



## **Santa Cruz County Animal Shelter**

1001 Rodriguez Street, Santa Cruz, CA 95062

580 Airport Boulevard, Watsonville, CA 95076

Phone: (831) 454-7200 Fax: (831) 454-7210

Amber Rowland - General Manager

### **SANTA CRUZ COUNTY ANIMAL SHELTER**

#### **BOARD OF DIRECTORS MEETING**

**April 14, 2025 AT 10:30 AM**

**Meeting Location: BOS Chambers, 701 Ocean St., Rm. 525, Santa Cruz, CA 95060**

- 1.0 Call to Order and Roll Call**
- 2.0 Introductions**
- 3.0 Consideration of Late Additions or Changes to the Agenda**
- 4.0 Oral Communications – Any person may address the Santa Cruz County Animal Shelter Board of Directors during the oral communications period. All oral communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today’s agenda. Board members will not take actions or respond immediately to oral communications presented, but may choose to follow-up at a later time, either individually or on a subsequent agenda.**
  
- 5.0 Consent Agenda**
  - pg 2 **5.1 Approve minutes of the February 10, 2025 Board meeting**
  - pg 3 **5.2 Accept reports of the General Manager and Management Team for February and March 2025**
  - pg 6 **5.3 Accept and file statistics for February and March 2025**
  - pg 10 **5.4 Consider and approve financial reports for February and March 2025**
  - pg 15 **5.5 Approve the third quarter report of all claims under \$10,000**
  - pg 23 **5.6 Approve the third quarter journal entry payments with the County of Santa Cruz**
  - pg 25 **5.7 Accept gifts totaling \$28,507 from the SCCAS Foundation**
  
- 6.0 Regular Agenda**
  - pg 26 **6.1 General Manager’s oral report**
  - pg 33 **6.2 Authorize allocation of additional trust funds for Watsonville fencing**
  - pg 35 **6.3 Authorize Veterinary Services ICA Contract**
  - pg 44 **6.4 Authorize update to Inventory Control Policy # 370**
  - pg 47 **6.5 Authorize updates to Purchasing Policy # 410 and Approval of Claims # 320**
  - pg 50 **6.6 Consider the General Manager’s Proposed Budget for FY 2025-26**
  
- 7.0 Adjournment to Closed Session**
  - 7.1 Public Employee Performance Evaluation [Cal. Govt. Code §54957(b)]  
Joint Powers Authority Board’s Performance Evaluation of General Manager**

#### **Correspondence**

##### **ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Amber Rowland at 831-454-7203 at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please attend the meeting smoke and scent free.

**SANTA CRUZ COUNTY ANIMAL SHELTER  
BOARD OF DIRECTORS' MEETING  
SUMMARY MINUTES  
February 10, 2025 at 11:00 a.m.**

**Location: Watsonville City Hall Chambers, 400 Main St., 6<sup>th</sup> Floor, Watsonville, CA 95076**

**VOTING KEY: Co=Coburn, Ch=Chung, B=Baldwin\*, G=Garcia, Ma=Manning, M=Murphy,  
R=Ryan, T=Thul, W=Walpole**

**Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)**

**Audio Link:** <https://www.scanimalshelter.org/wp-content/uploads/2025/02/02.10.25-ASA-Board-Mtg.mp3>

- 
- 1.0 Call to Order and Roll Call:** Chair Emily Chung called the meeting to order at 11:10 am.  
\*Sheriff's Lieutenant Dee Baldwin Proxy for Sheriff's Chief Deputy Dan Freitas.
  - 2.0 Introductions:** Deputy Chief Jose Garcia replaces Deputy Chief Jon Bush for the City of Santa Cruz.
  - 3.0 Consideration of Late Additions or Changes to the Agenda:** None
  - 4.0 Oral Communications:** Nga Trinh-Halperin, Executive Director of the Santa Cruz Animal Shelter Foundation, gave highlights of the Foundation's current projects.

Lea Goodman, The Benefit Shop Manager, shared that they have secured a new location in the East Cliff Shopping Center. She stated it was important for the Shop to stay in Santa Cruz and continue the work of helping the animals in the county. Lea thanked the Parks Department for the years she was allowed to rent out space from them.

**5.0 Consent Agenda**

- 5.1 Approve minutes of the December 9, 2024 regular Board meeting
- 5.2 Accept reports of the General Manager and Management Team for December 2024 and January 2025
- 5.3 Accept and file statistics for December 2024 and January 2025
- 5.4 Consider and approve financial report for December 2024 and January 2025
- 5.5 Approve the second quarter report of all claims under \$10,000
- 5.6 Approve the second quarter journal entry payments with the County of Santa Cruz
- 5.7 Accept gifts totaling \$51,693.43 from the SCCAS Foundation
- 5.8 Accept gifts totaling \$29,715 from donors

**Board Comment:**

**Result:** Items on Consent Agenda Approved; Deputy Chief Garcia abstained

**Moved:** Coburn

**Second:** Thul

**Ayes:** Co, Ch, B, Ma, M, R, T, W

**6.0 Regular Agenda**

- 6.1 General Manager's oral report

**Result:** Presentation by GM Rowland

**Public Comment:** None

**Board Comment:** Please refer to the February 10, 2025, JPA Board Meeting Audio for Board Comments beginning at the 0:18:58 minute mark through 0:26:38.

6.2 Report from the Boards' Technical Advisory Subcommittee

**Result:** Technical Advisory Subcommittee Report Recommendation approved unanimously.  
Recommendation:

- 1) Accept and file a status report from the Technical Advisory Subcommittee (Subcommittee) assigned to review and analyze service delivery and organizational change opportunities;
- 2) Direct the General Manager to include \$50,000 in the 2025-26 Proposed Budget for strategic plan development; and
- 3) Approve the extension of the Subcommittee for one year until February 2026, and direct the Subcommittee to return with the next status report no later than August 2025.

**Board Comment:** None

**Public Comment:** None

**Moved:** Murphy

**Second:** Coburn

**Ayes:** Co, Ch, B, G, Ma, M, R, T, W

6.3 Authorize extension of Service Contract with JPA Counsel

**Result:** Approved unanimously

**Public Comment:** None

**Board Comment:** Please refer to the February 10, 2025, JPA Board Meeting Audio for Board Comments beginning at the 0:32:55 minute mark through 0:35:00.

**Moved:** Walpole

**Second:** Murphy

**Ayes:** Co, Ch, B, G, Ma, M, R, T, W

6.4 Authorize appropriation of \$9,000 from B. Jean Trust for fencing in Watsonville

**Result:** Approved unanimously

**Public Comment:** None

**Moved:** Murphy

**Second:** Thul

**Ayes:** Co, Ch, B, G, Ma, M, R, T, W

**7.0 Adjournment to Closed Session:** Meeting adjourned to Closed Session at 11:47 am.

7.1 Public Employee Performance Evaluation [per Cal. Govt. Code §54957(b)]  
Joint Powers Authority Board's Performance Evaluation of General Manager

**Correspondence:** None

## Consent Agenda Item 5.2

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Reports from the General Manager and Management Team for February and March 2025

This report is provided to give a synopsis of the programs provided and services rendered through the dedication and commitment of Santa Cruz County Animal Shelter's (SCCAS) staff and volunteers.

### General Operations:

- Dr. Maris and I joined the initial in-person meeting of the One Health Collaborative with multiple other County departments on March 26.
- New County Supervisors De Serpa and Martinez & their Analysts toured the Santa Cruz Shelter and met with me on April 1 to learn about shelter operations and issues.
- We've implemented a new "Interested Party Protocol" which allows people who bring strays to the shelter to apply for adoption at the time of intake.
- 216 Volunteers contributed a total of 3,961 hours during February and March.
- Our new Assistant Departmental Administrative Analyst and JPA Board Clerk, Gerardo Leon Garcia, started February 18. Unfortunately, he has decided to transfer back to Probation. He will be with us full-time through May 10, then 2 days/week for 2 weeks thereafter.
- Volunteer Coordinator Megan Carroll resigned as of April 5, and Omar Alejo-Llanas, Animal Care Worker, has accepted a new position with Santa Clara County, starting April 14. We're working with Personnel to get all three positions posted and hired as quickly as possible.
- One RVT has had a FMLA-related reduction in hours, and Personnel has asked that we hold off posting/ hiring a Substitute Animal Control Officer until the situation with the employee on leave is clarified and resolved – anticipating mid to late May.
- Dr. Molly Werder has started as a part-time spay/neuter Veterinarian (see Item 6.3).
- We completed work with the Conflict Resolution Center to help our Leadership Team develop improved communication, especially around animal pathway planning.
- We've had one scheduled labor relations meeting with SEIU and have established dialogue with the new SEIU liaison, Emily Fontana. Management is exploring options and has gotten bids for possible "panic button" systems at both shelters as discussed in that meeting.

### Overview of Statistics:

- We took in a total of 593 live, non-wild, non-euthanasia-requested animals in February and March, 8 fewer than last year during this period.
- Our Adoption rate was 2% higher and Return to Owner rate was 7% higher than last year during this period, while transfer and euthanasia rates were essentially the same (Item 5.3.1).
- We conducted an "Adopt Your Valentine" adoption special February 1-15, during which 97 animals were adopted, including 9 birds, 52 cats, 32 dogs and 4 small pets.
- Our 8-day "St. Pittie's Day" adoption special yielded 15 dog, 12 cat, and 2 rabbit adoptions.
- Our cat population has remained low due to normal seasonal reduction in intake and increased spay/neuters by external partners, however we expect kittens will start coming in soon.
- Our in-shelter clinic performed 243 spays & neuters – 194 shelter animals and 49 publicly-owned animals.

## **Facilities:**

- The Benefit Shop successfully vacated the Parks Department property per the March 15 deadline and opened at their new location on April 3 as an independent non-profit organization. This reduces the Shelters' exposure, but also revenue of approx. \$26,000/yr.
- We had General Services install seals between 6 kennels in Watsonville and protective chair rail panels in our newer cat get-acquainted room in Santa Cruz.
- The western perimeter fence at Watsonville has been installed and is a vast improvement for functionality and safety. An additional allocation of trust funding is needed to pay for the full project (see Item 6.2).
- We've determined that the previously-planned service area improvements at Watsonville would be cost-prohibitive, so I've revised plans to include a smaller and simplified concrete footprint and a 20' side-opening shipping container instead of a carport-type storage area.
- The Watsonville shelter needs its 2 furnaces replaced. We've obtained an initial bid of \$4,875 for one. Clarification is needed regarding whether replacement of furnaces is a City or JPA responsibility:
  - The ASA JPA Amendment adding Watsonville dated October 30, 2007 states: "The heating and air conditioning systems shall be maintained by the City."
  - The Lease Agreement between the Watsonville Municipal Airport and Animal Services commenced July 1, 2022 states "23. Repairs. City shall maintain the exterior of the Premises, including outside walls and roof, except in the event that repairs or replacements are necessary thereto because of negligence or misconduct of the Tenant or if the Tenant fails to notify City in writing within three (3) days of the need to repair. Tenant shall maintain Premises, including, but not limited to, heating, air conditioning, electrical systems... in as good order, condition and repair as they shall be upon the commencement of the term of this Lease."

## **In the Community:**

- We conducted 2 Healthy Pets for All Vaccine clinics – one in Watsonville, and the second at the VFW Hall on 7<sup>th</sup> Street. A total of 181 families, with 206 dogs and 80 cats were served. The VFW event also included free flu and Covid-19 vaccines for humans.
- The next HPFA events will be Friday, April 25 at Mountain Community Resources in Felton, then Friday, May 23 in Watsonville.
- Our next Animal Balance / Planned Pethood spay/neuter event for up to 200 owned dogs and cats in SC County will take place May 16-18. Registration is available through our website, a direct QR code link, or with staff at either shelter for cash payments and/or those who don't wish to/cannot use the electronic registration system.
- Our week-long St. Pittie's Day activities earned over \$18,000 in donations.
- The Foundations' Awkward Pet Portraits fundraiser was a great success, raising over \$9,400 and resulting in some wonderful artwork.
- The Foundation and staff also worked with the Santa Cruz Boardroom for their Capitola Classic skateboarding event at the Capitola Mall on February 8. Over \$7,000 was raised for the shelter.

## **Recommendations:**

Accept and file the reports of the management team for the months of February and March 2025.

### Consent Agenda Item 5.2.1

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Todd Stosuy, Field Services Manager  
SUBJECT: Animal Control Report for February and March

1. We have begun working with the Santa Cruz SPCA in providing Humane Education outreach in local schools.
2. I testified in a criminal jury trial regarding a defendant in the City of Santa Cruz that allegedly abused his dogs and resisted arrest. The jury found the defendant guilty on resisting arrest but were “hung” on the animal abuse. The District Attorney was able to get the defendant to plead out on numerous other charges that occurred on various dates within Santa Cruz City limits.
3. A court diversion motion was filed with the District Attorney’s Office regarding a cat neglect case we filed. The judge in the case denied the motion, stating the owners should be held accountable for their neglect. Case will likely plea out.
4. We assisted the Watsonville Police Department on a search warrant and seized a severely neglected dog. We requested charges be filed with the District Attorney’s Office.
5. Officer Cynthia Meidinger reported a street in unincorporated Watsonville with many free roaming feral cats. With the assistance of Heading Home Rescue and grant support, 27 (twenty-seven) cats were trapped and spayed/neutered. Of those 27, 15 were female. Of those 15, 11 were pregnant, 2 were in heat and 1 was post-partum with a likely recent delivery.
6. Santa Cruz County Parks reached out and asked if we could increase off-leash dog patrols at Anna Jean Cummings in Soquel and Highlands Park in Ben Lomond.
7. We seized 4 neglected elderly Chihuahuas in unincorporated Watsonville, all of whom were transferred to Peace of Mind rescue.
8. In February we deemed a dog a Habitual Offender in Aptos. In March we deemed a dog Potentially Dangerous in Boulder Creek.
9. Adult Protective Services (APS) provided training for officers regarding elder/abuse and neglect. We assisted APS on several joint investigations that involved elder abuse/neglect and animals.
10. We held a meeting with County Vector Control regarding public information regarding bats. HSA Communicable Disease has been looped in and is providing additional information to ensure public safety.
11. We seized a dog in unincorporated Watsonville and are requesting charges be filed for neglect.
12. With the Animal Care Manager, we conducted a free, targeted pet vaccination outreach for houseless residents staying along Corralitos Creek in Watsonville because we’d heard of some animals having illnesses there. We will have a follow-up clinic in April to provide booster vaccines.

### **Consent Agenda Item 5.3**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Accept and file Statistics for the Months of February and March 2025

Recommendation:

Accept and file the attached statistical report for the months of February and March 2025.



Santa Cruz County's Open-Door  
**ANIMAL SHELTER**  
 Serving Our Community's Neediest Animals

Kennel Statistics Report  
 Animals Taken Into Shelter from 02/01/25 to 03/31/25  
**All Jurisdictions Combined**

|                            | DOG        | PUPPY     | CAT        | KITTEN    | BIRD      | RABBIT    | LIVESTOCK | OTHER     | TOTAL      |
|----------------------------|------------|-----------|------------|-----------|-----------|-----------|-----------|-----------|------------|
| Adoption Return            | 6          | 2         | 6          | 0         | 0         | 1         | 0         | 0         | 15         |
| Born@Shelt                 | 0          | 9         | 1          | 4         | 0         | 0         | 0         | 0         | 14         |
| Dead on Arrival            | 27         | 0         | 5          | 0         | 0         | 0         | 0         | 2         | 34         |
| Owner Requested Euthanasia | 24         | 0         | 12         | 0         | 2         | 3         | 0         | 10        | 51         |
| Pph                        | 16         | 1         | 9          | 3         | 0         | 0         | 0         | 0         | 29         |
| Protective Custody         | 31         | 3         | 0          | 0         | 2         | 0         | 2         | 0         | 38         |
| Quarantine                 | 5          | 0         | 0          | 0         | 0         | 0         | 0         | 3         | 8          |
| Safe Hold                  | 1          | 0         | 0          | 0         | 0         | 0         | 0         | 0         | 1          |
| Stray                      | 152        | 24        | 134        | 30        | 9         | 8         | 1         | 3         | 361        |
| Surrendered by Owner       | 96         | 23        | 50         | 9         | 4         | 2         | 0         | 18        | 202        |
| Transfer                   | 1          | 0         | 0          | 0         | 0         | 0         | 0         | 0         | 1          |
| Wildlife                   | 0          | 0         | 0          | 1         | 20        | 1         | 0         | 25        | 47         |
| <b>TOTAL</b>               | <b>359</b> | <b>62</b> | <b>217</b> | <b>47</b> | <b>37</b> | <b>15</b> | <b>3</b>  | <b>61</b> | <b>801</b> |

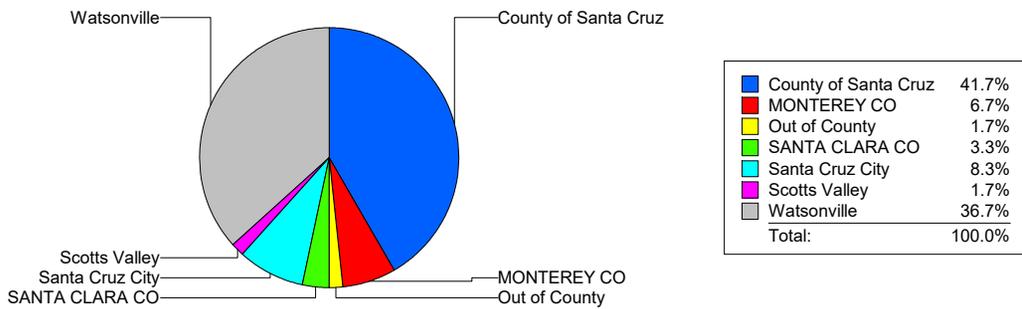
Kennel Statistics Report  
Animals That Left Shelter from 02/01/25 to 03/31/25  
**All Jurisdictions Combined**

|                                       | DOG        | PUPPY     | CAT        | KITTEN    | BIRD      | RABBIT    | LIVESTOCK | OTHER     | TOTAL      |
|---------------------------------------|------------|-----------|------------|-----------|-----------|-----------|-----------|-----------|------------|
| <b>Adopted</b>                        | 103        | 20        | 98         | 30        | 11        | 9         | 0         | 13        | 284        |
| <b>Died</b>                           | 0          | 1         | 1          | 1         | 1         | 0         | 0         | 0         | 4          |
| <b>Disposal</b>                       | 2          | 1         | 10         | 1         | 0         | 0         | 0         | 0         | 14         |
| <b>Euthanized</b>                     | 30         | 0         | 26         | 2         | 1         | 0         | 1         | 0         | 60         |
| <b>Lostreport</b>                     | 1          | 0         | 0          | 0         | 0         | 0         | 0         | 0         | 1          |
| <b>Missing</b>                        | 0          | 0         | 0          | 0         | 2         | 0         | 0         | 0         | 2          |
| <b>Pph</b>                            | 7          | 0         | 0          | 2         | 0         | 0         | 0         | 0         | 9          |
| <b>Returned to Owner</b>              | 131        | 7         | 54         | 2         | 2         | 0         | 2         | 0         | 198        |
| <b>Transferred to Another Shelter</b> | 29         | 5         | 30         | 13        | 5         | 1         | 0         | 4         | 87         |
| <b>TOTAL</b>                          | <b>303</b> | <b>34</b> | <b>219</b> | <b>51</b> | <b>22</b> | <b>10</b> | <b>3</b>  | <b>17</b> | <b>659</b> |

**Euthanasia Totals from  
2/1/2025 to 3/31/2025  
All Jurisdictions Combined**

| <u>Reason for Euth</u> | <u>Animal type</u> |           |          |          |          | Total     |
|------------------------|--------------------|-----------|----------|----------|----------|-----------|
|                        | DOG                | CAT       | KITTEN   | BIRD     | Others   |           |
| < 8 Weeks              | 0                  | 0         | 1        | 0        | 0        | 1         |
| Aggressive             | 11                 | 3         | 0        | 0        | 0        | 14        |
| Bite                   | 2                  | 0         | 0        | 0        | 0        | 2         |
| Bite Hx                | 2                  | 0         | 0        | 0        | 0        | 2         |
| Medical                | 3                  | 13        | 0        | 1        | 1        | 18        |
| Observed Behavior      | 12                 | 1         | 0        | 0        | 0        | 13        |
| Suffering              | 0                  | 1         | 0        | 0        | 0        | 1         |
| Unsocial               | 0                  | 8         | 1        | 0        | 0        | 9         |
| <b>Total</b>           | <b>30</b>          | <b>26</b> | <b>2</b> | <b>1</b> | <b>1</b> | <b>60</b> |

**Monthly Percentage of Euthanasia by Jurisdiction**



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on March 31, 2025 = 137

### **Consent Agenda Item 5.4**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Consider and Approve the Financial Report for February and March 2025

#### Recommendation:

Approve the Financial Report as presented for February and March 2025.

#### Discussion:

This fiscal year (FY) 2024-25 financial report for February and March 2025 reflects total revenues of \$636,079 and expenditures of \$902,065. Total FY revenues through February show 66.19% of a potential 75%. Total FY expenditures through March show 77.31% of a potential 75%. Fields highlighted in pink in the spreadsheet show revised estimates.

Licensing revenue for February and March was \$29,938. Total FY licensing revenue through March was \$148,299. Total FY licensing revenue for the previous fiscal year through March was \$186,211. Thus, current year licensing revenue through March was 20.36% lower than for through the same period last year.

**Santa Cruz County Animal Services Authority**  
**Financial Summary for Fiscal Year 2024-25**  
**For Months Ending March 31, 2025**

| Revenues:                      | 2024-2025<br>Final Budget | 2024-2025<br>Adj Budget | 2024-2025<br>Est/Actuals | 2024-2025<br>YTD Actuals | YTD<br>Remaining   | 2023-2024<br>YTD Actuals |
|--------------------------------|---------------------------|-------------------------|--------------------------|--------------------------|--------------------|--------------------------|
| SALES TAX                      | \$0                       | \$0                     | \$0                      | \$0                      | \$0                | \$0                      |
| INTEREST                       | \$60,000                  | \$60,000                | \$110,000                | \$76,747                 | \$33,253           | \$61,610                 |
| RENTS & CONCESSIONS            | \$250                     | \$250                   | \$170                    | \$83                     | \$87               | \$96                     |
| RENTAL DEPOSIT/FORFEIT REVENUE | \$200                     | \$200                   | \$200                    | \$180                    | \$20               | \$100                    |
| HUMANE SERVICES                | \$115,000                 | \$115,000               | \$135,000                | \$78,419                 | \$56,581           | \$86,486                 |
| ADMINISTRATIVE SERVICES        | \$3,000                   | \$3,000                 | \$2,500                  | \$1,725                  | \$775              | \$2,017                  |
| COST RECOVERY-OTHER            | \$5,000                   | \$5,000                 | \$6,000                  | \$4,066                  | \$1,934            | \$3,264                  |
| MEMBER CONTRIBUTION            | \$4,236,569               | \$4,236,569             | \$4,236,569              | \$3,366,383              | \$870,186          | \$3,516,597              |
| CHARGES FOR CURRENT SERVICES   | \$0                       | \$0                     | \$0                      | \$0                      | \$0                | \$425                    |
| ADMIN FINE FEES                | \$5,000                   | \$5,000                 | \$1,500                  | \$1,101                  | \$399              | \$100                    |
| GRANT SERVICES-NON INTERGOV    | \$215,000                 | \$215,000               | \$215,000                | \$30,180                 | \$184,820          | \$16,925                 |
| ANIMAL MICROCHIP FEES          | \$10,000                  | \$10,000                | \$3,000                  | \$2,372                  | \$628              | \$4,561                  |
| ANIMAL RABIES FEES             | \$9,000                   | \$9,000                 | \$5,000                  | \$3,772                  | \$1,228            | \$4,097                  |
| ANIMAL SPAY&NEUTER FEES        | \$116,000                 | \$179,000               | \$160,000                | \$104,408                | \$55,592           | \$17,267                 |
| SALES-OTHER-TAXABLE            | \$95,000                  | \$95,000                | \$55,000                 | \$54,097                 | \$903              | \$55,290                 |
| CASH OVERRAGES                 | \$0                       | \$0                     | \$0                      | \$10                     | (\$10)             | \$5                      |
| CONTRIBUTIONS and DONATIONS    | \$653,500                 | \$764,500               | \$840,000                | \$811,380                | \$28,620           | \$524,579                |
| NSF CHECKS                     | \$0                       | \$0                     | \$0                      | (\$54)                   | \$54               | (\$90)                   |
| OTHER REVENUE                  | \$40,000                  | \$20,000                | \$20,000                 | \$14,572                 | \$5,428            | \$20,138                 |
| LICENSES - CAPITOLA            | \$9,000                   | \$9,000                 | \$6,000                  | \$4,076                  | \$1,924            | \$5,448                  |
| LICENSES - SANTA CRUZ          | \$60,000                  | \$60,000                | \$60,000                 | \$32,077                 | \$27,924           | \$36,999                 |
| LICENSES- SCOTTS VALLEY        | \$17,000                  | \$17,000                | \$12,000                 | \$8,105                  | \$3,895            | \$9,174                  |
| LICENSES- COUNTY               | \$180,000                 | \$180,000               | \$130,000                | \$86,922                 | \$43,078           | \$114,517                |
| LICENSES- WATSONVILLE          | \$35,000                  | \$35,000                | \$24,000                 | \$17,119                 | \$6,881            | \$20,073                 |
| <b>TOTAL REVENUES:</b>         | <b>\$5,864,519</b>        | <b>\$6,018,519</b>      | <b>\$6,021,979</b>       | <b>\$4,697,780</b>       | <b>\$1,324,199</b> | <b>\$4,499,678</b>       |

**Less Expenditures:**

|                            |                    |                    |                    |                    |                    |                    |
|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Salaries and Benefits      | \$4,202,768        | \$4,202,768        | \$4,057,998        | \$2,846,364        | \$1,211,634        | \$2,614,294        |
| Services and Supplies      | \$1,814,755        | \$1,888,755        | \$1,806,157        | \$1,360,920        | \$445,237          | \$1,227,994        |
| Other Uses                 | \$91,637           | \$91,637           | \$91,637           | \$68,728           | \$22,909           | \$37,615           |
| Fixed Assets               | \$15,000           | \$115,000          | \$115,000          | \$15,150           | \$99,850           | \$9,354            |
| Operating Transfers Out    | \$105,101          | \$105,101          | \$105,101          | \$105,010          | \$91               | \$104,060          |
| Intrafund Transfer         | \$0                | \$0                | \$0                | \$0                | \$0                | \$0                |
| <b>TOTAL EXPENDITURES:</b> | <b>\$6,229,261</b> | <b>\$6,403,261</b> | <b>\$6,175,893</b> | <b>\$4,396,172</b> | <b>\$1,779,721</b> | <b>\$3,993,318</b> |

**Plus Contingency:**

|  |                    |                    |                    |                    |                    |                    |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|  | \$237,990          | \$237,990          | \$237,990          | \$0                | \$237,990          | \$0                |
| <b>TOTAL EXPENDITURES INCLUDING CONTINGENCY:</b> | <b>\$6,467,251</b> | <b>\$6,641,251</b> | <b>\$6,413,883</b> | <b>\$4,396,172</b> | <b>\$2,017,711</b> | <b>\$3,993,318</b> |

