



**SANTA CRUZ COUNTY ANIMAL SHELTER**  
1001 RODRIGUEZ STREET, SANTA CRUZ, CA 95062  
580 AIRPORT BOULEVARD, WATSONVILLE, CA 95076  
PHONE: (831) 454-7200 FAX: (831) 454-7210

## **SANTA CRUZ COUNTY ANIMAL SERVICES JOINT POWERS AUTHORITY BOARD AGENDA**

### **Meeting Location:**

**Watsonville City Administrative Office, Council Chambers, top floor  
275 Main Street, Watsonville, CA 95076  
Monday, February 9, 2026 11:00am**

### **INTRODUCTORY ITEMS**

1. CALL TO ORDER AND ROLL CALL  
Chair Chief Sarah Ryan, Vice Chair Elissa Benson, Secretary Nathalie Manning, Michelle Templeton, Captain Donny Thul, Captain Jayson Rutherford, Chief Deputy Dan Freitas, Deputy Chief Jose Garcia, Emillie Feenan
2. INTRODUCTIONS
3. CONSIDERATION OF LATE ADDITIONS OR CHANGES TO THE AGENDA
4. ORAL COMMUNICATIONS

Any person may address the Santa Cruz County Animal Shelter Board of Directors during the oral communications period. All oral communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's agenda. Board members will not take actions or respond immediately to oral communications presented, but may choose to follow up, either individually or on a subsequent agenda.

### **CONSENT AGENDA**

5. Approve minutes of the December 8, 2025 regular Board meeting
6. Accept Management Reports for December 2025 and January 2026
7. Accept and file statistics for December 2025 and January 2026
8. Accept and approve financial report through January 2026
9. Accept and approve quarterly report for all claims under \$20,000
10. Accept and approve journal entry payments with the County of Santa Cruz
11. Accept gifts totaling \$44,595.98 from the Santa Cruz County Animal Shelter Foundation
12. Authorize allocation of trust funds for Annex roof repair
13. Authorize allocation of trust funds for fencing
14. Authorize fund transfer for new vehicle cost increase

### **REGULAR AGENDA**

15. General Manager Oral Report
16. Review and Approve Contract for 3 Animal Balance Clinics in 2026

### **CORRESPONDENCE**

### **ADJOURNMENT**

#### **ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Amber Rowland at 831-454-7203 at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please **attend the meeting smoke and scent free.**

## **Consent Agenda Item 5**

TO Santa Cruz County Animal Shelter Joint Powers Authority Board  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: Approve Minutes of December 8, 2025 Board Meeting

### Recommendation:

Approve the summary minutes from the Santa Cruz County Animal Shelter Joint Powers Authority Board Meeting held December 8, 2025.



SANTA CRUZ COUNTY ANIMAL SHELTER  
 1001 RODRIGUEZ STREET, SANTA CRUZ, CA 95062  
 580 AIRPORT BOULEVARD, WATSONVILLE, CA 95076  
 PHONE: (831) 454-7200 FAX: (831) 454-7210

SANTA CRUZ COUNTY ANIMAL SERVICES  
 JOINT POWERS AUTHORITY MEETING  
**SUMMARY MINUTES**

Meeting Location:  
 Santa Cruz County Community Room  
 701 Ocean Street, Basement Floor, Santa Cruz, CA 95060  
 Monday, December 8, 2025 – 11:00AM

Audio Link: <https://www.scanimalshelter.org/board-of-director-meetings/>

VOTING KEY: Co=Coburn, Fe=Feenan, F=Freitas, G=Garcia, M=Manning,  
 T=Templeton, Ry=Ryan, Th=Thul, Ru=Rutherford  
 Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

**INTRODUCTORY ITEMS**

- CALL TO ORDER AND ROLL CALL:** Chair Ryan called the meeting to order at 11:11am.

|                   |         |
|-------------------|---------|
| Chair Ryan        | Present |
| Vice-Chair Coburn | Present |
| Frietas           | Present |
| Thul              | Present |
| Garcia            | Present |

|            |         |
|------------|---------|
| Manning    | Absent  |
| Tempelton  | Present |
| Feenan     | Absent  |
| Rutherford | Absent  |
| *Garner    | Present |

\* Captain Scott Garner proxy for member Rutherford

- INTRODUCTIONS**  
 Vice-Chair Coburn introduced Elissa Benson, Assistant CEO of Santa Cruz County, who will be replacing Coburn on the Board after the current meeting. GM Rowland welcomed the new SCCAS Volunteer Coordinator, Leslie Haddad.
- CONSIDERATION OF LATE ADDITIONS OR CHANGES TO THE AGENDA**  
 There were no additions to the agenda.
- ORAL COMMUNICATIONS**  
 No one from the public addressed the Board.

## CONSENT AGENDA

5. Approve minutes of October 20, 2025, SCCAS JPA Board meeting
6. Accept Management Reports for October and November 2025
7. Accept and file statistics for October and November 2025
8. Accept and approve financial reports for October and November 2025
9. Accept gifts totaling \$45,615.77 from the Santa Cruz County Animal Shelter Foundation
10. Authorize allocation of trust funds for copier replacement at Watsonville Shelter
11. Accept and approve the Board of Director's Meeting Schedule for 2026

**Result:** Approved Unanimously  
**Public Comment:** None  
**Board Comment:** None  
**Moved:** Coburn  
**Second:** Frietas  
**Ayes:** Ry, Co, Garner, T, Th, F, G

## REGULAR AGENDA

12. General Manager Oral Report

**Result:** Presentation by GM Rowland  
**Public Comment:** None  
**Board Comment:** Please refer to December 8, 2025, JPA Board Meeting Audio for Board Comments beginning at the 0:22:13 minute mark.

13. Authorize staff to enter contract with Strategic Planning consultant

**Result:** Approved Unanimously  
**Public Comment:** None  
**Board Comment:** Please refer to December 8, 2025, JPA Board Meeting Audio for Board Comments beginning at the 0:28:09 minute mark.  
**Moved:** Coburn  
**Second:** Templeton  
**Ayes:** Ry, Co, Garner, T, Th, F, G

14. Accept and File the Capacity for Care report and direct staff

**Result:** Approved with direction to revisit additional positions impact after one year  
**Public Comment:** None  
**Board Comment:** Please refer to the December 8, 2025, JPA Board Meeting Audio for Board Comments beginning at the 0:40:28 minute mark.  
**Moved:** Frietas  
**Second:** Coburn  
**Ayes:** Ry, Co, Garner, T, Th, F, G

**CORRESPONDENCE:**

Item 1- Article

**ADJOURNMENT:** Meeting Adjourned at 11:51 a.m.

ATTEST: \_\_\_\_\_  
CHAIRPERSON RYAN

\_\_\_\_\_  
CLERK BAYLY

## Consent Agenda Item 6

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: Management Reports for December 2025 and January 2026

These reports are provided as a synopsis of the programs and services provided through the dedication and commitment of Santa Cruz County Animal Shelter (SCCAS) staff and volunteers.

### Recommendation:

Accept and file the reports of the General Manager and management team for the most recent reporting period.

---

### General Manager's Report

December 2025 and January 2026  
Amber Rowland, General Manager

### Statistics:

- Intake of live, non-wild animals again decreased, as we generally see during the winter, to 683. This was 180 fewer than last period, but also 86 less than last year. Stray dog intake was biggest factor there, with 54 fewer stray dogs coming in this year vs. last year in the same period.
- We adopted out 96 fewer cats than last period (211), but 9 more dogs (151), and 3 fewer rabbits, and our overall adoption numbers were down by 44 animals compared to the same period last year, but our adoption rate was still an impressive 52.5% of total outcomes. We held one adoption special in December.
- Returns to owner were up slightly compared to last period (by 5 animals), and transfers were down a bit further from 139 animals last period to 127 animals this period, but that was an increase in the percentage of outcomes (from 15.6% last period to 16.5% this period. Transfer numbers generally drop during winter months because we have fewer litters of kittens and puppies, which are popular transfer candidates.
- Humane euthanasia for medical or behavioral reasons comprised a very low 7.9% of our outcomes during this period.

### Staff:

- Jennifer Juniper started work as Extra Help Animal Care Worker. We have one Animal Health Specialist vacancy, with an approved candidate list and interviews being scheduled.
- Eva Berberich has been selected to fill our full-time substitute Animal Services Assistant (Client Services) position. This position will change to permanent status later this spring. Two Extra Help Animal Services Assistants have also accepted offers, and all 3 new client services staff will on-board and start training this month.
- We have been unable to fill our full-time permanent RVT vacancy and will re-open that position since the prior list was exhausted. If we can successfully hire for that position, we will apply the 4th \$15,000 recruitment/ retention package of the 5 that were approved for clinical RVTs through a Resolution adopted in February 2023 (just prior to my start). RVT Sheyenne Harlacher has announced that she will shift to Extra Help near the end of March, so RVT Annie Pierce will shift from Substitute to Permanent at that time, and will receive the final authorized incentive/retention package. This will allow us to shift the newly-hired Client Services position to permanent status.

- We worked with County HR to complete the separation of an Animal Control Officer who has been on extended medical leave (nearly 4 years) and recruitment opens Feb 6.

### **Operations & Facilities:**

- Although our animal populations have been lower, staff has remained busy - working on protocol updates, deep cleaning and re-organizing workspaces, and otherwise preparing for the busier seasons ahead: Animal Care Supervisors and staff are developing improved training documents and checklists and catching up on required trainings; Client Services Coordinator Jill Ganley has been working intensely to prepare materials for a “refresh” of adoption protocols and developing improved training plans and materials for new staff. We’ve also celebrated a couple of days this period on which all sheltered dogs and cats that CAN be spayed or neutered ARE spayed or neutered, so Clinic staff have also done some re-organizing and protocol updating.
- Airtec has completed the retrofit work on our HVAC system controls. \$40,000 was budgeted from the Capital Reserve Fund. The total cost came in under budget at \$33,528.
- We are now working through County General Services to take next steps for re-roofing the Annex building. It remains tarped, but more leaks have occurred during more recent heavy rains, so we’re pushing to expedite that project. Based on earlier estimates we gathered, we’re recommending authorization for an expenditure of up to \$28,000 from the B. Jean Adams Trust fund for that project at this meeting.
- We are also working with County General Services to start initial scope planning for replacement of the barn and eventual re-development of the Annex portion of the shelter property.
- At the Watsonville shelter we have created a more private workstation for Animal Control and exterior improvements are working well. We still need to replace the counter, sink and faucet in the “animal kitchen,” finish sealing between kennels, and improve the staff kitchen / grooming room, among other projects. Staff may recommend an expenditure later this spring to bring in a shelter design consultant to help us evaluate more comprehensive building remodel feasibility, including layout changes and animal housing updates for improved health, safety and services at the Watsonville shelter, ideally informed by the strategic planning process.

### **Planning:**

- Phase 1 of our strategic planning is well underway. Sarah Cohen, of Big Questions Collaborative, has been conducting individual or small-group stakeholder interviews and our Mission, Vision & Values workshop was held Feb 2 & 3. Additional stakeholder conversations and surveys, as well as a community charette are in the plans for coming months to get feedback on drafted Vision, Values & Mission as well as operational strategies for the next 5 years.

### **Budget Forecast:**

- Because the JPA Charter calls for full funding of operations, we will request an increase to member contributions of 15%. We will also outline 12.5% and 10% increases in our proposed budget at the April meeting as we did last year.
- Although we finished FY24-25 about \$30,000 ahead – the first time we haven’t carried a deficit in at least 12 years – this was due to considerable vacancy savings from more expensive mid-level positions and the receipt of a considerable unexpected bequest.
- Salary and benefits costs will rise significantly due to the negotiated addition of a Step 6 and raise for all SEIU-represented employees that went into effect January 1, and the addition of Steps 6 & 7 for Middle Managers in Animal Services titles.
- The Capacity for Care report shared in December clearly showed that our budgeted staffing does not meet industry standards for the number of animals we are now serving, and our

Animal Control Officer force has not increased in size in over 20 years, despite significant increases in calls for service, dangerous and vicious dog cases, and cruelty & neglect investigations.

- We have not had a Fleet replacement plan or budgeting in place, and our barn and Annex were not included in the Capital Projects & Maintenance Plans under which the shelter has been operating for many years, so we've had to rely on (thankfully generous but) unpredictable donations and bequests and, in prior years, deficit spending, to meet operational needs.

### **Fundraising/ Community:**

- Our first Animal Balance affordable spay/neuter clinic for 2026 is February 20-22 and appointments are filling quickly. Dog spays always fill first. All volunteer roles are booked.
- Shelter Manager Rudy Manriquez and Volunteer Coordinator Leslie Haddad are planning for our 9 Healthy Pets for All Vaccination Clinics for 2026. Sites are almost all confirmed and Leslie has recruited several volunteer RVTs to assist with the clinics. The team is also working to update and streamline clinic procedures. The first clinic will be Friday, Feb 27 at Franich Park in Watsonville.
- Leslie, our Volunteer Coordinator, is working with paid and unpaid personnel to refresh volunteer training programs, some protocols, and communications systems. She also did a tour for 64 Salinas Center California Conservation Corp crew members, to help them better learn what jobs are available in animal care and shelter settings, and then we had 2 crews of 14 come do service projects over the course of multiple days:
  - landscaping, barn and storage area clean-up
  - installing new gravel in our dog get-acquainted yards
  - installing greatly-improved, solid, visual barriers in our get-acquainted and exercise yards
  - training in the basics of Dog TLC so some will continue as regular volunteers.Additional projects have been outlined for the Corp for coming months
- Volunteers contributed 2,139 hours during December and 2,557 hours during January.
- The SCCAS Foundation wrapped up successful Santa Cruz Gives and Holiday fund-raising campaigns, the Awkward Pet Portraits campaign is now in the “artists are arting” phase, and the group is actively engaged in planning and sponsor-seeking for the September 2026 Gala fund-raising event. The focus for that event will be community outreach and prevention programs and rebuilding the barn at the Santa Cruz shelter.
- Other community/Shelter/Foundation events included:
  - multiple fundraising/adoption events with local businesses
  - a Green Team service event with UCSC Greek chapters
  - 1 Cuddle Connections event

**Animal Control Report**  
December 2025 and January 2026  
Todd Stosuy, Field Services Manager

1. We faced staffing challenges in December and January. Not only was there the normal holiday disruption, but also several officers faced personal issues, including a house fire and medical issues. Several days during these months, we only had one officer on for the entire County and contract cities. We had to lower our expectations for call response. Deceased animals on roadways, noisy animal complaints and owned roaming (non-aggressive) animal calls were not handled in a timely fashion. We focused on aggressive animals, bites and cruelty/neglect.
  2. I worked with Animal Care Supervisor Karen Coullahan and other leadership staff to set up a cleaning and maintenance protocol for the Watsonville Shelter. We are now focusing on establishing a plan regarding the large number of accumulated items and donations that pile up in Watsonville.
  3. At the request of County Supervisor Koenigs' Office, we patrolled the Pleasure Point area during the King tide events and provided educational materials regarding the negative effects of off leash dogs and tidepools. Supervisor Koenigs' Office created a flyer for our use, and it was positively regarded by the public we encountered.
  4. I am a member of the Santa Cruz County Hoarding Task Force. As part of my involvement, our officers and staff were invited to a two-part lecture series conducted by a national hoarding expert. The lectures involve utilizing a harm reduction approach to working with those involved in hoarding and excessive clutter. This approach is extremely helpful for our officers when assisting animals involved with people who hoard animals or other items/possessions.
  5. We continue to work with the Animal Shelter Foundation in providing low- or no-cost spay/neuter vouchers at Friends of Watsonville Animal Shelter's clinic for those we encounter in the field who are in need.
  6. We assisted Santa Cruz City Zoning and Adult Protective Services on a hoarding case in the City of Santa Cruz that resulted in the seizure of two cats (thankfully the individual was not an animal hoarder, but conditions were unsafe/unhealthy for the 2 cats he had). Both cats have now been placed in new homes.
  7. We held four Potentially Dangerous / Vicious Dog hearings, and all four orders were upheld. These were all for the City of Watsonville.
-

**SCCAS Clinic Report**  
**December and January 2025/26**  
**Dr. Maris Brenn-White, Shelter Veterinarian**

**Spay/neuter stats**

Spay/neuter stats during this period continue to demonstrate how meeting community s/n needs through partners (primarily Animal Balance) rather than the shelter clinic has allowed us to prioritize shelter animal s/n and increased efficiency in moving these animals through the shelter as a whole.

Total s/n: **348** (dogs, cats, and rabbits) consisting of 315 shelter animals and 33 publicly owned animals.

Foster-to-adopt: **3** s/n surgeries were on foster-to-adopt animals receiving s/n surgery after adoption. All 3 of these were on animals adopted in 2023 or 2024 who had previously failed to return for s/n.

**1 rabbit** went to foster to adopt during this period due to inability to provide spay/neuter prior to adoption. Timely rabbit s/n will likely remain a challenge as they currently need to be performed on a separate day from cat and dog s/n. This is because all animal housing for surgery is in one room and it is dangerously stressful to house prey animals in a room with many predators prior to surgery and throughout recovery.

In this same time period (December and January 2024/25):

Total s/n: **351** (dogs and cats only, rabbit s/n outsourced) consisting of 315 shelter animals and 36 publicly owned animals.

Foster-to-adopt: **151** s/n surgeries were on foster-to-adopt animals receiving surgery after adoption and 53 animals were on foster-to-adopt status awaiting surgery at the end of January (Jan. 31, 2025).

**Shelter Medicine caseload (as of 2/5)**

42 total animals are under medical management (monitoring and/or treatment).

- 28 (32%) out of 87 animals in shelter
- 14 (64%) out of 22 animals in foster

The total number of medical cases remains significantly lower than it was during the 2025 kitten season. This allows us to accommodate some more complicated or longer stay medical cases and focus on neglected operational needs such as equipment maintenance and protocol development.

**Staffing**

Our newest RVT, Annie Pearce, is quickly developing their skills and knowledge of shelter medicine and high quality high volume spay/neuter, which is allowing them to progress rapidly in their level of responsibility and contributions to the team. After exhausting options from the initial posting, we are re-opening the posting for the remaining full-time RVT position that remains vacant and continue to rely on part-time coverage by our excellent and experienced Extra Help RVT, Lula Hebb.

## **Notable Medical Cases**

We were lucky to not have any major population health issue or outbreaks or large-scale confiscations of animals with medical needs during this period.

French Bulldogs are relatively frequently surrendered to the shelter in dystocia (abnormal labor) when owners discover that they are typically unable to give birth naturally and require c-sections. Penny's owners had recently taken possession of her and brought her to the shelter when they were unable to provide emergency surgery for her. At the time of surrender, she had been in labor for 2 days and was carrying 2 very large, deceased fetuses. We stabilized her and took her immediately to surgery. She recovered beautifully and was transferred to a rescue partner for ongoing care. Penny ended up being adopted by a staff member who fell in love with her while in the Clinic so we now get the pleasure of seeing her happy and thriving.

Penny recovering from surgery:



Enjoying the sunshine out with her new family:



Mara was brought to the shelter by a Good Samaritan who had seen her in her neighborhood for about a month and was concerned about a wound on her back that had been worsening. By the time she was brought to the shelter, she had an infected open wound measuring roughly 7 inches x 4 inches. Because it was so large, her wound could not be completely repaired surgically and needed to be managed with topical cleaning and treatments for an extended period of time. Healing was also slowed by the fact that Mara is Feline Immunodeficiency Virus (FIV) positive, which can impair the body's ability to fight off infection without medical support. This type of wound management would not be possible for most cats in a shelter environment, but Mara's exceptionally tolerant and mellow temperament allowed us to care for her wound without repeated sedations or undue stress. FIV was once considered a reason for immediate euthanasia, FIV positive cats often live long and full lives if their basic preventive medicine needs are met. With some extra patience, Mara healed fully and was adopted by a client looking specifically for an FIV positive cat as a companion for their current FIV positive cat.

Mara fully healed  
and making biscuits:



Mara's wound 4 weeks  
into treatment:



Spreading cheer for staff  
working Christmas day:



### **Consent Agenda Item 7**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 202  
SUBJECT: Accept and file Statistics for the Months of December 2025 and January 2026

Recommendation:

Accept and file the attached Shelter statistical report for the months of December 2025 and January 2026.



