



SANTA CRUZ COUNTY ANIMAL SHELTER
1001 RODRIGUEZ STREET, SANTA CRUZ, CA 95062
580 AIRPORT BOULEVARD, WATSONVILLE, CA 95076
PHONE: (831) 454-7200 FAX: (831) 454-7210

SANTA CRUZ COUNTY ANIMAL SERVICES JOINT POWERS AUTHORITY AGENDA

Meeting Location:

**Santa Cruz County Community Room (Basement Level)
701 Ocean Street, Santa Cruz, CA 95060
Monday, October 20, 2025 – 11:00AM**

INTRODUCTORY ITEMS

1. CALL TO ORDER AND ROLL CALL
Captain Leo Moreno substituting for Chair Chief Sarah Ryan, Vice Chair Nicole Coburn, Secretary Nathalie Manning, Emily Chung, Captain Donny Thul, Michelle Templeton, Captain Scott Garner substituting for Captain Jayson Rutherford, Chief Deputy Dan Freitas, Deputy Chief Jose Garcia
2. INTRODUCTIONS
3. CONSIDERATION OF LATE ADDITIONS OR CHANGES TO THE AGENDA
4. ORAL COMMUNICATIONS

Any person may address the Santa Cruz County Animal Shelter Board of Directors during the oral communications period. All oral communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's agenda. Board members will not take actions or respond immediately to oral communications presented, but may choose to follow-up at a later time, either individually or on a subsequent agenda.

CONSENT AGENDA

5. Approve minutes of the August 11, 2025 regular Board meeting
6. Accept reports of the General Manager and Management Team for August and September 2025
7. Accept and file statistics for August and September 2025
8. Accept and approve financial reports for August and September 2025
9. Accept and approve quarterly report for all claims under \$20,000
10. Accept and approve journal entry payments with the County of Santa Cruz
11. Accept gifts totaling \$11,984 from the Santa Cruz County Animal Shelter Foundation
12. Authorize allocation of trust funds for furnace replacement at Watsonville

REGULAR AGENDA

13. General Manager Oral Report

ADJOURNMENT

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Amber Rowland at 831-454-7203 at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please **attend the meeting smoke and scent free.**

Consent Agenda Item 5

TO Santa Cruz County Animal Shelter Joint Powers Authority Board
FROM: Amber Rowland, General Manager
DATE: October 20, 2025
SUBJECT: Approve Minutes of August 11, 2025 Board Meeting

Recommendation:

Approve the summary minutes from the Santa Cruz County Animal Shelter Joint Powers Authority Board Meeting held August 11, 2025.



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SANTA CRUZ COUNTY ANIMAL SERVICES
 JOINT POWERS AUTHORITY MEETING
SUMMARY MINUTES

Meeting Location:
 City of Watsonville Council Chambers
 275 Main Street, 4th Floor, Watsonville, CA 95076
 Monday, August 11, 2025 – 11:00AM

Audio Link: <https://www.scanimalshelter.org/board-of-director-meetings/>

VOTING KEY: Co=Coburn, Ch=Chung, F=Freitas, G=Garcia, M=Manning, T=Templeton,
 Ry=Ryan, Th=Thul, W=Walpole
 Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

INTRODUCTORY ITEMS

- CALL TO ORDER AND ROLL CALL:** Chairperson Ryan called the meeting to order at 11:01am.

* Captain Jayson Rutherford Proxy for Chief Deputy Stephen Walpole

Chair Ryan	Present	Manning	Present
Vice-Chair Coburn	Present	Tempelton	Present
Frietas	Present	Chung	Absent
Thul	Present	Walpole	Absent*
Garcia	Present	*Rutherford (Substitution for Walpole)	Present

- INTRODUCTIONS**
 GM Rowland welcomed Helen Bayly, ASA staff member.
- CONSIDERATION OF LATE ADDITIONS OR CHANGES TO THE AGENDA**
 There were no additions to the agenda.
- ORAL COMMUNICATIONS**
 Two members of the public addressed the Board:
 First speaker: a volunteer and foundation member, expressed appreciation for hardworking staff.
 Second speaker: Foundation employee celebrating work anniversary, reported on foundation activities.

CONSENT AGENDA

- 5. Approve minutes of the June 6, 2025, SCCAS JPA Board meeting
- 6. Accept reports of the General Manager and Management Team for June and July 2025
- 7. Accept and file Spay/Neuter Statistics for June, and July 2025
- 8. Accept and file Animal Shelter Financial Report for June, and July 2025
- 9. Accept gifts totaling \$15,995.01 from the Santa Cruz County Animal Shelter Foundation
- 10. Accept and approve fourth quarter report for all claims under \$20,000
- 11. Accept and approve fourth quarter Journal Entry payments to County ISD Telecom Services
- 12. Technical Advisory Subcommittee Status Report on Service Delivery and Organizational Change Opportunities

Result: Approved Unanimously
Public Comment: None
Board Comment: None
Moved: Freitas
Second: Thul
Ayes: Ry, Co, Ru*, G, T, Th, F, M

REGULAR AGENDA

- 13. General Manager Oral Report

Result: Presentation by GM Rowland
Public Comment: None
Board Comment: Please refer to the August 11, 2025, JPA Board Meeting Audio for Board Comments beginning at the 00:09:55 minute mark through 0:24:10.

CORRESPONDENCE: None.

ADJOURNMENT: Meeting Adjourned at 11:25 a.m.

ATTEST: _____
CHAIRPERSON RYAN

CLERK BAYLY

Consent Agenda Item 6.0

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 20, 2025
SUBJECT: Report from the General Manager for August and September 2025

This report is provided as a synopsis of the programs and services provided through the dedication and commitment of Santa Cruz County Animal Shelter (SCCAS) staff and volunteers.

Statistics:

Intake has continued to be high, with 1,198 live, non-wildlife intakes, which is 204 more than this period last year. We had nearly double the protective custody or seizure intakes we had last year during the period (62 vs 33), and we took in 93 more stray cats and kittens. Thankfully, we were able to transfer more felines to our partners during this period, so our outcomes were up a bit, but we've remained close to full capacity quite consistently again through the period.

Our adoption rate remained strong at over 42% of outcomes, 19% of our outcomes were returns to owner, 22.5% were transferred and 13.5% of our non-wild animals were humanely euthanized for medical or behavioral reasons.

Staffing:

- New staff: Michelle (Mishi) Mcallister has started and is contributing wonderfully as an Extra Help Animal Care Worker.
- An additional Extra Help Animal Care Worker, Shannon Bent has, accepted an offer and will join the staff in coming weeks.
- We're in the final stages of hiring our next Animal Services Program Coordinator, to oversee the Volunteer Program.
- Annie Pierce, currently in Client Services (Animal Services Assistant), has earned their RVT license and will transition to our Clinic in November into the Substitute RVT role.
- We are still working through our RVT candidate list to fill our full-time permanent vacancy. This has had notable impacts on clinic and overall operations. Full-time RVT and Coordinator Leanne Cronquist, Extra Help RVT Lula Bertolli-Hebb, and Dr. Brenn-White have really stepped up, but it's taking a very real toll.

Events/Community/Fundraising:

- Shelter Manager, Rudy and volunteers conducted two very large Healthy Pets for All Vaccination Clinics, with Rudy serving as the only RVT to administer all the vaccines:
 - In Watsonville in August, we served 70 families with 36 cats and 71 dogs!
 - In Santa Cruz in September, we served 76 families with 41 cats and 78 dogs!
 - The next clinic is THIS Friday at Franich Park in Watsonville.
- Our 3rd Planned Pethood spay/ neuter clinic with Animal Balance is coming up November 7-9. About 120 of 200 appointments are booked at the time of this report. Staff strongly recommends contracting again in 2026 with Animal Balance to bring these services to our community. Our Foundation may seek a grant to allow even lower pricing.
- We received 8 timely Letters of Interest in response to our request for a strategic planning contractor. Staff is doing an initial review and will invite the Technical Advisory Subcommittee to evaluate the finalists.

- Our annual calendar contest netted \$14,467.37 with some great competition! We anticipate calendars will be printed and ready for sale in mid-November.
- Parks & Rex at Simpkins Pool was a great success back on August 16. We've requested attendance and fundraising totals from Parks.
- We held three adoption specials in August and September.
 - August 23-24: The Rescue Effect - ASPCA sponsored fee-waived adoptions. We adopted out 34 cats and 10 dogs.
 - September 20-26: Feline Frenzy (\$25 cat adoptions). We adopted out 47 cats.
 - August 27-28: The Rescue Effect - ASPCA sponsored fee-waived adoptions. We adopted out 3 ducks, 31 cats, 8 dogs and 2 rabbits.
- Other community/Shelter events:
 - Bunnies at Balefire (August 3)
 - 2 Cuddle Connections events
 - Scotts Valley Art & Wine Festival (August 17)

Operations & Facilities:

- In August we had a voluntary audit of both shelter facilities by Cal OSHA and have been working to address several significant issues to come into compliance and improve safety for paid and volunteer personnel:
 - installation of additional eye-wash stations
 - updating chemical Safety Data Sheets and developing training for personnel regarding safe chemical storage and use
 - developing a tag-out / lock-out protocol for circuits powering large equipment
 - completing training and fit-testing for staff to protect from respiratory hazards, especially influenza
 - repairing some loosened outlets and adding fire extinguisher signs
- Fleet – the new Animal Control van we ordered last fall is still in customization phase, with delivery expected in January or February. We will proceed with ordering an additional vehicle, with the same, or nearly the same specifications this month. We will allocate additional funds (roughly \$100,000) from the same Hillary Brookshire Trust closer to when payment is due.
- Watsonville:
 - Two brand new furnaces were purchased and installed by AirTec & are operational, paid for with \$12,771 from the B. Jean Trust.
 - Our exterior improvements project, funded through a generous grant from the 1440 Foundation through the SCCAS Foundation in 2024 is wrapping up now.
 - We now have 3 separate, large exercise yards with secure new fencing installed by Abacherli Fencing.
 - Currier's Concrete & Paving laid a concrete slab in one of our smaller exercise yards, so it can safely be used for puppies. Paving of the widened truck port has been delayed but will be completed this week.

Recommendation:

Accept and file the reports of the General Manager and management team for the months of September and August 2025.

