases that came into the Watsonville shelter in quick succession at the end of October. Clinic and Care staff rallied to take all steps necessary to prevent spread. Although we don't know if we had kennel-to-kennel spread in this instance, we are working with County General Services to evaluate whether we can reasonably seal up the substantial gaps between dog kennels that allow for water to flow from one kennel to others during cleaning and can therefore potentially spread pathogens.

We've just completed interviews for our vacant Animal Health Specialist position. We hope to make an offer next week. We are still getting help from Extra Help Employees, managers, and, in some cases, utilizing overtime for full-time staff.

In these two months we received a total of 1139 animals and 1048 animals left the shelter. 430 of these animals were adopted and 163 transferred to another shelter or rescue organization.

Our goal to reach out to our community continues with our Healthy Pets for All program, providing core vaccines, flea medication and, in some cases, microchips. We held two events this period, one in Felton and the other in Santa Cruz. We helped around 60 pets at the Felton clinic and approximately 110 animals at the Santa Cruz clinic.

During our outreach events we try to inform pet owners about appropriate care and legal responsibilities. I have another Spanish-language radio interview scheduled in December, with a focus on informing people about responsible ways to give a pet as a gift during the holidays, including adopting from a shelter.

Animal Control Board Report

October and November 2024

Prepared by: Todd Stosuy, Field Services Manager

1. Our proactive patrols of County/City Parks for leash law violations and licensing have increased due to one officer coming back from medical leave. Based on citizen complaints, the following are the parks we are currently patrolling as higher-priority call volume allows:
South County: Aptos Polo Grounds County Park, Seascape County Park, Willow Brook County Park
Watsonville City: Franich Park
Central County/Capitola: Jose Avenue County Park, Brommer Street Park, Anna Jean Cummings Park, Richard Vessey County Park, Monterey Avenue Park, East Cliff Patrol-26th Ave. to 41st Ave.
North County/Scotts Valley: Siltanen Park, Sky Park, Highlands County Park, Quail Hollow Ranch County Park
City of Santa Cruz: Sergeant Derby Park, West Lake Park, Garfield Park

The majority of resulting citizen contacts consist of verbal warnings and/or advisement regarding leash, licensing, and spay/neuter ordinances.

2. Officer Cynthia Meidinger testified in Superior Court on a felony animal abuse case filed by Santa Cruz Police Department. She testified as an expert witness regarding proper animal training methods.
3. Officer April Eisner resigned due to personal reasons, and we will be posting a position soon. Officer Cynthia Meidinger and Officer Athena DelRosario were promoted to Animal Control Officer 2. Both officers have demonstrated a high level of independence and ability to handle higher level felony and misdemeanor cases.
4. In October we seized dogs from two different persons in different cases in the City of Santa Cruz for abuse. Cases were filed with the DA's Office.
5. We worked with the District Attorney's Office on several cases that were filed in the past year. We assisted in obtaining additional evidence, re-interviewed witnesses and provided supporting documentation.
6. We attended criminal court on a cockfighting case filed in February of 2023. Defendants are filing several motions to suppress, and we are continuing to make court appearances based on these motions.

Consent Agenda Item 5.3

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: Accept and file Statistics for the Months of October and November 2024

Recommendation:

Accept and file the attached statistical report for the months of October and November 2024.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

Kennel Statistics Report
 Animals Taken Into Shelter from 10/01/24 to 11/30/24
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adoption Return	3	2	3	3	0	0	0	0	11
Dead on Arrival	11	0	10	0	0	0	0	9	30
Owner Requested Euthanasia	30	0	17	0	1	1	0	0	49
Pph	12	0	4	8	0	0	0	0	24
Protective Custody	31	2	1	1	45	0	2	0	82
Quarantine	1	0	0	0	0	0	0	0	1
Safe Hold	2	0	0	0	0	0	0	0	2
Stray	189	29	175	169	19	1	2	1	585
Surrendered by Owner	76	15	60	73	55	6	3	16	304
Transfer	4	0	0	0	0	0	0	0	4
Wildlife	0	0	0	0	27	2	0	18	47
TOTAL	359	48	270	254	147	10	7	44	1,139

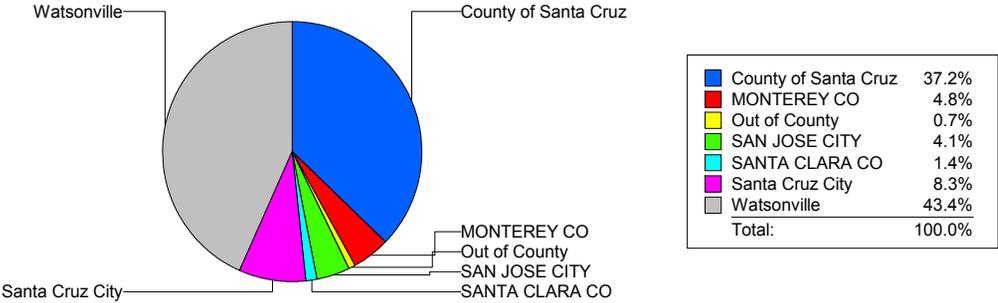
Kennel Statistics Report
Animals That Left Shelter from 10/01/24 to 11/30/24
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adopted	75	33	99	180	34	6	0	3	430
Died	0	0	0	1	0	1	0	0	2
Disposal	5	0	25	3	1	0	0	1	35
Euthanized	29	4	52	47	7	5	0	1	145
Pph	8	0	2	1	0	0	0	0	11
Returned to Owner	157	5	41	8	46	1	4	0	262
Transferred to Another Shelter	45	6	30	20	41	3	3	15	163
TOTAL	319	48	249	260	129	16	7	20	1,048

Euthanasia Totals from
10/1/2024 to 11/30/2024
All Jurisdictions Combined

<u>Reason for Euth</u>	<u>Animal type</u>							Total
	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	OTHER	
< 8 Weeks	0	0	0	7	0	0	0	7
Aggressive	8	0	8	7	0	0	0	23
Bite Hx	2	0	0	0	0	0	0	2
Fail2Thrv	0	0	1	0	0	0	0	1
Medical	3	0	16	6	2	0	1	28
Observed Behavior	12	0	2	2	5	0	0	21
Panleuk	0	0	5	6	0	0	0	11
Parvo	2	4	0	0	0	0	0	6
Prewean	0	0	6	0	0	0	0	6
Ringworm	0	0	0	6	0	0	0	6
Suffering	0	0	4	3	0	0	0	7
Unsocial	2	0	10	10	0	5	0	27
Total	29	4	52	47	7	5	1	145

Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on November 30, 2024 = 226

Consent Agenda Item 5.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: Consider and Approve the Financial Report for October and November 2024

Recommendation:

Approve the Financial Report as presented for October and November 2024.