Santa Cruz County's Open-Door  
**ANIMAL SHELTER**  
 Serving Our Community's Neediest Animals

Kennel Statistics Report  
 Animals Taken Into Shelter from 12/01/25 to 01/31/26  
**All Jurisdictions Combined**

|                            | DOG        | PUPPY     | CAT        | KITTEN    | BIRD      | RABBIT    | LIVESTOCK | OTHER     | TOTAL      |
|----------------------------|------------|-----------|------------|-----------|-----------|-----------|-----------|-----------|------------|
| Adoption Return            | 2          | 1         | 2          | 1         | 2         | 0         | 0         | 0         | 8          |
| Dead on Arrival            | 17         | 0         | 10         | 0         | 0         | 0         | 0         | 5         | 32         |
| Owner Requested Euthanasia | 36         | 0         | 10         | 1         | 2         | 0         | 0         | 2         | 51         |
| Pph                        | 10         | 0         | 0          | 0         | 0         | 0         | 0         | 0         | 10         |
| Protective Custody         | 19         | 0         | 7          | 0         | 0         | 0         | 0         | 0         | 26         |
| Quarantine                 | 1          | 0         | 2          | 0         | 0         | 0         | 0         | 1         | 4          |
| Safe Hold                  | 3          | 0         | 0          | 0         | 0         | 0         | 0         | 0         | 3          |
| Stray                      | 145        | 13        | 115        | 53        | 4         | 8         | 0         | 13        | 351        |
| Surrendered by Owner       | 100        | 45        | 53         | 31        | 35        | 5         | 2         | 6         | 277        |
| Transfer                   | 3          | 0         | 1          | 0         | 0         | 0         | 0         | 0         | 4          |
| Wildlife                   | 1          | 0         | 0          | 0         | 21        | 0         | 0         | 27        | 49         |
| <b>TOTAL</b>               | <b>337</b> | <b>59</b> | <b>200</b> | <b>86</b> | <b>64</b> | <b>13</b> | <b>2</b>  | <b>54</b> | <b>815</b> |

Kennel Statistics Report  
Animals That Left Shelter from 12/01/25 to 01/31/26  
**All Jurisdictions Combined**

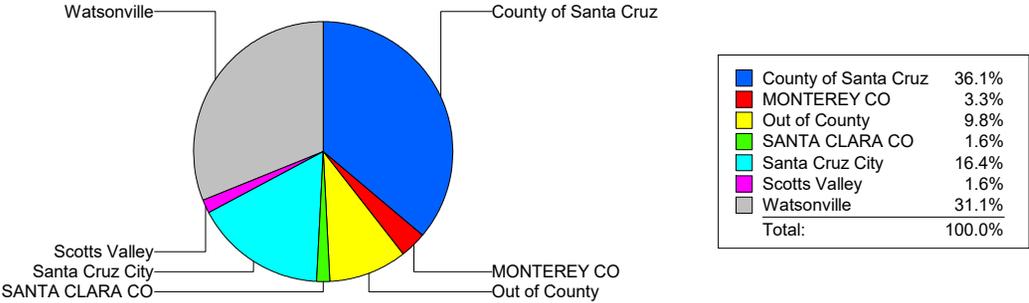
|                                       | DOG        | PUPPY     | CAT        | KITTEN     | BIRD      | RABBIT    | LIVESTOCK | OTHER     | TOTAL      |
|---------------------------------------|------------|-----------|------------|------------|-----------|-----------|-----------|-----------|------------|
| <b>Adopted</b>                        | 109        | 42        | 103        | 108        | 29        | 8         | 0         | 4         | 403        |
| <b>Disposal</b>                       | 4          | 0         | 15         | 0          | 0         | 0         | 0         | 0         | 19         |
| <b>Euthanized</b>                     | 22         | 1         | 28         | 6          | 2         | 2         | 0         | 0         | 61         |
| <b>Pph</b>                            | 5          | 0         | 0          | 0          | 0         | 0         | 0         | 0         | 5          |
| <b>Returned to Owner</b>              | 129        | 2         | 35         | 3          | 1         | 0         | 0         | 1         | 171        |
| <b>Transferred to Another Shelter</b> | 33         | 11        | 31         | 19         | 11        | 2         | 2         | 18        | 127        |
| <b>TOTAL</b>                          | <b>302</b> | <b>56</b> | <b>212</b> | <b>136</b> | <b>43</b> | <b>12</b> | <b>2</b>  | <b>23</b> | <b>786</b> |

Euthanasia Totals from  
12/1/2025 to 1/31/2026  
**All Jurisdictions Combined**

Animal type

| <u>Reason for Euth</u> | DOG       | PUPPY    | CAT       | KITTEN   | BIRD     | RABBIT   | Total     |
|------------------------|-----------|----------|-----------|----------|----------|----------|-----------|
| < 8 Weeks              | 0         | 0        | 0         | 1        | 0        | 0        | 1         |
| Aggressive             | 8         | 1        | 1         | 0        | 0        | 0        | 10        |
| Bite                   | 0         | 0        | 1         | 0        | 0        | 0        | 1         |
| Bite Hx                | 2         | 0        | 0         | 0        | 0        | 0        | 2         |
| Feline Leukemia        | 0         | 0        | 1         | 0        | 0        | 0        | 1         |
| Geriatric              | 0         | 0        | 0         | 0        | 1        | 0        | 1         |
| Medical                | 0         | 0        | 14        | 4        | 0        | 2        | 20        |
| Observed Behavior      | 10        | 0        | 2         | 0        | 1        | 0        | 13        |
| Prewean                | 0         | 0        | 0         | 1        | 0        | 0        | 1         |
| Suffering              | 0         | 0        | 3         | 0        | 0        | 0        | 3         |
| Unsocial               | 2         | 0        | 6         | 0        | 0        | 0        | 8         |
| <b>Total</b>           | <b>22</b> | <b>1</b> | <b>28</b> | <b>6</b> | <b>2</b> | <b>2</b> | <b>61</b> |

# Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Animals on hand on January 31, 2026 = **111**

**Animals Taken Into the Shelter From All Jurisdictions  
Combined Y-T-D Beginning 7/1/2015**

|                             | DOG           | PUPPY        | CAT           | KITTEN        | BIRD         | RABBIT       | LIVESTOC   | OTHER        | Total         |
|-----------------------------|---------------|--------------|---------------|---------------|--------------|--------------|------------|--------------|---------------|
| <b>Adoption Return</b>      | 281           | 67           | 135           | 85            | 18           | 9            | 0          | 4            | <b>599</b>    |
| <b>Born@Shelt</b>           | 48            | 52           | 51            | 212           | 0            | 86           | 0          | 46           | <b>495</b>    |
| <b>D2D</b>                  | 20            | 2            | 13            | 1             | 0            | 0            | 0          | 3            | <b>39</b>     |
| <b>Evacuation</b>           | 94            | 0            | 205           | 12            | 195          | 16           | 35         | 24           | <b>581</b>    |
| <b>Flood</b>                | 1             | 2            | 2             | 1             | 0            | 0            | 0          | 0            | <b>6</b>      |
| <b>Pph</b>                  | 471           | 46           | 462           | 124           | 0            | 0            | 0          | 0            | <b>1,103</b>  |
| <b>Protective Custody</b>   | 1,457         | 151          | 195           | 63            | 891          | 18           | 33         | 66           | <b>2,874</b>  |
| <b>Quarantine</b>           | 187           | 6            | 66            | 22            | 1            | 0            | 0          | 88           | <b>370</b>    |
| <b>Safe Hold</b>            | 100           | 8            | 32            | 3             | 5            | 1            | 1          | 135          | <b>285</b>    |
| <b>Stray</b>                | 11,003        | 1,462        | 9,166         | 8,215         | 797          | 520          | 76         | 577          | <b>31,816</b> |
| <b>Surrendered by Owner</b> | 4,287         | 1,150        | 3,726         | 2,958         | 1,295        | 669          | 88         | 1,568        | <b>15,741</b> |
| <b>Transfer</b>             | 306           | 121          | 73            | 210           | 880          | 5            | 0          | 14           | <b>1,609</b>  |
| <b>Total</b>                | <b>18,255</b> | <b>3,067</b> | <b>14,126</b> | <b>11,906</b> | <b>4,082</b> | <b>1,324</b> | <b>233</b> | <b>2,525</b> | <b>55,518</b> |

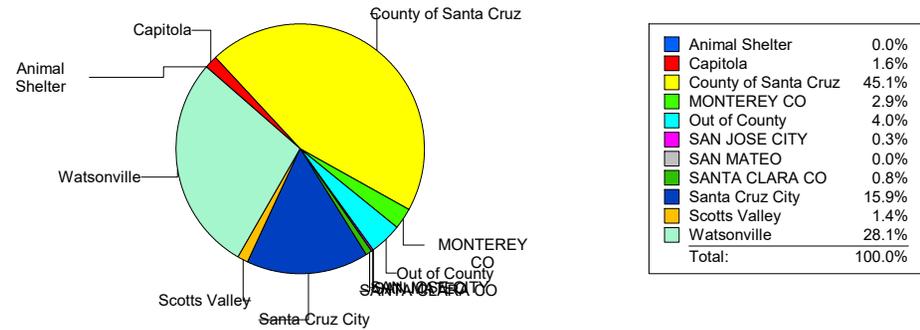
**Animals That Left the Shelter From  
All Jurisdictions Combined Beginning 7/1/2015**

|                                       | DOG           | PUPPY        | CAT           | KITTEN        | BIRD         | RABBIT       | LIVESTOCK  | OTHER        | Total         |
|---------------------------------------|---------------|--------------|---------------|---------------|--------------|--------------|------------|--------------|---------------|
| <b>Adopted</b>                        | 4,923         | 1,956        | 4,656         | 7,354         | 1,960        | 411          | 54         | 580          | <b>21,894</b> |
| <b>Died</b>                           | 17            | 2            | 70            | 82            | 40           | 15           | 1          | 12           | <b>239</b>    |
| <b>Disposal*</b>                      | 377           | 19           | 1,082         | 117           | 119          | 17           | 4          | 119          | <b>1,854</b>  |
| <b>Euthanized</b>                     | 2,322         | 156          | 3,341         | 1,297         | 827          | 127          | 10         | 443          | <b>8,523</b>  |
| <b>Found</b>                          | 1             | 0            | 0             | 0             | 0            | 0            | 0          | 0            | <b>1</b>      |
| <b>Missing</b>                        | 3             | 0            | 20            | 5             | 6            | 0            | 0          | 6            | <b>40</b>     |
| <b>Pph</b>                            | 279           | 27           | 336           | 80            | 0            | 0            | 0          | 0            | <b>722</b>    |
| <b>Returned to Owner</b>              | 8,686         | 338          | 2,367         | 230           | 656          | 84           | 80         | 117          | <b>12,558</b> |
| <b>Transferred to Another Shelter</b> | 1,624         | 350          | 2,575         | 2,349         | 417          | 669          | 73         | 1,234        | <b>9,291</b>  |
| <b>Wildlife Relocated</b>             | 1             | 1            | 0             | 0             | 0            | 4            | 0          | 2            | <b>8</b>      |
| <b>Total</b>                          | <b>18,233</b> | <b>2,849</b> | <b>14,447</b> | <b>11,514</b> | <b>4,025</b> | <b>1,327</b> | <b>222</b> | <b>2,513</b> | <b>55,130</b> |

\* Doa intakes and euthansia requests are not included in these overall stats. The exception are the disposals which may be listed above. These are dead animals that were confiscated for investigation and then disposed of after completion of investigation.

# Y-T-D Percentage of Intake Total By Jurisdiction

\*



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

## **Consent Agenda Item 8**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: Financial Report Through January 31, 2026

### Recommendation:

Review and approve Financial Report as presented for Fiscal Year start through January 31, 2026.

### Discussion:

The financial report through January 2026 reflects total revenues of \$5,875,148 and expenditures of \$3,588,111. Current total revenues are 94.88% of a potential 58%. Current total expenditures are 52.77% of a potential 58%.

Licensing revenues YTD are \$118,204. At this point in FY 2024-25 licensing revenue was \$118,361 and in 2023-24 it was \$127,136.

**Santa Cruz County Animal Services Authority  
Financial Summary for Fiscal Year 2025 - 2026  
For Months Ending January 31, 2026**

| Revenues:                      | 2025-2026<br>Final Budget | 2025-2026<br>Adj Budget | 2025-2026<br>Est/Actuals | 2025-2026<br>YTD Actuals | YTD<br>Remaining   | 2024-2025<br>YTD Actuals |
|--------------------------------|---------------------------|-------------------------|--------------------------|--------------------------|--------------------|--------------------------|
| SALES TAX                      | \$0                       | \$0                     | \$0                      | \$0                      | \$0                | \$0                      |
| INTEREST                       | \$110,000                 | \$110,000               | \$72,000                 | \$35,130                 | \$36,870           | \$68,707                 |
| RENTS & CONCESSIONS            | \$250                     | \$250                   | \$250                    | \$55                     | \$195              | \$83                     |
| RENTAL DEPOSIT/FORFEIT REVENUE | \$200                     | \$200                   | \$200                    | \$110                    | \$90               | \$180                    |
| HUMANE SERVICES                | \$130,000                 | \$130,000               | \$105,000                | \$63,411                 | \$41,590           | \$63,651                 |
| ADMINISTRATIVE SERVICES        | \$3,000                   | \$3,000                 | \$3,000                  | \$1,231                  | \$1,769            | \$1,333                  |
| COST RECOVERY-OTHER            | \$5,000                   | \$5,000                 | \$5,000                  | \$2,534                  | \$2,466            | \$3,199                  |
| MEMBER CONTRIBUTION            | \$4,660,226               | \$4,660,226             | \$4,660,226              | \$3,966,906              | \$693,320          | \$2,965,598              |
| CHARGES FOR CURRENT SERVICES   | \$0                       | \$0                     | \$75                     | \$75                     | \$0                | \$0                      |
| ADMIN FINE FEES                | \$1,500                   | \$1,500                 | \$1,500                  | \$1,350                  | \$150              | \$651                    |
| GRANT SERVICES-NON INTERGOV    | \$75,000                  | \$75,000                | \$75,000                 | \$56,640                 | \$18,360           | \$10,770                 |
| ANIMAL MICROCHIP FEES          | \$5,000                   | \$5,000                 | \$3,000                  | \$1,752                  | \$1,249            | \$1,832                  |
| ANIMAL RABIES FEES             | \$5,000                   | \$5,000                 | \$4,500                  | \$2,835                  | \$1,665            | \$2,827                  |
| ANIMAL SPAY&NEUTER FEES        | \$160,000                 | \$160,000               | \$120,000                | \$35,747                 | \$84,253           | \$70,416                 |
| SALES-OTHER-TAXABLE            | \$40,000                  | \$40,000                | \$14,000                 | \$7,751                  | \$6,249            | \$40,160                 |
| CASH OVERRAGES                 | \$0                       | \$0                     | \$5                      | \$2                      | \$3                | \$0                      |
| CONTRIBUTIONS and DONATIONS    | \$700,000                 | \$700,000               | \$1,700,000              | \$1,571,122              | \$128,878          | \$717,901                |
| NSF CHECKS                     | \$0                       | \$0                     | (\$100)                  | (\$88)                   | (\$12)             | \$0                      |
| OTHER REVENUE                  | \$20,000                  | \$15,000                | \$15,000                 | \$10,383                 | \$4,617            | \$11,381                 |
| LICENSES - CAPITOLA            | \$6,000                   | \$6,000                 | \$6,000                  | \$3,501                  | \$2,499            | \$3,028                  |
| LICENSES - SANTA CRUZ          | \$60,000                  | \$60,000                | \$48,000                 | \$27,331                 | \$20,669           | \$27,002                 |
| LICENSES- SCOTTS VALLEY        | \$12,000                  | \$12,000                | \$11,000                 | \$6,354                  | \$4,646            | \$6,495                  |
| LICENSES- COUNTY               | \$130,000                 | \$130,000               | \$120,000                | \$68,283                 | \$51,718           | \$69,278                 |
| LICENSES- WATSONVILLE          | \$25,000                  | \$25,000                | \$21,000                 | \$12,735                 | \$8,265            | \$12,558                 |
| <b>TOTAL REVENUES:</b>         | <b>\$6,148,176</b>        | <b>\$6,143,176</b>      | <b>\$6,984,656</b>       | <b>\$5,875,148</b>       | <b>\$1,109,508</b> | <b>\$4,077,089</b>       |

**Less Expenditures:**

|                            |                    |                    |                    |                    |                    |                    |
|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| Salaries and Benefits      | \$4,285,780        | \$4,285,780        | \$4,281,085        | \$2,324,654        | \$1,956,431        | \$2,250,562        |
| Services and Supplies      | \$1,925,977        | \$1,925,977        | \$1,898,492        | \$1,103,536        | \$794,956          | \$1,092,717        |
| Other Uses                 | \$107,539          | \$107,539          | \$107,539          | \$53,770           | \$53,770           | \$45,819           |
| Fixed Assets               | \$115,000          | \$115,000          | \$115,000          | \$0                | \$115,000          | \$0                |
| Operating Transfers Out    | \$106,152          | \$106,152          | \$106,152          | \$106,152          | \$0                | \$105,010          |
| Intrafund Transfer         | \$0                | \$0                | \$0                | \$0                | \$0                | \$0                |
| <b>TOTAL EXPENDITURES:</b> | <b>\$6,540,448</b> | <b>\$6,540,448</b> | <b>\$6,508,268</b> | <b>\$3,588,111</b> | <b>\$2,920,157</b> | <b>\$3,494,107</b> |

**Plus Contingency:**

|  |                    |                    |                    |                    |                    |                    |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| \$258,578  | \$258,578          | \$0                | \$0                | (\$0)              | \$0                |                    |
| <b>TOTAL EXPENDITURES INCLUDING CONTINGENCY:</b> | <b>\$6,799,026</b> | <b>\$6,799,026</b> | <b>\$6,508,268</b> | <b>\$3,588,111</b> | <b>\$2,920,157</b> | <b>\$3,494,107</b> |

**NET REVENUES OVER (UNDER) EXPENDITURE**

|                    |                    |                  |                    |                      |                  |
|--------------------|--------------------|------------------|--------------------|----------------------|------------------|
| <b>(\$650,850)</b> | <b>(\$655,850)</b> | <b>\$476,388</b> | <b>\$2,287,037</b> | <b>(\$1,810,649)</b> | <b>\$582,982</b> |
|--------------------|--------------------|------------------|--------------------|----------------------|------------------|

**BEGINNING FUND BALANCE - UNDESIGNATED**

|             |             |             |             |             |             |
|-------------|-------------|-------------|-------------|-------------|-------------|
| \$5,682,131 | \$5,682,131 | \$5,682,131 | \$5,682,131 | \$5,682,131 | \$5,682,131 |
|-------------|-------------|-------------|-------------|-------------|-------------|

(unaudited ending balance from 6/30/25)

**ENDING FUND BALANCE - UNDESIGNATED**

|             |             |             |             |             |             |
|-------------|-------------|-------------|-------------|-------------|-------------|
| \$5,031,281 | \$5,026,281 | \$6,158,519 | \$7,969,168 | \$3,871,482 | \$6,265,113 |
|-------------|-------------|-------------|-------------|-------------|-------------|

**ANIMAL LICENSE DETAIL**

|                         | 2025-26<br>YTD Actuals | 2024-25<br>YTD Actuals | PY<br>COMPARISON |
|-------------------------|------------------------|------------------------|------------------|
| LICENSES - CAPITOLA     | \$3,501                | \$3,028                | \$473            |
| LICENSES - SANTA CRUZ   | \$27,331               | \$27,002               | \$329            |
| LICENSES- SCOTTS VALLEY | \$6,354                | \$6,495                | (\$141)          |
| LICENSES- COUNTY        | \$68,283               | \$69,278               | (\$996)          |
| LICENSES- WATSONVILLE   | \$12,735               | \$12,558               | \$177            |

\* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/25 is \$472,501 (Unaudited)

\* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/25 is \$1,500 (Unaudited)