Animal Control Report

August and September 2025

Todd Stosuy, Field Services Manager

1. All officers have been provided County issued Identification badges to ensure they have “official” identification when requested from a citizen. Additionally, officer uniforms have gone from traditional law enforcement to a more community friendly shirt and sweatshirt option. Officers are identified as working for the Animal Shelter on the front and clearly defined as Animal Control on the back. We will also be providing officers with ballistic vests that are clearly identified as Animal Control.
2. Watsonville Police assisted our officers with a preliminary investigation of a deceased cat found in a homeless encampment. No evidence of criminal wrongdoing was found by our officers in the subsequent investigation.
3. We seized four cats and a dog from a neglectful situation in the City of Santa Cruz. The case involved two houseless residents that kept the animals in deplorable conditions in a vehicle. The Probation Department assisted in the investigation. Criminal charges have been requested through the DA’s Office.
4. We assisted Santa Cruz Police and Santa Cruz Fire in impounding 25 cats and kittens and one dog from a residential gas explosion. Animals were basically unharmed and were surrendered to the shelter.
5. We assisted the Santa Cruz County Welfare Fraud Department on the seizure of a dog owned by a subject they were investigating. The dog is deemed Vicious under Santa Cruz City Code. Due to our officer’s rapport with the subject, they peacefully complied, and the dog was taken into custody with no issues.
6. We seized a cat living in substandard conditions from a vehicle in Aptos. The seizure was upheld, and the Hearing Officer provided the owner with an opportunity to rectify the situation. The cat was returned after the vehicle was cleaned.
7. With the assistance of the Probation Department, we seized a dog that had bitten multiple people. The seizure was upheld, and the dog was deemed Vicious under City of Santa Cruz Code.
8. We assisted SCPD and the Sheriff’s Department in a joint investigation into a dog stabbing incident. Our veterinarian performed a necropsy of the dog at the Coroner’s Office due to the massive size (about 150 lbs) of the dog.
9. We requested charges be filed on a Watsonville City resident for failing to provide veterinary care to their dog, resulting in prolonged animal neglect/suffering.
10. We requested charges be filed against a local dog sitter/trainer after she was caught on camera criminally mistreating a dog she was caring for.

11. One of our officers was assaulted while performing their duties. The subject was arrested for PC 245 Assault with a Deadly Weapon.
12. We assisted the Santa Cruz Police Department with a search warrant that involved four dogs. We were there to safely contain the dogs and ensure officers were safe to do their jobs.
13. One of our officers received criminal death threats from a subject well known to law enforcement. The subject was arrested, and a restraining order was filed.
14. There are three separate cockfighting cases that are winding their way through the court process. Our officers have been subpoenaed for both preliminary hearings and motion to suppress hearings.
15. We deemed several dogs in the City of Santa Cruz and County of Santa Cruz as Habitual Offenders. We deemed one dog Vicious in the City of Watsonville and one dog Vicious in the City of Santa Cruz.
16. Our new Administrative Department Analyst, Helen Bayly, is assisting in updating our record keeping system to make it more user friendly. In addition, she is working on updating our department's Policies and Procedures and researching the possibility of Body Worn cameras for officers.
17. We investigated a case and are requesting charges involving a dog with a broken leg that was not provided veterinary care.
18. Lookout Santa Cruz had an article on August 11, 2025, entitled "Beyond 'dog catcher': Santa Cruz County's animal control officers have become lifelines for pets and people alike." It was a well-written article that showed the dedication of our team and our ability to make changes not only for animals we encounter, but also people.
19. Our four dedicated officers, Cynthia Meidinger, Athena DelRosario, Nicole Harding and Brad Gooding continue to cover the County and contract Cities 24-7. They handle routine and complex investigations every day and deserve recognition for handling the additional intense workload they were exposed to during August and September (in addition to physical and verbal violence).

**SCCAS Clinic Report
August and September 2025
Dr. Maris Brenn-White, Shelter Veterinarian**

Spay/neuter stats

Total s/n: **392** (dogs, cats, and rabbits) consisting of 363 shelter animals and 29 publicly owned animals.

Foster-to-adopt: **Zero** s/n surgeries were on foster-to-adopt animals receiving s/n surgery after adoption and only 1 animal (a rabbit) went to foster to adopt during this period due to inability to provide spay/neuter prior to adoption.

In this same time period (August and September) in 2024:

Total s/n: **466** (dogs and cats only, rabbit s/n outsourced) consisting of 401 shelter animals and 69 publicly owned animals.

Foster-to-adopt: **125** s/n surgeries were on foster-to-adopt animals receiving surgery after adoption and 53 animals were on foster-to-adopt status awaiting surgery at the end of September (Sept. 30, 2024).

Shelter Medicine caseload (as of 10/17)

92 total animals are under medical management (monitoring and/or treatment)

- 65 (34%) out of 192 animals in shelter
- 27 (39%) out of 69 animals in foster

The number of animals under medical management remains high due to routine URI and GI conditions of kittens and a recent kennel cough outbreak in the dog population.

Staffing

We are excited to report that current Client Services employee, Annie Pearce, has accepted an offer to join the Clinic team in one of the two vacant full-time Registered Veterinary Technician (RVT) positions. We anticipate making an offer to a candidate for the remaining position next week after finalization of reference checks. We have relied heavily on our Extra Help RVT, Lula Hebb, and on intermittent overtime to meet shelter s/n and medical needs while we have been operating without 2 out of 3 of our full-time RVT positions filled. Spay/neuter productivity was lower during this period due to staffing constraints, though we were able to continue to provide s/n prior to adoption for nearly all animals.

Notable Medical Cases

Animal Control brought in 25 cats and kittens with varying degrees of exposure to high temperatures from a butane explosion. All cats needed immediate medical assessment. Fortunately, symptoms were mild, ranging from singed whiskers and hair to superficial burns on eyelids and noses, and all cats made quick and full recoveries.

Clinic worked closely with Animal Care to contain panleukopenia virus infections discovered in 2 different cats in our care in rapid succession. This required quick identification and euthanasia of

likely contagious animals, rigorous sanitation, tracebacks to identify all potentially exposed animals, and maintenance of strict quarantine for exposed animals from the rest of the shelter population for 2 weeks. Due to staff's excellent adherence to these control measures, there were no incidents of transmission of this deadly virus within the shelter.

Finally, a good Samaritan brought in a stray poodle mix (later named Kevin) found near a road with his eye protruding from his head. The eye was damaged beyond repair and very painful, so we performed immediate surgery to remove it. Shortly after recovery from anesthesia, he began having difficulty breathing and after a few touch and go days, he was diagnosed with a relatively common condition of smaller dogs called collapsing trachea. Staying calm is an important part of managing collapsing trachea and also a difficult thing to do in a shelter, so he spent a few weeks recovering and receiving extra TLC in the Clinic. Due to his chronic medical condition, he was transferred to a rescue partner and quickly found a new loving home.

Butane cats:



Kevin:



Consent Agenda Item 7.0

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 20, 2025
SUBJECT: Accept and file Statistics for the Months of August and September 2025

Recommendation:

Accept and file the attached Shelter statistical report for the months of August and September 2025.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

Kennel Statistics Report
 Animals Taken Into Shelter from 08/01/25 to 09/30/25
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adoption Return	2	3	1	3	0	0	0	0	9
Born@Shelt	0	4	0	8	0	0	0	0	12
Dead on Arrival	26	1	11	2	0	1	0	5	46
Owner Requested Euthanasia	38	1	21	2	1	3	0	1	67
Pph	3	0	4	1	0	0	0	0	8
Protective Custody	34	2	18	5	2	0	0	1	62
Quarantine	2	0	0	2	0	0	0	3	7
Safe Hold	0	0	1	0	0	0	0	0	1
Stray	169	25	177	284	9	3	1	10	678
Surrendered by Owner	86	23	105	84	27	4	6	12	347
Transfer	3	2	0	2	0	0	0	0	7
Wildlife	0	0	0	0	50	1	0	50	101
TOTAL	363	61	338	393	89	12	7	82	1,345

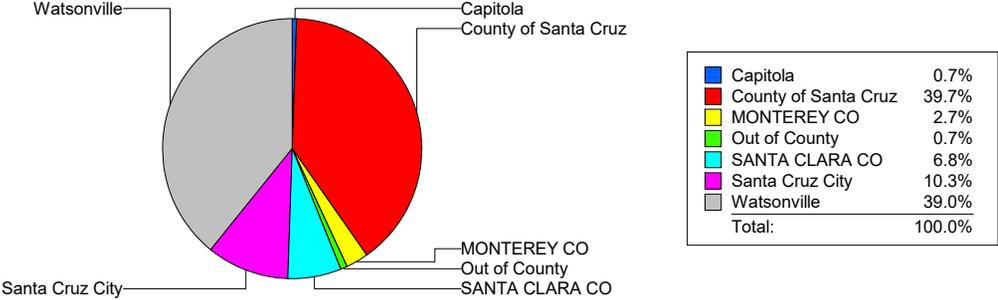
Kennel Statistics Report
Animals That Left Shelter from 08/01/25 to 09/30/25
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adopted	71	44	99	208	13	5	0	10	450
Died	0	0	1	1	0	0	0	0	2
Disposal	3	3	11	6	0	0	0	0	23
Euthanized	36	3	50	47	8	0	0	1	145
Pph	0	0	4	1	0	0	0	0	5
Release	0	0	1	0	0	0	0	0	1
Returned to Owner	125	7	53	18	2	0	0	2	207
Transferred to Another Shelter	32	20	78	74	23	0	7	8	242
TOTAL	267	77	297	355	46	5	7	21	1,075

Euthanasia Totals from
8/1/2025 to 9/30/2025
All Jurisdictions Combined

<u>Reason for Euth</u>	<u>Animal type</u>						Total
	DOG	PUPPY	CAT	KITTEN	BIRD	OTHER	
< 8 Weeks	0	0	0	5	0	0	5
Aggressive	8	0	0	0	1	0	9
Bite	1	0	0	0	0	0	1
Bite Hx	1	0	0	0	0	0	1
Fail2Thrv	0	0	1	1	0	0	2
Field Hist	3	0	0	0	0	0	3
Geriatric	3	0	0	0	0	0	3
Kills Anim	1	0	0	0	0	0	1
Medical	4	2	23	11	2	0	42
Observed Behavior	13	1	5	0	1	0	20
Panleuk	0	0	4	0	0	0	4
Parvo	0	0	0	1	0	0	1
Prewean	0	0	1	2	0	0	3
Ringworm	0	0	7	0	0	0	7
Space	0	0	0	0	4	0	4
Suffering	0	0	1	2	0	0	3
Unsocial	2	0	8	25	0	1	36
Total	36	3	50	47	8	1	145

Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on September 30, 2025 = **256**

Consent Agenda Item 8

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 20, 2025
SUBJECT: Financial Report for 2025

Recommendation:

Approve the Financial Reports as presented for August and September 2025.