Discussion:

The fiscal year (FY) 2024-25 financial report for October and November reflects total revenues of \$3,882,615 and expenditures of \$2,686,578. Total FY revenues through November were 64% of a potential 42%. Total FY expenditures through November were 41.5% of a potential 42%.

Licensing revenue for October and November was \$43,117. Total FY licensing revenue through November was \$89,291. Total FY licensing revenue for the previous fiscal year through November was \$98,148. Thus, current year licensing revenue through November was 9% lower than for the same period last year.

**Santa Cruz County Animal Services Authority
Financial Summary for Fiscal Year 2023-2024
For Months Ending November 30, 2024**

Revenues:	2024-2025 Final Budget	2024-2025 Adj Budget	2024-2025 Est/Actuals	2024-2025 YTD Actuals	YTD Remaining	2023-2024 YTD Actuals
SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0
INTEREST	\$60,000	\$60,000	\$60,000	\$38,439	\$21,561	\$26,533
RENTS & CONCESSIONS	\$250	\$250	\$250	\$53	\$197	\$59
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$90	\$110	\$0
HUMANE SERVICES	\$115,000	\$115,000	\$115,000	\$46,782	\$68,218	\$46,623
ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$3,000	\$931	\$2,069	\$1,205
COST RECOVERY-OTHER	\$5,000	\$5,000	\$5,000	\$2,153	\$2,847	\$1,528
MEMBER CONTRIBUTION	\$4,236,569	\$4,236,569	\$4,236,569	\$2,965,598	\$1,270,971	\$2,578,781
CHARGES FOR CURRENT SERVICES	\$0	\$0	\$0	\$0	\$0	\$425
ADMIN FINE FEES	\$5,000	\$5,000	\$5,000	\$401	\$4,599	\$100
GRANT SERVICES-NON INTERGOV	\$215,000	\$215,000	\$215,000	\$0	\$215,000	\$4,477
ANIMAL MICROCHIP FEES	\$10,000	\$10,000	\$10,000	\$1,382	\$8,618	\$2,055
ANIMAL RABIES FEES	\$9,000	\$9,000	\$9,000	\$2,062	\$6,938	\$1,611
ANIMAL SPAY&NEUTER FEES	\$116,000	\$116,000	\$116,000	\$67,441	\$48,559	\$2,796
SALES-OTHER-TAXABLE	\$95,000	\$95,000	\$95,000	\$26,989	\$68,011	\$29,624
CASH OVERRAGES	\$0	\$0	\$0	\$0	(\$0)	\$5
CONTRIBUTIONS and DONATIONS	\$653,500	\$653,500	\$653,500	\$557,142	\$96,358	\$232,255
NSF CHECKS	\$0	\$0	\$0	\$0	\$0	(\$90)
OTHER REVENUE	\$40,000	\$40,000	\$40,000	\$8,123	\$31,877	\$10,694
LICENSES - CAPITOLA	\$9,000	\$9,000	\$9,000	\$2,203	\$6,797	\$2,900
LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$60,000	\$20,992	\$39,008	\$20,534
LICENSES- SCOTTS VALLEY	\$17,000	\$17,000	\$17,000	\$5,093	\$11,907	\$5,199
LICENSES- COUNTY	\$180,000	\$180,000	\$180,000	\$51,866	\$128,134	\$59,431
LICENSES- WATSONVILLE	\$35,000	\$35,000	\$35,000	\$9,137	\$25,863	\$10,084
TOTAL REVENUES:	\$5,864,519	\$5,864,519	\$5,864,519	\$3,806,919	\$2,057,600	\$3,036,829

Less Expenditures:

Salaries and Benefits	\$4,202,768	\$4,202,768	\$4,202,768	\$1,647,718	\$2,555,050	\$1,482,041
Services and Supplies	\$1,814,755	\$1,814,755	\$1,814,755	\$910,940	\$903,815	\$667,200
Other Uses	\$91,637	\$91,637	\$91,637	\$22,909	\$68,728	\$25,077
Fixed Assets	\$15,000	\$15,000	\$15,000	\$0	\$15,000	\$9,354
Operating Transfers Out	\$105,101	\$105,101	\$105,101	\$105,010	\$91	\$104,060
Intrafund Transfer	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$6,229,261	\$6,229,261	\$6,229,261	\$2,686,578	\$3,542,683	\$2,287,732

Plus Contingency:

\$237,990	\$237,990	\$237,990	\$0	\$237,990	\$0	
TOTAL EXPENDITURES INCLUDING CONTINGENCY:	\$6,467,251	\$6,467,251	\$6,467,251	\$2,686,578	\$3,780,673	\$2,287,732

NET REVENUES OVER (UNDER) EXPENDITURE	(\$602,732)	(\$602,732)	(\$602,732)	\$1,120,341	(\$1,723,073)	\$749,098
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BEGINNING FUND BALANCE - UNDESIGNATED	\$5,837,956	\$1,384,065	\$5,837,956	\$5,837,956	\$5,837,956	\$5,837,956
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(unaudited ending balance from 6/30/24)

ENDING FUND BALANCE - UNDESIGNATED	\$5,235,224	\$781,333	\$5,235,224	\$6,958,297	\$4,114,883	\$6,587,054
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ANIMAL LICENSE DETAIL

	2022-23 YTD Actuals	2021-22 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$2,203	\$2,900	(\$697)
LICENSES - SANTA CRUZ	\$20,992	\$20,534	\$458
LICENSES- SCOTTS VALLEY	\$5,093	\$5,199	(\$106)
LICENSES- COUNTY	\$51,866	\$59,431	(\$7,565)
LICENSES- WATSONVILLE	\$9,137	\$10,084	(\$947)

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/24 is \$472,501 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/24 is \$1,500 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2022-2023**