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2025-2026**

As of 1/31/2026 from Finance Enterprise  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Pos + = UP  
Neg ( ) = DOWN

| Acct        | Acct Title                            | 25/26<br>Final Budget | 25/26<br>Adj. Budget | 25/26<br>Est./Actuals | December<br>Actuals  | January<br>Actuals | 25/26<br>YTD Actuals | YTD<br>Remaining     | 58%                                      | 58%                                    | 24/25<br>YTD Actuals | COMPARE<br>THRU JAN<br>PY ACTUALS | January<br>Actuals | 24/25<br>Est./Actuals |
|-------------|---------------------------------------|-----------------------|----------------------|-----------------------|----------------------|--------------------|----------------------|----------------------|--|--|----------------------|-----------------------------------|--------------------|-----------------------|
|             |                                       |                       |                      |                       |                      |                    |                      |                      | Percentage<br>of CY Budget<br>Actualized | Percentage<br>of PY EA's<br>Actualized |                      |                                   |                    |                       |
| 51000       | SALARIES & BENF                       | \$4,285,780           | \$4,285,780          | \$4,281,085           | \$313,081            | \$309,298          | \$2,324,654          | \$1,956,431          | 54.24%                                   | 56.37%                                 | \$2,250,562          | \$74,092                          | \$301,748          | \$3,992,419           |
| 61000       | SERVICES & SUPL                       | \$1,925,977           | \$1,925,977          | \$1,898,492           | \$88,130             | \$133,279          | \$1,103,536          | \$794,956            | 57.30%                                   | 60.66%                                 | \$1,092,717          | \$10,819                          | \$110,217          | \$1,801,375           |
| 70000       | OTHER CHARGES                         | \$107,539             | \$107,539            | \$107,539             | \$26,885             | \$0                | \$53,770             | \$53,770             | 50.00%                                   | 50.00%                                 | \$45,819             | \$7,951                           | \$0                | \$91,637              |
| 80000       | FIXED ASSETS                          | \$115,000             | \$115,000            | \$115,000             | \$0                  | \$0                | \$0                  | \$115,000            | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0                | \$30,150              |
| 90000       | OTHER FINANCING USES                  | \$106,152             | \$106,152            | \$106,152             | \$0                  | \$0                | \$106,152            | \$0                  | 100.00%                                  | 99.91%                                 | \$105,010            | \$1,142                           | \$0                | \$105,101             |
| 98700       | CONTINGENCIES                         | \$258,578             | \$258,578            | \$0                   | \$0                  | \$0                | \$0                  | \$0                  | 0.00%                                    | #DIV/0!                                | \$0                  | \$0                               | \$0                | \$0                   |
| 51000-98700 | TOTAL EXPENDITURES                    | \$6,799,026           | \$6,799,026          | \$6,508,268           | \$428,096            | \$442,577          | \$3,588,111          | \$2,920,157          | 52.77%                                   | 58.04%                                 | \$3,494,107          | \$94,004                          | \$411,965          | \$6,020,682           |
| 40100-42500 | TOTAL REVENUES                        | \$6,328,176           | \$6,328,176          | \$7,194,656           | \$2,968,178          | \$842,433          | \$6,004,228          | \$1,190,428          | 94.88%                                   | 69.12%                                 | \$4,186,717          | \$1,817,511                       | \$181,921          | \$6,057,056           |
|             | <b>NET COST</b>                       | <b>(\$470,850)</b>    | <b>(\$470,850)</b>   | <b>\$686,388</b>      | <b>(\$2,540,082)</b> | <b>(\$399,856)</b> | <b>\$2,416,117</b>   | <b>(\$1,729,729)</b> | <b>-513.14%</b>                          | <b>1904.14%</b>                        | <b>\$692,610</b>     | <b>\$1,723,507</b>                | <b>\$230,044</b>   | <b>\$36,374</b>       |
| 51000       | REGULAR PAY-PER                       | 2,462,011             | 2,462,011            | 2,462,011             | \$182,051            | \$176,569          | \$1,226,932          | \$1,235,079          | 49.83%                                   | 53.93%                                 | \$1,202,141          | \$24,791                          | \$167,473          | \$2,228,992           |
| 51005       | OVERTIME PAY-PE                       | 20,000                | 20,000               | 14,000                | \$617                | \$545              | \$7,926              | \$6,074              | 39.63%                                   | 63.37%                                 | \$7,743              | \$183                             | \$1,304            | \$12,219              |
| 51010       | REGULAR PAY-EXT                       | 150,000               | 150,000              | 150,000               | \$13,390             | \$13,631           | \$86,117             | \$63,883             | 57.41%                                   | 58.24%                                 | \$58,285             | \$27,833                          | \$11,744           | \$100,084             |
| 51040       | DIFFERENTIAL PAY                      | 38,000                | 38,000               | 38,000                | \$3,549              | \$3,763            | \$23,812             | \$14,188             | 62.66%                                   | 55.49%                                 | \$20,119             | \$3,694                           | \$3,036            | \$36,258              |
| 52010       | OASDI-SOCIAL SE                       | 181,858               | 181,858              | 181,858               | \$12,667             | \$14,562           | \$97,536             | \$84,322             | 53.63%                                   | 53.85%                                 | \$93,337             | \$4,199                           | \$13,834           | \$173,327             |
| 52015       | RETIREMENT                            | 691,879               | 691,879              | 691,879               | \$47,886             | \$52,503           | \$353,147            | \$338,732            | 51.04%                                   | 53.08%                                 | \$351,352            | \$1,795                           | \$51,434           | \$661,927             |
| 53010       | EMPLOYEE INSURA                       | 612,366               | 612,366              | 612,366               | \$51,923             | \$47,725           | \$396,215            | \$216,151            | 64.70%                                   | 60.85%                                 | \$410,383            | (\$14,168)                        | \$52,922           | \$674,407             |
| 53015       | UNEMPLOYMENT IN                       | 2,839                 | 2,839                | 4,144                 | \$0                  | \$0                | \$4,144              | \$0                  | 145.96%                                  | 100.00%                                | \$6,435              | (\$2,291)                         | \$0                | \$6,435               |
| 54010       | WORKERS COMPENS                       | 126,827               | 126,827              | 126,827               | \$0                  | \$0                | \$126,827            | (\$0)                | 100.00%                                  | 100.00%                                | \$98,770             | \$28,057                          | \$0                | \$98,770              |
| 55021       | OTHER BENEFITS MISC                   | 0                     | 0                    | 1,998                 | \$999                | \$0                | \$1,998              | (\$0)                | #DIV/0!                                  | #DIV/0!                                | \$1,998              | (\$0)                             | \$0                | \$0                   |
| 51000       | SALARIES & BENF                       | \$4,285,780           | \$4,285,780          | \$4,283,083           | \$313,081            | \$309,298          | \$2,324,654          | \$1,958,429          | 54.24%                                   | 56.37%                                 | \$2,250,562          | \$74,092                          | \$301,748          | \$3,992,419           |
| 61115       | POLICE SAFETY EQUIPMENT               | 0                     | 0                    | 7,349                 | \$0                  | \$7,349            | \$7,349              | \$0                  | #DIV/0!                                  | #DIV/0!                                | \$0                  | \$7,349                           | \$0                | \$0                   |
| 61125       | UNIFORM REPLACEMENT                   | 3,500                 | 3,500                | 3,500                 | \$372                | \$1,021            | \$2,261              | \$1,239              | 64.60%                                   | 87.77%                                 | \$4,169              | (\$1,908)                         | \$2,207            | \$4,750               |
| 61215       | RADIO SERVICES                        | 2,000                 | 2,000                | 2,000                 | \$0                  | \$0                | \$0                  | \$2,000              | 0.00%                                    | #DIV/0!                                | \$0                  | \$0                               | \$0                | \$0                   |
| 61222       | TELECOM SERVICES                      | 26,784                | 26,784               | 30,000                | \$0                  | \$3,932            | \$16,189             | \$13,811             | 60.44%                                   | 52.57%                                 | \$21,028             | (\$4,839)                         | \$4,189            | \$40,000              |
| 61310       | FOOD                                  | 65,000                | 65,000               | 55,000                | \$1,351              | \$8,899            | \$28,986             | \$26,014             | 44.59%                                   | 58.31%                                 | \$34,988             | (\$6,002)                         | \$5,246            | \$60,000              |
| 61412       | JANITORIAL SERVICES                   | 11,500                | 11,500               | 12,300                | \$1,025              | \$1,025            | \$6,150              | \$6,150              | 53.48%                                   | 45.65%                                 | \$5,250              | \$900                             | \$875              | \$11,500              |
| 61525       | LIABILITY INSURANCE                   | 100,000               | 100,000              | 100,000               | \$0                  | \$0                | \$95,925             | \$4,075              | 95.93%                                   | 100.00%                                | \$75,551             | \$20,374                          | \$0                | \$75,551              |
| 61535       | OTHER INSURANCE                       | 50,218                | 50,218               | 50,218                | \$0                  | \$0                | \$50,218             | \$0                  | 100.00%                                  | 100.00%                                | \$39,937             | \$10,281                          | \$0                | \$39,937              |
| 61720       | MAINT-MOBILE EQUIPMENT-SERV           | 30,000                | 30,000               | 30,000                | \$104                | \$2,961            | \$10,601             | \$19,399             | 35.34%                                   | 80.16%                                 | \$25,652             | (\$15,051)                        | \$10,680           | \$32,000              |
| 61725       | MAINT-OFFICE EQUIPMENT                | 2,500                 | 2,500                | 2,500                 | \$6                  | \$758              | \$2,083              | \$417                | 83.31%                                   | 55.49%                                 | \$1,387              | \$695                             | \$715              | \$2,500               |
| 61730       | MAINT-OTHER EQUIP-SVCS                | 10,000                | 10,000               | 24,000                | \$433                | \$3,725            | \$20,137             | \$3,863              | 201.37%                                  | 41.17%                                 | \$4,117              | \$16,020                          | \$3,345            | \$10,000              |
| 61731       | MAINT-OTHER EQUIP-SUP                 | 1,500                 | 1,500                | 1,500                 | \$0                  | \$0                | \$0                  | \$1,500              | 0.00%                                    | #DIV/0!                                | \$0                  | \$0                               | \$0                | \$0                   |
| 61835       | FACILITIES MAINT                      | 5,000                 | 5,000                | 5,000                 | \$0                  | \$0                | \$0                  | \$5,000              | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0                | \$5,000               |
| 61846       | MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES | 5,000                 | 5,000                | 5,000                 | \$0                  | \$0                | \$0                  | \$5,000              | 0.00%                                    | 88.64%                                 | \$4,432              | (\$4,432)                         | \$0                | \$5,000               |
| 61848       | MAINT STRUCT IM                       | 30,000                | 30,000               | 30,000                | \$0                  | \$0                | \$0                  | \$30,000             | 0.00%                                    | 16.62%                                 | \$8,310              | (\$8,310)                         | \$0                | \$50,000              |
| 61920       | MEDICAL, DENTAL & LAB SUPPLIES        | 0                     | 0                    | 0                     | \$0                  | \$0                | \$0                  | \$0                  | #DIV/0!                                  | #DIV/0!                                | \$0                  | \$0                               | \$0                | \$0                   |
| 61922       | OTHER MEDICAL MATERIALS               | 185,000               | 185,000              | 185,000               | \$15,054             | \$14,640           | \$95,026             | \$89,974             | 51.37%                                   | 60.43%                                 | \$96,686             | (\$1,661)                         | \$15,366           | \$160,000             |
| 62020       | MEMBERSHIPS                           | 3,000                 | 3,000                | 3,000                 | \$0                  | \$400              | \$2,422              | \$578                | 80.73%                                   | 58.98%                                 | \$2,359              | \$63                              | \$150              | \$4,000               |
| 62111       | MISCELLANEOUS EXPENSES                | 18,000                | 18,000               | 25,000                | \$0                  | \$891              | \$21,480             | \$3,520              | 119.33%                                  | 72.34%                                 | \$14,468             | \$7,012                           | \$20               | \$20,000              |
| 62112       | CASH SHORTAGES                        | 50                    | 50                   | 100                   | \$29                 | \$0                | \$84                 | \$16                 | 167.96%                                  | 58.00%                                 | \$29                 | \$55                              | \$0                | \$50                  |
| 62210       | DUPLICATING SVCS.                     | 5,000                 | 5,000                | 5,000                 | \$118                | \$0                | \$2,382              | \$2,618              | 47.63%                                   | 65.82%                                 | \$3,291              | (\$909)                           | \$7                | \$5,000               |
| 62217       | MISC NONINVENTORABLE ITEMS EXPENSE    | 0                     | 0                    | 0                     | \$0                  | \$0                | \$0                  | \$0                  | #DIV/0!                                  | 99.95%                                 | \$246                | (\$246)                           | \$246              | \$246                 |
| 62219       | PC SOFTWARE PURCHASES                 | 12,000                | 12,000               | 12,000                | \$0                  | \$0                | \$9,165              | \$2,835              | 76.38%                                   | 77.57%                                 | \$9,308              | (\$143)                           | \$0                | \$12,000              |
| 62221       | POSTAGE                               | 8,000                 | 8,000                | 8,000                 | \$761                | \$2,013            | \$7,168              | \$832                | 89.60%                                   | 40.02%                                 | \$3,202              | \$3,966                           | \$995              | \$8,000               |
| 62222       | SUBSCRIPTIONS/PERIODICALS             | 500                   | 500                  | 500                   | \$0                  | \$0                | \$0                  | \$500                | 0.00%                                    | 0.00%                                  | \$0                  | \$0                               | \$0                | \$500                 |
| 62223       | SUPPLIES                              | 120,000               | 120,000              | 120,000               | \$13,827             | \$14,772           | \$78,840             | \$41,160             | 65.70%                                   | 50.00%                                 | \$62,503             | \$16,337                          | \$9,282            | \$125,000             |
| 62225       | NON-PC SOFTWARE                       | 0                     | 0                    | 240                   | \$0                  | \$0                | \$240                | \$0                  | #DIV/0!                                  | #DIV/0!                                | \$0                  | \$240                             | \$0                | \$0                   |

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2025-2026**

As of 1/31/2026 from Finance Enterprise  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Pos + = UP  
Neg ( ) = DOWN

| Acct  | Acct Title                    | 25/26<br>Final Budget | 25/26<br>Adj. Budget | 25/26<br>Est./Actuals | December<br>Actuals | January<br>Actuals | 25/26<br>YTD Actuals | YTD<br>Remaining | 58%                                      | 58%                                    | 24/25<br>YTDActuals | COMPARE<br>THRU JAN<br>PY ACTUALS | January<br>Actuals | 24/25<br>Est./Actuals |
|-------|-------------------------------|-----------------------|----------------------|-----------------------|---------------------|--------------------|----------------------|------------------|--|--|---------------------|-----------------------------------|--------------------|-----------------------|
|       |                               |                       |                      |                       |                     |                    |                      |                  | Percentage<br>of CY Budget<br>Actualized | Percentage<br>of PY EA's<br>Actualized |                     |                                   |                    |                       |
| 62226 | INVENTORIAL ITEMS             | 31,120                | 31,120               | 31,120                | \$7,557             | \$0                | \$7,557              | \$23,563         | 24.28%                                   | 16.32%                                 | \$2,285             | \$5,272                           | \$0                | \$14,000              |
| 62230 | ISD-HCM SOFTWARE SUBSCRIPTION | 0                     | 0                    | 0                     | (\$4,311)           | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 62301 | ACCOUNTING & AUDITING         | 19,000                | 19,000               | 19,000                | \$0                 | \$0                | \$0                  | \$19,000         | 0.00%                                    | 0.00%                                  | \$0                 | \$0                               | \$0                | \$20,000              |
| 62310 | BANKING SERVICES              | 20,000                | 20,000               | 15,000                | \$1,419             | \$1,018            | \$7,845              | \$7,155          | 39.23%                                   | 52.51%                                 | \$10,503            | (\$2,657)                         | \$75               | \$20,000              |
| 62316 | COMPUTER PROF SVCS            | 0                     | 0                    | 0                     | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | 0                     |
| 62311 | CONSULT/MGT/PC SVCE.          | 37,000                | 37,000               | 38,000                | \$109               | \$102              | \$36,745             | \$1,255          | 99.31%                                   | 95.97%                                 | \$36,467            | \$278                             | \$118              | \$38,000              |
| 62318 | COUNTY COUNSEL                | 0                     | 0                    | 0                     | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 62324 | DATA PROCESSING               | 72,540                | 72,540               | 87,000                | \$0                 | \$0                | \$43,290             | \$43,710         | 59.68%                                   | 43.06%                                 | \$35,898            | \$7,392                           | \$0                | \$83,376              |
| 62330 | DPW SERVICES - GENERAL MONEY  | 0                     | 0                    | 0                     | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 62360 | LEGAL SERVICES                | 40,000                | 40,000               | 40,000                | \$5,227             | \$4,740            | \$25,207             | \$14,794         | 63.02%                                   | 40.16%                                 | \$20,885            | \$4,322                           | \$2,888            | \$52,000              |
| 62381 | PROF & SPECIAL                | 150,000               | 150,000              | 150,000               | \$16,368            | \$8,352            | \$74,671             | \$75,329         | 49.78%                                   | 61.02%                                 | \$79,320            | (\$4,648)                         | \$17,103           | \$130,000             |
| 62399 | VETERINARIAN SERVICES         | 400,000               | 400,000              | 350,000               | \$4,829             | \$25,414           | \$109,135            | \$240,865        | 27.28%                                   | 50.12%                                 | \$157,868           | (\$48,733)                        | \$12,093           | \$315,000             |
| 62500 | EQUIPMENT RENTS & LEASES-     | 0                     | 0                    | 0                     | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 62610 | RENTS & LEASES-               | 265,665               | 265,665              | 265,665               | \$5,497             | \$10,995           | \$241,649            | \$24,016         | 90.96%                                   | 90.75%                                 | \$241,097           | \$551                             | \$10,857           | \$265,665             |
| 62710 | FIELD EQUIPMENT               | 2,000                 | 2,000                | 2,000                 | \$0                 | \$97               | \$703                | \$1,297          | 35.17%                                   | 82.23%                                 | \$196               | \$508                             | \$0                | \$238                 |
| 62715 | SMALL TOOLS & INSTRUMENTS     | 1,000                 | 1,000                | 1,400                 | \$0                 | \$99               | \$1,262              | \$138            | 126.21%                                  | 99.44%                                 | \$87                | \$1,176                           | \$0                | \$87                  |
| 62801 | ADVERTISING & PROMOTION       | 2,000                 | 2,000                | 1,000                 | \$0                 | \$0                | \$105                | \$895            | 5.25%                                    | 56.79%                                 | \$920               | (\$815)                           | \$195              | \$1,620               |
| 62810 | S/APP CNTR SRV-PLNT MNT & RPR | 0                     | 0                    | 0                     | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 62842 | INVENTORY MATERIALS PURCHASED | 24,000                | 24,000               | 24,000                | \$0                 | \$848              | \$11,858             | \$12,142         | 49.41%                                   | 50.06%                                 | \$10,013            | \$1,846                           | \$0                | \$20,000              |
| 62857 | SPECIAL MISC EXP-SUPPLIES     | 500                   | 500                  | 500                   | \$0                 | \$0                | \$0                  | \$500            | 0.00%                                    | 99.68%                                 | \$82                | (\$82)                            | \$0                | \$82                  |
| 62890 | SUBSCRIPTIONS/BOOKS           | 500                   | 500                  | 1,000                 | \$0                 | \$539              | \$833                | \$167            | 166.62%                                  | 28.35%                                 | \$142               | \$691                             | \$142              | \$500                 |
| 62893 | TOWING                        | 500                   | 500                  | 500                   | \$0                 | \$0                | \$225                | \$275            | 45.00%                                   | 8.97%                                  | \$90                | \$135                             | \$0                | \$1,003               |
| 62910 | AIR FARE                      | 1,000                 | 1,000                | 0                     | \$0                 | \$0                | \$0                  | \$0              | 0.00%                                    | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 62914 | TRAVEL-EDUCATION              | 2,500                 | 2,500                | 2,500                 | \$0                 | \$0                | \$70                 | \$2,430          | 2.80%                                    | 95.08%                                 | \$493               | (\$423)                           | \$0                | \$518                 |
| 62920 | GAS, OIL, FUEL                | 25,000                | 25,000               | 17,500                | \$1,415             | \$2,935            | \$10,179             | \$7,321          | 40.72%                                   | 44.72%                                 | \$8,049             | \$2,130                           | \$1,174            | \$18,000              |
| 62922 | TRAVEL-LODGING                | 1,500                 | 1,500                | 0                     | \$0                 | \$0                | \$0                  | (\$0)            | 0.00%                                    | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 62924 | TRAVEL-MEALS                  | 1,000                 | 1,000                | 500                   | \$0                 | \$0                | \$0                  | \$500            | 0.00%                                    | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 62926 | TRAVEL-MILEAGE                | 500                   | 500                  | 500                   | \$0                 | \$0                | \$0                  | \$500            | 0.00%                                    | 0.00%                                  | \$0                 | \$0                               | \$0                | \$120                 |
| 62928 | TRAVEL-OTHER                  | 100                   | 100                  | 100                   | \$0                 | \$8                | \$27                 | \$73             | 26.75%                                   | 0.00%                                  | \$0                 | \$27                              | \$0                | \$100                 |
| 62930 | REGISTRATIONS                 | 2,000                 | 2,000                | 2,000                 | \$0                 | \$100              | \$685                | \$1,315          | 34.25%                                   | 98.04%                                 | \$1,992             | (\$1,307)                         | \$699              | \$2,032               |
| 62933 | SERVICE CENTER                | 1,000                 | 1,000                | 1,000                 | \$0                 | \$454              | \$603                | \$397            | 60.28%                                   | 40.24%                                 | \$805               | (\$202)                           | \$0                | \$2,000               |
| 62934 | SERV CTR POOL VEH CHARGES     | 1,000                 | 1,000                | 1,000                 | \$0                 | \$0                | \$0                  | \$1,000          | 0.00%                                    | 61.09%                                 | \$611               | (\$611)                           | \$0                | \$1,000               |
| 62940 | TRAVEL ADVANCES               | 0                     | 0                    | 0                     | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 63074 | UTILITIES                     | 130,000               | 130,000              | 130,000               | \$16,941            | \$15,195           | \$74,182             | \$55,818         | 57.06%                                   | 46.90%                                 | \$68,003            | \$6,179                           | \$11,550           | 145,000               |
| 74230 | PRINCIPAL ON LEASE PUCHASES   | 0                     | 0                    | 0                     | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | 0                     |
| 61000 | SERVICES & SUPPLIES           | \$1,925,977           | \$1,925,977          | \$1,898,492           | \$88,130            | \$133,279          | \$1,103,536          | \$794,956        | 57.30%                                   | 60.66%                                 | \$1,092,717         | \$84,911                          | \$110,217          | \$1,801,375           |
| 75239 | CONTRIBUTIONS TO COUNTY       | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 75315 | COUNTY OVERHEAD (see 3550)    | \$107,539             | \$107,539            | \$107,539             | \$26,885            | \$0                | \$53,770             | \$53,770         | 50.00%                                   | 50.00%                                 | \$45,819            | \$0                               | \$0                | \$91,637              |
| 70000 | OTHER CHARGES                 | \$107,539             | \$107,539            | \$107,539             | \$26,885            | \$0                | \$53,770             | \$53,770         | 50.00%                                   | 50.00%                                 | \$45,819            | \$7,951                           | \$0                | \$91,637              |
| 86204 | EQUIPMENT                     | \$15,000              | \$15,000             | \$0                   | \$0                 | \$0                | \$0                  | \$0              | 0.00%                                    | 0.00%                                  | \$0                 | \$0                               | \$0                | \$30,150              |
| 86208 | MEDICAL EQUIPMENT             | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 86209 | MOBILE EQUIPMENT              | \$100,000             | \$100,000            | \$115,000             | \$0                 | \$0                | \$0                  | \$115,000        | 0.00%                                    | 0.00%                                  | \$0                 | \$0                               | \$0                | \$0                   |
| 86210 | OFFICE EQUIPMENT              | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 80000 | FIXED ASSETS                  | \$115,000             | \$115,000            | \$115,000             | \$0                 | \$0                | \$0                  | \$115,000        | 0.00%                                    | 0.00%                                  | \$0                 | \$0                               | \$0                | \$30,150              |

