



SANTA CRUZ COUNTY ANIMAL SHELTER
1001 RODRIGUEZ STREET, SANTA CRUZ, CA 95062
580 AIRPORT BOULEVARD, WATSONVILLE, CA 95076
PHONE: (831) 454-7200 FAX: (831) 454-7210

SANTA CRUZ COUNTY ANIMAL SERVICES JOINT POWERS AUTHORITY BOARD AGENDA

Location: Santa Cruz County Community Room, Basement Level

701 Ocean Street, Government Center

Monday, April 13, 2026 11:00am

INTRODUCTORY ITEMS

1. **CALL TO ORDER AND ROLL CALL**

Chair Captain Leo Moreno substituting for Chief Sarah Ryan, Vice Chair Elissa Benson, Secretary Nathalie Manning, Michelle Templeton, Captain Donny Thul, Captain Jayson Rutherford, Chief Deputy Dan Freitas, Deputy Chief Jose Garcia, Emillie Feenan

2. **INTRODUCTIONS**

3. **CONSIDERATION OF LATE ADDITIONS OR CHANGES TO THE AGENDA**

4. **ORAL COMMUNICATIONS**

Any person may address the Santa Cruz County Animal Shelter Board of Directors during the oral communications period. All oral communications should be directed to items or issues that would be within the jurisdiction of the Santa Cruz County Animal Shelter but not on today's agenda. Board members will not take actions or respond immediately to oral communications presented, but may choose to follow up, either individually or on a subsequent agenda.

CONSENT AGENDA

5. Approve minutes of the February 9, 2026 regular Board meeting
6. Accept Management Reports for February and March 2026
7. Accept and file statistics for February and March 2026
8. Accept and approve financial reports for February and March 2026
9. Accept and approve quarterly report for all claims under \$20,000
10. Accept and approve journal entry payments with the County of Santa Cruz
11. Accept gifts totaling \$170,819.08 from the Santa Cruz County Animal Shelter Foundation

REGULAR AGENDA

12. General Manager Oral Report
13. Consider General Manager's Proposed Budget for FY 2026-27
14. Approve transfer of Ruth P. Staff Trust Fund totaling \$1,843,750 to an investment account to be managed as a perpetual Endowment for SCCAS
15. Consider a special meeting for a closed session Public Employee Performance Evaluation of General Manager [CA Govt. Code §54957(b)]

CORRESPONDENCE

ADJOURNMENT

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

The Santa Cruz County Animal Services Authority does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs, or activities. The Board holds all public meetings in accessible facilities. If you wish to attend the meeting and you require special assistance, please contact Amber Rowland at 831-454-7203 at least 72 hours in advance of the meeting in order to make arrangements. As a courtesy, please **attend the meeting smoke and scent free.**



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SANTA CRUZ COUNTY ANIMAL SERVICES
 JOINT POWERS AUTHORITY MEETING
SUMMARY MINUTES

Meeting Location:
 Santa Cruz County Community Room
 275 Main Street, Watsonville CA 95076
 Monday, February 9, 2026 – 11:00AM

Audio Link: <https://www.scanimalshelter.org/board-of-director-meetings/>

VOTING KEY: Ry=Ryan, Be=Benson, M=Manning, T=Templeton, Th=Thul,
 Ru=Rutherford, Ba=Baldwin, G=Garcia, Fe=Feenan
 Abbreviations: Board Member (BM), General Manager (GM), Field Services Manager (FSM)

INTRODUCTORY ITEMS

- CALL TO ORDER AND ROLL CALL:** Vice-Chair Benson called the meeting to order at 11:08 am.

Chair Ryan	Present
Vice-Chair Benson	Present
Frietas	Absent
Thul	Present
Garcia	Present

Manning	Present
Tempelton	Present
Feenan	Present
Rutherford	Present
*Baldwin	Present

* Lieutenant Dee Baldwin proxy for member Freitas

- INTRODUCTIONS**
 GM Rowland introduced new Board Members Feenan and Benson, attending their first meeting as sitting members.
- CONSIDERATION OF LATE ADDITIONS OR CHANGES TO THE AGENDA**
 There were no additions to the agenda. GM Rowland brought attention to a typo that has been corrected on item 6.
- ORAL COMMUNICATIONS**
 There were two public comments. Please find the audio on the SCCAS website.

CONSENT AGENDA

- 5. Approve minutes of December 8, 2025, SCCAS JPA Board meeting
- 6. Accept Management Reports for December 25 and January 26
- 7. Accept and file statistics for December 25 and January 26
- 8. Accept and approve financial report through January 2026
- 9. Accept and approve quarterly report for all claims under \$20,000
- 10. Accept and approve journal entry payments with the County of Santa Cruz
- 11. Accept gifts totaling \$44,595.98 from the Santa Cruz County Animal Shelter Foundation
- 12. Authorize allocation of trust funds for Annex roof repair
- 13. Authorize allocation of trust funds for fencing
- 14. Authorize fund transfer for new vehicle cost increase

Result: Approved Unanimously
Public Comment: None
Board Comment: None
Moved: Benson
Second: Manning
Ayes: Ry, Be, M, Ba, T, Th, Fe, G, Ru

REGULAR AGENDA

- 15. General Manager Oral Report

Result: Presentation by GM Rowland
Public Comment: None
Board Comment: Please refer to December 8, 2025, JPA Board Meeting Audio for Board Comments

- 16. Authorize staff to enter contract with Strategic Planning consultant

Result: Approved Unanimously
Public Comment: None
Board Comment: Please refer to December 8, 2025, JPA Board Meeting Audio for Board Comments
Moved: Benson
Second: Templeton
Ayes: Ry, Be, M, Ba, T, Th, Fe, G, Ru

CORRESPONDENCE:

Item 1- Flyer

ADJOURNMENT: Meeting Adjourned at 11:45 a.m.

ATTEST: _____
CHAIR RYAN

CLERK BAYLY

Consent Agenda Item 6

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 13, 2026
SUBJECT: Management Reports for February and March 2026

These reports are provided as a synopsis of the programs and services provided through the dedication and commitment of Santa Cruz County Animal Shelter (SCCAS) staff and volunteers.

Recommendation:

Accept and file the reports of the General Manager and management team for the most recent reporting period.

General Manager's Report

February and March 2026

Amber Rowland, General Manager

Statistics:

- Intake of live, non-wild animals decreased once again, to 626. This was 57 fewer than last period, but also 42 less than last year. Both stray dog and cat intake were significantly reduced, but Protective Custody and Safe Holds were both higher than the same period last year, and we took in several more animals this year for Animal Control outreach spay/neuter surgeries since we had capacity to provide the services in the shelter's clinic.
- We adopted out 96 fewer cats than last period (104), most likely because didn't have kittens and not even many adult cats from which to choose. We also adopted out 22 fewer dogs (129), than last period, and our overall adoption numbers were down by 28 animals compared to the same period last year. Our adoption rate dropped from 52.5% of total outcomes last period to 44.3% this period, but that is actually a consistent rate for this time of year. We did have one adoption special, February 6-15, which resulted in 64 total adoptions.
- Returns to owner were down slightly compared to last year, but the percentage of outcomes was the same, at 32.2%.
- Total transfers were nearly identical to last year, but the percentage of total outcomes was up a bit from 13.5% to 15.2% thanks to the transfer of 12 young rabbits to Rabbit Haven.
- Humane euthanasia for medical or behavioral reasons again comprised a very low 7.8% of our animal outcomes during this period.

Staff:

- Shelby Richins was promoted from extra help Animal Care to Animal Health Specialist.
- August Robinette and Katherine Hare were hired as extra help Animal Services Assistants (Client Services). They've been working full-time to get fully trained in this complex role.
- Eva Berberich in Client Services and Annie Pierce, RVT, both transitioned to from substitute to permanent full-time positions in March as Shey Harlacher, RVT, moved from full-time to extra help.
- We received 9 qualified applications for Animal Control Officer and interviews are being conducted Apr 6-10.
- After extending the opening, we did receive two applications from qualified RVTs and hope to conduct interviews next week.

- If we can successfully hire for that RVT position, that will “use up” the last of the five \$15,000 recruitment/ retention packages that were approved for clinical RVTs through a Resolution adopted in February 2023 (just prior to my start) to try to make our RVT positions a bit more competitive. Staff suggests that the Board take up the question of RVT salaries and/or authorization for a new incentive package sometime in the next year so we can be prepared if/when we have vacancies.
- Staff requested reports from partners to find out how many work hours were contributed through the Community Service and Work Release programs during 2025:
 - Community Service: 480 hrs
 - Work Release: 2,104 hours (or 263 8-hour shifts)

Operations & Facilities:

- While animal populations have been lower, Animal Care supervisors have been working on developing or updating protocols. They’ll have an off-site work-session soon to finalize revisions.
- Maintenance of the facilities is on-going – two frequent and recurring issues are the automatic water dispensers and the pulley systems for the kennel sliding doors for the dogs at both locations. Shelter Manager Rudy is working with staff and volunteers and some professional tradespeople to replace worn parts. We still have occasional rat issues in the garage in Santa Cruz and are working to exclude / remove them.
- Up to \$28,000 from the B. Jean Adams Trust was authorized in February. We are now working through County General Services to take next steps for re-roofing the Annex building. We had it re-tarped with heavier material.

Planning:

- We had two Strategic Planning gatherings and a stakeholder survey with Sarah Cohen, of Big Questions Collaborative during this period: an in-person Mission, Vision & Values workshop Feb 2 & 3, a Zoom MVV presentation on March 6, and we just had a Priorities workshop with Shelter Leadership on April 1. We have started planning for a community input session and survey. A draft 5 year strategic plan should be ready for Board review in June.

Outreach, Volunteers & Fundraising:

- 187 owned cats and dogs benefited from our February 20-22 Animal Balance affordable spay/neuter clinic. The next Animal Balance clinic will be June 26-28.
- Two Healthy Pets for All (HPFA) clinics were held this period:
 - February 27 in Watsonville – 108 Families with 137 dogs and 30 cats were served
 - March 27 in Santa Cruz – 95 Families with 91 dogs 91 and 41 cats were served
- Volunteers contributed 2,482 hours (88.6 volunteer hours/day) during February and 2,370 hours during March (76.4 volunteer hours/ day).
- The SCCAS Foundation’s Awkward Pet Portraits fund-raiser wrapped up with a very fun exhibition and artists’ fair at The Painted Cork on March 6. It raised \$7,600 for shelter operations.
- St. Pittie’s Week, with special “Pittie Parties” and beverage glasses and beverage sales at establishments all around the County benefitting the shelter March 11-17, as well as special merchandise, raised close to \$15,000 for shelter operations. We sold out of merchandise.
- On March 14, the Santa Cruz Board Room & Santa Cruz Apparel hosted another massive Capitola Classic Skateboarding competition at Capitola Mall. Together with Santa Cruz Subaru and Social Club Tattoo, they raised over \$8,000 to support shelter programs.
- In conjunction with the Capitola Classic event, shelter staff reached out to local artists Rosebud Wild and Schwa Smith who generously created an original design, dubbed “Kick-flip Kitty,” to create some new shelter merchandise.

- On March 21, The Rio Theatre once again hosted the Top Dog Film Festival, with special guest Rippin' Rosie, the surfing dog, and her dad, who shared a great message for the crowd about how positive training is the best way to communicate and bond with a dog. Over \$2,000 was raised.
- Other community/Shelter/Foundation events included:
 - multiple fundraising/adoption events with local businesses
 - 2 Green Team service events with UCSC Greek chapters
 - 2 Cuddle Connections events
 - 2 Tails on Trails group hikes with volunteers and shelter dogs

Animal Control Report
 February and March 2026
 Todd Stosuy, Field Services Manager

1. We have begun coordinating with Calanimals and California Veterinary Emergency Team (CVET) in planning and responding to natural or human made disasters. While we have an emergency response plan for the Animal Shelter/Animal Control, not everyone currently employed has a background or knowledge in emergency disaster response. We were awarded 6 hours of free online training on All Hazards Awareness and Wildland Safety Awareness. In addition, CVET will be coming to Santa Cruz to conduct Tabletop exercises for all staff and affiliated agencies.
2. Officer Cynthia Meidinger is working with the Animal Shelter Foundation on getting a dog bite prevention article in Growing Up Santa Cruz.
3. There was a “viral” post on social media regarding a cat trapped at a construction site on Pacific Avenue in Santa Cruz. Our officers worked closely with the construction company and were able to figure out that the post was likely a hoax or misinformation. We did work diligently to ensure that if a cat was trapped at a construction site it would be captured in the most humane method possible.
4. We have interviews for an Animal Control Officer position and are hopeful we can get the position filled quickly with an appropriate candidate.
5. We held numerous Seizure Appeal Hearings and several Vicious/ Potentially Dangerous Animal Appeal Hearings during these two months. All were upheld.
6. Due to staffing and resources, we continue to not handle any proactive leash law enforcement. The Sheriff’s Department took the lead on a recent spate of off leash dog complaints at Aptos Polo Grounds.
7. We completed 600 calls in February, and 735 calls in March.

	Jan	Feb	Mar
Capitola	11	12	7
County	327	240	365
Other Co	9	0	2
Santa Cruz	115	127	167
Scotts Valley	25	14	12
Shelter	7	6	4
Watsonville	199	201	178
Total	693	600	735

8. We continue to triage calls for service based on priority due to short staffing. Our lower priority calls, including barking, low level neglect and deceased animal pickup are being held over for a week or two at a time while we respond to aggressive animals, higher level cruelty/neglect and bite investigations.
9. The first new ACO van was scheduled to be delivered in late February, but due to supply chain issues and other global factors, we have an unknown delivery date. We continue to spend large amounts of money on vehicle maintenance for the aging fleet.

SCCAS Clinic Report
February and March 2026
Dr. Maris Brenn-White, Shelter Veterinarian

Spay/neuter

With the decrease in shelter intakes typically seen this time of year, the shelter clinic was able to offer 35 targeted public spay/neuter appointments to complement the February Animal Balance clinic. For in-house s/n, we prioritize clients who are unable to afford the low income Planned Pethood fees or are otherwise unable to participate in the Animal Balance clinics, such as those with aggressive dogs or dogs over 80 pounds, and clients needing additional communication, planning, and/or transportation support to make and attend s/n appointments. We are currently planning an in-house high quality high volume s/n day for cats that will be subsidized well beyond the Planned Pethood fee price point thanks for external grant funding.

Total s/n: 217 (dogs, cats, and rabbits) consisting of 161 shelter animals and 56 publicly owned animals. Publicly owned animals include the 35 outreach s/n surgeries mentioned above as well as 21 animals that were impounded at the shelter and received s/n prior to return to their owners in compliance with the s/n ordinance.

Foster-to-adopt: 0 s/n surgeries were on foster-to-adopt animals receiving s/n surgery after adoption.

Shelter Medicine caseload (as of 4/6)

32 total animals are under medical management (monitoring and/or treatment).

- 21 (23%) out of 91 animals in shelter
- 11 (22%) out of 50 animals in foster

The total number of medical cases remains relatively low as is expected this time of year. This allowed us to accommodate some more complicated or longer stay medical cases and increase s/n offerings for the community.

Staffing

One full-time RVT position remains vacant as we received no applicants during the initial posting period. Fortunately, after extending the posting an additional 2 weeks, we received 2 applications and hope to have interviews completed in the next week or two. We continue to fill this gap with part-time coverage by our excellent and experienced Extra Help RVT, Lula Hebb, though this will not be feasible once kitten season begins in earnest.

Notable Medical Cases

Delta and her 5 puppies were stranded at an encampment on the Watsonville Pajaro River levee that became surrounded by flood waters during the February storms. Cal Fire and State Parks swam out to the encampment to rescue a woman trapped at the site and discovered a cold and wet husky and her puppies sheltered under tarps. Animal Control met the first responders at the

scene and brought the family to the shelter for immediate medical attention. The puppies were severely hypothermic and pale but came around with active warming and drying. An experienced volunteer dog foster has provided them with a safe and comfortable place to grow for the past several weeks. Delta is headed to her adoptive home this week and the puppies will return for s/n and adoption shortly.

Delta inspecting her newly dry and warm puppies

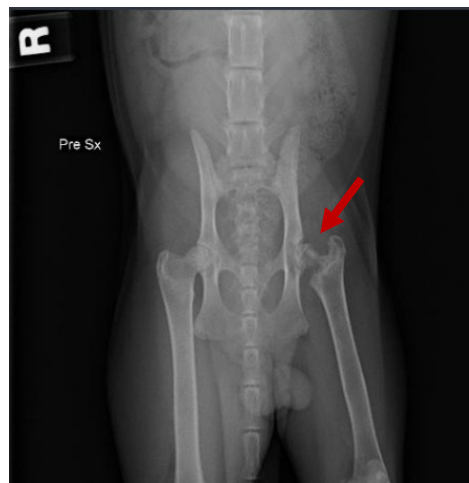


All 5 puppies were clearly nursing well once warm



Ryan Seacrest was brought to the shelter by a Good Samaritan who found him outside and injured. He was unable to bear weight on his left rear leg and we suspected a dislocated or fractured hip. He was sent to a local vet clinic for x-rays, which revealed a femur fracture that detached his leg from his hip. Thanks to the Extra Mile Fund, which consists of donations earmarked for special medical expenses, Ryan was able to have surgery that allowed him to avoid amputation. After spending time recovering in foster, he returned to the shelter and was adopted almost immediately due to his extraordinarily outgoing personality.

Ryan and his pre-op x-ray showing his unhealing femur fracture (red arrow)



Consent Agenda Item 7

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 13, 2026
SUBJECT: Accept and file Statistics for the Months of February and March 2026

Recommendation:

Accept and file the attached Shelter statistical report for the months of February and March 2026.



Santa Cruz County's Open-Door
ANIMAL SHELTER
 Serving Our Community's Neediest Animals

Kennel Statistics Report
 Animals Taken Into Shelter from 02/01/26 to 03/31/26
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	LIVESTOCK	OTHER	TOTAL
Adoption Return	4	1	2	1	0	0	0	0	8
Born@Shelt	0	0	0	5	0	5	0	0	10
Dead on Arrival	21	0	13	1	3	1	0	7	46
Owner Requested Euthanasia	29	0	7	2	1	1	0	2	42
Pph	27	1	13	3	0	0	0	0	44
Protective Custody	39	7	9	0	1	0	0	5	61
Quarantine	1	0	0	1	0	0	0	7	9
Safe Hold	4	6	1	0	0	0	0	0	11
Stray	111	23	80	41	7	8	0	6	276
Surrendered by Owner	84	19	63	10	6	10	2	7	201
Transfer	3	0	3	0	0	0	0	0	6
Wildlife	0	0	0	0	25	1	0	28	54
TOTAL	323	57	191	64	43	26	2	62	768

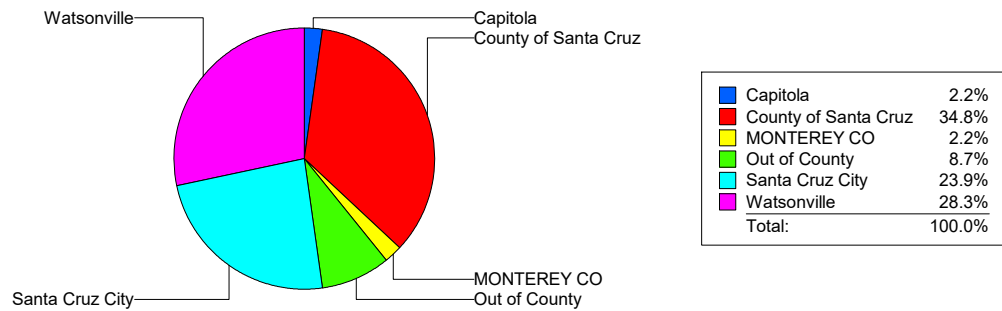
Kennel Statistics Report
Animals That Left Shelter from 02/01/26 to 03/31/26
All Jurisdictions Combined

	DOG	PUPPY	CAT	KITTEN	BIRD	RABBIT	OTHER	TOTAL
Adopted	90	39	83	21	9	10	4	256
Died	0	0	0	0	0	1	0	1
Disposal	1	0	9	0	2	0	0	12
Euthanized	22	1	17	6	0	0	0	46
Missing	0	0	0	0	1	0	0	1
Pph	23	1	11	3	0	0	0	38
Returned to Owner	114	2	27	0	0	1	4	148
Transferred to Another Shelter	18	4	25	19	1	13	8	88
TOTAL	268	47	172	49	13	25	16	590

Euthanasia Totals from
2/1/2026 to 3/31/2026
All Jurisdictions Combined

<u>Reason for Euth</u>	<u>Animal type</u>				Total
	DOG	PUPPY	CAT	KITTEN	
Aggressive	8	0	0	0	8
Geriatric	0	0	1	0	1
Medical	2	1	9	1	13
Observed Behavior	10	0	0	0	10
Prewean	0	0	0	4	4
Scvh	1	0	1	0	2
Suffering	0	0	2	1	3
Unsocial	1	0	4	0	5
Total	22	1	17	6	46

Monthly Percentage of Euthanasia by Jurisdiction



CO:County, SC:Santa Cruz City, CP:Capitola, SV:Scotts Valley, OO:Out of County, UC:UCSC, WA:Watsonville

Consent Agenda Item 8

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 13, 2026
SUBJECT: Financial Report Through March 31, 2026

Recommendation:

Review and approve Financial Report as presented for Fiscal Year start through March 31, 2026.

Discussion:

The financial report through March 2026 reflects total revenues of \$7,257,265 and expenditures of \$4,434,210. Current total revenues are 117% of a potential 75%. This is due to the large revenue bump of the Ruth B. Staff Trust, which lifted our "Contributions" revenue to over 300% of what was budgeted. That will shift downward if/when a transfer of that Trust to an interest-yielding account occurs (see Item 13). Current total expenditures are 64.48% of a potential 75%.

Licensing revenues YTD are \$155,298, recovering slightly over last year. At this point in FY 2024-25 licensing revenue was \$148,299 and in 2023-24 it was \$186,211.