**NET REVENUES OVER (UNDER) EXPENDITURE**

|  |             |             |             |           |             |           |
|--|-------------|-------------|-------------|-----------|-------------|-----------|
|  | (\$602,732) | (\$622,732) | (\$391,904) | \$301,608 | (\$693,512) | \$506,360 |
|--|-------------|-------------|-------------|-----------|-------------|-----------|

**BEGINNING FUND BALANCE - UNDESIGNATED**

|  |             |             |             |             |             |             |
|--|-------------|-------------|-------------|-------------|-------------|-------------|
|  | \$5,837,956 | \$1,384,065 | \$5,837,956 | \$5,837,956 | \$5,837,956 | \$5,837,956 |
|--|-------------|-------------|-------------|-------------|-------------|-------------|

(unaudited ending balance from 6/30/24)

**ENDING FUND BALANCE - UNDESIGNATED**

|  |             |           |             |             |             |             |
|--|-------------|-----------|-------------|-------------|-------------|-------------|
|  | \$5,235,224 | \$761,333 | \$5,446,052 | \$6,139,564 | \$5,144,444 | \$6,344,316 |
|--|-------------|-----------|-------------|-------------|-------------|-------------|

**ANIMAL LICENSE DETAIL**

|                         | 2022-23<br>YTD Actuals | 2021-22<br>YTD Actuals | PY<br>COMPARISON |
|-------------------------|------------------------|------------------------|------------------|
| LICENSES - CAPITOLA     | \$4,076                | \$5,448                | (\$1,372)        |
| LICENSES - SANTA CRUZ   | \$32,077               | \$36,999               | (\$4,923)        |
| LICENSES- SCOTTS VALLEY | \$8,105                | \$9,174                | (\$1,069)        |
| LICENSES- COUNTY        | \$86,922               | \$114,517              | (\$27,595)       |
| LICENSES- WATSONVILLE   | \$17,119               | \$20,073               | (\$2,954)        |

\* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/24 is \$472,501 (Unaudited)

\* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/24 is \$1,500 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2024-25**

As of 3/31/25 from Finance Enterprise  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Pos + = UP  
Neg ( ) = DOWN

| Acct        | Acct Title                            | 24/25<br>Final Budget | 24/25<br>Adj. Budget | 24/25<br>Est./Actuals | February<br>Actuals | March<br>Actuals | 24/25<br>YTD Actuals | YTD<br>Remaining   | 75%                                      | 75%                                    | 23/24<br>YTD Actuals | COMPARE                | March<br>Actuals  | 23/24<br>Est./Actuals |
|-------------|---------------------------------------|-----------------------|----------------------|-----------------------|---------------------|------------------|----------------------|--------------------|--|--|----------------------|------------------------|-------------------|-----------------------|
|             |                                       |                       |                      |                       |                     |                  |                      |                    | Percentage<br>of CY Budget<br>Actualized | Percentage<br>of PY EA's<br>Actualized |                      | THRU MAR<br>PY ACTUALS |                   |                       |
| 51000       | SALARIES & BENF                       | \$4,202,768           | \$4,202,768          | \$4,057,998           | \$293,751           | \$302,052        | \$2,846,364          | \$1,211,634        | 67.73%                                   | 71.36%                                 | \$2,614,294          | \$232,070              | \$283,187         | \$3,663,396           |
| 61000       | SERVICES & SUPL                       | \$1,814,755           | \$1,888,755          | \$1,806,157           | \$158,314           | \$109,889        | \$1,360,920          | \$445,237          | 72.05%                                   | 74.09%                                 | \$1,227,994          | \$132,926              | \$127,873         | \$1,657,414           |
| 70000       | OTHER CHARGES                         | \$91,637              | \$91,637             | \$91,637              | \$0                 | \$22,909         | \$68,728             | \$22,909           | 75.00%                                   | 75.00%                                 | \$37,615             | \$31,113               | \$0               | \$50,153              |
| 80000       | FIXED ASSETS                          | \$15,000              | \$115,000            | \$115,000             | \$0                 | \$15,150         | \$15,150             | \$99,850           | 0.00%                                    | 0.00%                                  | \$9,354              | \$5,796                | \$0               | \$15,000              |
| 90000       | OTHER FINANCING USES                  | \$105,101             | \$105,101            | \$105,101             | \$0                 | \$0              | \$105,010            | \$91               | 99.91%                                   | 0.00%                                  | \$104,060            | \$950                  | \$0               | \$104,060             |
| 98700       | CONTINGENCIES                         | \$237,990             | \$237,990            | \$237,990             | \$0                 | \$0              | \$0                  | \$237,990          | 0.00%                                    | 0.00%                                  | \$0                  | \$0                    | \$0               | \$0                   |
| 51000-98700 | TOTAL EXPENDITURES                    | \$6,467,251           | \$6,641,251          | \$6,413,883           | \$452,065           | \$450,000        | \$4,396,172          | \$2,017,711        | 66.19%                                   | 170.64%                                | \$3,993,318          | \$402,854              | \$411,059         | \$5,490,023           |
| 40100-42500 | TOTAL REVENUES                        | \$6,064,519           | \$6,238,519          | \$6,201,979           | \$529,896           | \$106,183        | \$4,822,797          | \$1,379,182        | 77.31%                                   | 89.97%                                 | \$4,636,800          | \$185,996              | \$313,300         | \$5,153,665           |
|             | <b>NET COST</b>                       | <b>(\$402,732)</b>    | <b>(\$402,732)</b>   | <b>(\$211,904)</b>    | <b>(\$77,831)</b>   | <b>\$343,817</b> | <b>\$426,625</b>     | <b>(\$638,529)</b> | <b>-105.93%</b>                          | <b>-191.31%</b>                        | <b>\$643,483</b>     | <b>(\$216,858)</b>     | <b>(\$97,759)</b> | <b>(\$336,358)</b>    |
| 51000       | REGULAR PAY-PER                       | 2,424,340             | 2,424,340            | 2,236,097             | \$170,646           | \$175,048        | \$1,547,834          | \$688,263          | 63.85%                                   | 71.36%                                 | \$1,465,219          | \$82,615               | \$169,199         | \$2,053,259           |
| 51005       | OVERTIME PAY-PE                       | 20,000                | 20,000               | 13,161                | \$1,065             | \$1,018          | \$9,826              | \$3,335            | 49.13%                                   | 63.79%                                 | \$11,586             | (\$1,760)              | \$86              | \$18,162              |
| 51010       | REGULAR PAY-EXT                       | 175,000               | 175,000              | 111,348               | \$7,196             | \$7,132          | \$72,612             | \$38,736           | 68.17%                                   | 41.49%                                 | \$100,549            | (\$27,937)             | \$7,860           | \$147,497             |
| 51040       | DIFFERENTIAL PAY                      | 32,000                | 32,000               | 36,375                | \$2,868             | \$2,680          | \$25,667             | \$10,708           | 80.21%                                   | 69.48%                                 | \$27,892             | (\$2,225)              | \$2,562           | \$40,146              |
| 52010       | OASDI-SOCIAL SE                       | 175,533               | 175,533              | 170,247               | \$13,693            | \$13,952         | \$120,982            | \$49,265           | 68.92%                                   | 71.09%                                 | \$121,215            | (\$234)                | \$13,618          | \$170,502             |
| 52015       | RETIREMENT                            | 696,429               | 696,429              | 661,333               | \$52,657            | \$54,174         | \$458,183            | \$203,150          | 65.79%                                   | 71.50%                                 | \$416,582            | \$41,601               | \$48,925          | \$582,662             |
| 53010       | EMPLOYEE INSURA                       | 574,261               | 574,261              | 724,232               | \$45,627            | \$48,048         | \$504,058            | \$220,174          | 87.77%                                   | 69.84%                                 | \$416,582            | \$87,476               | \$40,937          | \$596,500             |
| 53015       | UNEMPLOYMENT IN                       | 6,435                 | 6,435                | 6,435                 | \$0                 | \$0              | \$6,435              | (\$0)              | 100.00%                                  | 100.00%                                | \$14,664             | (\$8,229)              | \$0               | \$14,664              |
| 54010       | WORKERS COMPENS                       | 98,770                | 98,770               | 98,770                | \$0                 | \$0              | \$98,770             | (\$0)              | 100.00%                                  | 100.00%                                | \$40,004             | \$58,766               | \$0               | \$40,004              |
| 55021       | OTHER BENEFITS MISC                   | 0                     | 0                    | 0                     | \$0                 | \$0              | \$1,998              | (\$1,998)          | #DIV/0!                                  | #DIV/0!                                | \$0                  | \$1,998                | \$0               | \$0                   |
| 51000       | SALARIES & BENF                       | \$4,202,768           | \$4,202,768          | \$4,057,998           | \$293,751           | \$302,052        | \$2,846,364          | \$1,211,634        | 67.73%                                   | 71.36%                                 | \$2,614,294          | \$232,070              | \$283,187         | \$3,663,396           |
| 61115       | POLICE SAFETY EQUIPMENT               | 0                     | 0                    | 0                     | \$0                 | \$0              | \$0                  | \$0                | #DIV/0!                                  | 0.00%                                  | \$0                  | \$0                    | \$0               | \$500                 |
| 61125       | UNIFORM REPLACEMENT                   | 3,500                 | 3,500                | 4,750                 | \$304               | \$277            | \$4,750              | (\$0)              | 135.72%                                  | 100.00%                                | \$1,804              | \$2,946                | \$0               | \$1,804               |
| 61215       | RADIO SERVICES                        | 2,000                 | 2,000                | 0                     | \$0                 | \$0              | \$0                  | \$0                | 0.00%                                    | #DIV/0!                                | \$0                  | \$0                    | \$0               | \$0                   |
| 61220       | TELECOM SERVICES                      | 65,000                | 65,000               | 40,000                | \$0                 | \$8,420          | \$29,448             | \$10,552           | 45.30%                                   | 68.46%                                 | \$41,077             | (\$11,629)             | \$5,881           | \$60,000              |
| 61310       | FOOD                                  | 55,000                | 55,000               | 65,000                | \$3,869             | \$3,765          | \$42,622             | \$22,378           | 77.49%                                   | 76.34%                                 | \$41,988             | \$633                  | \$7,430           | \$55,000              |
| 61412       | JANITORIAL SERVICES                   | 11,500                | 11,500               | 11,500                | \$875               | \$875            | \$7,000              | \$4,500            | 60.87%                                   | 67.90%                                 | \$7,808              | (\$808)                | \$875             | \$11,500              |
| 61525       | LIABILITY INSURANCE                   | 65,127                | 65,127               | 75,551                | \$0                 | \$0              | \$75,551             | \$0                | 116.00%                                  | 100.75%                                | \$67,573             | \$7,977                | \$500             | \$67,073              |
| 61535       | OTHER INSURANCE                       | 39,937                | 39,937               | 39,937                | \$0                 | \$0              | \$39,937             | \$0                | 100.00%                                  | 0.00%                                  | \$33,233             | \$6,704                | \$1,000           | \$33,733              |
| 61720       | MAINT-MOBILE EQUIPMENT-SERV           | 15,000                | 15,000               | 30,000                | \$900               | \$200            | \$26,752             | \$3,248            | 178.35%                                  | 31.57%                                 | \$2,367              | \$24,385               | \$0               | \$7,500               |
| 61725       | MAINT-OFFICE EQUIPMENT                | 4,000                 | 4,000                | 2,500                 | \$0                 | \$552            | \$1,940              | \$560              | 48.50%                                   | 67.97%                                 | \$2,719              | (\$779)                | \$0               | \$4,000               |
| 61730       | MAINT-OTHER EQUIP-SVCS                | 15,000                | 15,000               | 10,000                | \$1,272             | \$1,917          | \$7,306              | \$2,694            | 48.71%                                   | 86.26%                                 | \$12,938             | (\$5,632)              | \$3,042           | \$15,000              |
| 61731       | MAINT-OTHER EQUIP-SUP                 | 1,500                 | 1,500                | 0                     | \$0                 | \$0              | \$0                  | \$0                | 0.00%                                    | 20.37%                                 | \$306                | (\$306)                | \$0               | \$1,500               |
| 61835       | FACILITIES MAINT                      | 5,000                 | 5,000                | 5,000                 | \$0                 | \$0              | \$0                  | \$5,000            | 0.00%                                    | 0.00%                                  | \$0                  | \$0                    | \$0               | \$2,000               |
| 61845       | MAINT STRUCT IM                       | 6,000                 | 6,000                | 30,000                | \$21,599            | \$0              | \$29,909             | \$91               | 498.49%                                  | 57.23%                                 | \$5,723              | \$24,186               | \$0               | \$10,000              |
| 61846       | MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES | 1,000                 | 1,000                | 5,000                 | \$0                 | \$0              | \$4,432              | \$568              | 443.19%                                  | 0.00%                                  | \$133                | \$4,298                | \$0               | \$1,000               |
| 61920       | MEDICAL, DENTAL & LAB SUPPLIES        | 0                     | 0                    | 0                     | \$0                 | \$0              | \$0                  | \$0                | 0.00%                                    | 0.00%                                  | \$0                  | \$0                    | \$0               | \$0                   |
| 61922       | OTHER MEDICAL MATERIALS               | 175,000               | 175,000              | 185,000               | \$11,206            | \$11,045         | \$118,938            | \$66,062           | 67.96%                                   | 82.34%                                 | \$131,748            | (\$12,811)             | \$17,642          | \$160,000             |
| 62020       | MEMBERSHIPS                           | 3,000                 | 3,000                | 3,000                 | \$0                 | \$0              | \$2,359              | \$641              | 78.63%                                   | 68.83%                                 | \$2,065              | \$294                  | \$0               | \$3,000               |
| 62111       | MISCELLANEOUS EXPENSES                | 7,500                 | 7,500                | 17,500                | \$12                | \$2,812          | \$17,292             | \$208              | 230.56%                                  | 48.28%                                 | \$2,414              | \$14,878               | \$236             | \$5,000               |
| 62112       | CASH SHORTAGES                        | 50                    | 50                   | 50                    | \$4                 | \$0              | \$33                 | \$17               | 0.00%                                    | 56.68%                                 | \$28                 | \$5                    | \$0               | \$50                  |
| 62214       | DUPLICATING SVCS.                     | 5,000                 | 5,000                | 5,000                 | \$0                 | \$0              | \$3,291              | \$1,709            | 65.82%                                   | 30.64%                                 | \$766                | \$2,525                | \$0               | \$2,500               |
| 62217       | MISC NONINVENTORIAL ITEMS EXPENSE     | 0                     | 0                    | 246                   | \$0                 | \$0              | \$246                | \$0                | 0.00%                                    | #DIV/0!                                | \$0                  | \$246                  | \$0               | \$0                   |
| 62219       | PC SOFTWARE PURCHASES                 | 12,000                | 12,000               | 12,000                | \$0                 | \$0              | \$9,308              | \$2,692            | 77.57%                                   | 85.59%                                 | \$9,415              | (\$107)                | \$0               | \$11,000              |
| 62221       | POSTAGE                               | 12,500                | 12,500               | 7,000                 | \$1,233             | \$893            | \$5,328              | \$1,672            | 42.63%                                   | 78.10%                                 | \$9,372              | (\$4,043)              | \$2,276           | \$12,000              |
| 62222       | SUBSCRIPTIONS/PERIODICALS             | 500                   | 500                  | 500                   | \$0                 | \$0              | \$0                  | \$500              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                    | \$0               | \$500                 |
| 62223       | SUPPLIES                              | 110,000               | 110,000              | 125,000               | \$12,558            | \$17,374         | \$92,434             | \$32,566           | 84.03%                                   | 86.26%                                 | \$94,891             | (\$2,457)              | \$12,638          | \$110,000             |
| 62225       | NON-PC SOFTWARE                       | 0                     | 0                    | 0                     | \$0                 | \$0              | \$0                  | \$0                | #DIV/0!                                  | #DIV/0!                                | \$0                  | \$0                    | \$0               | \$0                   |

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2024-25**

As of 3/31/25 from Finance Enterprise  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Pos + = UP  
Neg ( ) = DOWN

| Acct   | Acct Title                    | 24/25<br>Final Budget | 24/25<br>Adj. Budget | 24/25<br>Est./Actuals | February<br>Actuals | March<br>Actuals | 24/25<br>YTD Actuals | YTD<br>Remaining | 75%                                      | 75%                                    | 23/24<br>YTD Actuals | COMPARE<br>THRU MAR<br>PY ACTUALS | March<br>Actuals | 23/24<br>Est./Actuals |
|--------|-------------------------------|-----------------------|----------------------|-----------------------|---------------------|------------------|----------------------|------------------|--|--|----------------------|-----------------------------------|------------------|-----------------------|
|        |                               |                       |                      |                       |                     |                  |                      |                  | Percentage<br>of CY Budget<br>Actualized | Percentage<br>of PY EA's<br>Actualized |                      |                                   |                  |                       |
| 62226  | INVENTORABLE ITEMS            | 20,000                | 20,000               | 7,750                 | \$0                 | \$5,430          | \$7,716              | \$34             | 38.58%                                   | 25.73%                                 | \$5,146              | \$2,569                           | \$5,146          | \$20,000              |
| 62301  | ACCOUNTING & AUDITING         | 16,000                | 16,000               | 16,000                | \$0                 | \$0              | \$0                  | \$16,000         | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$16,000              |
| 62310  | BANKING SERVICES              | 19,000                | 19,000               | 20,000                | \$3,075             | \$1,643          | \$15,220             | \$4,780          | 80.11%                                   | 72.37%                                 | \$12,664             | \$2,556                           | \$293            | \$17,500              |
| 62316  | COMPUTER PROF SVCS            | 0                     | 0                    | 0                     | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | 0                     |
| 62317  | CONSULT/MGT/PC SVCE.          | 35,000                | 35,000               | 37,000                | \$237               | \$119            | \$36,823             | \$177            | 105.21%                                  | 97.75%                                 | \$34,212             | \$2,610                           | \$2,911          | \$35,000              |
| 62318  | COUNTY COUNSEL                | 0                     | 0                    | 0                     | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 62325  | DATA PROCESSING               | 83,376                | 83,376               | 83,376                | \$0                 | \$0              | \$35,898             | \$47,478         | 43.06%                                   | 50.00%                                 | \$43,870             | (\$7,972)                         | \$0              | \$87,739              |
| 62330  | DPW SERVICES - GENERAL MONEY  | 0                     | 0                    | 0                     | \$0                 | \$0              | \$0                  | \$0              | #DIV/0!                                  | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 62360  | LEGAL SERVICES                | 20,000                | 20,000               | 38,000                | \$3,675             | \$4,113          | \$28,672             | \$9,328          | 143.36%                                  | 0.00%                                  | \$22,931             | \$5,742                           | \$10,580         | \$32,000              |
| 62381  | PROF & SPECIAL                | 125,000               | 125,000              | 120,000               | \$10,733            | \$12,934         | \$102,987            | \$17,013         | 82.39%                                   | 80.85%                                 | \$113,183            | (\$10,196)                        | \$10,103         | \$140,000             |
| 62399  | VETERINARIAN SERVICES         | 426,000               | 500,000              | 360,000               | \$58,130            | \$12,337         | \$228,335            | \$131,665        | 45.67%                                   | 64.98%                                 | \$178,709            | \$49,627                          | \$18,138         | \$275,000             |
| 62500  | EQUIPMENT RENTS & LEASES-     | 0                     | 0                    | 0                     | \$0                 | \$0              | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$10,463             | (\$10,463)                        | \$0              | \$0                   |
| 62610  | RENTS & LEASES-               | 265,665               | 265,665              | 265,665               | \$5,429             | \$5,429          | \$251,954            | \$13,711         | 94.84%                                   | 72.17%                                 | \$191,724            | \$60,231                          | \$5,231          | \$265,665             |
| 62710  | FIELD EQUIPMENT               | 2,000                 | 2,000                | 2,000                 | \$42                | \$0              | \$238                | \$1,762          | 11.88%                                   | 50.58%                                 | \$1,012              | (\$774)                           | \$0              | \$2,000               |
| 62715  | SMALL TOOLS & INSTRUMENTS     | 1,000                 | 1,000                | 1,000                 | \$0                 | \$0              | \$87                 | \$913            | 8.65%                                    | 2.52%                                  | \$25                 | \$61                              | \$0              | \$1,000               |
| 62801  | ADVERTISING & PROMOTION       | 2,000                 | 2,000                | 1,000                 | \$0                 | \$700            | \$1,620              | (\$620)          | 81.00%                                   | 94.98%                                 | \$1,900              | (\$280)                           | \$0              | \$2,000               |
| 62810  | S/APP CNTR SRV-PLNT MNT & RPR | 0                     | 0                    | 0                     | \$0                 | \$0              | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                  | \$0                               | \$0              | \$0                   |
| 62842  | INVENTORY MATERIALS PURCHASED | 30,000                | 30,000               | 20,000                | \$2,128             | \$2,001          | \$14,141             | \$5,859          | 47.14%                                   | 59.54%                                 | \$17,861             | (\$3,719)                         | \$5,857          | \$30,000              |
| 62857  | SPECIAL MISC EXP-SUPPLIES     | 500                   | 500                  | 500                   | \$0                 | \$0              | \$82                 | \$418            | 16.35%                                   | 0.00%                                  | \$0                  | \$82                              | \$0              | \$500                 |
| 62890  | SUBSCRIPTIONS/BOOKS           | 500                   | 500                  | 500                   | \$500               | \$344            | \$486                | \$14             | 97.11%                                   | 78.35%                                 | \$588                | (\$102)                           | \$0              | \$750                 |
| 62893  | TOWING                        | 500                   | 500                  | 500                   | \$168               | \$288            | \$546                | (\$46)           | 0.00%                                    | 0.00%                                  | \$168                | \$378                             | \$168            | \$500                 |
| 62910  | AIR FARE                      | 1,000                 | 1,000                | 1,000                 | \$0                 | \$0              | \$0                  | \$1,000          | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 62914  | TRAVEL-EDUCATION              | 2,500                 | 2,500                | 2,500                 | \$0                 | \$0              | \$493                | \$2,008          | 19.70%                                   | 15.10%                                 | \$378                | \$115                             | \$0              | \$2,500               |
| 62920  | GAS, OIL, FUEL                | 25,000                | 25,000               | 18,000                | \$1,718             | \$1,352          | \$11,119             | \$6,881          | 44.48%                                   | 75.13%                                 | \$21,789             | (\$10,670)                        | \$2,224          | \$29,000              |
| 62922  | TRAVEL-LODGING                | 1,500                 | 1,500                | 1,500                 | \$0                 | \$0              | \$0                  | \$1,500          | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$1,500               |
| 62924  | TRAVEL-MEALS                  | 1,000                 | 1,000                | 1,000                 | \$0                 | \$0              | \$0                  | \$1,000          | 0.00%                                    | 20.64%                                 | \$103                | (\$103)                           | \$0              | \$500                 |
| 62926  | TRAVEL-MILEAGE                | 500                   | 500                  | 500                   | \$0                 | \$120            | \$120                | \$380            | 24.08%                                   | 0.00%                                  | \$0                  | \$120                             | \$0              | \$500                 |
| 62928  | TRAVEL-OTHER                  | 100                   | 100                  | 100                   | \$0                 | \$8              | \$8                  | \$92             | 8.00%                                    | 44.00%                                 | \$44                 | (\$36)                            | \$0              | \$100                 |
| 62930  | REGISTRATIONS                 | 1,000                 | 1,000                | 2,032                 | \$40                | \$0              | \$2,032              | (\$0)            | 203.22%                                  | 98.17%                                 | \$2,454              | (\$422)                           | \$188            | \$2,500               |
| 62935  | SERVICE CENTER                | 500                   | 500                  | 1,000                 | \$166               | \$134            | \$1,104              | (\$104)          | 0.00%                                    | 52.81%                                 | \$264                | \$840                             | \$0              | \$500                 |
| 62938  | SERV CTR POOL VEH CHARGES     | 0                     | 0                    | 700                   | \$0                 | \$0              | \$611                | \$89             | 0.00%                                    | #DIV/0!                                | \$0                  | \$611                             | \$0              | \$0                   |
| 62940  | TRAVEL ADVANCES               | 0                     | 0                    | 0                     | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 63070  | UTILITIES                     | 120,000               | 120,000              | 130,000               | \$18,598            | \$15,151         | \$101,751            | \$28,249         | 84.79%                                   | 83.45%                                 | \$100,138            | \$1,614                           | \$15,511         | 120,000               |
| 74230  | PRINCIPAL ON LEASE PUCHASES   | 0                     | 0                    | 0                     | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | 0                     |
| 61000  | SERVICES & SUPPLIES           | \$1,814,755           | \$1,888,755          | \$1,806,157           | \$158,314           | \$109,889        | \$1,360,920          | \$445,237        | 72.05%                                   | 74.09%                                 | \$1,227,994          | \$364,996                         | \$127,873        | \$1,657,414           |
| 75239  | CONTRIBUTIONS TO COUNTY       | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                  | \$0                               | \$0              | \$0                   |
| 75315  | COUNTY OVERHEAD (see 3550)    | \$91,637              | \$91,637             | \$91,637              | \$0                 | \$22,909         | \$68,728             | \$22,909         | 75.00%                                   | 75.00%                                 | \$37,615             | \$0                               | \$0              | \$50,153              |
| 700000 | OTHER CHARGES                 | \$91,637              | \$91,637             | \$91,637              | \$0                 | \$22,909         | \$68,728             | \$22,909         | 75.00%                                   | 75.00%                                 | \$37,615             | \$31,113                          | \$0              | \$50,153              |
| 86204  | EQUIPMENT                     | \$15,000              | \$15,000             | \$15,000              | \$0                 | \$15,150         | \$15,150             | (\$150)          | 101.00%                                  | 12.30%                                 | \$9,354              | \$5,796                           | \$0              | \$15,000              |
| 86208  | MEDICAL EQUIPMENT             | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | #DIV/0!                                  | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 86209  | MOBILE EQUIPMENT              | \$0                   | \$100,000            | \$100,000             | \$0                 | \$0              | \$0                  | \$100,000        | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 86210  | OFFICE EQUIPMENT              | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | #DIV/0!                                  | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 80000  | FIXED ASSETS                  | \$15,000              | \$115,000            | \$115,000             | \$0                 | \$15,150         | \$15,150             | \$99,850         | 13.17%                                   | 0.00%                                  | \$9,354              | \$5,796                           | \$0              | \$15,000              |