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT  
2025-2026**

As of 1/31/2026 from Finance Enterprise  
SC CO ANIMAL SERVICES AUTHORITY  
Organization: 70 28

Pos + = UP  
Neg ( ) = DOWN

| Acct        | Acct Title                      | 25/26<br>Final Budget | 25/26<br>Adj. Budget | 25/26<br>Est./Actuals | December<br>Actuals | January<br>Actuals | 25/26<br>YTD Actuals | YTD<br>Remaining | 58%                                      | 58%                                    | 24/25<br>YTDActuals | COMPARE<br>THRU JAN<br>PY ACTUALS | January<br>Actuals | 24/25<br>Est./Actuals |
|-------------|---------------------------------|-----------------------|----------------------|-----------------------|---------------------|--------------------|----------------------|------------------|--|--|---------------------|-----------------------------------|--------------------|-----------------------|
|             |                                 |                       |                      |                       |                     |                    |                      |                  | Percentage<br>of CY Budget<br>Actualized | Percentage<br>of PY EA's<br>Actualized |                     |                                   |                    |                       |
| 90000       | OPERATING TRSF OUT              | \$106,152             | \$106,152            | \$106,152             | \$0                 | \$0                | \$106,152            | \$0              | 100.00%                                  | 99.91%                                 | \$105,010           | \$1,142                           | \$0                | \$105,101             |
| 90000       | OTHER FINANCING USES            | \$106,152             | \$106,152            | \$106,152             | \$0                 | \$0                | \$106,152            | \$0              | 100.00%                                  | 99.91%                                 | \$105,010           | \$1,142                           | \$0                | \$105,101             |
| 95390       | REPAIR & MAINTENANCE            | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 95000       | INTRAFUND TRANSFERS             | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 98700       | APPROP FOR CONTINGENCIES        | \$258,578             | \$258,578            | \$0                   | \$0                 | \$0                | \$0                  | (\$0)            | 0.00%                                    | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 98700       | CONTINGENCIES                   | \$258,578             | \$258,578            | \$0                   | \$0                 | \$0                | \$0                  | (\$0)            | 0.00%                                    | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 40100       | PROPERTY TAXES                  | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 40171       | SALES TAX                       | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 40230       | ANIMAL LICENSES                 | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | (\$0)            | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 40430       | INTEREST                        | \$110,000             | \$110,000            | \$72,000              | \$8,208             | \$0                | \$35,130             | \$36,870         | 31.94%                                   | 62.46%                                 | \$68,707            | (\$33,577)                        | \$9,165            | \$110,000             |
| 40440       | RENTS & CONCESS                 | \$250                 | \$250                | \$250                 | \$0                 | \$15               | \$55                 | \$195            | 22.11%                                   | 48.95%                                 | \$83                | (\$28)                            | \$30               | \$170                 |
| 40441       | RENTAL DEPOSIT/FORFEIT REVENUE  | \$200                 | \$200                | \$200                 | \$10                | \$0                | \$110                | \$0              | 55.00%                                   | 64.29%                                 | \$180               | (\$70)                            | \$90               | \$280                 |
| 40810       | ST-NATURAL DISASTER ASSISTANCE  | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 40872       | ST-MANDATED COST REIMBURSEMENT  | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 40984       | STATE-OTHER                     | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 41093       | FED-FEMA                        | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 41096       | INTERGOVERNMENTAL REV           | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 41148       | FED-CARES ACT CRF FUNDING       | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 41510       | HUMANE SERVICES                 | \$130,000             | \$130,000            | \$105,000             | \$8,485             | \$11,026           | \$63,411             | \$41,589         | 48.78%                                   | 53.04%                                 | \$63,651            | (\$240)                           | \$8,078            | \$120,000             |
| 41880       | ADOPTION FEES                   | \$180,000             | \$180,000            | \$210,000             | \$18,156            | \$17,596           | \$129,080            | \$80,920         | 71.71%                                   | 64.49%                                 | \$109,628           | \$19,452                          | \$21,855           | \$170,000             |
| 42010       | ADMINISTRATIVE SERVICES         | \$3,000               | \$3,000              | \$3,000               | \$105               | \$120              | \$1,231              | \$1,769          | 41.04%                                   | 53.32%                                 | \$1,333             | (\$102)                           | \$278              | \$2,500               |
| 42022       | COST RECOVERY-OTHER             | \$5,000               | \$5,000              | \$5,000               | \$274               | \$306              | \$2,534              | \$2,466          | 50.68%                                   | 53.31%                                 | \$3,199             | (\$665)                           | \$717              | \$6,000               |
| 42044       | MEMBER CONTRIBUTION             | \$4,660,226           | \$4,660,226          | \$4,660,226           | \$1,649,467         | \$704,748          | \$3,966,906          | \$693,320        | 85.12%                                   | 70.00%                                 | \$2,965,598         | \$1,001,308                       | \$0                | \$4,236,569           |
| 42047       | OTHER CHARGES CURRRENT SERVICES | \$0                   | \$0                  | \$75                  | \$0                 | \$0                | \$75                 | (\$0)            | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$75                              | \$0                | \$0                   |
| 42073       | ADMINISTRATIVE FINE FEES        | \$1,500               | \$1,500              | \$1,500               | \$0                 | \$150              | \$1,350              | \$150            | 90.00%                                   | 31.75%                                 | \$651               | \$699                             | \$175              | \$2,051               |
| 42074       | GRANT SERVICES-NON INTERGOV     | \$75,000              | \$75,000             | \$75,000              | \$1,800             | \$17,600           | \$56,640             | \$18,360         | 75.52%                                   | 26.93%                                 | \$10,770            | \$45,870                          | \$6,100            | \$40,000              |
| 42202       | ENDOWMENT CARE                  | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 42205       | ANIMAL MICROCHIP FEES           | \$5,000               | \$5,000              | \$3,000               | \$150               | \$315              | \$1,752              | \$1,249          | 35.03%                                   | 52.34%                                 | \$1,832             | (\$81)                            | \$165              | \$3,500               |
| 42206       | ANIMAL RABIES FEES              | \$5,000               | \$5,000              | \$4,500               | \$180               | \$540              | \$2,835              | \$1,665          | 56.70%                                   | 56.54%                                 | \$2,827             | \$8                               | \$330              | \$5,000               |
| 42207       | ANIMAL SPAY&NEUTER FEES         | \$160,000             | \$160,000            | \$120,000             | \$3,879             | \$1,631            | \$35,747             | \$84,253         | 22.34%                                   | 44.01%                                 | \$70,416            | (\$34,669)                        | \$1,041            | \$160,000             |
| 42234       | SALES-OTHER-TAXABLE             | \$40,000              | \$40,000             | \$14,000              | \$1,684             | \$1,122            | \$7,751              | \$6,249          | 19.38%                                   | 70.46%                                 | \$40,160            | (\$32,409)                        | \$7,832            | \$57,000              |
| 42362       | CASH OVERAGES                   | \$0                   | \$0                  | \$5                   | \$0                 | \$2                | \$2                  | \$3              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$2                               | \$0                | \$0                   |
| 42372       | CONTRIBUTIONS AND DONATIONS     | \$700,000             | \$700,000            | \$1,700,000           | \$1,257,228         | \$66,860           | \$1,571,122          | \$128,878        | 224.45%                                  | 80.66%                                 | \$717,901           | \$853,221                         | \$113,780          | \$890,000             |
| 42375       | INSURANCE PROCEEDS              | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 42380       | NSF CHECKS                      | \$0                   | \$0                  | (\$100)               | (\$30)              | \$0                | (\$88)               | (\$12)           | #DIV/0!                                  | 0.00%                                  | \$0                 | (\$88)                            | \$0                | (\$54)                |
| 42381       | NSF CHECKS-RETURNED CHECK       | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | 100.00%                                | \$40                | (\$40)                            | \$0                | \$40                  |
| 42384       | OTHER REVENUE                   | \$20,000              | \$20,000             | \$15,000              | \$1,558             | \$3,102            | \$10,383             | \$4,617          | 51.91%                                   | 56.90%                                 | \$11,381            | (\$998)                           | \$1,480            | \$20,000              |
| 42390       | UNCLAIMED MONEY-ESCHEATED       | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 42500       | BOND PROCEEDS                   | \$0                   | \$0                  | \$0                   | \$0                 | \$0                | \$0                  | \$0              | #DIV/0!                                  | #DIV/0!                                | \$0                 | \$0                               | \$0                | \$0                   |
| 42981       | LICENSES - CAPITOLA             | \$6,000               | \$6,000              | \$6,000               | \$1,051             | \$290              | \$3,501              | \$2,499          | 58.35%                                   | 50.47%                                 | \$3,028             | \$473                             | \$406              | \$6,000               |
| 42982       | LICENSES - SANTA CRUZ           | \$60,000              | \$60,000             | \$48,000              | \$3,894             | \$3,632            | \$27,331             | \$20,669         | 45.55%                                   | 51.93%                                 | \$27,002            | \$329                             | \$1,835            | \$52,000              |
| 42983       | LICENSES- SCOTTS VALLEY         | \$12,000              | \$12,000             | \$11,000              | \$1,112             | \$901              | \$6,354              | \$4,646          | 52.95%                                   | 54.13%                                 | \$6,495             | (\$141)                           | \$390              | \$12,000              |
| 42984       | LICENSES- COUNTY                | \$130,000             | \$130,000            | \$120,000             | \$9,345             | \$10,153           | \$68,283             | \$51,717         | 52.53%                                   | 49.48%                                 | \$69,278            | (\$996)                           | \$7,249            | \$140,000             |
| 42986       | LICENSES- WATSONVILLE           | \$25,000              | \$25,000             | \$21,000              | \$1,623             | \$2,324            | \$12,735             | \$8,265          | 50.94%                                   | 52.33%                                 | \$12,558            | \$177                             | \$926              | \$24,000              |
| 40100-42500 | REVENUES                        | \$6,328,176           | \$6,328,176          | \$7,194,656           | \$2,968,178         | \$842,433          | \$6,004,228          | \$1,190,428      | 94.88%                                   | 69.12%                                 | \$4,186,717         | \$1,817,511                       | \$181,921          | \$6,057,056           |

## **Consent Agenda Item 9**

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: Approve Second Quarter (Q2) Report of all Claims under \$20,000  
Approved by the General Manager for October 1, 2025 through December 31, 2025

### Recommendation:

Approve the second quarter report of all claims under \$20,000 approved by the General Manager for October 1, 2025 through December 31, 2025.

### Discussion:

In response to a management letter dated 11/17/2010 from the Santa Cruz County Auditors-Controllers Office, SCCAS provides quarterly reports of all authorized claims under a certain threshold which have been approved and forwarded to the Controller of the Authority for payment.

Prior to June 9, 2025, the threshold was set at \$10,000. At the June 9, 2025 SCCAS Board meeting, the Board approved amendment of Policy No. 320, which increased the threshold to \$20,000.

The next quarterly report of expenditures for January 1, 2026 through March 31, 2026 will be included on the April 13, 2026 consent agenda and every quarter thereafter.

DATE: 2/9/26  
 TO: Board of Directors, Santa Cruz County Animal Shelter  
 FROM: Amber Rowland, General Manager  
 SUBJECT: Item 9 October 1, 2025 through December 31, 2025 Claims Report

The following SCCAS claims under \$20,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of October 1, 2025 through December 31, 2025.

**Actual Transactions**

| Post  | On         | Document No | Amount   | Description                   | Vendor No | Vendor Name                                |
|---|------------|-------------|----------|-------------------------------|-----------|--|
| <b>Object: 61125 – UNIFORM REPLACEMENT</b>            |            |             |          |                               |           |  |
|   | 11/20/2025 | 481746      | 186.55   | TACTICAL PANTS G25            | V2493     | LC ACTION POLICE SUPPLY LTD                |
|   | 12/02/2025 | 34814       | 371.88   | PANTS AND BOOTS FOR ACO       | V45831    | SUMMIT UNIFORMS LLC                        |
| <b>Object: 61310 – FOOD</b>                           |            |             |          |                               |           |  |
|   | 10/03/2025 | 0081031     | 83.00    | SPW2847 DRINKING WATER        | V34903    | DAMM SOFTWATER SERVICE INC                 |
|   | 10/09/2025 | 0081879     | 11.00    | SPW2847 DRINKING WATER        | V34903    | DAMM SOFTWATER SERVICE INC                 |
|   | 10/10/2025 | 0082722     | 45.00    | SPW2847 DRINKING WATER        | V34903    | DAMM SOFTWATER SERVICE INC                 |
|   | 10/23/2025 | 2025 0922   | 2,739.98 | ANIMAL FOOD                   | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 10/23/2025 | 2025 0922   | 89.36    | PUMPKIN FOR DOG ENRICHMENT    | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 10/23/2025 | 2025 0922   | 6.99     | WATER FOR HPFA                | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 10/30/2025 | 254939480   | 348.15   | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 10/30/2025 | 254939483   | 187.96   | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 10/30/2025 | 254939485   | 79.31    | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 10/31/2025 | 0083530     | 67.00    | SPW2847 DRINKING WATER        | V34903    | DAMM SOFTWATER SERVICE INC                 |
|   | 11/04/2025 | 0084509     | 11.00    | SPW2847 DRINKING WATER        | V34903    | DAMM SOFTWATER SERVICE INC                 |
|   | 11/04/2025 | 0085013     | 75.00    | SPW2847 DRINKING WATER        | V34903    | DAMM SOFTWATER SERVICE INC                 |
|   | 11/17/2025 | 255015131   | 231.68   | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 11/17/2025 | 255015136   | 126.80   | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 11/17/2025 | 255088841   | 126.80   | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 11/20/2025 | 254714032   | 119.03   | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 11/20/2025 | 254714037   | 174.35   | CAT AND DOG FOOD              | V126091   | HILLS PET NUTRITION INC                    |
|   | 11/20/2025 | 254735174   | -119.03  | CAT FOOD RETURN               | V126091   | HILLS PET NUTRITION INC                    |
|   | 11/20/2025 | 254790122   | 200.69   | CAT AND DOG FOOD              | V126091   | HILLS PET NUTRITION INC                    |
|   | 11/20/2025 | 254790128   | 315.67   | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 11/20/2025 | 254903638   | 98.52    | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 11/25/2025 | 2025 1022   | 4,318.17 | PET FOOD                      | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 11/25/2025 | 2025 1022   | 155.83   | CANDY FOR TRUNK OR TREAT      | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 11/25/2025 | 2025 1022   | 57.42    | FOOD FOR ENRICHMENT           | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 11/25/2025 | 2025 1022   | 52.11    | CAT FOOD                      | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 12/02/2025 | 0086192     | 51.00    | DRINKING WATER                | V34903    | DAMM SOFTWATER SERVICE INC                 |
|   | 12/02/2025 | 255312337   | 114.73   | CAT AND DOG FOOD              | V126091   | HILLS PET NUTRITION INC                    |
|   | 12/02/2025 | 255312341   | 112.65   | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 12/09/2025 | 255367774   | 269.32   | CAT AND DOG FOOD              | V126091   | HILLS PET NUTRITION INC                    |
|   | 12/12/2025 | 0087081     | 11.00    | DRINKING WATER - WATS         | V34903    | DAMM SOFTWATER SERVICE INC                 |
|   | 12/15/2025 | 0087991     | 83.00    | SPW2847 DRINKING WATER        | V34903    | DAMM SOFTWATER SERVICE INC                 |
|   | 12/15/2025 | 255161811   | 144.45   | CAT AND DOG FOOD              | V126091   | HILLS PET NUTRITION INC                    |
|   | 12/15/2025 | 255237148   | 56.33    | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 12/15/2025 | 255237153   | 98.62    | CAT AND DOG FOOD              | V126091   | HILLS PET NUTRITION INC                    |
|   | 12/15/2025 | 255452268   | 76.08    | CAT FOOD                      | V126091   | HILLS PET NUTRITION INC                    |
|   | 12/26/2025 | POS1-24891  | 85.39    | RABBIT FOOD                   | V48969    | PET PALS DISCOUNT PET SUPPLIES INC         |
|   | 12/26/2025 | POS3-5673   | 170.74   | RABBIT AND G. PIG FOOD        | V48969    | PET PALS DISCOUNT PET SUPPLIES INC         |
|   | 12/30/2025 | 0088634     | 11.00    | DRINKING WATER - WATS         | V34903    | DAMM SOFTWATER SERVICE INC                 |
|   | 12/30/2025 | 0088826     | 67.00    | DRINKING WATER                | V34903    | DAMM SOFTWATER SERVICE INC                 |
| <b>Object: 61412 – JANITORIAL SERVICES</b>            |            |             |          |                               |           |  |
|   | 10/10/2025 | 37453       | 1,025.00 | INV 37453 JANITORIAL SERVICES | V129185   | ALVAREZ INDUSTRIES INC                     |
|   | 11/17/2025 | 37606       | 1,025.00 | INV 37606 JANITORIAL SERVICES | V129185   | ALVAREZ INDUSTRIES INC                     |
|   | 12/15/2025 | 37750       | 1,025.00 | INV 37750 JANITORIAL SERVICES | V129185   | ALVAREZ INDUSTRIES INC                     |
| <b>Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV</b>    |            |             |          |                               |           |  |
|   | 10/23/2025 | 2025 0922   | 659.19   | VEHICLE MAINTENANCE           | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 10/30/2025 | 154942      | 152.50   | OIL CHANGE FOR ACO TRUCK      | V39608    | HENLEY PACIFIC SF LLC                      |
|   | 11/18/2025 | 155341      | 129.30   | GEAR OIL CHANGE               | V39608    | HENLEY PACIFIC SF LLC                      |
|   | 11/25/2025 | 2025 1022   | 1,015.27 | TIRES FOR VEHICLE 800         | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 11/25/2025 | 2025 1022   | 281.69   | FIX AC FOR VEHICLE 107        | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 11/25/2025 | 2025 1022   | 3,369.28 | VEHICLE MAINTENANCE           | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
|   | 12/05/2025 | 157956      | 104.33   | OIL CHANGE FOR TRANSIT VAN    | V39608    | HENLEY PACIFIC SF LLC                      |
| <b>Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES</b> |            |             |          |                               |           |  |
|   | 10/23/2025 | 2025 0922   | 710.00   | ELECTRIC OUTLET INSTALLATION  | V998506   | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |

12/26/2025 504038 5.66 WATS COPIER LEASE V125978 Monterey Bay Office Products

**Object: 61730 – MAINT-OTH EQUIP-SERVICES**

|            |        |           |                            |         |                                 |
|------------|--------|-----------|----------------------------|---------|---------------------------------|
| 10/10/2025 | 35040  | 12,771.00 | FURNACE REPLACEMENT - WATS | V127948 | DAVID OLSON, INC                |
| 11/06/2025 | 10715A | 325.00    | WASHER REPAIR              | V41705  | G&G ELECTRIC AND MECHANICAL INC |
| 11/20/2025 | 1630   | 800.00    | TARPING OF ANNEX ROOF      | V41474  | ARIANA ROOFING                  |
| 11/25/2025 | 227808 | 936.54    | DISHWASHER REPAIR          | V119155 | Traboh Inc.                     |
| 12/26/2025 | 10790A | 432.52    | WASHER REPAIR              | V41705  | G&G ELECTRIC AND MECHANICAL INC |