As of 11/30/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	24/25 Final Budget	24/25 Adj. Budget	23/24 Est./Actuals	October Actuals	November Actuals	24/25 YTD Actuals	YTD Remaining	42%	42%	23/24 YTD Actuals	COMPARE THRU NOV PY ACTUALS	November Actuals	23/24 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
51000	SALARIES & BENF	\$4,202,768	\$4,202,768	\$4,202,768	\$530,627	\$365,771	\$1,647,718	\$2,555,050	39.21%	40.46%	\$1,482,041	\$165,677	\$378,338	\$3,663,396
61000	SERVICES & SUPL	\$1,814,755	\$1,814,755	\$1,814,755	\$306,819	\$230,928	\$910,940	\$903,815	50.20%	40.26%	\$667,200	\$243,741	\$127,547	\$1,657,414
70000	OTHER CHARGES	\$91,637	\$91,637	\$91,637	\$0	\$0	\$22,909	\$68,728	25.00%	50.00%	\$25,077	(\$2,167)	\$0	\$50,153
80000	FIXED ASSETS	\$15,000	\$15,000	\$15,000	\$0	\$0	\$0	\$15,000	0.00%	0.00%	\$9,354	(\$9,354)	\$9,354	\$15,000
90000	OTHER FINANCING USES	\$105,101	\$105,101	\$105,101	\$0	\$105,010	\$105,010	\$91	99.91%	0.00%	\$104,060	\$950	\$0	\$104,060
98700	CONTINGENCIES	\$237,990	\$237,990	\$237,990	\$0	\$0	\$0	\$237,990	0.00%	0.00%	\$0	\$0	\$0	\$0
51000-98700	TOTAL EXPENDITURES	\$6,467,251	\$6,467,251	\$6,467,251	\$837,446	\$701,709	\$2,686,578	\$3,780,673	41.54%	97.76%	\$2,287,732	\$398,846	\$515,240	\$5,490,023
40100-42500	TOTAL REVENUES	\$6,064,519	\$6,064,519	\$6,064,519	\$774,821	\$728,660	\$3,882,615	\$2,181,904	64.02%	60.38%	\$3,111,581	\$771,034	\$603,776	\$5,153,665
	NET COST	(\$402,732)	(\$402,732)	(\$402,732)	\$62,625	(\$26,950)	\$1,196,037	(\$1,598,769)	-296.98%	-244.93%	\$823,850	\$372,188	(\$88,536)	(\$336,358)
51000	REGULAR PAY-PER	2,424,340	2,424,340	2,424,340	\$248,531	\$167,119	\$850,006	\$1,574,334	35.06%	38.00%	\$780,221	\$69,785	\$223,382	\$2,053,259
51005	OVERTIME PAY-PE	20,000	20,000	20,000	\$1,199	\$143	\$5,288	\$14,712	26.44%	46.70%	\$8,481	(\$3,193)	\$3,911	\$18,162
51010	REGULAR PAY-EXT	175,000	175,000	175,000	\$9,379	\$8,249	\$38,278	\$136,722	21.87%	45.00%	\$66,367	(\$28,089)	\$15,473	\$147,497
51040	DIFFERENTIAL PAY	32,000	32,000	32,000	\$4,048	\$2,710	\$14,044	\$17,956	43.89%	40.78%	\$16,373	(\$2,329)	\$4,865	\$40,146
52010	OASDI-SOCIAL SE	175,533	175,533	175,533	\$19,931	\$12,016	\$67,310	\$108,223	38.35%	38.74%	\$66,051	\$1,259	\$18,782	\$170,502
52015	RETIREMENT	696,429	696,429	696,429	\$69,477	\$47,621	\$251,217	\$445,212	36.07%	38.07%	\$221,813	\$29,404	\$63,895	\$582,662
53010	EMPLOYEE INSURA	574,261	574,261	574,261	\$178,062	\$21,709	\$315,372	\$258,889	54.92%	44.94%	\$268,068	\$47,304	\$48,029	\$596,500
53015	UNEMPLOYMENT IN	6,435	6,435	6,435	\$0	\$6,435	\$6,435	(\$0)	100.00%	100.00%	\$14,664	(\$8,229)	\$0	\$14,664
54010	WORKERS COMPENS	98,770	98,770	98,770	\$0	\$98,770	\$98,770	(\$0)	100.00%	100.00%	\$40,004	\$58,766	\$0	\$40,004
55021	OTHER BENEFITS MISC	0	0	0	\$0	\$999	\$999	(\$999)	#DIV/0!	#DIV/0!	\$0	\$999	\$0	\$0
51000	SALARIES & BENF	\$4,202,768	\$4,202,768	\$4,202,768	\$530,627	\$365,771	\$1,647,718	\$2,555,050	39.21%	40.46%	\$1,482,041	\$165,677	\$378,338	\$3,663,396
61115	POLICE SAFETY EQUIPMENT	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$500
61125	UNIFORM REPLACEMENT	3,500	3,500	3,500	\$0	\$0	\$1,710	\$1,790	48.85%	74.90%	\$1,351	\$359	\$493	\$1,804
61215	RADIO SERVICES	2,000	2,000	2,000	\$0	\$0	\$0	\$2,000	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
61220	TELECOM SERVICES	65,000	65,000	65,000	\$4,275	\$4,196	\$12,632	\$52,368	19.43%	29.16%	\$17,498	(\$4,865)	\$5,892	\$60,000
61310	FOOD	55,000	55,000	55,000	\$5,698	\$7,271	\$23,659	\$31,341	43.02%	41.27%	\$22,696	\$963	\$6,622	\$55,000
61412	JANITORIAL SERVICES	11,500	11,500	11,500	\$875	\$875	\$3,500	\$8,000	30.43%	37.46%	\$4,308	(\$808)	\$875	\$11,500
61525	LIABILITY INSURANCE	65,127	65,127	65,127	\$0	\$0	\$75,551	(\$10,424)	116.00%	99.58%	\$66,791	\$8,760	\$0	\$67,073
61535	OTHER INSURANCE	39,937	39,937	39,937	\$0	\$39,937	\$39,937	\$0	100.00%	0.00%	\$0	\$39,937	\$0	\$33,733
61720	MAINT-MOBILE EQUIPMENT-SERV	15,000	15,000	15,000	\$5,266	\$2,024	\$14,036	\$964	93.57%	44.14%	\$3,311	\$10,725	\$582	\$7,500
61725	MAINT-OFFICE EQUIPMENT	4,000	4,000	4,000	\$639	\$0	\$672	\$3,328	16.80%	38.28%	\$1,531	(\$859)	\$240	\$4,000
61730	MAINT-OTHER EQUIP-SVCS	15,000	15,000	15,000	\$0	\$0	\$256	\$14,744	1.71%	48.02%	\$7,203	(\$6,947)	\$770	\$15,000
61731	MAINT-OTHER EQUIP-SUP	1,500	1,500	1,500	\$0	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0	\$0	\$1,500
61835	FACILITIES MAINT	5,000	5,000	5,000	\$0	\$0	\$0	\$5,000	0.00%	0.00%	\$0	\$0	\$0	\$2,000
61845	MAINT STRUCT IM	6,000	6,000	6,000	\$0	\$8,202	\$8,202	(\$2,202)	136.70%	57.23%	\$5,723	\$2,479	\$0	\$10,000
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	1,000	1,000	1,000	\$0	\$4,375	\$4,432	(\$3,432)	0.00%	0.00%	\$0	\$4,432	\$0	\$1,000
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
61922	OTHER MEDICAL MATERIALS	175,000	175,000	175,000	\$12,521	\$12,032	\$74,468	\$100,532	42.55%	44.14%	\$70,617	\$3,851	\$12,545	\$160,000
62020	MEMBERSHIPS	3,000	3,000	3,000	\$0	\$2,209	\$2,209	\$791	73.63%	0.00%	\$0	\$2,209	\$0	\$3,000
62111	MISCELLANEOUS EXPENSES	7,500	7,500	7,500	\$13,655	\$12	\$14,435	(\$6,935)	192.47%	25.45%	\$1,272	\$13,163	\$441	\$5,000
62112	CASH SHORTAGES	50	50	50	\$0	\$0	\$29	\$21	0.00%	8.68%	\$4	\$25	\$0	\$50
62214	DUPLICATING SVCS.	5,000	5,000	5,000	\$96	\$63	\$2,519	\$2,481	50.37%	11.16%	\$279	\$2,240	\$0	\$2,500
62217	MISC NONINVENTORIAL ITEMS EXPENSE	0	0	0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
62219	PC SOFTWARE PURCHASES	12,000	12,000	12,000	\$0	\$0	\$9,286	\$2,714	77.38%	81.89%	\$9,008	\$278	\$0	\$11,000
62221	POSTAGE	12,500	12,500	12,500	\$1,286	\$401	\$1,478	\$11,022	11.83%	29.89%	\$3,587	(\$2,109)	\$47	\$12,000
62222	SUBSCRIPTIONS/PERIODICALS	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62223	SUPPLIES	110,000	110,000	110,000	\$8,864	\$12,331	\$44,301	\$65,699	40.27%	44.81%	\$49,293	(\$4,992)	\$7,572	\$110,000
62225	NON-PC SOFTWARE	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2022-2023**