**Santa Cruz County Animal Services Authority
 Financial Summary for Fiscal Year 2025 - 2026
 For Months Ending March 31, 2026**

Revenues:	2025-2026 Final Budget	2025-2026 Adj Budget	2025-2026 Est/Actuals	2025-2026 YTD Actuals	YTD Remaining	2024-2025 YTD Actuals
SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0
INTEREST	\$110,000	\$110,000	\$85,000	\$61,063	\$23,937	\$84,850
RENTS & CONCESSIONS	\$250	\$250	\$150	\$55	\$95	\$83
RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$110	\$90	\$180
HUMANE SERVICES	\$130,000	\$130,000	\$104,000	\$78,113	\$25,887	\$78,419
ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$2,000	\$1,465	\$535	\$1,725
COST RECOVERY-OTHER	\$5,000	\$5,000	\$4,500	\$3,403	\$1,097	\$4,066
MEMBER CONTRIBUTION	\$4,660,226	\$4,660,226	\$4,660,226	\$4,194,203	\$466,023	\$3,366,383
CHARGES FOR CURRENT SERVICES	\$0	\$0	\$75	\$75	\$0	\$0
ADMIN FINE FEES	\$1,500	\$1,500	\$2,500	\$2,150	\$350	\$1,101
GRANT SERVICES-NON INTERGOV	\$75,000	\$75,000	\$85,000	\$69,715	\$15,285	\$30,180
ANIMAL MICROCHIP FEES	\$5,000	\$5,000	\$2,800	\$2,097	\$704	\$2,372
ANIMAL RABIES FEES	\$5,000	\$5,000	\$4,500	\$3,375	\$1,125	\$3,772
ANIMAL SPAY&NEUTER FEES	\$160,000	\$160,000	\$100,000	\$72,739	\$27,261	\$104,408
SALES-OTHER-TAXABLE	\$40,000	\$40,000	\$17,000	\$12,644	\$4,356	\$54,097
CASH OVERRAGES	\$0	\$0	\$5	\$2	\$3	\$10
CONTRIBUTIONS and DONATIONS	\$700,000	\$700,000	\$800,000	\$2,586,531	(\$1,786,531)	\$811,380
NSF CHECKS	\$0	\$0	(\$100)	(\$88)	(\$12)	(\$54)
OTHER REVENUE	\$20,000	\$19,000	\$19,000	\$14,316	\$4,684	\$14,572
LICENSES - CAPITOLA	\$6,000	\$6,000	\$6,300	\$4,697	\$1,603	\$4,076
LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$47,000	\$35,136	\$11,864	\$32,077
LICENSES- SCOTTS VALLEY	\$12,000	\$12,000	\$11,000	\$8,223	\$2,777	\$8,105
LICENSES- COUNTY	\$130,000	\$130,000	\$120,000	\$90,515	\$29,486	\$86,922
LICENSES- WATSONVILLE	\$25,000	\$25,000	\$22,000	\$16,727	\$5,273	\$17,119
TOTAL REVENUES:	\$6,148,176	\$6,147,176	\$6,093,156	\$7,257,265	(\$1,164,109)	\$4,705,883

Less Expenditures:

Salaries and Benefits	\$4,285,780	\$4,285,780	\$4,034,350	\$2,937,239	\$1,097,111	\$2,846,364
Services and Supplies	\$1,925,977	\$1,966,260	\$1,843,480	\$1,337,050	\$506,430	\$1,360,920
Other Uses	\$107,539	\$107,539	\$107,539	\$53,770	\$53,770	\$68,728
Fixed Assets	\$115,000	\$153,000	\$143,000	\$0	\$143,000	\$15,150
Operating Transfers Out	\$106,152	\$106,152	\$106,152	\$106,152	\$0	\$105,010
Intrafund Transfer	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES:	\$6,540,448	\$6,618,731	\$6,234,521	\$4,434,210	\$1,800,311	\$4,396,172

Plus Contingency:

\$258,578	\$258,578	\$0	\$0	(\$0)	\$0	
TOTAL EXPENDITURES INCUDING CONTINGENCY:	\$6,799,026	\$6,877,309	\$6,234,521	\$4,434,210	\$1,800,311	\$4,396,172

NET REVENUES OVER (UNDER) EXPENDITURE	(\$650,850)	(\$730,133)	(\$141,365)	\$2,823,055	(\$2,964,420)	\$309,711
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BEGINNING FUND BALANCE - UNDESIGNATED	\$5,682,131	\$5,682,131	\$5,682,131	\$5,682,131	\$5,682,131	\$5,682,131
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(unaudited ending balance from 6/30/25)

ENDING FUND BALANCE - UNDESIGNATED	\$5,031,281	\$4,951,998	\$5,540,766	\$8,505,186	\$2,717,711	\$5,991,842
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ANIMAL LICENSE DETAIL

	2025-26 YTD Actuals	2024-25 YTD Actuals	PY COMPARISON
LICENSES - CAPITOLA	\$4,697	\$4,076	\$621
LICENSES - SANTA CRUZ	\$35,136	\$32,077	\$3,060
LICENSES- SCOTTS VALLEY	\$8,223	\$8,105	\$118
LICENSES- COUNTY	\$90,515	\$86,922	\$3,593
LICENSES- WATSONVILLE	\$16,727	\$17,119	(\$392)

* Fund Balance Assigned for B. Jean Donation - balance as of 6/30/25 is \$472,501 (Unaudited)

* Fund Balance - Non spendable for change fund/petty cash - balance as of 6/30/25 is \$1,500 (Unaudited)

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2025-2026

Pos + = UP
 Neg () = DOWN

Acct	Acct Title	25/26 Final Budget	25/26 Adj. Budget	25/26 Est./Actuals	February Actuals	March Actuals	25/26 YTD Actuals	YTD Remaining	75%	75%	24/25 YTD Actuals	COMPARE THRU MAR PY ACTUALS	March Actuals	24/25 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
51000	SALARIES & BENF	\$4,285,780	\$4,285,780	\$4,034,350	\$291,978	\$320,606	\$2,937,239	\$1,097,111	68.53%	71.29%	\$2,846,364	\$90,874	\$302,052	\$3,992,419
61000	SERVICES & SUPL	\$1,925,977	\$1,966,260	\$1,843,480	\$87,281	\$144,300	\$1,337,050	\$506,430	68.00%	75.55%	\$1,360,920	(\$23,869)	\$109,889	\$1,801,375
70000	OTHER CHARGES	\$107,539	\$107,539	\$107,539	\$0	\$0	\$53,770	\$53,770	50.00%	75.00%	\$68,728	(\$14,958)	\$22,909	\$91,637
80000	FIXED ASSETS	\$115,000	\$153,000	\$143,000	\$0	\$0	\$0	\$143,000	0.00%	50.25%	\$15,150	(\$15,150)	\$15,150	\$30,150
90000	OTHER FINANCING USES	\$106,152	\$106,152	\$106,152	\$0	\$0	\$106,152	\$0	100.00%	99.91%	\$105,010	\$1,142	\$0	\$105,101
98700	CONTINGENCIES	\$258,578	\$258,578	\$0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
51000-98700	TOTAL EXPENDITURES	\$6,799,026	\$6,877,309	\$6,234,521	\$379,259	\$464,906	\$4,434,210	\$1,800,311	64.48%	73.02%	\$4,396,172	\$38,039	\$450,000	\$6,020,682
40100-42500	TOTAL REVENUES	\$6,328,176	\$6,328,176	\$6,295,156	\$445,841	\$945,568	\$7,408,600	(\$1,113,444)	117.07%	79.76%	\$4,830,900	\$2,577,701	\$114,286	\$6,057,056
	NET COST	(\$470,850)	(\$549,133)	\$60,635	(\$66,582)	(\$480,662)	\$2,974,390	(\$2,913,755)	-541.65%	1195.16%	\$434,728	\$2,539,662	(\$335,714)	\$36,374
51000	REGULAR PAY-PER	2,462,011	2,462,011	2,193,152	\$165,728	\$178,262	\$1,570,923	\$622,229	63.81%	69.44%	\$1,547,834	\$23,089	\$175,048	\$2,228,992
51005	OVERTIME PAY-PE	20,000	20,000	11,425	\$0	\$336	\$8,261	\$3,164	41.31%	80.42%	\$9,826	(\$1,565)	\$1,018	\$12,219
51010	REGULAR PAY-EXT	150,000	150,000	188,713	\$14,761	\$19,978	\$120,856	\$67,857	80.57%	72.55%	\$72,612	\$48,244	\$7,132	\$100,084
51040	DIFFERENTIAL PAY	38,000	38,000	44,653	\$3,443	\$3,867	\$31,123	\$13,530	81.90%	70.79%	\$25,667	\$5,456	\$2,680	\$36,258
52010	OASDI-SOCIAL SE	181,858	181,858	182,709	\$13,806	\$15,192	\$126,534	\$56,175	69.58%	69.80%	\$120,982	\$5,552	\$13,952	\$173,327
52015	RETIREMENT	691,879	691,879	629,879	\$49,496	\$53,182	\$455,825	\$174,054	65.88%	69.22%	\$458,183	(\$2,358)	\$54,174	\$661,927
53010	EMPLOYEE INSURA	612,366	612,366	650,850	\$44,744	\$49,789	\$490,748	\$160,102	80.14%	74.74%	\$504,058	(\$13,309)	\$48,048	\$674,407
53015	UNEMPLOYMENT IN	2,839	2,839	4,144	\$0	\$0	\$4,144	\$0	145.96%	100.00%	\$6,435	(\$2,291)	\$0	\$6,435
54010	WORKERS COMPENS	126,827	126,827	126,827	\$0	\$0	\$126,827	(\$0)	100.00%	100.00%	\$98,770	\$28,057	\$0	\$98,770
55021	OTHER BENEFITS MISC	0	0	1,998	\$0	\$0	\$1,998	(\$0)	#DIV/0!	#DIV/0!	\$1,998	(\$0)	\$0	\$0
51000	SALARIES & BENF	\$4,285,780	\$4,285,780	\$4,034,350	\$291,978	\$320,606	\$2,937,239	\$1,097,111	68.53%	71.29%	\$2,846,364	\$90,874	\$302,052	\$3,992,419
61115	POLICE SAFETY EQUIPMENT	0	0	7,349	\$0	\$0	\$7,349	\$0	#DIV/0!	#DIV/0!	\$0	\$7,349	\$0	\$0
61125	UNIFORM REPLACEMENT	3,500	3,500	3,500	\$220	\$154	\$2,634	\$866	75.27%	100.01%	\$4,750	(\$2,116)	\$277	\$4,750
61215	RADIO SERVICES	2,000	2,000	0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
61222	TELECOM SERVICES	26,784	26,784	48,000	\$3,927	\$8,070	\$28,185	\$19,815	105.23%	73.62%	\$29,448	(\$1,263)	\$8,420	\$40,000
61310	FOOD	65,000	65,000	52,000	\$5,598	\$3,055	\$37,639	\$14,361	57.91%	71.04%	\$42,622	(\$4,982)	\$3,765	\$60,000
61412	JANITORIAL SERVICES	11,500	11,500	12,300	\$1,025	\$1,025	\$8,200	\$4,100	71.30%	60.87%	\$7,000	\$1,200	\$875	\$11,500
61525	LIABILITY INSURANCE	100,000	100,000	95,925	\$0	\$0	\$95,925	\$0	95.93%	100.00%	\$75,551	\$20,374	\$0	\$75,551
61535	OTHER INSURANCE	50,218	50,218	50,218	\$0	\$0	\$50,218	\$0	100.00%	100.00%	\$39,937	\$10,281	\$0	\$39,937
61720	MAINT-MOBILE EQUIPMENT-SERV	30,000	30,000	25,000	\$0	\$121	\$10,722	\$14,278	35.74%	83.60%	\$26,752	(\$16,030)	\$200	\$32,000
61725	MAINT-OFFICE EQUIPMENT	2,500	2,500	3,000	\$0	\$734	\$2,816	\$184	112.66%	77.59%	\$1,940	\$877	\$552	\$2,500
61730	MAINT-OTHER EQUIP-SVCS	10,000	48,313	48,313	\$3,010	\$3,285	\$26,432	\$21,881	54.71%	73.06%	\$7,306	\$19,125	\$1,917	\$10,000
61731	MAINT-OTHER EQUIP-SUP	1,500	1,500	0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0
61835	FACILITIES MAINT	5,000	5,000	5,000	\$0	\$0	\$0	\$5,000	0.00%	0.00%	\$0	\$0	\$0	\$5,000
61846	MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	5,000	9,370	9,370	\$0	\$0	\$0	\$9,370	0.00%	88.64%	\$4,432	(\$4,432)	\$0	\$5,000
61848	MAINT STRUCT IM	30,000	30,000	20,000	\$4,792	\$0	\$6,727	\$13,273	22.42%	59.82%	\$29,909	(\$23,183)	\$0	\$50,000
61920	MEDICAL, DENTAL & LAB SUPPLIES	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
61922	OTHER MEDICAL MATERIALS	185,000	185,000	160,000	\$14,014	\$7,373	\$116,412	\$43,588	62.93%	74.34%	\$118,938	(\$2,526)	\$11,045	\$160,000
62020	MEMBERSHIPS	3,000	3,000	3,000	\$0	\$490	\$2,912	\$88	97.07%	58.98%	\$2,359	\$553	\$0	\$4,000
62111	MISCELLANEOUS EXPENSES	18,000	18,000	25,000	\$12	\$240	\$21,732	\$3,268	120.73%	86.46%	\$17,292	\$4,440	\$2,812	\$20,000
62112	CASH SHORTAGES	50	50	100	\$0	\$0	\$84	\$16	168.02%	66.22%	\$33	\$51	\$0	\$50
62210	DUPLICATING SVCS.	5,000	5,000	5,000	\$0	\$1,085	\$3,466	\$1,534	69.32%	65.82%	\$3,291	\$175	\$0	\$5,000
62217	MISC NONINVENTORIAL ITEMS EXPENSE	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	99.95%	\$246	(\$246)	\$0	\$246
62219	PC SOFTWARE PURCHASES	12,000	12,000	12,000	\$0	\$568	\$9,733	\$2,267	81.11%	77.57%	\$9,308	\$425	\$0	\$12,000
62221	POSTAGE	8,000	8,000	10,000	\$507	\$705	\$8,379	\$1,621	104.74%	66.60%	\$5,328	\$3,051	\$893	\$8,000
62222	SUBSCRIPTIONS/PERIODICALS	500	500	500	\$0	\$0	\$0	\$500	0.00%	0.00%	\$0	\$0	\$0	\$500
62223	SUPPLIES	120,000	120,000	127,000	\$5,840	\$8,269	\$92,949	\$34,051	77.46%	73.95%	\$92,434	\$515	\$17,374	\$125,000
62225	NON-PC SOFTWARE	0	0	240	\$0	\$0	\$240	\$0	#DIV/0!	#DIV/0!	\$0	\$240	\$0	\$0
62226	INVENTORIAL ITEMS	31,120	38,720	15,000	\$0	\$0	\$7,557	\$7,443	19.52%	55.11%	\$7,716	(\$158)	\$5,430	\$14,000
62230	ISD-HCM SOFTWARE SUBSCRIPTION	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62301	ACCOUNTING & AUDITING	19,000	19,000	19,000	\$0	\$3,750	\$3,750	\$15,250	19.74%	0.00%	\$0	\$3,750	\$0	\$20,000
62310	BANKING SERVICES	20,000	20,000	15,000	\$1,670	\$1,235	\$10,751	\$4,249	53.75%	76.10%	\$15,220	(\$4,470)	\$1,643	\$20,000
62316	COMPUTER PROF SVCS	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62311	CONSULT/MGT/PC SVCE.	37,000	37,000	38,000	\$126	\$95	\$36,966	\$1,034	99.91%	96.90%	\$36,823	\$143	\$119	\$38,000
62318	COUNTY COUNSEL	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62324	DATA PROCESSING	72,540	72,540	87,000	\$0	\$0	\$43,290	\$43,710	59.68%	43.06%	\$35,898	\$7,392	\$0	\$83,376
62330	DPW SERVICES - GENERAL MONEY	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62360	LEGAL SERVICES	40,000	40,000	45,000	\$5,095	\$0	\$30,302	\$14,699	75.75%	55.14%	\$28,672	\$1,629	\$4,113	\$52,000
62381	PROF & SPECIAL	150,000	150,000	160,000	\$10,818	\$20,100	\$105,590	\$54,410	70.39%	79.22%	\$102,987	\$2,603	\$12,934	\$130,000
62399	VETERINARIAN SERVICES	400,000	390,000	280,000	\$13,483	\$50,049	\$172,667	\$107,333	44.27%	72.49%	\$228,335	(\$55,668)	\$12,337	\$315,000
62500	EQUIPMENT RENTS & LEASES-	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
62610	RENTS & LEASES-	265,665	265,665	265,665	\$0	\$10,995	\$252,644	\$13,021	94.84%	94.84%	\$251,954	\$689	\$5,429	\$265,665
62710	FIELD EQUIPMENT	2,000	2,000	2,000	\$0	\$0	\$703	\$1,297	35.17%	99.83%	\$238	\$466	\$0	\$238
62715	SMALL TOOLS & INSTRUMENTS	1,000	1,000	1,400	\$0	\$0	\$1,262	\$138	126.21%	99.44%	\$87	\$1,176	\$0	\$87

SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
 2025-2026

Pos + = UP
 Neg () = DOWN

Acct	Acct Title	25/26 Final Budget	25/26 Adj. Budget	25/26 Est./Actuals	February Actuals	March Actuals	25/26 YTD Actuals	YTD Remaining	75%	75%	24/25 YTD Actuals	COMPARE		March Actuals	24/25 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized		THRU MAR PY ACTUALS	March Actuals		
62801	ADVERTISING & PROMOTION	2,000	2,000	1,000	\$0	\$0	\$105	\$895	5.25%	100.00%	\$1,620	(\$1,515)	\$700	\$1,620	
62810	S/APP CNTR SRV-PLNT MNT & RPR	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
62842	INVENTORY MATERIALS PURCHASED	24,000	24,000	24,000	\$3,094	\$2,928	\$17,880	\$6,120	74.50%	70.71%	\$14,141	\$3,739	\$2,001	\$20,000	
62857	SPECIAL MISC EXP-SUPPLIES	500	500	500	\$0	\$0	\$0	\$500	0.00%	99.68%	\$82	(\$82)	\$0	\$82	
62890	SUBSCRIPTIONS/BOOKS	500	500	1,500	\$0	\$594	\$1,427	\$73	285.49%	97.11%	\$486	\$942	\$0	\$500	
62893	TOWING	500	500	500	\$0	\$0	\$225	\$275	45.00%	54.44%	\$546	(\$321)	\$288	\$1,003	
62910	AIR FARE	1,000	1,000	0	\$0	\$0	\$0	\$0	0.00%	#DIV/0!	\$0	\$0	\$0	\$0	
62914	TRAVEL-EDUCATION	2,500	2,500	2,500	\$0	\$0	\$70	\$2,430	2.80%	95.08%	\$493	(\$423)	\$0	\$518	
62920	GAS, OIL, FUEL	25,000	25,000	17,500	\$0	\$2,780	\$12,959	\$4,541	51.84%	61.77%	\$11,119	\$1,840	\$1,352	\$18,000	
62922	TRAVEL-LODGING	1,500	1,500	0	\$0	\$0	\$0	(\$0)	0.00%	#DIV/0!	\$0	\$0	\$0	\$0	
62924	TRAVEL-MEALS	1,000	1,000	500	\$0	\$0	\$0	\$500	0.00%	#DIV/0!	\$0	\$0	\$0	\$0	
62926	TRAVEL-MILEAGE	500	500	500	\$0	\$0	\$0	\$500	0.00%	100.33%	\$120	(\$120)	\$120	\$120	
62928	TRAVEL-OTHER	100	100	100	\$0	\$9	\$35	\$65	35.25%	8.00%	\$8	\$27	\$8	\$100	
62930	REGISTRATIONS	2,000	2,000	2,000	\$200	\$450	\$1,335	\$665	66.75%	100.01%	\$2,032	(\$697)	\$0	\$2,032	
62933	SERVICE CENTER	1,000	1,000	1,000	\$113	\$0	\$716	\$284	71.62%	55.22%	\$1,104	(\$388)	\$134	\$2,000	
62934	SERV CTR POOL VEH CHARGES	1,000	1,000	1,000	\$0	\$0	\$0	\$1,000	0.00%	61.09%	\$611	(\$611)	\$0	\$1,000	
62940	TRAVEL ADVANCES	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
63074	UTILITIES	130,000	130,000	140,000	\$13,738	\$16,143	\$104,062	\$35,938	80.05%	70.17%	\$101,751	\$2,311	\$15,151	145,000	
74230	PRINCIPAL ON LEASE PUCHASES	0	0	0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	0	
61000	SERVICES & SUPPLIES	\$1,925,977	\$1,966,260	\$1,843,480	\$87,281	\$144,300	\$1,337,050	\$506,430	68.00%	75.55%	\$1,360,920	\$67,005	\$109,889	\$1,801,375	
75239	CONTRIBUTIONS TO COUNTY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
75315	COUNTY OVERHEAD (see 3550)	\$107,539	\$107,539	\$107,539	\$0	\$0	\$53,770	\$53,770	50.00%	75.00%	\$68,728	\$0	\$22,909	\$91,637	
70000	OTHER CHARGES	\$107,539	\$107,539	\$107,539	\$0	\$0	\$53,770	\$53,770	50.00%	75.00%	\$68,728	(\$14,958)	\$22,909	\$91,637	
86110	BUILDINGS AND IMPROVEMENTS	\$0	\$28,000	\$28,000	\$0	\$0	\$0	\$28,000	0.00%	#DIV/0!	\$0	\$0	\$0	\$0	
86204	EQUIPMENT	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0	0.00%	50.25%	\$15,150	(\$15,150)	\$15,150	\$30,150	
86208	MEDICAL EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
86209	MOBILE EQUIPMENT	\$100,000	\$110,000	\$115,000	\$0	\$0	\$0	\$115,000	0.00%	#DIV/0!	\$0	\$0	\$0	\$0	
86210	OFFICE EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
80000	FIXED ASSETS	\$115,000	\$153,000	\$143,000	\$0	\$0	\$0	\$143,000	0.00%	50.25%	\$15,150	(\$15,150)	\$15,150	\$30,150	
90000	OPERATING TRSF OUT	\$106,152	\$106,152	\$106,152	\$0	\$0	\$106,152	\$0	100.00%	99.91%	\$105,010	\$1,142	\$0	\$105,101	
90000	OTHER FINANCING USES	\$106,152	\$106,152	\$106,152	\$0	\$0	\$106,152	\$0	100.00%	99.91%	\$105,010	\$1,142	\$0	\$105,101	
95390	REPAIR & MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
95000	INTRAFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
98700	APPROP FOR CONTINGENCIES	\$258,578	\$258,578	\$0	\$0	\$0	\$0	(\$0)	0.00%	#DIV/0!	\$0	\$0	\$0	\$0	
98700	CONTINGENCIES	\$258,578	\$258,578	\$0	\$0	\$0	\$0	(\$0)	0.00%	#DIV/0!	\$0	\$0	\$0	\$0	
40100	PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
40171	SALES TAX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
40230	ANIMAL LICENSES	\$0	\$0	\$0	\$0	\$0	\$0	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
40430	INTEREST	\$110,000	\$110,000	\$85,000	\$12,970	\$0	\$61,063	\$23,937	55.51%	77.14%	\$84,850	(\$23,787)	\$8,103	\$110,000	
40440	RENTS & CONCESS	\$250	\$250	\$150	\$0	\$0	\$55	\$95	22.11%	48.95%	\$83	(\$28)	\$0	\$170	
40441	RENTAL DEPOSIT/FORFEIT REVENUE	\$200	\$200	\$200	\$0	\$0	\$110	\$90	55.00%	64.29%	\$180	(\$70)	\$0	\$280	
40810	ST-NATURAL DISASTER ASSISTANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
40872	ST-MANDATED COST REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
40984	STATE-OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
41093	FED-FEMA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
41096	INTERGOVERNMENTAL REV	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
41148	FED-CARES ACT CRF FUNDING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
41510	HUMANE SERVICES	\$130,000	\$130,000	\$104,000	\$9,030	\$5,672	\$78,113	\$25,887	60.09%	65.35%	\$78,419	(\$306)	\$6,642	\$120,000	
41800	CARE IN COUNTY INSTITUTIONS	\$0	\$0	\$0	\$9,148	(\$9,148)	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	
41880	ADOPTION FEES	\$180,000	\$180,000	\$202,000	\$1,900	\$20,355	\$151,335	\$50,665	84.08%	73.54%	\$125,017	\$26,318	\$8,221	\$170,000	
42010	ADMINISTRATIVE SERVICES	\$3,000	\$3,000	\$2,000	\$122	\$112	\$1,465	\$535	48.84%	69.00%	\$1,725	(\$260)	\$144	\$2,500	
42022	COST RECOVERY-OTHER	\$5,000	\$5,000	\$4,500	\$481	\$388	\$3,403	\$1,097	68.06%	67.77%	\$4,066	(\$663)	\$379	\$6,000	
42044	MEMBER CONTRIBUTION	\$4,660,226	\$4,660,226	\$4,660,226	\$227,298	\$0	\$4,194,203	\$466,023	90.00%	79.46%	\$3,366,383	\$827,820	\$0	\$4,236,569	
42047	OTHER REPAIRS	\$0	\$0	\$75	\$0	\$0	\$75	(\$0)	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0	

