



SANTA CRUZ COUNTY ANIMAL SHELTER
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SANTA CRUZ COUNTY ANIMAL SERVICES
 JOINT POWERS AUTHORITY MEETING
SUMMARY MINUTES

Meeting Location:

Santa Cruz County Community Room
 701 Ocean Street, Basement Floor, Santa Cruz, CA 95060
 Monday, December 8, 2025 – 11:00AM

Audio Link: <https://www.scanimalshelter.org/board-of-director-meetings/>

VOTING KEY: Co=Coburn, Fe=Feenan, F=Freitas, G=Garcia, M=Manning,
 T=Templeton, Ry=Ryan, Th=Thul, Ru=Rutherford
 Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

INTRODUCTORY ITEMS

- CALL TO ORDER AND ROLL CALL:** Chair Ryan called the meeting to order at 11:11am.

Chair Ryan	Present
Vice-Chair Coburn	Present
Frietas	Present
Thul	Present
Garcia	Present

Manning	Absent
Tempelton	Present
Feenan	Absent
Rutherford	Absent
*Garner	Present

* Captain Scott Garner proxy for member Rutherford

- INTRODUCTIONS**
 Vice-Chair Coburn introduced Elissa Benson, Assistant CEO of Santa Cruz County, who will be replacing Coburn on the Board after the current meeting. GM Rowland welcomed the new SCCAS Volunteer Coordinator, Leslie Haddad.
- CONSIDERATION OF LATE ADDITIONS OR CHANGES TO THE AGENDA**
 There were no additions to the agenda.
- ORAL COMMUNICATIONS**
 No one from the public addressed the Board.

CONSENT AGENDA

5. Approve minutes of October 20, 2025, SCCAS JPA Board meeting
6. Accept Management Reports for October and November 2025
7. Accept and file statistics for October and November 2025
8. Accept and approve financial reports for October and November 2025
9. Accept gifts totaling \$45,615.77 from the Santa Cruz County Animal Shelter Foundation
10. Authorize allocation of trust funds for copier replacement at Watsonville Shelter
11. Accept and approve the Board of Director's Meeting Schedule for 2026

Result: Approved Unanimously
Public Comment: None
Board Comment: None
Moved: Coburn
Second: Frietas
Ayes: Ry, Co, Garner, T, Th, F, G

REGULAR AGENDA

12. General Manager Oral Report

Result: Presentation by GM Rowland
Public Comment: None
Board Comment: Please refer to December 8, 2025, JPA Board Meeting Audio for Board Comments beginning at the 0:22:13 minute mark.

13. Authorize staff to enter contract with Strategic Planning consultant

Result: Approved Unanimously
Public Comment: None
Board Comment: Please refer to December 8, 2025, JPA Board Meeting Audio for Board Comments beginning at the 0:28:09 minute mark.
Moved: Coburn
Second: Templeton
Ayes: Ry, Co, Garner, T, Th, F, G

14. Accept and File the Capacity for Care report and direct staff

Result: Approved with direction to revisit additional positions impact after one year
Public Comment: None
Board Comment: Please refer to the December 8, 2025, JPA Board Meeting Audio for Board Comments beginning at the 0:40:28 minute mark.
Moved: Frietas
Second: Coburn
Ayes: Ry, Co, Garner, T, Th, F, G

CORRESPONDENCE:

Item 1- Article

ADJOURNMENT: Meeting Adjourned at 11:51 a.m.

ATTEST: _____
CHAIRPERSON RYAN

CLERK BAYLY