As of 11/30/24 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	24/25 Final Budget	24/25 Adj. Budget	23/24 Est./Actuals	October Actuals	November Actuals	24/25 YTD Actuals	YTD Remaining	42%	42%	23/24 YTD Actuals	COMPARE THRU NOV PY ACTUALS	November Actuals	23/24 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
62226	INVENTORIALBLE ITEMS	20,000	20,000	20,000	\$0	\$0	\$0	\$20,000	0.00%	0.00%	\$0	\$0	\$0	\$20,000
62301	ACCOUNTING & AUDITING	16,000	16,000	16,000	\$0	\$0	\$0	\$16,000	0.00%	0.00%	\$0	\$0	\$0	\$16,000
62310	BANKING SERVICES	19,000	19,000	19,000	\$488	\$2,859	\$9,083	\$9,917	47.80%	39.31%	\$6,880	\$2,203	\$2,241	\$17,500
62316	COMPUTER PROF SVCS	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
62317	CONSULT/MGT/PC SVCE.	35,000	35,000	35,000	\$0	\$106	\$36,229	(\$1,229)	103.51%	88.03%	\$30,810	\$5,418	\$126	\$35,000
62318	COUNTY COUNSEL	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
62325	DATA PROCESSING	83,376	83,376	83,376	\$0	\$35,898	\$35,898	\$47,478	43.06%	0.00%	\$0	\$35,898	\$0	\$87,739
62330	DPW SERVICES - GENERAL MONEY	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
62360	LEGAL SERVICES	20,000	20,000	20,000	\$6,075	\$3,959	\$15,634	\$4,366	0.00%	0.00%	\$3,076	\$12,559	\$0	\$32,000
62381	PROF & SPECIAL	125,000	125,000	125,000	\$17,378	\$11,777	\$55,815	\$69,185	44.65%	44.95%	\$62,924	(\$7,108)	\$21,385	\$140,000
62399	VETERINARIAN SERVICES	426,000	426,000	426,000	\$10,672	\$55,843	\$133,802	\$292,198	31.41%	40.30%	\$110,832	\$22,970	\$8,049	\$275,000
62500	EQUIPMENT RENTS & LEASES-	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$10,463	(\$10,463)	\$0	\$0
62610	RENTS & LEASES-	265,665	265,665	265,665	\$203,098	\$10,857	\$230,240	\$35,425	86.67%	43.11%	\$114,529	\$115,711	\$49,417	\$265,665
62710	FIELD EQUIPMENT	2,000	2,000	2,000	\$93	\$0	\$196	\$1,804	9.79%	6.75%	\$135	\$61	\$135	\$2,000
62715	SMALL TOOLS & INSTRUMENTS	1,000	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$1,000
62801	ADVERTISING & PROMOTION	2,000	2,000	2,000	\$0	\$0	\$140	\$1,860	7.00%	3.57%	\$71	\$69	\$0	\$2,000
62810	S/APP CNTR SRV-PLNT MNT & RPR	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62842	INVENTORY MATERIALS PURCHASED	30,000	30,000	30,000	\$3,829	\$2,541	\$6,971	\$23,029	23.24%	26.91%	\$8,074	(\$1,103)	\$1,181	\$30,000
62857	SPECIAL MISC EXP-SUPPLIES	500	500	500	\$0	\$0	\$82	\$418	16.35%	0.00%	\$0	\$82	\$0	\$500
62890	SUBSCRIPTIONS/BOOKS	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$750
62893	TOWING	500	500	500	\$0	\$90	\$90	\$410	0.00%	0.00%	\$0	\$90	\$0	\$500
62910	AIR FARE	1,000	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$0
62914	TRAVEL-EDUCATION	2,500	2,500	2,500	\$152	\$26	\$493	\$2,008	19.70%	15.10%	\$378	\$115	\$228	\$2,500
62920	GAS, OIL, FUEL	25,000	25,000	25,000	\$1,200	\$1,711	\$5,710	\$19,290	22.84%	45.61%	\$13,228	(\$7,518)	\$2,548	\$29,000
62922	TRAVEL-LODGING	1,500	1,500	1,500	\$0	\$0	\$0	\$1,500	0.00%	0.00%	\$0	\$0	\$0	\$1,500
62924	TRAVEL-MEALS	1,000	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	2.64%	\$13	(\$13)	\$13	\$500
62926	TRAVEL-MILEAGE	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62928	TRAVEL-OTHER	100	100	100	\$0	\$0	\$0	\$100	0.00%	34.25%	\$34	(\$34)	\$17	\$100
62930	REGISTRATIONS	1,000	1,000	1,000	\$0	\$900	\$1,045	(\$45)	104.50%	85.64%	\$2,141	(\$1,096)	\$1,121	\$2,500
62935	SERVICE CENTER	500	500	500	\$503	\$0	\$520	(\$20)	0.00%	-95.85%	(\$479)	\$999	\$47	\$500
62938	SERV CTR POOL VEH CHARGES	0	0	0	\$611	\$0	\$611	(\$611)	0.00%	#DIV/0!	\$0	\$611	\$0	\$0
62940	TRAVEL ADVANCES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
63070	UTILITIES	120,000	120,000	120,000	\$9,545	\$10,435	\$45,071	\$74,929	37.56%	33.01%	\$39,618	\$5,453	\$4,962	120,000
74230	PRINCIPAL ON LEASE PUCHASES	0	0	0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	0
61000	SERVICES & SUPPLIES	\$1,814,755	\$1,814,755	\$1,814,755	\$306,819	\$230,928	\$910,940	\$903,815	50.20%	40.26%	\$667,200	\$409,418	\$127,547	\$1,657,414
75239	CONTRIBUTIONS TO COUNTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
75315	COUNTY OVERHEAD (see 3550)	\$91,637	\$91,637	\$91,637	\$0	\$0	\$22,909	\$68,728	25.00%	50.00%	\$25,077	\$0	\$0	\$50,153
700000	OTHER CHARGES	\$91,637	\$91,637	\$91,637	\$0	\$0	\$22,909	\$68,728	25.00%	50.00%	\$25,077	(\$2,167)	\$0	\$50,153
86204	EQUIPMENT	\$15,000	\$15,000	\$15,000	\$0	\$0	\$0	\$15,000	0.00%	12.30%	\$9,354	(\$9,354)	\$9,354	\$15,000
86208	MEDICAL EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86209	MOBILE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86210	OFFICE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
80000	FIXED ASSETS	\$15,000	\$15,000	\$15,000	\$0	\$0	\$0	\$15,000	0.00%	0.00%	\$9,354	(\$9,354)	\$9,354	\$15,000