**Object: 61922 – OTHER MEDICAL MATERIALS & SUPP**

|            |            |           |                              |         |  |
|------------|------------|-----------|------------------------------|---------|--|
| 10/03/2025 | 63546493   | 275.03    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/03/2025 | 63574207   | 4,126.33  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/06/2025 | 3039153085 | 278.40    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 10/07/2025 | 63349498   | 1,290.68  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/07/2025 | 63584087   | 592.07    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/09/2025 | 63456907   | -75.00    | CLINIC SUPPLIES CREDIT       | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/10/2025 | 3039210336 | 103.18    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 10/10/2025 | 3039272788 | 222.59    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 10/10/2025 | 63528635   | 1,090.44  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/10/2025 | 63702486   | 593.79    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/10/2025 | 63704806   | 625.13    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/16/2025 | 3039371509 | 189.60    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 10/16/2025 | 3186203679 | 107.39    | ACCT 157635 SNAP PARVO TESTS | V10638  | IDEXX DISTRIBUTION INC                     |
| 10/21/2025 | 63846793   | 1,422.33  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/23/2025 | 2025 0922  | 363.39    | MEDICATION FOR CLINIC        | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 10/23/2025 | 3039415269 | 6.83      | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 10/23/2025 | 3039420924 | 38.02     | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 10/23/2025 | 3039523349 | 246.64    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 10/28/2025 | 63966618   | 2,630.72  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/30/2025 | 0002019387 | 160.34    | OXYGEN FOR CLINIC            | V125202 | ANALGESIC SERVICES INC                     |
| 10/30/2025 | 3039050875 | 267.74    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 10/30/2025 | 3039634396 | 189.60    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 10/31/2025 | 64029545   | 2,176.02  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 10/31/2025 | 64047893   | 359.39    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/03/2025 | 64088891   | 225.25    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/04/2025 | 64094176   | 1,478.25  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/04/2025 | 64155794   | 502.13    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/04/2025 | 64196957   | 319.46    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/04/2025 | 64218804   | 706.16    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/04/2025 | 64231706   | 111.50    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/04/2025 | 64258784   | 2,113.05  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/06/2025 | 3039755972 | 189.60    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 11/06/2025 | 3187287888 | 204.79    | ACCT 157635 SNAP TESTS       | V10638  | IDEXX DISTRIBUTION INC                     |
| 11/06/2025 | 3187364012 | 204.79    | ACCT 157635 SNAP TESTS       | V10638  | IDEXX DISTRIBUTION INC                     |
| 11/17/2025 | 3039766011 | 171.60    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 11/17/2025 | 3039766753 | 44.06     | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 11/17/2025 | 3039804944 | 391.53    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 11/17/2025 | 63798581   | -1,287.11 | CLINIC SUPPLIES RETURN       | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/17/2025 | 64281553   | 2,324.68  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/17/2025 | 64282838   | 338.10    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/17/2025 | 64290410   | 38.56     | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/17/2025 | 64349695   | 41.42     | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/17/2025 | 64381248   | 73.88     | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 11/20/2025 | 3039849325 | 189.60    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 11/25/2025 | 000202234  | 160.34    | OXYGEN FOR CLINIC            | V125202 | ANALGESIC SERVICES INC                     |
| 11/25/2025 | 2025 1022  | 213.36    | MEDICATION FOR CLINIC        | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 11/25/2025 | 3039767310 | 13.75     | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 11/25/2025 | 3040022440 | 120.27    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 11/25/2025 | 3040070288 | 7.38      | SYRINGES                     | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 11/25/2025 | 3040072713 | 169.93    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 11/25/2025 | 3188243584 | 107.39    | SNAP TESTS                   | V10638  | IDEXX DISTRIBUTION INC                     |
| 12/01/2025 | 64484874   | 29.68     | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 12/01/2025 | 64488488   | 2,447.41  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 12/02/2025 | 64341864   | 30.45     | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 12/02/2025 | 64544426   | 3.65      | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 12/05/2025 | 3040191503 | 217.91    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 12/05/2025 | 3040197785 | 26.53     | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 12/05/2025 | 3040267410 | 164.68    | CLINIC SUPPLIES              | V128735 | PATTERSON VETERINARY SUPPLY INC            |
| 12/12/2025 | 64154346   | 1,177.19  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 12/12/2025 | 64664084   | 23.52     | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 12/12/2025 | 64678926   | 669.51    | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |
| 12/12/2025 | 64696507   | 3,337.53  | CLINIC SUPPLIES              | V120453 | MWI VETERINARY SUPPLY CO                   |

|            |            |          |                     |         |                                 |
|------------|------------|----------|---------------------|---------|---------------------------------|
| 12/12/2025 | 64771830   | 17.30    | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/12/2025 | 64779773   | 662.66   | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/12/2025 | 64779774   | 7.78     | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/12/2025 | 64848940   | 11.74    | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/12/2025 | 64910923   | 1,910.84 | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/15/2025 | 3040383656 | 181.06   | CLINIC SUPPLIES     | V128735 | PATTERSON VETERINARY SUPPLY INC |
| 12/26/2025 | 0002026566 | 122.85   | OXYGEN FOR CLINIC   | V125202 | ANALGESIC SERVICES INC          |
| 12/26/2025 | 3040387856 | 19.17    | CLINIC SUPPLIES     | V128735 | PATTERSON VETERINARY SUPPLY INC |
| 12/26/2025 | 3190038308 | 205.24   | 157635 - SNAP TESTS | V10638  | IDEXX DISTRIBUTION INC          |
| 12/29/2025 | 65036792   | 34.60    | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/29/2025 | 65060830   | 190.02   | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/29/2025 | 65074733   | 528.41   | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/29/2025 | 65105724   | 1,090.44 | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/30/2025 | 64300449   | 18.59    | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/30/2025 | 64312832   | 74.51    | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/30/2025 | 64353863   | 42.73    | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/30/2025 | 64359692   | 558.85   | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |
| 12/30/2025 | 65036021   | 1,249.26 | CLINIC SUPPLIES     | V120453 | MWI VETERINARY SUPPLY CO        |

**Object: 62020 – MEMBERSHIPS**

|            |           |          |                      |         |  |
|------------|-----------|----------|----------------------|---------|--|
| 10/23/2025 | 2025 0922 | 150.00   | CERTIFICATION G36    | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 11/06/2025 | 2025 1001 | 1,872.00 | 2026 CSDA MEMBERSHIP | V123263 | CALIFORNIA SPECIAL DISTRICTS ASSOCIATION   |

**Object: 62111 – MISCELLANEOUS EXPENSE-SERVICES**

|            |           |           |                                |         |  |
|------------|-----------|-----------|--------------------------------|---------|--|
| 10/08/2025 | JV260144  | 8.50      | COUNTY PARKS PARCEL TAX        |         |  |
| 10/23/2025 | 2025 0922 | 11.99     | MUSIC FOR ENRICHMENT           | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506   |
| 10/23/2025 | 2025 0922 | 7.21      | SEARCH WARRANT EFILE           | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506   |
| 10/24/2025 | JV16410   | 40.00     | REGISTERED VETERINARY TECHNICI | V998173 | U S BANK CORPORATE PAYMENT SYSTEMS-PER 8173  |
| 11/25/2025 | 2025 1022 | 11.99     | MUSIC FOR ENRICHMENT           | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506   |
| 11/25/2025 | 2025 1121 | 14,095.46 | APN 02606349 PROPERTY TAX      | V311120 | COUNTY OF SANTA CRUZ TREASURER-TAX COLLECTOR |

**Object: 62112 – CASH SHORTAGES**

|            |          |       |               |        |     |
|------------|----------|-------|---------------|--------|-----|
| 10/01/2025 | DU119487 | 25.00 | SHORTAGE      | C99999 | DEP |
| 12/05/2025 | DU121363 | 28.98 | CASH SHORTAGE | C99999 | DEP |

**Object: 62210 – DUPLICATING SERVICES**

|            |          |        |                                |         |                         |
|------------|----------|--------|--------------------------------|---------|-------------------------|
| 11/20/2025 | 00003042 | 960.93 | ENVELOPES, NOTICES, SPOTT CARD | V115600 | BLUE HERON DESIGN GROUP |
| 12/26/2025 | 00003067 | 117.56 | BUSINESS CARDS, BANNERS        | V115600 | BLUE HERON DESIGN GROUP |

**Object: 62221 – POSTAGE**

|            |            |          |                                |         |  |
|------------|------------|----------|--------------------------------|---------|--|
| 10/06/2025 | 2025 0924  | 1,354.85 | POSTAGE FOR METER              | V129092 | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC |
| 10/23/2025 | 2025 0922  | 314.75   | POSTAGE STAMPS                 | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 10/30/2025 | 2025 1024  | 882.90   | POSTAGE FOR METER              | V129092 | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC |
| 11/25/2025 | 2025 1022  | 24.83    | POSTAGE FOR VETCORDER SHIPMENT | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 12/05/2025 | 2025 1124  | 502.25   | POSTAGE FOR METER              | V129092 | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC |
| 12/26/2025 | 3107546719 | 258.36   | LEASE FOR POSTAGE MACHINE      | V129092 | PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC |

**Object: 62223 – SUPPLIES**

|            |            |          |                                |         |  |
|------------|------------|----------|--------------------------------|---------|--|
| 10/23/2025 | 2025 0922  | 1,319.06 | DOG RUNNERS, LIVESTOCK PANELS  | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 10/23/2025 | 2025 0922  | 1,733.92 | BOWLS, WATER TROUGHS, WIPES    | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 10/23/2025 | 2025 0922  | 75.12    | FOLDERS                        | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 10/23/2025 | 2025 0922  | 178.56   | FLASH DRIVES, INK FOR PRINTER  | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 10/23/2025 | 2025 0922  | 87.69    | RASH OINTMENT, SCALES          | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 10/23/2025 | 2025 0922  | 1,363.76 | ADMIN SUPPLIES                 | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 10/23/2025 | 2025 0922  | 63.64    | HEDGE TRIMMER                  | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 10/23/2025 | 2025 0922  | 121.48   | PET HAIR CLIPPERS, SLIP LEADS  | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 11/07/2025 | 2025 1025  | 38.36    | BINDERS                        | E616150 | MEIDINGER, CYNTHIA                         |
| 11/25/2025 | 2025 1022  | 2,173.06 | PAPER BOWLS, SCRATCH PADS      | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 11/25/2025 | 2025 1022  | 1,461.74 | ANIMAL CARE SUPPLIES           | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 11/25/2025 | 2025 1022  | 644.21   | SCRUB BRUSHES, WOODSLAMP MACHI | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 11/25/2025 | 2025 1022  | 145.91   | EYEWASH STATION                | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 11/25/2025 | 2025 1022  | 1,218.02 | HAND SANITIZER, STICKERS, FOLD | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 12/19/2025 | 7007859702 | 191.61   | SHREDDER FOR WATSONVILLE       | V14384  | STAPLES, INC.                              |
| 12/26/2025 | 2025 1130  | 26.18    | LUMBER AND SCREWS              | E613142 | MANRIQUEZ, RODOLFO                         |
| 12/26/2025 | 965982     | 4,750.00 | MICROCHIPS                     | V37541  | DATAMARS INC                               |
| 12/26/2025 | POS1-20529 | 1,772.42 | CAT LITTER                     | V48969  | PET PALS DISCOUNT PET SUPPLIES INC         |
| 12/26/2025 | POS1-23354 | 119.31   | CAT LITTER                     | V48969  | PET PALS DISCOUNT PET SUPPLIES INC         |
| 12/26/2025 | POS4-147   | 590.81   | CAT LITTER                     | V48969  | PET PALS DISCOUNT PET SUPPLIES INC         |
| 12/30/2025 | 65008446   | 4,219.15 | RESCUE                         | V120453 | MWI VETERINARY SUPPLY CO                   |

**Object: 62226 – INVENTORIAL ITEMS <\$10,000**

|            |        |          |                          |         |                              |
|------------|--------|----------|--------------------------|---------|------------------------------|
| 12/26/2025 | 504018 | 7,557.39 | WATSONVILLE COPY MACHINE | V125978 | Monterey Bay Office Products |
|------------|--------|----------|--------------------------|---------|------------------------------|

**Object: 62310 – BANKING SERVICES**

|            |            |          |                       |         |                                 |
|------------|------------|----------|-----------------------|---------|---------------------------------|
| 10/07/2025 | DU119621   | 952.60   | BANK FEES SC 100625   | C99999  | DEP                             |
| 10/10/2025 | DU119752   | 68.87    | BANK FEES WEB 090325  | C99999  | DEP                             |
| 10/10/2025 | DU119753   | 365.40   | PAYPAL FEES SEPTEMBER | C99999  | DEP                             |
| 10/30/2025 | DU120338   | 1,997.06 | BANK FEES SC 102325   | C99999  | DEP                             |
| 11/06/2025 | DU120546   | 601.21   | PAYPAL FEES OCTOBER   | C99999  | DEP                             |
| 11/06/2025 | DU120572   | 894.30   | SC BANK FEES 103025   | C99999  | DEP                             |
| 11/07/2025 | DU120603   | 73.87    | BANK FEES WEB 100125  | C99999  | DEP                             |
| 12/03/2025 | DU121262   | 208.00   | PAYPAL FEES NOVEMBER  | C99999  | DEP                             |
| 12/03/2025 | DU121264   | 1,209.62 | BANK FEES SC 120125   | C99999  | DEP                             |
| 12/23/2025 | 1800015226 | 1.41     | SERVICE CHARGE        | V128735 | PATTERSON VETERINARY SUPPLY INC |

**Object: 62311 – CONSULT/MGT/PC SERVICES**

|            |               |        |                            |         |                         |
|------------|---------------|--------|----------------------------|---------|-------------------------|
| 10/23/2025 | SIHLP00001449 | 138.25 | SEPTEMBER WEB LICENSE FEES | V11567  | HLP INC                 |
| 10/30/2025 | 00003039      | 170.00 | WEBSITE WORK               | V115600 | BLUE HERON DESIGN GROUP |
| 11/25/2025 | SIHLP00001577 | 122.85 | OCTOBER WEB LICENSE FEES   | V11567  | HLP INC                 |
| 12/19/2025 | SIHLP00001702 | 108.50 | NOVEMBER WEB LICENSE FEES  | V11567  | HLP INC                 |

**Object: 62360 – LEGAL SERVICES**

|            |           |          |                         |        |                |
|------------|-----------|----------|-------------------------|--------|----------------|
| 11/18/2025 | 2025 1031 | 7,540.00 | SEPT/OCT LEGAL SERVICES | V42012 | TOWNSEND, CARA |
| 12/05/2025 | NOV-25    | 5,227.00 | NOVEMBER LEGAL SERVICES | V42012 | TOWNSEND, CARA |

**Object: 62381 – PROF & SPECIAL SERV-OTHER**

|            |               |          |                                |         |  |
|------------|---------------|----------|--------------------------------|---------|--|
| 10/06/2025 | 114087        | 344.67   | FIRE EXTINGUISHER SERVICE      | V125908 | Santa Cruz Fire Equipment Company          |
| 10/06/2025 | 87366         | 50.00    | SHREDDING SERVICES             | V12521  | SANTA CRUZ RECORDS MANAGEMENT, INC         |
| 10/10/2025 | 0925157635    | 1,108.58 | ACCT 157635 LAB WORK           | V10638  | IDEXX DISTRIBUTION INC                     |
| 10/10/2025 | 18473         | 300.00   | LANDSCAPING SERVICES           | V126350 | K & D LANDSCAPING INC                      |
| 10/10/2025 | 18499         | 911.76   | HOSE SPIGOT RELOCATION         | V126350 | K & D LANDSCAPING INC                      |
| 10/10/2025 | 9544          | 700.00   | WATS PICKUP SERVICES           | V35604  | FLINTSTONE ENTERPRISES                     |
| 10/10/2025 | 9544          | 700.00   | SC PICKUP SERVICES             | V35604  | FLINTSTONE ENTERPRISES                     |
| 10/16/2025 | 10411         | 1,375.00 | CREMATION SERVICES             | V43417  | THOMPSON, GRACE                            |
| 10/23/2025 | DU120103      | -325.00  | RABIES TESTING FEE A326027     | C99999  | DEP  |
| 10/23/2025 | R25-338059    | 325.00   | REFUND RABIES FEE A326027      | V50215  | MACKEN, NICOLAS                            |
| 11/06/2025 | 38701         | 2,100.00 | ACTUARY SERVICES GASB 75       | V44830  | FOSTER & FOSTER CONSULTING ACTUARIES INC   |
| 11/18/2025 | 1025157635    | 3,204.26 | ACCT 157635 LAB WORK           | V10638  | IDEXX DISTRIBUTION INC                     |
| 11/18/2025 | 18863         | 300.00   | LANDSCAPING SERVICES           | V126350 | K & D LANDSCAPING INC                      |
| 11/20/2025 | 915843        | 35.00    | ADD NEW USER CODES TO ALARM    | V129086 | FIRST ALARM                                |
| 11/20/2025 | 915858        | 35.00    | ADD NEW USER CODES TO ALARM    | V129086 | FIRST ALARM                                |
| 11/20/2025 | 9564          | 975.00   | SC PICK UP SERVICES            | V35604  | FLINTSTONE ENTERPRISES                     |
| 11/20/2025 | 9564          | 975.00   | WATS PICK UP SERVICES          | V35604  | FLINTSTONE ENTERPRISES                     |
| 11/25/2025 | 10436         | 3,375.00 | CREMATION SERVICES             | V43417  | THOMPSON, GRACE                            |
| 11/25/2025 | 2025 1022     | 60.00    | DIAGNOSTICS FOR VETCORDER      | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 11/25/2025 | 2025 1022     | 151.10   | FLYER SERVICES FOR ANIMAL BALA | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 11/25/2025 | 2025 1118     | 300.00   | VET SOCIAL WORK WEBINAR        | V50263  | BOGIE, VALERIE                             |
| 11/25/2025 | 88266         | 50.00    | SHREDDING SERVICES             | V12521  | SANTA CRUZ RECORDS MANAGEMENT, INC         |
| 12/03/2025 | DU121264      | -325.00  | RABIES TESTING A327067         | C99999  | DEP  |
| 12/05/2025 | 1125157635    | 1,769.55 | LAB WORK                       | V10638  | IDEXX DISTRIBUTION INC                     |
| 12/05/2025 | 115112        | 125.00   | FIRE EXTINGUISHER SERVICING    | V125908 | Santa Cruz Fire Equipment Company          |
| 12/15/2025 | 000069-R-0001 | 6,857.00 | STRATEGIC PLANNING SERVICES    | V50458  | BIG QUESTIONS COLLABORATIVE LLC            |
| 12/15/2025 | 19186         | 300.00   | WATS LANDSCAPING               | V126350 | K & D LANDSCAPING INC                      |
| 12/15/2025 | 9587          | 700.00   | WATS PICKUP SERVICES           | V35604  | FLINTSTONE ENTERPRISES                     |
| 12/15/2025 | 9587          | 700.00   | SC PICKUP SERVICES             | V35604  | FLINTSTONE ENTERPRISES                     |
| 12/19/2025 | 924388        | 510.00   | ALARM MONITORING               | V129086 | FIRST ALARM                                |
| 12/23/2025 | 10457         | 1,590.00 | CREMATION SERVICES             | V43417  | THOMPSON, GRACE                            |
| 12/26/2025 | 181309        | 96.00    | ALARM MONITORING               | V2295   | POLAND, DOYLE                              |
| 12/26/2025 | 88817         | 50.00    | SHREDDING SERVICES             | V12521  | SANTA CRUZ RECORDS MANAGEMENT, INC         |