**SANTA CRUZ COUNTY ANIMAL SERVICES AUTHORITY FINANCIAL REPORT
2025-2026**

As of 3/31/2026 from Finance Enterprise
SC CO ANIMAL SERVICES AUTHORITY
Organization: 70 28

Pos + = UP
Neg () = DOWN

Acct	Acct Title	25/26 Final Budget	25/26 Adj. Budget	25/26 Est./Actuals	February Actuals	March Actuals	25/26 YTD Actuals	YTD Remaining	75%	75%	24/25 YTDActuals	COMPARE THRU MAR PY ACTUALS	March Actuals	24/25 Est./Actuals
									Percentage of CY Budget Actualized	Percentage of PY EA's Actualized				
42073	ADMINISTRATIVE FINE FEES	\$1,500	\$1,500	\$2,500	\$100	\$700	\$2,150	\$350	143.33%	53.69%	\$1,101	\$1,049	\$300	\$2,051
42074	GRANT SERVICES-NON INTERGOV	\$75,000	\$75,000	\$85,000	\$0	\$13,075	\$69,715	\$15,285	92.95%	75.45%	\$30,180	\$39,535	\$3,760	\$40,000
42202	ENDOWMENT CARE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42205	ANIMAL MICROCHIP FEES	\$5,000	\$5,000	\$2,800	\$225	\$120	\$2,097	\$704	41.93%	67.77%	\$2,372	(\$276)	\$300	\$3,500
42206	ANIMAL RABIES FEES	\$5,000	\$5,000	\$4,500	\$255	\$285	\$3,375	\$1,125	67.50%	75.44%	\$3,772	(\$397)	\$420	\$5,000
42207	ANIMAL SPAY&NEUTER FEES	\$160,000	\$160,000	\$100,000	\$24,161	\$12,831	\$72,739	\$27,261	45.46%	65.26%	\$104,408	(\$31,669)	\$5,029	\$160,000
42234	SALES-OTHER-TAXABLE	\$40,000	\$40,000	\$17,000	\$2,205	\$2,688	\$12,644	\$4,356	31.61%	94.91%	\$54,097	(\$41,453)	\$5,780	\$57,000
42362	CASH OVERRAGES	\$0	\$0	\$5	\$0	\$0	\$2	\$3	#DIV/0!	#DIV/0!	\$10	(\$8)	\$0	\$0
42372	CONTRIBUTIONS AND DONATIONS	\$700,000	\$700,000	\$800,000	\$135,558	\$879,852	\$2,586,531	(\$1,786,531)	369.50%	91.17%	\$811,380	\$1,775,151	\$66,493	\$890,000
42375	INSURANCE PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42380	NSF CHECKS	\$0	\$0	(\$100)	\$0	\$0	(\$88)	(\$12)	#DIV/0!	100.00%	(\$54)	(\$34)	(\$54)	(\$54)
42381	NSF CHECKS-RETURNED CHECK	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	100.00%	\$40	(\$40)	\$0	\$40
42384	OTHER REVENUE	\$20,000	\$20,000	\$19,000	\$1,462	\$2,470	\$14,316	\$4,684	71.58%	72.86%	\$14,572	(\$256)	\$1,791	\$20,000
42390	UNCLAIMED MONEY-ESCHEATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42500	BOND PROCEEDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!	#DIV/0!	\$0	\$0	\$0	\$0
42981	LICENSES - CAPITOLA	\$6,000	\$6,000	\$6,300	\$722	\$474	\$4,697	\$1,603	78.28%	67.93%	\$4,076	\$621	\$145	\$6,000
42982	LICENSES - SANTA CRUZ	\$60,000	\$60,000	\$47,000	\$4,630	\$3,175	\$35,136	\$11,864	58.56%	61.69%	\$32,077	\$3,060	\$1,057	\$52,000
42983	LICENSES- SCOTTS VALLEY	\$12,000	\$12,000	\$11,000	\$870	\$999	\$8,223	\$2,777	68.53%	67.54%	\$8,105	\$118	\$290	\$12,000
42984	LICENSES- COUNTY	\$130,000	\$130,000	\$120,000	\$12,291	\$9,941	\$90,515	\$29,485	69.63%	62.09%	\$86,922	\$3,593	\$4,077	\$140,000
42986	LICENSES- WATSONVILLE	\$25,000	\$25,000	\$22,000	\$2,413	\$1,579	\$16,727	\$5,273	66.91%	71.33%	\$17,119	(\$392)	\$1,410	\$24,000
40100-42500	REVENUES	\$6,328,176	\$6,328,176	\$6,295,156	\$445,841	\$945,568	\$7,408,600	(\$1,113,444)	117.07%	79.76%	\$4,830,900	\$2,577,701	\$114,286	\$6,057,056

Consent Agenda Item 9

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 13, 2026
SUBJECT: Approve Third Quarter (Q3) Report of all Claims under \$20,000 approved by the General Manager for January 1, through March 31, 2026

Recommendation:

Approve the second quarter report of all claims under \$20,000 approved by the General Manager for January 1, 2026, through March 31, 2026.

Discussion:

In response to a management letter dated 11/17/2010 from the Santa Cruz County Auditors-Controllers Office, SCCAS provides quarterly reports of all authorized claims under a certain threshold which have been approved and forwarded to the Controller of the Authority for payment.

Prior to June 9, 2025, the threshold was set at \$10,000. At the June 9, 2025, SCCAS Board meeting, the Board approved amendment of Policy No. 320, which increased the threshold to \$20,000.

The next quarterly report of expenditures, for April 1, 2026, through June 30, 2026, will be included on the August 10, 2026, consent agenda and every quarter thereafter.

DATE: 4/13/26
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Amber Rowland, General Manager
 SUBJECT: Item 9.1 January 1, 2026 through March 31, 2026 Claims Report

The following SCCAS claims under \$20,000 have been approved by the General Manager without prior Board of Directors action, and submitted to the County Auditor-Controller for payment from the Operating Budget for the period of January 1, 2026 through March 31, 2026.

Actual Transactions

PostOn	Document No	Amount	Description	Vendor No	Vendor Name
Object: 61115 – POLICE SAFETY EQUIP-REPLACE					
1/13/2026	2025 1124	7,348.83	BALLISTIC VESTS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object: 61125 – UNIFORM REPLACEMENT					
1/13/2026	2025 1124	657.80	ACO UNIFORMS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/13/2026	2025 1124	269.14	BOOTS FOR ACO	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	94.47	ACO SWEATSHIRTS, BOOTS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/18/2026	2026 0122	219.64	PANTS, BOOTS, KEY HOLDER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	153.67	DUTY BELTS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object: 61310 – FOOD					
1/05/2026	00089840	59.00	DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
1/06/2026	255531159	76.08	CAT FOOD	V126091	HILLS PET NUTRITION INC
1/06/2026	255666775	273.38	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
1/09/2026	255725843	160.99	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
1/09/2026	255728435	-16.11	CAT FOOD RETURN	V126091	HILLS PET NUTRITION INC
1/12/2026	POS1-33229	43.78	GUINEA PIG FOOD	V48969	PET PALS DISCOUNT PET SUPPLIES INC
1/12/2026	POS2-2819	96.66	RABBIT AND RAT FOOD	V48969	PET PALS DISCOUNT PET SUPPLIES INC
1/13/2026	2025 1124	3,788.61	ANIMAL FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/13/2026	2025 1124	609.13	TREATS FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/13/2026	2025 1124	141.60	CAT FOOD AND TREATS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	3,383.07	ANIMAL FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	114.86	ANIMAL FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/29/2026	0090493	51.00	DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
1/29/2026	0090543	25.00	DRINKING WATER - WATS	V34903	DAMM SOFTWARE SERVICE INC
1/29/2026	POS2-19326	92.19	CAT FOOD	V48969	PET PALS DISCOUNT PET SUPPLIES INC
2/09/2026	255814109	383.94	CAT FOOD	V126091	HILLS PET NUTRITION INC
2/09/2026	255891406	355.09	CAT FOOD	V126091	HILLS PET NUTRITION INC
2/09/2026	255891407	96.64	CAT FOOD	V126091	HILLS PET NUTRITION INC
2/09/2026	255970376	-16.11	CAT FOOD RETURN	V126091	HILLS PET NUTRITION INC
2/10/2026	256038719	161.07	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
2/10/2026	256038720	119.03	CAT FOOD	V126091	HILLS PET NUTRITION INC
2/12/2026	0091993	59.00	DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
2/17/2026	256117405	96.64	CAT FOOD	V126091	HILLS PET NUTRITION INC
2/18/2026	2026 0122	3,925.31	ANIMAL FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/18/2026	2026 0122	142.03	DOG FOOD, CAT TREATS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/21/2026	0093779	11.00	DRINKING WATER - WATS	V34903	DAMM SOFTWARE SERVICE INC
2/21/2026	0094066	67.00	DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
2/21/2026	256194647	197.47	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
3/02/2026	256269273	114.73	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
3/09/2026	256343574	99.84	CAT FOOD	V126091	HILLS PET NUTRITION INC
3/09/2026	256343577	114.73	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
3/11/2026	256424373	241.17	CAT AND DOG FOOD	V126091	HILLS PET NUTRITION INC
3/11/2026	POS1-47573	171.87	RABBIT AND G. PIG FOOD	V48969	PET PALS DISCOUNT PET SUPPLIES INC
3/20/2026	0096601	22.00	DRINKING WATER - WATS	V34903	DAMM SOFTWARE SERVICE INC
3/20/2026	0096815	21.00	DRINKING WATER	V34903	DAMM SOFTWARE SERVICE INC
3/20/2026	2026 0223	142.15	DOG TREATS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	77.51	COFFEE AND SUGAR	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	1,950.65	PET FOOD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/25/2026	256573947	99.84	CAT FOOD	V126091	HILLS PET NUTRITION INC
Object: 61412 – JANITORIAL SERVICES					
1/09/2026	37904	1,025.00	INV 37904 JANITORIAL SVCS	V129185	ALVAREZ INDUSTRIES INC
2/10/2026	38052	1,025.00	38052 JANITORIAL SERVICES	V129185	ALVAREZ INDUSTRIES INC
3/11/2026	38200	1,025.00	INV 38200 JANITORIAL SERVICES	V129185	ALVAREZ INDUSTRIES INC
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV					
1/13/2026	2025 1124	2,960.54	ACO VEHICLE MAINTENANCE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/11/2026	163175	120.75	OIL CHANGE	V39608	HENLEY PACIFIC SF LLC

Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES

1/09/2026	504597	32.93	WATS COPIER LEASE	V125978	Monterey Bay Office Products
1/09/2026	504629	725.12	SC COPIER LEASE	V125978	Monterey Bay Office Products
3/25/2026	509926	112.71	WATS COPIER LEASE	V125978	Monterey Bay Office Products
3/25/2026	509951	620.85	SC COPIER LEASE	V125978	Monterey Bay Office Products

Object: 61730 – MAINT-OTH EQUIP-SERVICES

1/06/2026	36110	440.00	BOILER REPAIR	V127948	DAVID OLSON, INC
1/13/2026	2025 1124	3,284.69	LOGO SIGN REPAIR	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/17/2026	1674	1,300.00	TARPING OF ANNEX ROOF	V41474	ARIANA ROOFING
2/21/2026	20783633	1,710.00	DRAIN LINE MAINTENANCE	V36507	ACCO ENGINEERED SYSTEMS INC
3/20/2026	2026 0223	3,284.69	SIGN REPAIR	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 61922 – OTHER MEDICAL MATERIALS & SUPP

1/02/2026	65198181	1,683.19	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/05/2026	64829522	764.43	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/05/2026	65251620	636.68	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/05/2026	65251621	173.57	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/06/2026	3040666987	189.60	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
1/06/2026	3040718030	151.28	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
1/08/2026	65356177	1,803.37	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/09/2026	3040789121	239.07	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
1/12/2026	3039719298	189.60	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
1/12/2026	3040550118	227.06	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
1/13/2026	2025 1124	129.73	MEDICATION FOR CLINIC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	236.67	MEDICATION FOR CLINIC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/16/2026	3040909699	210.04	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
1/16/2026	65350451	297.21	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/16/2026	65354232	69.77	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/16/2026	65513751	3,170.98	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/29/2026	3041077437	100.79	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
1/29/2026	6106548412	656.70	NEXGARD	V38957	BOEHRINGER INGELHEIM ANIMAL HEALTH USA INC
1/29/2026	65625228	211.75	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/30/2026	65638828	124.60	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/30/2026	65638831	3,240.32	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
1/30/2026	65638833	133.46	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/02/2026	3041194303	100.79	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
2/02/2026	65736723	1,378.98	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/02/2026	65743021	28.91	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/10/2026	0002032864	175.97	OXYGEN FOR CLINIC	V125202	ANALGESIC SERVICES INC
2/10/2026	0004000398	1,748.96	OXYGEN CYLINDER RENTAL	V125202	ANALGESIC SERVICES INC
2/10/2026	3041282668	145.20	GLOVES	V128735	PATTERSON VETERINARY SUPPLY INC
2/10/2026	3193429073	566.66	ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
2/10/2026	65783664	-84.18	CLINIC SUPPLIES RETURN	V120453	MWI VETERINARY SUPPLY CO
2/12/2026	65414943	299.15	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/12/2026	65737222	15.64	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/12/2026	65738562	662.93	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/12/2026	65779369	2,242.81	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/12/2026	65855497	949.04	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/12/2026	65858106	211.13	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/12/2026	65879669	135.87	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/17/2026	3041395806	241.18	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
2/17/2026	65984998	256.62	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/18/2026	2026 0122	209.32	MEDICATION FOR CLINIC	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/21/2026	3041557316	101.89	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
2/21/2026	65996476	10.10	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/21/2026	66087584	2,847.76	HPFA CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/21/2026	66088743	635.80	ADVANTAGE FOR HPFA	V120453	MWI VETERINARY SUPPLY CO
2/21/2026	66122351	365.89	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/21/2026	66122352	721.46	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
2/24/2026	66234259	45.66	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/02/2026	3041672558	250.24	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
3/02/2026	66253980	10.73	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/02/2026	66263057	1,958.54	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/02/2026	66263058	37.59	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/02/2026	66292728	266.42	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/09/2026	3041776680	181.11	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
3/11/2026	66120427	43.36	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO

3/11/2026	66293718	55.74	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/11/2026	66379283	123.79	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/11/2026	66403269	542.19	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/16/2026	3041894027	158.24	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
3/16/2026	3041900339	25.10	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
3/16/2026	3196053181	212.02	ACCT 157635 SNAP TESTS	V10638	IDEXX DISTRIBUTION INC
3/16/2026	66504953	711.11	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/16/2026	66504954	130.87	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/20/2026	2026 0223	572.25	CLINIC SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	3042052911	144.55	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
3/20/2026	66568403	135.60	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/20/2026	66662048	36.50	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/25/2026	3042060011	52.69	CLINIC SUPPLIES	V128735	PATTERSON VETERINARY SUPPLY INC
3/25/2026	66703203	20.56	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
3/25/2026	66733842	1,703.52	CLINIC SUPPLIES	V120453	MWI VETERINARY SUPPLY CO
Object: 62020 – MEMBERSHIPS					
1/15/2026	2025 1222	400.00	CAL ANIMALS MEMBERSHIP	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	00003109	490.00	ACCESSIBLE WIDGET MEMERSHIP	V115600	BLUE HERON DESIGN GROUP
Object: 62111 – MISCELLANEOUS EXPENSE-SERVICES					
1/13/2026	2025 1124	11.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/18/2026	2026 0122	11.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	11.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
Object: 62112 – CASH SHORTAGES					
2/13/2026	DU123208	0.01	CASH SHORTAGE	C99999	DEP
2/19/2026	DU123314	0.01	CASH SHORTAGE	C99999	DEP
3/09/2026	DU123813	0.01	CASH SHORTAGE	C99999	DEP
Object: 62210 – DUPLICATING SERVICES					
3/11/2026	00003097	1,084.61	ENVELOPES, CARDS, SIGNS	V115600	BLUE HERON DESIGN GROUP
Object: 62221 – POSTAGE					
1/06/2026	2025 1224	1,057.62	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
1/13/2026	2025 1124	328.14	POSTAGE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	158.75	POSTAGE STAMPS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	11.99	MUSIC FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/29/2026	2026 0125	456.75	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
2/18/2026	2026 0122	506.50	POSTAGE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/02/2026	2026 0224	705.25	POSTAGE FOR METER	V129092	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC
Object: 62223 – SUPPLIES					
1/06/2026	POS4-194	590.81	CAT LITTER	V48969	PET PALS DISCOUNT PET SUPPLIES INC
1/12/2026	7008201555	246.74	SHARPIES, CALENDARS, PAPER	V14384	STAPLES, INC.
1/12/2026	POS2-17539	107.27	CAT LITTER AND RODENT BEDDING	V48969	PET PALS DISCOUNT PET SUPPLIES INC
1/13/2026	2025 1124	186.62	FILING CABINET, BLACKOUT SHADE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/13/2026	2025 1124	15.18	WATER FOR ANNEX DISPENSER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/13/2026	2025 1124	235.16	DOOR GASKET, BAGS, TOOTHBRUSHE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/13/2026	2025 1124	728.82	BINDERS, PENS, WHITE OUT, TONE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/13/2026	2025 1124	2,297.80	BOWLS, LEASHES, CAT SCRATCHERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/13/2026	2025 1124	393.27	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	114.61	BLACKOUT SHADE, FOLDERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	511.99	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	83.08	TONER, PHONE HOLSTER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	2,935.41	KIND NEWS, FOLDERS, STAPLERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	3,920.06	CAT CARRIERS, BOWLS, LOCKS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	108.04	SCOURING PADS, LINT ROLLERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	151.36	COMMAND HOOKS, DRYER SHEETS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/29/2026	INV55587	2,634.00	LAUNDRY SOAP & BLEACH	V124747	HEALTH TECHNOLOGY PROFESSIONAL PRODUCTS INC
1/29/2026	POS1-37702	590.81	CAT LITTER	V48969	PET PALS DISCOUNT PET SUPPLIES INC
2/09/2026	275121	199.22	MEDICAL LABELS	V41790	PARA-MEDICAL LABELS OF COOO KAMONGA INC
2/17/2026	7008583880	85.74	CALENDARS	V14384	STAPLES, INC.
2/18/2026	2026 0122	2,345.16	BOWLS, RABBIT HOUSES, LOCK PAD	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/18/2026	2026 0122	2,116.35	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/18/2026	2026 0122	1,010.68	FIRST AID SUPPLIES, SAFETY EQU	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/18/2026	2026 0122	62.40	HEATING PADS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/19/2026	JV16618	20.29	COMPLIANCE POSTER	V11295	GLOBAL COMPLIANCE INC
3/16/2026	POS2-25230	63.49	CAT LITTER	V48969	PET PALS DISCOUNT PET SUPPLIES INC