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SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	24/25 Final Budget	24/25 Adj. Budget	23/24 Est./Actuals	October Actuals	November Actuals	24/25 YTD Actuals	YTD Remaining	42%	42%	23/24 YTD Actuals	COMPARE THRU NOV PY ACTUALS	November Actuals	23/24 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
90000	OPERATING TRSF OUT	\$105,101	\$105,101	\$105,101	\$0	\$105,010	\$105,010	\$91	99.91%	136.83%	\$104,060	\$950	\$0	\$104,060
90000	OTHER FINANCING USES	\$105,101	\$105,101	\$105,101	\$0	\$105,010	\$105,010	\$91	99.91%	0.00%	\$104,060	\$950	\$0	\$104,060
95390	REPAIR & MAINTENANCE	\$0	\$0	\$0			\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
95000	INTRAFUND TRANSFERS	\$0	\$0	\$0			\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
98700	APPROP FOR CONTINGENCIES	\$237,990	\$237,990	\$237,990	\$0	\$0	\$0	\$237,990	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$237,990	\$237,990	\$237,990	\$0	\$0	\$0	\$237,990	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40171	SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40430	INTEREST	\$60,000	\$60,000	\$60,000	\$10,374	\$0	\$38,439	\$21,561	64.07%	35.38%	\$26,533	\$11,907	\$7,620	\$75,000
40440	RENTS & CONCESS	\$250	\$250	\$250	\$29	\$0	\$53	\$197	21.21%	29.70%	\$59	(\$6)	\$35	\$200
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$0	\$0	\$90	\$110	45.00%	0.00%	\$0	\$90	\$0	\$200
40810	ST-NATURAL DISASTER ASSISTANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41093	FED-FEMA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
41510	HUMANE SERVICES	\$115,000	\$115,000	\$115,000	\$9,201	\$9,324	\$46,782	\$68,218	40.68%	41.63%	\$46,623	\$159	\$8,156	\$112,000
41880	ADOPTION FEES	\$200,000	\$200,000	\$200,000	\$9,242	\$13,342	\$75,696	\$124,304	37.85%	41.53%	\$74,752	\$944	\$12,618	\$180,000
42010	ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$3,000	\$146	\$180	\$931	\$2,069	31.03%	40.17%	\$1,205	(\$274)	\$246	\$3,000
42022	COST RECOVERY-OTHER	\$5,000	\$5,000	\$5,000	\$500	\$219	\$2,153	\$2,847	43.06%	38.21%	\$1,528	\$625	\$376	\$4,000
42044	MEMBER CONTRIBUTION	\$4,236,569	\$4,236,569	\$4,236,569	\$669,794	\$601,177	\$2,965,598	\$1,270,971	70.00%	70.00%	\$2,578,781	\$386,817	\$502,130	\$3,683,973
42047	OTHER CHARGES CURRRENT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$425	(\$425)	\$0	\$0
42073	ADMINISTRATIVE FINE FEES	\$5,000	\$5,000	\$5,000	\$0	\$401	\$401	\$4,599	8.02%	8.33%	\$100	\$301	\$0	\$1,200
42074	GRANT SERVICES-NON INTERGOV	\$215,000	\$215,000	\$215,000	\$0	\$0	\$0	\$215,000	0.00%	0.00%	\$4,477	(\$4,477)	\$0	\$19,477
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$10,000	\$10,000	\$10,000	\$280	\$360	\$1,382	\$8,618	13.82%	36.05%	\$2,055	(\$673)	\$380	\$5,700
42206	ANIMAL RABIES FEES	\$9,000	\$9,000	\$9,000	\$420	\$521	\$2,062	\$6,938	22.91%	32.22%	\$1,611	\$451	\$421	\$5,000
42207	ANIMAL SPAY&NEUTER FEES	\$116,000	\$116,000	\$116,000	\$9,430	\$24,675	\$67,441	\$48,559	58.14%	14.72%	\$2,796	\$64,645	\$165	\$19,000
42234	SALES-OTHER-TAXABLE	\$95,000	\$95,000	\$95,000	\$5,221	\$8,505	\$26,989	\$68,011	28.41%	34.85%	\$29,624	(\$2,634)	\$5,014	\$85,000
42362	CASH OVRAGES	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	0.00%	100.00%	\$5	(\$5)	\$5	\$5
42372	CONTRIBUTIONS AND DONATIONS	\$653,500	\$653,500	\$653,500	\$39,914	\$42,465	\$557,142	\$96,358	85.26%	33.91%	\$232,255	\$324,887	\$45,288	\$685,000
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	0.00%	100.00%	(\$90)	\$90	\$0	(\$90)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	\$40	(\$40)	0.00%	#DIV/0!	\$0	\$40	\$0	\$0
42384	OTHER REVENUE	\$40,000	\$40,000	\$40,000	\$2,508	\$2,136	\$8,123	\$31,877	20.31%	26.73%	\$10,694	(\$2,571)	\$2,107	\$40,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	0.00%	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$9,000	\$9,000	\$9,000	\$290	\$809	\$2,203	\$6,797	24.48%	0.00%	\$2,900	(\$697)	\$593	\$7,000
42982	LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$60,000	\$4,059	\$5,985	\$20,992	\$39,008	34.99%	0.00%	\$20,534	\$458	\$4,252	\$50,000
42983	LICENSES- SCOTTS VALLEY	\$17,000	\$17,000	\$17,000	\$1,167	\$1,570	\$5,093	\$11,907	29.96%	0.00%	\$5,199	(\$106)	\$1,012	\$12,000
42984	LICENSES- COUNTY	\$180,000	\$180,000	\$180,000	\$10,550	\$14,303	\$51,866	\$128,134	28.81%	0.00%	\$59,431	(\$7,565)	\$10,907	\$142,000
42986	LICENSES- WATSONVILLE	\$35,000	\$35,000	\$35,000	\$1,696	\$2,688	\$9,137	\$25,863	26.11%	0.00%	\$10,084	(\$947)	\$2,452	\$24,000
40100-42500	REVENUES	\$6,064,519	\$6,064,519	\$6,064,519	\$774,821	\$728,660	\$3,882,615	\$2,181,904	64.02%	60.38%	\$3,111,581	\$771,034	\$603,776	\$5,153,665

Consent Agenda Item 5.5

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: Accept Donation of \$8,154 from the Santa Cruz County Animal Shelter Foundation and Direct that the Checks be Deposited

Recommendation:

Accept a donation of \$8,154 from the Santa Cruz County Animal Shelter Foundation and direct that the checks be deposited.