Discussion:

The financial report for the first quarter of FY 2025 reflects total revenues of \$1,190,731 and expenditures of \$1,555,703. Current total revenues are 19.71% of a potential 25%. Current total expenditures are 22.88% of a potential 25%. Of note regarding revenues: the County's 1st quarter dues have not come through.

Licensing revenues YTD are \$41,115. At this point in FY 2024-25 licensing revenue was \$46,174 and in 2023-24 it was \$56,165.

**Santa Cruz County Animal Services Authority
 Financial Summary for Fiscal Year 2025 - 2026
 For Months Ending September 30, 2025**

Revenues:	2025-2026 Final Budget	2025-2026 Adj Budget	2025-2026 Est/Actuals	2025-2026 YTD Actuals	YTD Remaining	2024-2025 YTD Actuals
SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0
INTEREST	\$110,000	\$110,000	\$110,000	\$18,363	\$91,637	\$28,065
RENTS & CONCESSIONS	\$250	\$250	\$250	\$24	\$226	\$24
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$100	\$100	\$90
HUMANE SERVICES	\$130,000	\$130,000	\$130,000	\$23,411	\$106,589	\$28,258
ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$3,000	\$532	\$2,468	\$605
COST RECOVERY-OTHER	\$5,000	\$5,000	\$5,000	\$1,087	\$3,913	\$1,434
MEMBER CONTRIBUTION	\$4,660,226	\$4,660,226	\$4,660,226	\$921,538	\$3,738,688	\$1,694,628
CHARGES FOR CURRENT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ADMIN FINE FEES	\$1,500	\$1,500	\$1,500	\$1,200	\$300	\$0
GRANT SERVICES-NON INTERGOV	\$75,000	\$75,000	\$75,000	\$32,215	\$42,785	\$0
ANIMAL MICROCHIP FEES	\$5,000	\$5,000	\$5,000	\$897	\$4,104	\$742
ANIMAL RABIES FEES	\$5,000	\$5,000	\$5,000	\$1,440	\$3,560	\$1,121
ANIMAL SPAY&NEUTER FEES	\$160,000	\$160,000	\$160,000	\$2,133	\$157,867	\$33,336
SALES-OTHER-TAXABLE	\$40,000	\$40,000	\$40,000	\$2,370	\$37,630	\$13,263
CASH OVERRAGES	\$0	\$0	\$0	\$0	(\$0)	\$0
CONTRIBUTIONS and DONATIONS	\$700,000	\$700,000	\$700,000	\$140,699	\$559,301	\$474,764
NSF CHECKS	\$0	\$0	\$0	(\$58)	\$58	\$0
OTHER REVENUE	\$20,000	\$20,000	\$20,000	\$3,665	\$16,335	\$3,479
LICENSES - CAPITOLA	\$6,000	\$6,000	\$6,000	\$1,164	\$4,836	\$1,104
LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$60,000	\$8,897	\$51,103	\$10,948
LICENSES- SCOTTS VALLEY	\$12,000	\$12,000	\$12,000	\$1,885	\$10,115	\$2,356
LICENSES- COUNTY	\$130,000	\$130,000	\$130,000	\$24,742	\$105,258	\$27,013
LICENSES- WATSONVILLE	\$25,000	\$25,000	\$25,000	\$4,427	\$20,573	\$4,753
TOTAL REVENUES:	\$6,148,176	\$6,148,176	\$6,148,176	\$1,190,731	\$4,957,445	\$2,326,022

Less Expenditures:

Salaries and Benefits	\$4,285,780	\$4,285,780	\$4,285,780	\$865,890	\$3,419,890	\$751,320
Services and Supplies	\$1,925,977	\$1,925,977	\$1,925,977	\$556,776	\$1,369,201	\$373,193
Other Uses	\$107,539	\$107,539	\$107,539	\$26,885	\$80,654	\$22,909
Fixed Assets	\$115,000	\$115,000	\$115,000	\$0	\$115,000	\$0
Operating Transfers Out	\$106,152	\$106,152	\$106,152	\$106,152	\$0	\$0
Intrafund Transfer	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$6,540,448	\$6,540,448	\$6,540,448	\$1,555,703	\$4,984,745	\$1,147,422

Plus Contingency:

\$258,578	\$258,578	\$258,578	\$0	\$258,578	\$0	
TOTAL EXPENDITURES INCUDING CONTINGENCY:	\$6,799,026	\$6,799,026	\$6,799,026	\$1,555,703	\$5,243,323	\$1,147,422

NET REVENUES OVER (UNDER) EXPENDITURE	(\$650,850)	(\$650,850)	(\$650,850)	(\$364,972)	(\$285,878)	\$1,178,600
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BEGINNING FUND BALANCE - UNDESIGNATED	\$5,682,131	\$5,682,131	\$5,682,131	\$5,682,131	\$5,682,131	\$5,682,131
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(unaudited ending balance from 6/30/25)

ENDING FUND BALANCE - UNDESIGNATED	\$5,031,281	\$5,031,281	\$5,031,281	\$5,317,159	\$5,396,253	\$6,860,731
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ANIMAL LICENSE DETAIL

	2025-26 YTD Actuals	2024-25 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$1,164	\$1,104	\$60
LICENSES - SANTA CRUZ	\$8,897	\$10,948	(\$2,051)
LICENSES- SCOTTS VALLEY	\$1,885	\$2,356	(\$471)
LICENSES- COUNTY	\$24,742	\$27,013	(\$2,271)
LICENSES- WATSONVILLE	\$4,427	\$4,753	(\$326)

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/25 is \$472,501 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/25 is \$1,500 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2025-2026**

