



SANTA CRUZ COUNTY ANIMAL SHELTER  
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SANTA CRUZ COUNTY ANIMAL SERVICES  
 JOINT POWERS AUTHORITY MEETING  
**SUMMARY MINUTES**

Meeting Location:  
 Santa Cruz County Community Room  
 701 Ocean Street, Basement Floor, Santa Cruz, CA 95060  
 Monday, October 20, 2025 – 11:00AM

Audio Link: <https://www.scanimalshelter.org/board-of-director-meetings/>

VOTING KEY: Co=Coburn, Ch=Chung, F=Freitas, G=Garcia, M=Manning,  
 T=Templeton, Ry=Ryan, Th=Thul, W=Walpole, Mo=Moreno  
 Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

**INTRODUCTORY ITEMS**

- CALL TO ORDER AND ROLL CALL:** Captain Leo Moreno called the meeting to order at 11:11am.

|                   |         |
|-------------------|---------|
| *Chair Ryan       | Absent  |
| Vice-Chair Coburn | Present |
| Frietas           | Present |
| Thul              | Present |
| *Moreno           | Present |
| Garcia            | Present |

|             |              |
|-------------|--------------|
| Manning     | Present      |
| Tempelton   | Late Arrival |
| Chung       | Present      |
| Walpole     | Retired      |
| *Rutherford | Absent       |
| *Garner     | Present      |

\*Captain Leo Moreno Proxy for Chair Ryan; Captain Scott Garner proxy for member Rutherford

- INTRODUCTIONS**  
 GM Rowland welcomed Captain Moreno as the substitute for Chair Ryan. Captain Scott Garner was welcomed on behalf of the recently vacant seat for the City of Scotts Valley. Rowland congratulated Coburn on her promotion to CEO.
- CONSIDERATION OF LATE ADDITIONS OR CHANGES TO THE AGENDA**  
 Additions included the following: A corrected amount for gifts from the Santa Cruz County Animal Shelter Foundation; a report for August and September 2025 from the Shelter’s Clinic; slides to accompany the General Managers’ oral report.

4. **ORAL COMMUNICATIONS**  
No one from the public addressed the Board.

**CONSENT AGENDA**

- 5. Approve minutes of the August 11, 2025, SCCAS JPA Board meeting
- 6. Accept reports of the General Manager and Management Team for August and September 2025
- 7. Accept and file statistics for August and September 2025
- 8. Accept and approve financial reports for August and September 2025
- 9. Accept and approve quarterly report for all claims under \$20,000
- 10. Accept and approve journal entry payments with the County of Santa Cruz
- 11. Accept gifts totaling \$11,984 from the Santa Cruz County Animal Shelter Foundation
- 12. Authorize allocation of trust funds for furnace replacement at Watsonville

**Result:** Approved Unanimously  
**Public Comment:** None  
**Board Comment:** None  
**Moved:** Coburn  
**Second:** Frietas  
**Ayes:** Moreno, Co, Garner, T, Th, F, Ch, G

**REGULAR AGENDA**

- 13. General Manager Oral Report

**Result:** Presentation by GM Rowland  
**Public Comment:** None  
**Board Comment:** Please refer to the October 20, 2025, JPA Board Meeting Audio for Board Comments beginning at the 00:04:01 minute mark through 0:23:39.

**CORRESPONDENCE:** None.

**ADJOURNMENT:** Meeting Adjourned at 11:35 a.m.

ATTEST: \_\_\_\_\_  
CHAIRPERSON RYAN

\_\_\_\_\_  
CLERK BAYLY