Discussion:

The Foundation has provided donations of \$4,036 and \$4,118 to double match donations received from the public with October and November dog license renewals.

Consent Agenda Item 5.6

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: Accept Donations totaling \$30,000 from Three Donors and Direct that Checks be Deposited

Recommendation:

Accept a \$20,000 donation from one donor (with \$5,000 for general operations and \$15,000 designated for the Extra Mile Fund), and accept two \$5,000 donations from two donors for general operations, and direct that the checks be deposited.

Consent Agenda Item 5.7

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: Board of Directors Meeting Schedule for 2025

Recommendation:

Approve recommendation of the General Manager to set the 2025 Board of Directors meeting dates.

Discussion:

Each December, your Board adopts the meeting schedule for the upcoming calendar year. The proposed meeting schedule keeps the current rotation whereby your Board meets on the second Monday of every other month, unless there is a holiday scheduled for that Monday or another conflict. For months with holidays on the second Monday, the meeting is scheduled on the third Monday of the month.

Dates

The following dates are proposed for the 2025 meeting schedule:

February 10 Watsonville City Council Chambers
April 14 Santa Cruz County BOS Chambers
June 9 Santa Cruz County BOS Chambers
August 11 Watsonville City Council Chambers
October 20 Santa Cruz County BOS Chambers (October 13 is a holiday)
December 8 Santa Cruz County BOS Chambers

All meetings are scheduled to begin at 11:00 am unless there is a meeting room reservation conflict in which case the time will be adjusted as necessary.

If either the Watsonville City Council Chambers or the Santa Cruz Board of Supervisors Chambers are unavailable for the meeting dates selected, a meeting location may be changed.

Upon approval by your Board and reservation of the meeting rooms confirmed, the official meeting calendar will be posted on the Santa Cruz County Animal Shelter website.

NOTE: All Santa Cruz County Chamber bookings for 2025 may be subject to cancellation due to an upcoming remodel. Specific dates have yet to be determined. As soon as the County has dates, they will promptly inform contacts for all affected reservations and reservations scheduled during that time will be cancelled. Shelter administration will then work to reserve a different site for affected meetings, notice the Board, and update public listings.

Regular Agenda Item 6.1

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: General Manager's Oral Report

General Manager Rowland will present an oral report on the Santa Cruz County Animal Shelter.

Regular Agenda Item 6.2

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: Appropriate Unanticipated Revenue to Fund Animal Balance S/N Clinics

Recommendation:

Approve a resolution accepting and appropriating \$63,000 in unanticipated Animal Spay & Neuter Fees revenue and \$11,000 in unanticipated Contributions & Donations revenue to fund community spay/neuter services provided by Animal Balance.

Discussion:

At the June 10, 2024 meeting, the SCCAS Board of Directors approved an MOU with Animal Balance to provide two high-volume, high-quality MASH-style community spay/neuter clinics, at a cost of \$37,000 each, during CY 2024. SCCAS anticipated that most of the cost to bring the clinics to Santa Cruz would be offset by fees paid for the services by pet owners, and that the remainder would be subsidized with donations.

Background on Unanticipated Revenue:

As pet owners registered and paid to reserve their appointments at both our August 2024 and November 2024 Animal Balance / Planned Pethood clinics, funds were deposited into the Animal Spay & Neuter Fees revenue category. We used the established Planned Pethood fee structure, which allows those eligible for public assistance to pay lower fees. This practice has historically been subsidized through the application of donations, some of which are specifically designated for the Shelter's Planned Pethood community spay/neuter program.

BEFORE THE BOARD OF DIRECTORS
OF THE SANTA CRUZ COUNTY ANIMAL SHELTER

Resolution No. 2024-1

On the motion of Board Member _____
Duly seconded by Board Member _____
The following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the Santa Cruz County Animal Shelter is the recipient of funds, in the amount of \$74,000, from animal spay/neuter fees and contributions and donations for the Animal Balance-Planned Pethood spay/neuter program; and

WHEREAS, the above-referenced funds are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the Santa Cruz County Animal Shelter; and

WHEREAS, pursuant to Government Code section 29130(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Directors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor- Controller-Treasurer-Tax Collector accept and allocate the amounts of \$74,000 for use by the Santa Cruz County Animal Shelter for Veterinarian Services specifically provided through the Animal Balance-Planned Pethood spay/neuter program.

<u>GL Key</u>	<u>Revenue Object</u>	<u>IL Key</u>	<u>IL Object</u>	<u>Acct Name</u>	<u>Amount</u>
702810	<u>42207</u>			Spay & Neuter Fees	<u>\$63,000</u>
702810	<u>42372</u>			Contrib & Donations	<u>\$11,000</u>

and that such funds be and are hereby appointed as follows:

<u>GL Key</u>	<u>Expenditure Object</u>	<u>IL Key</u>	<u>IL Object</u>	<u>Acct Name</u>	<u>Amount</u>
702810	<u>62399</u>			Vet Services	<u>\$74,000</u>

PASSED AND ADOPTED BY THE Board of Directors of the Santa Cruz County Animal Shelter, this 9th day of December, 2024 by the following vote (requires four-fifths vote for approval):

AYES: MEMBERS _____

NOES: MEMBERS _____

ABSENT: MEMBERS _____

ATTEST:

Chair of the Board

Clerk of the Board

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been)(will be)received within the current fiscal year.

By: _____
Department Head

Date: _____

Regular Agenda Item 6.3

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: Authorize MOU with Animal Balance for Community Spay-Neuter Services in 2025

Recommendation:

Consider an expenditure agreement (MOU) with Animal Balance, in the amount of \$120,000, for high quality high volume (HQHVV) community spay-neuter services, and authorize the General Manager to sign the agreement.

Discussion:

Animal Balance is an international non-profit organization that provides long-term solutions to animal welfare and conservation issues by deploying teams around the world to work with local communities. The VetAID program was developed for the United States in response to the reduction of spay/neuter services during and since the pandemic. It is designed to collaborate with local partners to humanely manage dog and cat populations and reduce the spread of infectious diseases.