As of 9/30/25 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	25/26 Final Budget	25/26 Adj. Budget	25/26 Est./Actuals	August Actuals	September Actuals	25/26 YTD Actuals	YTD Remaining	25%	25%	24/25 YTD Actuals	COMPARE THRU SEPT PY ACTUALS	September Actuals	24/25 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
51000	SALARIES & BENF	\$4,285,780	\$4,285,780	\$4,285,780	\$386,743	\$284,184	\$865,890	\$3,419,890	20.20%	18.82%	\$751,320	\$114,570	\$267,844	\$3,992,419
61000	SERVICES & SUPL	\$1,925,977	\$1,925,977	\$1,925,977	\$113,370	\$326,173	\$556,776	\$1,369,201	28.91%	20.72%	\$373,193	\$183,583	\$182,024	\$1,801,375
70000	OTHER CHARGES	\$107,539	\$107,539	\$107,539	\$0	\$26,885	\$26,885	\$80,654	25.00%	25.00%	\$22,909	\$3,976	\$22,909	\$91,637
80000	FIXED ASSETS	\$115,000	\$115,000	\$115,000	\$0	\$0	\$0	\$115,000	0.00%	0.00%	\$0	\$0	\$0	\$30,150
90000	OTHER FINANCING USES	\$106,152	\$106,152	\$106,152	\$106,152	\$106,152	\$106,152	\$0	100.00%	0.00%	\$0	\$106,152	\$0	\$105,101
98700	CONTINGENCIES	\$258,578	\$258,578	\$258,578	\$0	\$0	\$0	\$258,578	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
51000-98700	TOTAL EXPENDITURES	\$6,799,026	\$6,799,026	\$6,799,026	\$606,265	\$743,394	\$1,555,703	\$5,243,323	22.88%	19.06%	\$1,147,422	\$408,281	\$472,778	\$6,020,682
40100-42500	TOTAL REVENUES	\$6,328,176	\$6,328,176	\$6,328,176	\$1,039,066	\$93,180	\$1,246,976	\$5,081,200	19.71%	39.28%	\$2,379,134	(\$1,132,159)	\$137,202	\$6,057,056
	NET COST	(\$470,850)	(\$470,850)	(\$470,850)	(\$432,801)	\$650,214	(\$308,727)	(\$162,123)	65.57%	3386.24%	\$1,231,712	(\$1,540,439)	\$335,576	\$36,374
51000	REGULAR PAY-PER	2,462,011	2,462,011	2,462,011	\$168,020	\$163,676	\$443,065	\$2,018,946	18.00%	19.49%	\$434,356	\$8,709	\$155,016	\$2,228,992
51005	OVERTIME PAY-PE	20,000	20,000	20,000	\$916	\$1,548	\$3,120	\$16,880	15.60%	32.29%	\$3,946	(\$826)	\$1,884	\$12,219
51010	REGULAR PAY-EXT	150,000	150,000	150,000	\$10,674	\$10,170	\$27,940	\$122,060	18.63%	20.63%	\$20,650	\$7,291	\$7,343	\$100,084
51040	DIFFERENTIAL PAY	38,000	38,000	38,000	\$3,027	\$3,050	\$8,341	\$29,659	21.95%	20.09%	\$7,286	\$1,055	\$2,825	\$36,258
52010	OASDI-SOCIAL SE	181,858	181,858	181,858	\$13,764	\$13,443	\$36,348	\$145,510	19.99%	20.40%	\$35,363	\$985	\$12,670	\$173,327
52015	RETIREMENT	691,879	691,879	691,879	\$50,903	\$49,127	\$134,007	\$557,872	19.37%	20.26%	\$134,118	(\$111)	\$47,512	\$661,927
53010	EMPLOYEE INSURA	612,366	612,366	612,366	\$139,439	\$43,170	\$213,068	\$399,298	34.79%	17.14%	\$115,601	\$97,466	\$40,595	\$674,407
53015	UNEMPLOYMENT IN	2,839	2,839	2,839	\$0	\$0	\$0	\$2,839	0.00%	0.00%	\$0	\$0	\$0	\$6,435
54010	WORKERS COMPENS	126,827	126,827	126,827	\$0	\$0	\$0	\$126,827	0.00%	0.00%	\$0	\$0	\$0	\$98,770
55021	OTHER BENEFITS MISC	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
51000	SALARIES & BENF	\$4,285,780	\$4,285,780	\$4,285,780	\$386,743	\$284,184	\$865,890	\$3,419,890	20.20%	18.82%	\$751,320	\$114,570	\$267,844	\$3,992,419
61115	POLICE SAFETY EQUIPMENT	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
61125	UNIFORM REPLACEMENT	3,500	3,500	3,500	\$0	\$681	\$681	\$2,819	19.46%	36.00%	\$1,710	(\$1,029)	\$0	\$4,750
61215	RADIO SERVICES	2,000	2,000	2,000	\$0	\$0	\$0	\$2,000	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
61222	TELECOM SERVICES	26,784	26,784	26,784	\$4,636	\$3,947	\$4,378	\$22,406	16.35%	10.41%	\$4,162	\$216	\$4,232	\$40,000
61310	FOOD	65,000	65,000	65,000	\$3,892	\$5,250	\$9,133	\$55,867	14.05%	17.82%	\$10,691	(\$1,557)	\$5,871	\$60,000
61412	JANITORIAL SERVICES	11,500	11,500	11,500	\$1,025	\$1,025	\$2,050	\$9,450	17.83%	15.22%	\$1,750	\$300	\$875	\$11,500
61525	LIABILITY INSURANCE	100,000	100,000	100,000	\$0	\$0	\$95,925	\$4,075	95.93%	100.00%	\$75,551	\$20,374	\$0	\$75,551
61535	OTHER INSURANCE	50,218	50,218	50,218	\$0	\$0	\$0	\$50,218	0.00%	0.00%	\$0	\$0	\$0	\$39,937
61720	MAINT-MOBILE EQUIPMENT-SERV	30,000	30,000	30,000	\$676	\$1,101	\$1,929	\$28,071	6.43%	21.08%	\$6,746	(\$4,817)	\$6,401	\$32,000
61725	MAINT-OFFICE EQUIPMENT	2,500	2,500	2,500	\$33	\$576	\$609	\$1,891	24.37%	1.31%	\$33	\$576	\$0	\$2,500
61730	MAINT-OTHER EQUIP-SVCS	10,000	10,000	10,000	\$260	\$887	\$1,147	\$8,853	11.47%	2.56%	\$256	\$891	\$0	\$10,000
61731	MAINT-OTHER EQUIP-SUP	1,500	1,500	1,500	\$0	\$0	\$0	\$1,500	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
61835	FACILITIES MAINT	5,000	5,000	5,000	\$0	\$0	\$0	\$5,000	0.00%	0.00%	\$0	\$0	\$0	\$5,000
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	5,000	5,000	5,000	\$0	\$0	\$0	\$5,000	0.00%	1.15%	\$57	(\$57)	\$0	\$5,000
61848	MAINT STRUCT IM	30,000	30,000	30,000	\$1,433	\$0	\$0	\$30,000	0.00%	0.00%	\$0	\$0	\$0	\$50,000
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
61922	OTHER MEDICAL MATERIALS	185,000	185,000	185,000	\$17,356	\$13,255	\$38,877	\$146,123	21.01%	31.20%	\$49,915	(\$11,037)	\$26,764	\$160,000
62020	MEMBERSHIPS	3,000	3,000	3,000	\$0	\$0	\$0	\$3,000	0.00%	0.00%	\$0	\$0	\$0	\$4,000
62111	MISCELLANEOUS EXPENSES	18,000	18,000	18,000	\$480	\$5,933	\$6,413	\$11,587	35.63%	3.84%	\$768	\$5,645	\$237	\$20,000
62112	CASH SHORTAGES	50	50	50	\$10	\$20	\$30	\$20	60.00%	58.00%	\$29	\$1	\$0	\$50
62210	DUPLICATING SVCS.	5,000	5,000	5,000	\$699	\$604	\$1,303	\$3,697	26.06%	47.19%	\$2,359	(\$1,056)	\$2,359	\$5,000
62217	MISC NONINVENTORIAL ITEMS EXPENSE	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$246
62219	PC SOFTWARE PURCHASES	12,000	12,000	12,000	\$0	\$9,165	\$9,165	\$2,835	76.38%	77.38%	\$9,286	(\$121)	\$38	\$12,000
62221	POSTAGE	8,000	8,000	8,000	\$1,558	\$258	\$1,816	\$6,184	22.71%	-2.61%	(\$209)	\$2,025	\$462	\$8,000
62222	SUBSCRIPTIONS/PERIODICALS	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62223	SUPPLIES	120,000	120,000	120,000	\$4,176	\$30,052	\$38,057	\$81,943	31.71%	18.48%	\$23,106	\$14,951	\$18,848	\$125,000
62225	NON-PC SOFTWARE	0	0	0	\$240	\$0	\$240	(\$240)	#DIV/0!	#DIV/0!	\$0	\$240	\$0	\$0

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2025-2026**

As of 9/30/25 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	25/26 Final Budget	25/26 Adj. Budget	25/26 Est./Actuals	August Actuals	September Actuals	25/26 YTD Actuals	YTD Remaining	25%	25%	24/25 YTD Actuals	COMPARE	September Actuals	24/25 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized		THRU SEPT PY ACTUALS		
62226	INVENTORABLE ITEMS	31,120	31,120	31,120	\$0	\$0	\$0	\$31,120	0.00%	0.00%	\$0	\$0	\$0	\$14,000
62230	ISD-HCM SOFTWARE SUBSCRIPTION	0	0	0	\$4,311	\$0	\$4,311	(\$4,311)	#DIV/0!	#DIV/0!	\$0	\$4,311	\$0	\$0
62301	ACCOUNTING & AUDITING	19,000	19,000	19,000	\$0	\$0	\$0	\$19,000	0.00%	0.00%	\$0	\$0	\$0	\$20,000
62310	BANKING SERVICES	20,000	20,000	20,000	\$145	\$172	\$455	\$19,545	2.28%	28.68%	\$5,735	(\$5,280)	\$1,928	\$20,000
62316	COMPUTER PROF SVCS	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0
62311	CONSULT/MGT/PC SVCE.	37,000	37,000	37,000	\$32,156	\$3,949	\$36,104	\$896	97.58%	95.06%	\$36,122	(\$18)	\$36,008	\$38,000
62318	COUNTY COUNSEL	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62324	DATA PROCESSING	72,540	72,540	72,540	\$0	\$0	\$0	\$72,540	0.00%	0.00%	\$0	\$0	\$0	\$83,376
62330	DPW SERVICES - GENERAL MONEY	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62360	LEGAL SERVICES	40,000	40,000	40,000	\$0	\$7,700	\$7,700	\$32,300	19.25%	10.77%	\$5,600	\$2,100	\$0	\$52,000
62381	PROF & SPECIAL	150,000	150,000	150,000	\$9,942	\$10,481	\$25,409	\$124,591	16.94%	20.51%	\$26,660	(\$1,251)	\$11,120	\$130,000
62399	VETERINARIAN SERVICES	400,000	400,000	400,000	\$10,578	\$12,717	\$20,864	\$379,136	5.22%	21.36%	\$67,287	(\$46,423)	\$53,979	\$315,000
62500	EQUIPMENT RENTS & LEASES-	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62610	RENTS & LEASES-	265,665	265,665	265,665	\$5,497	\$197,669	\$214,161	\$51,504	80.61%	6.13%	\$16,286	\$197,876	\$0	\$265,665
62710	FIELD EQUIPMENT	2,000	2,000	2,000	\$130	\$386	\$515	\$1,485	25.77%	43.34%	\$103	\$412	\$103	\$238
62715	SMALL TOOLS & INSTRUMENTS	1,000	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$87
62801	ADVERTISING & PROMOTION	2,000	2,000	2,000	\$0	\$0	\$0	\$2,000	0.00%	8.64%	\$140	(\$140)	\$140	\$1,620
62810	S/APP CNTR SRV-PLNT MNT & RPR	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62842	INVENTORY MATERIALS PURCHASED	24,000	24,000	24,000	\$0	\$4,781	\$4,781	\$19,219	19.92%	3.00%	\$601	\$4,181	\$601	\$20,000
62857	SPECIAL MISC EXP-SUPPLIES	500	500	500	\$0	\$0	\$0	\$500	0.00%	99.68%	\$82	(\$82)	\$0	\$82
62890	SUBSCRIPTIONS/BOOKS	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62893	TOWING	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$1,003
62910	AIR FARE	1,000	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
62914	TRAVEL-EDUCATION	2,500	2,500	2,500	\$20	\$20	\$40	\$2,460	1.60%	60.81%	\$315	(\$275)	\$165	\$518
62920	GAS, OIL, FUEL	25,000	25,000	25,000	\$1,652	\$1,523	\$3,175	\$21,825	12.70%	15.55%	\$2,800	\$375	\$1,393	\$18,000
62922	TRAVEL-LODGING	1,500	1,500	1,500	\$0	\$0	\$0	\$1,500	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
62924	TRAVEL-MEALS	1,000	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
62926	TRAVEL-MILEAGE	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$120
62928	TRAVEL-OTHER	100	100	100	\$0	\$19	\$19	\$81	18.75%	0.00%	\$0	\$19	\$0	\$100
62930	REGISTRATIONS	2,000	2,000	2,000	\$500	\$60	\$560	\$1,440	28.00%	7.14%	\$145	\$415	\$145	\$2,032
62933	SERVICE CENTER	1,000	1,000	1,000	\$156	\$123	\$96	\$904	9.58%	0.87%	\$17	\$78	\$0	\$2,000
62934	SERV CTR POOL VEH CHARGES	1,000	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	0.00%	\$0	\$0	\$0	\$1,000
62940	TRAVEL ADVANCES	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
63074	UTILITIES	130,000	130,000	130,000	\$11,807	\$13,819	\$26,829	\$103,171	20.64%	17.30%	\$25,091	\$1,738	\$10,354	145,000
74230	PRINCIPAL ON LEASE PUCHASES	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0
61000	SERVICES & SUPPLIES	\$1,925,977	\$1,925,977	\$1,925,977	\$113,370	\$326,173	\$556,776	\$1,369,201	28.91%	20.72%	\$373,193	\$298,153	\$182,024	\$1,801,375
75239	CONTRIBUTIONS TO COUNTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
75315	COUNTY OVERHEAD (see 3550)	\$107,539	\$107,539	\$107,539	\$0	\$26,885	\$26,885	\$80,654	25.00%	25.00%	\$22,909	\$0	\$22,909	\$91,637
700000	OTHER CHARGES	\$107,539	\$107,539	\$107,539	\$0	\$26,885	\$26,885	\$80,654	25.00%	25.00%	\$22,909	\$3,976	\$22,909	\$91,637
86204	EQUIPMENT	\$15,000	\$15,000	\$15,000	\$0	\$0	\$0	\$15,000	0.00%	0.00%	\$0	\$0	\$0	\$30,150
86208	MEDICAL EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
86209	MOBILE EQUIPMENT	\$100,000	\$100,000	\$100,000	\$0	\$0	\$0	\$100,000	0.00%	0.00%	\$0	\$0	\$0	\$0
86210	OFFICE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
80000	FIXED ASSETS	\$115,000	\$115,000	\$115,000	\$0	\$0	\$0	\$115,000	0.00%	0.00%	\$0	\$0	\$0	\$30,150