3/20/2026	2026 0223	2,463.41	BOWLS, COLLARS, LEASHES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	770.90	ACO STICKERS, A/C UNIT, TINS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	176.92	FILE FOLDERS, TAPE, CABLE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	122.19	TOYS FOR ENRICHMENT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	318.24	ANIMAL CARE SUPPLIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	2,421.94	ST. PITTIES GLASSES, OFFICE SU	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	23.95	ALLEN WRENCH, GRINDING STONE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62301 – ACCOUNTING AND AUDITING FEES

3/25/2026	15945	3,750.00	24-25 AUDIT FEE	V47178	UNIFIED ACCOUNTING & TAX LLP
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Object: 62310 – BANKING SERVICES

1/02/2026	DU122039	850.13	SC BANK FEES 122925	C99999	DEP
1/08/2026	DU122190	68.73	PAYPAL FEES DECEMBER 2025	C99999	DEP
1/13/2026	2025 1124	98.87	BANK FEES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/13/2026	DU123199	825.63	JANUARY PAYPAL FEES	C99999	DEP
2/13/2026	DU123208	824.90	BANK FEES SC 013026	C99999	DEP
2/18/2026	2026 0122	19.95	PAY ANYWHERE BANK FEE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/09/2026	DU123813	867.61	BANK FEES 030326	C99999	DEP
3/16/2026	DU124025	367.52	PAYPAL FEES FEBRUARY	C99999	DEP

Object: 62311 – CONSULT/MGT/PC SERVICES

1/29/2026	SIHLP00001849	101.50	WEB LICENSE FEES - DECEMBER	V11567	HLP INC
2/21/2026	SIHLP00001966	125.65	JANUARY WEB LICENSE FEES	V11567	HLP INC
3/20/2026	SIHLP00002088	94.50	FEBRUARY WEB LICENSE FEES	V11567	HLP INC

Object: 62360 – LEGAL SERVICES

1/09/2026	DEC-25	4,739.50	DECEMBER LEGAL SERVICES	V42012	TOWNSEND, CARA
2/10/2026	JAN-26	5,095.00	JANUARY LEGAL SERVICES	V42012	TOWNSEND, CARA

Object: 62381 – PROF & SPECIAL SERV-OTHER

1/02/2026	DU122039	-325.00	RABIES TESTING FEE	C99999	DEP
1/09/2026	1225157635	1,654.50	157635 - LAB TESTS	V10638	IDEXX DISTRIBUTION INC
1/09/2026	19492	300.00	WATS LANDSCAPING SERVICES	V126350	K & D LANDSCAPING INC
1/12/2026	9608	700.00	WATSONVILLE PICK UP SVCS	V35604	FLINTSTONE ENTERPRISES
1/12/2026	9608	700.00	SANTA CRUZ PICK UP SVCS	V35604	FLINTSTONE ENTERPRISES
1/15/2026	2025 1222	75.00	LAB WORK FOR MANCHAS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	600.00	SCALE CALIBRATION	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/16/2026	10429-V16	1,415.00	CREMATION SERVICES	V43417	THOMPSON, GRACE
1/29/2026	89289	61.20	SHREDDING SERVICES	V12521	SANTA CRUZ RECORDS MANAGEMENT, INC
2/10/2026	0126157635	2,370.30	LAB WORK	V10638	IDEXX DISTRIBUTION INC
2/10/2026	19841	300.00	WATS LANDSCAPING SERVICES	V126350	K & D LANDSCAPING INC
2/12/2026	9629	1,050.00	SC PICK UP SERVICES	V35604	FLINTSTONE ENTERPRISES
2/12/2026	9629	1,050.00	WATS PICK UP SERVICES	V35604	FLINTSTONE ENTERPRISES
2/17/2026	932571	125.00	ALARM SERVICE CALL	V129086	FIRST ALARM
2/18/2026	2026 0122	151.10	FLYERING SERVICE - ANIMAL BALA	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/21/2026	10174 CM	2,410.00	CREMATION SERVICES	V43417	THOMPSON, GRACE
2/21/2026	16102	516.20	ANESTHESIA MACHINE CERTIFICATI	V45106	SOMNI SCIENTIFIC
2/27/2026	DU123554	-325.00	RABIES TESTING A327329 MOTLEY	C99999	DEP
3/02/2026	89861	50.00	SHREDDING SERVICES	V12521	SANTA CRUZ RECORDS MANAGEMENT, INC
3/09/2026	DU123813	-650.00	RABIES TESTING A328860 A328955	C99999	DEP
3/11/2026	0226157635	4,029.59	ACCT 157635 LAB WORK	V10638	IDEXX DISTRIBUTION INC
3/11/2026	20177	300.00	WATS LANDSCAPING SERVICES	V126350	K & D LANDSCAPING INC
3/11/2026	9646	700.00	SC PICK UP SERVICES	V35604	FLINTSTONE ENTERPRISES
3/11/2026	9646	700.00	WATS PICKUP SERVICES	V35604	FLINTSTONE ENTERPRISES
3/16/2026	00045861	1,126.62	AUTO CLAVE SERVICING	V47162	WESTERN SCIENTIFIC FASTSERV INC
3/20/2026	00003108	85.00	WEBSITE MAINTENANCE	V115600	BLUE HERON DESIGN GROUP
3/20/2026	10191CM	2,850.00	CREMATION SERVICES	V43417	THOMPSON, GRACE
3/20/2026	20251	123.75	IRRIGATION REPAIR WATS	V126350	K & D LANDSCAPING INC
3/20/2026	2026 0223	151.10	FLYERING SERVICE - ST. PITTIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	6,857.00	STRATEGIC PLANNING	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	942610	510.00	15320 ALARM MONITORING	V129086	FIRST ALARM
3/25/2026	182453	96.00	ALARM MONITORING	V2295	POLAND, DOYLE

Object: 62399 – VETERINARIAN SERVICES

1/02/2026	DU122039	-188.32	SCVH FEES	C99999	DEP
1/06/2026	54	4,016.25	DECEMBER SPAY/NEUTER SERVICES	V42810	CLAY, JOHN W
1/08/2026	DU122207	-361.50	SCVH FEES	C99999	DEP
1/09/2026	2025 1231	3,703.76	DECEMBER EMERGENCY VET SVCS	V108476	SANTA CRUZ VETERINARY HOSPITAL

1/09/2026	2026 0105	17,600.00	OCT 24 - SEPT 25 FERAL S/N	V47257	PROJECT PURR
1/13/2026	2025 1124	812.00	RADIOGRAPHS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/13/2026	DU122303	-602.50	SCVH FEES	C99999	DEP
1/15/2026	2025 1222	1,304.41	RADIOGRAPHS, RABBIT SPAYS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/16/2026	DU122428	-120.50	SCVH FEES	C99999	DEP
1/23/2026	DU122616	-615.59	SCVH FEES	C99999	DEP
1/29/2026	DU122757	-134.01	SCVH FEES	C99999	DEP
2/02/2026	2026 0118	2,788.35	VET BILLS FOR A297948	V50650	WATSON, CARMON
2/06/2026	DU123030	-250.00	SCVH FEES	C99999	DEP
2/10/2026	2026 0131	2,726.67	JANUARY EMERGENCY VET SVCS	V108476	SANTA CRUZ VETERINARY HOSPITAL
2/10/2026	55	3,915.00	JANUARY SPAY/NEUTER SERVICES	V42810	CLAY, JOHN W
2/12/2026	4	2,127.50	SEPT - DEC 2025 S/N SVCS	V48971	WERDER, MOLLY
2/12/2026	53663	1,175.00	A272453 DENTAL	V41919	PEOPLES PET CARE INC.
2/12/2026	53664	1,250.00	A328007 DENTAL	V41919	PEOPLES PET CARE INC.
2/13/2026	DU123208	-125.00	SCVH FEES	C99999	DEP
2/19/2026	DU123314	-125.00	SCVH FEES	C99999	DEP
3/09/2026	2026 0109	2,000.00	REFUND EMERGENCY VET A327242	V50782	OLSON, IAN
3/09/2026	56	3,543.75	FEBRUARY SPAY/NEUTER SERVICES	V42810	CLAY, JOHN W
3/09/2026	DU123813	-125.00	SCVH FEES	C99999	DEP
3/11/2026	2026 0228	4,118.33	FEBRUARY EMERGENCY VET SVCS	V108476	SANTA CRUZ VETERINARY HOSPITAL
3/16/2026	DU124026	-403.68	SCVH FEES	C99999	DEP
3/20/2026	306	42,000.00	FEBRUARY 2026 AB SPAY/NEUTER	V48194	ANIMAL BALANCE
3/20/2026	DU124193	-554.82	SCVH FEES	C99999	DEP
3/25/2026	DU124303	-388.93	SCVH FEES	C99999	DEP
3/30/2026	DU124456	-140.30	SCVH FEES	C99999	DEP

Object: 62610 – RENTS/LEASES-STRUC IMP & GRNDS

1/06/2026	39550	5,497.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE
1/29/2026	39949	5,497.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE
3/02/2026	40425	5,497.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE
3/25/2026	40917	5,497.47	WATS SHELTER RENT	V1728	CITY OF WATSONVILLE

Object: 62710 – FIELD EQUIPMENT

1/15/2026	2025 1222	96.71	DUTY BELT	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
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Object: 62715 – SMALL TOOLS & INSTRUMENTS

1/13/2026	2025 1124	98.76	TRASH CAN FOR ANNEX	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
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Object: 62842 – INVENTORY MATERIALS PURCHASED

1/13/2026	2025 1124	847.50	SLIP LEADS FOR VOLUNTEERS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/18/2026	2026 0122	3,093.69	MERCHANDISE FOR RESALE	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	2,063.13	ST. PITTIE'S HOODIES	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	864.80	SLIP LEADS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62890 – SUBSCRIPTIONS BOOKS & ED MATER

1/15/2026	2025 1222	392.92	CA LAW BOOKS 2026	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
1/15/2026	2025 1222	145.80	ACTIVE 911 SUBSCRIPTION	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	594.32	BEHAVIOR MOD/ADOPTER BOOKS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62920 – GAS, OIL, FUEL

1/06/2026	109484430	1,435.07	FUEL FOR FLEET	V14942	WEX BANK
1/29/2026	110097089	1,499.57	FUEL FOR FLEET	V14942	WEX BANK
3/02/2026	110748694	1,289.04	FUEL FOR FLEET	V14942	WEX BANK
3/25/2026	111381625	1,490.69	FUEL FOR FLEET	V14942	WEX BANK

Object: 62928 – TRAVEL-OTHER(NON-REPT)

1/15/2026	2025 1222	8.00	BRIDGE TOLL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	8.50	BRIDGE TOLL	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 62930 – REGISTRATIONS (NON REPT)

1/13/2026	2025 1124	100.00	ACO CLASS REGISTRATIONS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
2/18/2026	2026 0122	200.00	ACO REGISTRATIONS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	50.00	CALANIMALS WORKSHOPS	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506
3/20/2026	2026 0223	400.00	OFFICER ACADEMY - MEIDINGER	V998506	U S BANK CORPORATE PAYMENT SYSTEMS-AS 8506

Object: 63074 – UTILITIES

1/02/2026	2025 1223 1	38.92	ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
1/02/2026	2025 1223 2	70.57	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
1/02/2026	2025 1223 3	1,470.19	SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES

1/06/2026	2025 1215	214.46 INTERNET SERVICES	V12280	COMCAST CABLE COMMUNICATIONS
1/06/2026	2025 1224	214.46 INTERNET SERVICES	V12280	COMCAST CABLE COMMUNICATIONS
1/16/2026	2026 0106	135.45 ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
1/16/2026	B33115-199	104.88 ACCT 33115 INTERNET SVCS	V125912	THE INTERNET STORE
1/20/2026	0008562651	2,749.57 TRASH/RECYLCE PICK UP	V124657	GREENWASTE RECOVERY INC
1/20/2026	2026 0109	7,560.62 SC UTILITIES	V129169	PACIFIC GAS AND ELECTRIC CO
1/29/2026	2026 0115	214.46 INTERNET SERVICES	V12280	COMCAST CABLE COMMUNICATIONS
1/30/2026	2026 0111	1,487.29 WATSONVILLE PGE	V129169	PACIFIC GAS AND ELECTRIC CO
1/30/2026	386937	934.51 WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
2/02/2026	2026 0122 1	35.67 SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
2/02/2026	2026 0122 2	56.37 SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
2/02/2026	2026 0122 3	1,400.39 SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
2/10/2026	2026 0124	214.46 INTERNET SERVICES	V12280	COMCAST CABLE COMMUNICATIONS
2/12/2026	0008652460	2,428.77 TRASH/RECYLCE PICK UP	V124657	GREENWASTE RECOVERY INC
2/12/2026	2026 0205	127.16 ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
2/12/2026	B33115-201	104.88 ACCT 33115 INTERNET SVCS	V125912	THE INTERNET STORE
2/21/2026	2026 0210	7,892.86 SC PGE	V129169	PACIFIC GAS AND ELECTRIC CO
2/21/2026	2026 0211	1,477.03 WATSONVILLE PGE	V129169	PACIFIC GAS AND ELECTRIC CO
3/02/2026	402186	856.39 WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
3/09/2026	2026 0223 1	38.92 ANNEX UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
3/09/2026	2026 0223 2	70.57 SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
3/09/2026	2026 0223 3	1,522.54 SC UTILITIES	V125932	SANTA CRUZ MUNICIPAL UTILITIES
3/11/2026	0008737151	2,428.77 TRASH/RECYLCE PICK UP	V124657	GREENWASTE RECOVERY INC
3/16/2026	2026 0308	173.77 ANNEX PGE	V129169	PACIFIC GAS AND ELECTRIC CO
3/16/2026	B33115-203	104.88 ACCT 33115 INTERNET SVCS	V125912	THE INTERNET STORE
3/20/2026	2026 0312	8,686.74 SC PGE	V129169	PACIFIC GAS AND ELECTRIC CO
3/20/2026	2026 0313	1,189.09 WATSONVILLE PGE	V129169	PACIFIC GAS AND ELECTRIC CO
3/24/2026	417510	856.39 WATSONVILLE UTILITIES	V100856	WATSONVILLE CITY UTILITIES
3/25/2026	2026 0315	214.46 INTERNET SERVICES	V12280	COMCAST CABLE COMMUNICATIONS

Consent Agenda Item 10

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 13, 2026
SUBJECT: Third Quarter (Q3) Report of all Journal Entries made to the County of Santa Cruz and Interfaces for the County ISD Telecom Services for January 1 through March 31, 2026.

Recommendation:

Accept the second quarter report of all Journal Entries (JE) made to the County of Santa Cruz and interfaces for the County ISD Telecom Services for January 1, 2026 through March 31, 2026.

Discussion:

The Santa Cruz Auditor-Controller's Office management letter dated January 3, 2013 recommended the Shelter Manager review all JE made to the County of Santa Cruz and ensure all support is on file and present this report to the Board during regular Board meetings.

A list of all JE payments to the County of Santa Cruz has been downloaded and checked against department files to ensure hard copy support for each transaction. Staff compared monthly amount interfaces for ISD Telecom to the "Extension Detail Report", which shows complete charges, and found no discrepancies. The interfaces for ISD Telecom are included in the Journal Report.

The next quarterly report of Journal Entries and interfaces for April 1, 2026 through June 30, 2026 will be included on the August 10, 2026 agenda and every quarter thereafter.

DATE: 4/13/26
 TO: Board of Directors, Santa Cruz County Animal Shelter
 FROM: Amber Rowland, General Manager
 SUBJECT: Item 10 January 1, 2026 through March 31, 2026 Journal Entry Report

The following SCCAS journal entry claims are for services paid directly to Santa Cruz County and submitted to the County Auditor-Controller for payment from the Operating Budget for the period January 1, 2026 through March 31, 2026.

Actual Transactions

PostOn	Document No	Amount	Description	Department
1/02/2026	IB260020	3,362.53	OCTOBER 2025 TELEPHONE CHGS	ISD - Telecom
1/02/2026	IB260020	569.19	OCTOBER 2025 TELEPHONE CHGS	ISD - Telecom
2/02/2026	IB260028	568.43	NOVEMBER 2025 TELEPHONE CHGS	ISD - Telecom
2/02/2026	IB260028	3,358.38	NOVEMBER 2025 TELEPHONE CHGS	ISD - Telecom
3/05/2026	IB260034	569.73	DECEMBER 2025 TELEPHONE CHGS	ISD - Telecom
3/05/2026	IB260034	3,625.32	DECEMBER 2025 TELEPHONE CHGS	ISD - Telecom
3/12/2026	IB260035	568.44	JANUARY 2026 TELEPHONE CHGS	ISD - Telecom
3/12/2026	IB260035	<u>3,306.21</u>	JANUARY 2026 TELEPHONE CHGS	ISD - Telecom
Department Total		15,928.23		ISD - Telecom
1/30/2026	GS260137	1,934.17	1225 BM ALLOC.-580 AIRPORT BL	GSD - Maintenance
2/26/2026	GS260162	<u>4,792.46</u>	0126 BM ALLOC.-580 AIRPORT BL	GSD - Maintenance
Department Total		6,726.63		
1/02/2026	JV260320	456.00	PERMIT R9174 SFSC A&B FEB 2026	Parks Department
3/24/2026	JV260552	<u>228.00</u>	PERMIT R9174 SFSC-B 02/03-4/26	Parks Department
Department Total		684.00		
1/13/2026	2025 1124	211.74	ENVIRONMENTAL HEALTH PERMIT	Environmental Health
1/13/2026	2025 1124	<u>211.74</u>	ENVIRONMENTAL HEALTH PERMIT	Environmental Health
Department Total		423.48		
3/16/2026	IB261187	339.90	CHARGEBACK ADOBE LICENSES	ISD - PC Software Purchases
3/16/2026	IB261187	159.30	CHARGEBACK ADOBE LICENSES	ISD - PC Software Purchases
3/16/2026	IB261187	<u>69.00</u>	CHARGEBACK ADOBE LICENSES	ISD - PC Software Purchases
Department Total		568.20		
1/13/2026	GS260124	-1,078.87	RVS DUP WH CHGS GS260104	GSD - Warehouse
3/09/2026	GS260150	677.54	1225 WAREHOUSE CHARGES	GSD - Warehouse
3/09/2026	GS260175	64.97	0126 WAREHOUSE CHARGES	GSD - Warehouse
3/09/2026	GS260175	<u>1,165.76</u>	0126 WAREHOUSE CHARGES	GSD - Warehouse
Department Total		829.40		
1/27/2026	JV260399	3,170.84	JANUARY SCR911 SVCS	SCR911
2/05/2026	JV260432	3,170.84	FEBRUARY SCR911 SERVICES	SCR911
3/03/2026	JV260491	<u>3,170.84</u>	MARCH 2026 SCR911 SERVICES	SCR911
Department Total		9,512.52		
1/26/2026	GS260132	453.68	NOV25 FLEET CHGS	GSD - Fleet
2/11/2026	GS260152	<u>113.47</u>	DEC25 FLEET CHGS	GSD - Fleet
Department Total		567.15		

Consent Agenda Item 11

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 13, 2026
SUBJECT: Accept Donations totaling \$170,819.08 from the Santa Cruz County Animal Shelter Foundation

Recommendation:

Accept donations of \$105,873.19 and \$64,945.89 from the Santa Cruz County Animal Shelter Foundation and direct that the checks be deposited.

Discussion:

In February, The Foundation provided two donations totaling **\$105,873.19** to be accepted into various funds as outlined below:

\$89,200 from Robin Kraut Estate Grant - to go into the following funds:

- Extra Mile Fund = \$30,662
- Planned Pethood = \$43,528
- HPFA = \$15,000

\$16,673.19 - to go into the following funds:

- Green Envelope match and License match (general fund) = \$3,245
- Shelter Support donations grant (general fund) = \$10,652.74
- Leave No One Behind grant = \$775
- Black Cat Fund donations grant = \$95.80
- Extra Mile Fund donations grant = \$1288.85
- Planned Pethood donations grant = \$615.80

This represents a total of \$13,897.74 in unrestricted donations

In March, The Foundation provided a donation of **\$64,945.89** to be accepted into various funds as outlined below:

- Green Envelope and License match (general fund) = \$3,135
- Leave No One Behind grant = \$650.00
- Extra Mile Fund donations grant = \$302.75
- Shelter Support donations grant = \$355.00
- Planned Pethood donations grant = \$885.00
- Santa Cruz Gives (Planned Pethood) - \$59,618.14

This represents a total of \$3,135 in unrestricted donations

Regular Agenda Item 12

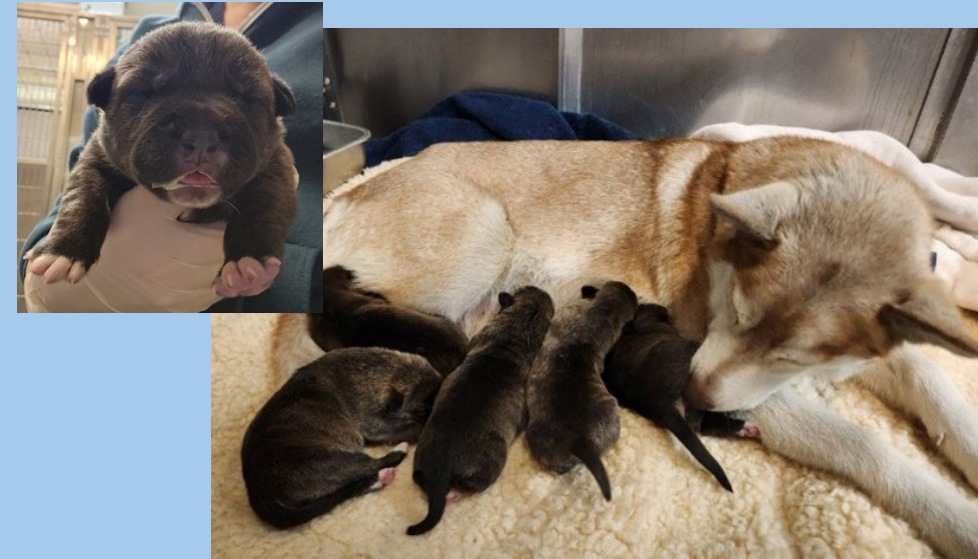
TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 13, 2026
SUBJECT: General Manager's Oral Report

General Manager Rowland will present an oral report and slide deck on the Santa Cruz County Animal Shelter.