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2024-25**

As of 3/31/25 from Finance Enterprise  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Pos + = UP  
Neg ( ) = DOWN

| Acct        | Acct Title                      | 24/25<br>Final Budget | 24/25<br>Adj. Budget | 24/25<br>Est./Actuals | February<br>Actuals | March<br>Actuals | 24/25<br>YTD Actuals | YTD<br>Remaining | 75%                                      | 75%                                    | 23/24<br>YTD Actuals | COMPARE<br>THRU MAR<br>PY ACTUALS | March<br>Actuals | 23/24<br>Est./Actuals |
|-------------|---------------------------------|-----------------------|----------------------|-----------------------|---------------------|------------------|----------------------|------------------|--|--|----------------------|-----------------------------------|------------------|-----------------------|
|             |                                 |                       |                      |                       |                     |                  |                      |                  | Percentage<br>of CY Budget<br>Actualized | Percentage<br>of PY EA's<br>Actualized |                      |                                   |                  |                       |
| 90000       | OPERATING TRSF OUT              | \$105,101             | \$105,101            | \$105,101             | \$0                 | \$0              | \$105,010            | \$91             | 99.91%                                   | 136.83%                                | \$104,060            | \$950                             | \$0              | \$104,060             |
| 90000       | OTHER FINANCING USES            | \$105,101             | \$105,101            | \$105,101             | \$0                 | \$0              | \$105,010            | \$91             | 99.91%                                   | 0.00%                                  | \$104,060            | \$950                             | \$0              | \$104,060             |
| 95390       | REPAIR & MAINTENANCE            | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | #DIV/0!                                  | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 95000       | INTRAFUND TRANSFERS             | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | #DIV/0!                                  | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 98700       | APPROP FOR CONTINGENCIES        | \$237,990             | \$237,990            | \$237,990             | \$0                 | \$0              | \$0                  | \$237,990        | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 98700       | CONTINGENCIES                   | \$237,990             | \$237,990            | \$237,990             | \$0                 | \$0              | \$0                  | \$237,990        | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 40100       | PROPERTY TAXES                  | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 40171       | SALES TAX                       | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                  | \$0                               | \$0              | \$0                   |
| 40230       | ANIMAL LICENSES                 | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | (\$0)            | #DIV/0!                                  | #DIV/0!                                | \$0                  | \$0                               | \$0              | \$0                   |
| 40430       | INTEREST                        | \$60,000              | \$60,000             | \$110,000             | \$8,040             | \$0              | \$76,747             | \$33,253         | 127.91%                                  | 82.15%                                 | \$61,610             | \$15,137                          | \$8,415          | \$75,000              |
| 40440       | RENTS & CONCESS                 | \$250                 | \$250                | \$170                 | \$0                 | \$0              | \$83                 | \$87             | 33.28%                                   | 47.83%                                 | \$96                 | (\$12)                            | \$0              | \$200                 |
| 40441       | RENTAL DEPOSIT/FORFEIT REVENUE  | \$200                 | \$200                | \$200                 | \$0                 | \$0              | \$180                | \$20             | 90.00%                                   | 50.00%                                 | \$100                | \$80                              | \$100            | \$200                 |
| 40810       | ST-NATURAL DISASTER ASSISTANCE  | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                  | \$0                               | \$0              | \$0                   |
| 40872       | ST-MANDATED COST REIMBURSEMENT  | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 40984       | STATE-OTHER                     | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 41093       | FED-FEMA                        | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 41096       | INTERGOVERNMENTAL REV           | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 41148       | FED-CARES ACT CRF FUNDING       | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 41510       | HUMANE SERVICES                 | \$115,000             | \$115,000            | \$135,000             | \$8,127             | \$6,642          | \$78,419             | \$56,581         | 68.19%                                   | 77.22%                                 | \$86,486             | (\$8,067)                         | \$11,269         | \$112,000             |
| 41880       | ADOPTION FEES                   | \$200,000             | \$200,000            | \$180,000             | \$7,168             | \$8,221          | \$125,017            | \$54,983         | 62.51%                                   | 76.18%                                 | \$137,123            | (\$12,105)                        | \$12,445         | \$180,000             |
| 42010       | ADMINISTRATIVE SERVICES         | \$3,000               | \$3,000              | \$2,500               | \$248               | \$144            | \$1,725              | \$775            | 57.50%                                   | 67.24%                                 | \$2,017              | (\$292)                           | \$235            | \$3,000               |
| 42022       | COST RECOVERY-OTHER             | \$5,000               | \$5,000              | \$6,000               | \$489               | \$379            | \$4,066              | \$1,934          | 81.33%                                   | 81.61%                                 | \$3,264              | \$802                             | \$750            | \$4,000               |
| 42044       | MEMBER CONTRIBUTION             | \$4,236,569           | \$4,236,569          | \$4,236,569           | \$400,785           | \$0              | \$3,366,383          | \$870,186        | 79.46%                                   | 95.46%                                 | \$3,516,597          | (\$150,213)                       | \$201,021        | \$3,683,973           |
| 42047       | OTHER CHARGES CURRRENT SERVICES | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | (\$0)            | #DIV/0!                                  | #DIV/0!                                | \$425                | (\$425)                           | \$0              | \$0                   |
| 42073       | ADMINISTRATIVE FINE FEES        | \$5,000               | \$5,000              | \$1,500               | \$150               | \$300            | \$1,101              | \$399            | 22.02%                                   | 8.33%                                  | \$100                | \$1,001                           | \$0              | \$1,200               |
| 42074       | GRANT SERVICES-NON INTERGOV     | \$215,000             | \$215,000            | \$215,000             | \$15,650            | \$3,760          | \$30,180             | \$184,820        | 0.00%                                    | 0.00%                                  | \$16,925             | \$13,255                          | \$5,632          | \$19,477              |
| 42202       | ENDOWMENT CARE                  | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 42205       | ANIMAL MICROCHIP FEES           | \$10,000              | \$10,000             | \$3,000               | \$240               | \$300            | \$2,372              | \$628            | 23.72%                                   | 80.02%                                 | \$4,561              | (\$2,189)                         | \$735            | \$5,700               |
| 42206       | ANIMAL RABIES FEES              | \$9,000               | \$9,000              | \$5,000               | \$525               | \$420            | \$3,772              | \$1,228          | 41.91%                                   | 81.94%                                 | \$4,097              | (\$325)                           | \$790            | \$5,000               |
| 42207       | ANIMAL SPAY&NEUTER FEES         | \$116,000             | \$179,000            | \$160,000             | \$28,963            | \$5,029          | \$104,408            | \$55,592         | 58.33%                                   | 90.88%                                 | \$17,267             | \$87,141                          | \$8,731          | \$19,000              |
| 42234       | SALES-OTHER-TAXABLE             | \$95,000              | \$95,000             | \$55,000              | \$8,157             | \$5,780          | \$54,097             | \$903            | 56.94%                                   | 65.05%                                 | \$55,290             | (\$1,192)                         | \$7,809          | \$85,000              |
| 42362       | CASH OVERAGES                   | \$0                   | \$0                  | \$0                   | \$10                | \$0              | \$10                 | (\$10)           | 0.00%                                    | 100.20%                                | \$5                  | \$5                               | \$0              | \$5                   |
| 42372       | CONTRIBUTIONS AND DONATIONS     | \$653,500             | \$764,500            | \$840,000             | \$26,986            | \$66,493         | \$811,380            | \$28,620         | 106.13%                                  | 76.58%                                 | \$524,579            | \$286,801                         | \$28,506         | \$685,000             |
| 42375       | INSURANCE PROCEEDS              | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 42380       | NSF CHECKS                      | \$0                   | \$0                  | \$0                   | \$0                 | (\$54)           | (\$54)               | \$54             | 0.00%                                    | 100.00%                                | (\$90)               | \$36                              | \$0              | (\$90)                |
| 42381       | NSF CHECKS-RETURNED CHECK       | \$0                   | \$0                  | \$40                  | \$0                 | \$0              | \$40                 | \$0              | 0.00%                                    | #DIV/0!                                | \$40                 | \$0                               | \$0              | \$0                   |
| 42384       | OTHER REVENUE                   | \$40,000              | \$40,000             | \$20,000              | \$1,400             | \$1,791          | \$14,572             | \$5,428          | 36.43%                                   | 50.35%                                 | \$20,138             | (\$5,567)                         | \$3,016          | \$40,000              |
| 42390       | UNCLAIMED MONEY-ESCHEATED       | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 42500       | BOND PROCEEDS                   | \$0                   | \$0                  | \$0                   | \$0                 | \$0              | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0              | \$0                   |
| 42981       | LICENSES - CAPITOLA             | \$9,000               | \$9,000              | \$6,000               | \$903               | \$145            | \$4,076              | \$1,924          | 45.29%                                   | 0.00%                                  | \$5,448              | (\$1,372)                         | \$593            | \$7,000               |
| 42982       | LICENSES - SANTA CRUZ           | \$60,000              | \$60,000             | \$60,000              | \$4,018             | \$1,057          | \$32,077             | \$27,923         | 53.46%                                   | 0.00%                                  | \$36,999             | (\$4,923)                         | \$4,645          | \$50,000              |
| 42983       | LICENSES- SCOTTS VALLEY         | \$17,000              | \$17,000             | \$12,000              | \$1,320             | \$290            | \$8,105              | \$3,895          | 47.68%                                   | 0.00%                                  | \$9,174              | (\$1,069)                         | \$725            | \$12,000              |
| 42984       | LICENSES- COUNTY                | \$180,000             | \$180,000            | \$130,000             | \$13,567            | \$4,077          | \$86,922             | \$43,078         | 48.29%                                   | 0.00%                                  | \$114,517            | (\$27,595)                        | \$15,550         | \$142,000             |
| 42986       | LICENSES- WATSONVILLE           | \$35,000              | \$35,000             | \$24,000              | \$3,151             | \$1,410          | \$17,119             | \$6,881          | 48.91%                                   | 0.00%                                  | \$20,073             | (\$2,954)                         | \$2,333          | \$24,000              |
| 40100-42500 | REVENUES                        | \$6,064,519           | \$6,238,519          | \$6,201,979           | \$529,896           | \$106,183        | \$4,822,797          | \$1,379,182      | 77.31%                                   | 89.97%                                 | \$4,636,800          | \$185,996                         | \$313,300        | \$5,153,665           |

### **Consent Agenda Item 5.5**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Approve Third Quarter Report of all Claims under \$10,000 Approved by the General Manager for January 1, 2025 through March 31, 2025

#### Recommendation:

Approve the third quarter report of all claims under \$10,000 approved by the General Manager for January 1, 2025 through March 31, 2025.

#### Discussion:

As recommended by the Santa Cruz County Auditors-Controllers Office management letter dated 11/17/2010 SCCAS provides a quarterly report of all authorized claims under and in excess of \$10,000 which have been approved and forwarded to the Controller of the Authority for payment.

The next quarterly report of expenditures for April 1, 2025 through June 30, 2025 will be included on the August 2025 meeting agenda and every quarter thereafter.

DATE: 4/14/25  
 TO: Board of Directors, Santa Cruz County Animal Shelter  
 FROM: Amber Rowland, General Manager  
 SUBJECT: Item 5.5 January 1, 2025 through March 31, 2025 Claims Report

The following SCCAS claims under \$10,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of January 1, 2025 through March 31, 2025.

**Actual Transactions**

| Post On                                    | Document No | Amount   | Description                    | Vendor Name                                |
|--|-------------|----------|--------------------------------|--|
| <b>Object: 61125 – UNIFORM REPLACEMENT</b> |             |          |                                |  |
| 1/06/2025                                  | 19941       | 109.38   | PATCHES FOR ACO UNIFORMS       | SUMMIT UNIFORMS LLC                        |
| 1/13/2025                                  | 2024 1223   | 129.19   | BOOTS FOR ACO                  | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 1/17/2025                                  | 20828       | 393.75   | STOSUY UNIFORM                 | SUMMIT UNIFORMS LLC                        |
| 1/17/2025                                  | 20829       | 393.75   | DEL ROSARIO UNIFORM            | SUMMIT UNIFORMS LLC                        |
| 1/17/2025                                  | 20832       | 393.75   | GOODING UNIFORMS               | SUMMIT UNIFORMS LLC                        |
| 1/17/2025                                  | 20833       | 393.75   | MEIDINGER UNIFORM              | SUMMIT UNIFORMS LLC                        |
| 1/17/2025                                  | 20836       | 393.75   | HARDING UNIFORM                | SUMMIT UNIFORMS LLC                        |
| 2/25/2025                                  | 2025 0122   | 41.62    | BOOTS/RAIN JACKETS FOR ACO     | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 2/25/2025                                  | 2025 0122   | 262.50   | ACO UNIFORM SCREENPRINT        | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/13/2025                                  | 2024 0224   | 277.07   | OFFICER BOOTS                  | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| <b>Object: 61310 – FOOD</b>                |             |          |                                |  |
| 1/03/2025                                  | 00680979    | 67.00    | SPW2847 DRINKING WATER         | DAMM SOFTWATER SERVICE INC                 |
| 1/03/2025                                  | 00683871    | 19.00    | SPW2847 DRINKING WATER         | DAMM SOFTWATER SERVICE INC                 |
| 1/03/2025                                  | 00684019    | 72.00    | SPW2847 DRINKING WATER         | DAMM SOFTWATER SERVICE INC                 |
| 1/06/2025                                  | 251751235   | 216.49   | CAT AND DOG FOOD               | HILLS PET NUTRITION INC                    |
| 1/06/2025                                  | 251809456   | 311.76   | CAT AND DOG FOOD               | HILLS PET NUTRITION INC                    |
| 1/06/2025                                  | 457837      | 36.41    | RICE STRAY/GRASS BALES         | GENERAL FEED & SEED                        |
| 1/13/2025                                  | 2024 0828   | 51.91    | LETTUCE AND CHEESE FOR ANIMALS | MANRIQUEZ, RODOLFO                         |
| 1/13/2025                                  | 2024 1223   | 814.67   | DOG TREATS FOR ENRICHMENT      | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 1/13/2025                                  | 2024 1223   | 146.56   | CAT AND RABBIT TREATS          | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 1/13/2025                                  | 2024 1223   | 2,926.86 | ANIMAL FOOD                    | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 1/15/2025                                  | 00684351    | 8.00     | SPW2847 WATER DISPENSER RENTAL | DAMM SOFTWATER SERVICE INC                 |
| 1/27/2025                                  | 251953973   | 127.95   | CAT AND DOG FOOD               | HILLS PET NUTRITION INC                    |
| 1/27/2025                                  | 251953976   | 120.18   | CAT FOOD                       | HILLS PET NUTRITION INC                    |
| 1/27/2025                                  | 252033800   | 189.55   | CAT AND DOG FOOD               | HILLS PET NUTRITION INC                    |
| 1/27/2025                                  | 459307      | 109.96   | RICE STRAY/GRASS BALES         | GENERAL FEED & SEED                        |
| 1/31/2025                                  | 2024 1216   | 27.41    | FOOD FOR SHELTER ANIMALS       | MAXWELL, MEGHAN                            |
| 2/03/2025                                  | 00685665    | -24.00   | SPW2847 DRINKING WATER CREDIT  | DAMM SOFTWATER SERVICE INC                 |
| 2/03/2025                                  | 00785719    | 19.00    | SPW2847 DRINKING WATER         | DAMM SOFTWATER SERVICE INC                 |
| 2/03/2025                                  | 00785741    | 59.00    | SPW2847 DRINKING WATER         | DAMM SOFTWATER SERVICE INC                 |
| 2/03/2025                                  | 252110925   | 189.55   | CAT AND DOG FOOD               | HILLS PET NUTRITION INC                    |
| 2/10/2025                                  | 3116657     | 42.69    | RABBIT FOOD                    | PET PALS                                   |
| 2/18/2025                                  | 00787129    | 75.00    | SPW2847 DRINKING WATER         | DAMM SOFTWATER SERVICE INC                 |
| 2/21/2025                                  | 2025 0201   | 42.81    | ANIMAL FOOD                    | CRONQUIST, LEANNE                          |
| 2/25/2025                                  | 2025 0122   | 3,150.70 | ANIMAL FOOD                    | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 2/25/2025                                  | 2025 0122   | 27.75    | CAT AND RABBIT TREATS          | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 2/27/2025                                  | 252338798   | 160.55   | CAT FOOD                       | HILLS PET NUTRITION INC                    |
| 2/28/2025                                  | 3124913     | 125.89   | RABBIT FOOD                    | PET PALS DISCOUNT PET SUPPLIES INC         |
| 3/04/2025                                  | 00788215    | 67.00    | SPW2847 DRINKING WATER         | DAMM SOFTWATER SERVICE INC                 |
| 3/07/2025                                  | 459848      | 209.99   | GRASS BALES                    | GENERAL FEED & SEED                        |
| 3/10/2025                                  | 252185483   | 123.08   | CAT FOOD                       | HILLS PET NUTRITION INC                    |
| 3/10/2025                                  | 252486957   | 114.73   | CAT AND DOG FOOD               | HILLS PET NUTRITION INC                    |
| 3/13/2025                                  | 2024 0224   | 21.81    | COFFEE FOR BREAKROOM           | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/13/2025                                  | 2024 0224   | 2,325.03 | ANIMAL FOOD                    | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/13/2025                                  | 2024 0224   | 180.25   | FOOD FOR ENRICHMENT            | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/13/2025                                  | 2024 0224   | 225.26   | TREATS AND ANIMAL FOOD         | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/21/2025                                  | 00789361    | 27.00    | SPW2847 DRINKING WATER         | DAMM SOFTWATER SERVICE INC                 |
| 3/21/2025                                  | 00789510    | 35.00    | SPW2847 DRINKING WATER         | DAMM SOFTWATER SERVICE INC                 |
| 3/21/2025                                  | 252568836   | 241.84   | CAT AND DOG FOOD               | HILLS PET NUTRITION INC                    |
| 3/21/2025                                  | 252568837   | 126.80   | CAT FOOD                       | HILLS PET NUTRITION INC                    |
| 3/28/2025                                  | 00790508    | 67.00    | SPW2847 DRINKING WATER         | DAMM SOFTWATER SERVICE INC                 |

**Object: 61412 – JANITORIAL SERVICES**

|           |       |                                  |                        |
|-----------|-------|----------------------------------|------------------------|
| 1/17/2025 | 35957 | 875.00 INV 35957 JANITORIAL SVCS | ALVAREZ INDUSTRIES INC |
| 2/10/2025 | 36130 | 875.00 INV36130 JANITORIAL SVCS  | ALVAREZ INDUSTRIES INC |
| 3/10/2025 | 36292 | 875.00 INV 36292 JANITORIAL SVCS | ALVAREZ INDUSTRIES INC |

**Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV**

|           |           |                                 |  |
|-----------|-----------|---------------------------------|--|
| 1/13/2025 | 2024 1223 | 9,995.19 ACO TRUCK REPAIR       | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 1/17/2025 | 132340    | 684.56 ACO TRUCK MAINTENANCE    | HENLEY PACIFIC SF LLC                      |
| 2/25/2025 | 2025 0122 | 900.31 RAMPS FOR TRUCKS         | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/07/2025 | 136403    | 104.33 OIL CHANGE FOR ACO TRUCK | HENLEY PACIFIC SF LLC                      |
| 3/13/2025 | 2024 0224 | 95.55 VEHICLE MAINTENANCE       | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |

**Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES**

|           |        |                     |                              |
|-----------|--------|---------------------|------------------------------|
| 1/06/2025 | 483426 | 715.35 COPIER LEASE | Monterey Bay Office Products |
| 3/28/2025 | 488578 | 552.44 COPIER LEASE | Monterey Bay Office Products |

**Object: 61730 – MAINT-OTH EQUIP-SERVICES**

|           |          |  |                      |
|-----------|----------|--|----------------------|
| 1/06/2025 | 31941    | 344.00 HVAC WORK IN WATSONVILLE        | DAVID OLSON, INC     |
| 1/17/2025 | 32015    | 860.00 HVAC FILTER REPLACEMENT         | DAVID OLSON, INC     |
| 1/17/2025 | 32129    | 1,634.00 HVAC REPAIR                   | DAVID OLSON, INC     |
| 1/17/2025 | SC897947 | 507.00 FREEZER REPAIR                  | Traboh Inc.          |
| 2/12/2025 | DU113252 | -348.49 DUPLICATE PMT - ROGERS REFRIGE | DEP                  |
| 2/18/2025 | 103076   | 110.00 FREEZER REPAIR                  | BA REFRIGERATION INC |
| 2/18/2025 | 32391    | 344.00 FURNACE REPAIR                  | DAVID OLSON, INC     |
| 2/18/2025 | 32406    | 789.00 FURNACE REPAIR                  | DAVID OLSON, INC     |
| 2/28/2025 | 32592    | 377.61 FURNACE REPAIR                  | DAVID OLSON, INC     |
| 3/07/2025 | 103144   | 163.59 FREEZER REPAIR                  | BA REFRIGERATION INC |
| 3/10/2025 | 103114   | 819.02 FREEZER REPAIR                  | BA REFRIGERATION INC |
| 3/28/2025 | 32915    | 934.40 WATS HEATER REPAIR              | DAVID OLSON, INC     |

**Object: 61922 – OTHER MEDICAL MATERIALS & SUPP**

|           |            |                                 |  |
|-----------|------------|---------------------------------|--|
| 1/03/2025 | 58418818   | 285.88 CLINIC SUPPLIES          | MWI VETERINARY SUPPLY CO                   |
| 1/03/2025 | 58429735   | 2,888.18 CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 1/03/2025 | 58488480   | 229.09 CLINIC SUPPLIES          | MWI VETERINARY SUPPLY CO                   |
| 1/13/2025 | 2024 1223  | 323.31 MEDICATION FOR CLINIC    | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 1/17/2025 | 2024 1120  | -3.10 CLINIC SUPPLIES CREDIT    | PATTERSON VETERINARY SUPPLY INC            |
| 1/17/2025 | 3034294769 | 196.87 CLINIC SUPPLIES          | PATTERSON VETERINARY SUPPLY INC            |
| 1/17/2025 | 3034300345 | 11.22 CLINIC SUPPLIES           | PATTERSON VETERINARY SUPPLY INC            |
| 1/17/2025 | 3034300555 | 29.43 CLINIC SUPPLIES           | PATTERSON VETERINARY SUPPLY INC            |
| 1/17/2025 | 3034389592 | 48.23 CLINIC SUPPLIES           | PATTERSON VETERINARY SUPPLY INC            |
| 1/17/2025 | 3034471187 | 252.80 CLINIC SUPPLIES          | PATTERSON VETERINARY SUPPLY INC            |
| 1/17/2025 | 3034575407 | 11.22 CLINIC SUPPLIES           | PATTERSON VETERINARY SUPPLY INC            |
| 1/17/2025 | 3034577948 | 159.37 CLINIC SUPPLIES          | PATTERSON VETERINARY SUPPLY INC            |
| 1/17/2025 | 3034689071 | 148.38 CLINIC SUPPLIES          | PATTERSON VETERINARY SUPPLY INC            |
| 1/17/2025 | 3034691539 | 3.92 CLINIC SUPPLIES            | PATTERSON VETERINARY SUPPLY INC            |
| 1/21/2025 | 58225042   | 1,438.94 CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 1/21/2025 | 58352678   | 8.01 CLINIC SUPPLIES            | MWI VETERINARY SUPPLY CO                   |
| 1/21/2025 | 58587618   | 1,090.01 CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 1/21/2025 | 58591876   | 306.68 CLINIC SUPPLIES          | MWI VETERINARY SUPPLY CO                   |
| 1/21/2025 | 58691820   | 685.23 CLINIC SUPPLIES          | MWI VETERINARY SUPPLY CO                   |
| 1/21/2025 | 58748470   | 1,205.88 CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 1/27/2025 | 3034804699 | 206.22 CLINIC SUPPLIES          | PATTERSON VETERINARY SUPPLY INC            |
| 1/27/2025 | 3034965017 | 266.18 CLINIC SUPPLIES          | PATTERSON VETERINARY SUPPLY INC            |
| 1/27/2025 | 58828027   | 790.33 CLINIC SUPPLIES          | MWI VETERINARY SUPPLY CO                   |
| 1/27/2025 | 58830279   | 858.63 CLINIC SUPPLIES          | MWI VETERINARY SUPPLY CO                   |
| 1/27/2025 | 59009814   | 27.68 CLINIC SUPPLIES           | MWI VETERINARY SUPPLY CO                   |
| 1/27/2025 | 59014388   | 18.35 CLINIC SUPPLIES           | MWI VETERINARY SUPPLY CO                   |
| 1/27/2025 | 59019453   | 3,879.54 CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 2/03/2025 | 00685666   | 19.00 SPW2847 DISTILLED WATER   | DAMM SOFTWATER SERVICE INC                 |
| 2/03/2025 | 3034965599 | 11.22 CLINIC SUPPLIES           | PATTERSON VETERINARY SUPPLY INC            |
| 2/03/2025 | 3034982718 | 11.22 CLINIC SUPPLIES           | PATTERSON VETERINARY SUPPLY INC            |
| 2/03/2025 | 59006227   | 10.28 CLINIC SUPPLIES           | MWI VETERINARY SUPPLY CO                   |
| 2/03/2025 | 81266      | 101.75 OXYGEN                   | ANALGESIC SERVICES INC                     |
| 2/10/2025 | 2025 0131  | 1,589.94 OXYGEN CYLINDER RENTAL | ANALGESIC SERVICES INC                     |
| 2/10/2025 | 3035048972 | 180.39 CLINIC SUPPLIES          | PATTERSON VETERINARY SUPPLY INC            |

|           |            |          |                        |  |
|-----------|------------|----------|------------------------|--|
| 2/10/2025 | 3035135882 | 186.57   | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 2/10/2025 | 59125319   | 533.65   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 2/10/2025 | 59211705   | 42.15    | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 2/10/2025 | 59232552   | 467.40   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 2/11/2025 | 3167145814 | 107.39   | ACCT 157635 SNAP TESTS | IDEXX DISTRIBUTION INC                     |
| 2/11/2025 | 3168759188 | 546.95   | ACCT 157635 SNAP TESTS | IDEXX DISTRIBUTION INC                     |
| 2/11/2025 | 3168988041 | 107.39   | ACCT 157635 SNAP TESTS | IDEXX DISTRIBUTION INC                     |
| 2/11/2025 | 3168988042 | 107.61   | ACCT 157635 SNAP TESTS | IDEXX DISTRIBUTION INC                     |
| 2/18/2025 | 59347250   | 778.92   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 2/18/2025 | 59348798   | 42.73    | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 2/18/2025 | 82866      | 101.75   | OXYGEN                 | ANALGESIC SERVICES INC                     |
| 2/25/2025 | 2025 0122  | 58.86    | MEDICATION FOR CLINIC  | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 2/27/2025 | 3035435297 | 257.38   | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 2/27/2025 | 59502126   | 3,554.99 | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 2/27/2025 | 59504298   | 10.38    | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 2/27/2025 | 59508937   | 359.39   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 2/27/2025 | 59614227   | 779.95   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 2/27/2025 | 59620535   | 1,238.94 | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/07/2025 | 3035531775 | 176.89   | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 3/10/2025 | 3035641003 | 36.99    | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 3/10/2025 | 3035644338 | 166.75   | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 3/10/2025 | 53456246   | 34.15    | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 53596892   | 579.90   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 53685054   | 645.30   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 53909379   | -85.92   | CLINIC SUPPLIES REFUND | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 54196141   | 721.17   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 54557061   | 1,338.52 | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 54713863   | -459.60  | CLINIC SUPPLIES REFUND | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 54886878   | 929.14   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 56547982   | 494.48   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 57024211   | 34.22    | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 57153413   | 190.95   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 57530477   | 859.58   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 59325833   | 95.24    | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 59760719   | 273.84   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/10/2025 | 59793288   | 35.45    | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/13/2025 | 2024 0224  | 435.02   | MEDICATION FOR CLINIC  | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/14/2025 | 3035259882 | 38.98    | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 3/21/2025 | 3035795880 | 52.76    | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 3/21/2025 | 3035804591 | 136.20   | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 3/21/2025 | 59895716   | 18.12    | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/21/2025 | 59919721   | 2,568.46 | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/28/2025 | 3035920292 | 177.68   | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 3/28/2025 | 3035921679 | 39.16    | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 3/28/2025 | 3036023913 | 94.33    | CLINIC SUPPLIES        | PATTERSON VETERINARY SUPPLY INC            |
| 3/28/2025 | 60041477   | 723.06   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/28/2025 | 60047250   | 10.38    | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/28/2025 | 60160054   | 11.01    | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |
| 3/28/2025 | 60166370   | 673.15   | CLINIC SUPPLIES        | MWI VETERINARY SUPPLY CO                   |