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As of 9/30/25 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	25/26 Final Budget	25/26 Adj. Budget	25/26 Est./Actuals	August Actuals	September Actuals	25/26 YTD Actuals	YTD Remaining	25%	25%	24/25 YTDActuals	COMPARE THRU SEPT PY ACTUALS	September Actuals	24/25 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
90000	OPERATING TRSF OUT	\$106,152	\$106,152	\$106,152	\$0	\$106,152	\$106,152	\$0	100.00%	0.00%	\$0	\$106,152	\$0	\$105,101
90000	OTHER FINANCING USES	\$106,152	\$106,152	\$106,152	\$0	\$106,152	\$106,152	\$0	100.00%	0.00%	\$0	\$106,152	\$0	\$105,101
95390	REPAIR & MAINTENANCE	\$0	\$0	\$0			\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
95000	INTRAFUND TRANSFERS	\$0	\$0	\$0			\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
98700	APPROP FOR CONTINGENCIES	\$258,578	\$258,578	\$258,578	\$0	\$0	\$0	\$258,578	0.00%	0.00%	\$0	\$0	\$0	\$0
98700	CONTINGENCIES	\$258,578	\$258,578	\$258,578	\$0	\$0	\$0	\$258,578	0.00%	0.00%	\$0	\$0	\$0	\$0
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	0.00%	\$0	\$0	\$0	\$0
40171	SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40230	ANIMAL LICENSES	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40430	INTEREST	\$110,000	\$110,000	\$110,000	\$6,249	\$6,041	\$18,363	\$91,637	16.69%	25.51%	\$28,065	(\$9,703)	\$10,971	\$110,000
40440	RENTS & CONCESS	\$250	\$250	\$250	\$24	\$0	\$24	\$226	9.77%	13.99%	\$24	\$1	\$0	\$170
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$0	\$100	\$100	\$100	50.00%	32.14%	\$90	\$10	\$0	\$280
40810	ST-NATURAL DISASTER ASSISTANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
41093	FED-FEMA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
41510	HUMANE SERVICES	\$130,000	\$130,000	\$130,000	\$9,120	\$10,076	\$23,411	\$106,589	18.01%	23.55%	\$28,258	(\$4,847)	\$11,685	\$120,000
41880	ADOPTION FEES	\$180,000	\$180,000	\$180,000	\$25,296	\$17,547	\$56,245	\$123,755	31.25%	31.24%	\$53,112	\$3,133	\$19,751	\$170,000
42010	ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$3,000	\$280	\$170	\$532	\$2,468	17.74%	24.20%	\$605	(\$73)	\$240	\$2,500
42022	COST RECOVERY-OTHER	\$5,000	\$5,000	\$5,000	\$402	\$452	\$1,087	\$3,913	21.74%	23.89%	\$1,434	(\$347)	\$470	\$6,000
42044	MEMBER CONTRIBUTION	\$4,660,226	\$4,660,226	\$4,660,226	\$921,538	\$0	\$921,538	\$3,738,688	19.77%	40.00%	\$1,694,628	(\$773,090)	\$0	\$4,236,569
42047	OTHER CHARGES CURRRENT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42073	ADMINISTRATIVE FINE FEES	\$1,500	\$1,500	\$1,500	\$350	\$550	\$1,200	\$300	80.00%	0.00%	\$0	\$1,200	\$0	\$2,051
42074	GRANT SERVICES-NON INTERGOV	\$75,000	\$75,000	\$75,000	\$25,695	\$6,520	\$32,215	\$42,785	42.95%	0.00%	\$0	\$32,215	\$0	\$40,000
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$5,000	\$5,000	\$5,000	\$315	\$184	\$897	\$4,104	17.93%	21.20%	\$742	\$155	\$225	\$3,500
42206	ANIMAL RABIES FEES	\$5,000	\$5,000	\$5,000	\$600	\$480	\$1,440	\$3,560	28.80%	22.42%	\$1,121	\$319	\$465	\$5,000
42207	ANIMAL SPAY&NEUTER FEES	\$160,000	\$160,000	\$160,000	\$368	\$790	\$2,133	\$157,867	1.33%	20.84%	\$33,336	(\$31,203)	\$24,820	\$160,000
42234	SALES-OTHER-TAXABLE	\$40,000	\$40,000	\$40,000	\$1,490	\$561	\$2,370	\$37,630	5.93%	23.27%	\$13,263	(\$10,893)	\$6,594	\$57,000
42362	CASH OVRAGES	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42372	CONTRIBUTIONS AND DONATIONS	\$700,000	\$700,000	\$700,000	\$28,852	\$29,374	\$140,699	\$559,301	20.10%	53.34%	\$474,764	(\$334,064)	\$42,370	\$890,000
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	\$0	\$0	(\$29)	(\$58)	\$58	#DIV/0!	0.00%	\$0	(\$58)	\$0	(\$54)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	100.00%	\$40	(\$40)	\$0	\$40
42384	OTHER REVENUE	\$20,000	\$20,000	\$20,000	\$1,040	\$1,814	\$3,665	\$16,335	18.32%	17.40%	\$3,479	\$185	\$1,997	\$20,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$6,000	\$6,000	\$6,000	\$558	\$419	\$1,164	\$4,836	19.40%	18.40%	\$1,104	\$60	\$348	\$6,000
42982	LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$60,000	\$3,893	\$3,714	\$8,897	\$51,103	14.83%	21.05%	\$10,948	(\$2,051)	\$4,577	\$52,000
42983	LICENSES- SCOTTS VALLEY	\$12,000	\$12,000	\$12,000	\$957	\$870	\$1,885	\$10,115	15.71%	19.63%	\$2,356	(\$471)	\$1,083	\$12,000
42984	LICENSES- COUNTY	\$130,000	\$130,000	\$130,000	\$9,979	\$11,589	\$24,742	\$105,258	19.03%	19.30%	\$27,013	(\$2,271)	\$9,883	\$140,000
42986	LICENSES- WATSONVILLE	\$25,000	\$25,000	\$25,000	\$2,061	\$1,959	\$4,427	\$20,573	17.71%	19.80%	\$4,753	(\$326)	\$1,723	\$24,000
40100-42500	REVENUES	\$6,328,176	\$6,328,176	\$6,328,176	\$1,039,066	\$93,180	\$1,246,976	\$5,081,200	19.71%	39.28%	\$2,379,134	(\$1,132,159)	\$137,202	\$6,057,056

Consent Agenda Item 9

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 20, 2025
SUBJECT: Approve First Quarter (Q1) Report of all Claims under \$20,000 Approved by the General Manager for July 1, 2025 through September 30, 2025

Recommendation:

Approve the first quarter report of all claims under \$20,000 approved by the General Manager for July 1, 2025 through September 30, 2025.

Discussion:

In response to a management letter dated 11/17/2010 from the Santa Cruz County Auditors-Controllers Office, SCCAS provides quarterly reports of all authorized claims under a certain threshold which have been approved and forwarded to the Controller of the Authority for payment.

Prior to June 9, 2025, the threshold was set at \$10,000. At the June 9, 2025 SCCAS Board meeting, the Board approved amendment of Policy No. 320, which increased the threshold to \$20,000.

The next quarterly report of expenditures for October 1, 2025 through December 31, 2025 will be included on the February 9, 2025 consent agenda and every quarter thereafter.

DATE: 10/20/25
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Amber Rowland, General Manager
 SUBJECT: Item 5.4 July 1, 2025 through September 30, 2025 Claims Report

The following SCCAS claims under \$20,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of July 1, 2025 through September 30, 2025.