Prevention Services

- Animal Balance: **187** pets fixed, vaccinated & chipped
- 2 Healthy Pets for All : **228** dogs and **71** cats



Delta & pups rescued



Awkward Pet Portraits

Strategic Planning

VALUES —

- * **EMPATHY/COMPASSION** — W/O IT, WE CAN'T DO WHAT WE DO.
- SERVICE** — for the community AND focusing on what we offer + how to help them (our services).
- CUSTOMER SERVICE** — how we project ourselves to the community
 - ↳ professionalism
 - ↳ external / internal
 - ↳ start to finish
- CLIENT EXPERIENCE**
- ACCOUNTABILITY** — WHAT'S THE DATA THAT DRIVES OUR ANSWERS
 - Transparency is integral to this
- BALANCED JUDGEMENT/STEWARDSHIP**
 - ↳ A responsibility to animals + the community
 - ↳ decisions
- THE CONSISTENCY** — A STANDARD WE HOLD OURSELVES TO



Top Dog Film Fest





Make Every Day
St. Pittie's Day



St. Pittie's
Week

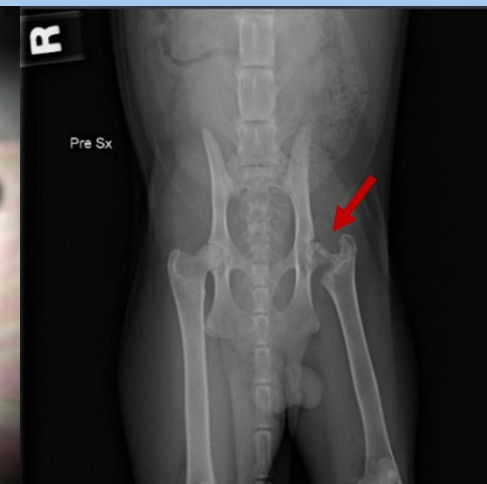


Kick-flip
Kitty merch



Capitola Classic

Ryan
Seacrest
FHO

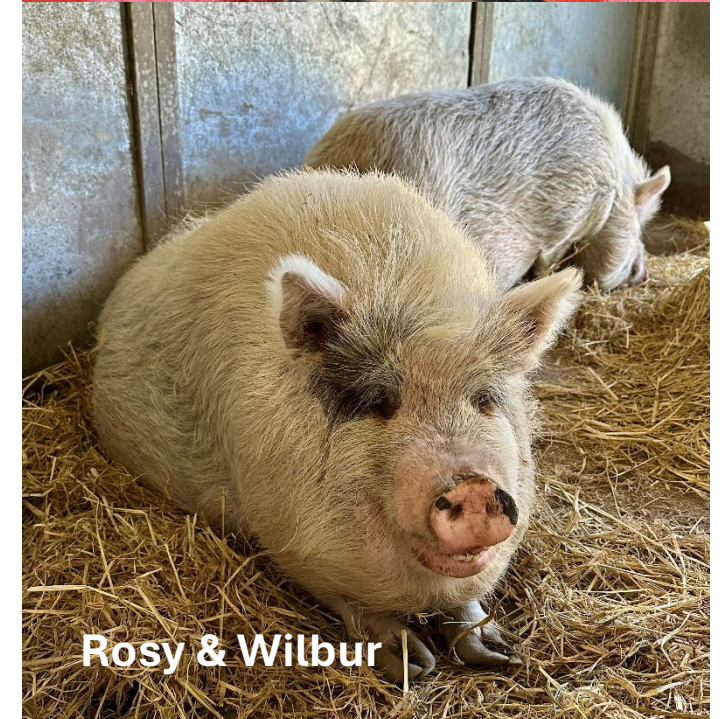


Stats for February & March '26

Live, non-wild animals

INTAKE	232	330	23	41	626	
OUTCOME	Cat	Dog	Rabbit	Other	Total	Outcome %
Adoption	104	129	10	13	256	42.3%
RTO	41	140	1	4	186	32.1%
Transfer	44	22	13	9	88	15.2%
Total live	189	291	24	27	531	91.9%
Euthanasia	23	23	0	0	46	7.95%

Plus 42 Owner Requested Euthanasias



\$15 Cat Spay/Neuter Clinic

April 16, Shelter Annex



Healthy Pets for All

Vaccine Clinics

Fri, April 24, Franich Park, Watsonville

Fri, May 29 VFW Hall, Santa Cruz

Strategic Planning

Surveys and Community Charette



More Coming Up in April

Tue, Apr 14 11:00 – 1:00 pm	Volunteer Awards at County Board of Supervisors' Meeting
Fri, Apr 17 5:00 – 6:30 pm	Volunteer Appreciation Veggie BBQ on SC Shelter porch
Sat, Apr 18 10:00 – 2:00 pm	SCC Sheriff's Classic Car Show , Capitola Mall
Sat, Apr 25 12:00 – 3:00	Taste of Monterey Bay Fundraiser in Seaside
Thu, Apr 30 5:30 – 7:30 pm	Paint Your Pet at Steel Bonnet
Thu, Apr 30 4:00 – 9:00 pm	Pizza My Heart Fundraiser





Tails of Hope

SANTA CRUZ COUNTY ANIMAL SHELTER FOUNDATION

GALA

Saturday Evening, Sept. 26, 2026 — UCSC Hay Barn

Regular Agenda Item 13.0

TO: Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 13, 2026
SUBJECT: Proposed Budget for Fiscal Year 2026-27

Recommendation:

Consider the Proposed Budget for Fiscal Year (FY) 2026-27 with a recommended 7% increase to member contributions. In addition to the requested 7% increase to member contributions, this budget proposal will require the use of substantial reserve and/or donation funds to offset a structural deficit.

Discussion:

Exhibit A – Proposed Budget

Staff have developed a Proposed FY 2026-27 Budget for review and consideration. Three separate recommendations have been included which show member contribution increases of 3%, 5%, or 7% respectively. Although we recognized that any increase is challenging at this time, each of these proposals supports status quo levels of service and staffing and rely on the use of unrestricted reserve balance funds or donations to cover anticipated increased net costs.

The Estimated Actuals for FY 2025-26 (Item 13.1, column AF, pale green) reflect a surplus of \$60,635 (line 126, in red), due largely to salary savings from the first half of the FY. Several positions are now filled, and a few more are expected to be filled before the end of the FY, so we cannot rely on significant salary savings in FY26-27.

Alternatives to operating with a structural deficit and requiring reserve funds to balance the budget are reductions in shelter staffing, reductions in high-cost services to the community such as spay/neuter surgeries, and/or increases in fees. Staffing reductions tend to result in low morale, staff burnout, and staff retention challenges. Fee increases can lead to decreased live outcomes of animals through reclaim or adoption.

Under a Recommended FY 26-27 Budget with a 7% increase in member contributions, \$380,377 in reserve funds will still be required to balance the budget (col AI, line 126), which is a very substantial increase in the structural budget deficit over the FY 2025-26 budget. \$280,230 or 74% of the total deficit is accounted for by the required budgeted funds for contingencies (line 89). SCCAS has frequently used part or all of the contingency in recent fiscal years to offset higher than expected services and supplies costs. Under a budget request with only a 5% increase in member contributions, \$473,582 in reserve funds would be required to balance the budget, which would leave \$1,252,528 in remaining unrestricted reserve funds for future years. The 3% scenario would further reduce the fund budget to \$1,159,324, when the recommendation is to have several months operating funds in contingencies, which we were near to achieving this year.

Salaries and Benefits budgeted for FY 2026-27 are based on reports provided by County Personnel. The \$170,927 increase in salaries and benefits represents a 3.98% increase over the Adjusted FY 2025-26 budget. Increases come mainly from COLAs and two additional negotiated salary adjustments: one a simple wage increase and the other the addition of a Step 6 wage for general representation workers and Steps 6 and 7 for Middle Managers. There is no requested net change in funded positions (31 total FTE) in the proposed budget.

The recommended FY2026-27 budget includes appropriations of \$2,522,062 for services and supplies and other expenditures, a decrease of \$69,467 over the current year adjusted budget. Supplies remain relatively stable but are subject to considerable uncertainty in current market conditions. Fuel costs have been lower because of our ACO vacancy, and we have been able to spend less on Veterinarian services thanks to strong donations designated for special medical needs. There will be a large increase in data processing services, but that is significantly offset because a few other County charges have been rolled into that line item in the County's 2026-27 cost plan. We also identified an overpayment for property insurance, so that will adjust downward from \$50,000 to \$0. Our Charter requires that we increase annual contributions to contingency and capital reserve funds as a fixed percentage of the overall budget.

Under the proposal to increase member contributions by 7%, total revenues are projected to increase by \$303,236 to \$6,598,392. The \$326,216 increase in member contributions is offset by an expected salary & benefits costs and a likely reduction in contributions, since the shelter cannot count on another unexpected trust or bequest.

Exhibit B - Schedule of Member Contributions

This schedule outlines the change in member contributions based on the 7% increase request (\$326,219) for a new total contribution of \$4,986,491. For comparison purposes, the schedule also shows the effects on contributions of 3% and 5% increases. Additionally, this schedule includes the Option #3 reallocation of member contributions as approved in FY23-24 (20% per year over five years, as described in item 6.5 on the June 10, 2024 agenda). While the reallocation has no net effect on the total member contribution, it does increase or decrease each jurisdiction's contribution for FY 26-27.

Exhibit C - Member Data by Jurisdiction

This worksheet documents animal intake by jurisdiction and animal control calls for service by jurisdiction over the three previous fiscal years, and current population data from the California Department of Finance. These criteria are used in the member allocation formula to calculate individual member contribution requirements.

Exhibit D - Member Contribution Increases/Decreases by Fiscal Year

This chart shows the increase/decrease in member contributions since FY 14-15. The average annual member contribution increase over the past 10 years has been 6.7% which has resulted in an ongoing structural budget deficit. We have been making some progress in recent years.

Exhibit E – Personnel Summary

There is no requested change to the total funded FTE's which remains at 31.0. The Administrative Officer II position was changed to an Assistant/Departmental Administrative Analyst alternately staffed position. Four positions remain unfunded.

Exhibit F – Proposed Capital Reserve Budget

We applied funds from Capital Reserves in FY25-26 to replace the thermostat controls in the Santa Cruz Shelter. More funds may need to be allocated this year if either or both of our new Animal Control vans are completed and delivered before July 1. Both were supposed to have

been delivered by now, but have been delayed due materials and manufacturing challenges in international markets.

Exhibit G - Fee Schedule for Santa Cruz County Unincorporated Area

At this time SCCAS is not recommending any changes to the Fee Schedule for Unincorporated Santa Cruz County. Fee increases need to be balanced against the community's ability and willingness to pay more for animals and services. If fees are too high, intake and length of stay increase which increases expenses.

Exhibit H - Fee Schedule for Cities of Capitola, Santa Cruz, Scotts Valley and Watsonville

SCCAS is requesting no adjustments to the fee schedule for the Cities.

In summary, staff recommends a 7% increase in member contributions, which considers increased costs in general operations needed to serve the community while recognizing that member budgets are deeply strained.

PROPOSED BUDGET FOR FISCAL YEAR 2026-27

Accounts	Actual 2024-25	Adopted Budget 2025-26	Adjusted Budget 2025-26	Estimated Actual 2025-26	3% Increase Proposed Budget 2026-27	5% Increase Proposed Budget 2026-27	7% Increase Proposed Budget 2026-27
SALARIES AND BENEFITS							
51000 -- REGULAR PAY-PERMANENT	2,194,094	2,462,011	2,462,011	2,193,152	2,530,069	2,530,069	2,530,069
51005 -- OVERTIME PAY-PERMANENT	13,792	20,000	20,000	11,425	20,000	20,000	20,000
51010 -- REGULAR PAY-EXTRA HELP	94,946	150,000	150,000	188,713	165,000	165,000	165,000
51040 -- DIFFERENTIAL PAY	36,321	38,000	38,000	44,653	42,000	42,000	42,000
52010 -- OASDI-SOCIAL SECURITY	172,466	181,858	181,858	182,709	182,000	182,000	182,000
52015 -- PERS	654,328	691,879	691,879	629,879	700,000	700,000	700,000
53010 -- EMPLOYEE INSURANCE AND BENEFITS	653,556	612,366	612,366	650,850	655,000	655,000	655,000
53015 -- UNEMPLOYMENT INSURANCE	6,435	2,839	2,839	4,144	4,144	4,144	4,144
54010 -- WORKERS COMPENSATION INSURANCE	98,770	126,827	126,827	126,827	156,496	156,496	156,496
55021 -- OTHER BENEFITS MISC	1,998	0	0	1,998	1,998	1,998	1,998
SUBTOTAL SALARIES AND BENEFITS	3,926,707	4,285,780	4,285,780	4,034,350	4,456,707	4,456,707	4,456,707
SERVICES AND SUPPLIES							
61115 -- POLICE SAFETY EQUIP-REPLACE	0	0	0	7,349	0	0	0
61125 -- UNIFORM REPLACEMENT	4,750	3,500	3,500	3,500	3,500	3,500	3,500
61215 -- RADIO	0	2,000	2,000	0	0	0	0
61222 -- TELECOM SERVICES	50,467	26,784	26,784	48,000	23,547	23,547	23,547
61310 -- FOOD	61,552	65,000	65,000	52,000	65,000	65,000	65,000
61412 -- JANITORIAL SERVICES	10,500	11,500	11,500	12,300	12,300	12,300	12,300
61525 -- LIABILITY INSURANCE	75,788	100,000	100,000	95,925	105,000	105,000	105,000
61535 -- OTHER INSURANCE	39,937	50,218	50,218	50,218	0	0	0
61720 -- MAINT-MOBILE EQUIPMENT-SERV	31,260	30,000	30,000	25,000	30,000	30,000	30,000
61725 -- MAINT-OFFICE EQUIPMENT-SERVICES	2,608	2,500	2,500	3,000	2,500	2,500	2,500
61730 -- MAINT-OTHER EQUIPMENT-SERVICES	8,798	10,000	48,313	48,313	25,000	25,000	25,000
61731 -- MAINT-OTHER EQUIPMENT-SUPPLIES	0	1,500	1,500	0	1,500	1,500	1,500
61835 -- FACILITIES MAINT-GENERAL-SERVICES	0	5,000	5,000	5,000	5,000	5,000	5,000
61846 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SUPPLIES	4,432	5,000	9,370	9,370	5,000	5,000	5,000
61848 -- MAINT-STRUCT/IMPS/GRDS-OTHER-SERVICES	44,096	30,000	30,000	20,000	30,000	30,000	30,000
61920 -- MEDICAL, DENTAL & LAB SUPPLIES	0	0	0	0	0	0	0
61922 -- OTHER MEDICAL MATERIALS & SUPPLIES	161,110	185,000	185,000	160,000	185,000	185,000	185,000
62020 -- MEMBERSHIPS	4,057	3,000	3,000	3,000	3,000	3,000	3,000
62111 -- MISCELLANEOUS EXPENSE-SERVICES	19,399	18,000	18,000	25,000	25,000	25,000	25,000
62112 -- CASH SHORTAGES	35	50	50	100	50	50	50
62210 -- DUPLICATING SERVICES	4,543	5,000	5,000	5,000	5,000	5,000	5,000
62217 -- MISC NONINVENTORIAL ITEMS EXPENSE	246	0	0	0	0	0	0
62219 -- PC SOFTWARE PURCHASES	9,786	12,000	12,000	12,000	12,000	12,000	12,000
62221 -- POSTAGE	8,241	8,000	8,000	10,000	10,000	10,000	10,000
62222 -- SUBSCRIPTIONS/PERIODICALS	0	500	500	500	500	500	500
62223 -- SUPPLIES	125,868	120,000	120,000	127,000	130,000	130,000	130,000
62225 -- NON-PC SOFTWARE	0	0	0	240	0	0	0
62226 -- INVENTORIAL ITEMS	8,061	31,120	38,720	15,000	31,120	31,120	31,120

PROPOSED BUDGET FOR FISCAL YEAR 2026-27

Accounts	Actual 2024-25	Adopted Budget 2025-26	Adjusted Budget 2025-26	Estimated Actual 2025-26	3% Increase Proposed Budget 2026-27	5% Increase Proposed Budget 2026-27	7% Increase Proposed Budget 2026-27
62301 -- ACCOUNTING AND AUDITING FEES	20,648	19,000	19,000	19,000	25,000	25,000	25,000
62310 -- BANKING FEES	19,780	20,000	20,000	15,000	18,000	18,000	18,000
62311 -- CONSULT/MGT/PC SERVICES	37,945	37,000	37,000	38,000	38,000	38,000	38,000
62324 -- DATA PROCESSING SERVICES	74,112	72,540	72,540	87,000	205,874	205,874	205,874
62360-- LEGAL SERVICES	50,029	40,000	40,000	45,000	45,000	45,000	45,000
62381 -- PROF & SPECIAL SERV-OTHER	142,667	150,000	150,000	160,000	150,000	150,000	150,000
62399 -- VETERINARIAN SERVICES	322,183	400,000	390,000	280,000	300,000	300,000	300,000
62610 -- RENTS & LEASES-STRUC IMP & GRNDS	262,811	265,665	265,665	265,665	265,665	265,665	265,665
62710 -- FIELD EQUIPMENT	453	2,000	2,000	2,000	2,000	2,000	2,000
62715 -- SMALL TOOLS & INSTRUMENTS	87	1,000	1,000	1,400	1,000	1,000	1,000
62801 -- ADVERTISING & PROMOTION SUPPLIES	1,620	2,000	2,000	1,000	2,000	2,000	2,000
62842 -- INVENTORY MATERIALS PURCHASED	16,201	24,000	24,000	24,000	24,000	24,000	24,000
62857 -- SPECIAL MISC EXPENSE - SUPPLIES	82	500	500	500	500	500	500
62890 -- SUBSCRIPTIONS BOOKS & ED MATERIALS	486	500	500	1,500	500	500	500
62893 -- TOWING	1,003	500	500	500	500	500	500
62910 -- AIRFARE	0	1,000	1,000	0	1,000	1,000	1,000
62914 -- EDUCATION & TRAINING	543	2,500	2,500	2,500	2,500	2,500	2,500
62920 -- GAS, OIL, FUEL	17,747	25,000	25,000	17,500	25,000	25,000	25,000
62922 -- LODGING	0	1,500	1,500	0	1,500	1,500	1,500
62924 -- MEALS	0	1,000	1,000	500	1,000	1,000	1,000
62926 -- MILEAGE	120	500	500	500	500	500	500
62928 -- TRAVEL-OTHER	18	100	100	100	100	100	100
62930 -- REGISTRATIONS	2,507	2,000	2,000	2,000	2,000	2,000	2,000
62933 -- SERVICE CENTER CHARGES	2,663	1,000	1,000	1,000	3,048	3,048	3,048
62938 -- SERVICE CENTER POOL VEH CHARGES	944	1,000	1,000	1,000	437	437	437
62940 -- TRAVEL ADVANCES	0	0	0	0	0	0	0
63074 -- UTILITIES	164,081	130,000	130,000	140,000	135,000	135,000	135,000
SUBTOTAL SERVICES AND SUPPLIES	1,814,264	1,925,977	1,966,260	1,843,480	1,960,141	1,960,141	1,960,141
OTHER EXPENDITURES							
75294 -- TRUST FUND DISTRIBUTIONS	0	0	0	0	0	0	0
75315 -- COUNTY OVERHEAD (See prev. 3550)	91,637	107,539	107,539	107,539	39,477	39,477	39,477
86110 -- BUILDINGS AND IMPROVEMENTS	0	0	28,000	28,000	0	0	0
86204 -- EQUIPMENT	15,150	15,000	15,000	0	15,000	15,000	15,000
86208 -- MEDICAL EQUIPMENT	0	0	0	0	0	0	0
86209 -- MOBILE EQUIPMENT	0	100,000	110,000	115,000	120,000	120,000	120,000
86210 -- OFFICE EQUIPMENT	0	0	0	0	0	0	0
90000 -- Operating Transfers Out	105,010	106,152	106,152	106,152	107,214	107,214	107,214
95000 -- REPAIR & MAINTENANCE	0	0	0	0	0	0	0
98700 -- APPROPRIATIONS FOR CONTINGENCY	0	258,578	258,578	0	280,230	280,230	280,230
SUBTOTAL OTHER EXPENDITURES	211,797	587,269	625,269	356,691	561,921	561,921	561,921
TOTAL EXPENDITURES	5,952,768	6,799,026	6,877,309	6,234,521	6,978,769	6,978,769	6,978,769