**Object: 62020 – MEMBERSHIPS**

|           |           |        |                     |  |
|-----------|-----------|--------|---------------------|--|
| 1/13/2025 | 2024 1223 | 150.00 | CALANIMALS CERT G34 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|-----------|-----------|--------|---------------------|--|

**Object: 62111 – MISCELLANEOUS EXPENSE-SERVICES**

|           |           |          |                             |  |
|-----------|-----------|----------|-----------------------------|--|
| 1/13/2025 | 2024 1223 | 11.99    | MUSIC FOR ENRICHMENT        | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 1/31/2025 | JV250477  | 8.50     | 2014 MEASURE F PARCEL TAX   |  |
| 2/25/2025 | 2025 0122 | 11.99    | MUSIC FOR ENRICHMENT        | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/13/2025 | 2024 0224 | 2,800.00 | VOLUNTEER MANAGEMENT SYSTEM | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/13/2025 | 2024 0224 | 11.99    | MUSIC FOR ENRICHMENT        | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |

**Object: 62112 – CASH SHORTAGES**

|           |          |      |               |     |
|-----------|----------|------|---------------|-----|
| 2/03/2025 | DU112969 | 4.02 | CASH SHORTAGE | DEP |
| 3/20/2025 | DU114284 | 0.09 | CASH SHORTAGE | DEP |

**Object: 62214 – ISD-DUPLICATING SERVICES**

|  |            |          |                                |   |
|--|------------|----------|--------------------------------|---|
| 1/17/2025  | 7003549121 | 7.33     | DUPLICATING                    | STAPLES, INC.                               |
| <b>Object: 62217 – MISC NONINVENTORIAL ITEMS</b>   |            |          |                                |   |
| 1/13/2025  | 2024 1223  | 245.88   | AIR TAGS, STEERING WHEEL COVER | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| <b>Object: 62221 – POSTAGE</b>                     |            |          |                                |   |
| 1/06/2025  | 2024 1121  | 12.95    | POSTAGE                        | MANRIQUEZ, RODOLFO                          |
| 1/06/2025  | 2024 1224  | 735.70   | POSTAGE FOR METER              | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC  |
| 1/13/2025  | 2024 1223  | 246.00   | POSTAGE STAMPS                 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/03/2025  | 2025 0124  | 481.95   | POSTAGE FOR METER              | THE PITNEY BOWES BANK INC                   |
| 2/25/2025  | 2025 0122  | 238.70   | POSTAGE                        | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/28/2025  | 2025 0224  | 512.40   | POSTAGE FOR METER              | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC  |
| 3/04/2025  | DU113769   | -20.01   | POSTAGE                        | DEP   |
| 3/13/2025  | 2024 0224  | 254.05   | POSTAGE                        | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 3/21/2025  | 3107140338 | 258.36   | POSTAGE METER LEASE            | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC  |
| 3/28/2025  | 2025 0324  | 401.00   | POSTAGE METER LEASE            | THE PITNEY BOWES BANK INC                   |
| <b>Object: 62223 – SUPPLIES</b>                    |            |          |                                |   |
| 1/13/2025  | 2024 1223  | 1,876.63 | DOG AND CAT BOWLS, CAT CARRIER | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 1/13/2025  | 2024 1223  | 275.73   | MOPS, AIR FILTERES             | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 1/13/2025  | 2024 1223  | 224.64   | RAT TRAPS, CABLE TIES, METAL W | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 1/13/2025  | 2024 1223  | 5,443.48 | CHAIRS, STAFF HOODIES, LAPTOP  | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 1/27/2025  | 2025 0109  | 113.15   | SUPPLIES FOR ACRYLIC BARRIERS  | MANRIQUEZ, RODOLFO                          |
| 1/31/2025  | 2025 0124  | 16.95    | SUPPLIES FOR ANNEX REMODEL     | MANRIQUEZ, RODOLFO                          |
| 2/10/2025  | 2025 0127  | 202.16   | SUPPLIES FOR ANNEX REMODEL     | MANRIQUEZ, RODOLFO                          |
| 2/14/2025  | 2025 0115  | 121.31   | SUPPLIES FOR ANNEX REMODEL     | MANRIQUEZ, RODOLFO                          |
| 2/14/2025  | 2025 0128  | 21.68    | DUPLICATE KEYS                 | MANRIQUEZ, RODOLFO                          |
| 2/18/2025  | 59337453   | 1,501.41 | ANIMAL CARE SUPPLIES           | MWI VETERINARY SUPPLY CO                    |
| 2/18/2025  | 6104899795 | 1,285.66 | NEXGARD                        | BOEHRINGER INGELHEIM ANIMAL HEALTH USA INC  |
| 2/18/2025  | 7003936709 | 142.52   | OFFICE SUPPLIES                | STAPLES, INC.                               |
| 2/25/2025  | 2025 0122  | 440.47   | CAT CARRIERS, FOLDERS          | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/25/2025  | 2025 0122  | 274.20   | SINK AND SPRAY PAINT           | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/25/2025  | 2025 0122  | 2,361.33 | MARTINGALE COLLARS, HARNESSSES | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/25/2025  | 2025 0122  | 339.95   | DOG ENRICHMENT TUNNEL          | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/25/2025  | 2025 0122  | 923.84   | TONER, STICKERS, KEYS, NOTEBOO | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/25/2025  | 2025 0122  | 202.88   | SAFE, PEROXIDE, BINDER, CALCUL | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/25/2025  | 2025 0122  | 2,735.13 | ANIMAL CARE SUPPLIES           | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/25/2025  | 2025 0122  | 49.12    | CA ANIMAL LAWS HANDBOOK        | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/25/2025  | 2025 0122  | 70.61    | FREEZER COVER                  | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 2/27/2025  | 3124159    | 590.81   | CAT LITTER                     | PET PALS DISCOUNT PET SUPPLIES INC          |
| 3/07/2025  | 3094872    | 588.11   | CAT LITTER                     | PET PALS DISCOUNT PET SUPPLIES INC          |
| 3/10/2025  | 2025 0222  | 36.12    | CORD FOR COMPUTER MONITOR      | GOLDBERG, SARAH                             |
| 3/10/2025  | 2025 0304  | 50.29    | FIRST AID KIT SUPPLIES         | COULLAHAN, KAREN                            |
| 3/13/2025  | 2024 0224  | 294.17   | FLOOR MATS, DANGERO DOG COLLAR | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 3/13/2025  | 2024 0224  | 5,375.00 | APRONS, TONER, BATTERIES, VACC | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 3/13/2025  | 2024 0224  | 4,246.78 | ST. PITTIE'S DAY GLASSES       | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 3/13/2025  | 2024 0224  | 1,459.64 | SLIP LEADS, SOAP DISPENSER     | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 3/13/2025  | 2024 0224  | 633.24   | ANIMAL CARE SUPPLIES           | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 3/13/2025  | 2024 0224  | 967.05   | TOYS FOR ENRICHMENT            | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 3/13/2025  | 2024 0224  | 43.79    | SCALE FOR CLINIC               | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 3/14/2025  | 7004309000 | 164.04   | OFFICE SUPPLIES                | STAPLES, INC.                               |
| 3/28/2025  | INV51447   | 2,513.28 | LAUNDRY DETERGENT & BLEACH     | HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC |
| <b>Object: 62310 – BANKING SERVICES</b>            |            |          |                                |   |
| 1/22/2025  | DU112634   | 75.12    | DECEMBER PAYPAL FEES           | DEP   |
| 2/10/2025  | DU113153   | 977.00   | BANK FEES SC 020625            | DEP   |
| 2/12/2025  | DU113249   | 371.25   | WEB BANK FEES 010225 & 020325  | DEP   |
| 2/21/2025  | DU113479   | 812.95   | SC BANK FEES 022125            | DEP   |
| 2/27/2025  | DU113643   | 913.47   | JANUARY 2025 PAYPAL FEES       | DEP   |
| 3/04/2025  | DU113759   | 218.05   | FEBRUARY PAYPAL FEES           | DEP   |
| 3/10/2025  | 2025 0306  | 579.15   | INTEREST CHARGE                | MWI VETERINARY SUPPLY CO                    |
| 3/13/2025  | 2024 0224  | 5.52     | INTEREST CHARGE IDEXX          | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 3/20/2025  | DU114284   | 840.40   | BANK FEES SC 031425            | DEP   |
| <b>Object: 62317 – ISD-CONSULT/MGT/PC SERVICES</b> |            |          |                                |   |

|           |        |        |                              |         |
|-----------|--------|--------|------------------------------|---------|
| 1/17/2025 | 242060 | 118.30 | DECEMBER WEB LICENSE FEES    | HLP INC |
| 2/18/2025 | 241563 | 118.65 | SEPT WEB LICENSE FEES        | HLP INC |
| 2/20/2025 | 242740 | 117.95 | JANUARY WEB LICENSE FEES     | HLP INC |
| 3/21/2025 | 242853 | 119.00 | WEB LICENSE TRANSACTION FEES | HLP INC |

**Object: 62360 – LEGAL SERVICES**

|           |        |           |                         |                |
|-----------|--------|-----------|-------------------------|----------------|
| 1/17/2025 | DEC-24 | 2,887.50  | DECEMBER LEGAL SERVICES | TOWNSEND, CARA |
| 1/28/2025 | OCT-24 | 3,959.00  | OCTOBER LEGAL SERVICES  | TOWNSEND, CARA |
| 1/28/2025 | OCT-24 | -3,959.00 | OCTOBER LEGAL SERVICES  | TOWNSEND, CARA |
| 2/10/2025 | JAN-25 | 3,675.00  | JANUARY LEGAL SERVICES  | TOWNSEND, CARA |
| 3/21/2025 | FEB-25 | 4,112.50  | FEBRUARY LEGAL SERVICES | TOWNSEND, CARA |

**Object: 62381 – PROF & SPECIAL SERV-OTHER**

|           |            |          |                                |  |
|-----------|------------|----------|--------------------------------|--|
| 1/06/2025 | 176496     | 96.00    | WATS ALARM MONITORING          | POLAND, DOYLE                              |
| 1/06/2025 | 859719     | 496.83   | SC ALARM MONITORING            | FIRST ALARM                                |
| 1/08/2025 | DU112262   | -316.00  | RABIES TESTING FEES            | DEP  |
| 1/13/2025 | 2024 1223  | 560.00   | AGILITY WORK FOR ENRICHMENT    | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 1/14/2025 | DU112401   | -158.00  | RABIES TESTING FEE             | DEP  |
| 1/17/2025 | 011325     | 2,000.00 | BENEFIT SHOP MGMT              | GOODMAN, LEA M                             |
| 1/17/2025 | 10176      | 1,870.00 | CREMATION SERVICES             | THOMPSON, GRACE                            |
| 1/17/2025 | 862310     | 786.17   | FIRE ALARM REPAIR              | FIRST ALARM                                |
| 1/17/2025 | 9362       | 700.00   | SC PICKUP SERVICES             | FLINTSTONE ENTERPRISES                     |
| 1/17/2025 | 9362       | 700.00   | WATS PICK UP SERVICES          | FLINTSTONE ENTERPRISES                     |
| 1/17/2025 | R25-327505 | 158.00   | REFUND RABIES TESTING FEE      | ROCHA, JENNIFER                            |
| 1/17/2025 | SS49734    | 222.00   | SHARPS SERVICES                | SHARPS SOLUTIONS LLC                       |
| 2/03/2025 | 103011     | 348.49   | FREEZER REPAIR                 | BA REFRIGERATION INC                       |
| 2/10/2025 | 13950      | 2,358.60 | ANESTHESIA MACHINE CERTIFICATI | SOMNI SCIENTIFIC                           |
| 2/10/2025 | 7          | 425.00   | HAULING SERVICES               | VANOVER, MARK                              |
| 2/10/2025 | 83313      | 50.00    | SHREDDING SERVICES             | SANTA CRUZ RECORDS MANAGEMENT, INC         |
| 2/10/2025 | 9381       | 700.00   | PICK UP SVCS                   | FLINTSTONE ENTERPRISES                     |
| 2/10/2025 | 9381       | 700.00   | PICK UP SVCS                   | FLINTSTONE ENTERPRISES                     |
| 2/11/2025 | 0125157635 | 2,396.53 | ACCT 157635 LAB WORK           | IDEXX DISTRIBUTION INC                     |
| 2/18/2025 | 021325     | 2,000.00 | BENEFIT SHOP MGMT              | GOODMAN, LEA M                             |
| 2/18/2025 | 10204      | 1,760.00 | CREMATION SERVICES             | THOMPSON, GRACE                            |
| 2/25/2025 | 2025 0122  | 152.19   | FLYERING SERVICE - ANIMAL BALA | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 2/27/2025 | DU113647   | -158.00  | RABIES TESTING FEE             | DEP  |
| 3/13/2025 | 2024 0224  | 392.05   | INTERPRETATION SERVICES        | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/13/2025 | 2024 0224  | 1,319.53 | LAB TESTS                      | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/13/2025 | 2024 0224  | 152.19   | FLYERING SERIVCE - ST. PITTIE' | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/14/2025 | 0225157635 | 761.71   | ACCT 157635 LAB WORK           | IDEXX DISTRIBUTION INC                     |
| 3/14/2025 | 10238      | 1,595.00 | CREMATION SERVICES             | THOMPSON, GRACE                            |
| 3/14/2025 | 9401       | 700.00   | PICK UP SVCS                   | FLINTSTONE ENTERPRISES                     |
| 3/14/2025 | 9401       | 700.00   | PICK UP SVCS                   | FLINTSTONE ENTERPRISES                     |
| 3/21/2025 | 177699     | 96.00    | ALARM MONITORING               | POLAND, DOYLE                              |
| 3/21/2025 | 2025 0318  | 500.00   | HAULING SERVICES               | HOGUE, JESSICA JEAN                        |
| 3/21/2025 | 22544      | 1,000.00 | BENEFIT SHOP MOVING EXPENSE    | LOCATELLI MOVING AND STORAGE INC           |
| 3/21/2025 | 84070      | 50.00    | SHREDDING SERVICES             | SANTA CRUZ RECORDS MANAGEMENT, INC         |
| 3/27/2025 | 031325     | 2,000.00 | BENEFIT SHOP MGMT              | GOODMAN, LEA M                             |
| 3/28/2025 | 875944     | 496.83   | ALARM MONITORING               | FIRST ALARM                                |

**Object: 62399 – VETERINARIAN SERVICES**

|           |                 |           |                               |  |
|-----------|-----------------|-----------|-------------------------------|--|
| 1/03/2025 | DU112141        | -227.00   | SCVH FEES                     | DEP  |
| 1/08/2025 | DU112262        | -227.00   | SCVH FEES                     | DEP  |
| 1/13/2025 | 2024 1223       | 664.00    | RABBIT SPAY/NEUTER            | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 1/14/2025 | DU112401        | -1,050.82 | SCVH FEES                     | DEP  |
| 1/17/2025 | 15 JANUARY 2025 | 6,100.00  | JUNE SPAY/NEUTER SVCS         | PROJECT PURR                               |
| 1/17/2025 | 2024 1231       | 3,424.67  | DECEMBER EMERGENCY VET SVCS   | SANTA CRUZ VETERINARY HOSPITAL             |
| 1/27/2025 | 41              | 3,408.75  | DECEMBER SPAY/NEUTER SERVICES | CLAY, JOHN W                               |
| 2/03/2025 | 42              | 4,961.25  | JANUARY VET SERVICES          | CLAY, JOHN W                               |
| 2/10/2025 | 2025 0131       | 2,570.02  | JANUARY EMERGENCY VET SVCS    | SANTA CRUZ VETERINARY HOSPITAL             |
| 2/10/2025 | 6371            | 115.00    | COCO HEALTH CERTIFICATE       | BRPC HOLDINGS LLC                          |
| 2/12/2025 | DU113252        | -353.50   | SCVH FEES                     | DEP  |
| 2/18/2025 | DU113343        | -280.69   | SCVH FEES                     | DEP  |
| 2/21/2025 | DU113479        | -120.50   | SCVH FEES                     | DEP  |
| 2/25/2025 | 2025 0122       | 1,438.00  | RABBIT SPAY/NEUTER            | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |

|   |             |          |                                |  |
|---|-------------|----------|--------------------------------|--|
| 2/27/2025   | 2025 0223   | 9,800.00 | JULY-AUGUST FERAL S/N          | PROJECT PURR                               |
| 3/04/2025   | DU113769    | -123.03  | SCVH FEES                      | DEP  |
| 3/07/2025   | 2025 0228   | 2,771.97 | FEBRUARY VET SERVICES          | SANTA CRUZ VETERINARY HOSPITAL             |
| 3/07/2025   | 43          | 3,813.75 | FEBRUARY S/N SERVICES          | CLAY, JOHN W                               |
| 3/13/2025   | 2024 0224   | 464.39   | VET SERVICES - LULULEMON       | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/13/2025   | 2024 0224   | 800.00   | RABBIT SPAY/NEUTER             | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/14/2025   | 1           | 805.00   | FEBRUARY S/N SERVICES          | WERDER, MOLLY                              |
| 3/20/2025   | DU114284    | -120.50  | SCVH FEES                      | DEP  |
| 3/21/2025   | 2025 0313 1 | 1,329.60 | TINI VET SERVICES              | OPHTHALMOLOGY FOR ANIMALS INC              |
| 3/21/2025   | 2025 0313 2 | 1,298.00 | NAVINE VET SERVICES            | OPHTHALMOLOGY FOR ANIMALS INC              |
| 3/21/2025   | 2025 0313 3 | 1,298.00 | LOTTY VET SERVICES             | OPHTHALMOLOGY FOR ANIMALS INC              |
| <b>Object: 62610 – RENTS/LEASES-STRUC IMP &amp; GRNDS</b> |             |          |                                |  |
| 1/06/2025   | 33948       | 5,428.54 | WATS SHELTER RENT              | CITY OF WATSONVILLE                        |
| 1/27/2025   | 34306       | 5,428.54 | WATS SHELTER RENT              | CITY OF WATSONVILLE                        |
| 2/28/2025   | 34692       | 5,428.54 | WATS SHELTER RENT              | CITY OF WATSONVILLE                        |
| 3/28/2025   | 35099       | 5,428.54 | WATS SHELTER RENT              | CITY OF WATSONVILLE                        |
| <b>Object: 62710 – FIELD EQUIPMENT</b>                    |             |          |                                |  |
| 2/25/2025   | 2025 0122   | 41.88    | SQUEEGEES                      | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| <b>Object: 62801 – ADVERTISING &amp; PROMOTION SUPP</b>   |             |          |                                |  |
| 3/24/2025   | 138614      | 700.00   | BEST OF SC & GOOD TIMES ADS    | NUZ INC                                    |
| <b>Object: 62842 – INVENTORY MATERIALS PURCHASED</b>      |             |          |                                |  |
| 2/25/2025   | 2025 0122   | 2,127.80 | ST. PITTIE'S DAY MERCHANDISE   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 3/13/2025   | 2024 0224   | 2,000.62 | MERCHANDISE FOR RESALE         | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| <b>Object: 62890 – SUBSCRIPTIONS BOOKS &amp; ED MATER</b> |             |          |                                |  |
| 1/13/2025   | 2024 1223   | 141.75   | ACTIVE ALERT SUBSCRIPTION      | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 2/25/2025   | 2025 0122   | 343.81   | CALIFORNIA 2025 LAW BOOKS      | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| <b>Object: 62893 – TOWING</b>                             |             |          |                                |  |
| 2/27/2025   | 25-79644    | 168.00   | TOWING SERVICES FOR ACO        | KJRB INC                                   |
| 3/21/2025   | 25-80469    | 288.00   | TOWING SERVICES FOR ACO        | LIFESAVER TOWING                           |
| <b>Object: 62920 – GAS, OIL, FUEL</b>                     |             |          |                                |  |
| 1/17/2025   | 102138935   | 1,173.98 | FUEL FOR FLEET                 | WEX BANK                                   |
| 2/10/2025   | 102793732   | 1,718.37 | FUEL FOR FLEET                 | WEX BANK                                   |
| 3/10/2025   | 103442188   | 1,351.80 | FUEL FOR FLEET                 | WEX BANK                                   |
| <b>Object: 62926 – MILEAGE</b>                            |             |          |                                |  |
| 3/04/2025   | 2025 0218   | 120.40   | TRANSPORT CATS TO AFRP         | VALVERDE, SHADIA                           |
| <b>Object: 62928 – TRAVEL-OTHER(NON-REPT)</b>             |             |          |                                |  |
| 3/13/2025   | 2024 0224   | 8.00     | BRIDGE TOLL                    | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| <b>Object: 62930 – REGISTRATIONS (NON REPT)</b>           |             |          |                                |  |
| 1/13/2025   | 2024 1223   | 699.00   | DVM REGISTRATION FOR CONFERENC | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 2/25/2025   | 2025 0122   | 40.00    | ACO REGISTRATIONS              | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| <b>Object: 63070 – UTILITIES</b>                          |             |          |                                |  |
| 1/06/2025   | 2024 1215   | 120.13   | INTERNET SVCS                  | COMCAST CABLE COMMUNICATIONS               |
| 1/06/2025   | 2024 1224   | 126.26   | INTERNET SVCS                  | COMCAST CABLE COMMUNICATIONS               |
| 1/17/2025   | 2025 0111   | 104.88   | ACCT 33115 INTERNET SVCS       | THE INTERNET STORE                         |
| 1/21/2025   | 0007859321  | 1,733.38 | SC TRASH/RECYCLE               | GREENWASTE RECOVERY INC                    |
| 1/21/2025   | 0007859585  | 365.63   | BENEFIT SHOP TRASH/RECYCLE     | GREENWASTE RECOVERY INC                    |
| 1/21/2025   | 2025 0105   | 119.36   | ANNEX PGE                      | PACIFIC GAS AND ELECTRIC CO                |
| 1/27/2025   | 2025 0109   | 7,303.82 | SC PGE                         | PACIFIC GAS AND ELECTRIC CO                |
| 1/27/2025   | 2025 0110   | 1,550.27 | WATS PGE                       | PACIFIC GAS AND ELECTRIC CO                |
| 1/27/2025   | 2025 0115   | 126.26   | INTERNET SVCS                  | COMCAST CABLE COMMUNICATIONS               |
| 2/03/2025   | 2025 0123 1 | 36.40    | ANNEX UTILITIES                | SANTA CRUZ MUNICIPAL UTILITIES             |
| 2/03/2025   | 2025 0123 2 | 66.18    | SC UTILITIES                   | SANTA CRUZ MUNICIPAL UTILITIES             |
| 2/03/2025   | 2025 0123 3 | 1,445.31 | SC UTILITIES                   | SANTA CRUZ MUNICIPAL UTILITIES             |
| 2/03/2025   | 204341      | 886.91   | WATSONVILLE UTILITIES          | CITY OF WATSONVILLE                        |

|           |             |                                   |  |
|-----------|-------------|-----------------------------------|--|
| 2/10/2025 | 2024 0204   | 146.05 ANNEX PGE                  | PACIFIC GAS AND ELECTRIC CO                |
| 2/10/2025 | 2025 0124   | 126.26 INTERNET SVCS              | COMCAST CABLE COMMUNICATIONS               |
| 2/10/2025 | 2025 0208   | 104.88 ACCT 33115 INTERNET SVCS   | THE INTERNET STORE                         |
| 2/18/2025 | 0007945287  | 1,733.38 SC TRASH/RECYCLE         | GREENWASTE RECOVERY INC                    |
| 2/18/2025 | 0007945549  | 365.63 BENEFIT SHOP TRASH/RECYCLE | GREENWASTE RECOVERY INC                    |
| 2/18/2025 | 2025 0207   | 8,909.38 SC PGE                   | PACIFIC GAS AND ELECTRIC CO                |
| 2/25/2025 | 2025 0122   | 1,547.89 SC UTILITIES             | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 2/25/2025 | 2025 0122   | 849.34 WATSONVILLE UTILITIES      | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 2/27/2025 | 2025 0209   | 1,405.14 WATSONVILLE PGE          | PACIFIC GAS AND ELECTRIC CO                |
| 2/27/2025 | 219312      | 849.34 WATSONVILLE UTILITIES      | WATSONVILLE CITY UTILITIES                 |
| 2/28/2025 | 2025 0215   | 126.26 INTERNET SVCS              | COMCAST CABLE COMMUNICATIONS               |
| 3/04/2025 | 2025 0224 1 | 52.78 ANNEX UTILITIES             | SANTA CRUZ MUNICIPAL UTILITIES             |
| 3/04/2025 | 2025 0224 2 | 66.18 SC UTILITIES                | SANTA CRUZ MUNICIPAL UTILITIES             |
| 3/04/2025 | 2025 0224 3 | 1,281.51 SC UTILITIES             | SANTA CRUZ MUNICIPAL UTILITIES             |
| 3/10/2025 | 2025 0224   | 126.26 INTERNET SVCS              | COMCAST CABLE COMMUNICATIONS               |
| 3/13/2025 | 0008006838  | 1,733.38 SC TRASH/RECYCLE         | GREENWASTE RECOVERY INC                    |
| 3/13/2025 | 0008007100  | 365.63 BENEFIT SHOP TRASH/RECYCLE | GREENWASTE RECOVERY INC                    |
| 3/13/2025 | 2025 0306   | 163.50 ANNEX PGE                  | PACIFIC GAS AND ELECTRIC CO                |
| 3/13/2025 | 2025 0311   | 104.88 INTERNET SVCS              | THE INTERNET STORE                         |
| 3/21/2025 | 2025 0311   | 8,815.49 SC PGE                   | PACIFIC GAS AND ELECTRIC CO                |
| 3/21/2025 | 2025 0312   | 1,399.21 WATS PGE                 | PACIFIC GAS AND ELECTRIC CO                |
| 3/28/2025 | 2025 0315   | 211.17 INTERNET SVCS              | COMCAST CABLE COMMUNICATIONS               |
| 3/28/2025 | 234498      | 830.56 WATSONVILLE UTILITIES      | WATSONVILLE CITY UTILITIES                 |

## Consent Agenda Item 5.6

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Third Quarter Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for January 1, 2025 through March 31, 2025.

### Recommendation:

Accept the third quarter report of all Journal Entries made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for January 1, 2025 through March 31, 2025.

### Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all Journal Entry payments to the County of Santa Cruz has been downloaded and checked against department files to ensure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report," which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included in the Journal Report.

The next quarterly report of Journal Entries and interfaces for April 1, 2025 through June 30, 2025 will be included on the August 2025 agenda and every quarter thereafter.

DATE: 4/14/25  
 TO: Board of Directors, Santa Cruz County Animal Shelter  
 FROM: Amber Rowland, General Manager  
 SUBJECT: Item 5.6 January 1, 2025 through March 31, 2025 Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period January 1, 2025 through March 31, 2025.