Actual Transactions

PostOn	Document No	Amount	Description	Vendor No	Vendor Name
Object: 61125 – UNIFORM REPLACEMENT					
9/23/2025	2025 0822	681.16	ANIMAL CONTROL OFFICER SHIRTS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object: 61310 – FOOD					
7/01/2025	EC700002RV	-119.03	ACCRUE 253763097 HILLS		
7/01/2025	EC700002RV	-227.12	ACCRUE 253763100 HILLS		
7/01/2025	EC700002RV	-854.18	ACCRUE 2025 0625 CALCARD		
7/14/2025	253763097	119.03	CAT FOOD	V126091	HILLS PET NUTRITION INC
7/14/2025	253763100	227.12	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
7/14/2025	253824220	200.04	CAT FOOD	V126091	HILLS PET NUTRITION INC
7/14/2025	253824223	182.82	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
7/24/2025	00774966	11.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
7/25/2025	00775163	67.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
7/25/2025	253981419	185.18	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
7/25/2025	253981421	200.04	CAT FOOD	V126091	HILLS PET NUTRITION INC
8/11/2025	0076028	75.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
8/11/2025	253905283	302.35	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
8/11/2025	254058084	119.03	CAT FOOD	V126091	HILLS PET NUTRITION INC
8/11/2025	254058086	267.17	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
8/11/2025	254125976	207.38	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
8/11/2025	420440707	-301.64	PET FOOD CREDIT	V126091	HILLS PET NUTRITION INC
8/14/2025	0077639	75.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
8/14/2025	077416	5.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
8/22/2025	2025 0722	138.94	ANIMAL TREATS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/22/2025	2025 0722	2,305.81	ANIMAL FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/22/2025	254275381	81.01	CAT FOOD	V126091	HILLS PET NUTRITION INC
8/22/2025	254275384	114.37	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
8/28/2025	254349804	238.05	CAT FOOD	V126091	HILLS PET NUTRITION INC
8/28/2025	254349806	264.13	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
9/08/2025	0078707	115.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
9/18/2025	254201249	162.06	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
9/18/2025	254201251	162.53	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
9/18/2025	254488609	134.46	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
9/19/2025	0079930	19.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
9/19/2025	0080021	75.00	SPW2847 DRINKING WATER	V34903	DAMM SOFTWATER SERVICE INC
9/23/2025	2025 0822	483.95	ENRICHMENT TREATS FOR DOGS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	3,519.00	ANIMAL FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	53.68	COFFEE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/25/2025	254639911	287.10	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
9/25/2025	254639915	238.05	CAT FOOD	V126091	HILLS PET NUTRITION INC
Object: 61412 – JANITORIAL SERVICES					
8/16/2025	37149	1,025.00	INV 37149 JANITORIAL SERVICES	V129185	ALVAREZ INDUSTRIES INC
9/12/2025	37311	1,025.00	INV 37311 JANITORIAL SERVICES	V129185	ALVAREZ INDUSTRIES INC
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV					
7/24/2025	147384	151.40	OIL CHANGE FOR ACO TRUCK	V39608	HENLEY PACIFIC SF LLC
8/22/2025	2025 0722	676.21	VEHICLE MAINTENANCE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/22/2025	110398	893.05	VEHICLE MAINTENANCE	V39608	HENLEY PACIFIC SF LLC
9/25/2025	152605	208.33	VEHICLE MAINTENANCE	V39608	HENLEY PACIFIC SF LLC
Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES					
8/11/2025	496362	32.85	COPIER LEASE	V125978	Monterey Bay Office Products
9/22/2025	499254	576.28	COPIER LEASE	V125978	Monterey Bay Office Products
Object: 61730 – MAINT-OTH EQUIP-SERVICES					
8/11/2025	10535A	260.00	DRYER REPAIR	V41705	G&G ELECTRIC AND MECHANICAL INC
9/18/2025	288572	189.00	ELECTRICAL SERVICE VISIT	V128615	BELLOWS PLUMBING HEATING & AIR
9/22/2025	10629A	698.10	WASHER REPAIR	V41705	G&G ELECTRIC AND MECHANICAL INC

Object: 61922 – OTHER MEDICAL MATERIALS & SUPP

7/01/2025	EC700002RV	-165.80	ACCRUE 2025 0625 CALCARD		
7/01/2025	EC700002RV	-160.68	ACCRUE 3037622749 PATTERSON		
7/10/2025	3037730204	313.77	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
7/14/2025	3037793089	184.34	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
7/14/2025	62051065	1,149.98	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
7/14/2025	62133699	80.53	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
7/14/2025	62137499	618.19	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
7/15/2025	0002005083	101.75	OXYGEN	V125202	ANALGESIC SERVICES INC
7/17/2025	3037622749	160.68	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
7/17/2025	3179886013	107.39	ACCT 157635 SNAP PARVO TESTS	V10638	IDEXX DISTRIBUTION INC
7/17/2025	62134018	296.58	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
7/17/2025	62156441	30.51	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
7/17/2025	941114	118.04	CLINIC SUPPLIES	V37541	DATAMARS INC
7/25/2025	273359	84.12	LABELS FOR MEDS	V41790	PARA-MEDICAL LABELS OF COOO KAMONGA INC
7/25/2025	3037975896	328.28	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
7/25/2025	3038084479	339.48	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
7/25/2025	62270703	201.89	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
7/25/2025	62283279	43.94	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
7/25/2025	62286336	34.60	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
7/25/2025	62287849	3,600.09	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
7/25/2025	62397440	798.42	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	0002008117	250.00	OXYGEN TANK DIAGNOSTIC	V125202	ANALGESIC SERVICES INC
8/11/2025	3180945596	295.49	ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
8/11/2025	3181550044	107.39	ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
8/11/2025	61929095	4,455.72	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	61954038	701.60	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62284883	495.98	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62394188	52.25	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62434920	124.76	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62463067	30.45	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62474340	401.68	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62538400	628.53	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62541372	2,726.21	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62550113	64.92	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62563508	1,158.64	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62595124	29.42	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/11/2025	62669179	2,336.24	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/14/2025	62721122	41.68	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/16/2025	3038189657	324.91	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
8/16/2025	3038292312	240.27	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
8/16/2025	44980948	115.50	LABELS FOR MEDS	V126117	QUILL CORPORATION
8/22/2025	2025 0722	604.07	CLINIC SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/22/2025	3038448446	117.74	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
8/22/2025	62809502	211.90	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/22/2025	62816666	700.36	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/28/2025	62940577	1,058.00	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/28/2025	62975994	6.12	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
8/28/2025	62977132	76.47	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/08/2025	3038453939	31.48	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
9/08/2025	3038566627	415.92	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
9/08/2025	3038690829	333.84	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
9/08/2025	3038753209	97.95	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
9/08/2025	3182510619	292.87	ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
9/08/2025	3182510620	546.95	ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
9/08/2025	3182589505	204.79	ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
9/08/2025	62720670	56.68	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/08/2025	62782950	-21.48	CREDIT FOR CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/08/2025	62782997	-41.68	CREDIT FOR CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/08/2025	62976332	1,617.87	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/08/2025	63080088	3,391.65	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/08/2025	63088662	359.39	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/08/2025	63091096	260.82	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/08/2025	63116168	34.00	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/08/2025	63161359	708.34	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/09/2025	3038802388	12.31	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
9/12/2025	3038764381	30.43	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
9/12/2025	3183828156	107.39	ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC

9/12/2025	62966339	33.68	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/12/2025	63209442	359.39	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/12/2025	63215990	70.40	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/12/2025	63217257	118.13	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/18/2025	0002013492	106.04	OXYGEN FOR CLINIC	V125202	ANALGESIC SERVICES INC
9/18/2025	3038878974	262.57	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
9/19/2025	63314520	18.70	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/19/2025	63316657	2,503.29	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/22/2025	3039054409	112.05	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
9/22/2025	63374572	4.50	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/22/2025	63417481	10.18	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/22/2025	63452505	548.15	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
9/23/2025	2025 0822	573.08	MEDICATION	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/25/2025	3039051273	67.28	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
9/25/2025	63454175	27.89	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO

Object: 62111 – MISCELLANEOUS EXPENSE-SERVICES

8/22/2025	2025 0722	11.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/22/2025	2025 0722	468.00	JOTFORM SILVER ANNUAL SUBSCRIP	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	11.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	5,921.01	STORAGE CONTAINER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62112 – CASH SHORTAGES

8/05/2025	DU117963	10.00	CASH SHORTAGE	C99999	DEP
9/04/2025	DU118766	20.00	CASH SHORTAGE	C99999	DEP

Object: 62210 – DUPLICATING SERVICES

8/11/2025	00002988	699.49	SIGNS, BUSINESS CARDS, ENVELOP	V115600	BLUE HERON DESIGN GROUP
9/08/2025	00003021	603.53	BIZ CARDS, HPFA FORMS, SIGN	V115600	BLUE HERON DESIGN GROUP

Object: 62221 – POSTAGE

8/11/2025	2025 0724	603.75	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
8/22/2025	2025 0722	294.55	POSTAGE STAMPS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/28/2025	2025 0824	659.83	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
9/18/2025	3107394869	258.36	POSTAGE METER LEASE	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC

Object: 62223 – SUPPLIES

7/01/2025	EC700002RV	-116.02	ACCRUE 2025 0625 CALCARD		
7/01/2025	EC700002RV	-844.24	ACCRUE 2025 0625 CALCARD		
7/07/2025	939206	4,750.00	MICROCHIPS	V37541	DATAMARS INC
8/16/2025	3191200	495.21	CAT LITTER	V48969	PET PALS DISCOUNT PET SUPPLIES INC
8/16/2025	7006273472	62.96	OFFICE SUPPLIES	V14384	STAPLES, INC.
8/22/2025	2025 0722	91.10	PHONE CHARGERS FOR ACOS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/22/2025	2025 0722	284.71	WALKIE TALKIES, GLOVES, BASKET	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/22/2025	2025 0722	628.96	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/22/2025	2025 0722	307.03	PENS, FOLDERS, ZIPLOC BAGS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/22/2025	2025 0722	1,740.46	DOG AND CAT BOWLS, CAT SCRATCH	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/08/2025	3185800	590.81	CAT LITTER	V48969	PET PALS DISCOUNT PET SUPPLIES INC
9/09/2025	2025 0825	88.99	HOOF TRIMMERS	E616150	MEIDINGER, CYNTHIA
9/18/2025	INV53912	2,634.00	LAUNDRY DETERGENT & BLEACH	V124747	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
9/23/2025	2025 0822	3,991.86	CAT CARRIERS, TRAPS, BOWLS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	213.92	SPEAKER, HOSE, RUBBER BANDS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	1,969.89	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	165.93	AUTOCLAVE GASKET, SCOURING PDS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	1,300.62	DOG RUNNERS, ENVELOPES, ZIPLOC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	13,191.88	OFFICE CHAIRS, PAPER, WIPES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	128.56	PHOTO BACKDROP - PARKS AND REX	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/25/2025	953743	4,750.00	MICROCHIPS	V37541	DATAMARS INC

Object: 62225 – NON-PC SOFTWARE

8/22/2025	2025 0722	239.88	ADOBE ACROBAT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
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Object: 62310 – BANKING SERVICES

7/03/2025	DU117180	69.32	JUNE PAYPAL FEES	C99999	DEP
7/03/2025	DU117181	68.87	BANK FEES WEB 060125	C99999	DEP
8/15/2025	DU118255	69.32	JULY PAYPAL FEES	C99999	DEP
8/19/2025	DU118329	75.51	BANK FEES WEB 070125	C99999	DEP
9/08/2025	893011	29.88	MWI INTEREST	V120453	MWI VETERINARY SUPPLY CO
9/08/2025	DU118853	72.92	BANK FEES WEB 080125	C99999	DEP

