

**Santa Cruz County Animal Shelter
Board of Directors Meeting
MINUTES
October 21, 2024 11:00 am
In-Person Meeting – Santa Cruz County Board of Supervisors Chambers**

VOTING KEY: **A=Ainsworth, B=Bush, Co=Coburn, Ch=Chung, D=Dally, M=Murphy, T=Thul V=Vides (Mc=McKinley as alternate) W=Walpole**

Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

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- 1.0 **Called to Order and Roll Call:** Chair Emily Chung called meeting to order 11:09 am. Quorum established; 3 members, Dally, Murphy & Walpole absent; McKinley attending in place of Vides
 - 2.0 **Introductions:** Captain Michael McKinley, Watsonville PD, attending as alternate to member Vides
 - 3.0 **Consideration of Late Additions or Changes to Agenda:** None.
 - 4.0 **Oral Communications:**
 - 1 Person regarding off-leash dogs in Pleasure Point neighborhood and on beaches & need for more enforcement
 - 1 Person regarding Shelter budget – calling for review of budget structure and the “budget gap” the shelter faces year after year

5.0 Consent Agenda

- 5.1 Approve minutes of the August 12, 2024 Board meeting
- 5.2 Accept reports of the General Manager and management team for August and September 2024
- 5.3 Accept and file statistics for August and September 2024
- 5.4 Accept and approve financial reports for August and September 2024
- 5.5 Accept and approve quarterly report for all claims under \$10,000
- 5.6 Accept and approve journal entry payments with the County of Santa Cruz
- 5.7 Accept gifts totaling \$31,633 from Santa Cruz County Animal Shelter Foundation
- 5.8 Accept gift of \$5,000 from the Linda Hood Trust

Public Comment: 1 person requesting that some of the funding named be allocated to enforcement of leash laws, especially in Pleasure Point neighborhood

Board Comment: None

Result: Approved unanimously

Moved: Coburn
Second: Bush
Ayes: A B Co Ch Mc T

6.0 Regular Agenda

6.1 General Manager’s Oral Report

Result: Presentation by GM Rowland

Board Comment: Coburn: addressed & tied public commenter’s concern to GM’s report regarding Animal Control Officer staffing situation, that officers essentially go call-to-call, triaging highest priority life & safety calls, an issue to address in strategic planning

Ainsworth: suggested possible Sheriff & other law enforcement partnership to increase person-power for this issue

Chung: applaud staff and volunteers on efforts for Animal Balance clinics and other preventative efforts

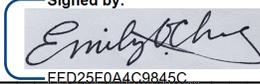
GM: acknowledged budget is substantial, but more & more has to go toward veterinary care and prevention efforts

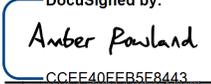
Coburn: underscore importance of preventative spay/neuter efforts

Public Comment: 1 Person asked does anyone know last time a person was ticketed for an off-leash dog?

1 Person reiterated need for Board to review budget structure

7.0 Adjourned at 11:36 a.m. – tech issues resolved at that time, so GM slides were shared with those present

ATTEST:  Signed by: Emily Chung 15/2025
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Chair Chung

 DocuSigned by: Amber Rowland 9/15/2025
CCFE40FEB5E8443
Clerk Rowland

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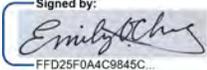
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Signer Events

Emily Chung
 Emily.Chung@santacruzcountyca.gov
 Chief of Public Health
 County of Santa Cruz
 Security Level: Email, Account Authentication (None)

Signature

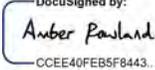
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Amber Rowland
 Amber.Rowland@santacruzcountyca.gov
 General Manager
 Santa Cruz County Animal Shelter
 Security Level: Email, Account Authentication (None)

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Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
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