**Actual Transactions**

| Post On          | Document No    | Amount    | Description                    | Department         |
|------------------|----------------|-----------|--------------------------------|--------------------|
| 1/28/2025        | IB250016       | 3,667.33  | NOVEMBER 2024 TELEPHONE CHGS   | ISD - Telecom      |
| 1/28/2025        | IB250016       | 521.91    | NOVEMBER 2024 TELEPHONE CHGS   | ISD - Telecom      |
| 3/03/2025        | IB250017       | 3,694.06  | DECEMBER 2024 TELEPHONE CHGS   | ISD - Telecom      |
| 3/03/2025        | IB250017       | 527.62    | DECEMBER 2024 TELEPHONE CHGS   | ISD - Telecom      |
| 3/19/2025        | IB250019       | 521.46    | JANUARY 2025 TELEPHONE CHGS    | ISD - Telecom      |
| 3/19/2025        | IB250019       | 3,677.12  | JANUARY 2025 TELEPHONE CHGS    | ISD - Telecom      |
| Department Total |                | 12,609.50 |                                |                    |
| 2/06/2025        | GS260261       | 3,340.44  | Q2 BUILD MAINT-580 AIRPORT BL  | GSD - Maintenance  |
| 2/06/2025        | GS260261       | 17,417.98 | Q2 BUILD MAINT-1001 RODRIGUEZ  | GSD - Maintenance  |
| 2/07/2025        | GS250266       | 51.16     | Q2 BM DIRECT CHGS-580 AIRPORT  | GSD - Maintenance  |
| 2/07/2025        | GS250266       | 789.87    | Q2 BM DIRECT CHGS-1001 RODRIG  | GSD - Maintenance  |
| Department Total |                | 21,599.45 |                                |                    |
| 1/13/2025        | GS250004       | 1,331.15  | 0924 WAREHOUSE CHGS            | GSD - Warehouse    |
| 2/04/2025        | GS250005       | 533.80    | 1024 WAREHOUSE CHARGES         | GSD - Warehouse    |
| 2/04/2025        | GS250005       | 304.51    | 1024 WAREHOUSE CHARGES         | GSD - Warehouse    |
| 2/18/2025        | GS250006       | 456.65    | 1124 WAREHOUSE CHARGES         | GSD - Warehouse    |
| 3/10/2025        | GS250007       | 1,002.20  | 1224 WAREHOUSE CHARGES         | GSD - Warehouse    |
| Department Total |                | 3,628.31  |                                |                    |
| 3/13/2025        | IB251263       | 884.72    | ASA INV# AD1YT5A RT# 334988    | ISD - PC Purchases |
| 3/13/2025        | IB251263       | 4,545.54  | ASA INV# AD1KW9B RT# 334988    | ISD - PC Purchases |
| Department Total |                | 5,430.26  |                                |                    |
| 1/02/2025        | JV250381       | 3,170.84  | SCR911 JANUARY SERVI           | SCR911             |
| 1/13/2025        | JV250401       | 3,170.84  | DECEMBER SCR911 SERVICES       | SCR911             |
| 1/31/2025        | JV250476       | 3,170.84  | FEBRUARY SCR911 SVCS           | SCR911             |
| 3/03/2025        | JV250575       | 3,170.84  | MARCH SCR911 SERVICES          | SCR911             |
| Department Total |                | 12,683.36 |                                |                    |
| 1/31/2025        | JV15741        | 155.00    | ANIMAL CONTROL OFFICER I/II    | Personnel          |
| 1/31/2025        | JV15743        | 40.00     | ANIMAL CONTROL OFFICER II      | Personnel          |
| Department Total |                | 195.00    |                                |                    |
| 2/20/2025        | GS250115       | 165.56    | DEC24 FLEET CHGS               | GSD - Fleet        |
| 3/20/2025        | GS250119       | 134.01    | JAN25 FLEET CHGS               | GSD - Fleet        |
| Department Total |                | 299.57    |                                |                    |
| 1/08/2025        | JV15689        | 475.00    | Admin Hearing Officer Dec 2024 | CAO                |
| 3/07/2025        | JCOSTPLAN2425C | 22,909.25 | 3RD QTR COST PLAN CHARGES      | CAO                |
| Department Total |                | 22,909.25 |                                |                    |

## Consent Agenda Item 5.7

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Accept Gifts of \$28,507 from the Santa Cruz County Animal Shelter Foundation and Direct that the Checks be Deposited

### Recommendation:

Accept total gifts of \$28,507 from the Santa Cruz County Animal Shelter Foundation and direct that the checks be deposited.

### Discussion:

The Foundation solicited and has provided:

- \$11,265 for general Shelter support
- \$7,040 from the SC Boardroom Skate Competition event
- \$3,568 for the Planned Pethood spay/neuter fund
- \$3,195 for the Extra Mile special medical needs fund
- \$3,055 from licensing match
- \$384 for Black Cat Adoption support

**Regular Agenda Item 6.1**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: General Manager's Oral Report

General Manager Rowland will present an oral report on the Santa Cruz County Animal Shelter.

# February & March 2025



Capitola Classic



Pet Portraits



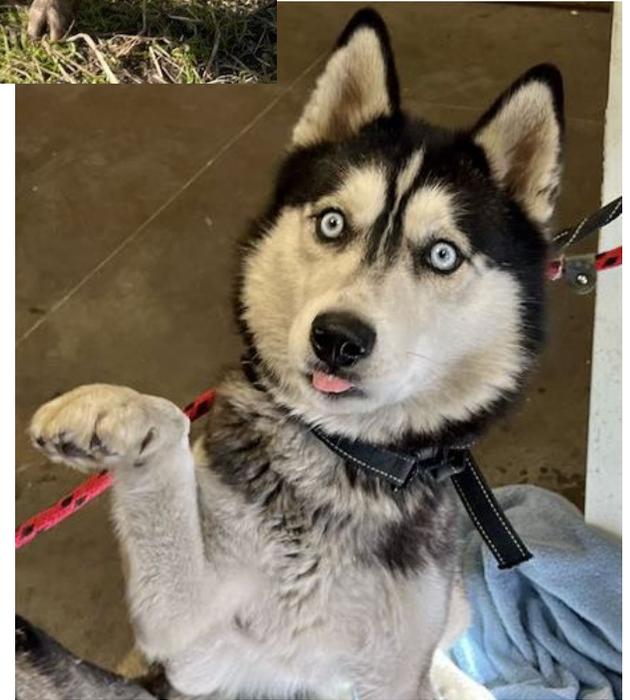
# Stats for Feb & Mar '25

Live, non-wild animals

|               |            |            |           |           |            |
|---------------|------------|------------|-----------|-----------|------------|
| <b>INTAKE</b> | <b>246</b> | <b>370</b> | <b>11</b> | <b>42</b> | <b>669</b> |
|---------------|------------|------------|-----------|-----------|------------|

| <b>OUTCOME</b>    | <b>Cat</b> | <b>Dog</b> | <b>Rabbit</b> | <b>Other</b> | <b>Total</b> |
|-------------------|------------|------------|---------------|--------------|--------------|
| Adoption          | 128        | 123        | 9             | 24           | <b>284</b>   |
| RTO               | 56         | 138        | 0             | 4            | <b>198</b>   |
| Transfer          | 43         | 34         | 1             | 9            | <b>87</b>    |
| <b>Total live</b> | <b>227</b> | <b>295</b> | <b>10</b>     | <b>37</b>    | <b>569</b>   |
| Euthanasia        | 28         | 30         | 0             | 2            | 60           |

+51 Owner Requested Euthanasia



# Watsonville Facility





# HEALTHY PETS for ALL

**Friday, February 28**

**Watsonville**

Franich Park

127 dogs

40 cats

**Friday, March 21**

**Santa Cruz**

VFW, 2259 7<sup>th</sup> Ave

79 dogs

40 cats

**Friday, April 25**

**10am-1pm Felton**

Mountain Community Resources



## Animal Balance X Planned Pethood

May 16-18

Nov 7-9

# Animal Protection

## 4 Senior Chihuahuas



**Ginny**



# Interested Party Process



Chevelle

Bohdi



Duchess



Hamlet



## Regular Agenda Item 6.2

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Approve Allocation of Additional Funds from Adams Trust for Fencing at Watsonville

### Recommendation:

Approve a resolution to allocate an additional \$6,150 of the B. Jean Adams Trust to cover the entire cost of replacing the western perimeter fencing at the Watsonville Shelter (\$15,150).

### Background:

Between fiscal year 2011-2012 and 2013-2014, SCCAS Board of Directors accepted a bequest in the amount of \$803,109.40 from B. Jean Adams Trust into Assigned Fund Balance. One half of the trust fund was designated to be used for the Santa Cruz Shelter and the other half was designated for the Watsonville Shelter.

At the February 10, 2025 meeting of the Animal Services JPA Board, an allocation of up to \$9,000 from the B. Jean Adams Trust was authorized to pay for at least ½ the cost to replace the deteriorated wooden fence that secured the western perimeter of the Watsonville shelter because a verbal offer had previously been made by the City of Watsonville to pay for ½ of the project. However, the City of Watsonville later clarified that they would not contribute to the project.

### Discussion:

The fencing has been installed by Abacherli Fencing with a total cost of \$15,150 as originally estimated, with black 6 foot chain link with privacy slats, a vehicle gate, and a fully-framed pedestrian gate with a keypad lock. Allocation of an additional \$6,150 from the Trus will cover the full project.

Prior to this allocation, the B. Jean Trust balance was \$463,501. After transfer, the remaining balance will be \$457,351.

# SANTA CRUZ COUNTY ANIMAL SERVICES

## REQUEST FOR TRANSFER OR REVISION OF BUDGET APPROPRIATIONS AND / OR FUNDS

**Department:** Santa Cruz County Animal Shelter  
**Fund No.** 76114  
**TO: Animal Services Joint Powers Authority Board**  
**Requires majority vote:**

**Date:** April 14, 2025

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending - June 30, 2025

| AUDITORS USE ONLY |        |
|-------------------|--------|
| DOCUMENT #        | AMOUNT |
|                   | 6,150  |

|         |           |
|---------|-----------|
| Batch # |           |
| Date    | Keyed By: |

|          |      | GL KEY     | OBJECT | JL CODE | Amount   | Account Description                              |                  |
|----------|------|------------|--------|---------|----------|--|------------------|
|          |      | 702810     | 86204  |         |          | \$ 6,150   | <b>EQUIPMENT</b> |
| TRANSFER | To   |            |        |         |          |  |                  |
|          |      |            |        |         |          |  |                  |
|          |      |            |        |         |          |  |                  |
|          |      |            |        |         |          |  |                  |
| TRANSFER | From | FD BAL RES |        |         | \$ 6,150 | <b>FUND 76114100:<br/>ASSIGNED RESERVE 34341</b> |                  |
|          |      |            |        |         |          |  |                  |
|          |      |            |        |         |          |  |                  |
|          |      |            |        |         |          |  |                  |

**Explanation:** ALLOCATE ADDITIONAL \$6,150 FOR FENCING AT THE WATSONVILLE FACILITY.

SEE SCCAS 4/14/25 ITEM 6.2 AUTHORIZING THE SCCAS GM TO ALLOCATE FUNDS FROM THE B. JEAN ADAMS TRUST FOR FENCING AT THE WATSONVILLE ANIMAL SHELTER.

**Name** X **Title** General Manager

**Auditor-Controller's Action:** I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

**Auditor-Controller, by** \_\_\_\_\_ **Deputy** \_\_\_\_\_ **Date** \_\_\_\_\_

**Administrative Officer's Action:** ( ) Recommended to Board ( ) Approved ( ) Not Recommended or Approved

**Administrative Officer** \_\_\_\_\_ **Date** \_\_\_\_\_

**State of California } ss. As the Clerk of the Joint Powers Authority Board of Santa Cruz County Animal Services, I do hereby certify that the foregoing request was approved by said Board as recommended by the Animal Services General Manager by an order duly entered in the minutes of said Board on**

\_\_\_\_\_ 14-Apr \_\_\_\_\_ 2025 \_\_\_\_\_, **By** \_\_\_\_\_, **Clerk**

**(A-C) \* Decs:** \_\_\_\_\_ **Item** \_\_\_\_\_ **- Budget Transfer**

BRD. NAME      AGENDA DATE      Item No.

Distribution:

### **Regular Agenda Item 6.3**

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Authorize Veterinary Services Contract

#### Recommendation:

Authorize a service contract with Dr. Molly Werder for the provision of licensed Veterinary medical services to the Shelter and Joint Powers Authority, through June 30, 2025.

#### Discussion:

Authorization of the execution of a professional services contract with Dr. Molly Werder, DVM, who earned a Doctorate of Veterinary Medicine from the University of Tennessee in Knoxville and has experience in large and small animal emergency medicine, private practice veterinary medicine, and high-volume spay/neuter.

Santa Cruz County has recently recommended substantial changes to the professional services contract template. The Animal Shelter will implement the recommended changes in all service contracts at the start of the 2025-26 fiscal year.

At the June meeting, a new contract using the County's new template will be provided for review and authorization.

**INDEPENDENT CONTRACTOR AGREEMENT**  
**(STANDARD)**

This Contract, which is effective on the date it is fully executed, is between the SANTA CRUZ COUNTY ANIMAL SERVICES, hereinafter called SCCAS, and **Molly Werder**, hereinafter called CONTRACTOR. The parties agree as follows:

1. **DUTIES.** CONTRACTOR agrees to exercise special skill to accomplish the following results: provision veterinary services for SCCAS as delineated in Exhibit A- Scope of services.

2. **COMPENSATION.** In consideration for CONTRACTOR accomplishing said result, SCCAS agrees to pay CONTRACTOR as follows: Payment not to exceed \$135 per hour processed as payment in full after receipt of invoice and approval of the SCCAS General Manager or designee.

3. **TERM.** The term of this Contract shall be: February 1, 2025 through June 30, 2025. If this Contract is placed on the SCCAS's Continuing Agreements List before the Contract term expires, the parties agree to extend the terms and conditions of the Contract as set forth herein, and as reflected in any executed amendment hereto, until the Contract is thereafter terminated.

4. **EARLY TERMINATION.** Either party hereto may terminate this Contract at any time by giving thirty (30) days' written notice to the other party.

5. **INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS.**  
To the fullest extent permitted by applicable law, CONTRACTOR shall exonerate, indemnify, defend, and hold harmless SCCAS (which for the purpose of paragraphs 5 and 6 shall include, without limitation, its officers, agents, employees and volunteers) from and against:

A. Any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which SCCAS may sustain or incur or which may be imposed upon it as a result of, arising out of, or in any manner connected with the CONTRACTOR'S performance under the terms of this Contract, excepting any liability arising out of the sole negligence of the SCCAS. Such indemnification includes any damage to the person(s), or property(ies) of CONTRACTOR and third persons.

B. Any and all Federal, State, and Local taxes, charges, fees, or contributions required to be paid with respect to CONTRACTOR and CONTRACTOR'S officers, employees and agents engaged in the performance of this Contract (including, without limitation, unemployment insurance, social security and payroll tax withholding).

6. **INSURANCE.** CONTRACTOR, at its sole cost and expense, for the full term of this Contract (and any extensions thereof), shall obtain and maintain, at minimum, compliance with all of the following insurance coverage(s) and requirements. Such insurance coverage shall be primary coverage as respects SCCAS and any insurance or self-insurance maintained by SCCAS shall be considered in excess of CONTRACTOR'S insurance coverage and shall not contribute to it. If CONTRACTOR normally carries insurance in an amount greater than the minimum amount required by the SCCAS for this Contract, that greater amount shall become the minimum required amount of insurance for purposes of this Contract. Therefore, CONTRACTOR hereby acknowledges and agrees that any and all insurances carried by it shall

be deemed liability coverage for any and all actions it performs in connection with this Contract. Insurance is to be obtained from insurers reasonably acceptable to the SCCAS.

If CONTRACTOR utilizes one or more subcontractors in the performance of this Contract, CONTRACTOR shall obtain and maintain Contractor's Protective Liability insurance as to each subcontractor or otherwise provide evidence of insurance coverage from each subcontractor equivalent to that required of CONTRACTOR in this Contract, unless CONTRACTOR and SCCAS both initial here \_\_\_\_ / \_\_\_\_.

**A. Types of Insurance and Minimum Limits**

(1) Workers' Compensation Insurance in the minimum statutorily required coverage amounts. This insurance coverage shall be required unless the CONTRACTOR has no employees and certifies to this fact by initialing here \_\_\_\_\_.

(2) Automobile Liability Insurance for each of CONTRACTOR'S vehicles used in the performance of this Contract, including owned, non-owned (e.g. owned by CONTRACTOR'S employees), leased or hired vehicles, in the minimum amount of \$500,000 combined single limit per occurrence for bodily injury and property damage. This insurance coverage is required unless the CONTRACTOR does not drive a vehicle in conjunction with any part of the performance of this Contract and CONTRACTOR and SCCAS both certify to this fact by initialing here \_\_\_\_ / \_\_\_\_.

(3) Comprehensive or Commercial General Liability Insurance coverage at least as broad as the most recent ISO Form CG 00 01 with a minimum limit of \$1,000,000 per occurrence, and \$2,000,000 in the aggregate, including coverage for: (a) products and completed operations, (b) bodily and personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability.

(4) Professional Liability Insurance in the minimum amount of \$ \$1,000,000 combined single limit, if, and only if, this Subparagraph is initialed by CONTRACTOR and SCCAS \_\_\_\_ / \_\_\_\_.

**B. Other Insurance Provisions**

(1) If any insurance coverage required in this Contract is provided on a "Claims Made" rather than "Occurrence" form, CONTRACTOR agrees that the retroactive date thereof shall be no later than the date first written above (in the first paragraph on page 1), and that it shall maintain the required coverage for a period of three (3) years after the expiration of this Contract (hereinafter "post Contract coverage") and any extensions thereof. CONTRACTOR may maintain the required post Contract coverage by renewal or purchase of prior acts or tail coverage. This provision is contingent upon post Contract coverage being both available and reasonably affordable in relation to the coverage provided during the term of this Contract. For purposes of interpreting this requirement, a cost not exceeding 100% of the last annual policy premium during the term of this Contract in order to purchase prior acts or tail coverage for post Contract coverage shall be deemed to be reasonable.

(2) All policies of Comprehensive or Commercial General Liability Insurance shall be endorsed to cover the SCCAS, its officials, employees, agents and volunteers as additional insureds with respect to liability arising out of the work or operations and activities performed by or on behalf of CONTRACTOR, including materials, parts or equipment furnished in connection with such work or operations. Endorsements shall be at least as broad as ISO Form CG 20 10 11 85, or both CG 20 10 10 01 and CG 20 37 10 01, covering both ongoing operations and products and completed operations.

(3) All required policies shall be endorsed to contain the following clause:  
“This insurance shall not be canceled until after thirty (30) days’ prior written notice (10 days for nonpayment of premium) has been given to:

**Santa Cruz County Animal Services  
Attn: General Manager  
1001 Rodriguez Street  
Santa Cruz, CA 95062**

Should CONTRACTOR fail to obtain such an endorsement to any policy required hereunder, CONTRACTOR shall be responsible to provide at least thirty (30) days’ notice (10 days for nonpayment of premium) of cancellation of such policy to the SCCAS as a material term of this Contract.

(4) CONTRACTOR agrees to provide its insurance broker(s) with a full copy of these insurance provisions and provide SCCAS on or before the effective date of this Contract with Certificates of Insurance and endorsements for all required coverages. However, failure to obtain the required documents prior to the work beginning shall not waive the CONTRACTOR’s obligation to provide them. All Certificates of Insurance and endorsements shall be delivered or sent to:

**Santa Cruz County Animal Services  
Attn: General Manager  
1001 Rodriguez Street  
Santa Cruz, CA 95062**

(5) CONTRACTOR hereby grants to SCCAS a waiver of any right of subrogation which any insurer of said CONTRACTOR may acquire against the SCCAS by virtue of the payment of any loss under such insurance. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the SCCAS has received a waiver of subrogation endorsement from the insurer.

7. **EQUAL EMPLOYMENT OPPORTUNITY.** During and in relation to the performance of this Contract, CONTRACTOR agrees as follows:

A. The CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, ancestry, physical or mental disability, medical condition (including cancer-related and genetic characteristics), marital status, sexual orientation, age (over 18), veteran status, gender, pregnancy, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to, the following: recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provisions of this non-discrimination clause.

B. If this Contract provides compensation in excess of \$50,000 to CONTRACTOR and if CONTRACTOR employs fifteen (15) or more employees, the following requirements shall apply:

(1) The CONTRACTOR shall, in all solicitations or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, national origin, ancestry, physical or mental disability, medical condition (including cancer-related and genetic characteristics), marital status, sexual

orientation, age (over 18), veteran status, gender, pregnancy, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to, the following: recruitment; advertising, layoff or termination, rates of pay or other forms of compensation, selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. In addition, the CONTRACTOR shall make a good faith effort to consider Minority/Women/Disabled Owned Business Enterprises in CONTRACTOR'S solicitation of goods and services. Definitions for Minority/Women/Disabled Owned Business Enterprises are available from the COUNTY General Services Purchasing Division.

(2) In the event of the CONTRACTOR'S non-compliance with the non-discrimination clauses of this Contract or with any of the said rules, regulations, or orders said CONTRACTOR may be declared ineligible for further contracts with the SCCAS.

(3) The CONTRACTOR shall cause the foregoing provisions of subparagraphs 7B(1) and 7B(2) to be inserted in all subcontracts for any work covered under this Contract by a subcontractor compensated more than \$50,000 and employing more than fifteen (15) employees, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

**8. INDEPENDENT CONTRACTOR STATUS.** CONTRACTOR and SCCAS have reviewed and considered the principal test and secondary factors below and agree that CONTRACTOR is an independent contractor and not an employee of SCCAS. CONTRACTOR is responsible for all insurance (workers' compensation, unemployment, etc.) and all payroll related taxes. CONTRACTOR is not entitled to any employee benefits. SCCAS agrees that CONTRACTOR shall have the right to control the manner and means of accomplishing the result contracted for herein.

**PRINCIPAL TEST:** The CONTRACTOR rather than SCCAS has the right to control the manner and means of accomplishing the result contracted for.

**SECONDARY FACTORS:** (a) The extent of control which, by agreement, SCCAS may exercise over the details of the work is slight rather than substantial; (b) CONTRACTOR is engaged in a distinct occupation or business; (c) In the locality, the work to be done by CONTRACTOR is usually done by a specialist without supervision, rather than under the direction of an employer; (d) The skill required in the particular occupation is substantial rather than slight; (e) The CONTRACTOR rather than the SCCAS supplies the instrumentalities, tools and work place; (f) The length of time for which CONTRACTOR is engaged is of limited duration rather than indefinite; (g) The method of payment of CONTRACTOR is by the job rather than by the time; (h) The work is part of a special or permissive activity, program, or project, rather than part of the regular business of SCCAS; (i) CONTRACTOR and SCCAS believe they are creating an independent contractor relationship rather than an employer-employee relationship; and (j) The SCCAS conducts public business.

It is recognized that it is not necessary that all secondary factors support creation of an independent contractor relationship, but rather that overall there are significant secondary factors that indicate that CONTRACTOR is an independent contractor.

By their signatures on this Contract, each of the undersigned certifies that it is his or her considered judgment that the CONTRACTOR engaged under this Contract is in fact an independent contractor.

**9. NONASSIGNMENT.** CONTRACTOR shall not assign the Contract without the prior written consent of the SCCAS.

**10. ACKNOWLEDGMENT.** CONTRACTOR shall acknowledge in all reports and literature that the SCCAS has provided funding to the CONTRACTOR.

**11. RETENTION AND AUDIT OF RECORDS.** CONTRACTOR shall retain records pertinent to this Contract for a period of not less than five (5) years after final payment under this Contract or until a final audit report is accepted by SCCAS, whichever occurs first. CONTRACTOR hereby agrees to be subject to the examination and audit by the Santa Cruz County Auditor-Controller-Treasurer-Tax Collector, the Auditor General of the State of California, or the designee of either for a period of five (5) years after final payment under this Contract.

**12. PRESENTATION OF CLAIMS.** Presentation and processing of any or all claims arising out of or related to this Contract shall be made in accordance with the provisions contained in Chapter 1.05 of the Santa Cruz County Code, which by this reference is incorporated herein.

**13. ATTACHMENTS.** Should a conflict arise between the language in the body of this Contract and any attachment to this Contract, the language in the body of this Contract controls. This Contract includes the following attachments:

Exhibit A – Scope of Services

**14. LIVING WAGE.** This Contract is covered under Living Wage provisions if this section is initialed by COUNTY \_\_\_\_\_.

If Item # 14 above is initialed by SCCAS, then this Contract is subject to the provisions of Santa Cruz County Code Chapter 2.122, which requires payment of a living wage to covered employees. Non-compliance during the term of the Contract with these Living Wage provisions will be considered a material breach, and may result in termination of the Contract and/or pursuit of other legal or administrative remedies.

CONTRACTOR agrees to comply with Santa Cruz County Code section 2.122.140, if applicable.

**15. NON-BINDING UNTIL APPROVED.** Regardless of whether this Contract has been signed by all parties, if the total compensation identified in Paragraph 2 of this Contract is greater than \$10,000, this Contract is not binding on any party until the Contract has been approved by the SCCAS Board of Directors.

**16. MISCELLANEOUS.** This written Contract, along with any attachments, is the full and complete integration of the parties' agreement forming the basis for this Contract. The parties agree that this written Contract supersedes any previous written or oral agreements between the parties, and any modifications to this Contract must be made in a written document signed by all parties. The unenforceability, invalidity or illegality of any provision(s) of this Contract shall not render the other provisions unenforceable, invalid or illegal. Waiver by any party of any portion of this Contract shall not constitute a waiver of any other portion thereof. Any arbitration, mediation, or litigation arising out of this Contract shall occur only in the County of Santa Cruz, notwithstanding the fact that one of the contracting parties may reside outside of the County of Santa Cruz. This Contract shall be governed by, and interpreted in accordance with, California law.

///

///

///

SIGNATURE PAGE

Contract No. 2025-03

**INDEPENDENT CONTRACTOR AGREEMENT**  
**(STANDARD)**

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written.

2.

4. **Santa Cruz County Animal Services**

By: \_\_\_\_\_  
SIGNED

By: \_\_\_\_\_  
SIGNED

Molly Werder, DVM  
PRINTED

Amber Rowland  
PRINTED

Company Name:

Address: 7350 Viewpoint Rd.  
Aptos, CA 95003

Telephone: 980-253-4072

Email:

3. **APPROVED AS TO INSURANCE:**

1. **APPROVED AS TO FORM:**

\_\_\_\_\_  
Risk Management

\_\_\_\_\_  
SCCAS Counsel

DISTRIBUTION:

- SCCAS
- Auditor-Controller-Treasurer-Tax Collector
- Contractor

## **Exhibit A - Scope of Services**

### **Maintain a thorough knowledge of:**

- Current principles, practices, techniques, and policies of veterinary medicine, including disease identification, prevention, control, and eradication;
- Preoperative, surgical and postoperative procedures involved in performing spay and neutering surgeries;
- Utilization and effects of medications for animals;
- Pain management
- Local, State and Federal Animal Health laws and regulations.

### **Maintain a working knowledge of:**

- Safety policies, procedures, and practices as they relate to veterinary medicine and shelter environments including zoonotic diseases;
- Appropriate equipment required in performing specific medical procedures;
- Anesthesia monitoring equipment including capnograph, pulse oximeter and respiratory monitor.

### **Maintain some knowledge of:**

- Quality assurance procedures and techniques;
- Training principles, practices, and techniques;
- Principles and practices of leadership;
- Basic computer skills.