9/18/2025 DU119153 69.32 PAYPAL FEES AUGUST 2025 C99999 DEP

Object: 62311 – CONSULT/MGT/PC SERVICES

7/01/2025 EC700002RV -130.90 ACCRUE SIHLP00001020 HLP
7/24/2025 SIHLP00001020 130.90 JUNE WEB LICENSE FEES V11567 HLP INC
8/22/2025 SIHLP00001170 115.85 WEB LICENSING SERVICES V11567 HLP INC
9/08/2025 SIHLP00001282 3,840.00 WEB LICENSING SERVICES V11567 HLP INC
9/22/2025 SIHLP00001301 108.50 WEB LICENSE TRANSACTION FEES V11567 HLP INC

Object: 62360 – LEGAL SERVICES

7/01/2025 EC700002RV -3,150.00 ACCRUE JUN-25 CARA TOWNSEND
7/17/2025 JUN-25 3,150.00 JUNE LEGAL SERVICES V42012 TOWNSEND, CARA
9/08/2025 2025 0831 7,700.00 JULY & AUG LEGAL SERVICES V42012 TOWNSEND, CARA

Object: 62381 – PROF & SPECIAL SERV-OTHER

7/01/2025 EC700002RV -2,118.75 ACCRUE 2541 CONFLICT RESOLUTION
7/01/2025 EC700002RV -2,255.00 ACCRUE 10336 CARING PET SERVICE
7/07/2025 178909 96.00 ALARM MONITORING V2295 POLAND, DOYLE
7/07/2025 2025 0624 53.00 SECURITY ALARM REGISTRATION V9813 WATSONVILLE POLICE DEPARTMENT
7/07/2025 892040 496.83 ALARM MONITORING V129086 FIRST ALARM
7/10/2025 9 350.00 HORSE TRANSPORT SERVICES V37554 VANOVER, MARK
7/14/2025 10336 2,255.00 CREMATION SERVICES V43417 THOMPSON, GRACE
7/14/2025 7927 165.94 SECURITY CAMERA LICENSE V48703 BANDIT SYSTEMS, INC
7/14/2025 7937 496.69 SECURITY CAMERA LICENSE V48703 BANDIT SYSTEMS, INC
7/14/2025 86138 57.00 SHREDDING SERVICES V12521 SANTA CRUZ RECORDS MANAGEMENT, INC
7/15/2025 2541 2,118.75 CONFLICT RESOLUTION MTGS V118864 CONFLICT RESOLUTION CENTER OF SANTA CRUZ COUNTY
7/17/2025 17452 300.00 JULY LANDSCAPING SERVICES V126350 K & D LANDSCAPING INC
7/23/2025 DU117644 -325.00 RABIES TESTING FEE C99999 DEP
7/25/2025 898897 125.00 SERVICE CALL CHARGE V129086 FIRST ALARM
8/11/2025 0725157635 2,124.63 ACCT 157635 LAB WORK V10638 IDEXX DISTRIBUTION INC
8/11/2025 17747 300.00 WATSONVILLE LANDSCAPING V126350 K & D LANDSCAPING INC
8/11/2025 SS51490 192.00 SHARPS SERVICES V127605 SHARPS SOLUTIONS LLC
8/16/2025 10362 2,705.00 CREMATION SERVICES V43417 THOMPSON, GRACE
8/16/2025 9507 700.00 WATS PICKUP SERVICES V35604 FLINTSTONE ENTERPRISES
8/16/2025 9507 700.00 SC PICKUP SERVICES V35604 FLINTSTONE ENTERPRISES
8/22/2025 86733 50.00 SHREDDING SERVICES V12521 SANTA CRUZ RECORDS MANAGEMENT, INC
9/04/2025 DU118766 -650.00 RABIES TESTING FEE C99999 DEP
9/08/2025 0825157635 1,553.08 ACCT 157635 LAB WORK V10638 IDEXX DISTRIBUTION INC
9/09/2025 18121 300.00 WATSONVILLE LANDSCAPING V126350 K & D LANDSCAPING INC
9/12/2025 10390 2,400.00 CREMATION SERVICES V43417 THOMPSON, GRACE
9/12/2025 9526 700.00 WATS PICKUP SERVICES V35604 FLINTSTONE ENTERPRISES
9/12/2025 9526 700.00 SC PICKUP SERVICES V35604 FLINTSTONE ENTERPRISES
9/15/2025 DU119024 -650.00 RABIES TESTING FEE C99999 DEP
9/18/2025 DU119156 -325.00 RABIES TESTING A321338 C99999 DEP
9/18/2025 R25-336420 325.00 REFUND RABIES TESTING A321338 V50053 BERRY, GLENN
9/22/2025 180112 96.00 ALARM MONITORING V2295 POLAND, DOYLE
9/22/2025 908086 510.00 ALARM MONITORING V129086 FIRST ALARM
9/23/2025 2025 0822 75.10 AUTOCLAVE TESTING V998506 U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025 2025 0822 1,150.00 TREE AND STUMP REMOVAL V998506 U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/25/2025 180785 150.50 ALARM SERVICE CALL V2295 POLAND, DOYLE

Object: 62399 – VETERINARIAN SERVICES

7/01/2025 EC700001RV 752.52 ACCRUE SCVH FEES JUNE 2025
7/01/2025 EC700002RV -4,570.81 ACCRUE 2025 0630 SCVH
7/01/2025 EC700002RV -696.00 ACCRUE 2025 0625 CALCARD
7/01/2025 EC700002RV -1,150.00 ACCRUE 3 MOLLY WERDER
7/07/2025 DU117221 -752.52 SCVH FEES C99999 DEP
7/16/2025 DU117445 -1,104.92 SCVH FEES C99999 DEP
7/17/2025 3 1,150.00 MAY/JUNE SPAY/NEUTER V48971 WERDER, MOLLY
7/23/2025 DU117644 -215.00 SCVH FEES C99999 DEP
7/24/2025 2025 0630 4,570.81 JUNE EMERGENCY VET SVCS V108476 SANTA CRUZ VETERINARY HOSPITAL
7/25/2025 DU117723 -415.16 SCVH FEES C99999 DEP
8/05/2025 DU117963 -241.00 SCVH FEES C99999 DEP
8/11/2025 2025 0731 6,640.83 JULY EMERGENCY VET SVCS V108476 SANTA CRUZ VETERINARY HOSPITAL
8/11/2025 49 4,522.50 JULY SPAY/NEUTER SERVICES V42810 CLAY, JOHN W
8/12/2025 DU118133 -361.50 SCVH FEES C99999 DEP
8/15/2025 DU118256 -658.61 SCVH FEES C99999 DEP
8/22/2025 2025 0722 943.00 RADS, RABBIT SPAY/NEUTER V998506 U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
8/22/2025 DU118449 -266.83 SCVH FEES C99999 DEP

9/04/2025	DU118766	-256.59	SCVH FEES	C99999	DEP
9/08/2025	2025 0902	4,338.51	RADS, FRACTURE REPAIR	V8622	ANIMAL HOSPITAL OF SOQUEL
9/08/2025	50	3,138.75	AUGUST SPAY/NEUTER SERVICES	V42810	CLAY, JOHN W
9/10/2025	DU118930	-279.85	SCVH FEES	C99999	DEP
9/15/2025	DU119024	-361.50	SCVH FEES	C99999	DEP
9/18/2025	17241	1,174.56	GOAT EXAMS & TREATMENT	V123183	LARGE ANIMAL VETERINARY SERVICE OF SANTA CRUZ INC
9/18/2025	2025 0831	4,724.24	AUGUST EMERGENCY VET SVCS	V108476	SANTA CRUZ VETERINARY HOSPITAL
9/18/2025	DU119156	-26.00	SCVH FEES	C99999	DEP
9/23/2025	2025 0822	500.00	RABBIT SPAY/NEUTERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/26/2025	DU119362	-235.00	SCVH FEES	C99999	DEP

Object: 62610 – RENTS/LEASES-STRUC IMP & GRNDS

7/07/2025	36352	5,497.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE
7/25/2025	36839	5,497.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE
8/28/2025	37428	5,497.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE
9/19/2025	JV260099	197,669.00	25-26 CERTS LEASE PAYMENT		

Object: 62710 – FIELD EQUIPMENT

8/22/2025	2025 0722	129.84	SNAPPY SNARE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	385.55	CAT NETS, EVIDENCE KITS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62842 – INVENTORY MATERIALS PURCHASED

9/23/2025	2025 0822	4,781.30	MERCHANDISE FOR RESALE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
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Object: 62914 – EDUCATION & TRAINING(REPT)

8/22/2025	2025 0722	20.00	RED CROSS NARCAN CLASS G25	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	20.00	NARCAN TRAINING G35	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62920 – GAS, OIL, FUEL

8/11/2025	106641111	1,652.14	FUEL FOR FLEET	V14942	WEX BANK
9/09/2025	107304104	1,522.60	FUEL FOR FLEET	V14942	WEX BANK

Object: 62928 – TRAVEL-OTHER(NON-REPT)

9/23/2025	2025 0822	18.75	BRIDGE TOLLS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
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Object: 62930 – REGISTRATIONS (NON REPT)

8/22/2025	2025 0722	500.00	OFFICER ACADEMY, WORKSHOPS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
9/23/2025	2025 0822	60.00	ACO TRAININGS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 63074 – UTILITIES