PROPOSED BUDGET FOR FISCAL YEAR 2026-27

Accounts	Actual 2024-25	Adopted Budget 2025-26	Adjusted Budget 2025-26	Estimated Actual 2025-26	3% Increase Proposed Budget 2026-27	5% Increase Proposed Budget 2026-27	7% Increase Proposed Budget 2026-27
Total 76114 Balance (76114/All)					3% Bud. Inc.	5% Bud. Inc.	7% Bud. Inc.
Beginning Balance of 07/01/25					1,718,216	1,718,216	1,718,216
Less Est./Actuals 25-26					(7,894)	(7,894)	(7,894)
Estimate Fund Balance 6/30/26					1,726,110	1,726,110	1,726,110
Assigned to Budget Deficit 2026-27					566,786	473,582	380,377
Estimated Ending Balance 6/30/27					1,159,324	1,252,528	1,345,733
Total Spendable Fund Balance (76114/34340,34341,34400)							
Beginning Balance of 07/01/25					1,462,228	1,462,228	1,462,228
Less Est./Actuals 25-26					(7,894)	(7,894)	(7,894)
Estimate Fund Balance 6/30/26					1,470,122	1,470,122	1,470,122
Assigned to Budget Deficit 2026-27					566,786	473,582	380,377
Estimated Ending Balance 6/30/27					903,336	996,540	1,089,745
B. Jean Funds (76114/34340,34341)							
Beginning Balance of 07/01/25					472,501	472,501	472,501
Less Est./Actuals 25-26					52,741	52,741	52,741
Estimate Fund Balance 6/30/26					419,760	419,760	419,760
Assigned to Budget Deficit 2026-27					0	0	0
Estimated Ending Balance 6/30/27					419,760	419,760	419,760
Butler Gift, SB90 Funds, & Surplus (761114/34400)							
Beginning Balance of 07/01/25					989,727	989,727	989,727
Less Est./Actuals 25-26					(60,635)	(60,635)	(60,635)
Estimate Fund Balance 6/30/26					1,050,362	1,050,362	1,050,362
Assigned to Budget Deficit 2026-27					566,786	473,582	380,377
Estimated Ending Balance 6/30/27					483,576	576,780	669,985
Investment in General Fixed Assets (761114/34800)							
Beginning Balance of 07/01/25					255,088	255,088	255,088
Less Est./Actuals 25-26					0	0	0
Estimate Fund Balance 6/30/26					255,088	255,088	255,088
Assigned to Budget Deficit 2026-27					0	0	0
Estimated Ending Balance 6/30/27					255,088	255,088	255,088
Nonspendable FB Imprest Cash (76114/34101)							
Beginning Balance of 07/01/25					900	900	900
Less Est./Actuals 25-26					0	0	0
Estimate Fund Balance 6/30/26					900	900	900
Assigned to Budget Deficit 2026-27					0	0	0
Estimated Ending Balance 6/30/27					900	900	900

PROPOSED BUDGET FOR FISCAL YEAR 2026-27

Accounts	Actual 2024-25	Adopted Budget 2025-26	Adjusted Budget 2025-26	Estimated Actual 2025-26	3% Increase Proposed Budget 2026-27	5% Increase Proposed Budget 2026-27	7% Increase Proposed Budget 2026-27
Capital Asset Reserve (76124)							
Beginning Balance of 07/01/25					620,602	620,602	620,602
FY 25-26 Contribution					106,152	106,152	106,152
Less Est./Actuals 25-26 (Exp. - Int. Rev.)					5,928	5,928	5,928
Estimate Fund Balance 6/30/26					732,682	732,682	732,682
FY 26-27 Contribution					107,214	107,214	107,214
Less Est./Actuals 25-26 (Exp. - Int. Rev.)					10,000	10,000	10,000
Estimated Balance 6/30/26					849,896	849,896	849,896

**Member Contributions
FY 2026-27**

Exhibit B

Member	FY 25-26 Allocation*	FY 26-27 Allocation Formula (50% Population, 25% Imp, 25% CFS)	FY 26-27 Increase			Subtotal	Adjustment***				
			FY 26-27 Base Allocation**	3% Increase	5% Increase		7% Increase	Subtotal FY 25-26 Allocation with 7% Allocation Increase (Col. D + Col. G)	FY 26-27 Allocation Adjustment***	3% Increase + Allocation Adjustment	5% Increase + Allocation Adjustment
Capitola	\$136,612	2.865%	\$133,515	\$4,005	\$6,676	\$9,346	\$142,862	\$10,505	\$148,026	\$150,696	\$153,367
County	\$2,387,795	50.271%	\$2,342,742	\$70,282	\$117,137	\$163,992	\$2,506,734	(\$31,414)	\$2,381,610	\$2,428,465	\$2,475,320
Santa Cruz	\$963,057	20.654%	\$962,523	\$28,876	\$48,126	\$67,377	\$1,029,900	\$26,313	\$1,017,712	\$1,036,963	\$1,056,213
Scotts Valley	\$145,536	3.070%	\$143,069	\$4,292	\$7,153	\$10,015	\$153,084	\$966	\$148,327	\$151,188	\$154,049
Watsonville	\$1,027,225	23.141%	\$1,078,423	\$32,353	\$53,921	\$75,490	\$1,153,912	(\$6,370)	\$1,104,406	\$1,125,974	\$1,147,543
Total Allocation	\$4,660,226	100.000%	\$4,660,272	\$139,808	\$233,014	\$326,219	\$4,986,491	\$0	\$4,800,081	\$4,893,286	\$4,986,491

*FY 25-26 Allocation does not include the Allocation Adjustment to correct allocations errors from FY 21-22 through FY 23-24

** FY 26-27 Base Allocation is calculated by multiplying the FY 25-26 Total Allocation by FY 26-27 Allocation Formula. This does not include the Allocation Adjustment.

*** Using Option #3 of Reallocation Plan, this is the 4th of 5 adjustments that corrects allocation errors from FY 21-22 through FY 23-24

**Membership Data
FY 2026-2027**

Exhibit C

Population*

Jurisdiction	Sub-Total	Less UCSC	Net Total	% of Total
Capitola	10,090		10,090	3.865%
County	133,282		133,282	51.053%
Santa Cruz	64,419	9,869	54,550	20.895%
Scotts Valley	11,711		11,711	4.486%
Watsonville	51,431		51,431	19.701%
	270,933	9,869	261,064	100.000%

Impounds - Animal Intake by Jurisdiction

Jurisdiction	Fiscal Year 2022/2023		Fiscal Year 2023/2024		Fiscal Year 2024/2025		3-Year Avg	
	Intake	% of Total	Intake	% of Total	Intake	% of Total	Avg.	% of Total
Capitola	62	0.92%	114	1.57%	84	1.29%	86.67	1.366%
County	3,365	49.67%	3,052	42.08%	2,880	44.40%	3,099.00	48.860%
Monterey County	169	2.49%	225	3.10%	187	2.88%	193.67	
Other	178	2.63%	239	3.30%	132	2.03%	183.00	
Santa Jose City	11	0.16%	39	0.54%	41	0.63%	30.33	
San Mateo	1	0.01%	2	0.03%	3	0.05%	2.00	
Santa Clara County	75	1.11%	101	1.39%	84	1.29%	86.67	
Santa Cruz	1,184	17.48%	1,431	19.73%	1,068	16.46%	1,227.67	19.356%
Scotts Valley	69	1.02%	101	1.39%	86	1.33%	85.33	1.345%
Shelter	-	0.00%	-	0.00%	-	0.00%	-	
Watsonville	1,661	24.52%	1,949	26.87%	1,922	29.63%	1,844.00	29.073%
Grand Total	6,775	100.00%	7,253	100.00%	6,487	100.00%	6,342.67	100.00%

**Membership Data
FY 2026-2027**

Exhibit C

Calls for Service - Activities by Jurisdiction

Jurisdiction	Fiscal Year 2022/2023		Fiscal Year 2023/2024		Fiscal Year 2024/2025		3-Year Avg	
	Calls	% of Total	Calls	% of Total	Calls	% of Total	Avg.	% of Total
Capitola	205	2.65%	217	2.11%	196	2.24%	206	2.363%
County	3,990	51.56%	5,070	49.36%	4,048	46.34%	4,369	50.119%
Monterey County	23	0.30%	6	0.06%	8	0.09%	12	
Other	30	0.39%	32	0.31%	24	0.27%	29	
San Jose City	-	0.00%	2	0.02%	1	0.01%	1	
San Mateo	1	0.01%	-	0.00%	-	0.00%	0	
Santa Clara County	1	0.01%	9	0.09%	9	0.10%	6	
Santa Cruz	1,478	19.10%	2,274	22.14%	1,863	21.33%	1,872	21.469%
Scotts Valley	150	1.94%	154	1.50%	209	2.39%	171	1.961%
Shelter	152	1.96%	112	1.09%	181	2.07%	148	
Watsonville	1,708	22.07%	2,396	23.33%	2,196	25.14%	2,100	24.088%
Grand Total	7,738	100.00%	10,272	100.00%	8,735	100.00%	8,718	100.00%

Allocation Formula Totals**

Jurisdiction	Intake	CFS	Population*	Allocation Formula Totals
Capitola	1.366%	2.363%	3.865%	2.865%
County	48.860%	50.119%	51.053%	50.271%
Santa Cruz	19.356%	21.469%	20.895%	20.654%
Scotts Valley	1.345%	1.961%	4.486%	3.070%
Watsonville	29.073%	24.088%	19.701%	23.141%
	100.000%	100.000%	100.000%	100.000%

* Based on most recent data available CA Dept. of Finance 1/1/25 E-1 Data

** Formula calculation = (.25 x Intake %) + (.25 x CFS) + (.50 x population)

**SCCAS Budget Increase/Decrease by Fiscal Year
Past Ten Years**

Exhibit D

	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY24-25	FY 25-26
Budget Increase/Decrease	2%	4%	6%	10%	6%	4%	-10%	6%	10%	10%	15%	10%
Average Increase Per FY over previous 10 yrs	6.70%											

**FY 2026-27 SCCAS
Budgeted Positions**

Exhibit E

INDEX	POSITION	Salary Range	2025-26 Allowed	2025-26 Mid-Year	2025-26 Total	2026-27	Change	2026-27 Unfunded
702800 - ANIMAL SERVICES								
	General Manager	9B	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Field Manager	D8	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Operations Manager	S9	1.00	0.00	1.00	1.00	0.00	1.00
	Animal Svcs Shelter Manager	D8	1.00	0.00	1.00	1.00	0.00	0.00
	Assistant Departmental Admin Analyst	M8	1.00	0.00	1.00	1.00	0.00	0.00
	Prog and Dev Mgr - Animal Shelter	DK	1.00	0.00	1.00	1.00	0.00	1.00
	Veterinarian	BC	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Volunteers	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Animal Care Santa Cruz	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Animal Care Watsonville	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord-Client Svcs	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Coord- Clinic Svcs	DO	1.00	0.00	1.00	1.00	0.00	0.00
	Admin Aide	JJ	1.00	0.00	1.00	1.00	0.00	1.00
	Accountant II	HV	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Control Officer I/II	D4/D6	6.00	0.00	6.00	6.00	0.00	1.00
	Animal Svcs Clk Disp	FC	1.00	0.00	1.00	1.00	0.00	0.00
	Animal Svcs Assistant	CD	5.00	0.00	5.00	5.00	0.00	0.00
	Registered Veterinary Technician	ZF	2.00	0.00	2.00	2.00	0.00	0.00
	Animal Health Specialist/Animal Care Worker	D5/D2	7.00	0.00	7.00	7.00	0.00	0.00
	TOTAL		35.00	0.00	35.00	35.00	0.00	4.00

Extend all limited term positions until June 30, 2027

**Santa Cruz County Animal Shelter
Capital Reserve Budget FY 2026-2027**

Exhibit F

Capital Fund 76124 (702860)	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2025-2026	2026-2027
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Est. Actual	Budget
Expenditures									
61730 Maint-Other Equip-Services	9,869	18,100	-	-				-	-
75230 Contrib to Other Agencies			198,000	-				-	-
86110 Buildings and Improvements	-	41,030	17,335				40,000	33,528	40,000
86204 Equipment	12,940	13,753							
86208 Medical Equipment									
86209 Mobile Equipment							-	-	-
Total Expenditures	22,809	72,883	215,335	-	-	-	40,000	33,528	40,000
Revenues									
40430 Interest	6,460	2,411	1,532	6,352	17,659	24,327	25,000	27,600	30,000
41148 Fed-Cares Act CRF Funding	-	10,000	-						
42462 Operating Transfer In	100,000	101,000	102,010	103,030	104,060	105,010	106,152	106,152	107,214
Total Revenues	106,460	113,411	103,542	109,382	121,719	129,337	131,152	133,752	137,214
EXPENDITURES LESS REVENUE	(83,651)	(40,528)	111,793	(109,382)	(121,719)	(129,337)	(91,152)	(100,224)	(97,214)

Year End Fund Balance	(331,428)	(371,957)	(260,163)	(369,546)	(491,265)	(620,602)	(582,417)	(469,770)	(566,984)
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SCCAS Fee Schedule - Unincorporated

Exhibit G

FY 2025-26

Proposed 2026-27
(Blank if no change)

Adoption Fees

Dogs	Puppies 2-6 months	\$210
	Adults 7 mon-6 yrs	\$150
	Sr. Adult 6 yrs+ or Special Needs	\$75
Cats	Kittens 2-12 months	\$150
	Adults 1-6 yrs	\$110
	Sr. Adult 6 yrs+ or Special Needs	\$75
Rabbits		\$100
Rodents		\$25
Small caged birds		\$25
Exotic birds (i.e. parrots)		\$75
Small Livestock	Goats, Pigs, etc.	\$75
Large Livestock	Cows	\$100
Horses	Regular	\$500
	Senior/Companion	\$300
Chickens/Roosters		\$25
Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable	Cat	\$25
	Dog	\$25

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for adoptable animals

Adoption fee for rescue/non-profit agencies for Rabbits \$20

Adoption fee for rescue/non-profit agencies include a microchip

Impound Fees

		Altered	* Unaltered
Cat	First Impound	\$ 30	\$ 30 + Penalty \$ 35
	Second Impound	\$ 50	\$ 50 + Penalty \$ 50
	Third Impound	\$ 75	\$ 75 + Penalty \$100
	Fourth/Subsequent	\$ 75	\$ 75 + Penalty \$100
Dog	First Impound	\$ 75	\$ 75 + Penalty \$ 35
	Second Impound	\$ 115	\$115 + Penalty \$ 50
	Third Impound	\$ 195	\$195 + Penalty \$100
	Fourth/Subsequent	\$ 225	\$225 + Penalty \$100

*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

Livestock:	Large: First Impound	\$200
	Second/Subsequent	\$250
	Small: First Impound	\$75
	Second/Subsequent	\$125
	A.C. Officer Services	\$75 /hour min.2 hours (after hrs)

Board Fees - Daily

Cats	\$20
Dogs	\$25
Horses	\$50
Other Livestock	\$25

License Fees – Dogs

Altered - one year	\$29
Unaltered - one year	\$100 with Unaltered Animal Certificate
Late Penalty	\$15
Late Penalty for Potentially Dangerous, Vicious, Habitual or Public Nuisance Dog	\$100
Senior Citizen (65+) - one year, altered (waived for one dog)	\$29
Potentially Dangerous/Vicious dog – one year	\$200
Unaltered Animal Certificate -- one time	\$350
Exemption from Unaltered Animal Certificate	\$15 plus license fee
Administrative fee for mailed licenses	\$1
Unaltered Animal Certificate	\$250
Failure to license-if impounded	\$30

License Fees – Cats

Feral Cat Colony Registration Fee	\$20
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SCCAS Fee Schedule - Unincorporated

Exhibit G

	FY 2025-26	Proposed 2026-27
Quarantine Fees		
Home Quarantine (Field Check)	\$75	
Shelter Quarantine	\$50	plus board fees
Service Fees		
Microchip	\$15	
Microchip for impounded dogs and cats	\$15	
Dog/Cat trap rental	\$10	(free for Cat TNR done by ordinance)
Dog Humane Trap Deposit	\$255	
Cat Humane Trap Deposit	\$100	
Pick-Up Animal in a Trap	\$75	
Pick-Up of Owned Animal	\$75	
Pick-up and Disposal of Deceased Animal on Private Property	\$85	
Use of Livestock Trailer - 1st Time	\$100	
Use of Livestock Trailer - 2nd Time and Subsequent	\$150	
Animal Facility Evaluation & License (annual)	\$298	
Medical Fees		
Medical groom	\$25 - \$100	
Medical nail trim	\$15	
Medication dispensed	\$20	
Vet procedure	\$25-\$200	
Rabies	\$15	
FVRCP	\$20	
DA2PP	\$20	
Medical bath	\$20	
Wound prep	\$35	
Kitten Package	\$400	
Puppy Package	\$400	
Dental	\$200 - \$800	
Umbilical hernia repair	\$40	
Recovery cone collar	\$10	
Owner Surrender of Animal Residing in Santa Cruz County		
Owner Surrender of Dog	\$0	
Owner Surrender of Cat	\$0	
Owner Surrender of Rabbit	\$0	
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$0	
small rodents	\$0	
Large livestock horses, cows	\$200	
small livestock pigs, goats	\$0	
Large Exotic	\$0	
Owner Surrender of Animal Residing Outside of Santa Cruz County		
Owner Surrender of Dog	\$125	
Owner Surrender of Dog - Unaltered	\$200	
Owner Surrender of Cat	\$40	
Owner Surrender of Cat - Unaltered	\$75	
Owner Surrender of Rabbit	\$50	
Owner Surrender of Rabbit - Unaltered	\$100	
Owner Surrender of Exotic (snake, lizard, bird, turtle)	\$55	
small rodents	\$15-\$35	
small rodents	\$10-\$25	
Large livestock horses, cows	\$400	
small livestock pigs, goats	\$100	
Large Exotic	\$100	
Protective Custody Fee		
Owner Arrest	\$75	/hour min.(2 hours after hrs)
Confiscate/Humane	\$75	/hour min.(2 hours after hrs)
Emergency Hospital	\$25	
Owner Requested Euthanasia		
Up to 19 lbs.	\$100	Plus Disposal
Over 19 Lbs.	\$150	Plus Disposal
Disposal of Owned Dead Animals		
	\$50	Up to 19 lbs
	\$50	20 – 69 lbs
	\$50	70 – 99 lbs
	\$100	70 lbs. and Over

SCCAS Fee Schedule - Unincorporated

Exhibit G

	FY 2025-26	Proposed 2026-27
Refund Processing Fee	\$25	
Animal Control Officer Services	\$75/hour	
Field Return of Owned Animal	\$75	unaltered penalty fee if applicable
Spay/Neuter Fees for Impounded Animals		
Cats		
Neuter	\$150	
Spay	\$150	
Dogs		
Neuter	\$300	
Spay	\$300	
Planned Pethood Spay/Neuter Fees		
Dog	\$300	
Cat	\$150	
Rabbit	\$150	
Animals over 100 lbs/brachycephalic/pregnant/cryptorchid in heat add	\$50	
Animals determined obese by veterinarian add	\$50	
Planned Pethood Spay/Neuter Fees for Limited Income*		
Dog	\$150	
Cat	\$75	
Rabbit	\$75	
*Limited income = Household Income up to 250% of Federal Poverty Level		
Fees for Additional Required Services		
Microchip	\$15	
License	\$29	
Rabies	\$15	
Late drop-off fee	\$20	
Late pick-up fee	\$40/night	
Blood panel for dogs over 7 yrs / cats over 10 yrs of age	\$75	
<u>ONE STOP Fees with Purchase of License</u>		
Rabies	\$15	
Microchip	\$15	
Nuisance Abatement Appeals Fee (County)	\$75	
Non-sufficient Funds Check Fee	\$40	
Puppy Training Deposits	\$100-\$200	
FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM		
*Failure to license		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
**Failure to microchip		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
***Failure to provide rabies vaccination,		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
Failure to display license (each dog)	\$50	
****Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate		
First offense	\$250	
Second offense	\$500	
Third offense	\$750	

SCCAS Fee Schedule - Unincorporated

Exhibit G

	FY 2025-26	Proposed 2026-27
Dog running at large, first offense	\$100	
Dog running at large, second offense	\$200	
Dog running at large, third offense	\$250	
Dog off leash, first offense	\$50	
Dog off leash, second offense	\$100	
Dog off leash, third offense	\$250	
Safety of animal in parked vehicle	\$250	
Failure of owner to pick up after dog or cat defecating	\$100	
Habitual noisy animals, first violation	\$0	
Habitual noisy animals, second violation	\$100	
Habitual noisy animals, third violation	\$200	
Habitual noisy animals, subsequent violations within one year	\$500	
Permitting livestock to trespass, per offense	\$200	
*****Appeal of impounded animal	\$250	

Except as otherwise provided by subsection (4) of this section, the civil penalty assessed by administrative citation for violation of a provision of this title shall be as follows:

First administrative citation	\$100
Second administrative citation within one year for violation of the same	\$200
Third or subsequent administrative citation within one year for violation of	\$500

All first offense recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

*Citations for failure to license will be dismissed if cured within 7 calendar days, including day of issuance

**Citations for failure to microchip will be dismissed if cured within 7 calendar days, including day of issuance

***Citations for failure to provide rabies vaccination will be dismissed if cured within 7 calendar days, including day of issuance

****Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance.

*****For an appeal concerning an impounded animal, at the same time the appeal is filed the appellant must pay the cost of the care and housing of the animal for the time period during which the appeal is pending. Appeals shall not be accepted without advance payment of such costs. Costs shall be assessed in 14-day increments and must be regularly maintained on an on-going basis in order to continue the appeal process. If costs are not timely paid, the appeal shall be considered abandoned. Any excess collected costs shall be returned to the appellant as determined by the administrative hearing officer or the Director. If impound decision is upheld, appellant is additionally responsible for costs associated with administrative hearing. If impound decision is overturned, all costs assessed to the appellant shall be returned to the appellant.