### **Typical duties include:**

- Providing surgical and medical services and care for a variety of well, sick and injured animals;
- Providing spay/neuter surgery for dogs, puppies, cats, kittens and/or rabbits, including for conditions such as cryptorchid, umbilical hernia, or animals who are pregnant or in heat. Possibly providing spay/neuter surgery for pocket pets and livestock;
- Providing vaccinations, microchips, and flea medicine as requested;
- Perform full range of veterinarian duties including veterinary diagnosis and treatment;
- Assisting with the establishment of medical standards and procedures to assure the maintenance of healthy, safe, and sanitary facilities;
- Prescribing medications and euthanasia;
- Establishing and enforcing quarantine of animals;
- Assisting with development and implementation methods to control and prevent the spread of diseases in a shelter;
- Assisting with quality control practices to assure compliance with safety and accreditation standards and regulations;

- Establishing and maintaining cooperative working relationships with those contacted through the course of work, including co-workers, volunteers, and the public;
- Prepare clear and concise written and oral reports;
- Communicating effectively orally and in writing;
- Lifting 50 lbs. unassisted.

### **Regular Agenda Item 6.4**

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Revised Inventory Control Policy #370

#### **Recommendation:**

Accept and approve revision to the SCCAS Policy and Procedure #370 Inventory Control.

#### **Discussion:**

Santa Cruz County has increased the value of items that must be reported as disposed or donated by departments from \$5,000 to \$10,000. This change will bring the Shelter into alignment with other County Departments and increase efficiency in administration and management of inventoriable items.

## Santa Cruz County Animal Shelter

### ANIMAL SERVICES ADMINISTRATIVE POLICY/PROCEDURE

Policy No: 370  
Date Issued: 07/01/2022  
Date Revised: 04/14/2025

APPROVED: \_\_\_\_\_  
Board Chairperson

SUBJECT: INVENTORY CONTROL

1. Accountability shall be maintained for all Authority fixed asset equipment, including software, with a value in excess of ~~\$5,000~~ \$10,000 or as deemed necessary by the Authority.
  - 1.1 Accountability shall also be maintained for other equipment with a value of less than ~~\$5,000~~ \$10,000 when the expected life is in excess of five (5) years.
  - 1.2 The General Manager may add any other type of equipment to the inventory when he/she deems accountability should be maintained.
2. Authority inventory tags shall be affixed to equipment required for accountability.
3. The inventory records shall be maintained by the Authority.
  - 3.1 A full physical inventory shall be taken annually no later than August 30th of each year.
  - 3.2 The results shall be certified by the General Manager, a copy kept in the Authority records, and a copy filed with the Controller for the Authority.
  - 3.3 If equipment is stolen a report will be filed with the appropriate law enforcement agency.
  - 3.4 The General Manager shall report the results of the inventory to the Board of Directors each year after the annual physical inventory is completed.

r-

Policy #370  
INVENTORY CONTROL  
Page 2.

4. Surplus equipment may be disposed of by public auction, transferred to another governmental entity, or disposed of (if damaged beyond repair).

4.1 Any such proposed disposal shall be approved by the Board of Directors.

5. Authority inventory tags shall read "Property of SCCAS" and a five (5) digit number (starting with 00001).

6. Associate Member or Member agencies may make available for the use of SCCAS certain equipment and other resources.

6.1 The Authority shall account for borrowed equipment in conjunction with the annual physical inventory.

7. SCCAS may make available to its User agencies certain equipment and other resources.

7.1 Ownership and accountability for loaned equipment shall remain with the Authority.

## Regular Agenda Item 6.5

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Authorize Revision of Purchasing Policy #410 and Approval of Claims Policy #320

### Recommendation:

Accept and approve revisions to SCCAS Policy and Procedure #410 "Purchasing Power and Authority" to increase efficiency in purchases of needed supplies, materials, and equipment for the shelter's operations.

Accept and approve revision to SCCAS Policy and Procedure #320 "Approval of Claims Policy" to assure that the governing JPA Board has opportunity to review purchases under the revised purchasing limit.

### Discussion:

Santa Cruz County has increased the amount that Executive personnel are authorized to spend without Board approval, and the proposed revisions align with the County's revised purchasing limits while still ensuring purchasing oversight by the Board.

**Santa Cruz County  
Animal Shelter**

**ANIMAL SHELTER ADMINISTRATIVE  
POLICY/PROCEDURE**

Policy No: 410  
Date Issued: 07/01/2002  
Date Revised: 04/14/2025

APPROVED: \_\_\_\_\_  
Board Chairperson

SUBJECT: PURCHASING POWER AND AUTHORITY – GENERAL MANAGER

**1. SUPPLIES, MATERIAL, AND EQUIPMENT**

1.1. The General Manager is authorized to execute contracts or purchase orders for the purposes of supplies, materials, and equipment in the following instances:

1.1.1. Each such purchase which is not subject to the bidding requirement as set forth in Policy No. 420 and which does not exceed ~~\$10,000~~ \$20,000.

1.1.2. Purchases which do not exceed ~~\$10,000~~ \$20,000 from or through agreement with a public agency as set forth in Policy No. 431.

1.2. The General Manager will report all purchases of supplies, materials, and equipment to the Board of Directors in accordance with Policy No. 320 (**Approval of Claims**) and paragraph 2.2 of this Policy.

1.3. All other contracts or purchase orders for the purchase of supplies, materials, and equipment shall be approved or awarded by the Board of Directors.

**2. GENERAL AND PROFESSIONAL SERVICE CONTRACTS**

2.1. The General Manager may enter into and execute on behalf of the Authority, and without prior approval of the Board of Directors, any written contract or purchase order for general or professional services as defined in Policy No. 450 and Policy No, 460 in the following instances:

2.1.1. Each such contract does not exceed a total payment amount of ~~\$10,000~~ \$20,000.

2.1.2. Each such lease or rental agreement for equipment or personal property does not exceed a total payment amount of ~~\$10,000~~ \$20,000.

2.2. The General Manager will provide the Board of Directors with a listing, at periodic intervals and not less than once a quarter, of all contracts, leases or purchase orders for general or professional services in amounts exceeding \$2500, made in the preceding period without prior Board approval. Authorized claims under the terms and conditions of these executed agreements will be reported to the Board as described in Policy No. 320.

2.3. All other contracts, leases or purchase orders for general or professional services shall be approved or awarded by the Board of Directors.

3. In the absence of the General Manager, the duties set forth in Policy No. 410 may be performed by the Shelter Manager or the Field Services Manager.

## Regular Agenda Item 6.6

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: April 14, 2025  
SUBJECT: Proposed Budget Fiscal Year 2025-26

### Recommendation:

Consider the Proposed Budget for Fiscal Year (FY) 2025-26 Budget with a 10% increase to member contributions. In addition to the requested 10% increase to member contributions, this budget proposal will require the use of substantial reserve and/or donation funds to offset a structural deficit.

### Discussion:

#### Exhibit A – Proposed Budget

Staff have developed the following Proposed FY 2025-26 Budget for review and consideration. Three separate recommendations have been included which increase member contributions by 5%, 10%, or 15% respectively. Each of these proposals supports status quo levels of services and staffing and the use of unrestricted reserve balance funds to cover increased net costs.

The Estimated Actuals for FY 2024-25 reflect a deficit of \$211,904 to be offset through the use of reserve funds, resulting in an estimated year-end reserve fund balance of \$1,350,487. The FY 24-25 estimated deficit of \$211,904 is \$190,828 less than the FY 24-25 adjusted budgeted structural deficit of \$402,732, largely due to unanticipated salary savings. Alternatives to operating with a structural deficit and requiring reserve funds to balance the budget are reductions in shelter staffing, reductions in high-cost services to the community such as spay/neuter surgeries, and/or increases in fees. Staffing reductions could result in lowered morale, staff burnout, and staff retention difficulties. Fee increases can lead to decreased live outcomes of animals through reclaim or adoption.

Under a Recommended FY 2025-26 Budget with a 10% increase in member contributions, \$446,850 in reserve funds will still be required to balance the budget, which is a \$44,118 increase in the structural budget deficit over the FY 2024-25 budget. \$258,578 or 58% of the total deficit is accounted for by the required budgeted funds for contingencies. SCCAS has frequently used part or all of the contingency in recent fiscal years to offset higher than expected services and supplies costs. Under a budget request with only a 5% increase in member contributions, \$658,679 in reserve funds would be required to balance the budget, which would leave \$691,808 in remaining unrestricted reserve funds for future years. The 5% scenario would force the shelter to make cuts in FY 26-27 due to the exhaustion of the reserve funds. The 10% proposal would allow the shelter to operate at its current staffing and operational level through FY 27-28 without a new infusion of reserve funds from private donations.

Salaries and Benefits budgeted for FY 2025-26 are based on reports provided by County Personnel. The \$83,012 increase in salaries and benefits represents a 1.97% increase over the Adjusted FY 2024-25 budget. Increases come mainly from Insurance and Benefits (\$38,105) and Workers Compensation Insurance (\$28,057) costs and increases in regular pay (\$37,671) due to negotiated pay increases for general representation workers and cost of

living increases. There is no requested net change in funded positions (31 total FTE) in the proposed budget.

Services and Supplies costs are budgeted to increase by 0.7% or \$13,222 in FY 2025-26, but due to uncertainty and instability in national and global markets, accurate estimates are challenging.

Other Expenditures are budgeted to increase by 6.8% with \$15,902 more for County Overhead and \$20,588 more in required appropriations for contingencies (4%) for any unanticipated costs or revenue shortfalls. The budget also includes a required \$106,152 contribution to a 30-year asset reserve fund to repair or replace all building components at the Santa Cruz County Animal Shelter.

Under the proposal to increase member contributions by 10%, total revenues are projected to increase by \$89,657 to \$6,328,176. The \$423,657 increase in member contributions is offset by an expected reduction in contributions and donations, since the shelter cannot count on another unexpected \$375,000 bequest. Finally, SCCAS projects a \$50,000 increase to annual average donations of \$650,000 from the Santa Cruz County Animal Shelter Foundation and private donors due to the increased fundraising capacity of the Foundation.

#### Exhibit B - Schedule of Member Contributions

This schedule delineates the change in member contributions based on the 10% increase request (\$423,657) for a new total contribution of \$4,660,226. For comparison purposes, the schedule also shows the effects on contributions of 5% and 15% increases. Additionally, this schedule includes the Option #3 reallocation of member contributions as approved in last year's budget (20% per year over five years) in item 6.5 on the June 10, 2024 agenda. While the reallocation has no net effect on the total member contribution, it does increase or decrease each jurisdiction's contribution for FY 25-26.

#### Exhibit C - Member Data by Jurisdiction

This worksheet documents animal intake by jurisdiction and animal control calls for service by jurisdiction over the three previous fiscal years, and current population data from the California Department of Finance. These criteria are used in the member allocation formula to calculate individual member contribution requirements.

#### Exhibit D - Member Contribution Increases/Decreases by Fiscal Year

This chart shows the increase/decrease in member contributions since FY 14-15. The average annual member contribution increase over the past eleven years has been 5.73% which has led to an ongoing structural budget deficit.

#### Exhibit E – Personnel Summary

There is no requested change to the total funded FTE's which remains at 31.0. The Administrative Officer II position was changed to an Assistant/Departmental Administrative Analyst alternately staffed position. Four positions remain unfunded.

#### Exhibit F – Proposed Capital Reserve Budget

SCCAS is proposing to fund the purchase of an additional animal control vehicle (\$100,000) in 2025-26. Of the four existing animal control trucks two are 2008 models and two are 2011 models. The vehicle we're purchasing in 2024-25 is currently in production. SCCAS plans to phase out all four vehicles over the next six years.

#### Exhibit G - Fee Schedule for Santa Cruz County Unincorporated Area

SCCAS is requesting one addition to the fee schedule: \$298 for Animal Facility Inspection & Licensing (annual). This service was previously provided by Environmental Health, but was moved to Animal Services and is described in County Code 6.08.100 Animal Facility licenses and 6.08.110 Male Old English Game, male game bird, or male gamecock facility licenses.

#### Exhibit H - Fee Schedule for City of Capitola, City of Santa Cruz, City of Scotts Valley and City of Watsonville

SCCAS is requesting no adjustments to the fee schedule for the Cities since the Animal Facility ordinance does not apply in those jurisdictions.

In summary, staff recommends a 10% increase in member contributions, which considers increased costs in general operations, and is a well-balanced approach to meet the current needs of the community. A 10% increase also incrementally reduces the structural budget deficit and helps work toward fulfilling the JPA agreement requirement to fully fund the budget with member contributions, reducing reliance on unpredictable private donations and diminishing reserve. Staff will continue to recommend increases to member contributions in future years in order to work toward a balanced budget.

PROPOSED BUDGET FOR FISCAL YEAR 2025-26

| Accounts                                       | Actual<br>2023-24 | Adopted<br>Budget<br>2024-25 | Adjusted<br>Budget<br>2024-25 | Estimated<br>Actual<br>2024-25 | 5% Increase<br>Proposed<br>Budget<br>2025-26 | 10% Increase<br>Proposed<br>Budget<br>2025-26 | 15% Increase<br>Proposed<br>Budget<br>2025-26 |
|--|-------------------|------------------------------|-------------------------------|--------------------------------|--|---|---|
| <b>SALARIES AND BENEFITS</b>                   |                   |                              |                               |                                |  |   |   |
| 51000 -- REGULAR PAY-PERMANENT                 | 2,100,384         | 2,424,340                    | 2,424,340                     | 2,236,097                      | 2,462,011                                    | 2,462,011                                     | 2,462,011                                     |
| 51005 -- OVERTIME PAY-PERMANENT                | 13,598            | 20,000                       | 20,000                        | 13,161                         | 20,000                                       | 20,000  | 20,000  |
| 51010 -- REGULAR PAY-EXTRA HELP                | 124,024           | 175,000                      | 175,000                       | 111,348                        | 150,000                                      | 150,000                                       | 150,000                                       |
| 51040 -- DIFFERENTIAL PAY                      | 37,456            | 32,000                       | 32,000                        | 36,375                         | 38,000                                       | 38,000  | 38,000  |
| 52010 -- OASDI-SOCIAL SECURITY                 | 172,119           | 175,533                      | 175,533                       | 170,247                        | 181,858                                      | 181,858                                       | 181,858                                       |
| 52015 -- PERS                                  | 596,121           | 696,429                      | 696,429                       | 661,333                        | 691,879                                      | 691,879                                       | 691,879                                       |
| 53010 -- EMPLOYEE INSURANCE AND BENEFITS       | 555,632           | 574,261                      | 574,261                       | 724,232                        | 612,366                                      | 612,366                                       | 612,366                                       |
| 53015 -- UNEMPLOYMENT INSURANCE                | 14,664            | 6,435                        | 6,435                         | 6,435                          | 2,839  | 2,839   | 2,839   |
| 54010 -- WORKERS COMPENSATION INSURANCE        | 40,004            | 98,770                       | 98,770                        | 98,770                         | 126,827                                      | 126,827                                       | 126,827                                       |
| <b>SUBTOTAL SALARIES AND BENEFITS</b>          | <b>3,654,001</b>  | <b>4,202,768</b>             | <b>4,202,768</b>              | <b>4,057,998</b>               | <b>4,285,780</b>                             | <b>4,285,780</b>                              | <b>4,285,780</b>                              |
| <b>SERVICES AND SUPPLIES</b>                   |                   |                              |                               |                                |  |   |   |
| 61115 -- POLICE SAFETY EQUIP-REPLACE           | 0                 | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 61125 -- UNIFORM REPLACEMENT                   | 1,804             | 3,500                        | 3,500                         | 4,750                          | 3,500  | 3,500   | 3,500   |
| 61215 -- RADIO                                 | 0                 | 2,000                        | 2,000                         | 0                              | 2,000  | 2,000   | 2,000   |
| 61220 -- TELECOM SERVICES                      | 70,544            | 65,000                       | 65,000                        | 40,000                         | 26,784                                       | 26,784  | 26,784  |
| 61310 -- FOOD                                  | 58,680            | 55,000                       | 55,000                        | 65,000                         | 65,000                                       | 65,000  | 65,000  |
| 61412 -- JANITORIAL SERVICES                   | 11,308            | 11,500                       | 11,500                        | 11,500                         | 11,500                                       | 11,500  | 11,500  |
| 61525 -- LIABILITY INSURANCE                   | 68,211            | 65,127                       | 65,127                        | 75,551                         | 76,000                                       | 76,000  | 76,000  |
| 61535 -- OTHER INSURANCE                       | 33,233            | 39,937                       | 39,937                        | 39,937                         | 50,218                                       | 50,218  | 50,218  |
| 61720 -- MAINT-MOBILE EQUIPMENT-SERV           | 2,872             | 15,000                       | 15,000                        | 30,000                         | 30,000                                       | 30,000  | 30,000  |
| 61725 -- MAINT-OFFICE EQUIPMENT-SERVICES       | 3,910             | 4,000                        | 4,000                         | 2,500                          | 2,500  | 2,500   | 2,500   |
| 61730 -- MAINT-OTHER EQUIPMENT-SERVICES        | 14,569            | 15,000                       | 15,000                        | 10,000                         | 10,000                                       | 10,000  | 10,000  |
| 61731 -- MAINT-OTHER EQUIPMENT-SUPPLIES        | 2,207             | 1,500                        | 1,500                         | 0                              | 1,500  | 1,500   | 1,500   |
| 61835 -- FACILITIES MAINT-GENERAL-SERVICES     | 4,960             | 5,000                        | 5,000                         | 5,000                          | 5,000  | 5,000   | 5,000   |
| 61845 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES | 5,723             | 6,000                        | 6,000                         | 30,000                         | 30,000                                       | 30,000  | 30,000  |
| 61846 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES | 407               | 1,000                        | 1,000                         | 5,000                          | 5,000  | 5,000   | 5,000   |
| 61920 -- MEDICAL, DENTAL & LAB SUPPLIES        | 0                 | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 61922 -- OTHER MEDICAL MATERIALS & SUPPLIES    | 177,985           | 175,000                      | 175,000                       | 185,000                        | 185,000                                      | 185,000                                       | 185,000                                       |
| 62020 -- MEMBERSHIPS                           | 2,065             | 3,000                        | 3,000                         | 3,000                          | 3,000  | 3,000   | 3,000   |
| 62111 -- MISCELLANEOUS EXPENSE-SERVICES        | 14,062            | 7,500                        | 7,500                         | 17,500                         | 18,000                                       | 18,000  | 18,000  |
| 62112 -- CASH SHORTAGES                        | 28                | 50                           | 50                            | 50                             | 50   | 50  | 50  |
| 62214 -- DUPLICATING SERVICES                  | 3,428             | 5,000                        | 5,000                         | 5,000                          | 5,000  | 5,000   | 5,000   |
| 62217 -- MISC NONINVENTORIAL ITEMS EXPENSE     | 0                 | 0                            | 0                             | 246                            | 0  | 0   | 0   |
| 62219 -- PC SOFTWARE PURCHASES                 | 9,698             | 12,000                       | 12,000                        | 12,000                         | 12,000                                       | 12,000  | 12,000  |
| 62221 -- POSTAGE                               | 15,174            | 12,500                       | 12,500                        | 7,000                          | 8,000  | 8,000   | 8,000   |
| 62222 -- SUBSCRIPTIONS/PERIODICALS             | 0                 | 500                          | 500                           | 500                            | 500  | 500   | 500   |
| 62223 -- SUPPLIES                              | 122,485           | 110,000                      | 110,000                       | 125,000                        | 120,000                                      | 120,000                                       | 120,000                                       |
| 62225 -- NON-PC SOFTWARE                       | 0                 | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 62226 -- INVENTORIAL ITEMS                     | 19,563            | 20,000                       | 20,000                        | 7,750                          | 31,120                                       | 31,120  | 31,120  |

PROPOSED BUDGET FOR FISCAL YEAR 2025-26

| Accounts                                    | Actual           | Adopted           | Adjusted          | Estimated         | 5% Increase                   | 10% Increase                  | 15% Increase                  |
|---|------------------|-------------------|-------------------|-------------------|-------------------------------|-------------------------------|-------------------------------|
|   | 2023-24          | Budget<br>2024-25 | Budget<br>2024-25 | Actual<br>2024-25 | Proposed<br>Budget<br>2025-26 | Proposed<br>Budget<br>2025-26 | Proposed<br>Budget<br>2025-26 |
| 62301 -- ACCOUNTING AND AUDITING FEES       | 17,781           | 16,000            | 16,000            | 16,000            | 19,000                        | 19,000                        | 19,000                        |
| 62310 -- BANKING FEES                       | 15,395           | 19,000            | 19,000            | 20,000            | 20,000                        | 20,000                        | 20,000                        |
| 62317 -- CONSULT/MGT/PC SERVICES            | 35,136           | 35,000            | 35,000            | 37,000            | 37,000                        | 37,000                        | 37,000                        |
| 62325 -- DATA PROCESSING SERVICES           | 86,521           | 83,376            | 83,376            | 83,376            | 72,540                        | 72,540                        | 72,540                        |
| 62360-- LEGAL SERVICES                      | 34,218           | 20,000            | 20,000            | 38,000            | 40,000                        | 40,000                        | 40,000                        |
| 62381 -- PROF & SPECIAL SERV-OTHER          | 166,966          | 125,000           | 125,000           | 120,000           | 150,000                       | 150,000                       | 150,000                       |
| 62399 -- VETERINARIAN SERVICES              | 248,799          | 426,000           | 500,000           | 360,000           | 400,000                       | 400,000                       | 400,000                       |
| 62610 -- RENTS & LEASES-STRUC IMP & GRNDS   | 262,067          | 265,665           | 265,665           | 265,665           | 265,665                       | 265,665                       | 265,665                       |
| 62710 -- FIELD EQUIPMENT                    | 1,733            | 2,000             | 2,000             | 2,000             | 2,000                         | 2,000                         | 2,000                         |
| 62715 -- SMALL TOOLS & INSTRUMENTS          | 2,959            | 1,000             | 1,000             | 1,000             | 1,000                         | 1,000                         | 1,000                         |
| 62801 -- ADVERTISING & PROMOTION SUPPLIES   | 2,340            | 2,000             | 2,000             | 1,000             | 2,000                         | 2,000                         | 2,000                         |
| 62842 -- INVENTORY MATERIALS PURCHASED      | 21,999           | 30,000            | 30,000            | 20,000            | 24,000                        | 24,000                        | 24,000                        |
| 62857 -- SPECIAL MISC EXPENSE - SUPPLIES    | 0                | 500               | 500               | 500               | 500                           | 500                           | 500                           |
| 62890 -- SUBSCRIPTIONS BOOKS & ED MATERIALS | 588              | 500               | 500               | 500               | 500                           | 500                           | 500                           |
| 62893 -- TOWING                             | 168              | 500               | 500               | 500               | 500                           | 500                           | 500                           |
| 62910 -- AIRFARE                            | 0                | 1,000             | 1,000             | 1,000             | 1,000                         | 1,000                         | 1,000                         |
| 62914 -- EDUCATION & TRAINING               | 754              | 2,500             | 2,500             | 2,500             | 2,500                         | 2,500                         | 2,500                         |
| 62920 -- GAS, OIL, FUEL                     | 29,276           | 25,000            | 25,000            | 18,000            | 25,000                        | 25,000                        | 25,000                        |
| 62922 -- LODGING                            | 0                | 1,500             | 1,500             | 1,500             | 1,500                         | 1,500                         | 1,500                         |
| 62924 -- MEALS                              | 103              | 1,000             | 1,000             | 1,000             | 1,000                         | 1,000                         | 1,000                         |
| 62926 -- MILEAGE                            | 0                | 500               | 500               | 500               | 500                           | 500                           | 500                           |
| 62928 -- TRAVEL-OTHER                       | 44               | 100               | 100               | 100               | 100                           | 100                           | 100                           |
| 62930 -- REGISTRATIONS                      | 2,479            | 1,000             | 1,000             | 2,032             | 2,000                         | 2,000                         | 2,000                         |
| 62935 -- SERVICE CENTER CHARGES             | 1,879            | 500               | 500               | 1,000             | 1,000                         | 1,000                         | 1,000                         |
| 62938 -- SERVICE CENTER POOL VEH CHARGES    | 0                | 0                 | 0                 | 700               | 1,000                         | 1,000                         | 1,000                         |
| 62940 -- TRAVEL ADVANCES                    | 0                | 0                 | 0                 | 0                 | 0                             | 0                             | 0                             |
| 63070 -- UTILITIES                          | 141,967          | 120,000           | 120,000           | 130,000           | 130,000                       | 130,000                       | 130,000                       |
| <b>SUBTOTAL SERVICES AND SUPPLIES</b>       | <b>1,716,086</b> | <b>1,814,755</b>  | <b>1,888,755</b>  | <b>1,806,157</b>  | <b>1,901,977</b>              | <b>1,901,977</b>              | <b>1,901,977</b>              |
| <b>OTHER EXPENDITURES</b>                   |                  |                   |                   |                   |                               |                               |                               |
| 75294 -- TRUST FUND DISTRIBUTIONS           | 0                | 0                 | 0                 | 0                 | 0                             | 0                             | 0                             |
| 75315 -- COUNTY OVERHEAD (See prev. 3550)   | 50,153           | 91,637            | 91,637            | 91,637            | 107,539                       | 107,539                       | 107,539                       |
| 86110 -- BUILDINGS AND IMPROVEMENTS         | 0                | 0                 | 0                 | 0                 | 0                             | 0                             | 0                             |
| 86204 -- EQUIPMENT                          | 9,354            | 15,000            | 15,000            | 15,000            | 15,000                        | 15,000                        | 15,000                        |
| 86208 -- MEDICAL EQUIPMENT                  | 0                | 0                 | 0                 | 0                 | 0                             | 0                             | 0                             |
| 86209 -- MOBILE EQUIPMENT                   | 0                | 0                 | 100,000           | 100,000           | 100,000                       | 100,000                       | 100,000                       |
| 86210 -- OFFICE EQUIPMENT                   | 0                | 0                 | 0                 | 0                 | 0                             | 0                             | 0                             |
| 90000 -- Operating Transfers Out            | 104,060          | 105,101           | 105,101           | 105,101           | 106,152                       | 106,152                       | 106,152                       |
| 95000 -- REPAIR & MAINTENANCE               | 0                | 0                 | 0                 | 0                 | 0                             | 0                             | 0                             |
| 98700 -- APPROPRIATIONS FOR CONTINGENCY     | 0                | 237,990           | 237,990           | 237,990           | 258,578                       | 258,578                       | 258,578                       |
| <b>SUBTOTAL OTHER EXPENDITURES</b>          | <b>163,567</b>   | <b>449,728</b>    | <b>549,728</b>    | <b>549,728</b>    | <b>587,269</b>                | <b>587,269</b>                | <b>587,269</b>                |

PROPOSED BUDGET FOR FISCAL YEAR 2025-26

| Accounts                  | Actual<br>2023-24 | Adopted<br>Budget<br>2024-25 | Adjusted<br>Budget<br>2024-25 | Estimated<br>Actual<br>2024-25 | 5% Increase<br>Proposed<br>Budget<br>2025-26 | 10% Increase<br>Proposed<br>Budget<br>2025-26 | 15% Increase<br>Proposed<br>Budget<br>2025-26 |
|---------------------------|-------------------|------------------------------|-------------------------------|--------------------------------|--|---|---|
| <b>TOTAL EXPENDITURES</b> | 5,533,654         | 6,467,251                    | 6,641,251                     | 6,413,883                      | 6,775,026                                    | 6,775,026                                     | 6,775,026                                     |