**Object: 62399 – VETERINARIAN SERVICES**

|            |           |          |                                |         |  |
|------------|-----------|----------|--------------------------------|---------|--|
| 10/01/2025 | DU119487  | -241.00  | SCVH FEES                      | C99999  | DEP  |
| 10/03/2025 | DU119577  | -120.50  | SCVH FEES                      | C99999  | DEP  |
| 10/06/2025 | 51        | 2,430.00 | SEPTEMBER SPAY/NEUTER SERVICES | V42810  | CLAY, JOHN W                               |
| 10/07/2025 | DU119621  | -291.30  | SCVH FEES                      | C99999  | DEP  |
| 10/10/2025 | 2025 0930 | 7,473.67 | SEPTEMBER EMERGENCY VET SVCS   | V108476 | SANTA CRUZ VETERINARY HOSPITAL             |
| 10/14/2025 | DU119775  | -241.00  | SCVH FEES                      | C99999  | DEP  |
| 10/20/2025 | DU119958  | -241.00  | SCVH FEES                      | C99999  | DEP  |
| 10/23/2025 | 2025 0922 | 500.00   | NECROPSY FOR MAX               | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506 |
| 10/30/2025 | 49911     | 888.00   | ENTROPION SURGERY TIMBER       | V41919  | PEOPLES PET CARE INC.                      |
| 10/30/2025 | DU120338  | -715.57  | SCVH FEES                      | C99999  | DEP  |
| 11/06/2025 | 52        | 4,725.00 | OCTOBER SPAY/NEUTER SVCS       | V42810  | CLAY, JOHN W                               |
| 11/06/2025 | DU120572  | -120.50  | SCVH FEES                      | C99999  | DEP  |
| 11/12/2025 | DU120669  | -241.00  | SCVH FEES                      | C99999  | DEP  |

|   |             |           |                               |         |   |
|---|-------------|-----------|-------------------------------|---------|---|
| 11/13/2025  | 2025 1031   | 4,459.92  | OCTOBER EMERGENCY VET SVCS    | V108476 | SANTA CRUZ VETERINARY HOSPITAL              |
| 11/17/2025  | DU120822    | -241.00   | SCVH FEES                     | C99999  | DEP   |
| 11/20/2025  | 3           | 40,500.00 | NOVEMBER SPAY/NEUTER CLINIC   | V48194  | ANIMAL BALANCE                              |
| 11/21/2025  | DU121008    | -120.50   | SCVH FEES                     | C99999  | DEP   |
| 11/26/2025  | DU121122    | -375.43   | SCVH FEES                     | C99999  | DEP   |
| 12/03/2025  | DU121264    | -241.00   | SCVH FEES                     | C99999  | DEP   |
| 12/05/2025  | 53          | 2,632.50  | NOVEMBER SPAY/NEUTER SERVICES | V42810  | CLAY, JOHN W                                |
| 12/05/2025  | DU121363    | -482.00   | SCVH FEES                     | C99999  | DEP   |
| 12/09/2025  | DU121418    | -120.50   | SCVH FEES                     | C99999  | DEP   |
| 12/12/2025  | DU121562    | -470.41   | SCVH FEES                     | C99999  | DEP   |
| 12/15/2025  | 2025 1130   | 4,018.32  | NOVEMBER EMERGENCY VET SVCS   | V108476 | SANTA CRUZ VETERINARY HOSPITAL              |
| 12/19/2025  | DU121781    | -146.68   | SCVH FEES                     | C99999  | DEP   |
| 12/23/2025  | DU121852    | -120.50   | SCVH FEES                     | C99999  | DEP   |
| 12/29/2025  | DU121932    | -241.00   | SCVH FEES                     | C99999  | DEP   |
| <b>Object: 62610 – RENTS/LEASES-STRUC IMP &amp; GRNDS</b> |             |           |                               |         |   |
| 10/06/2025  | 37793       | 5,497.47  | WATS SHELTER RENT             | V1728   | CITY OF WATSONVILLE                         |
| 10/30/2025  | 38589       | 5,497.47  | WATS SHELTER RENT             | V1728   | CITY OF WATSONVILLE                         |
| 12/02/2025  | 39100       | 5,497.47  | WATS SHELTER RENT             | V1728   | CITY OF WATSONVILLE                         |
| <b>Object: 62710 – FIELD EQUIPMENT</b>                    |             |           |                               |         |   |
| 10/23/2025  | 2025 0922   | 41.58     | BITE STICKS                   | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 11/25/2025  | 2025 1022   | 49.66     | LOCK AND CABLE FOR DOG TRAP   | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| <b>Object: 62715 – SMALL TOOLS &amp; INSTRUMENTS</b>      |             |           |                               |         |   |
| 11/25/2025  | 2025 1022   | 109.74    | BINS FOR STORAGE - WATS       | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 11/25/2025  | 2025 1022   | 1,053.56  | GARAGE SHELVING - WATS        | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| <b>Object: 62801 – ADVERTISING &amp; PROMOTION SUPP</b>   |             |           |                               |         |   |
| 10/24/2025  | JV16411     | 25.00     | ANIMAL CARE WORKER            | V998173 | U S BANK CORPORATE PAYMENT SYSTEMS-PER 8173 |
| <b>Object: 62842 – INVENTORY MATERIALS PURCHASED</b>      |             |           |                               |         |   |
| 10/23/2025  | 2025 0922   | 3,706.87  | MERCH FOR RESALE              | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 11/25/2025  | 2025 1022   | 2,522.79  | 2026 CALENDARS FOR RESALE     | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| <b>Object: 62890 – SUBSCRIPTIONS BOOKS &amp; ED MATER</b> |             |           |                               |         |   |
| 11/25/2025  | 2025 1022   | 294.40    | KIND NEWS SUBSCRIPTION        | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| <b>Object: 62893 – TOWING</b>                             |             |           |                               |         |   |
| 11/25/2025  | 25-90072    | 225.00    | TOWING FOR #106               | V14253  | KJRB INC                                    |
| <b>Object: 62914 – EDUCATION &amp; TRAINING(REPT)</b>     |             |           |                               |         |   |
| 10/23/2025  | 2025 0922   | 30.00     | ONLINE CLASS                  | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| <b>Object: 62920 – GAS, OIL, FUEL</b>                     |             |           |                               |         |   |
| 10/06/2025  | 107527963   | 32.00     | FUEL FOR FLEET                | V14942  | WEX BANK                                    |
| 10/10/2025  | 107937079   | 996.67    | FUEL FOR FLEET                | V14942  | WEX BANK                                    |
| 10/30/2025  | 108167210   | 1,485.38  | FUEL FOR FLEET                | V14942  | WEX BANK                                    |
| 11/20/2025  | 108595992   | 140.52    | FUEL FOR FLEET                | V14942  | WEX BANK                                    |
| 12/02/2025  | 108819663   | 1,415.25  | FUEL FOR FLEET                | V14942  | WEX BANK                                    |
| <b>Object: 62930 – REGISTRATIONS (NON REPT)</b>           |             |           |                               |         |   |
| 11/25/2025  | 2025 1022   | 25.00     | REPORT WRITING - MEIGINGER    | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| <b>Object: 63074 – UTILITIES</b>                          |             |           |                               |         |   |
| 10/06/2025  | 2025 0915   | 211.17    | INTERNET SVCS                 | V12280  | COMCAST CABLE COMMUNICATIONS                |
| 10/09/2025  | 2025 0925 1 | 38.92     | ANNEX UTILITIES               | V125932 | SANTA CRUZ MUNICIPAL UTILITIES              |
| 10/10/2025  | 2025 0924   | 211.17    | INTERNET SVCS                 | V12280  | COMCAST CABLE COMMUNICATIONS                |
| 10/10/2025  | 2025 0925 2 | 192.72    | SC UTILITIES                  | V125932 | SANTA CRUZ MUNICIPAL UTILITIES              |
| 10/10/2025  | 2025 0925 3 | 1,417.84  | SC UTILITIES                  | V125932 | SANTA CRUZ MUNICIPAL UTILITIES              |
| 10/21/2025  | 2025 1003   | 149.93    | ANNEX PGE                     | V129169 | PACIFIC GAS AND ELECTRIC CO                 |
| 10/23/2025  | 2025 0922   | 104.88    | INTERNET SVCS                 | V998506 | U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506  |
| 10/23/2025  | B33115-193  | 104.88    | ACCT 33115 INTERNET SVCS      | V125912 | THE INTERNET STORE                          |
| 10/28/2025  | 0008410151  | 1,600.73  | SC TRASH/RECYCLE              | V124657 | GREENWASTE RECOVERY INC                     |
| 10/28/2025  | 2025 1008   | 5,138.27  | SC PGE                        | V129169 | PACIFIC GAS AND ELECTRIC CO                 |
| 10/28/2025  | 2025 1010   | 1,106.44  | WATS PGE                      | V129169 | PACIFIC GAS AND ELECTRIC CO                 |
| 10/30/2025  | 2025 1015   | 211.17    | INTERNET SVCS                 | V12280  | COMCAST CABLE COMMUNICATIONS                |
| 10/31/2025  | 341227      | 934.51    | WATSONVILLE UTILITIES         | V100856 | WATSONVILLE CITY UTILITIES                  |
| 11/10/2025  | 2025 1024 1 | 38.92     | ANNEX UTILITIES               | V125932 | SANTA CRUZ MUNICIPAL UTILITIES              |
| 11/10/2025  | 2025 1024 2 | 140.37    | SC UTILITIES                  | V125932 | SANTA CRUZ MUNICIPAL UTILITIES              |
| 11/10/2025  | 2025 1024 3 | 1,417.84  | SC UTILITIES                  | V125932 | SANTA CRUZ MUNICIPAL UTILITIES              |
| 11/17/2025  | 0008494671  | 1,780.67  | TRASH/RECYLCE PICK UP         | V124657 | GREENWASTE RECOVERY INC                     |

|            |             |          |                          |         |                                |
|------------|-------------|----------|--------------------------|---------|--------------------------------|
| 11/17/2025 | 2025 1024   | 211.17   | INTERNET SERVICES        | V12280  | COMCAST CABLE COMMUNICATIONS   |
| 11/17/2025 | 2025 1104   | 100.75   | ANNEX PGE                | V129169 | PACIFIC GAS AND ELECTRIC CO    |
| 11/20/2025 | 2025 1110   | 104.88   | ACCT 33115 INTERNET SVCS | V125912 | THE INTERNET STORE             |
| 12/02/2025 | 2025 1109   | 1,193.52 | WATSONVILLE PGE          | V129169 | PACIFIC GAS AND ELECTRIC CO    |
| 12/02/2025 | 2025 1115   | 211.17   | INTERNET SERVICES        | V12280  | COMCAST CABLE COMMUNICATIONS   |
| 12/02/2025 | 356500      | 934.51   | WATSONVILLE UTILITIES    | V100856 | WATSONVILLE CITY UTILITIES     |
| 12/05/2025 | 2025 1107   | 3,567.60 | SC PGE                   | V129169 | PACIFIC GAS AND ELECTRIC CO    |
| 12/05/2025 | 2025 1124   | 214.46   | ANNEX INTERNET           | V12280  | COMCAST CABLE COMMUNICATIONS   |
| 12/12/2025 | 0008550696  | 2,245.48 | TRASH/RECYCLE            | V124657 | GREENWASTE RECOVERY INC        |
| 12/12/2025 | 2025 1124 1 | 56.37    | ANNEX UTILITIES          | V125932 | SANTA CRUZ MUNICIPAL UTILITIES |
| 12/12/2025 | 2025 1124 2 | 88.02    | SC UTILITIES             | V125932 | SANTA CRUZ MUNICIPAL UTILITIES |
| 12/12/2025 | 2025 1124 3 | 1,382.94 | SC UTILITIES             | V125932 | SANTA CRUZ MUNICIPAL UTILITIES |
| 12/23/2025 | 2025 1205   | 148.24   | ANNEX PGE                | V129169 | PACIFIC GAS AND ELECTRIC CO    |
| 12/26/2025 | 833115-197  | 104.88   | INTERNET SERVICES        | V125912 | THE INTERNET STORE             |
| 12/29/2025 | 2025 1211   | 1,657.83 | WATSONVILLE PGE          | V129169 | PACIFIC GAS AND ELECTRIC CO    |
| 12/29/2025 | 371713      | 885.68   | WATSONVILLE UTILITIES    | V100856 | WATSONVILLE CITY UTILITIES     |
| 12/30/2025 | 2025 1210   | 4,249.86 | SC PGE                   | V129169 | PACIFIC GAS AND ELECTRIC CO    |

## **Consent Agenda Item 10**

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: Second Quarter (Q2) Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for October 1, 2025 through December 31, 2025.

### Recommendation:

Accept the second quarter report of all Journal Entries (JE) made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for October 1, 2025 through December 31, 2025.

### Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all JE payments to the County of Santa Cruz has been downloaded and checked against department files to ensure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included on the Journal Report.

The next quarterly report of Journal Entries and interfaces for January 1, 2026 through March 30, 2026 will be included on the April 13, 2026 agenda and every quarter thereafter.

DATE: 2/9/26  
 TO: Board of Directors, Santa Cruz County Animal Shelter  
 FROM: Amber Rowland, General Manager  
 SUBJECT: Item 10 October 1, 2025 through December 31, 2025 Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period October 1, 2025 through December 31, 2025.

**Actual Transactions**

| Post             | Document No    | Amount           | Description                    | Department            |
|------------------|----------------|------------------|--------------------------------|-----------------------|
| 10/15/2025       | IB260005       | 576.83           | AUGUST 2025 TELEPHONE CHGS     | ISD - TELECOM         |
| 10/15/2025       | IB260005       | 3,381.94         | AUGUST 2025 TELEPHONE CHGS     | ISD - TELECOM         |
| 11/17/2025       | IB260013       | 3,348.75         | SEPTEMBER 2025 TELEPHONE CHGS  | ISD - TELECOM         |
| 11/17/2025       | IB260013       | 571.15           | SEPTEMBER 2025 TELEPHONE CHGS  | ISD - TELECOM         |
| Department Total |                | <u>7,878.67</u>  |                                |                       |
| 11/19/2025       | JV16437        | 50,218.00        | FY 25-26 P&L CHARGES           | PERSONNEL             |
| 11/20/2025       | JV16440        | 80.00            | REGISTERED VET TECH            |                       |
| Department Total |                | <u>50,298.00</u> |                                |                       |
| 11/25/2025       | GS260088       | 488.67           | 0925 WAREHOUSE CHARGES         | GSD - WAREHOUSE       |
| 11/25/2025       | GS260088       | 1,070.12         | 0925 WAREHOUSE CHARGES         | GSD - WAREHOUSE       |
| 12/22/2025       | GS260104       | 1,078.87         | 1025 WAREHOUSE CHARGES         | GSD - WAREHOUSE       |
| 12/22/2025       | GS260104       | 1,078.87         | 1025 WAREHOUSE CHARGES         | GSD - WAREHOUSE       |
| Department Total |                | <u>3,716.53</u>  |                                |                       |
| 11/10/2025       | IB260007       | 7,215.00         | JULY 2025 TECHNOLOGY SERVICES  | ISD - DATA PROCESSING |
| 11/10/2025       | IB260008       | 7,215.00         | AUGUST 2025 TECHNOLOGY SERVICE | ISD - DATA PROCESSING |
| 11/10/2025       | IB260009       | 7,215.00         | SEPTEMBER 2025 TECHNOLOGY SERV | ISD - DATA PROCESSING |
| 11/10/2025       | IB260010       | 7,215.00         | OCTOBER 2025 TECHNOLOGY SERVIC | ISD - DATA PROCESSING |
| 11/10/2025       | IB260011       | 7,215.00         | NOVEMBER 2025 TECHNOLOGY SERVI | ISD - DATA PROCESSING |
| 11/10/2025       | IB260012       | 7,215.00         | DECEMBER 2025 TECHNOLOGY SERVI | ISD - DATA PROCESSING |
| Department Total |                | <u>43,290.00</u> |                                |                       |
| 10/08/2025       | JV260143       | 3,170.84         | OCTOBER SCR911 SERVICES        | SCR911                |
| 11/06/2025       | JV260201       | 3,170.84         | NOVEMBER SCR911 SERVICES       | SCR911                |
| 12/03/2025       | JV260255       | 3,170.84         | SCR911 DECEMBER SERVICES       | SCR911                |
| Department Total |                | <u>9,512.52</u>  |                                |                       |
| 10/07/2025       | JV260133       | 825.00           | Admin Hearing Officer Sep 2025 | CEO                   |
| 12/15/2025       | JV260269       | 825.00           | Admin Hearing Officer Nov 2025 | CEO                   |
| Department Total |                | <u>1,650.00</u>  |                                |                       |
| 10/23/2025       | JV260172       | 325.00           | REIMB RABIES TEST A25-090278   | HSA                   |
| Department Total |                | <u>325.00</u>    |                                |                       |
| 10/10/2025       | GS260058       | 53.34            | AUG25 FLEET CHGS               | GSD - FLEET           |
| Department Total |                | <u>53.34</u>     |                                |                       |
| 12/31/2025       | JCOSTPLAN2526B | 26,884.75        | 2ND QTR COST PLAN CHARGES      | COUNTY                |
| Department Total |                | <u>26,884.75</u> |                                |                       |

## Consent Agenda Item 11

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: Accept Donations totaling \$44,595.98 from the Santa Cruz County Animal Shelter Foundation

### Recommendation:

Accept donations of \$10,796.25 and \$33,799.73 from the Santa Cruz County Animal Shelter Foundation and direct that the checks be deposited.

### Discussion:

In December, The Foundation provided a donation of \$10,796.25 to be accepted into various funds as outlined below:

\$951.00 for the Green Envelope donation match (general donations)  
\$6,670.25 for the License match donations (general donations)  
\$4,425.00 for Leave No One Behind donations (general donations)  
\$3,175.00 31 adoptions (subtract \$1250)

In January, The Foundation provided a donation of \$33,799.73 to be accepted into various funds as outlined below:

\$2,158.00 for Green Envelope donation match (general donations)  
\$2,690.00 for License Match donations (general donations)  
\$1,685.00 for Leave No One Behind donations (general donations)  
\$780.00 for Black Cat Fund donations  
\$6,788.87 for Extra Mile Fund donations  
\$14,927.77 general donations  
\$1,360.00 for Planned Pethood Fund donations  
\$3,410.09 for Enrichment Fund donations

## Consent Agenda Item 12

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: Approve Allocation of Funds from Adams Trust for Roof Repair and Fencing

### Recommendation:

Approve a resolution to allocate, from the B. Jean Adams Trust, up to \$28,000 to repair/replace the roof on the Annex building, and \$4,370 for a new fence and gate in one of the dog yards at the Santa Cruz Shelter property.

### Background:

Between fiscal year 2011-2012 and 2013-2014, SCCAS Board of Directors accepted a bequest in the amount of \$803,109.40 from B. Jean Adams Trust into Assigned Fund Balance. One half of the trust fund was designated to be used for the Santa Cruz Shelter and the other half was designated for the Watsonville Shelter.

### Discussion:

The aged bungalow at 2260 7<sup>th</sup> Avenue, referred to as "The Annex," is part of the Santa Cruz County Animal Shelter property and is used for various operational purposes, including high-impact activities like our Animal Balance community spay/neuter clinics. As has been previously reported, the roof of that building is in considerable disrepair, with many leaks and several rotted or insect-damaged timbers, which have progressed to the point that the safety of the building is compromised and degradation of the rest of the building is hastened. The entire building needs replacement, however that process will take many years and a new roof is needed immediately.

Shelter staff obtained 3 quotes for a roof replacement before recognizing that County General Services would need to authorize and be involved in the project. Of those early quotes, the highest was \$28,000, so we recommend approval of an allocation *up to* that amount from the Adams Trust so that we can proceed as quickly as possible once the County authorizes the work and a contractor is selected.

Directly east of the Annex is a very long dog exercise yard that Shelter personnel agree should be divided into two separate yards so there are more yards available for use and one can be designated for dogs with active "kennel cough" to allow those dogs to get exercise, enrichment and socialization. The single run of black chain-link fencing will include a 10 ft wide gate to allow mower access, and will eventually be outfitted with simple visual/nasal discharge barriers, likely installed by volunteers.

Prior to this allocation, the B. Jean Adams Trust balance was \$452,130. After this allocation, the balance will be \$419,760.

**COUNTY OF SANTA CRUZ**  
 REQUEST FOR TRANSFER OR REVISION  
 OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: Animal Shelter  
 Fund No. 76114  
 TO: **ASA Board of Directors**

Date: February 9, 2026

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending - June 30, 2026

| AUDITORS USE ONLY |        |
|-------------------|--------|
| DOCUMENT #        | AMOUNT |
|                   | 28,000 |

|         |           |
|---------|-----------|
| Batch # |           |
| Date    | Keyed By: |

|          |      | GL KEY     | OBJECT | JL CODE | Amount    | Account Description               |  |
|----------|------|------------|--------|---------|-----------|-----------------------------------|--|
| TRANSFER | To   | 702810     | 86110  |         | \$ 28,000 | <b>BUILDINGS AND IMPROVEMENTS</b> |  |
|          |      |            |        |         |           |                                   |  |
|          |      |            |        |         |           |                                   |  |
|          |      |            |        |         |           |                                   |  |
|          |      |            |        |         |           |                                   |  |
|          |      |            |        |         |           |                                   |  |
|          |      |            |        |         |           |                                   |  |
|          |      |            |        |         |           |                                   |  |
|          | From | FD BAL RES |        |         |           | \$ 28,000                         | <b>FUND 76114100:<br/>ASSIGNED RESERVE 34340</b> |
|          |      |            |        |         |           |                                   |  |

Explanation: ALLOCATE \$28,000 FOR A NEW ROOF ON THE ANNEX AT THE SANTA CRUZ SHELTER LOCATION.

SEE SCCAS 2/9/26 ITEM THAT AUTHORIZED THE SCCAS GM TO ALLOCATE FUNDS FROM THE B. JEAN ADAMS TRUST FOR A NEW ROOF ON THE ANNEX AT THE SANTA CRUZ SHELTER LOCATION.

Name X Title General Manager

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by \_\_\_\_\_ Deputy Date \_\_\_\_\_

Administrative Officer's Action: ( ) Recommended to Board ( ) Approved ( ) Not Recommended or Approved

Administrative Officer \_\_\_\_\_ Date \_\_\_\_\_

**State of California }** As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for  
 ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order  
**County of Santa Cruz** duly entered in the minutes of said Board on

\_\_\_\_\_ 20\_\_\_\_\_, By \_\_\_\_\_, Deputy Clerk

(A-C) \* Decs: \_\_\_\_\_ Item \_\_\_\_\_ - Budget Transfer

BRD. NAME      AGENDA DATE      Item No.

Distribution:

### **Consent Agenda Item 13**

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: Approve Allocation of Funds from Adams Trust for Fencing

**Recommendation:**

Approve a resolution to allocate \$4,370 from the B. Jean Adams Trust to install a new fence and gate in one of the dog yards at the Santa Cruz Shelter property.

**Background:**

Between fiscal year 2011-2012 and 2013-2014, SCCAS Board of Directors accepted a bequest in the amount of \$803,109.40 from B. Jean Adams Trust into Assigned Fund Balance. One half of the trust fund was designated to be used for the Santa Cruz Shelter and the other half was designated for the Watsonville Shelter.