Their 6-10 person, licensed, High Quality High Volume Spay Neuter (HQHVSNN) team deploys and performs 200 spay/neuter surgeries (plus deworming, core vaccinations, and microchips) during multi-day MASH-style events, with the help of local volunteers trained by Animal Balance to help build local understanding and support of HQHVSNN efforts.

Through this agreement, Animal Balance will conduct three 3-day clinics at the SCCAS Annex facility, in February, May, and November of 2025 to provide affordable services to roughly 100 cats and 100 dogs owned by members of the the community at each event.

Animal Balance will charge \$40,000 per 3-day clinic, plus an additional \$100 per spay-neuter surgery performed over and above the 200-animal goal. The expenses will be drawn from the Shelter's Veterinarian Services budget line item and Contributions as described in item 6.2 for the CY24 clinics, and will be included with the recommended FY 2024-25 budget mid-year update and the recommended 2025-26 budget when those are presented in February and April. The agreement will be budget-neutral, as pet owners will pay for services per the SCCAS Planned Pethood fee structure, and SCCAS and the SCCAS Foundation will seek donation and sponsorship support of the events to subsidize the costs for pet owners who qualify for the low-income rates, estimated between \$6,000 and \$9,000 per clinic event.

Regular Agenda Item 6.4

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: December 9, 2024
SUBJECT: Allocate Unanticipated Revenue to Purchase & Equip Vehicle

Recommendation:

Approve a resolution to allocate \$100,000 of the unanticipated and unrestricted Contributions & Donations revenue from the Hillary Brookshire Trust to purchase, equip, and ship a new Animal Control Vehicle.

Background:

At the August 12, 2024 meeting the SCCAS Board of Directors accepted as unanticipated revenue \$375,000 from Hillary Brookshire Trust into Contributions & Donations.

The current Animal Control fleet consists of two 2008 and two 2011 Ford trucks outfitted with animal control box caging. Maintenance costs for these aging vehicles have accelerated significantly in the last year, and one of the 2011 vehicles is currently in the shop awaiting a new transmission. Our officers need a reliable and safe fleet to provide services across our 445 square mile jurisdiction.

Discussion:

Because we already have 4wd trucks with box caging, we prefer to diversify the fleet with this purchase to include a vehicle that is easier to load with large dogs and other animals, so we are opting for a customized mid-height Ford Transit cargo van. The cost of a truck with box caging and a van with interior caging are very similar, with improved fuel efficiency and maneuverability with a van.

Because there are no ACO caging manufacturers in California, the vehicle will most cost-effectively need to be purchased near to the caging outfitter in Indiana, the caging installed, and the vehicle shipped to us.

A mid-height Ford Transit van is currently approximately \$56,800.

A quality build-out with stainless steel caging & floor, appropriate storage, and a safety panel and door between the cab and cargo area is close to \$38,000.

Estimated total for the vehicle and caging build-out is \$94,800.

We are uncertain of shipping costs and other contingencies at this time. Any remaining funds from this allocation would be put toward decals to properly identify the van as an official Santa Cruz County Animal Control vehicle, and any additional tools and/or equipment boxes needed for full functionality.

Prior to this allocation, the Hillary Brookshire Trust balance was \$375,000. After transfer, the remaining balance will be \$275,000.

BEFORE THE BOARD OF DIRECTORS
OF THE SANTA CRUZ COUNTY ANIMAL SHELTER

Resolution No. 2024-2

On the motion of Board Member _____
Duly seconded by Board Member _____
The following resolution is adopted:

RESOLUTION ACCEPTING UNANTICIPATED REVENUE

WHEREAS, the Santa Cruz County Animal Shelter is the recipient of funds, in the amount of \$375,000, from a bequest from the Hillary Berkshire Trust; and

WHEREAS, the above-referenced funds are either in excess of those anticipated or are not specifically set forth in the current fiscal year budget of the Santa Cruz County Animal Shelter; and

WHEREAS, pursuant to Government Code section 29130(b), such funds may be made available for specific appropriation by four-fifths vote of the Board of Directors;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Santa Cruz County Auditor- Controller-Treasurer-Tax Collector appropriate the amount of \$100,000 for use by the Santa Cruz County Animal Shelter for the purchase of an Animal Control vehicle.

<u>GL Key</u>	<u>Revenue Object</u>	<u>IL Key</u>	<u>IL Object</u>	<u>Acct Name</u>	<u>Amount</u>
<u>702810</u>	<u>42372</u>			Contrib & Donations	<u>\$100,000</u>

and that such funds be and are hereby appointed as follows:

<u>GL Key</u>	<u>Expenditure Object</u>	<u>IL Key</u>	<u>IL Object</u>	<u>Acct Name</u>	<u>Amount</u>
<u>702810</u>	<u>86209</u>			Mobile Equipment	<u>\$100,000</u>

PASSED AND ADOPTED BY THE Board of Directors of the Santa Cruz County Animal Shelter, this 9th day of December, 2024 by the following vote (requires four-fifths vote for approval):

AYES: MEMBERS _____

NOES: MEMBERS _____

ABSENT: MEMBERS _____

ATTEST:

Chair of the Board

Clerk of the Board

DEPARTMENT HEAD I hereby certify that the fiscal provisions have been researched and that the Revenue(s) (has been)(will be)received within the current fiscal year.

By: _____
Department Head

Date: _____



MAVRON, INC.
 152 S Zimmer Rd
 Warsaw IN 46580
 (800) 551-1498

Estimate # Q15035

Customer:

Santa Cruz County, California, Todd
 Stosuy
 701 Ocean Street
 Santa Cruz CA 95060
 ☎ +1 831-454-7254

Invoice and Shipping Address:

Santa Cruz County, California, Todd
 Stosuy
 701 Ocean Street
 Santa Cruz CA 95060
 ☎ +1 831-454-7254

Total: \$ 37,666.80

Payment Terms: Net 30 Days

Quotation Date:

09/27/2024

Expiration:

10/28/2024

Production

Timeline:
 180 Days Receipt of
 Chassis and Signed
 Quote

End User:

Santa Cruz County,
 California

Salesperson:

Richard Knisely

Item	Description	Quantity	Unit Price	Amount
3M10018	AT-102V Animal Transport Van Conversion Includes: Installation of 9 (Inline) Sloped & Drained Cages, w/ Scratch Resistant Polycarbonate Cage Doors, Cage Area Lighting, Polymax Floor Grills, Sealed & Carpeted Cab Divider Wall, Sheeted Cargo Area w/Diamond Plate Flooring	1.00	\$ 27,079.20	\$ 27,079.20
3M32051	Exchange Polycarbonate Cage Door w/ Stainless Steel Rod Animal Transport Cage Door *Base door does not include any catch pole cutout* **Rod door latches same as polycarbonate doors.**	10.00	\$ 0.00	\$ 0.00
3M32092	Add Catch Pole Cutout to Stainless Steel Rod Door ** located on Upper Edge of Lower Cage Doors **	5.00	\$ 73.20	\$ 366.00