PROPOSED BUDGET FOR FISCAL YEAR 2025-26

| Accounts                                | Actual<br>2023-24 | Adopted<br>Budget<br>2024-25 | Adjusted<br>Budget<br>2024-25 | Estimated<br>Actual<br>2024-25 | 5% Increase<br>Proposed<br>Budget<br>2025-26 | 10% Increase<br>Proposed<br>Budget<br>2025-26 | 15% Increase<br>Proposed<br>Budget<br>2025-26 |
|---|-------------------|------------------------------|-------------------------------|--------------------------------|--|---|---|
| <b>REVENUES</b>                         |                   |                              |                               |                                |  |   |   |
| 40100 -- PROPERTY TAX-CURRENT SEC-GEN   | 0                 | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 40230 -- ANIMAL LICENSES                | 0                 | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 40430 -- INTEREST                       | 84,611            | 60,000                       | 60,000                        | 110,000                        | 110,000                                      | 110,000                                       | 110,000                                       |
| 40440 -- RENTS & CONCESSIONS            | 127               | 250                          | 250                           | 170                            | 250  | 250   | 250   |
| 40441 -- RENTAL DEPOSIT/FORFEIT REVENUE | 120               | 200                          | 200                           | 200                            | 200  | 200   | 200   |
| 41093 -- FED FEMA                       | 0                 | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 41510 -- HUMANE SERVICES                | 123,843           | 115,000                      | 115,000                       | 135,000                        | 130,000                                      | 130,000                                       | 130,000                                       |
| 41880 -- ADOPTION FEES                  | 183,948           | 200,000                      | 200,000                       | 180,000                        | 180,000                                      | 180,000                                       | 180,000                                       |
| 42010 -- ADMINISTRATIVE SERVICES        | 2,822             | 3,000                        | 3,000                         | 2,500                          | 3,000  | 3,000   | 3,000   |
| 42022 -- COST RECOVERY-OTHER            | 4,200             | 5,000                        | 5,000                         | 6,000                          | 5,000  | 5,000   | 5,000   |
| 42044 -- MEMBER CONTRIBUTIONS           | 3,683,973         | 4,236,569                    | 4,236,569                     | 4,236,569                      | 4,448,397                                    | 4,660,226                                     | 4,872,054                                     |
| 42047 -- CHARGES FOR CURRENT SERVICES   | 0                 | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 42073 -- ADMIN FINE FEES                | 525               | 5,000                        | 5,000                         | 1,500                          | 1,500  | 1,500   | 1,500   |
| 42074 -- GRANT SERVICES-NON INTERGOV    | 19,477            | 215,000                      | 215,000                       | 215,000                        | 75,000                                       | 75,000  | 75,000  |
| 42205 -- ANIMAL MICROCHIP FEES          | 7,063             | 10,000                       | 10,000                        | 3,000                          | 5,000  | 5,000   | 5,000   |
| 42206 -- ANIMAL RABIES FEES             | 6,277             | 9,000                        | 9,000                         | 5,000                          | 5,000  | 5,000   | 5,000   |
| 42207 -- ANIMAL SPAY & NEUTER FEES      | 39,141            | 116,000                      | 179,000                       | 160,000                        | 160,000                                      | 160,000                                       | 160,000                                       |
| 42334 -- SALES OTHER TAXABLE            | 77,541            | 95,000                       | 95,000                        | 55,000                         | 40,000                                       | 40,000  | 40,000  |
| 42362 -- CASH OVERAGES                  | 12                | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 42371 -- CONTRIBUTIONS-OTHER            | 0                 | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 42372 -- CONTRIBUTIONS AND DONATIONS    | 675,973           | 653,500                      | 764,500                       | 840,000                        | 700,000                                      | 700,000                                       | 700,000                                       |
| 42375 -- INSURANCE PROCEEDS             | 0                 | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 42380 -- NSF CHECKS                     | (190)             | 0                            | 0                             | 0                              | 0  | 0   | 0   |
| 42381 -- NSF CHECK FEES                 | 40                | 0                            | 0                             | 40                             | 0  | 0   | 0   |
| 42384 -- OTHER REVENUE                  | 36,692            | 40,000                       | 40,000                        | 20,000                         | 20,000                                       | 20,000  | 20,000  |
| 42981 -- LICENSES-CAPITOLA CITY         | 7,395             | 9,000                        | 9,000                         | 6,000                          | 6,000  | 6,000   | 6,000   |
| 42982 -- LICENSES-SANTA CRUZ CITY       | 51,538            | 60,000                       | 60,000                        | 60,000                         | 60,000                                       | 60,000  | 60,000  |
| 42983 -- LICENSES-SCOTTS VALLEY CITY    | 13,307            | 17,000                       | 17,000                        | 12,000                         | 12,000                                       | 12,000  | 12,000  |
| 42984 -- LICENSES-COUNTY SANTA CRUZ     | 160,335           | 180,000                      | 180,000                       | 130,000                        | 130,000                                      | 130,000                                       | 130,000                                       |
| 42986 -- LICENSES-WATSONVILLE           | 28,917            | 35,000                       | 35,000                        | 24,000                         | 25,000                                       | 25,000  | 25,000  |
| <b>TOTAL REVENUES</b>                   | <b>5,207,687</b>  | <b>6,064,519</b>             | <b>6,238,519</b>              | <b>6,201,979</b>               | <b>6,116,347</b>                             | <b>6,328,176</b>                              | <b>6,540,004</b>                              |
| <b>EXPENDITURES LESS REVENUES</b>       | <b>325,967</b>    | <b>402,732</b>               | <b>402,732</b>                | <b>211,904</b>                 | <b>658,679</b>                               | <b>446,850</b>                                | <b>235,022</b>                                |

PROPOSED BUDGET FOR FISCAL YEAR 2025-26

| Accounts  | Actual<br>2023-24 | Adopted<br>Budget<br>2024-25 | Adjusted<br>Budget<br>2024-25 | Estimated<br>Actual<br>2024-25 | 5% Increase<br>Proposed<br>Budget<br>2025-26 | 10% Increase<br>Proposed<br>Budget<br>2025-26 | 15% Increase<br>Proposed<br>Budget<br>2025-26 |
|---|-------------------|------------------------------|-------------------------------|--------------------------------|--|---|---|
| <b>FUND BALANCE TRANSFER TO ASSET RESERVE</b>                 | 104,060           | 105,010                      | 105,010                       | 105,010                        | 106,152                                      | 106,152                                       | 106,152                                       |
| Positions Authorized  | 35.00             | 35.00                        | 35.00                         | 35.00                          | 35.00  | 35.00   | 35.00   |
| Positions Unfunded  | 4.00              | 4.00                         | 4.00                          | 4.00                           | 4.00   | 4.00  | 4.00  |
| Positions Funded  | 31.00             | 31.00                        | 31.00                         | 31.00                          | 31.00  | 31.00   | 31.00   |
| <b>Total 76114 Balance (76114/All)</b>                        |                   |                              |                               |                                | 5% Bud. Inc.                                 | 10% Bud. Inc.                                 | 15% Bud. Inc.                                 |
| Beginning Balance of 07/01/24                                 |                   |                              |                               |                                | 1,562,391                                    | 1,562,391                                     | 1,562,391                                     |
| Less Est./Actuals 24-25                                       |                   |                              |                               |                                | 211,904                                      | 211,904                                       | 211,904                                       |
| Estimate Fund Balance 6/30/25                                 |                   |                              |                               |                                | 1,350,487                                    | 1,350,487                                     | 1,350,487                                     |
| Assigned to Budget Deficit 2025-26                            |                   |                              |                               |                                | 658,679                                      | 446,850                                       | 235,022                                       |
| Estimated Ending Balance 6/30/26                              |                   |                              |                               |                                | 691,808                                      | 903,637                                       | 1,115,465                                     |
| <b>Total Spendable Fund Balance (76114/34340,34341,34400)</b> |                   |                              |                               |                                |  |   |   |
| Beginning Balance of 07/01/24                                 |                   |                              |                               |                                | 1,306,403                                    | 1,306,403                                     | 1,306,403                                     |
| Less Est./Actuals 24-25                                       |                   |                              |                               |                                | 211,904                                      | 211,904                                       | 211,904                                       |
| Estimate Fund Balance 6/30/25                                 |                   |                              |                               |                                | 1,094,499                                    | 1,094,499                                     | 1,094,499                                     |
| Assigned to Budget Deficit 2025-26                            |                   |                              |                               |                                | 658,679                                      | 446,850                                       | 235,022                                       |
| Estimated Ending Balance 6/30/26                              |                   |                              |                               |                                | 435,820                                      | 647,649                                       | 859,477                                       |
| <b>B. Jean Funds (76114/34340,34341)</b>                      |                   |                              |                               |                                |  |   |   |
| Beginning Balance of 07/01/24                                 |                   |                              |                               |                                | 472,501                                      | 472,501                                       | 472,501                                       |
| Less Est./Actuals 24-25                                       |                   |                              |                               |                                | 0  | 0   | 0   |
| Estimate Fund Balance 6/30/25                                 |                   |                              |                               |                                | 472,501                                      | 472,501                                       | 472,501                                       |
| Assigned to Budget Deficit 2025-26                            |                   |                              |                               |                                | 36,681                                       | 0   | 0   |
| Estimated Ending Balance 6/30/26                              |                   |                              |                               |                                | 435,820                                      | 472,501                                       | 472,501                                       |
| <b>Butler Gift, SB90 Funds, &amp; Surplus (76114/34400)</b>   |                   |                              |                               |                                |  |   |   |
| Beginning Balance of 07/01/24                                 |                   |                              |                               |                                | 833,902                                      | 833,902                                       | 833,902                                       |
| Less Est./Actuals 24-25                                       |                   |                              |                               |                                | 211,904                                      | 211,904                                       | 211,904                                       |
| Estimate Fund Balance 6/30/25                                 |                   |                              |                               |                                | 621,998                                      | 621,998                                       | 621,998                                       |
| Assigned to Budget Deficit 2025-26                            |                   |                              |                               |                                | 621,998                                      | 446,850                                       | 235,022                                       |
| Estimated Ending Balance 6/30/26                              |                   |                              |                               |                                | 0  | 175,148                                       | 386,976                                       |
| <b>Investment in General Fixed Assets (76114/34800)</b>       |                   |                              |                               |                                |  |   |   |
| Beginning Balance of 07/01/24                                 |                   |                              |                               |                                | 255,088                                      | 255,088                                       | 255,088                                       |
| Less Est./Actuals 24-25                                       |                   |                              |                               |                                | 0  | 0   | 0   |
| Estimate Fund Balance 6/30/25                                 |                   |                              |                               |                                | 255,088                                      | 255,088                                       | 255,088                                       |
| Assigned to Budget Deficit 2025-26                            |                   |                              |                               |                                | 0  | 0   | 0   |
| Estimated Ending Balance 6/30/26                              |                   |                              |                               |                                | 255,088                                      | 255,088                                       | 255,088                                       |

PROPOSED BUDGET FOR FISCAL YEAR 2025-26

| Accounts  | Actual<br>2023-24 | Adopted<br>Budget<br>2024-25 | Adjusted<br>Budget<br>2024-25 | Estimated<br>Actual<br>2024-25 | 5% Increase<br>Proposed<br>Budget<br>2025-26 | 10% Increase<br>Proposed<br>Budget<br>2025-26 | 15% Increase<br>Proposed<br>Budget<br>2025-26 |
|---|-------------------|------------------------------|-------------------------------|--------------------------------|--|---|---|
| <b>Nonspendable FB Imprest Cash (76114/34101)</b> |                   |                              |                               |                                |  |   |   |
| Beginning Balance of 07/01/24                     |                   |                              |                               |                                | 900  | 900   | 900   |
| Less Est./Actuals 24-25                           |                   |                              |                               |                                | 0  | 0   | 0   |
| Estimate Fund Balance 6/30/25                     |                   |                              |                               |                                | 900  | 900   | 900   |
| Assigned to Budget Deficit 2025-26                |                   |                              |                               |                                | 0  | 0   | 0   |
| Estimated Ending Balance 6/30/26                  |                   |                              |                               |                                | 900  | 900   | 900   |
| <b>Capital Asset Reserve (76124)</b>              |                   |                              |                               |                                |  |   |   |
| Beginning Balance of 07/01/24                     |                   |                              |                               |                                | 491,265                                      | 491,265                                       | 491,265                                       |
| FY 24-25 Contribution                             |                   |                              |                               |                                | 105,010                                      | 105,010                                       | 105,010                                       |
| Less Est./Actuals 24-25 (Exp. - Int. Rev.)        |                   |                              |                               |                                | 20,000                                       | 20,000  | 20,000  |
| Estimate Fund Balance 6/30/25                     |                   |                              |                               |                                | 616,275                                      | 616,275                                       | 616,275                                       |
| FY 25-26 Contribution                             |                   |                              |                               |                                | 106,152                                      | 106,152                                       | 106,152                                       |
| Less Est./Actuals 25-26 (Exp. - Int. Rev.)        |                   |                              |                               |                                | 25,000                                       | 25,000  | 25,000  |
| Estimated Balance 6/30/26                         |                   |                              |                               |                                | 747,427                                      | 747,427                                       | 747,427                                       |

**Member Contributions  
FY 2025-26**

**Exhibit B**

| Member                  | FY 24-25 Allocation* | FY 25-26 Allocation Formula (50% Population, 25% Imp, 25% CFS) | FY 25-26 Increase           |                  |                  | Subtotal         | Adjustment***      | FY 25-26 Total |   |                                   |                                     |
|-------------------------|----------------------|--|-----------------------------|------------------|------------------|------------------|--------------------|----------------|---|-----------------------------------|-------------------------------------|
|                         |                      |  | FY 25-26 Base Allocation* * | 5% Increase      | 10% Increase     |                  |                    | 15% Increase   | Subtotal FY 25-26 Allocation with 10% Allocation Increase (Col. D + Col. F) | FY 25-26 Allocation Adjustment*** | 5% Increase + Allocation Adjustment |
| Capitola                | \$121,988            | 2.931%   | \$124,192                   | \$6,210          | \$12,419         | \$18,629         | \$136,612          | \$10,505       | \$140,907   | \$147,117                         | \$153,326                           |
| County                  | \$2,264,059          | 51.238%  | \$2,170,723                 | \$108,536        | \$217,072        | \$325,608        | \$2,387,795        | (\$31,414)     | \$2,247,845   | \$2,356,381                       | \$2,464,917                         |
| Santa Cruz              | \$854,730            | 20.665%  | \$875,507                   | \$43,775         | \$87,551         | \$131,326        | \$963,057          | \$26,313       | \$945,595   | \$989,371                         | \$1,033,146                         |
| Scotts Valley           | \$138,713            | 3.123%   | \$132,306                   | \$6,615          | \$13,231         | \$19,846         | \$145,536          | \$966          | \$139,887   | \$146,502                         | \$153,117                           |
| Watsonville             | \$857,078            | 22.042%  | \$933,841                   | \$46,692         | \$93,384         | \$140,076        | \$1,027,225        | (\$6,370)      | \$974,163   | \$1,020,855                       | \$1,067,547                         |
| <b>Total Allocation</b> | <b>\$4,236,569</b>   | <b>100.000%</b>  | <b>\$4,236,569</b>          | <b>\$211,828</b> | <b>\$423,657</b> | <b>\$635,485</b> | <b>\$4,660,226</b> | <b>\$0</b>     | <b>\$4,448,397</b>  | <b>\$4,660,226</b>                | <b>\$4,872,054</b>                  |

\*FY 24-25 Allocation does not include the Allocation Adjustment to correct allocations errors from FY 21-22 through FY 23-24

\*\* FY 25-26 Base Allocation is calculated by multiplying the FY 24-25 Total Allocation by FY 25-26 Allocation Formula. This does not include the Allocation Adjustment.

\*\*\* Using Option #3 of Reallocation Plan, this is the 3rd of 5 adjustments that corrects allocation errors from FY 21-22 through FY 23-24

**Membership Data  
FY 2025-26**

**Exhibit C**

**Population\***

| Jurisdiction  | Sub-Total | Less UCSC | Net Total | % of Total |
|---------------|-----------|-----------|-----------|------------|
| Capitola      | 9,497     |           | 9,497     | 3.751%     |
| County        | 127,451   |           | 127,451   | 50.336%    |
| Santa Cruz    | 62,776    | 9,370     | 53,406    | 21.092%    |
| Scotts Valley | 11,816    |           | 11,816    | 4.667%     |
| Watsonville   | 51,032    |           | 51,032    | 20.155%    |
|               | 262,572   | 9,370     | 253,202   | 100.000%   |

**Impounds - Animal Intake by Jurisdiction**

| Jurisdiction         | Fiscal Year<br>2021/2022 |                | Fiscal Year<br>2022/2023 |                | Fiscal Year<br>2023/2024 |                | 3-Year Avg      |                |
|----------------------|--------------------------|----------------|--------------------------|----------------|--------------------------|----------------|-----------------|----------------|
|                      | Intake                   | % of Total     | Intake                   | % of Total     | Intake                   | % of Total     | Avg.            | % of Total     |
| <b>Capitola</b>      | <b>79</b>                | <b>1.41%</b>   | <b>62</b>                | <b>0.92%</b>   | <b>114</b>               | <b>1.57%</b>   | <b>85.00</b>    | <b>1.404%</b>  |
| <b>County</b>        | <b>3,016</b>             | <b>54.01%</b>  | <b>3,365</b>             | <b>49.67%</b>  | <b>3,052</b>             | <b>42.08%</b>  | <b>3,144.33</b> | <b>51.944%</b> |
| Monterey County      | 116                      | 2.08%          | 169                      | 2.49%          | 225                      | 3.10%          | 170.00          |                |
| Other                | 228                      | 4.08%          | 178                      | 2.63%          | 239                      | 3.30%          | 215.00          |                |
| Santa Jose City      | 11                       | 0.20%          | 11                       | 0.16%          | 39                       | 0.54%          | 20.33           |                |
| San Mateo            | 9                        | 0.16%          | 1                        | 0.01%          | 2                        | 0.03%          | 4.00            |                |
| Santa Clara County   | 48                       | 0.86%          | 75                       | 1.11%          | 101                      | 1.39%          | 74.67           |                |
| <b>Santa Cruz</b>    | <b>972</b>               | <b>17.41%</b>  | <b>1,184</b>             | <b>17.48%</b>  | <b>1,431</b>             | <b>19.73%</b>  | <b>1,195.67</b> | <b>19.752%</b> |
| <b>Scotts Valley</b> | <b>57</b>                | <b>1.02%</b>   | <b>69</b>                | <b>1.02%</b>   | <b>101</b>               | <b>1.39%</b>   | <b>75.67</b>    | <b>1.250%</b>  |
| Shelter              | -                        | 0.00%          | -                        | 0.00%          | -                        | 0.00%          | -               |                |
| <b>Watsonville</b>   | <b>1,048</b>             | <b>18.77%</b>  | <b>1,661</b>             | <b>24.52%</b>  | <b>1,949</b>             | <b>26.87%</b>  | <b>1,552.67</b> | <b>25.650%</b> |
| <b>Grand Total</b>   | <b>5,584</b>             | <b>100.00%</b> | <b>6,775</b>             | <b>100.00%</b> | <b>7,253</b>             | <b>100.00%</b> | <b>6,053.33</b> | <b>100.00%</b> |

**Membership Data  
FY 2025-26**

Exhibit C

**Calls for Service - Activities by Jurisdiction**

| Jurisdiction         | Fiscal Year<br>2021/2022 |            |
|----------------------|--------------------------|------------|
|                      | Responded To             | % of Total |
| <b>Capitola</b>      | 271                      | 3.82%      |
| <b>County</b>        | 3,801                    | 53.54%     |
| Monterey County      | 12                       | 0.17%      |
| Other                | 34                       | 0.48%      |
| San Jose City        | 1                        | 0.01%      |
| San Mateo            | -                        | 0.00%      |
| Santa Clara County   | 1                        | 0.01%      |
| <b>Santa Cruz</b>    | 1,341                    | 18.89%     |
| <b>Scotts Valley</b> | 165                      | 2.32%      |
| Shelter              | 120                      | 1.69%      |
| <b>Watsonville</b>   | 1,354                    | 19.07%     |
| <b>Grand Total</b>   | 7,100                    | 100.00%    |

|  | Fiscal Year<br>2022/2023 |            |
|--|--------------------------|------------|
|  | Responded To             | % of Total |
|  | 205                      | 2.65%      |
|  | 3,990                    | 51.56%     |
|  | 23                       | 0.30%      |
|  | 30                       | 0.39%      |
|  | -                        | 0.00%      |
|  | 1                        | 0.01%      |
|  | 1                        | 0.01%      |
|  | 1,478                    | 19.10%     |
|  | 150                      | 1.94%      |
|  | 152                      | 1.96%      |
|  | 1,708                    | 22.07%     |
|  | 7,738                    | 100.00%    |

|  | Fiscal Year<br>2023/2024 |            |
|--|--------------------------|------------|
|  | Responded To             | % of Total |
|  | 217                      | 2.11%      |
|  | 5,070                    | 49.36%     |
|  | 6                        | 0.06%      |
|  | 32                       | 0.31%      |
|  | 2                        | 0.02%      |
|  | -                        | 0.00%      |
|  | 9                        | 0.09%      |
|  | 2,274                    | 22.14%     |
|  | 154                      | 1.50%      |
|  | 112                      | 1.09%      |
|  | 2,396                    | 23.33%     |
|  | 10,272                   | 100.00%    |

| 3-Year Avg |            |
|------------|------------|
| Avg.       | % of Total |
| 231        | 2.820%     |
| 4,287      | 52.336%    |
| 14         |            |
| 32         |            |
| 1          |            |
| 0          |            |
| 4          |            |
| 1,698      | 20.725%    |
| 156        | 1.909%     |
| 128        |            |
| 1,819      | 22.210%    |
| 8,191      | 100.00%    |

**Allocation Formula Totals\*\***

| Jurisdiction  | Intake   | CFS      | Population* | Allocation Formula Totals |
|---------------|----------|----------|-------------|---------------------------|
| Capitola      | 1.404%   | 2.820%   | 3.751%      | 2.931%                    |
| County        | 51.944%  | 52.336%  | 50.336%     | 51.238%                   |
| Santa Cruz    | 19.752%  | 20.725%  | 21.092%     | 20.665%                   |
| Scotts Valley | 1.250%   | 1.909%   | 4.667%      | 3.123%                    |
| Watsonville   | 25.650%  | 22.210%  | 20.155%     | 22.042%                   |
|               | 100.000% | 100.000% | 100.000%    | 100.000%                  |

\* Based on most recent data available CA Dept. of Finance 1/1/24 E-1 Data

\*\* Formula calculation = (.25 x Intake %) + (.25 x CFS) + (.50 x population)

**SCCAS Budget Increase/Decrease by Fiscal Year  
Past Ten Years**

**Exhibit D**

|                          | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 |
|--------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Budget Increase/Decrease | 2%       | 4%       | 6%       | 10%      | 6%       | 4%       | -10%     | 6%       | 10%      | 10%      | 15%      |
| Average Increase Per FY  | 5.73%    |          |          |          |          |          |          |          |          |          |          |

**FY 2025-26 SCCAS  
Budgeted Positions**

**Exhibit E**

| INDEX                           | POSITION                                    | Salary Range | 2024-25 Allowed | 2024-25 Mid-Year | 2024-25 Total | 2025-26      | Change From 2024-25 | 2025-26 Unfunded |
|---------------------------------|---|--------------|-----------------|------------------|---------------|--------------|---------------------|------------------|
| <b>702800 - ANIMAL SERVICES</b> |   |              |                 |                  |               |              |                     |                  |
|                                 | General Manager                             | 9B           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Animal Svcs Field Manager                   | D8           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Animal Svcs Operations Manager              | S9           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 1.00             |
|                                 | Animal Svcs Shelter Manager                 | D8           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Assistant Departmental Admin Analyst        | M8           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Prog and Dev Mgr - Animal Shelter           | DK           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 1.00             |
|                                 | Veterinarian                                | BC           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Animal Svcs Coord-Volunteers                | DO           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Animal Svcs Coord-Animal Care Santa Cruz    | DO           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Animal Svcs Coord-Animal Care Watsonville   | DO           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Animal Svcs Coord-Client Svcs               | DO           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Animal Svcs Coord- Clinic Svcs              | DO           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Admin Aide                                  | JJ           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 1.00             |
|                                 | Accountant II                               | HV           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Animal Control Officer I/II                 | D4/D6        | 6.00            | 0.00             | 6.00          | 6.00         | 0.00                | 1.00             |
|                                 | Animal Svcs Clk Disp                        | FC           | 1.00            | 0.00             | 1.00          | 1.00         | 0.00                | 0.00             |
|                                 | Animal Svcs Assistant                       | CD           | 5.00            | 0.00             | 5.00          | 5.00         | 0.00                | 0.00             |
|                                 | Registered Veterinary Technician            | ZF           | 2.00            | 0.00             | 2.00          | 2.00         | 0.00                | 0.00             |
|                                 | Animal Health Specialist/Animal Care Worker | D5/D2        | 7.00            | 0.00             | 7.00          | 7.00         | 0.00                | 0.00             |
|                                 | <b>TOTAL</b>                                |              | <b>35.00</b>    | <b>0.00</b>      | <b>35.00</b>  | <b>35.00</b> | <b>0.00</b>         | <b>4.00</b>      |

Extend all limited term positions until June 30, 2026

**Santa Cruz County Animal Shelter  
Capital Reserve Budget FY 2025-2026**

**Exhibit F**

| <b>Capital Fund 76124 (702860)</b> | <b>2018-2019</b> | <b>2019-2020</b> | <b>2020-2021</b> | <b>2021-2022</b> | <b>2022-2023</b> | <b>2023-2024</b> | <b>2024-2025</b> | <b>2024-2025</b>   | <b>2025-2026</b> |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|------------------|
|                                    | <b>Actual</b>    | <b>Actual</b>    | <b>Actual</b>    | <b>Actual</b>    | <b>Actual</b>    | <b>Actual</b>    | <b>Budget</b>    | <b>Est. Actual</b> | <b>Budget</b>    |
| <b>Expenditures</b>                |                  |                  |                  |                  |                  |                  |                  |                    |                  |
| 61730 Maint-Other Equip-Services   | -                | 9,869            | 18,100           | -                | -                |                  |                  | -                  | -                |
| 75230 Contrib to Other Agencies    |                  |                  |                  | 198,000          | -                |                  |                  | -                  | -                |
| 86110 Buildings and Improvements   | -                | -                | 41,030           | 17,335           |                  |                  |                  |                    |                  |
| 86204 Equipment                    |                  | 12,940           | 13,753           |                  |                  |                  |                  |                    |                  |
| 86208 Medical Equipment            |                  |                  |                  |                  |                  |                  |                  |                    |                  |
| 86209 Mobile Equipment             |                  |                  |                  |                  |                  |                  | 100,000          | <u>100,000</u>     | 100,000          |
| <b>Total Expenditures</b>          | <b>-</b>         | <b>22,809</b>    | <b>72,883</b>    | <b>215,335</b>   | <b>-</b>         | <b>-</b>         | <b>100,000</b>   | <b>100,000</b>     | <b>100,000</b>   |
| <b>Revenues</b>                    |                  |                  |                  |                  |                  |                  |                  |                    |                  |
| 40430 Interest                     | 3,046            | 6,460            | 2,411            | 1,532            | 6,352            | 17,659           | 15,000           | 20,000             | 25,000           |
| 41148 Fed-Cares Act CRF Funding    | -                | -                | 10,000           | -                |                  |                  |                  |                    |                  |
| 42462 Operating Transfer In        | 100,000          | 100,000          | 101,000          | 102,010          | 103,030          | 104,060          | 105,101          | 105,101            | 106,152          |
| <b>Total Revenues</b>              | <b>103,046</b>   | <b>106,460</b>   | <b>113,411</b>   | <b>103,542</b>   | <b>109,382</b>   | <b>121,719</b>   | <b>120,101</b>   | <b>125,101</b>     | <b>131,152</b>   |
| <b>EXPENDITURES LESS REVENUE</b>   | <b>(103,046)</b> | <b>(83,651)</b>  | <b>(40,528)</b>  | <b>111,793</b>   | <b>(109,382)</b> | <b>(121,719)</b> | <b>(20,101)</b>  | <b>(25,101)</b>    | <b>(31,152)</b>  |

|                              |                  |                  |                  |                  |                  |                  |                  |                  |                  |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Year End Fund Balance</b> | <b>(247,778)</b> | <b>(331,428)</b> | <b>(371,957)</b> | <b>(260,163)</b> | <b>(369,546)</b> | <b>(491,265)</b> | <b>(511,366)</b> | <b>(394,647)</b> | <b>(425,799)</b> |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|

