

**Santa Cruz County Animal Shelter
Board of Directors Meeting
SUMMARY MINUTES
December 9, 2024 10:30 am
In-Person Meeting – Santa Cruz County Board of Supervisors Chambers**

VOTING KEY: B=Bush, Co=Coburn, Ch=Chung, F=Frietas, Ma=Manning, M=Murphy, R=Ryan, T=Thul, W=Walpole

Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

-
- 1.0 **Called to Order and Roll Call:** Chair Emily Chung called meeting to order 10:46 am. Quorum established; Captain Michael McKinley attending in place of Nathalie Manning for City of Watsonville
 - 2.0 **Introductions:** Chief Sarah Ryan has replaced Chief Andrew Dally for Capitola, Chief Deputy Dan Frietas has replaced Jacob Ainsworth for SC County Sheriff's Office, Captain McKinley, Watsonville PD, attending as alternate to new member Nathalie Manning, who has replaced Tamara Vides for City of Watsonville
 - 3.0 **Consideration of Late Additions or Changes to Agenda:** Inserted financial report with minor correction after publication, slides will be included in today's meeting and added to packet.
 - 4.0 **Oral Communications:**
No speakers
 - 5.0 **Consent Agenda**
 - 5.1 Approve minutes of the October 21, 2024 Board meeting
 - 5.2 Accept reports of the General Manager and management team for August and September 2024
 - 5.3 Accept and file statistics for August and September 2024
 - 5.4 Accept and approve financial reports for August and September 2024
 - 5.5 Accept and approve quarterly report for all claims under \$10,000
 - 5.6 Accept and approve journal entry payments with the County of Santa Cruz
 - 5.7 Accept gifts totaling \$31,633 from Santa Cruz County Animal Shelter Foundation

Public Comment: None

Board Comment: Coburn – appreciation for 2nd community spay/neuter clinic

Result: Items on Consent Agenda Approved unanimously

Moved: Coburn

Second: Bush

Ayes: B, Co, Ch, F, Ma, M, R, T, W

6.0 Regular Agenda

6.1 General Manager’s Oral Report

Result: Presentation by GM Rowland

Public Comment: None

Board Comment: Murphy: asked about current vacancies addressed, Rowland suggested funding an additional Client Services (Animal Services Assistant) position instead of Extra Help in that Unit

Murphy: asked for more information about Capacity for Care study and what expected benefits/results are.

Chung: Animal Balance clinics – Santa Cruz Co residents only? Hasn’t been limited

6.2 Resolution to recognize revenue and allocate it to 2024 public spay/neuter clinics

Result: Approved unanimously

Public Comment: None

Moved: Coburn

Second: Walpole

Ayes: B, Co, Ch, F, Ma, M, R, T, W

6.3 Resolution to enter MOU for 3 public spay/neuter clinics with Animal Balance Clinics in CY 2025

Board Comment: Discussion of out of County vs in-County services, consider limiting low-income subsidies to just in-County pets. Board interested in statistics.

Result: Approved unanimously

Public Comment: None

Moved: Coburn with additional direction: send MOU to Sub-committee for review

Second: Murphy

Ayes: B, Co, Ch, F, Ma, M, R, T, W

6.4 Resolution to recognize revenue and allocate \$100,000 to new ACO vehicle

Result: Approved unanimously

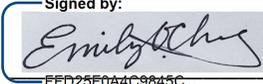
Public Comment: None

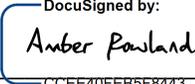
Moved: Manning

Second: Bush

Ayes: B, Co, Ch, F, Ma, M, R, T, W

7.0 Adjourned at 11:25 a.m.

ATTEST:  Signed by:
 4/4/2025
 FFD25F0A4C9845C...
 Chair Chung

 DocuSigned by:
 4/4/2025
 CCEE40FEB5F8443...
 Clerk Rowland