7/01/2025	EC700002RV	-1,733.38	ACCRUE 0008231863 GREENWASTE		
7/01/2025	EC700002RV	-4,697.97	ACCRUE 2025 0710 PG&E		
7/07/2025	2025 0624	211.17	ANNEX INTERNET SERVICES	V12280	COMCAST CABLE COMMUNICATIONS
7/14/2025	0008231863	1,733.38	TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
7/17/2025	2025 0711	104.88	ACCT 33115 INTERNET SVCS	V125912	THE INTERNET STORE
7/24/2025	2025 0710	4,697.97	SC PG&E	V129169	PACIFIC GAS AND ELECTRIC CO
7/25/2025	295640	886.91	WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
8/14/2025	0008294546	1,780.67	SC TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
8/14/2025	2025 0706	109.47	ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
8/14/2025	2025 0711	1,106.65	WATSONVILLE PGE	V129169	PACIFIC GAS AND ELECTRIC CO
8/14/2025	2025 0729	1,150.47	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
8/14/2025	2025 0729 1	36.40	ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
8/14/2025	2025 0729 2	131.70	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
8/14/2025	2025 0805	130.14	ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
8/16/2025	2025 0715	211.17	INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
8/16/2025	2025 0724	211.17	INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
8/22/2025	2025 0808	4,879.58	SANTA CRUZ PGE	V129169	PACIFIC GAS AND ELECTRIC CO
8/22/2025	2025 0810	986.64	WATS PGE	V129169	PACIFIC GAS AND ELECTRIC CO
8/28/2025	2025 0815	221.17	INTERNET SVCS	V12280	COMCAST CABLE COMMUNICATIONS
8/28/2025	310690	851.27	WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
9/08/2025	2025 0824	211.17	ANNEX INTERNET SERVICES	V12280	COMCAST CABLE COMMUNICATIONS
9/08/2025	2025 0827	4,094.83	SC PGE	V129169	PACIFIC GAS AND ELECTRIC CO
9/08/2025	2025 0827 1	38.92	ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
9/08/2025	2025 0827 2	157.82	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
9/08/2025	2025 0827 3	1,417.84	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
9/12/2025	2025 0910	104.88	ACCT 33115 INTERNET SVCS	V125912	THE INTERNET STORE
9/18/2025	0008360834	1,780.67	TRASH/RECYCLE	V124657	GREENWASTE RECOVERY INC
9/18/2025	2025 0904	212.92	ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
9/19/2025	2025 0909	3,861.89	SC PGE	V129169	PACIFIC GAS AND ELECTRIC CO

9/19/2025 2025 0910
9/22/2025 325951

1,105.97 WATS PGE
832.38 WATSONVILLE UTILITIES

V129169 PACIFIC GAS AND ELECTRIC CO
V100856 WATSONVILLE CITY UTILITIES

Consent Agenda Item 10

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 20, 2025
SUBJECT: First Quarter (Q1) Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for July 1, 2025 through September 30, 2025.

Recommendation:

Accept the first quarter report of all Journal Entries (JE) made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for July 1, 2025 through September 30, 2025.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all JE payments to the County of Santa Cruz has been downloaded and checked against department files to insure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for October 1, 2025 through December 31, 2025 will be included on the February 9, 2025 agenda and every quarter thereafter.

DATE: 10/20/25
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Amber Rowland, General Manager
 SUBJECT: Item 10.1 July 1, 2025 through September 30, 2025 Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period July 1, 2025 through September 30, 2025.

Actual Transactions

PostOn	Document No	Amount	Description	Department
7/01/2025	EC420001RV	-599.56	JUNE 2025 TELEPHONE CHGS ESTIM	ISD - Telecom
7/01/2025	EC420001RV	-3,605.15	JUNE 2025 TELEPHONE CHGS ESTIM	ISD - Telecom
8/05/2025	IB260002	1,045.08	JUNE 2025 TELEPHONE CHGS ACTUA	ISD - Telecom
8/05/2025	IB260002	3,590.64	JUNE 2025 TELEPHONE CHGS ACTUA	ISD - Telecom
9/01/2025	IB260003	3,377.09	JULY 2025 TELEPHONE CHGS	ISD - Telecom
9/01/2025	IB260003	570.26	JULY 2025 TELEPHONE CHGS	ISD - Telecom
Department Total		4,378.36		
7/01/2025	EC330013RV	-1,214.89	0625 EST BM DIR. 1001 RODRI	GSD - Maintenance
7/01/2025	EC330013RV	-218.40	0625 EST BM DIR. 580 AIRPORT	GSD - Maintenance
8/11/2025	GS260007	1,214.89	0625 ACT BM DI-1001 RODRIGUEZ	GSD - Maintenance
8/11/2025	GS260007	218.40	0625 ACT BM DI.-580 AIRPORT BL	GSD - Maintenance
Department Total		0.00		
9/09/2025	IB261039	9,165.27	ASA CHG BACK MS LIC. INV 31627	ISD - PC Software
Department Total		9,165.27		
7/01/2025	EC330002RV	-1,272.98	0625 EST WAREHOUSE CHGS	GSD - Warehouse
7/28/2025	GS260001	302.07	0625 ACTUAL WAREHOUSE CHGS	GSD - Warehouse
7/28/2025	GS260001	1,009.51	0625 ACTUAL WAREHOUSE CHGS	GSD - Warehouse
8/18/2025	GS260014	80.27	0725 WAREHOUSE CHARGES	GSD - Warehouse
8/18/2025	GS260014	485.75	0725 WAREHOUSE CHARGES	GSD - Warehouse
9/30/2025	GS260054	1,026.01	0825 WAREHOUSE CHARGES	GSD - Warehouse
Department Total		1,630.63		
7/02/2025	JV260003	3,170.84	JULY SCR911 SERVICES	SCR911
8/08/2025	JV260043	3,170.84	SCR911 AUGUST SERVICES	SCR911
9/04/2025	JV260070	3,170.84	SEPTEMBER SCR911 SERVICES	SCR911
Department Total		9,512.52		
9/15/2025	JV260084	975.00	REIMB RABIES TESTING FEES	HSA
Department Total		975.00		
7/01/2025	EC330001RV	-183.24	JUNE 25 EST FLEET CHGS	GSD - Fleet
8/05/2025	GS260005	156.11	JUNE 25 ACT FLEET CHGS	GSD - Fleet
9/11/2025	GS260026	122.88	JULY25 FLEET CHGS	GSD - Fleet
Department Total		95.75		
8/01/2025	IB260001	1,042.96	FY25-26 WORKDAY CHARGE	ISD - Software Subscription
8/01/2025	IB260001	807.95	FY25-26 WORKDAY CHARGE	ISD - Software Subscription
8/01/2025	IB260001	1,322.10	FY25-26 WORKDAY CHARGE	ISD - Software Subscription
8/01/2025	IB260001	293.80	FY25-26 WORKDAY CHARGE	ISD - Software Subscription
8/01/2025	IB260001	771.23	FY25-26 WORKDAY CHARGE	ISD - Software Subscription
8/01/2025	IB260001	73.45	FY25-26 WORKDAY CHARGE	ISD - Software Subscription
Department Total		4,311.49		
9/19/2025	JV260099	197,669.00	25-26 CERTS LEASE PAYMENT	County of Santa Cruz
9/30/2025	JCOSTPLAN2526A	26,884.75	1ST QTR COST PLAN CHARGES	County of Santa Cruz
Department Total		224,553.75		Packet Page 30

Consent Agenda Item 11

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 20, 2025
SUBJECT: Accept Donations totaling \$11,984 from the Santa Cruz County Animal Shelter Foundation

Recommendation:

Accept donations of \$3,005 and \$8,979 from the Santa Cruz County Animal Shelter Foundation and direct that the checks be deposited.

Discussion:

In August, The Foundation provided a donation of \$3,005 to be accepted into various funds as outlined below:

Shelter Support = \$2,470
Extra Mile Fund = \$305
Planned Pethood = \$230

In September, The Foundation provided a donation of \$8,979 to be accepted into various funds as outlined below:

Green Envelope match = \$1045 (July and August)
License match = \$4559 (from July and August)
Black Cat Fund = \$25
Shelter Support = \$565
Leave No One Behind = \$2785

Regular Agenda Item 12

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 20, 2025
SUBJECT: Approve Allocation of Funds from Adams Trust for New Furnaces at
Watsonville Shelter

Recommendation:

Approve a resolution to allocate \$12,771 of the B. Jean Adams Trust to cover the entire cost of replacing two aged furnaces at the Watsonville Shelter with two modern, high-efficiency furnaces.

Background:

Between fiscal year 2011-2012 and 2013-2014, SCCAS Board of Directors accepted a bequest in the amount of \$803,109.40 from B. Jean Adams Trust into Assigned Fund Balance. One half of the trust fund was designated to be used for the Santa Cruz Shelter and the other half was designated for the Watsonville Shelter.

At the April 14, 2025 meeting of the Animal Services JPA Board, there was discussion about the deteriorated condition of the heating units at the Watsonville shelter, and the mounting costs to maintain and repair the equipment. The Board clarified that the current Lease agreement with the City of Watsonville indicated that such an expense would be the responsibility of the Shelter.

Discussion:

Since then, shelter staff obtained multiple bids, compared units suitable for the needs of the facility, and settled on Bryant two-2 stage furnaces with a total cost of \$12,771 for purchase and installation by Airtec Service.

Prior to this allocation, the B. Jean Trust balance was \$472,501. After this allocation, the balance will be \$459,730.

COUNTY OF SANTA CRUZ
 REQUEST FOR TRANSFER OR REVISION
 OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: Animal Shelter
 Fund No. 76114
 TO: ASA Board of Directors

Date: October 20, 2025

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending - June 30, 2026

AUDITORS USE ONLY	
DOCUMENT #	AMOUNT
	12,771

Batch #	
Date	Keyed By:

		GL KEY	OBJECT	JL CODE	Amount	Account Description	
			702810	61730		\$ 12,771	MAINT-OTHER EQUIP-SVCS
TRANSFER	To						
	From	FD BAL RES			\$ 12,771	FUND 76114100: ASSIGNED RESERVE 34341	

Explanation: ALLOCATE \$12,771 FOR FURNACE REPLACEMENT AT WATSONVILLE SHELTER. EXPENDITURE FOR HVAC CONTROL WORK.

SEE SCCAS 10/20/25 ITEM THAT AUTHORIZED THE SCCAS GM TO ALLOCATE FUNDS FROM THE B. JEAN ADAMS TRUST FOR TWO NEW FURNACES AT THE WATSONVILLE SHELTER.

Name Amber Postand Title General Manager
06EE40FEB5F8443...

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by _____ Deputy Date _____

Administrative Officer's Action: () Recommended to Board () Approved () Not Recommended or Approved

Administrative Officer _____ Date _____

State of California } As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for
 ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order
County of Santa Cruz duly entered in the minutes of said Board on

_____ 20____, By _____, Deputy Clerk

(A-C) * Decs: _____ Item _____ - Budget Transfer

BRD. NAME AGENDA DATE

Distribution:

AUD74 (Rev 2018/19)

Regular Agenda Item 13

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: October 20, 2025
SUBJECT: General Manager's Oral Report

General Manager Rowland will present an oral report on the Santa Cruz County Animal Shelter.