## SCCAS Fee Schedule - Unincorporated

## Exhibit G

|   | FY 2024-25                              | Proposed 2025-26<br>(Blank if no change) |
|---|---|--|
| <b>Adoption Fees</b>  |   |  |
| Dogs  | Puppies 2-6 months                      | \$210                                    |
|   | Adults / mon-6 yrs                      | \$150                                    |
|   | Sr. Adult 6 yrs+ or Special Needs       | \$75                                     |
| Cats  | Kittens 2-12 months                     | \$150                                    |
|   | Adults 1-6 yrs                          | \$110                                    |
|   | Sr. Adult 6 yrs+ or Special Needs       | \$75                                     |
| Rabbits   |   | \$100                                    |
| Rodents   |   | \$25                                     |
| Small caged birds   |   | \$25                                     |
| Exotic birds (i.e. parrots)   |   | \$75                                     |
| Small Livestock   | Goats, Pigs, etc.                       | \$75                                     |
| Large Livestock   | Cows                                    | \$100                                    |
| Horses  | Regular                                 | \$500                                    |
|   | Senior/Companion                        | \$300                                    |
| Chickens/Roosters   |   | \$25                                     |
| Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable              | Cat                                     | \$25                                     |
|   | Dog                                     | \$25                                     |
| Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for adoptable animals     |   |  |
| Adoption fee for rescue/non-profit agencies for Rabbits \$20  |   |  |
| Adoption fee for rescue/non-profit agencies include a microchip   |   |  |
| <b>Impound Fees</b>   |   |  |
|   |   | Altered * Unaltered                      |
| Cat   | First Impound                           | \$ 30 \$ 30 + Penalty \$ 35              |
|   | Second Impound                          | \$ 50 \$ 50 + Penalty \$ 50              |
|   | Third Impound                           | \$ 75 \$ 75 + Penalty \$100              |
|   | Fourth/Subsequent                       | \$ 75 \$ 75 + Penalty \$100              |
| Dog   | First Impound                           | \$ 75 \$ 75 + Penalty \$ 35              |
|   | Second Impound                          | \$ 115 \$115 + Penalty \$ 50             |
|   | Third Impound                           | \$ 195 \$195 + Penalty \$100             |
|   | Fourth/Subsequent                       | \$ 225 \$225 + Penalty \$100             |
| *Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7 |   |  |
| Livestock:  | Large: First Impound                    | \$200                                    |
|   | Second/Subsequent                       | \$250                                    |
|   | Small: First Impound                    | \$75                                     |
|   | Second/Subsequent                       | \$125                                    |
|   | A.C. Officer Services                   | \$75 /hour min.2 hours (after hrs)       |
| <b>Board Fees - Daily</b>   |   |  |
| Cats  |   | \$20                                     |
| Dogs  |   | \$25                                     |
| Horses  |   | \$50                                     |
| Other Livestock   |   | \$25                                     |
| <b>License Fees – Dogs</b>  |   |  |
| Altered - one year  |   | \$29                                     |
| Unaltered - one year  | \$100 with Unaltered Animal Certificate |  |
| Late Penalty  |   | \$15                                     |
| Late Penalty for Potentially Dangerous, Vicious, Habitual or Public   |   |  |
| Nuisance Dog  |   | \$100                                    |
| Senior Citizen (65+) - one year, altered (waived for one dog)   |   | \$29                                     |
| Potentially Dangerous/Vicious dog – one year  |   | \$200                                    |
| Unaltered Animal Certificate -- one time  |   | \$350                                    |
| Exemption from Unaltered Animal Certificate   |   | \$15 plus license fee                    |
| Administrative fee for mailed licenses  |   | \$1                                      |
| Unaltered Animal Certificate  |   | \$250                                    |
| Failure to license-if impounded   |   | \$30                                     |

## SCCAS Fee Schedule - Unincorporated

Exhibit G

|  | FY 2024-25    | Proposed 2025-26                     |
|--|---------------|--------------------------------------|
| <b>License Fees – Cats</b>   |               |                                      |
| Feral Cat Colony Registration Fee                                      | \$20          |                                      |
| <b>Quarantine Fees</b>   |               |                                      |
| Home Quarantine (Field Check)  | \$75          |                                      |
| Shelter Quarantine   | \$50          | plus board fees                      |
| <b>Service Fees</b>  |               |                                      |
| Microchip  | \$15          |                                      |
| Microchip for impounded dogs and cats                                  | \$15          |                                      |
| Dog/Cat trap rental  | \$10          | (free for Cat TNR done by ordinance) |
| Dog Humane Trap Deposit  | \$255         |                                      |
| Cat Humane Trap Deposit  | \$100         |                                      |
| Pick-Up Animal in a Trap   | \$75          |                                      |
| Pick-Up of Owned Animal  | \$75          |                                      |
| Pick-up and Disposal of Deceased Animal on Private Property            | \$85          |                                      |
| Use of Livestock Trailer - 1st Time                                    | \$100         |                                      |
| Use of Livestock Trailer - 2nd Time and Subsequent                     | \$150         |                                      |
| <b>Animal Facility Evaluation &amp; License (annual)</b>               |               | <b>\$298</b>                         |
| <b>Medical Fees</b>  |               |                                      |
| Medical groom  | \$25 - \$100  |                                      |
| Medical nail trim  | \$15          |                                      |
| Medication dispensed   | \$20          |                                      |
| Vet procedure  | \$25-\$200    |                                      |
| Rabies   | \$15          |                                      |
| FVRCP  | \$20          |                                      |
| DA2PP  | \$20          |                                      |
| Medical bath   | \$20          |                                      |
| Wound prep   | \$35          |                                      |
| Kitten Package   | \$400         |                                      |
| Puppy Package  | \$400         |                                      |
| Dental   | \$200 - \$800 |                                      |
| Umbilical hernia repair  | \$40          |                                      |
| Recovery cone collar   | \$10          |                                      |
| <b>Owner Surrender of Animal Residing in Santa Cruz County</b>         |               |                                      |
| Owner Surrender of Dog   | \$0           |                                      |
| Owner Surrender of Cat   | \$0           |                                      |
| Owner Surrender of Rabbit  | \$0           |                                      |
| Owner Surrender of Exotic<br>(snake, lizard, bird, turtle)             | \$0           |                                      |
| small rodents  | \$0           |                                      |
| Large livestock           horses, cows                                 | \$200         |                                      |
| small livestock           pigs, goats                                  | \$0           |                                      |
| Large Exotic   | \$0           |                                      |
| <b>Owner Surrender of Animal Residing Outside of Santa Cruz County</b> |               |                                      |
| Owner Surrender of Dog   | \$125         |                                      |
| Owner Surrender of Dog - Unaltered                                     | \$200         |                                      |
| Owner Surrender of Cat   | \$40          |                                      |
| Owner Surrender of Cat - Unaltered                                     | \$75          |                                      |
| Owner Surrender of Rabbit  | \$50          |                                      |
| Owner Surrender of Rabbit - Unaltered                                  | \$100         |                                      |
| Owner Surrender of Exotic<br>(snake, lizard, bird, turtle)             | \$55          |                                      |
| small rodents  | \$15-\$35     |                                      |
| Large livestock           horses, cows                                 | \$10-\$25     |                                      |
| small livestock           pigs, goats                                  | \$400         |                                      |
| Large Exotic   | \$100         |                                      |
| <b>Protective Custody Fee</b>  |               |                                      |
| Owner Arrest   | \$75          | /hour min.(2 hours after hrs)        |
| Confiscate/Humane  | \$75          | /hour min.(2 hours after hrs)        |
| Emergency Hospital   | \$25          |                                      |
| <b>Owner Requested Euthanasia</b>                                      |               |                                      |
| Up to 19 lbs.  | \$100         | Plus Disposal                        |
| Over 19 Lbs.   | \$150         | Plus Disposal                        |

## SCCAS Fee Schedule - Unincorporated

## Exhibit G

|   | FY 2024-25              | Proposed 2025-26                    |
|---|-------------------------|-------------------------------------|
| <b>Disposal of Owned Dead Animals</b>   |                         |                                     |
|   | \$50 Up to 19 lbs       |                                     |
|   | \$50 20 – 69 lbs        |                                     |
|   | \$50 70 – 99 lbs        |                                     |
|   | \$100 100 lbs. and Over |                                     |
| <b>Refund Processing Fee</b>  | \$25                    |                                     |
| <b>Animal Control Officer Services</b>  | \$75/hour               |                                     |
| <b>Field Return of Owned Animal</b>   | \$75                    | unaltered penalty fee if applicable |
| <b>Spay/Neuter Fees for Impounded Animals</b>                                     |                         |                                     |
| Cats  |                         |                                     |
| Neuter  | \$150                   |                                     |
| Spay  | \$150                   |                                     |
| Dogs  |                         |                                     |
| Neuter  | \$300                   |                                     |
| Spay  | \$300                   |                                     |
| <b>Planned Pethood Spay/Neuter Fees</b>   |                         |                                     |
| Dog   | \$300                   |                                     |
| Cat   | \$150                   |                                     |
| Rabbit  | \$150                   |                                     |
| Animals over 100 lbs/brachycephalic/pregnant/cryptorchid<br>in heat add           | \$50                    |                                     |
| Animals determined obese by veterinarian add                                      | \$50                    |                                     |
| <b>Planned Pethood Spay/Neuter Fees for Limited Income*</b>                       |                         |                                     |
| Dog   | \$150                   |                                     |
| Cat   | \$75                    |                                     |
| Rabbit  | \$75                    |                                     |
| *Limited income = Household Income up to 250% of Federal Poverty Level            |                         |                                     |
| <b>Fees for Additional Required Services</b>                                      |                         |                                     |
| Microchip   | \$15                    |                                     |
| License   | \$29                    |                                     |
| Rabies  | \$15                    |                                     |
| Late drop-off fee   | \$20                    |                                     |
| Late pick-up fee  | \$40/night              |                                     |
| Blood panel for dogs over 7 yrs / cats over 10 yrs of age                         | \$75                    |                                     |
| <b><u>ONE STOP Fees with Purchase of License</u></b>                              |                         |                                     |
| Rabies  | \$15                    |                                     |
| Microchip   | \$15                    |                                     |
| Nuisance Abatement Appeals Fee (County)   | \$75                    |                                     |
| Non-sufficient Funds Check Fee  | \$40                    |                                     |
| Puppy Training Deposits   | \$100-\$200             |                                     |
| <b>FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM</b> |                         |                                     |
| <b>*Failure to license</b>  |                         |                                     |
| First offense in one year   | \$100                   |                                     |
| Second offense in one year  | \$200                   |                                     |
| Third offense in one year   | \$500                   |                                     |
| <b>**Failure to microchip</b>   |                         |                                     |
| First offense in one year   | \$100                   |                                     |
| Second offense in one year  | \$200                   |                                     |
| Third offense in one year   | \$500                   |                                     |
| <b>***Failure to provide rabies vaccination,</b>                                  |                         |                                     |
| First offense in one year   | \$100                   |                                     |
| Second offense in one year  | \$200                   |                                     |
| Third offense in one year   | \$500                   |                                     |

## SCCAS Fee Schedule - Unincorporated

## Exhibit G

|  | FY 2024-25 | Proposed 2025-26 |
|--|------------|------------------|
| <b>Failure to display license (each dog)</b>   | \$50       |                  |
| <b>****Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate</b> |            |                  |
| First offense  | \$250      |                  |
| Second offense   | \$500      |                  |
| Third offense  | \$750      |                  |
| Dog running at large, first offense  | \$100      |                  |
| Dog running at large, second offense   | \$200      |                  |
| Dog running at large, third offense  | \$250      |                  |
| Dog off leash, first offense   | \$50       |                  |
| Dog off leash, second offense  | \$100      |                  |
| Dog off leash, third offense   | \$250      |                  |
| Safety of animal in parked vehicle   | \$250      |                  |
| Failure of owner to pick up after dog or cat defecating  | \$100      |                  |
| Habitual noisy animals, first violation  | \$0        |                  |
| Habitual noisy animals, second violation   | \$100      |                  |
| Habitual noisy animals, third violation  | \$200      |                  |
| Habitual noisy animals, subsequent violations within one year  | \$500      |                  |
| Permitting livestock to trespass, per offense  | \$200      |                  |
| *****Appeal of impounded animal  | \$250      |                  |

Except as otherwise provided by subsection (4) of this section, the civil penalty assessed by administrative citation for violation of a provision of this title shall be as follows:

|  |       |
|--|-------|
| First administrative citation  | \$100 |
| Second administrative citation within one year for violation of the same     | \$200 |
| Third or subsequent administrative citation within one year for violation of | \$500 |

All first offense recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

\*Citations for failure to license will be dismissed if cured within 7 calendar days, including day of issuance

\*\*Citations for failure to microchip will be dismissed if cured within 7 calendar days, including day of issuance

\*\*\*Citations for failure to provide rabies vaccination will be dismissed if cured within 7 calendar days, including day of issuance

\*\*\*\*Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance.

\*\*\*\*\*For an appeal concerning an impounded animal, at the same time the appeal is filed the appellant must pay the cost of the care and housing of the animal for the time period during which the appeal is pending. Appeals shall not be accepted without advance payment of such costs. Costs shall be assessed in 14-day increments and must be regularly maintained on an on-going basis in order to continue the appeal process. If costs are not timely paid, the appeal shall be considered abandoned. Any excess collected costs shall be returned to the appellant as determined by the administrative hearing officer or the Director. If impound decision is upheld, appellant is additionally responsible for costs associated with administrative hearing. If impound decision is overturned, all costs assessed to the appellant shall be returned to the appellant.

## SCCAS Fee Schedule - Cities

**Exhibit H**

FY 2024-25

Proposed 2025-26  
(Blank if no change)

**Adoption Fees**

|  |                                   |       |
|--|-----------------------------------|-------|
| Dogs   | Puppies 2-6 months                | \$210 |
|  | Adults / mon-6 yrs                | \$150 |
|  | Sr. Adult 6 yrs+ or Special Needs | \$75  |
| Cats   | Kittens 2-12 months               | \$150 |
|  | Adults 1-6 yrs                    | \$110 |
|  | Sr. Adult 6 yrs+ or Special Needs | \$75  |
| Rabbits  | Regular                           | \$100 |
| Rodents  |                                   | \$25  |
| Small caged birds  |                                   | \$25  |
| Exotic birds (i.e. parrots)  |                                   | \$75  |
| Small Livestock  | Goats, Pigs, etc.                 | \$75  |
| Large Livestock  | Cows                              | \$100 |
| Horses   | Regular                           | \$500 |
|  | Senior/Companion                  | \$300 |
| Chickens/Roosters  |                                   | \$25  |
| Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable | Cat                               | \$25  |
|  | Dog                               | \$25  |

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for adoptable animals

Adoption fee for rescue/non-profit agencies for Rabbits \$20

Adoption fee for rescue/non-profit agencies include a microchip

**Impound Fees**

|     |                   | Altered | * Unaltered           |
|-----|-------------------|---------|-----------------------|
| Cat | First Impound     | \$ 30   | \$ 30 + Penalty \$ 35 |
|     | Second Impound    | \$ 50   | \$ 50 + Penalty \$ 50 |
|     | Third Impound     | \$ 75   | \$ 75 + Penalty \$100 |
|     | Fourth/Subsequent | \$ 75   | \$ 75 + Penalty \$100 |
| Dog | First Impound     | \$ 75   | \$ 75 + Penalty \$ 35 |
|     | Second Impound    | \$ 115  | \$115 + Penalty \$ 50 |
|     | Third Impound     | \$ 195  | \$195 + Penalty \$100 |
|     | Fourth/Subsequent | \$ 225  | \$225 + Penalty \$100 |

\*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

|            |                       |                                    |
|------------|-----------------------|------------------------------------|
| Livestock: | Large: First Impound  | \$200                              |
|            | Second/Subsequent     | \$250                              |
|            | Small: First Impound  | \$75                               |
|            | Second/Subsequent     | \$125                              |
|            | A.C. Officer Services | \$75 /hour min.2 hours (after hrs) |

**Board Fees - Daily**

|                 |      |
|-----------------|------|
| Cats            | \$20 |
| Dogs            | \$25 |
| Horses          | \$50 |
| Other Livestock | \$25 |

**License Fees – Dogs**

|   |   |
|---|---|
| Altered - one year  | \$29                                    |
| Unaltered - one year  | \$100 with Unaltered Animal Certificate |
| Late Penalty  | \$15                                    |
| Late Penalty for Potentially Dangerous, Vicious, Habitual or Public |   |
| Nuisance Dog  | \$100                                   |
| Senior Citizen (65+) - one year, altered (waived for one dog)       | \$29                                    |
| Potentially Dangerous/Vicious dog – one year                        | \$200                                   |
| Unaltered Animal Certificate -- one time                            | \$350                                   |
| Exemption from Unaltered Animal Certificate                         | \$15 plus license fee                   |
| Administrative fee for mailed licenses                              | \$1                                     |
| Unaltered Animal Certificate  | \$250                                   |
| Failure to license-if impounded                                     | \$30                                    |

**License Fees – Cats**

**SCCAS Fee Schedule - Cities**

**Exhibit H**

|                                   | <b>FY 2024-25</b> | <b>Proposed 2025-26</b> |
|-----------------------------------|-------------------|-------------------------|
| Feral Cat Colony Registration Fee | \$20              |                         |

## SCCAS Fee Schedule - Cities

Exhibit H

|  | FY 2024-25    | Proposed 2025-26                     |
|--|---------------|--------------------------------------|
| <b>Quarantine Fees</b>   |               |                                      |
| Home Quarantine (Field Check)  | \$75          |                                      |
| Shelter Quarantine   | \$50          | plus board fees                      |
| <b>Service Fees</b>  |               |                                      |
| Microchip  | \$15          |                                      |
| Microchip for impounded dogs and cats                                  | \$15          |                                      |
| Dog/Cat trap rental  | \$10          | (free for Cat TNR done by ordinance) |
| Dog Humane Trap Deposit  | \$255         |                                      |
| Cat Humane Trap Deposit  | \$100         |                                      |
| Pick-Up Animal in a Trap   | \$75          |                                      |
| Pick-Up of Owned Animal  | \$75          |                                      |
| Pick-up and Disposal of Deceased Animal on Private Property            | \$85          |                                      |
| Use of Livestock Trailer - 1st Time                                    | \$100         |                                      |
| Use of Livestock Trailer - 2nd Time and Subsequent                     | \$150         |                                      |
| <b>Medical Fees</b>  |               |                                      |
| Medical groom  | \$25 - \$100  |                                      |
| Medical nail trim  | \$15          |                                      |
| Medication dispensed   | \$20          |                                      |
| Vet procedure  | \$25 - \$200  |                                      |
| Rabies   | \$15          |                                      |
| FVRCP  | \$20          |                                      |
| DA2PP  | \$20          |                                      |
| Medical bath   | \$20          |                                      |
| Wound prep   | \$35          |                                      |
| Kitten Package   | \$400         |                                      |
| Puppy Package  | \$400         |                                      |
| Dental   | \$200 - \$800 |                                      |
| Umbilical hernia repair  | \$40          |                                      |
| Recovery cone collar   | \$10          |                                      |
| <b>Owner Surrender of Animal Residing in Santa Cruz County</b>         |               |                                      |
| Owner Surrender of Dog   | \$0           |                                      |
| Owner Surrender of Cat   | \$0           |                                      |
| Owner Surrender of Rabbit  | \$0           |                                      |
| Owner Surrender of Exotic  | \$0           |                                      |
| (snake, lizard, bird, turtle)  | \$0           |                                      |
| small rodents  | \$0           |                                      |
| Large livestock           horses, cows                                 | \$200         |                                      |
| small livestock           pigs, goats                                  | \$0           |                                      |
| Large Exotic   | \$0           |                                      |
| <b>Owner Surrender of Animal Residing Outside of Santa Cruz County</b> |               |                                      |
| Owner Surrender of Dog   | \$125         |                                      |
| Owner Surrender of Dog - Unaltered                                     | \$200         |                                      |
| Owner Surrender of Cat   | \$40          |                                      |
| Owner Surrender of Cat - Unaltered                                     | \$75          |                                      |
| Owner Surrender of Rabbit  | \$50          |                                      |
| Owner Surrender of Rabbit - Unaltered                                  | \$100         |                                      |
| Owner Surrender of Exotic  | \$55          |                                      |
| (snake, lizard, bird, turtle)  | \$15-\$35     |                                      |
| small rodents  | \$10-\$25     |                                      |
| Large livestock           horses, cows                                 | \$400         |                                      |
| small livestock           pigs, goats                                  | \$100         |                                      |
| Large Exotic   | \$100         |                                      |
| <b>Protective Custody Fee</b>  |               |                                      |
| Owner Arrest   | \$75          | /hour min.(2 hours after hrs)        |
| Confiscate/Humane  | \$75          | /hour min.(2 hours after hrs)        |
| Emergency Hospital   | \$25          |                                      |
| <b>Owner Requested Euthanasia</b>                                      |               |                                      |
| Up to 19 lbs.  | \$100         | Plus Disposal                        |
| Over 19 Lbs.   | \$150         | Plus Disposal                        |

## SCCAS Fee Schedule - Cities

Exhibit H

FY 2024-25

Proposed 2025-26

**Disposal of Owned Dead Animals**

|       |                  |
|-------|------------------|
| \$50  | Up to 19 lbs     |
| \$50  | 20 – 69 lbs      |
| \$50  | 70 – 99 lbs      |
| \$100 | 70 lbs. and Over |

**Refund Processing Fee**

\$25

**Animal Control Officer Services**

\$75/hour

**Field Return of Owned Animal**

\$75 unaltered penalty fee if applicable

**Spay/Neuter Fees for Impounded Animals**

|      |        |       |
|------|--------|-------|
| Cats | Neuter | \$150 |
|      | Spay   | \$150 |
| Dogs | Neuter | \$300 |
|      | Spay   | \$300 |

**Planned Pethood Spay/Neuter Fees**

|  |       |
|--|-------|
| Dog  | \$300 |
| Cat  | \$150 |
| Rabbit   | \$150 |
| Animals over 100 lbs/brachycephalic/pregnant/cryptorchid in heat add | \$50  |
| Animals determined obese by veterinarian add                         | \$50  |

**Planned Pethood Spay/Neuter Fees for Limited Income\***

|        |       |
|--------|-------|
| Dog    | \$150 |
| Cat    | \$75  |
| Rabbit | \$75  |

\*Limited income = Household Income up to 250% of Federal Poverty Level

**Fees for Additional Required Services**

|   |            |
|---|------------|
| Microchip   | \$15       |
| License   | \$29       |
| Rabies  | \$15       |
| Late drop-off fee   | \$20       |
| Late pick-up fee  | \$40/night |
| Blood panel for dogs over 7 yrs / cats over 10 yrs of age | \$75       |

**ONE STOP Fees with Purchase of License**

|           |      |
|-----------|------|
| Rabies    | \$15 |
| Microchip | \$15 |

Nuisance Abatement Appeals Fee (County) \$75

Non-sufficient Funds Check Fee \$40

Puppy Training Deposits \$100-\$200

**FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM**

**(Exception: Capitola administers its own administrative citation process and fees)**

**\*Failure to license**

|                            |       |
|----------------------------|-------|
| First offense in one year  | \$100 |
| Second offense in one year | \$200 |
| Third offense in one year  | \$500 |

**\*\*Failure to microchip**

|                            |       |
|----------------------------|-------|
| First offense in one year  | \$100 |
| Second offense in one year | \$200 |
| Third offense in one year  | \$500 |

**\*\*\*Failure to provide rabies vaccination,**

|                            |       |
|----------------------------|-------|
| First offense in one year  | \$100 |
| Second offense in one year | \$200 |

## SCCAS Fee Schedule - Cities

## Exhibit H

|  | FY 2024-25  | Proposed 2025-26 |
|--|-------------|------------------|
| Third offense in one year  | \$500       |                  |
| <b>Failure to display license (each dog)</b>   | <b>\$50</b> |                  |
| <b>****Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate</b> |             |                  |
| First offense  | \$250       |                  |
| Second offense   | \$500       |                  |
| Third offense  | \$750       |                  |
| Dog running at large, first offense  | \$100       |                  |
| Dog running at large, second offense   | \$200       |                  |
| Dog running at large, third offense  | \$250       |                  |
| Dog off leash, first offense   | \$50        |                  |
| Dog off leash, second offense  | \$100       |                  |
| Dog off leash, third offense   | \$250       |                  |
| Safety of animal in parked vehicle   | \$250       |                  |
| Failure of owner to pick up after dog or cat defecating  | \$100       |                  |
| Habitual noisy animals, first violation  | \$100       |                  |
| Permitting livestock to trespass, per offense  | \$200       |                  |
| ****Appeal of impounded animal   | \$250       |                  |

Except as otherwise provided by subsection (4) of this section, the civil penalty assessed by administrative citation for violation of a provision of this title shall be as follows:

|  |       |
|--|-------|
| First administrative citation  | \$100 |
| Second administrative citation within one year for violation of the same     | \$200 |
| Third or subsequent administrative citation within one year for violation of | \$500 |

All first offense recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

\*Citations for failure to license will be dismissed if cured within 7 calendar days, including day of issuance

\*\*Citations for failure to microchip will be dismissed if cured within 7 calendar days, including day of issuance

\*\*\*Citations for failure to provide rabies vaccination will be dismissed if cured within 7 calendar days, including day of issuance

\*\*\*\*Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance.

\*\*\*\*\*For an appeal concerning an impounded animal, at the same time the appeal is filed the appellant must pay the cost of the care and housing of the animal for the time period during which the appeal is pending. Appeals shall not be accepted without advance payment of such costs. Costs shall be assessed in 14-day increments and must be regularly maintained on an on-going basis in order to continue the appeal process. If costs are not timely paid, the appeal shall be considered abandoned. Any excess collected costs shall be returned to the appellant as determined by the administrative hearing officer or the Director. If impound decision is upheld, appellant is additionally responsible for costs associated with administrative hearing. If impound decision is overturned, all costs assessed to the appellant shall be returned to the appellant.