SCCAS Fee Schedule - Cities

Exhibit H

FY 2025-26

Proposed 2026-27
(Blank if no change)

Adoption Fees

Dogs	Puppies 2-6 months	\$210
	Adults 7 mon-6 yrs	\$150
	Sr. Adult 6 yrs+ or Special Needs	\$75
Cats	Kittens 2-12 months	\$150
	Adults 1-6 yrs	\$110
	Sr. Adult 6 yrs+ or Special Needs	\$75
Rabbits	Regular	\$100
Rodents		\$25
Small caged birds		\$25
Exotic birds (i.e. parrots)		\$75
Small Livestock	Goats, Pigs, etc.	\$75
Large Livestock	Cows	\$100
Horses	Regular	\$500
	Senior/Companion	\$300
Chickens/Roosters		\$25
Adoption Hold Fee, until 5:00 p.m. next business day, not applicable to adoption, non-refundable	Cat	\$25
	Dog	\$25

Adoption fee for rescue/non-profit agencies is equal to the cost of the spay/neuter for adoptable animals

Adoption fee for rescue/non-profit agencies for Rabbits \$20

Adoption fee for rescue/non-profit agencies include a microchip

Impound Fees

		Altered	* Unaltered
Cat	First Impound	\$ 30	\$ 30 + Penalty \$ 35
	Second Impound	\$ 50	\$ 50 + Penalty \$ 50
	Third Impound	\$ 75	\$ 75 + Penalty \$100
	Fourth/Subsequent	\$ 75	\$ 75 + Penalty \$100
Dog	First Impound	\$ 75	\$ 75 + Penalty \$ 35
	Second Impound	\$ 115	\$115 + Penalty \$ 50
	Third Impound	\$ 195	\$195 + Penalty \$100
	Fourth/Subsequent	\$ 225	\$225 + Penalty \$100

*Unaltered animal penalty fee provided under California Food and Agriculture Code section 30804.7 and 31751.7

Livestock:	Large: First Impound	\$200
	Second/Subsequent	\$250
	Small: First Impound	\$75
	Second/Subsequent	\$125
	A.C. Officer Services	\$75 /hour min.2 hours (after hrs)

Board Fees - Daily

Cats	\$20
Dogs	\$25
Horses	\$50
Other Livestock	\$25

License Fees – Dogs

Altered - one year	\$29
Unaltered - one year	\$100 with Unaltered Animal Certificate
Late Penalty	\$15
Late Penalty for Potentially Dangerous, Vicious, Habitual or Public Nuisance Dog	\$100
Senior Citizen (65+) - one year, altered (waived for one dog)	\$29
Potentially Dangerous/Vicious dog – one year	\$200
Unaltered Animal Certificate -- one time	\$350
Exemption from Unaltered Animal Certificate	\$15 plus license fee
Administrative fee for mailed licenses	\$1
Unaltered Animal Certificate	\$250
Failure to license-if impounded	\$30

License Fees – Cats

Feral Cat Colony Registration Fee	\$20
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SCCAS Fee Schedule - Cities

Exhibit H

	FY 2025-26	Proposed 2026-27
Quarantine Fees		
Home Quarantine (Field Check)	\$75	
Shelter Quarantine	\$50	plus board fees
Service Fees		
Microchip	\$15	
Microchip for impounded dogs and cats	\$15	
Dog/Cat trap rental	\$10	(free for Cat TNR done by ordinance)
Dog Humane Trap Deposit	\$255	
Cat Humane Trap Deposit	\$100	
Pick-Up Animal in a Trap	\$75	
Pick-Up of Owned Animal	\$75	
Pick-up and Disposal of Deceased Animal on Private Property	\$85	
Use of Livestock Trailer - 1st Time	\$100	
Use of Livestock Trailer - 2nd Time and Subsequent	\$150	
Medical Fees		
Medical groom	\$25 - \$100	
Medical nail trim	\$15	
Medication dispensed	\$20	
Vet procedure	\$25 - \$200	
Rabies	\$15	
FVRCP	\$20	
DA2PP	\$20	
Medical bath	\$20	
Wound prep	\$35	
Kitten Package	\$400	
Puppy Package	\$400	
Dental	\$200 - \$800	
Umbilical hernia repair	\$40	
Recovery cone collar	\$10	
Owner Surrender of Animal Residing in Santa Cruz County		
Owner Surrender of Dog	\$0	
Owner Surrender of Cat	\$0	
Owner Surrender of Rabbit	\$0	
Owner Surrender of Exotic	\$0	
(snake, lizard, bird, turtle)	\$0	
small rodents	\$0	
Large livestock horses, cows	\$200	
small livestock pigs, goats	\$0	
Large Exotic	\$0	
Owner Surrender of Animal Residing Outside of Santa Cruz County		
Owner Surrender of Dog	\$125	
Owner Surrender of Dog - Unaltered	\$200	
Owner Surrender of Cat	\$40	
Owner Surrender of Cat - Unaltered	\$75	
Owner Surrender of Rabbit	\$50	
Owner Surrender of Rabbit - Unaltered	\$100	
Owner Surrender of Exotic	\$55	
(snake, lizard, bird, turtle)	\$15-\$35	
small rodents	\$10-\$25	
Large livestock horses, cows	\$400	
small livestock pigs, goats	\$100	
Large Exotic	\$100	
Protective Custody Fee		
Owner Arrest	\$75	/hour min.(2 hours after hrs)
Confiscate/Humane	\$75	/hour min.(2 hours after hrs)
Emergency Hospital	\$25	
Owner Requested Euthanasia		
Up to 19 lbs.	\$100	Plus Disposal
Over 19 Lbs.	\$150	Plus Disposal
Disposal of Owned Dead Animals		
	\$50	Up to 19 lbs
	\$50	20 – 69 lbs
	\$50	70 – 99 lbs
	\$100	70 lbs. and Over

SCCAS Fee Schedule - Cities

Exhibit H

	FY 2025-26	Proposed 2026-27
Refund Processing Fee	\$25	
Animal Control Officer Services	\$75/hour	
Field Return of Owned Animal	\$75	unaltered penalty fee if applicable
Spay/Neuter Fees for Impounded Animals		
Cats		
Neuter	\$150	
Spay	\$150	
Dogs		
Neuter	\$300	
Spay	\$300	
Planned Pethood Spay/Neuter Fees		
Dog	\$300	
Cat	\$150	
Rabbit	\$150	
Animals over 100 lbs/brachycephalic/pregnant/cryptorchid		
in heat add	\$50	
Animals determined obese by veterinarian add	\$50	
Planned Pethood Spay/Neuter Fees for Limited Income*		
Dog	\$150	
Cat	\$75	
Rabbit	\$75	
*Limited income = Household Income up to 250% of Federal Poverty Level		
Fees for Additional Required Services		
Microchip	\$15	
License	\$29	
Rabies	\$15	
Late drop-off fee	\$20	
Late pick-up fee	\$40/night	
Blood panel for dogs over 7 yrs / cats over 10 yrs of age	\$75	
<u>ONE STOP Fees with Purchase of License</u>		
Rabies	\$15	
Microchip	\$15	
Nuisance Abatement Appeals Fee (County)	\$75	
Non-sufficient Funds Check Fee	\$40	
Puppy Training Deposits	\$100-\$200	
FINES FOR VIOLATIONS OF ANIMAL ORDINANCE – ADMINISTRATIVE CITATION PROGRAM		
(Exception: Capitola administers its own administrative citation process and fees)		
*Failure to license		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
**Failure to microchip		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
***Failure to provide rabies vaccination,		
First offense in one year	\$100	
Second offense in one year	\$200	
Third offense in one year	\$500	
Failure to display license (each dog)	\$50	
****Failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate		
First offense	\$250	
Second offense	\$500	
Third offense	\$750	

SCCAS Fee Schedule - Cities

Exhibit H

	FY 2025-26	Proposed 2026-27
Dog running at large, first offense	\$100	
Dog running at large, second offense	\$200	
Dog running at large, third offense	\$250	
Dog off leash, first offense	\$50	
Dog off leash, second offense	\$100	
Dog off leash, third offense	\$250	
Safety of animal in parked vehicle	\$250	
Failure of owner to pick up after dog or cat defecating	\$100	
Habitual noisy animals, first violation	\$100	
Permitting livestock to trespass, per offense	\$200	
****Appeal of impounded animal	\$250	

Except as otherwise provided by subsection (4) of this section, the civil penalty assessed by administrative citation for violation of a provision of this title shall be as follows:

First administrative citation	\$100
Second administrative citation within one year for violation of the same	\$200
Third or subsequent administrative citation within one year for violation of	\$500

All first offense recommended penalties not subject to cure will be reduced by 50% if they are paid in full by 5:00 p.m. of the first business day following issuance.

*Citations for failure to license will be dismissed if cured within 7 calendar days, including day of issuance

**Citations for failure to microchip will be dismissed if cured within 7 calendar days, including day of issuance

***Citations for failure to provide rabies vaccination will be dismissed if cured within 7 calendar days, including day of issuance

****Citations for failure to spay or neuter dog or cat over 6 months, unless owner holds unaltered animal certificate will be dismissed if ASA receives evidence that animal was spayed or neutered within 30 calendar days, including day of issuance.

*****For an appeal concerning an impounded animal, at the same time the appeal is filed the appellant must pay the cost of the care and housing of the animal for the time period during which the appeal is pending. Appeals shall not be accepted without advance payment of such costs. Costs shall be assessed in 14-day increments and must be regularly maintained on an on-going basis in order to continue the appeal process. If costs are not timely paid, the appeal shall be considered abandoned. Any excess collected costs shall be returned to the appellant as determined by the administrative hearing officer or the Director. If impound decision is upheld, appellant is additionally responsible for costs associated with administrative hearing. If impound decision is overturned, all costs assessed to the appellant shall be returned to the appellant.

Regular Agenda Item 14.0

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 13, 2026
SUBJECT: Approve Transfer of Ruth P. Staff Trust Funds to an Investment Account to be Managed as a Perpetual Endowment

Recommendation:

Approve transfer of the entirety of the Ruth P. Staff Trust Fund, totaling \$1,843,750, to an investment account to be managed as a perpetual endowment for the Santa Cruz County Animal Shelter according to the wishes of the donor and per recommendations of a Certified Trust Attorney.

Background:

In late October 2025, Santa Cruz County Animal Shelter staff was notified that the Shelter would be the recipient of a substantial Trust from Ruth P. Staff. In November, staff was advised of the final amount of \$1,843,750.

At the December 8, 2025 SCCAS JPA Board meeting, your Board unanimously approved a plan to apply some of the Ruth P. Staff trust (the Trust) to fund two temporary (2 year) full-time positions, at an annual cost of \$180,583.78 to help fill a staffing gap identified in a Capacity for Care Report presented by GM Rowland.

In late December, JPA Counsel Cara Townsend advised that the Trust included a single phrase, "to establish endowments in the memory of the Trustor," that she felt indicated the Trust needed to be managed not as an unrestricted gift, but as an interest-bearing endowment. We shared documentation with Deborah A. Malkin, Certified Specialist in Estate Planning, Probate and Trust Law. She confirmed that the Ruth P. Staff Trust needs to be managed as an endowment, therefore staff did not seek to recognize the Trust as revenue in the February meeting, nor proceed with the approved temporary staffing.

Discussion:

The entirety of the Trust has been received, and below is a summary of the recommendations provided by Ms. Malkin (full correspondence is included as Item 14.1):

The applicable law is California Probate Code sections 18501-18510.

Under the Probate Code, "endowment fund" means an institutional fund or part thereof that, under the terms of a gift instrument, is not wholly expendable by the institution on a current basis.

The endowment fund shall be of permanent duration. SCAS may either spend or accumulate as much of the endowment fund as SCAS determines is prudent for the uses, benefits, purposes, and duration for which the endowment fund is established. In making a determination to spend or accumulate, SCAS shall act in good faith, with the care that an ordinarily prudent person in a like position would exercise under similar circumstances. However, the expenditure in any year of an amount greater than 7 percent of the fair market value of the endowment fund creates a rebuttable presumption of imprudence. So it is better to spend less than 7% of the fair market value of the endowment fund in any year, unless there is a very good reason that you can document.

Specific Suggestions:

SCAS should establish an account (or accounts, plural) titled with Ruth P. Staff's name. The title would be "Ruth P. Staff Endowment Fund" or "Ruth P. Staff Endowment Fund for Santa Cruz Animal Shelter" or similar. It is important that the endowment account have her name as part of it. You will invest the funds in good faith and with the care an ordinarily prudent person in a like position would exercise under similar circumstances. Management and investment decisions about the funds must be made not in isolation but rather in the context of SCAS's portfolio of investments as a whole and as a part of an overall investment strategy having risk and return objectives reasonably suited to the fund and to SCAS... You will use some sort of mainstream investment vehicle, through a mainstream financial firm such as Schwab, Merrill Lynch, etc. It is OK to pay a management fee to the financial firm for their services.

Within a reasonable time after receiving the funds, the institution shall make and carry out decisions concerning the disposition of the funds, in order to bring the institutional fund into compliance with the purposes, terms, and distribution requirements... you can't just park the money in a bank account and do nothing about it for years and years. You have to make a documented decision as to how to invest the money.

My suggestion is to make a step-by-step plan. These are some of the steps.

1. Choose a financial advisor to work with for this particular account.
2. Set up account(s) with appropriate name as stated above. These funds MUST be kept separate from other SCAS money.
3. Add an action item to the agenda for Board of Directors meetings at least once per year. There would be a Treasurer's Report regarding the funds, including fair market value computed as above and also computation of the 7% figure. There would be discussion regarding proposals for how to spend the available funds. The Board could decide to spend zero, in which case the unspent funds would be added back into principal and produce more income in the following years. Or the Board could decide to take any amount up to 7% and add it to operating funds or use it for a specific purpose... The Board should NOT automatically take 7% (or any amount) without discussion and documentation. There has to be some support and some reasoning behind the decision as to how much to take each year, and it should be documented in the minutes of the Board meeting.

FW: Endowment

From: Deborah Malkin <DMalkin@malkintrust.com>
Sent: Thursday, March 5, 2026 9:45 AM
To: Cara Townsend <cptownsendlaw@gmail.com>
Cc: Dana Morey <Dana.Morey@santacruzcountyca.gov>
Subject: RE: Endowment

Yes. I gave that some thought, and I do think the residual money is subject to the same terms and should go into the endowment.

From: Cara Townsend <cptownsendlaw@gmail.com>
Sent: Thursday, March 5, 2026 9:44 AM
To: Deborah Malkin <DMalkin@malkintrust.com>
Cc: Dana.Morey@santacruzcountyca.gov
Subject: Re: Endowment

Thanks so much Debbie. And to be clear, there is no difference in how we can spend the residuals (800k) - all go into the endowment?

Cara P. Townsend
Attorney at Law
(510) 990-2322

On Thu, Mar 5, 2026 at 9:36 AM Deborah Malkin <DMalkin@malkintrust.com> wrote:

Hello,

I did some research. The applicable law is California Probate Code sections 18501-18510. I have attached the sections to this email.

First I will discuss the applicable law, and then I will make some specific suggestions.

The Trust and the California Probate Code:

The Trust states that the gifts are given “to establish endowments in memory of the Trustor.” I read through the Trust and the amendments, and that is the only guidance given by the donor.

Under the Probate Code, “endowment fund” means an institutional fund or part thereof that, under the terms of a gift instrument, is not wholly expendable by the institution on a current basis. Subject to the intent of a donor expressed in the gift instrument, and subject to the restrictions of the Probate Code, an institution may spend or accumulate so much of an endowment fund as the institution determines is prudent for the uses, benefits, purposes, and duration for which the endowment fund is established.

In this case, the Trust gives little guidance and little insight into the donor’s intent other than to use the words “endowments in memory of the Trustor.” A reasonable interpretation would be that the intent of the gift is to further the work of SCAS on an ongoing basis.

The endowment fund shall be of permanent duration. SCAS may either spend or accumulate as much of the endowment fund as SCAS determines is prudent for the uses, benefits, purposes, and duration for which the endowment fund is established. In making a determination to spend or accumulate, SCAS shall act in good faith, with the care that an ordinarily prudent person in a like position would exercise under similar circumstances. However, the expenditure in any year of an amount greater than 7 percent of the fair market value of the endowment fund creates a rebuttable presumption of imprudence. So it is better to spend less than 7% of the fair market value of the endowment fund in any year, unless there is a very good reason that you can document. Given the fact that there is almost no guidance from the Trust other than the words “endowment in memory of the Trustor,” the donor presumably wanted SCAS to have an ongoing endowment fund to provide a reliable and steady source of income to carry out the purposes of SCAS.

With regard to the 7%, the fair market value shall be calculated on the basis of market values determined at least quarterly and averaged over a period of not less than three years immediately preceding the year in which the calculation is made. For an endowment fund in existence for fewer than three years, the fair market value shall be calculated for the period the endowment fund has been in existence.

The Probate Codes says that the language regarding 7% does not create a presumption of prudence for an expenditure of an amount less than or equal to 7% of the fair market value of the endowment fund. This means that, for example, if the funds earn 1% interest, SCAS should not just automatically spend 7%. It also means you should not set up an automatic transfer of any amount, even an amount less than 7%, from the endowment fund to SCAS general funds. You need to make a specific determination each year of how much to take, if any.

Compliance with the above is determined in light of the facts and circumstances existing at the time a decision is made or action is taken, and not by hindsight.

Just so you know, if the restrictions become impracticable or wasteful, or impair the management of the fund, or if, because of circumstances not anticipated by the donor, a change in the terms would further the purposes of the fund, the court may modify a restriction contained in a gift instrument regarding the management or investment of the fund. This would require a petition to the Superior Court of the County of Santa Cruz. Notice of the court petition is required to be given to the Attorney General. To the extent possible, any modification must be made in accordance with the donor's probable intention.

Specific Suggestions:

SCAS should establish an account (or accounts, plural) titled with Ruth P. Staff's name. The title would be "Ruth P. Staff Endowment Fund" or "Ruth P. Staff Endowment Fund for Santa Cruz Animal Shelter" or similar. It is important that the endowment account have her name as part of it. You will invest the funds in good faith and with the care an ordinarily prudent person in a like position would exercise under similar circumstances. Management and investment decisions about the funds must be made not in isolation but rather in the context of SCAS's portfolio of investments as a whole and as a part of an overall investment strategy having risk and return objectives reasonably suited to the fund and to SCAS. What that part means in English is that you wouldn't put all the money into, for example, a new building project on Mars. You will use some sort of mainstream investment vehicle, through a mainstream financial firm such as Schwab, Merrill Lynch, etc. It is OK to pay a management fee to the financial firm for their services. I am the trustee for a long-term trust that pays income to a designated person. The decedent used a financial investment advisor that he was happy with, and I kept the funds with the same person, and he has been great. His name is Steele Skibisky, and his contact information is below, in case this is something you might want to check into. What I especially liked about him was his understanding of trusts and how they work, and that he was getting a very high rate of return for the income recipient. If you already have a professional financial advisor you are comfortable with, you can invest the funds through that person.



Steele Skibisky
Partner — Investments

55 Nod Road, Suite 110
Avon, CT 06001
Direct: (860) 507-7668
Main: (860) 507-7676
Fax: (860) 507-7678

steele.skibisky@towermarkwealth.com
steele.skibisky@wfafinet.com
www.towermarkwealth.com

Within a reasonable time after receiving the funds, the institution shall make and carry out decisions concerning the disposition of the funds, in order to bring the institutional fund into compliance with the purposes, terms, and distribution requirements. So you can't just park the money in a bank account and do nothing about it for years and years. You have to make a documented decision as to how to invest the money.

My suggestion is to make a step-by-step plan. These are some of the steps.

1. Choose a financial advisor to work with for this particular account.
2. Set up account(s) with appropriate name as stated above. These funds MUST be kept separate from other SCAS money.
3. Add an action item to the agenda for Board of Directors meetings at least once per year. There would be a Treasurer's Report regarding the funds, including fair market value computed as above and also computation of the 7% figure. There would be discussion regarding proposals for how to spend the available funds. The Board could decide to spend zero, in which case the

unspent funds would be added back into principal and produce more income in the following years. Or the Board could decide to take any amount up to 7% and add it to operating funds or use it for a specific purpose such as fix the roof or buy new dog beds. The Board should NOT automatically take 7% (or any amount) without discussion and documentation. There has to be some support and some reasoning behind the decision as to how much to take each year, and it should be documented in the minutes of the Board meeting.

I am happy to respond to any questions and do any follow-up research.

Debbie

Deborah A. Malkin

Attorney at Law

Certified by the State Bar of California Board of Legal Specialization as a Specialist in Estate Planning, Probate and Trust Law

2425 Porter Street, Suite 3

Soquel, CA 95073

(831) 462-9100

Regular Agenda Item 15

TO Santa Cruz County Animal Shelter Board of Directors
FROM: Amber Rowland, General Manager
DATE: April 13, 2026
SUBJECT: Consider a Special Meeting for a Closed Session Public Employee Performance Evaluation of General Manager [CA Govt. Code §54957(b)]

Recommendation:

Consider a date for a special meeting for a closed public employee performance evaluation of General Manager Rowland. Be advised GM Rowland will be out of office April 23 – May 5, 2026.

Background:

Per Justia Law:

2025 California Code

TITLE 5 - LOCAL AGENCIES

DIVISION 2 - CITIES, COUNTIES, AND OTHER AGENCIES

PART 1 - POWERS AND DUTIES COMMON TO CITIES, COUNTIES, AND OTHER AGENCIES

CHAPTER 9 - Meetings

Section 54957.

(b) (1) Subject to paragraph (2), this chapter does not prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

GM Rowland started her tenure on March 23, 2023. Your Board is tasked with conducting an annual performance review with the General Manager.

Discussion:

Per Direction from previous JPA Board leadership, Chief Ryan sought input on GM Rowland's performance from shelter staff and other, external parties who work closely with her. Compilation of the performance information took longer than anticipated.

Chair Ryan was also unable to attend this meeting, thus Chief Ryan requests to have the Board discuss possible dates and locations for a special meeting or determine that the review be postponed to occur as a closed session at the June 8 meeting.

Re: Shelter Praises

From Bobbyn Kooyman <kooymanbobbyn@gmail.com>
Date Sun 3/15/2026 11:20 AM
To Amber Rowland <Amber.Rowland@santacruzcountyca.gov>

******CAUTION:**This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

I plan on making monetary donations to such a well-run, worthy cause. It all starts at the top and you do a spectacular job! On behalf of our four-legged friends and myself, THANK YOU AGAIN!