CAGE OPTIONS:

Door Material: (10) - Stainless Steel Rod Doors

Cut-Outs: Catch Pole Cut-Outs

3M32054	Installation of a Door, with a Viewing Window, in the Cab Divider Wall	1.00	\$ 3,476.40	\$ 3,476.40
3M30004	Installation of Thermometer for Temperature Monitoring of Cargo Area	1.00	\$ 204.00	\$ 204.00

+1 (800) 551-1498 | sales@mavron.com | https://www.mavron.com/ | 35-1294067



MAVRON, INC.
 152 S Zimmer Rd
 Warsaw IN 46580
 (800) 551-1498

Estimate # Q15035

3M32019	Lipped Open Storage Above (1) Cage Bank	2.00	\$ 836.40	\$ 1,672.80
3M32097.60	(1) Roof Angle with Bungee Holes Above Lipped Open Storage for (1) Cage Bank Bungee Holes Added to Lipped Storage (60")	2.00	\$ 283.20	\$ 566.40
3M30080.A	Integration of front factory heat in Ford Transit cargo Van into Mavron installation. (Animal)	1.00	\$ 693.60	\$ 693.60
3M30074	Integration of rear factory AC option in Ford Transit cargo Van into Mavron installation.	1.00	\$ 693.60	\$ 693.60
3M36005	LED Loading/Work Lights 1- Installed Above Each Cargo Door	2.00	\$ 330.00	\$ 660.00
3M56021	Whelen MCRNT* (REPLACE "*" WITH COLOR SELECTION) Mounted to Front Grille	2.00	\$ 524.40	\$ 1,048.80
3M56020	Whelen IONSM* (REPLACE "*" WITH COLOR SELECTION) Series Warning Lighthead, Surface Mount - Rear Install	2.00	\$ 379.20	\$ 758.40
3M30011.IN	Catch Pole Hooks Installed on Passenger's Sidewall in Animal Area	2.00	\$ 68.40	\$ 136.80
3M30007	PVC Catch Pole Holder Installed Above Animal Cages - Accessible from Rear of Vehicle	1.00	\$ 310.80	\$ 310.80

NOTE:

1) This Conversion is Designed for Installation into a Standard Length, Mid-Roof, Ford Transit Cargo Van with Factory Installed Rear Heat/AC Systems.

2) MAVRON's Drop-Ship Code for Ford: 88MZ69 ... (F88Z69 When Ordering on WBDO)

3) FREIGHT CHARGE NOTICE:

..... Due to Fuel Volatility and trucking Shortages, Freight Charges Will be Determined and Quoted at Time of Delivery.

Please call to discuss Vehicle Specifications prior to ordering your new vehicle

Total \$ 37,666.80

Pricing subject to change. A Quote will be provided when customer supplied vehicle arrives at MAVRON facility.
 Signing the Estimate will place your conversion on our production schedule.



MAVRON, INC.
152 S Zimmer Rd
Warsaw IN 46580
(800) 551-1498

Estimate # Q15035

Shipping Codes: General - BAC# 135690 | Ford - 88MZ69 | Dodge - T-0838

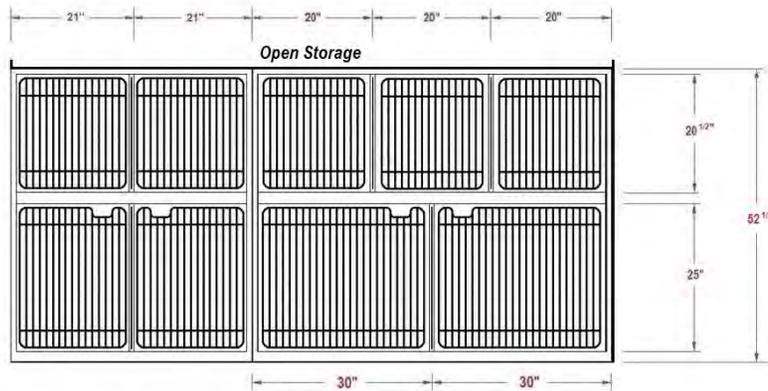
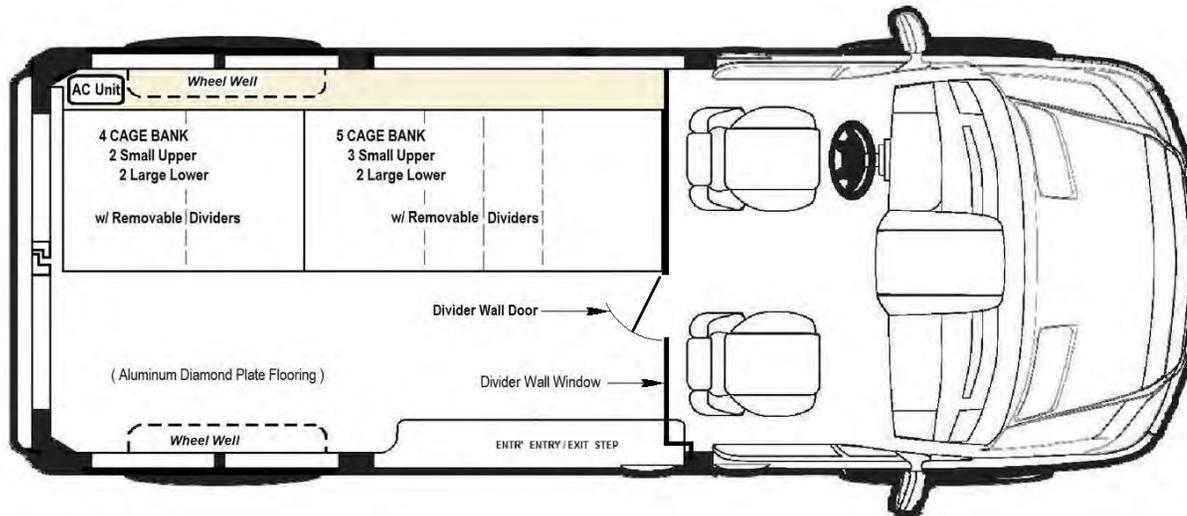
APPROVAL

Customer Name Print _____

Customer Signature _____

Purchase Order No _____

+1 (800) 551-1498 | sales@mavron.com | <https://www.mavron.com/> | 35-1294067



(Side View of Cages)

MAVRON, INC. 152 S. Zimmer Rd. Warsaw IN 46580-2369 800-551-1498 574-267-3044 www.mavron.com	TITLE: AT-102V Animal Transport Conversion w/ Front Storage		CUSTOMER INFO:
	DATE:	REV: w/ Cab Divider Wall Door	
	NOTES: This Conversion is Designed for Installation into a Standard Length, Mid-Roof Cargo Van		