**Discussion:**

Directly east of the Annex building, along the north edge of the Santa Cruz Shelter property is a very long dog exercise yard. Shelter personnel recommend this yard be divided into two separate yards so that one yard can be designated for dogs with active viral respiratory symptoms, or "kennel cough." This will clarify protocols for staff and volunteers so these dogs can get exercise, enrichment and socialization with reduced risk of accidentally spreading the virus among shelter dogs.

The single run of black chain-link fencing will include a 10 ft wide gate to allow mower access and will (eventually) be outfitted with visual (and nasal discharge) barriers, likely installed by volunteers.

Prior to this allocation, the B. Jean Adams Trust balance was \$424,130. After this allocation, the balance will be. \$419,760.

**COUNTY OF SANTA CRUZ**  
 REQUEST FOR TRANSFER OR REVISION  
 OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: Animal Shelter  
 Fund No. 76114  
 TO: **ASA Board of Directors**

Date: February 9, 2026

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending - June 30, 2026

| AUDITORS USE ONLY |        |
|-------------------|--------|
| DOCUMENT #        | AMOUNT |
|                   | 4,370  |

|         |           |
|---------|-----------|
| Batch # |           |
| Date    | Keyed By: |

|          |      | GL KEY            | OBJECT        | JL CODE      | Amount          | Account Description                              |  |
|----------|------|-------------------|---------------|--------------|-----------------|--|--|
|          |      |                   | <b>702810</b> | <b>61846</b> |                 | \$ <b>4,370</b>                                  | <b>MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES</b> |
| TRANSFER | To   |                   |               |              |                 |  |  |
|          |      |                   |               |              |                 |  |  |
|          |      |                   |               |              |                 |  |  |
|          |      |                   |               |              |                 |  |  |
|          | From | <b>FD BAL RES</b> |               |              | \$ <b>4,370</b> | <b>FUND 76114100:<br/>ASSIGNED RESERVE 34340</b> |  |
|          |      |                   |               |              |                 |  |  |
|          |      |                   |               |              |                 |  |  |
|          |      |                   |               |              |                 |  |  |

Explanation: ALLOCATE \$4,370 FOR NEW FENCE AND GATE IN DOG YARD AT THE SANTA CRUZ SHELTER LOCATION.

SEE SCCAS 2/9/26 ITEM THAT AUTHORIZED THE SCCAS GM TO ALLOCATE FUNDS FROM THE B. JEAN ADAMS TRUST FOR A NEW GATE & FENCING IN A DOG YARD AT THE SANTA CRUZ SHELTER LOCATION.

Name X Title General Manager

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by \_\_\_\_\_ Deputy Date \_\_\_\_\_

Administrative Officer's Action: ( ) Recommended to Board ( ) Approved ( ) Not Recommended or Approved

Administrative Officer \_\_\_\_\_ Date \_\_\_\_\_

**State of California }** As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for  
 ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order  
**County of Santa Cruz** duly entered in the minutes of said Board on

\_\_\_\_\_ 20\_\_\_\_, By \_\_\_\_\_, Deputy Clerk

(A-C) \* Decs: \_\_\_\_\_ Item \_\_\_\_\_ - Budget Transfer

BRD. NAME AGENDA DATE Item No.

Distribution:

## Consent Agenda Item 14

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: Authorize Fund Transfer for New Vehicle Cost Increase

### Recommendation:

Authorize a transfer of \$10,000 from the Services and Supplies – Veterinarian Services budget object to the Fixed Assets - Mobile Equipment budget to cover an unexpected cost increase for a new Animal Control van.

### Background:

Of the four existing ACO trucks, two are 2008 models and two are 2011 models. We also have one SUV dedicated to Animal Control that is not equipped with caging. At the April 2024 JPA Board meeting, staff proposed applying \$100,000 from the Capital Reserve Budget to Mobile Equipment during FY24/25 to purchase a new Animal Control vehicle equipped with stainless caging (est. \$56,800 for the vehicle, \$38,000 for the custom cage manufacturing and outfitting, plus delivery charges). The stated goal was to phase out all four vehicles over the following six years.

At its June 2024 meeting, the JPA Board accepted a recommended budget that included this allocation, and a new ACO cargo van equipped with custom stainless caging was subsequently ordered from a dealer in Indiana (near one of the very few ACO vehicle caging outfitters in the country). Delivery was initially slated for November of 2025.

In August 2024, the Shelter received an unanticipated trust donation of \$375,000 from the Hilary Berkshire Trust, and at its December 9, 2024 meeting the JPA Board adopted a Resolution accepting that unanticipated gift into revenue and allocating \$100,000 to Mobile Equipment so the Capital Reserve fund would not be impacted by a vehicle purchase.

### Discussion:

Since the vehicle was ordered, durable goods suppliers and manufacturers have experienced supply chain and tariff issues that have resulted in price increases, so the vehicle is estimated to be \$110,000, rather than \$100,000. Staff has realized significant savings in the Veterinarian Services Object, so we recommend the transfer of funds described. Delivery of the new van is anticipated this month.

**COUNTY OF SANTA CRUZ**  
 REQUEST FOR TRANSFER OR REVISION  
 OF BUDGET APPROPRIATIONS AND / OR FUNDS

Department: Animal Shelter  
 Fund No. 76114  
 TO: **ASA Board of Directors**

Date: February 9, 2026

I hereby request your approval of the following transfer of budget appropriations and/or funds in the fiscal year ending - June 30, 2026

| AUDITORS USE ONLY |        |
|-------------------|--------|
| DOCUMENT #        | AMOUNT |
|                   | 10,000 |

|         |           |
|---------|-----------|
| Batch # |           |
| Date    | Keyed By: |

|          |      | GL KEY        | OBJECT       | JL CODE | Amount           | Account Description        |
|----------|------|---------------|--------------|---------|------------------|----------------------------|
| TRANSFER | To   | <b>702810</b> | <b>86209</b> |         | \$ <b>10,000</b> | <b>MOBILE EQUIPMENT</b>    |
|          |      |               |              |         |                  |                            |
|          |      |               |              |         |                  |                            |
|          |      |               |              |         |                  |                            |
|          | From | <b>702810</b> | <b>62399</b> |         | \$ <b>10,000</b> | <b>VETERINARY SERVICES</b> |
|          |      |               |              |         |                  |                            |
|          |      |               |              |         |                  |                            |
|          |      |               |              |         |                  |                            |

Explanation: TRANSFER \$10,000 FROM EXPECTED SAVINGS IN VETERINARY SERVICES TO MOBILE EQUIPMENT FOR UNANTICIPATED INCREASE IN COST OF NEW VEHICLE.

SEE SCCAS 2/9/26 ITEM THAT AUTHORIZED THE SCCAS GM TO ALLOCATE FUNDS FROM THE EXPECTED SAVINGS IN VETERINARY SERVICES COST TO MOBILE EQUIPMENT FOR UNANTICIPATED INCREASE IN COST OF NEW VEHICLE.

Name X Title General Manager

Auditor-Controller's Action: I hereby certify that unencumbered balance(s) is/are available in the appropriations/funds and in the amounts indicated above.

Auditor-Controller, by \_\_\_\_\_ Deputy Date \_\_\_\_\_

Administrative Officer's Action: ( ) Recommended to Board ( ) Approved ( ) Not Recommended or Approved

Administrative Officer \_\_\_\_\_ Date \_\_\_\_\_

**State of California }** As the Clerk of the Board of Supervisors of the County of Santa Cruz, I do hereby certify that the foregoing request for  
 ss. transfer was approved by said Board of Supervisors as recommended by the County Administrative Officer by an order  
**County of Santa Cruz** duly entered in the minutes of said Board on

\_\_\_\_\_ 20\_\_\_\_, By \_\_\_\_\_, Deputy Clerk

(A-C) \* Decs: \_\_\_\_\_ Item \_\_\_\_\_ - Budget Transfer

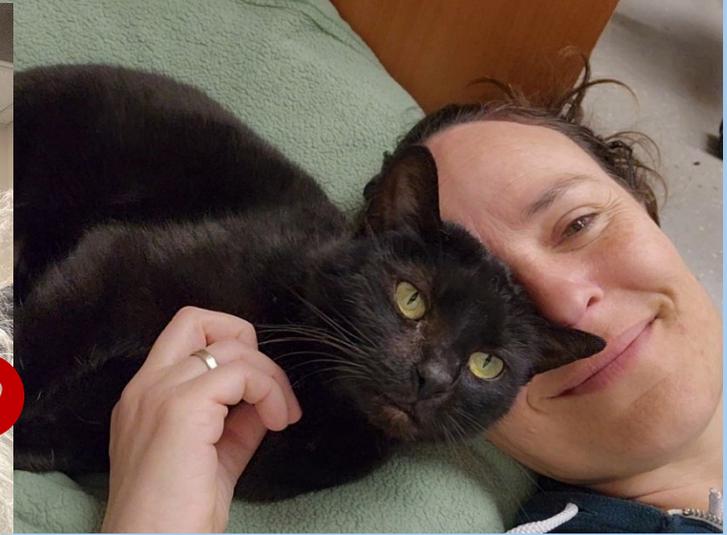
BRD. NAME AGENDA DATE Item No.

Distribution:

## **Regular Agenda Item 15**

TO Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: General Manager's Oral Report

General Manager Rowland will present an oral report on the Santa Cruz County Animal Shelter.



**December 1-15**

**\$50 adoptions for all cats and dogs!**

**BISSELL PET FOUNDATION'S empty the shelters® HOLIDAY HOPE EVENT**

**SANTA CRUZ COUNTY ANIMAL SHELTER**

**BISSELL PET FOUNDATION® Until every pet has a home.**



**WE GIVE HERE BECAUSE WE LIVE HERE**

**NOV 19-DEC 31**

**73 NONPROFITS**

**DONATE**

**SANTA CRUZ GIVES**

**Winter Wine Stroll**

**Benefitting Santa Cruz County Animal Shelter**

# BEDTIME STORIES

FOR SHELTER PETS



THURSDAY, DECEMBER 18<sup>TH</sup>  
FROM 5-6 PM



## Awkward Pet Portraits

SAVE THE DATE



Submit your pet's pic, donate \$35, and get a quirky portrait made by a local "awkward" artist!



JANUARY  
16TH - 31ST



kindnews



# Stats for Dec '25 & Jan '26

## Live, non-wild animals

| INTAKE            | 265        | 342        | 13        | 63        | 683        |           |
|-------------------|------------|------------|-----------|-----------|------------|-----------|
| OUTCOME           | Cat        | Dog        | Rabbit    | Other     | Total      | Outcome % |
| Adoption          | 211        | 151        | 8         | 33        | <b>403</b> | 52.5%     |
| RTO               | 38         | 136        | 0         | 2         | <b>176</b> | 22.9%     |
| Transfer          | 50         | 44         | 2         | 31        | <b>139</b> | 16.5%     |
| <b>Total live</b> | <b>299</b> | <b>331</b> | <b>10</b> | <b>66</b> | <b>706</b> | 92.0%     |
| Euthanasia        | 34         | 23         | 2         | 2         | 61         | 7.9%      |

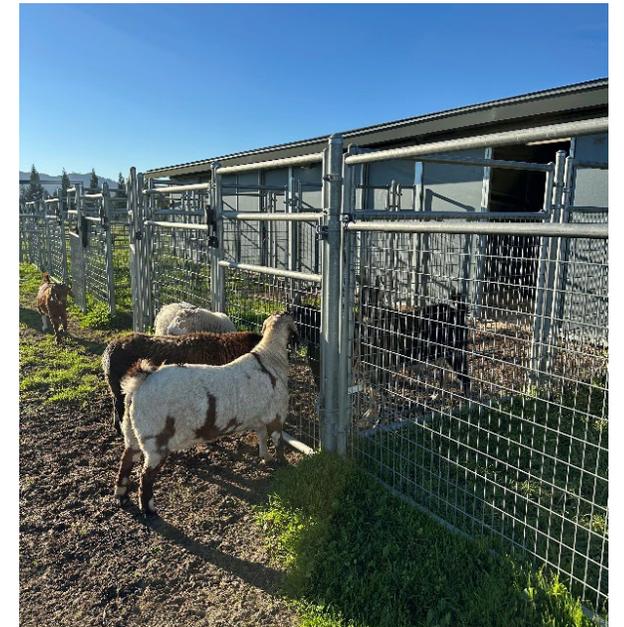
Plus 51 Owner Requested Euthanasias



# Facilities

## Barn Planning

- Santa Clara County has provided very helpful information from their barn build
- A modular barn will be most cost-effective and fire-resistant (likely MD Barnmaster)
- Working with County General Services Facilities planning to develop scope and start planning
- Creativity will come into play for bird housing – our most common barn guests





## Facilities - Other

- Monument sign refreshed!
- Noise absorbing fence covers
- CCC volunteers installed solid visual barriers
- and new gravel in get-acquainted yards



## Facilities – plans

- New ornamental iron access gates
- Replacing one wall of cat compartments with “tower rooms” to increase housing options

# Facilities - plans

## Watsonville kitchens

Animal Kitchen needs:

- Larger sinks
- Spray nozzle
- Integrated stainless counter
- More efficient storage



Human Kitchen needs:

- Separation from animal functions
- More counter space for kitchen functions
- Stainless grooming tub?





# '26-'27 Budget

- Significantly reduced vacancy savings
- Addition of Step 6 for SEIU members
- Addition of Steps 6 & 7 for Middle Management staff
- Capacity for Care report showed staffing shortfall
- Capital projects and fleet needs

15% increase request  
with 12.5% & 10% also shown

|                          | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | FY 20-21 | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 | FY 25-26 |
|--------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Budget Increase/Decrease | 2%       | 4%       | 6%       | 10%      | 6%       | 4%       | -10%     | 6%       | 10%      | 10%      | 15%      | 10%      |

**Average Increase per FY: 6.08%**

**Animal Balance  
Spay/Neuter Clinic  
February 20-22  
28 spots left!**

**Healthy Pets for All  
Vaccine Clinics  
Fri, Feb 27 Franich Park, Watsonville  
Fri, Mar 27 VFW Hall, Santa Cruz**

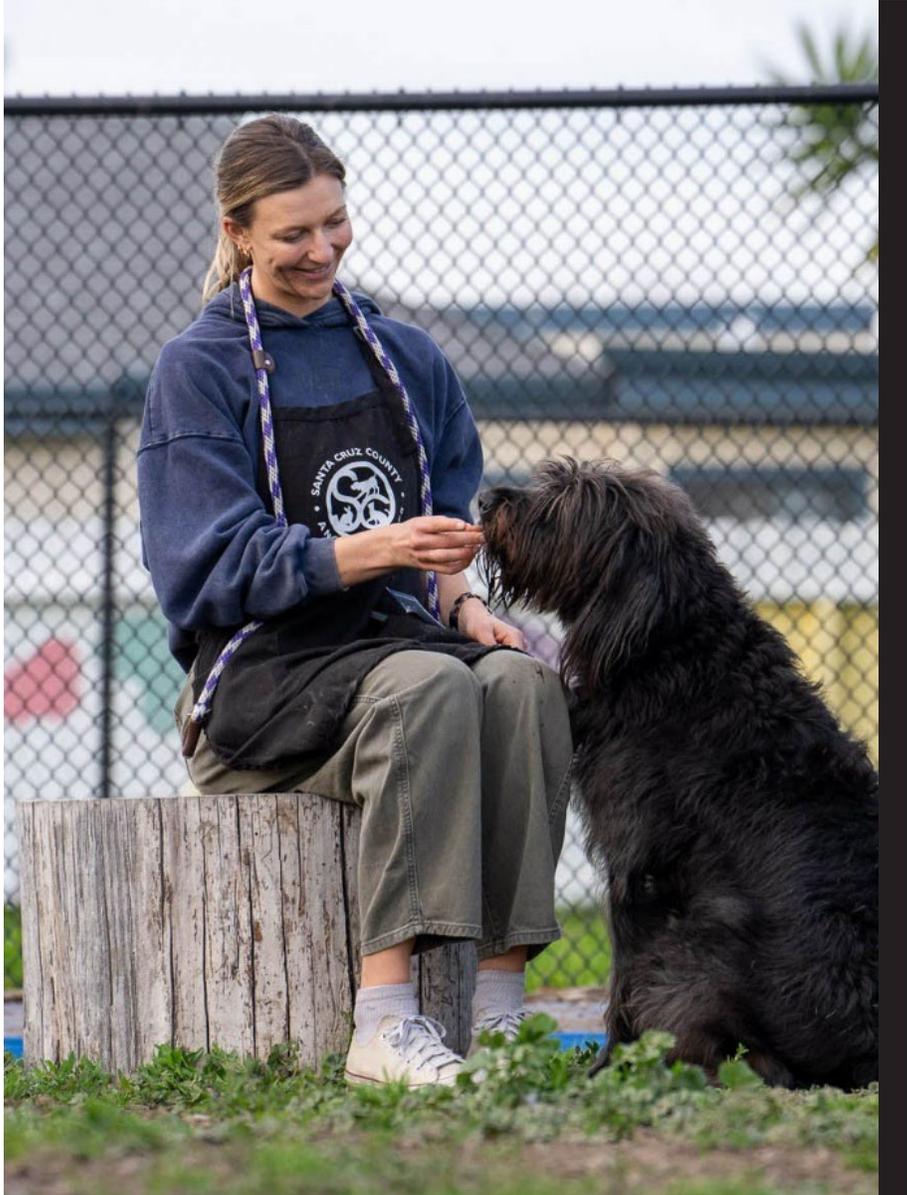
**Strategic Planning  
Surveys and Community Charette**



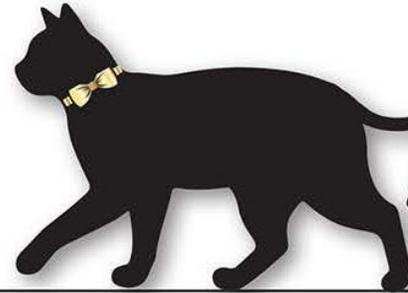
# More Coming Up

|                               |  |
|-------------------------------|--|
| Sun, March 1<br>12:30-3:00 pm | Bunnies and Brews at Balefire  |
| Sun, March 8<br>2:00-6:00 pm  | Speed Dating with adoptable dogs at Laughing Monk                        |
| March 11-17                   | <b>St. Pittie's Week</b> – various establishments                        |
| Sat, March 14                 | <b>Capitola Classic Skate Event</b> , Capitola Mall                      |
| Sun, March 15                 | St Pittie's party at Sante Adairius                                      |
| Tue, March 17                 | St. Pittie's Party at Venus Spirits                                      |
| March 21<br>7:00 pm           | <b>Top Dog Film Festival</b> at Rio, and<br>Yappy Hour at Sante Adairius |





# Tails of Hope



SANTA CRUZ COUNTY ANIMAL SHELTER FOUNDATION

# GALA

Saturday Evening, Sept. 26, 2026 — UCSC Hay Barn

## Regular Agenda Item 16

TO: Santa Cruz County Animal Shelter Board of Directors  
FROM: Amber Rowland, General Manager  
DATE: February 9, 2026  
SUBJECT: Authorize Service Agreement with Animal Balance for Community Spay-Neuter Services in 2026

### Recommendation:

Consider a services agreement with Animal Balance, in the amount of \$126,000, for 3 high quality high volume (HQHV) community spay-neuter clinics, and authorize the General Manager to sign the agreement.

### Discussion:

Animal Balance is an international non-profit organization that provides long-term solutions to animal welfare and conservation issues by deploying teams around the world to work with local communities. Their VetAID program was developed for the United States in response to the reduction of spay/neuter services during and since the pandemic. It is designed to collaborate with local partners to humanely manage dog and cat populations and reduce the spread of infectious disease.

Their 6-10 person, licensed, High Quality High Volume Spay Neuter (HQHVSN) teams deploy to contracted locations and perform 200 spay/neuter surgeries (plus deworming, core vaccinations, and microchips) during multi-day MASH-style events, supported by local volunteers, who are trained by Animal Balance, to help build local understanding and support for HQHVSN efforts.

Through this agreement, Animal Balance will again conduct three 3-day clinics at the SCCAS Annex facility, in February, June, and November of 2026. Each clinic event will provide affordable services to 100 cats and 100 dogs owned by members of the community.

Animal Balance will charge \$42,000 per 3-day clinic, plus an additional \$100 per spay-neuter surgery performed over and above the 200-animal goal. The expenses will be drawn from the Shelter's Veterinarian Services budget line item and Contributions to our Planned Pethood fund, and are included with the recommended FY 2025-26 budget mid-year update and the recommended 2026-27 budget when that is presented in April. The agreement will be budget-neutral, as pet owners will pay for services per the SCCAS Planned Pethood fee structure, and SCCAS and the SCCAS Foundation will seek donation and sponsorship support of the events to subsidize the costs for pet owners who qualify for the low-income rates, estimated between \$8,000 and \$11,000 per clinic event.

# MASTER SERVICES AGREEMENT

This Master Services Agreement (“Agreement”) is effective as of 11/11/25 (“Effective Date”), by and between Animal Balance, a California nonprofit public benefit corporation (“Contractor”); and the Santa Cruz County Animal Services a (“Partner”) (singularly, “Parties” and collectively, “Parties”).

