

**Consent Agenda Item 5.1.1**

**SANTA CRUZ COUNTY ANIMAL SHELTER  
BOARD OF DIRECTOR'S MEETING  
SUMMARY MINUTES  
June 9, 2025 at 11:00 a.m.**

**Meeting Location: BOS Chambers, 701 Ocean St., Rm. 525, Santa Cruz, CA 95060**

**VOTING KEY: Co=Coburn, Ch=Chung, F=Freitas, G=Garcia, M=Manning, T=Templeton, R=Ryan,  
Th=Thul, W=Walpole**

**Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)**

**Audio Link: [scanimalshelter.org/wp-content/uploads/2025/04/04.14.25-ASA-Board-Mtg\\_Compresed.mp3](https://scanimalshelter.org/wp-content/uploads/2025/04/04.14.25-ASA-Board-Mtg_Compresed.mp3)  
(let me know where to post please)**

**1.0 Call to Order and Roll Call: Co-Chair Ryan called the meeting to order at 11:05 am.  
\*Sheriff's Lieutenant Dee Baldwin Proxy for Sheriff's Chief Deputy Dan Freitas.**

Chair Chung	Absent	Manning	Absent
Vice-Chair Ryan	Present	Tempelton	Present
Frietas*	Absent	Ryan	Present
Baldwin (Substitution)	Present	Thul	Present
Garcia	Present	Walpole	Present

**2.0 Introductions: The Board welcomed Member Tempelton.**

**3.0 Consideration of Late Additions or Changes to the Agenda: None**

**4.0 Oral Communications: No one addressed the Board.**

**5.0 Consent Agenda**

- 5.1 Approve minutes of the April 14, 2025 Board meeting**
- 5.2 Accept reports of the General Manager and Management Team for April and May 2025**
- 5.3 Accept and file statistics for April and May 2025**
- 5.4 Accept and file Financial Report for April and May 2025**
- 5.5 Accept gifts totaling \$20,228.95 from the Santa Cruz County Animal Shelter Foundation**
- 5.6 Accept and file FY 2023-24 Audit report for Santa Cruz County Animal Shelter**
- 5.7 Appoint officers of the Board of Directors for FY 2025-26**
- 5.8 Approve the continuing agreements list for FY 2025-26**

**Board Comment:**

**Result: Items on Consent Agenda Approved.**

**Public Comment: None**

**Moved: Coburn**

**Second: Thul**

**Ayes: Co, F\*, G, T, R, Th, W**

**6.0 Regular Agenda**

**6.1 General Manager's oral report**

**Result:** Presentation by GM Rowland

**Public Comment:** None

**Board Comment:** Please refer to the June 9, 2025, JPA Board Meeting Audio for Board Comments beginning at the 00:05:05 minute mark through 0:19:22.

**6.2 Authorize update to Approval of Claims Policy #320**

**Result:** Approved unanimously

**Public Comment:** None

**Board Comment:** None

**Moved:** Coburn

**Second:** Walpole

**Ayes:** Co, F\*, G, T, R, Th, W

**6.3 Consider and approve the General Manager's Recommended Budget for FY 2025-26**

**Result:** 10% increase Approved Unanimously

**Public Comment:** None

**Board Comment:** Board discusses budget increase percentage, related staffing issues.

**Moved:** Thul

**Second:** Ryan

**Ayes:** Co, F\*, G, T, R, Th, W

**Correspondence:** None

**7.0 Adjourned at 11:40 a.m.**

ATTEST:

  
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Vice Chair Ryan

  
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Clerk Bayly