On Sat, Mar 14, 2026 at 2:27 PM Amber Rowland <Amber.Rowland@santacruzcountyca.gov> wrote:
Oh my GOODNESS what a wonderful message to receive!! I'll share it with the whole team! We have an incredible team of 37 full and part-time staff who run our main shelter, our smaller satellite shelter in Watsonville, and our tiny Animal Control unit, plus about 200 very active volunteers who help us put the well-being of the animals first, and help keep the facilities welcoming for our community!

Thank you, SO MUCH, for noticing and for letting us know!!

Amber

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From: Bobbyn Kooyman <kooymanbobbyn@gmail.com>
Sent: Saturday, March 14, 2026 1:28:02 PM
To: Amber Rowland <Amber.Rowland@santacruzcountyca.gov>
Subject: Shelter Praises

******CAUTION:**This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

We often visit the Santa Cruz area from San Joaquin Valley and was here during St.Pitty Week. My daughter and I toured your shelter on Saturday and were very impressed! Everything about it is pristine... from the grounds to the kennel cages to the sanitation to the staff. The well-groomed environment is reflective in the animals you house. They look happy, content, at peace. I've visited other shelters where the dogs bark incessantly and the area reeks of animal urine/feces. It's just so refreshing to see a well-run facility. It's obvious to the public that all monetary donations go directly into the maintenance of the program. So so impressed with everything and everyone; knowledgeable staff and volunteers. Kudos to you for an outstanding service you provide to the community. Continue to thrive!!! 🐕 🐶

FW: Dogs in Corralitos today

From Cynthia Meidinger <Cynthia.Meidinger@santacruzcountyca.gov>

Date Sun 2/8/2026 11:39 AM

To Todd Stosuy <Todd.Stosuy@santacruzcountyca.gov>; Amber Rowland <Amber.Rowland@santacruzcountyca.gov>; Nga Trinh-Halperin <nga@scanimalshelterfoundation.org>

Yesterday was pretty rough getting a 100-pound Pyrenees and 70 pound mal in the truck. They were very anti the ramps! Not sure how the funding for trucks and stuff work but here is another member of the public who mentioned voting for better equipment. Not sure if that's useful for getting funding but thought id pass it along just in case. RP was a huge help yesterday so after awhile it worked out!

Cynthia Meidinger
Santa Cruz County Animal Control Officer
1001 Rodriguez Street, Santa Cruz
580 Airport Boulevard, Watsonville
831-454-7254 (Desk)
831-454-7222 (Fax)



From: Rebecca Verlaque <rebecca.verlaque@gmail.com>

Sent: Saturday, February 7, 2026 6:53 PM

To: Cynthia Meidinger <Cynthia.Meidinger@santacruzcountyca.gov>

Subject: Dogs in Corralitos today

******CAUTION:**This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

Hi Officer Meidinger,

You came and picked up the roaming Pyrenees and Malinois from our place today, and I just wanted to say thank you so much for your patience and persistence in getting them leashed and loaded! We could tell you really care and do your best for the animals you encounter, even though it must feel absolutely impossible sometimes.

We spoke with a number of neighbors, and sounds like people have been seeing these boys and trying to catch them for 6-8 weeks, so they've either been on their own a while, or repeatedly getting out and having a lot of smaller adventures. Wasn't sure if knowing that would

be helpful but thought I'd pass it along (with the whole neighborhood's thanks!). We are glad to know they'll get some care and hopefully find good homes (or return to someone, maybe).

Idk if you guys ever take suggestions for names, in my head the Pyr was "Huckleberry" and the Mal "Finn", and a neighbor suggested "Rambler" (Pyr) and "Wilder" (Mal).

Thank you again, and know that if there's ever a measure we can vote on to increase funding (esp for trucks with lift/lower!), that's a definite yes.

Best,
Becca



FIX OUR SHELTERS
Sacramento, CA 95831

Date: February 13, 2026

VIA ELECTRONIC MAIL

To: Amber Rowland, General Manager

Santa Cruz County Animal Services
1001 Rodriguez St.,
Santa Cruz 95062

CC: Santa Cruz County Clerk • City of Santa Cruz Clerk • Assistant CEO County of Santa Cruz
• Assistant City Manager Santa Cruz • Assistant City Manager Watsonville

RE: CEASE AND DESIST — DEMAND TO IMMEDIATELY STOP ONGOING VIOLATIONS OF CALIFORNIA ANIMAL PROTECTION LAWS (HAYDEN'S LAW AND RELATED PROVISIONS)

Our nonprofit, Fix Our Shelters (FOS), and statewide coalition of rescue and advocacy partners (collectively, "FOS") exist to prevent animal abuse and suffering and to ensure lawful, humane sheltering across California.

This letter serves as a formal notice and demand, supported by our legal team, that [Shelter / Agency Name] ("You") immediately cease and desist from ongoing practices that violate California's animal protection laws commonly referred to as "Hayden's Law," as well as other applicable statutes, contract obligations, and public duties.

You are obligated to abide by the following laws:

- Civil Code §§ 1815, 1816, 1834, 1834.4, 1845, 1846, 1847, 2080
- Food & Agricultural Code §§ 17005, 17006, 31108, 31752, 31752.5, 31753, 31754, 32001, 32003
- Penal Code §§ 597.1, 599d

More specifically, Civil Code section 1834 provides: “A depository of living animals **shall provide the animals with necessary and prompt veterinary care, nutrition, and shelter, and treat them kindly**. Any depository that fails to perform these duties may be liable for civil damages as provided by law.” (Emphasis added.)

///

Civil Code section 1846 states in part:

(a) A gratuitous depository **must use, at least, slight care** for the preservation of the thing deposited.

(b) A gratuitous depository of a living animal shall provide the animal with **necessary and prompt veterinary care, adequate nutrition and water, and shelter, and shall treat it humanely** and, if the animal has any identification, make reasonable attempts to notify the owner of the animal’s location. Any gratuitous depository that does not have sufficient resources or desire to provide that care shall promptly turn the animal over to an appropriate care facility. ...

(Emphasis added.)

Further, California law imposes mandatory intake duties on local public agencies. Civil Code section 1816(a) provides: “A public agency or shelter with whom an abandoned animal is deposited in the manner described in Section 1815 is bound to take charge of it, as provided in Section 597.1 of the Penal Code.” Penal Code section 597.1 states that **animal control officers** (and other authorized officers) **shall take possession of stray and abandoned animals**. Food & Agric. Code section 31754 further explains that owner-relinquished animals are to be treated the same as strays.

Moreover, the Hayden Act requires that, **before euthanizing an impounded animal, the shelter shall release the animal to a nonprofit animal rescue or adoption organization** if requested before the scheduled euthanasia. (Food & Agric. Code § 31108(b)(1) (dogs); § 31752(c)(1) (cats); § 31753 (other impounded animals); and § 31754 (owner-relinquished animals).) This duty is non-discretionary; “shall” is mandatory. The narrow statutory exception relevant to release is where the animal is “irremediably suffering from a serious illness or severe injury.” (Food & Agric. Code § 17006.) Policies that condition rescue release on “partner” status, impose multi-week approval delays, or otherwise create non-statutory barriers that defeat timely release are unlawful. (See, for instance, *Santa Paula Animal Rescue Center, Inc. et al. v. County of Los Angeles* (2023) 313 Cal. Rptr. 3d 566, reh’g denied (Oct. 16, 2023), review denied (Dec. 13, 2023).)

California law also **requires that dogs and cats be spayed or neutered before being released** for adoption by public animal control agencies or shelters, humane societies, SPCAs, and rescue groups, subject only to narrow veterinarian-certified health exceptions that require a sterilization deposit and written agreement. (See Food & Agric. Code §§ 30503, 30520 (dogs) and §§ 31751.3, 31760 (cats).) Where animals are offered for adoption through pet store display space or similar retail venues, Health & Safety Code section 122354.5 restricts displays to sterilized animals, including rabbits.

Additionally, You are obligated to comply with all applicable state and local animal welfare laws, contract requirements governing publicly funded sheltering, and general duties to provide humane care, lawful process, and transparency.

It is worth noting too that **public agencies and their employees may not retaliate against volunteers, rescuers, fosters, or members of the public** for engaging in constitutionally protected speech or petitioning activity about shelter conditions or legal compliance. Threats or actions that suspend volunteer access, adoption/rescue privileges, or impose bans as punishment for speaking out can chill protected activity and may be actionable as First Amendment retaliation under 42 U.S.C. § 1983.

Based on reports, documentation, and community complaints received by FOS (including public statements, shelter postings, and records requests), You are alleged to be engaging in one or more of the following unlawful actions:

- **Abandonment of animals**: Turning animals away or employing “reduced/managed intake” practices that result in abandonment, suffering, and unlawful denial of sheltering protections.
- **Unlawful euthanasia**: Euthanizing healthy, adoptable, and/or treatable dogs and cats without fully exhausting lifesaving options, including rescue transfer, foster, and adoption opportunities.
- **Failing to provide required holding periods**: Failing to provide required holding periods, notice, and due process before disposition, including when an animal is labeled “dangerous” or otherwise restricted.
- **Denial or obstruction of rescue access**: Denying or obstructing rescue access (including delayed responses, limited access windows, incomplete listings, or arbitrary barriers) that function as a constructive refusal to release animals.
- **Failure to provide humane conditions**: Maintaining animals in deplorable, unsafe, overcrowded, and/or unsanitary conditions, including inadequate food, water, sanitation/hygiene, ventilation, temperature control, disease control, and environmental protections.
- **Failure to provide prompt veterinary care and failure to sterilize**: Failing to provide prompt and appropriate medical and veterinary care, including triage, treatment, pain management, and timely emergency intervention; unlawful release/transfer of intact animals.
- **Abandonment of animals**: Turning animals away or employing “reduced/managed intake” practices that result in abandonment, suffering, and unlawful denial of sheltering protections.
- **Retaliation against lifesaving partners**: Retaliating against, banning, blacklisting, restricting or otherwise interfering with volunteers, fosters, rescue/adoption partners, whistleblowers, or members of the public who raise concerns about shelter conditions, turn-aways, disease outbreaks, euthanasia practices, or legal compliance; imposing partner-program or other non-statutory hurdles that delay or deny mandatory rescue release before scheduled euthanasia;

and/or using vague or opaque “behavior” labels to defeat rescue requests without documented basis.

FOS has received (and will continue to collect) photographs, videos, and case documentation depicting animals housed in feces or otherwise unsanitary kennels; animals found deceased or in medical crisis without timely care; and animals turned away and left on streets and in the elements without vaccination, sterilization, or sheltering protections—resulting in preventable suffering, abandonment, and death. Representative examples will be provided as exhibits and/or through public records in support of enforcement.

This letter does not attempt to list every factual instance. You should anticipate that FOS may supplement this notice with additional evidence, including animal case examples, photos/video, witness declarations, and responsive public records.

Demand for Corrective Action

We demand that You immediately cease and desist from the unlawful practices described above and implement the following corrective actions without delay:

1. Cease any intake restriction or “managed/reduced intake” practice that results in abandonment or unlawful denial of sheltering protections; implement a lawful, documented intake triage process that prioritizes humane outcomes and compliance.
2. Halt the euthanasia of healthy, adoptable, and treatable animals except where legally permitted and fully documented, and ensure animals are made available for adoption, foster, and rescue transfer during applicable holding and release periods.
3. Ensure strict compliance with statutory holding periods and maintain complete, auditable records for intake date/time, hold calculations, owner-contact efforts, medical status, and final disposition.
4. Adopt and publish a rescue access protocol that provides timely communication, reliable points of contact, consistent access hours, and a nondiscriminatory release process.
5. Provide timely veterinary evaluation and treatment, including emergency care when warranted. Ensure every animal receives humane, adequate nutrition **at least once daily**, with feeding amounts based on the animal’s weight, condition, and life stage (for example, nursing mothers and emaciated dogs must receive enhanced nutrition and increased food). Animals suffering from starvation must be re-fed cautiously using **small, frequent meals** to avoid serious health risks. When multiple dogs are housed in a single kennel, **care must be taken to prevent food-related aggression**, including separate feeding as necessary, to avoid fighting and injury. Maintain **clean, potable water at all times**, along with appropriate shelter from extreme heat or cold, and ensure proper hydration, sanitation, and safe housing conditions at all times
6. Cease and desist from adopting out, releasing, transferring custody, or otherwise placing intact dogs or cats in violation of California’s mandatory sterilization laws. Sterilization must be completed prior to adoption as the default. Where a licensed veterinarian certifies that sterilization would be detrimental due to illness or injury, You must follow the statutory exception requirements, including a refundable sterilization deposit, a written sterilization

agreement, prompt scheduling of the procedure, and documented tracking/enforcement to ensure timely compliance. You must not use “foster-to-adopt,” “trial adoption,” or similar placement programs as a workaround to place intact animals with adopters or to evade these safeguards. Where animals are offered for adoption through pet store display space or similar retail venues, You must ensure compliance with Health & Safety Code section 122354.5, including the requirement that displayed dogs, cats, and rabbits are sterilized.

7. Implement internal controls and supervisory review for all euthanasia decisions and all denials of rescue release, including written reasons and appeal/escalation pathways.
8. Cease and desist from retaliatory or viewpoint-based restrictions on volunteers, fosters, and rescues. Adopt and publish a written, viewpoint-neutral volunteer/foster/rescue policy with objective criteria, written reasons for any restriction, and a prompt appeal process. Do not condition access to animals or programs on silence, non-disparagement, or other “gag” requirements.
9. Cease imposing any non-statutory restrictions that delay or deny mandatory rescue release before euthanasia (including partner-program requirements or multi-week approval processes). Implement a rapid rescue-request pathway and provide written reasons, with specific statutory basis, for any denial of rescue release (including documentation supporting any claim that an animal meets the narrow exception in Food & Agric. Code section 17006).

Preservation of Evidence

You are hereby on notice that we demand You take action to preserve all evidence potentially relevant to the above matters, and to prevent the intentional or accidental deletion or spoliation of any evidence, including, but not limited to:

- Intake logs, appointment/turn-away records, stray-hold calculations, and disposition outcomes;
- Internal communications regarding reduced/managed intake, turn-aways, rescue access, euthanasia criteria, and shelter conditions;
- Euthanasia logs, supporting determinations, and behavioral/medical assessments;
- Medical/veterinary records, treatment logs, vaccination logs, and medication administration records;
- Rescue communications, transfer requests, denials, and reasons;
- Volunteer, foster, and rescue partner files and communications, including bans/suspensions, trespass notices, partner-status decisions, do-not-release flags, complaint files, and internal discussions referencing critics or whistleblowers;
- Capacity reports, kennel counts, population management policies, and emergency overflow procedures;
- Photographs, videos, and surveillance footage related to animal housing, treatment areas, and intake/holding spaces.

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There is evidence that we believe You have or hold which is pertinent to the case and is thus deemed to be under Your control. And therefore, the litigation hold for all evidence and electronically stored information (“ESI”) shall apply to You. You are required to maintain and preserve any and all evidence and/or ESI on all computers, tablets, flash drives, CD Rom discs,

handheld devices, smartphones, and/or any other media, whether digital or non-digital. Even more specifically, the ESI to be preserved includes, but is not limited to, all “Writings” as defined by California Evidence Code section 250, which states:

“Writing” means handwriting, typewriting, printing, photostating, photographing, photocopying, transmitting by electronic mail or facsimile, and every other means of recording upon any tangible thing, any form of communication or representation, including letters, words, pictures, sounds, or symbols, or combinations thereof, and any record thereby created, regardless of the manner in which the record has been stored.

We hereby request that this demand to preserve all evidence take place immediately, and that all individuals and/or entities who may have access to evidence and/or ESI be further informed to this request, of which You are now officially on notice. Failure to comply with this request could result in seeking sanctions, costs, attorney’s fees, and/or adverse inference jury instruction(s), as well as any other remedies that may be available under the law.

Please provide a written response within ten (10) calendar days of receipt of this notice to Ryther Law Group, LLP (via email at jill@rytherlawgroup.com and sarah@rytherlawgroup.com), confirming:

- Whether You dispute any allegations (and the factual and legal basis for each dispute);
- The corrective actions You have taken and will take, with specific dates;
- The name and title of the person responsible for implementing compliance measures and serving as point of contact.

FOS reserves all rights and remedies, including referral to appropriate oversight entities and pursuit of injunctive relief and any other lawful relief.

Absent swift corrective measures, we reserve our rights to pursue all available legal remedies, including injunctive relief via a writ of mandate, civil penalties, punitive damages for gross negligence (Civil Code section 3340), and recovery of attorneys’ fees and costs pursuant to Code of Civil Procedure section 1021.5.

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We seek prompt resolution and invite immediate dialogue to address these critical issues before we resort to litigation. Please contact us via our attorneys’ office as soon as possible to discuss corrective actions. They can be reached at jill@rytherlawgroup.com and sarah@rytherlawgroup.com for the fastest receipt and processing.

Sincerely,

Julie Virga

Julie Virga,
President
Fix Our Shelters (FOS), a California
501(c)(3), and its statewide coalition of
rescue and advocacy partners

Signatories in support,

Counsel for Fix Our Shelters



Jill L. Ryther, Esq.
Founding and Managing Partner,
Ryther Law Group, LLP



Sarah A. Thompson, Esq.
LLM, Animal Law
Partner, Ryther Law Group, LLP

JILL L. RYTHER
jill@rytherlawgroup.com

SARAH A. THOMPSON
sarah@rytherlawgroup.com

February 26, 2026

SENT VIA MAIL & EMAIL

Cara Townsend
P.O. Box 7846
Berkeley, CA 94707

Sent via email to: Cptownsendlaw@gmail.com

Re: Santa Cruz County – Your Response to Fix Our Shelters’ Cease and Desist Letter

Dear Ms. Townsend,

As you know, Ryther Law Group, LLP, has been retained by nonprofit, Fix Our Shelters (FOS), and its statewide coalition of rescue and advocacy partners (collectively, “FOS”), which exist to prevent animal abuse and suffering and to ensure lawful, humane sheltering across California.

Thank you for your timely response email of February 17, 2026.

We are gathering the requested specific facts and information such that you can further review this matter and address and remediate the issues specific to Santa Cruz County Animal Services Authority JPA (SCCAS). We will be in touch in the coming weeks with that additional specific information as we believe the serious allegations made have substantial merit and are—by no means—baseless.

Again, thank you for your prompt attention this matter.

Cordially,



Sarah A. Thompson, Esq.
LLM, Animal Law
Partner, Ryther Law Group, LLP

Cc: Client

Notice of Cease and Desist – Attached

From Fix Our Shelters <admin@fixourshelters.org>

Date Sat 2/14/2026 10:50 AM

To Amber Rowland <Amber.Rowland@santacruzcountyca.gov>

Cc Elissa Benson <Elissa.Benson@santacruzcountyca.gov>; mtempleton@santacruzca.gov <mtempleton@santacruzca.gov>; nathalie.manning@watsonville.gov <nathalie.manning@watsonville.gov>; COB Staff <COBStaff@santacruzcountyca.gov>; bbush@santacruzca.gov <bbush@santacruzca.gov>

 1 attachment (430 KB)

Cease and Desist - Santa Cruz County.pdf;

******CAUTION:**This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

Santa Cruz County Animal Services,

Please be advised that your agency is being formally served with a Cease and Desist demand.

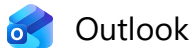
Attached to this email is a copy of the letter outlining the specific legal concerns and required corrective actions. This correspondence serves as formal notice.

We expect prompt review and written confirmation of receipt. Please direct all related communications to this email to our attorneys. They can be reached at jill@rytherlawgroup.com and sarah@rytherlawgroup.com

Sincerely,

Julie Virga – President

Fix Our Shelters




Notice to Santa Cruz County Animal Services, Fix Our Shelters

From Cara Townsend <cptownsendlaw@gmail.com>

Date Tue 2/17/2026 11:58 AM

To jill@rytherlawgroup.com <jill@rytherlawgroup.com>; sarah@rytherlawgroup.com
<sarah@rytherlawgroup.com>

 1 attachment (101 KB)

Response to Cease and Desist, FOS (2_18_26).pdf;

******CAUTION:**This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email.****

Counsel,

Please see attached.

Thank you,

Cara P. Townsend
Attorney at Law
(510) 990-2322

Cara Townsend
PO Box 7846
Berkeley, CA 94707
Cptownsendlaw@gmail.com
(510) 990-2322

Jill Ryther
Sarah Thompson
Ryther Law Group LLP
40477 Murrieta Hot Springs Rd, Ste D1
Murrieta, CA 92563-6405
jill@rytherlawgroup.com
sarah@rytherlawgroup.com

February 18, 2026

Dear Counsel:

I am the attorney for the Santa Cruz County Animal Services Authority JPA (SCCAS). I am in receipt of the Cease and Desist notice dated February 13, 2026, delivered electronically on February 14, 2026. Please direct all further communication to my office.

Your letter says, “Based on reports, documentation, and community complaints received by FOS (including public statements, shelter postings, and records requests), You are alleged to be engaging in one or more of the following unlawful actions.” A list of allegations follows: “Abandonment of animals; Unlawful euthanasia; Failing to provide required holding periods; Denial or obstruction of rescue access; Failure to provide humane conditions; Failure to provide prompt veterinary care and failure to sterilize: Abandonment of animals: Retaliation against lifesaving partners.”

Without context, your letter appears to be a form letter. A google search reflects that this letter was sent to many/all California municipal shelters and attends a social media fundraising campaign.

Please provide the information upon which you base these very serious allegations: the reports, documentation, and community complaints received by Fix Our Shelters specifically regarding Santa Cruz County Animal Shelter and/or our Animal Control Unit. I do not want to waste shelter resources defending baseless claims which are not relevant to SCCAS.

I appreciate your prompt attention to this matter.

Sincerely,



Cara Townsend, Attorney