## RECITALS

WHEREAS, Partner desires that Contractor provide, and Contractor desires to provide, experienced veterinary medical personnel to perform high quality high volume spay/neuter surgeries, which, if requested, shall include microchipping or treatments of parasites (“Services”);

WHEREAS, Contractor is an independent entity certified to do business, has the requisite licenses, registrations and certifications to perform the Services, and is customarily engaged in the business of providing the Services consistent with the work described in the Statement(s) of Work (“SOW”) attached herein and appended from time to time as **Schedule A**;

WHEREAS, Partner wishes to engage Contractor for such services on the basis set out in this Agreement and the SOW; and

WHEREAS, Contractor agrees to provide the Services as described in the SOW and covenants it will abide by the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and for other good and valuable consideration, the receipt and adequacy of which are hereby conclusively acknowledged, the Parties, hereby agree, incorporating these recitals by reference thereto, as follows:

## AGREEMENT

1. **INDEPENDENT CONTRACTOR STATUS.** It is the Parties’ intent that each of them, including their officers, directors, principals, managers, employees, representatives and agents, at all times, and with respect to this Agreement, are independent contractors, and neither are officers, directors, principals, managers, employees, representatives and agents of the other Party. Neither Party shall represent that it is an officer, director, principal, manager, employee, representative, affiliate or agent of the other Party.
2. **SERVICES AND DUTIES.** Contractor shall perform the duties described in the SOW.
3. **TERM OF AGREEMENT.** This Agreement will commence on the Effective Date and will continue until completion of the Services on or during the dates described in the SOW, as may be agreed to from time to time.

4. CONFIDENTIAL INFORMATION.

(A) **Confidential Information – In General.** Each Party (“Receiving Party”) acknowledges that the other Party (“Disclosing Party”) has technical information, processes and compilations of information, records, specifications and information concerning assets, information regarding methods of doing business, trade, business and financial secrets, and other confidential and proprietary information (collectively, the “Confidential Information”) and that during the term of this Agreement, they may each receive, use or contribute to the Confidential Information. For purposes of this Agreement, Confidential Information shall include (i) each Party’s technology, processes, methodologies, business practices and technical information; (ii) information, lists and databases regarding the Parties, their customers, employees, donors, assets, suppliers, or their marketing plans, business plans, financial status, agreements, patents or trade secrets; (iii) in any form, furnished to or obtained by the Receiving Party from the Disclosing Party including, without limitation, employee, donor, and client data, budget and other financial data, program plans and strategies, technical data and research, and know-how; and (iv) any and all other information, documents, items or materials deemed by the Disclosing Party, in its sole discretion, as confidential or that should reasonably be understood by the Receiving Party to be confidential at the time of such disclosure. Confidential Information excludes information which: (a) is or becomes generally available to the public other than as a result of a disclosure by the Disclosing Party; (b) was known by the Receiving Party prior to its being furnished by the Disclosing Party; (c) is or becomes available to the Receiving Party on a non-confidential basis from a source other than the Disclosing Party; or (d) is independently developed by the Receiving Party.

(b) **Disclosure of Confidential Information.** During and following the Term, each Party agrees (i) to hold Confidential Information of the Disclosing Party in confidence and (ii) not to release any of the Disclosing Party’s Confidential Information to any person, except that the Receiving Party shall be allowed to disclose the Disclosing Party’s Confidential Information to its contractors and/or employees as needed to complete the Services. Each Party agrees to use reasonable efforts to give the Disclosing Party notice of any and all attempts to compel disclosure of any Confidential Information, in such a manner so as to provide such Party with written notice at least five (5) days before disclosure or within one (1) business day after a Party is informed that such disclosure is being or shall be compelled, whichever is earlier. Such written notice shall include a description of the information to be disclosed, the court, government agency, or other forum through which the disclosure is sought, and the date by which the information is to be disclosed, and shall contain a copy of the subpoena, order or other process used to compel disclosure.

(c) **Return of Confidential Information.** Upon a Party’s written request, the Receiving Party will deliver to the Disclosing Party all Confidential Information in tangible form or in the Receiving Party’s possession or control. Any retention by a Receiving Party of Confidential Information following the termination of this Agreement or upon such written request from the Disclosing Party shall constitute a breach of this Agreement.

5. LOCATION AND TIME OF SERVICES (“CLINICS”). The Clinics subject to this Agreement shall take place at the location(s), date(s), and time(s) as stated in the SOW.

6. TERMINATION.

(a) Partner may terminate this Agreement at any time for any reason by providing no less than 21-days written notice in advance of a Clinic next-scheduled under the SOW. If Partner terminates this Agreement less than 21 days in advance of that next-scheduled Clinic, Contractor may deem the deposit paid for the next-scheduled Clinic forfeited and nonrefundable, in Contractor's sole discretion.

(b) Contractor may terminate this Agreement prior to any Services being provided by providing a 21-days written notice to the Partner, and shall refund any deposit previously paid by Partner if terminated prior to the Services, or any part of the Services, being provided.

(c) Upon proper termination by either Party, the Contractor shall be allowed to invoice and receive any payments paid for completed clinics or Services.

7. FACILITIES/PREMISES PERMITS, CONDITIONS AND ACCESS. Partner shall provide a temperature-controlled location for the Clinics. The location must meet the specifications for comparable facilities as set forth by AVMA guidelines, which shall not abridge applicable California law.
- (A) Partner shall ensure that all permits required for the Clinics are obtained and remain valid for each Clinic.
- (B) Partner shall ensure that information requested by Contractor and third parties with a need to know information related to the Services in Partner's possession or control are so provided. Partner shall ensure that Contractor has access to the Clinics premises between the hours of 7:00 AM- 7:00 PM one day prior to each Clinic, and one day following each Clinic.
- (C) Partner shall ensure an adequate setup at each Clinic for curbside patient drop-off and pickup. Partner shall ensure there is adequate parking and traffic control at each Clinic.
8. PARTNER-RETAINED PERSONNEL FOR NON-MEDICAL DUTIES. At least 30 days before each Clinic, Contractor shall notify Partner regarding the number of persons that Partner must provide to assist with general, non-medical duties such as registration, cleaning, and animal transport ("Non-medical Duties").
- (A) For each Clinic, Partner shall provide an adequate number of persons, in Partner's sole and absolute discretion, to assist with these Non-medical Duties. Partner shall ensure that Partner and its personnel have signed the Contractor's liability waiver, release, and acknowledgement of receipt of Contractor's handbook document prior to performing Non-medical Duties at any Clinic.
- (B) Partner shall be responsible for supervision of all of Partner's personnel.
9. PUBLICITY. The Parties shall mutually provide appropriate credit and acknowledgement of Contractor's and Partner's performance at each Clinic as publicity opportunities may arise from time to time, including in any publication in news or social media related to the Clinics. In any and all social media, publicity of any kind, press releases, or website postings created or controlled by the Parties regarding the Clinics, each Party shall expressly identify and give credit to the other Party in their respective publications. Additionally, Contractor shall provide Partner with reasonable advance notice of any and all publicity or social media posts in draft form for Partner's review and comment prior to publication or posting.
10. MEALS. Partner shall provide daily lunch to Contractor and all members of its team, following a vegan/vegetarian diet, for each Clinic.

11. ANIMAL PATIENT LIST. No later than three days before each Clinic, Partner shall ensure that Contractor receives the daily schedule of animals for each clinic date per the formula as follows: 50% dogs/50% cats.
  - (A) Partner agrees to follow the schedule template provided by the Contractor, which template shall be provided no later than 30 days before any given Clinic.
  - (B) The animals that are ineligible for Clinics and Contractor shall not provide Services to the following: (i) dogs greater than 80 pounds; (ii) animals less than two pounds or eight weeks of age; (iii) brachycephalic dogs; (iv) any animal which Contractor deems inappropriate for Services, in the sole discretion of Contractor.
  - (C) Partner shall ensure that the patient's medical record is completed and signed using the name of the animal's legal owner at the time Services are rendered.
12. POST-CLINIC COMMUNICATIONS AND CARE. Partner and its representatives shall exercise good faith efforts to call the designated after-hours line to talk to a Contractor representative in the event of any postoperative concerns, including using its best efforts to adhere to the following contact protocol:
  - (A) The owner of the animals, whether that is a member of the public or a shelter or municipality, shall send Contractor a photo of the incision site upon request, when available. The owner shall call the line twice and wait at least 15 minutes for a return call before calling the Contractor's emergency number. If Contractor and the owner mutually determine that a visit to a veterinarian is necessary, Contractor shall be responsible for payment for the initial exam. Any additional care must be approved by the Contractor in advance, which approval shall not be unreasonably withheld. Contractor shall not be responsible for any veterinary charges or payments unless Contractor has approved the expense in writing prior to treatment.
13. EUTHANASIA. No animal receiving Services at a Clinic shall be euthanized unless the decision to euthanize has been mutually agreed upon by designated representatives of both Contractor and Partner. Euthanasia shall be performed pursuant to the Contractor's SOP for euthanasia.
14. INSURANCE.
  - (A) Contractor shall be responsible for obtaining premises insurance for the Clinics. No less than one month before each Clinic, Contractor shall provide Partner with proof of insurance with respect to the facilities and/or premises at each Clinic.
  - (B) Contractor shall maintain or cause to be maintained any and all business, professional and/or malpractice insurance customary in veterinary medical services and/or required by applicable law related to Contractor's performance of Services.
15. NON-DISPARAGEMENT. Except as required by applicable law and/or compelled action in a valid legal or administrative proceeding, the Parties will take no action which is intended, or would reasonably be expected, to harm the other Party or the other Party's reputation, or which would reasonably be expected to lead to unfavorable publicity for that Party.
16. FORCE MAJEURE. If the performance of any act required by this Agreement to be

performed by either Contractor or Partner is prevented or delayed by reason of an act of God, inability to secure materials, restrictive governmental laws or regulations, or any other cause except financial inability, commercially reasonable maintenance of staffing levels, and maintenance of equipment and transport that is not the fault of the party required to perform the act, the time for performance of the act will be extended for a period equivalent to the period of delay, and performance of the act during the period of delay will be excused.

17. **ASSIGNMENT.** Neither this Agreement nor any right or obligation of any Party hereunder nor interest herein may be assigned or transferred by any Party without the written consent of the other Party.

18. **MUTUAL INDEMNIFICATION AND LIMITATION OF LIABILITY.**

(A) Contractor shall only be liable for obligations required under this Agreement and not for any act or omission of Partner or Partner's officers, employees, or agents. Partner agrees to indemnify and hold Contractor harmless from any and all losses, damages, costs, and expenses that arise from the gross negligence of Partner, including its officers, employees, agents, or representatives.

(B) Partner shall only be liable for obligations required under this Agreement and not for any act or omission of Contractor or the Contractor's officers, employees, or agents. Contractor agrees to indemnify and hold Partner harmless from any and all losses, damages, costs, and expenses that arise from the gross negligence of Contractor, including its officers, employees, agents, or representatives.

19. **MISCELLANEOUS.**

(A) **Amendments and Modifications.** This Agreement may be amended or modified only by the written consent of the Parties.

(B) **Entire Agreement.** This Agreement, including any Addenda or Schedules hereto, constitutes the entire agreement of the Parties and supersedes and replaces all prior written or oral agreements, negotiations and prior writings with respect to the subject matter hereof.

(C) **Notices.** Any notice required or permitted by this Agreement shall be in writing and shall be deemed sufficient when delivered personally, via electronic mail or by courier or overnight delivery service, if such notice is addressed to the Party to be notified at such Party's address as listed below:

FOR Santa Cruz County Animal Services  
Amber Rowland  
SCCAS  
1001 Rodriguez St.  
Santa Cruz, CA 95062  
amber.rowland@santacruzcountyca.gov

FOR ANIMAL BALANCE:  
Emma Clifford  
Animal Balance  
PO Box 66406  
Portland OR 97290  
clifford@animalbalance.org

(D) **Donations.** Any donations received by the Partner or Contractor during the Clinics shall be delivered to Partner so long as Partner maintains its tax-exempt status at the time of the donation.

- (E) **Governing Law/Venue.** This Agreement shall be governed by the laws of the State of California. If legal action is commenced by any Party with respect to the subject matter hereof, the Parties agree that the jurisdiction and venue of such action shall be located in San Francisco, California.
- (F) **Legal Disputes, Attorneys' Fees and Costs.** If any dispute arises between the Parties with respect to matters covered by this Agreement, the Parties shall first use commercially reasonable, good faith efforts to participate in mediation before commencing legal proceedings. The prevailing Party in any such dispute shall be entitled to seek an award of reasonable attorney fees, expert witness fees and out-of-pocket costs incurred in connection with such dispute, in addition to any other relief to which it may be entitled.
- (G) **Severability.** If one or more provisions of this Agreement are held to be unenforceable under applicable law, then such unenforceable provision(s) shall be deemed severed from the agreement but the remaining provisions of the agreement shall remain in force.
- (H) **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together will constitute one and the same instrument.
- (I) **Construction of Agreement.** Each Party acknowledges that, in executing this agreement, such Party has had the opportunity to seek the advice of independent legal counsel, and has read and understood all of the terms and provisions of this agreement. This agreement shall not be construed against either Party by reason of the drafting or preparation hereof.
- (J) **Compliance with Laws.** The Parties agree to abide by all federal, state or local laws, regulations, ordinances or other legal requirements in connection with Contractor's performance of the Services hereunder. In addition, at all times during this Agreement, each Party shall have in effect all licenses, permits and authorizations required by applicable law. No Party shall perform any Services under this Agreement for which it does not hold all necessary licenses, permits and authorizations.
- (K) **Survival.** Notwithstanding any other provision of this Agreement to the contrary, Sections 4 (Confidential Information), 15 (Non-disparagement), and 17 (Indemnification), and each and every provision which by its terms is intended to survive termination, shall survive the termination of this Agreement and/or the termination of any Party's rights and obligations hereunder.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

**CONTRACTOR:**

Animal Balance  
 a California nonprofit public benefit  
 corporation

By:  \_\_\_\_\_  
 Emma Clifford, Founder and Director

**PARTNER:**

By: \_\_\_\_\_  
 Amber Rowland

## SCHEDULE A – STATEMENT OF WORK

STATEMENT OF WORK NO.: 1

CLINIC LOCATION:

1001 Rodriguez St. Santa Cruz CA 95062

CLINIC DATE(S): Feb 20-22, 2026, Jun 26-28, 2026 and Nov 6-8, 2026

SERVICES:

1. Contractor shall primarily provide spay/neuter surgeries, and may assist with other animal ailments in its sole discretion. Should the Contractor decide not to treat other ailments, Contractor will refer the animal to a local veterinarian for further care at the discretion of the animal's owner. Contractor shall advise the owner that any expenses resulting from such referrals shall not be the responsibility of either Partner or Contractor.
2. Contractor shall provide an experienced high quality high volume veterinary medical team consisting of a minimum of two (2) veterinarians licensed in the State of \_CA\_, one (1) clinic coordinator and two (2) to four (4) technicians, whose skill level matches customary veterinary clinic expectations.
3. Contractor shall cooperate with Partner to obtain the veterinary medical supplies necessary for the target number of surgeries.
4. Contractor shall coordinate with Partner to ensure that all necessary equipment is provided to safely allow Contractor to provide the Services. Contractor shall also coordinate with the Partner to organize and orchestrate the flow of the sterilization clinic so that it is efficient and safe for all humans and animals.
5. Contractor shall provide accurate medical records for each patient to Partner within one week of each Clinic. The contents of such medical records shall be mutually agreed upon by the Parties to the Agreement.
6. No later than 30 days before each clinic, Contractor shall provide its current Medical, Volunteer and Clinic Flow SOPs and Contractor handbook to Partner, and immediately provide any updated or modified versions that may be created.

SERVICE FEES

1. The total cost for 200 surgeries is \$42,000 per clinic. Not later than 21 days before the commencement date of each of the Clinics, Partner shall pay Contractor a \$10,500 deposit for the respective Clinic.
2. If Contractor performs more than 200 surgeries at any Clinic, additional surgeries shall be charged at a rate of \$100 per surgery.
3. Contractor shall provide a final invoice within five business days of each Clinic's end date, which will include charges for any additional surgeries provided over the agreed upon amount. Payment is due in 30 days from invoice date.

**CONTRACTOR:**

Animal Balance  
a California nonprofit public benefit  
corporation

By:  \_\_\_\_\_  
Emma Clifford, Founder and Director

DATE: \_\_\_\_\_

**PARTNER:**

By: \_\_\_\_\_  
Amber Rowland

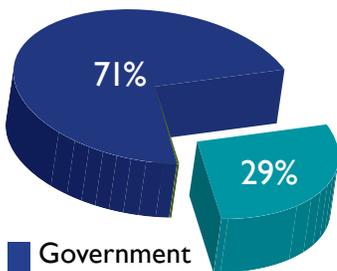
DATE: \_\_\_\_\_



# Partnership in Action!

The Santa Cruz County Animal Shelter Foundation is a 501(c)(3) nonprofit. Our mission is to support the Shelter through fundraising, education and advocacy.

As the largest and most comprehensive animal care and rescue organization in the county, the open-admission Santa Cruz County Animal Shelter took in 5,509 pets in 2025.



Government Funding: JPA

Supplemental Community Funding

Government funding is limited, so we depend on our community to sustain our life-saving and pet homelessness prevention programs at our two locations in Santa Cruz and Watsonville.



## Community Support Through Outreach



To increase awareness about the Animal Shelter and generate support for its programs, the Foundation engages in public presentations, community events like those featured below, and media outreach. Like the Shelter, we cover the **445 square miles** and **267,560 residents** in this county, especially supporting areas of high need like South County. We partner with individuals and businesses and other foundations on grants. We also work with community organizations on special programs like the monthly

Cuddle Connections for seniors and on-site tours and activities for youth groups as part of our growing humane education program. The Foundation is also focused on tackling root causes of animal overpopulation and suffering by offering prevention programs and exceptional medical care (see other side).

*The generosity of our community has helped make better animal care possible. We thank you and look forward to your continued support.*

—Nga Trinh-Halperin  
SCCAS Foundation Executive Director

**Saint Pittie's Day**  
A Weekend Celebration of our "Bully" Companions

**LICK OF THE IRISH**

SANTA CRUZ COUNTY ANIMAL SHELTER

**2026 10th Annual**

This event is one of our most popular (and long-running) community partnerships. Last year 21 local pubs and 2 other businesses sponsored this fun and educational event.

**Awkward Pet Portraits**

A UNIQUE FUNDRAISER for the Santa Cruz County Animal Shelter

Submit your pet's pic, donate \$35, and get a quirky portrait made by a local "awkward" artist!

Jan. 16-31

SANTA CRUZ COUNTY ANIMAL SHELTER FOUNDATION

New in 2025, this event involved 900 school children and other community members as artists. We love that we got photos of many shelter "alums," now Santa Cruz residents!

## SCCAS Foundation Distribution of Funds

With your support, we can help the Shelter go "above and beyond" basic services.



Programs 80%

Fund Raising 12%

Administration 8%

# Proactive Initiatives for Healthier, Happier Pets & People!

## HEALTHY PETS for ALL

2025

9 FREE CLINICS >900 PETS SERVED



At our FREE Healthy Pets for All clinics, we provide vaccines, flea/tick/heartworm medicine and some supplies like food, leashes, etc. These clinics, held in areas of particular need in the county, provide opportunities for public education about animal welfare. They also help prevent the surrender and abandonment of animals in our community due to health issues and promote the importance of preventive and proactive care.

Planned Pethood reduces animal intake numbers through no-cost and low-cost spay/neuter surgeries via community clinics with partner Animal Balance, vouchers distributed by Animal Control Officers, and in-clinic openings. In 2025, the shelter facilitated 3,067 spay/neuter surgeries. Since 2020 when the pandemic hit, many animal guardians opted to not sterilize their pets because of logistics, inaccessibility and cost. The Shelter found itself with record intake not seen in years and is now ramping back up with the Foundation's collaboration.

## PLANNED PetHood



Number of dogs one female & her offspring could produce in 6 years:

67,000

Number of cats one female & her offspring could produce in 7 years:

420,000

## PAWSITIVITY BUCKS

## FOR DOG TRAINING



A crucial aspect of a successful dog adoption takes place after dogs leave the Shelter with their new families. This program increases the likelihood of animals staying in their homes with happier outcomes for all. It also provides more awareness about the harms of punitive, fear-based approaches. Pawsitive Training vouchers can lead to personal growth for many people and empathic relationships with others, pets and humans alike.

## EXTRA MILE FUND

Because we are an open-door, open-intake Shelter, we never say no to any animal in need. That means many animals come in with illnesses and injuries and have intensive medical needs. Our small but mighty Shelter Clinic can provide basic care as well as spay/neuter, and even amputations and enucleations. However, there are instances when we do have to send out animals for even more specialized care and the Extra Mile Fund helps us with those extraordinary costs.



This initiative sponsors the adoption fee for long-time residents at the Animal Shelter. The Leave No One Behind Fund helps to draw adopter's eyes towards animals who have been in the Shelter's care a little longer than average, waiting for the right adopter to call their best friend. Some of them are black cats, senior animals, or have special medical needs. We believe ALL animals deserve to be loved and give love!

LEAVE NO ONE BEHIND FUND

